

Transportation Disadvantaged Coordinating Board Agenda

Date | Time: September 21, 2026, | 10 AM

Lake County TDCB Committee Meeting - September 2026

Sep 21, 2026, 10:00 AM – 12:00 PM (America/New York)

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The Transportation Disadvantaged Coordinating Board (TDCB) serves to identify local service needs and provide information, advice, and direction to the Community Transportation Coordinator (CTC) on the coordination of services to be provided to the TD program. The TDCB focuses on compliance with state requirements for TD planning and on ensuring that public transportation is accessible to everyone, including the transportation disadvantaged. TDCB membership is composed of several representatives such as health and human services agencies, the elderly and disabled, citizens, and the private transportation industry and is established pursuant to Rule 41-2.012(3), Florida Administrative Code (FAC).

CALL REGULAR MEETING TO ORDER

Invocation / Pledge of Allegiance

Proper Noticing

Roll Call

Determination of Quorum

Chair Announcements Lake County TDCB Chair, Commissioner Timothy Morris

I. AGENDA UPDATE

A. Proposed revisions to today's agenda (if any)

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II. OPPORTUNITY FOR PUBLIC COMMENT (ON AGENDA ITEMS OR GENERAL COMMENTS)

At this point in the meeting, the Board will hear citizens' questions, comments, and concerns. If the issue raised is not on today's Agenda, the Board will not take action at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda. Public comment shall be limited to three minutes per person.

III. CONSENT AGENDA

A. Approval of June 1, 2026, Quarterly Meeting Minutes

Attachment A: June 1, 2026, Lake County TDCB Quarterly Meeting Minutes

IV. ACTION ITEMS

A. Grievance Subcommittee Annual Appointment

Per Florida Administrative Code Rule 41-2.012, the Lake County TDCB is required to appoint a Grievance Subcommittee to process and investigate grievances or complaints from agencies, users, and potential users of the system and the CTC in the County, and make recommendations to the Coordinating Board for improvement of service. The Grievance Subcommittee is to be fully staffed on an annual basis. The Grievance Subcommittee currently consists of five members and has one vacancy. The current members are Lesha Buchbinder, Steve Homan, Jamie Ledgerwood, and Rebecca Matthews. Staff recommends that all current members be reappointed and for the TDCB to appoint one additional member.

Requested Action: Motion to appoint Grievance Subcommittee members.

B. Annual Review and Appointment of Other Subcommittees

The Lake County TDCB Bylaws allows for other committees to be designated by the Chairperson as necessary to investigate and report on specific subject areas of interest to the TDCB and to deal with administrative and legislative matters. All subcommittees are to be reviewed on an annual basis to ensure that their purpose still fulfills the need that they were created for and that they remain fully staffed.

- a. The purpose of the Bylaws Subcommittee is to provide guidance on updates to the Bylaws, as needed. The Bylaws Subcommittee consists of three members and has one vacancy. The current members are Lesha Buchbinder and Chantel Buck. Staff recommends that the TDCB sunset this subcommittee.

Requested Action: Motion to sunset Bylaws Subcommittee.

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- b. The purpose of the CTC Evaluation Subcommittee is to assist with the annual CTC Evaluation by reviewing findings and developing recommendations. The CTC Evaluation Subcommittee consists of three members. The current members are Lesha Buchbinder and Jamie Ledgerwood. Staff recommends that all current members be reappointed and for the TDCB to appoint one additional member.

Requested Action: Motion to appoint CTC Evaluation Subcommittee members.

- c. The purpose of the Eligibility Subcommittee is to review issues related to eligibility, discuss potential changes to the eligibility policies if needed, and make recommendations to the TDCB. The Eligibility Subcommittee consists of a minimum of three and maximum of five members. It is recommended that at least one of the members is a user of the system. The Eligibility Subcommittee will meet as needed and will automatically sunset two years after its establishment (September 2025). The current members are Rebecca Matthews, Jamie Ledgerwood, and Jeannette Estes. Staff recommends that all current members be reappointed.

Requested Action: Motion to appoint Eligibility Subcommittee members.

V. DISCUSSION ITEMS

A. Review and discussion of the Commission for the Transportation Disadvantaged (CTD) Ombudsman Report

The Lake County TDCB is required to review the CTD Ombudsman's Report quarterly. The CTD received no calls for Lake County this quarter.

