

Executive Committee Agenda

Date | Time: October 28, 2026, | 12 PM

I. 12 P.M. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Proper Noticing
- D. Determination of Quorum
- E. Proposed revisions to today's Agenda

II. PUBLIC COMMENTS

At this point in the meeting the Executive Committee will hear questions, comments, and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Executive Committee at this meeting. Questions may be answered by staff or referred to as appropriate staff action. If further action is necessary, the item may be placed on a future Governing Board agenda. Public comment shall be limited to three minutes per person.

III. ACTION ITEMS:

Executive Committee approval is requested for the following items:

- A. Approval of **October 22, 2025, Executive Committee Meeting Minutes**
- B. Authorization for the Chair to sign the Executive Director's timesheets and mileage reports for April – September 2026.

IV. DISCUSSION ITEMS:

- A. Review of DRAFT 2027 MPO Officers and Appointments for the Governing Board at the December Board meeting.

Current 2026 MPO Governing Board Officers and Appointments are as follows:

- Chair Sandy Gamble, City of Tavares, CFMPOA, MPOAC
- Chair Elect Don Wiley, Sumter County BOCC, CFMPOA, MPOAC Alternate
- 1st Vice Chair Chandra Myers, City of Clermont, CFMPOA, MPOAC Alternate
- 2nd Vice Chair, Timothy Morris, Lake County BOCC, CFMPOA Alternate.
- Past Chair Sean Parks, Lake County BOCC
- Sumter County At-Large Representative, Victoria Summerlin, City of Bushnell
- Lake County At-Large Representative, Joseph Cosenza, City of Fruitland Park

Executive Committee Agenda

Date | Time: October 28, 2026, | 12 PM

- *Lake Transportation Disadvantaged Coordinating Board Chair, Commissioner Timothy Morris*
- *Sumter Transportation Disadvantaged Coordinating Board Chair, Commissioner Jeff Bogue*

The DRAFT 2027 Governing Board Officers and Appointments are as follows:

- **Chair, Commissioner Don Wiley, Sumter County BOCC, CFMPOA, MPOAC**
- **Chair Elect, Councilwoman Chandra Myers, City of Clermont, CFMPOA, MPOAC Alternate**
- **1st Vice Chair, Commissioner Timothy Morris, Lake County BOCC, CFMPOA, MPOAC Alternate**
- **2nd Vice Chair, Vacant, Staff recommends: Commissioner Butterfield, Sumter BOCC, CFMPOA Alternate**

To provide balanced representation on the Executive Committee among counties and municipalities, the MPO Governing Board, at the time of the election of officers, shall attempt to fill, if feasible, officer positions by rotating between municipal and county representatives as officers are advanced, when feasible, to the next level of elected office.

- **Past Chair Councilman Sandy Gamble, City of Tavares, CFMPOA Alternate**
- **Lake County At-Large Representative, Town of Howey-in-the-Hills, Councilman Tim Everline is the current representative. CFMPOA Alternate (Select 1 for the Executive Committee)**

The At-Large Representative for Lake County holds the voting privilege rotating annually among: Astatula, Fruitland Park, Howey -in-the – Hills, Mascotte, Minneola, Montverde and Umatilla.

- **Sumter County At-Large Representative, City of Centerhill, Councilman Dan Shimasaki is the current representative. CFMPOA Alternate (Select 1 for the Executive Committee)**

The At-Large Representative for Sumter County holds the voting privilege and rotates pursuant to the Interlocal Agreement entered by and between the cities of: Bushnell, Center Hill, Coleman, Webster, and Wildwood.

The Executive Committee is comprised of the following board members: Chairman, Chairman-Elect, 1st Vice Chairman/Treasurer, 2nd Vice Chairman, Immediate past Chairman and an At-Large Representative.

Executive Committee Agenda

Date | Time: October 28, 2026, | 12 PM

- **Lake Transportation Disadvantaged Coordinating Board Chair, Commissioner Timothy Morris, Lake County BOCC.**

At the time of election of officers, a member of the MPO Governing Board, voting or non-voting, shall be elected as Chair of the Lake County Transportation Disadvantaged Coordinating Board.

- **Sumter Transportation Disadvantaged Coordinating Board Chair, Commissioner Jeff Bogue, Sumter County BOCC.**

At the time of election of officers, a member of the MPO Governing Board, voting or non-voting, shall be elected as Chair of the Sumter County Transportation Disadvantaged Coordinating Board.

The Chair, Chair-Elect, 1st Vice Chair, 2nd Vice Chair, and Immediate Past Chair and one voting member elected by the MPO Governing Board shall be appointed to serve as the three primary and three alternate appointments to the Central Florida MPO Alliance. The Executive Committee shall designate which of the positions shall serve in a primary capacity and which shall serve in an alternate capacity.

The Purpose of the Executive Committee is to efficiently address matters not feasible to be heard by the full MPO Governing Board. The Executive Committee is also tasked with strategic planning for the MPO, evaluating the MPO Executive Director's performance, and performing other duties as assigned to or requested by the MPO Governing Board. To provide balanced representation on the Executive Committee among counties and municipalities, the MPO Governing Board, at the time of the election of officers, shall attempt to fill, if feasible, officer positions by rotating between municipal and county representatives as officers are advanced, when feasible, to the next level of elected office.

B. MPO Governing Board and Executive Committee 2027 DRAFT meeting calendar.

Staff recommend five meetings for the MPO Governing Board and two for the Executive Committee for 2027. If desired, the Executive Committee can identify one or additional meetings for a strategic planning session or workshop.

- **February 24, 2027, Governing Board 2:00 PM**
- **April 28, 2027, Executive Committee 12:00 PM & Governing Board 2:00 PM**
- **June 16, 2027, Governing Board 2:00 PM**
- **October 27, 2027, Executive Committee 12:00 PM & Governing Board 2:00 PM**
- **December 15, 2027, Governing Board 2:00 PM**

Executive Committee Agenda

Date | Time: October 28, 2026, | 12 PM

B. Executive Director Annual Evaluation: MPO Attorney will lead the discussion.

The Employment Agreement between the MPO and Michael F. Woods requires an annual evaluation to be conducted in October of each year. The Employment Agreement's term continues until either party terminates the Agreement.

Mr. Woods has been in the MPO Executive Director Position since September 30, 2018. The MPO Attorney's Office has obtained written performance evaluation forms from the Chair and MPO Executive Committee members. Such summaries will be provided to the Executive Director to discuss his evaluation with the MPO Board.

MPO Attorney Melissa Martinez will lead the discussion of the evaluation and employment agreement with the Executive Committee. The final recommendation will be presented at December 2026, Governing Board meeting.

V. EXECUTIVE COMMITTEE MEMBERS REPORTS / COMMENTS

VI. ADJOURNMENT, NEXT MEETING: APRIL 28, 2027 (TBD)

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the above named board with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. People with disabilities needing assistance to participate in any of the proceedings should contact (352) 315- 0170, 48 hours in advance of the meeting.