



**EXECUTIVE COMMITTEE
MEETING MINUTES
October 22, 2025
Lake~Sumter MPO
1300 Citizens Blvd
Suite 175
Leesburg, FL 34748**

Members Present

Sean Parks (Chair)
Sandy Gamble (Chair Elect)
Don Wiley (1st Vice Chair)
Chandra Myers (2nd Vice Chair)
Joe Elliott (Sumter County At Large Representative)

Representing

Lake County
City of Tavares
Sumter County
City of Clermont
City of Wildwood

Members Absent

Cal Rolfson (Past Chair)
Mitchell Mack (Lake County At Large Representative)

City of Mount Dora
City of Astatula

Staff

Mike Woods
Doris LeMay
Melissa Martinez

Executive Director
Financial Coordinator
MPO Attorney

Chair Sean Parks called the meeting to order at 12:18 PM. It was noted that the meeting was properly noticed and that a quorum was present. (5 voting members present). Joe Elliott asked to placing City of Wildwood as a voting member on the Governing Board agenda in February.

I. UPDATE -None

II. PUBLIC COMMENTS - None

III. ACTION ITEMS

Executive Committee approval is requested for the following items:

- A. Approval of October 23, 2024, Executive Committee Meeting Minutes
- B. Authorization for the Chair to sign the Executive Director's timesheets and mileage reports for submittal to FDOT (April – September 2025).

Motion was made by Don Wiley to approve the consent agenda, seconded by Sandy Gamble **motion passed 5-0.**

IV. DISCUSSION ITEMS:

- A. Review of DRAFT 2026 MPO Officers and Appointments for the Governing Board. The DRAFT 2026 MPO Governing Board Officers and Appointments are as follows:
- Chair Sandy Gamble, City of Tavares, CFMPOA, MPOAC
 - Chair Elect Don Wiley, Sumter County BOCC, CFMPOA, MPOAC Alternate
 - 1st Vice-Chair Chandra Myers, City of Clermont, CFMPOA, MPOAC alternate
 - Past Chair Sean Parks, Lake County CFMPOA Alternate
 - Lake County At-Large Representative, Joesph Cosenza, City of Fruitland Park
 - Sumter County At-Large Representative, Victoria Summerlin, City Bushnell
 - Lake County Transportation Disadvantaged Coordinating Board Chair, Leslie Campione, Lake County BOCC
 - Sumter County Transportation Disadvantaged Coordinating Board Chair, Jeff Bogue

Michael Woods provided a brief overview of the 2026 Appointments.

- B. MPO Governing Board and Executive Committee 2026 DRAFT meeting calendar
- February 25, 2026, Governing Board @ 2:00 PM
 - April 22, 2026, Executive Committee @ 12:00 PM & Governing Board @ 2:00 PM
 - June 17, 2026, Governing Board @ 2:00 PM
 - October 28, 2026, Executive Committee @ 12:00 PM & Governing Board @ 2:00 PM
 - December 9, 2026, Governing Board @ 2:00 PM
- C. Executive Director Annual Evaluation:
Melissa Martinez led the discussion of the evaluation and employment agreement.
Discussion Continued.

Motion was made by Joe Elliott to recommend to the Governing Board a merit increase of 12% for the Executive Director, seconded by Chandra Myers – **motion passed 5-0.**

- D. Navigating the Future 2050 Long-Range Transportation Plan (LRTP) Cost Feasible Element. Nick Lepp, HDR provided a brief overview of LRTP. Discussion continued.

V. EXECUTIVE COMMITTEE MEMBERS REPORTS/COMMENTS –

VI. ADJORNMENT NEXT MEETING: Adjourned at 1:39 PM

Sandy Gamble, Chair