B. Actual Expenditure Report (AER) Review

The CTD requires the Planning Agency to annually complete the Actual Expenditure Report (AER), which lists direct federal and local government funds that have been expended on transportation disadvantaged trips for the past CTD grant year/State fiscal year. In fiscal year (FY) 2026, Lake County reported \$2,085,168 in direct federal and local government funding spent on 28,713 transportation disadvantaged trips.

[*Attachment B: Lake County Actual Expenditure Report for FY 2025-26*](#)

C. FY 2025 CTC Evaluation Status Update

The FY 2025 CTC Evaluation was presented to the TDCB at the June 1st, 2026 meeting. The evaluation resulted in three findings and one suggestion for the CTC:

- **Finding 1:** Out of a sample of 10 riders, two (2) riders did not have an eligibility application on file.
- **Finding 2:** Documentation of physicals and required trainings were missing from multiple driver files.

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- **Finding 3:** The CTC is not meeting the goal for on-time performance. The goal for on-time performance is 92% and the CTC's average on-time performance for FY25 was 81%.
- **Suggestion:** The CTC Evaluation Subcommittee suggests that CTC considered leveraging the new scheduling software to collect more regular feedback from riders.

The CTC will present a status update responding to each of the findings and associated recommendations.

Attachment C: FY 2025 CTC Evaluation CTC and RATP Dev Status Update

D. Follow Up Items

This will be a recurring agenda item that provides a status update on items discussed at previous quarterly meetings. The attached Follow Up Log provides an update on the items below:

1. Eligibility application updates – In Progress
2. Proposed updates to the Mary Bennett Rule – In Progress
3. Provide an online method to file a grievance – In Progress

Attachment D: September 21, 2026 Lake County TDCB Agenda Follow Up Log

E. Board Membership Updates

Current member Joanne Seagle will shift roles to fill the vacant Citizen's Advocate/User of the System role, which will result in a vacancy for a person over sixty years of age representing the elderly.

F. Recent and Upcoming Events

- **Commission for Transportation Disadvantaged Business Meeting** – September 17, 2026, *Virtual* or *Barry Building, Monticello Conference Room, #105, Tallahassee, FL*
- **Stuff the Bus Food Drive** – October 24, 2026, *Loch Leven Landing Publix, 18955 US Highway 441, Mount Dora*
- **FPTA Annual Conference** – October 25-27, 2026, *Orlando, FL*

VI. REPORTS

- A. FDOT** – Jamie Ledgerwood
- B. Lake County CTC** – Amy Bradford, ***Lake County Transit Report (Attachment E)***
- C. RATP Dev** – Fabien Blackson, General Manager
- D. Lake-Sumter MPO Quarterly Progress Report** – Michael Woods, ***MPO Quarterly Progress Report (Attachment F)***

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VII. OPPORTUNITY FOR PUBLIC COMMENT (ON AGENDA ITEMS OR GENERAL COMMENTS)

At this point in the meeting, the Board will hear citizens' questions, comments, and concerns. If the issue raised is not on today's Agenda, the Board will not take action at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda. Public comment shall be limited to three minutes per person.

VIII. BOARD MEMBER COMMENTS

IX. NEXT MEETING: DECEMBER 14, 2026

X. ADJOURNMENT

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the above named board with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact (352) 315- 0170, 48 hours in advance of the meeting.



Lake County Transportation Disadvantaged Coordinating Board
Minutes June 1, 2026
Lake~Sumter MPO
1300 Citizens Blvd., Suite 175 Leesburg, FL 34748

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Members Present

Tim Morris, Chair
Jamie Kersey Ledgerwood
Johnny Dubose
Joanne Seagle
Rebecca Matthews
Chantel Buck
Lesha Buchbinder, Vice Chair
Yvelouse Augustin-Leow

Representing

Lake~Sumter MPO
FDOT
Veterans Service Office Representing Veterans
Persons over 60, representing elderly
Person with a Disability representing Disabled
Citizens Advocate
Children at Risk Representative
Florida Agency for Healthcare Administration

Members Absent

Sheri Peterson
Jeannette Estes
E. Scott Pfender
Jennilyn Green
Jim Lowe
Steve Homan
Cyndi North
Gustavo Henriquez

Representing

Dept. of Children & Families
Agency for Persons with Disabilities
Public Education Community
Vocational Rehabilitation/Dept. of Education
FL Association CAA/Economically Disadvantaged
Florida Dept. of Elder Affairs
Citizens Advocate/User of System
Regional Workforce Development Board

Staff Present

Michael Woods
Doris LeMay

Representing

Lake~Sumter MPO
Lake~Sumter MPO

CALL TO ORDER

The meeting of the Lake County Transportation Disadvantaged Coordinating Board (TDCB) was called to order at 10:00 a.m. by Commissioner Timothy Morris. Staff announced that the meeting was properly noticed, and a quorum was present. (5 Voting members present).

I. AGENDA UPDATE – None

II. OPPORTUNITY FOR PUBLIC COMMENT – None

III. CONSENT AGENDA:

- A. Approval of March 2, 2026, Public Hearing Minutes
- B. Approval of March 2, 2026, Quarterly Meeting Minutes
- C. Approval of Lake County TDCB Bylaws
- D. Approval of Lake County Grievance Procedures

Chantel Buck asked that item D. of the Consent Agenda to be pulled for discussion.

Jamie Ledgerwood made a motion to approve items A, B, C of the consent agenda, seconded by Joanne Seagle and carried unanimously by a 5-0 vote; the Board approved Items A-C of the Consent Agenda.

Chantel Buck made a motion to approve Item D. with additional online option available, seconded by Rebecca Matthews and carried unanimously by a 5-0 vote; the Board approved Item D of the Consent Agenda.

IV. ACTION ITEMS:

- A. Approval of Updated Eligibility Application. Kelsey Peterson, WSP provided a brief overview of the Updated Eligibility Application. Discussion continued.

Chantel Buck made a motion to approve the updated eligibility application, seconded by Joanne Seagle and carried unanimously by a 5-0 vote; the Board approved the Updated Eligibility Application.

- B. Approval of FY 2025 Community Transportation Coordinator Evaluation. Kelsey Peterson, WSP provided a brief overview.

Jamie Legerwood made a motion to approve the FY 2025 Community Transportation Coordinator Evaluation, seconded by Johnny Dubose and carried unanimously by a 5-0 vote; the Board approved the FY 2025 Community Transportation Coordinator Evaluation.

- C. Approval of FY 2026 Transportation Disadvantaged Service Plan Annual Update. Kelsey Peterson, WSP provided a brief update on the FY 2026 Update.

Jamie Legerwood made a motion to approve the FY 2026 Transportation Disadvantaged Service Plan Annual Update, seconded by Joanne Seagle and carried unanimously by a 5-0 vote; the Board approved the FY 2026 Transportation Disadvantaged Service Plan Annual Update.

- D. *Approval of FY 2027 Meeting Calendar*
 - a. *Q1 TDCB Meeting: September 21, 2026*
 - b. *Q2 TDCB Meeting: December 14, 2026*
 - c. *Q3 TDCB Meeting: March 8, 2027*
 - d. *Annual Public Hearing: March 8, 2027*
 - e. *Q4 TDCB Meeting: June 14, 2027*

Rebecca Matthews made a motion to approve the FY 2027 Meeting Calendar seconded by Jamie Ledgerwood and carried unanimously by a 5-0 vote; the Board approved the FY 2027 Meeting Calendar.

V. DISCUSSION ITEMS:

- A. Review and discussion of the Commission for the Transportation Disadvantaged (CTD) Ombudsman Report – Michael Woods
- B. Follow Up Items – Kelsey Peterson, WSP
- C. Board Member Updates – New member Johnny Dubose
- D. Recent and Upcoming Events – Michael Woods

VI. REPORTS

- A. FDOT -Jamie Kersey Ledgerwood
- B. Lake County CTC – Amy Bradford
- C. RATP Dev – Lake County Connection – Fabien Blackson, General Manager
- D. Lake Sumter MPO Quarterly Progress Report – In package

VII. OPPORTUNITY FOR PUBLIC COMMENT – None

VIII. BOARD MEMBER COMMENTS – None

IX. ADJOURNMENT: There being no further business to discuss, the meeting adjourned at 11:11.

X. NEXT MEETING: September 21, 2026 @ 10AM

Chairman Morris

Date



COMMISSION FOR THE TRANSPORTATION DISADVANTAGED
ACTUAL EXPENDITURE REPORT FORM
(One form for each county
Do not report funds from state agency sources)

COUNTY: Lake County

DUE: September 15, 2026

Coordinated Transportation			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital
\$2,085,168	28,713		

Transportation Alternatives			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital

Other			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital



Office of Transit Services
P.O. Box 7800 • 315 W. Main St. • Tavares, FL 32778

FY2025 CTC Evaluation Summary

Lake County Office of Transit Services Response to Findings

Finding 1: Out of a sample of 10 riders, two (2) riders did not have an eligibility application on file

Recommendation 1a: If not already in place, the Operator should establish and implement a standard operating procedure to regularly file eligibility applications to ensure proper record-keeping.

Lake County Transit Status Update: CTC staff met with RATP Dev to address concerns regarding the Eligibility Application process and compliance with Standard Operating Procedure (SOP) No. 17.5, **ADA/Transportation Disadvantaged Paratransit Eligibility Process and Appeal Procedure.**

As a result of the discussion, SOP No. 17.5 was updated on page 4, Section 4, Procedure, Paragraph 5, to clarify the required documentation and quality-control process. The updated procedure states:

"All approved eligibility applications, along with the supporting documentation, are to be scanned and filed within two business days after approval. All approved eligibility applications listed on the monthly 'Approved Applications' report will be reviewed by CTC staff in the electronic Revver filing system to ensure that each application has been scanned and filed in the proper location."

This update establishes a clear timeframe for filing approved eligibility applications and provides for routine CTC staff review to ensure proper documentation and compliance with the established procedure.

RATP Dev Status Update: RATP Dev will maintain the required application documentation in accordance with SOP 17.5, while CTC staff's monthly reconciliation provides additional quality-control verification that approved applications have been properly scanned and filed.

P 352.323.5733 • F 352.323.5755
Board of County Commissioners • www.lakecountyfl.gov

Anthony Sabatini
District 1

Sean M. Parks, AICP, QEP
District 2

Kirby Smith
District 3

Leslie Campione
District 4

Timothy Morris
District 5

Recommendation 1b: The CTC should re-audit rider eligibility applications and provide a status update to the TDCB within 90 days.

Lake County Transit Status Update: On August 12, 2026, the CTC staff met with RATP Dev to review the missing Eligibility Applications and SOP 17.5 was updated with the above filing and scanning procedures.

Finding 2: Documentation of physicals and required trainings were missing from multiple driver files. Of the eight (8) driver files that were reviewed during the site visit, all were missing documentation of physicals and only three (3) had documentation of defensive driver training and ADA training. The documentation of physicals was provided after the site visit for all but two (2) drivers, though these drivers had physicals on file last year. One was missing a copy of the driver's license, though this was provided afterwards. This is a repeat finding from last year.

Recommendation 2a: If not already in place, the Operator should establish and implement a standard operating procedure to document completion of all required training and save documentation in driver files.

Lake County Transit Status Update: The missing physical and training documents have been placed in the Driver's files. RATP Dev set up refresher training for the training records that could not be located.

RATP Dev Status Update: RATP Dev has reviewed and continues to review operator files ensuring compliance. We recovered missing documentation, started and/or have completed refresher training.

Recommendation 2b: If not already in place, the Operator should establish and implement a standard operating procedure to regularly file required documentation in driver's files.

Lake County Transit Status Update: RATP Dev has implemented a new color-coded filing system to ensure proper documentation and compliance.

RATP Dev Status Update: RATP Dev has standardized its filing through an updated color-coded system. We have also strengthened quality controls and implemented recurring compliance reviews.

Recommendation 2c: The CTC should re-audit driver files and provide a status update to the TDCB within 90 days.

Lake County Transit Status Update: On September 2, 2026, the CTC staff met with RATP Dev to review files the drug and alcohol compliance files. Staff also reviewed the refresher training documentation for drivers whose files were missing the required training records.

Finding 3: The CTC is not meeting the goal for on-time performance. The goal for on-time performance is 92% and the CTC's average on-time performance for FY25 was 81%.

Recommendation: Continue to optimize scheduling and routing to improve on-time performance.

Lake County Transit Status Update: The CTC staff continues to work with RATP Dev to improve their on-time performance. New perimeters were set in the scheduling software which has improved the on-time performance.

RATP Dev Status Update: RATP Dev and Lake County Transit have implemented revised scheduling parameters and continued optimization of the Paratransit operating model to address the FY25 on-time performance result. Management is actively reviewing scheduling practices, trip distribution, long-haul assignments, operator deployment, recovery capacity, and daily operating performance. These actions are intended to improve schedule reliability while maintaining ADA service requirements and passenger trip integrity. On-time performance will continue to be monitored routinely against the established 92% goal, with additional corrective actions implemented when performance trends identify recurring deficiencies.

Since implementation, scheduled OTP has improved from 81% to 92%.

The rider surveys provide additional insight into CTC's operations. Rider's report being satisfied with service overall. Many respondents complimented the bus drivers and highlighted recent improvements to the reservation process, which aligns with the CTC's implementation of a new scheduling software.

In addition to the formal recommendations, the CTC Evaluation Subcommittee suggests that CTC considered leveraging the new scheduling software to collect more regular feedback from riders. For instance, after a trip, riders could receive a text or email to rate their trip and provide additional comments if desired. Alternatively, the notification could include a link to an email address or phone number to provide feedback.

Lake County Transit Status Update: The CTC staff will investigate to see if this request is feasible. Not all passengers have email addresses, and some do not want to provide them.

RATP Dev Status Update: Lake County Transit and RATP Dev will evaluate available functionality within the scheduling platform for obtaining more frequent passenger feedback. Any process implemented should provide multiple accessible feedback options—including

electronic and non-electronic methods—to avoid excluding passengers who do not use email, text messaging, or other electronic communication.

The CTC Evaluation Subcommittee also suggests that the Lake~Sumter MPO use these survey results for next year's evaluation so that in future years the survey period will align with the reporting period of the evaluation.

RATP Dev Management Corrective Action Summary: RATP Dev and the Lake County Office of Transit Services have taken corrective action in response to the FY2025 CTC Evaluation findings. These actions include strengthening eligibility-document controls, standardizing operator qualification and training files, conducting compliance reviews, providing refresher training where documentation could not be verified, improving Paratransit scheduling parameters, and strengthening ongoing quality-control oversight.

The objective is not solely to correct the individual findings identified during the evaluation, but to establish sustainable management controls that reduce the likelihood of recurrence and support continuous improvement in regulatory compliance, documentation integrity, service reliability, and passenger experience.

Lake County TDCB Agenda Follow Up Log, September 21, 2026

#	Item	6/1/2026 Update	9/21/2026 Update	Status
1	Eligibility Application Updates	The updated eligibility application was provided at the 6/1/2026 TDCB Meeting as an Action Item. The application was approved with the changes discussed during the meeting.	The County is in the process of launching a new countywide website and has suggested that the Office of Transit Services wait until the new website is launched to have the new Eligibility Application translated into Spanish as well as make it accessible in English and Spanish. Transit Services expects that the new Eligibility Application will be on the website by mid to late Fall 2026.	In Progress
2	Proposed Updates to Mary Bennett Rule	The Subcommittee met on February 17 th and reviewed a Technical Memorandum prepared by staff. The Technical Memorandum included an analysis of six policy alternatives and a recommendation. The Subcommittee requested additional data on the number of dialysis trips and the cost of Personal/Other trips and a follow-up meeting to discuss the topic further. The CTC provided requested data on May 15 th along with the Dialysis spreadsheet. A follow-up Eligibility Subcommittee Meeting will be scheduled to review the data.	Staff reviewed and summarized the dialysis data provided by the CTC, which included a list of all dialysis and medical trips that occurred from February 2, 2026 to April 28, 2026. There were three Mary Bennett riders who took dialysis trips, which is less than 1% of the riders who made dialysis or medical trips during that time period. Those three riders took a total of 38 one-way trips, which accounts for 0.6% of the 6,767 dialysis and medical trips taken during that time period. Staff reviewed the data provided on the cost of Personal/Other trips and determined that additional data was needed in order to provide the Eligibility Subcommittee with meaningful information to support an informed decision. Staff is following up with the CTC to request the additional data. Once the data has been received and analyzed, a follow up meeting will be scheduled with the Eligibility Subcommittee.	In Progress
3	Provide an online method to file a grievance	The Grievance Procedures have been updated to include an email address for the MPO. Clarification was provided during the meeting that the intent of the request was to provide a method to file a grievance via an online form.	The MPO and consultant staff will coordinate to develop an online form for filing grievances.	In Progress

Lake County Transit Report

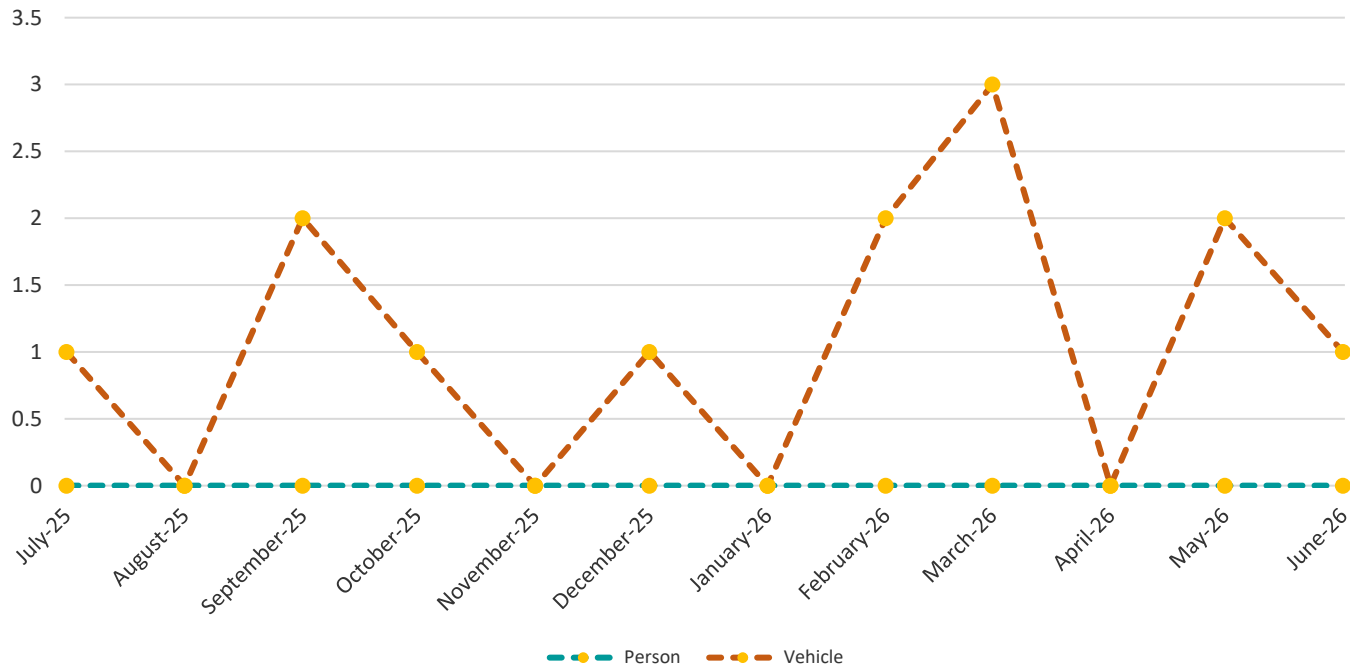
September 21, 2026

The data contained herein has been provided by Lake County Transit.

Table 1: Lake County Connection Preventable Accidents

Month / Year	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Person	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle	1	0	2	1	0	1	0	2	3	0	2	1	13
Person and Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0

Figure 1: Lake County Connection Preventable Accidents

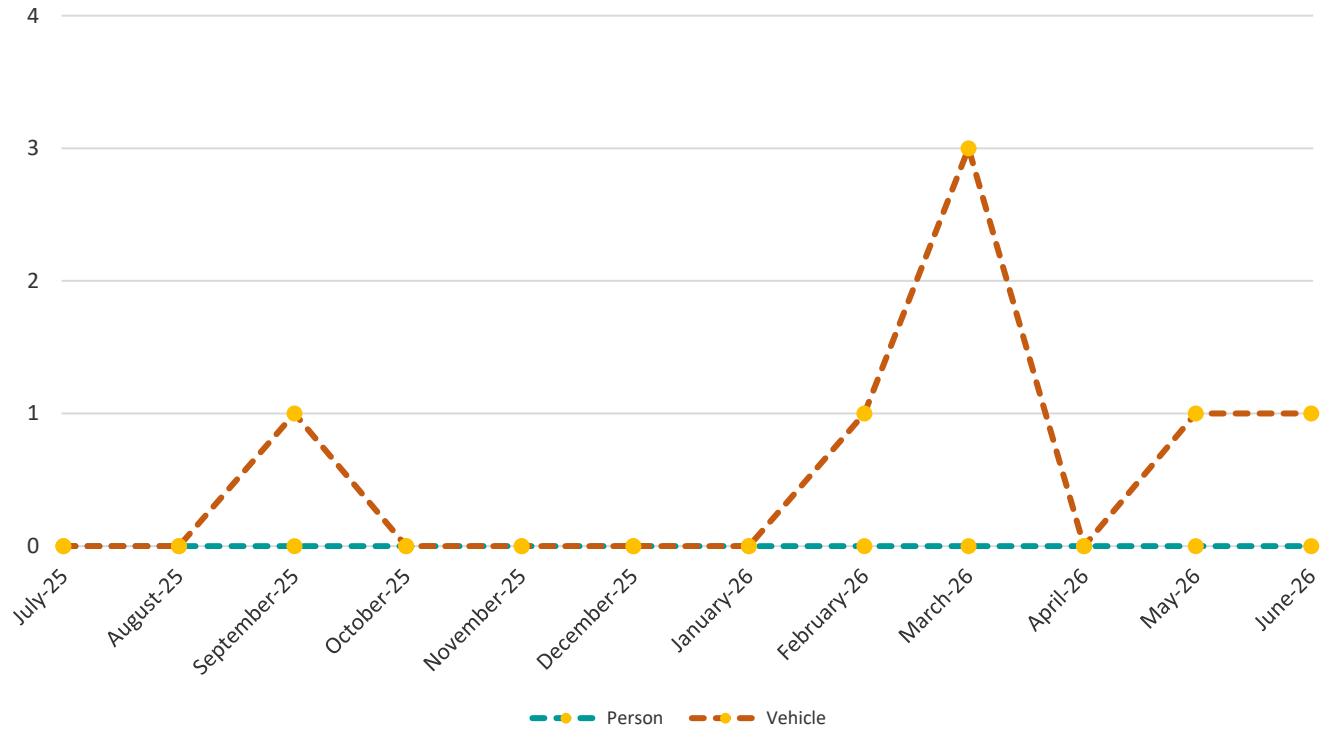


Source: 01 Accident Report 09-21-2026

Table 2: Lake County Connection Non-Preventable Accidents

Month / Year	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Person	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle	0	0	1	0	0	0	0	1	3	0	1	1	7
Person and Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0

Figure 2: Lake County Connection Non-Preventable Accidents

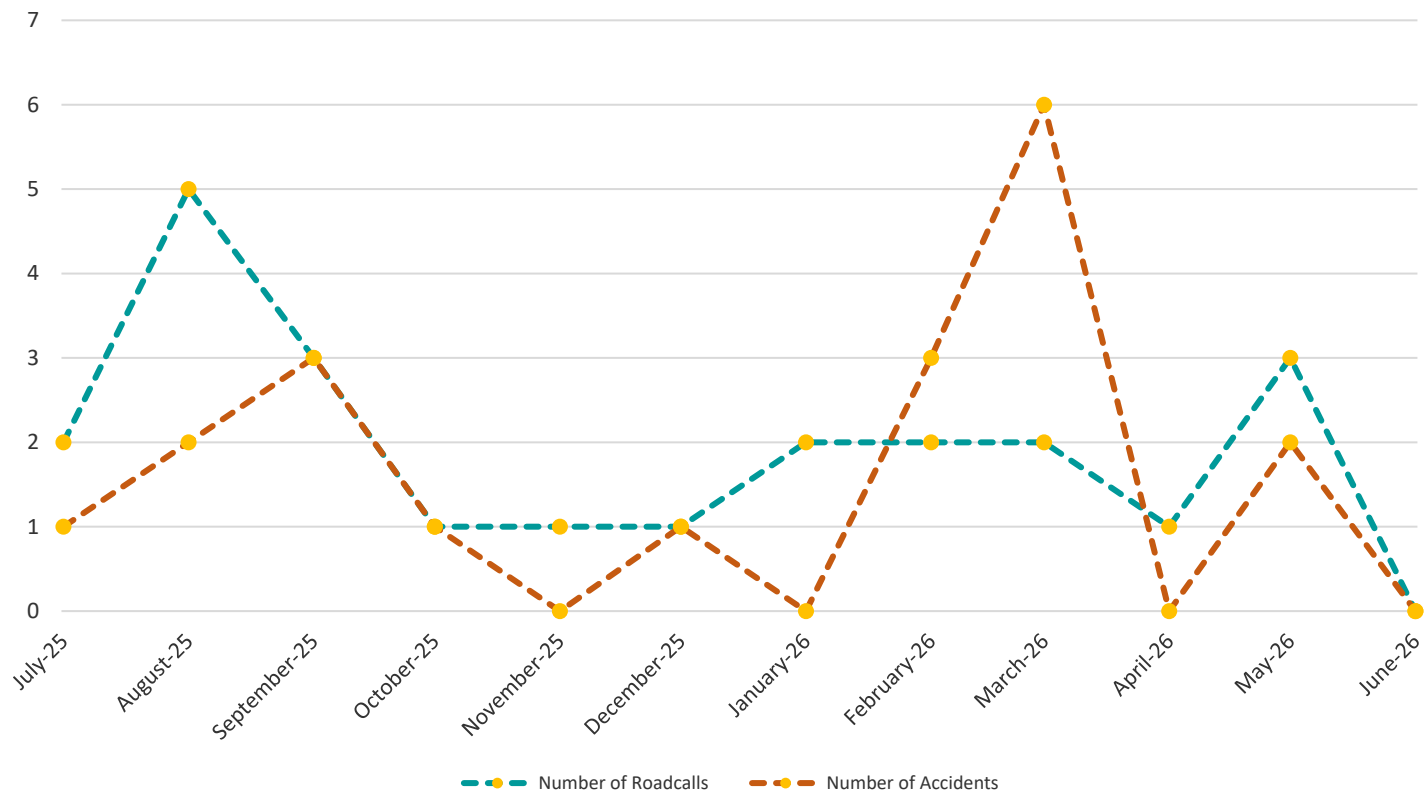


Source: 01 Accident Report 09-21-2026

Table 3: Accidents and Roadcalls

Month/Year	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Number of Roadcalls	2	5	3	1	1	1	2	2	2	1	3	-	23
Number of Accidents	1	2	3	1	-	1	-	3	6	-	2	-	19

Figure 3: Accidents and Roadcalls

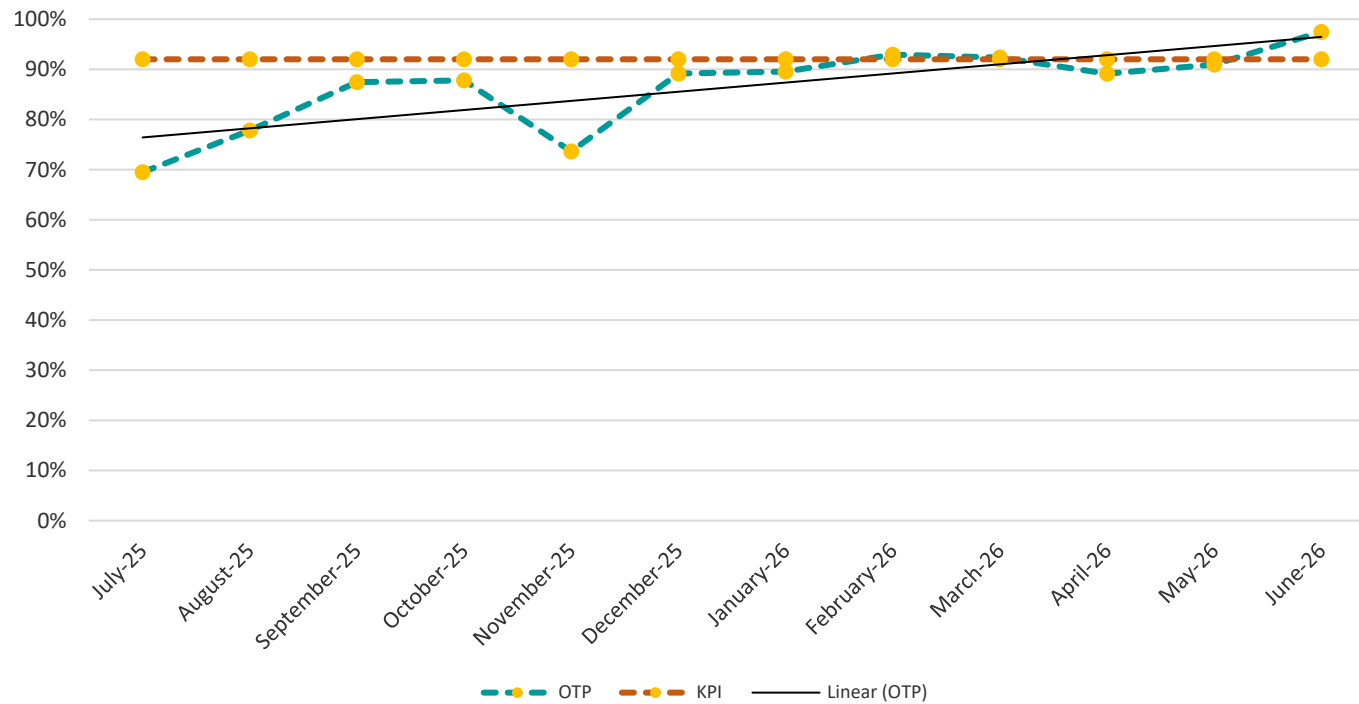


Source: 02 CTC AOR Monthly Report 09-21-2026

Table 4: Lake County Connection On Time Performance (OTP)

Month/Year	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Average
On Time Performance	69%	78%	87%	88%	74%	89%	90%	93%	92%	89%	91%	97%	86.5%
On Time Performance Goal	92%	92%	92%	92%	92%	92%	92%	92%	92%	92%	92%	92%	92%

Figure 4: Lake County Connection On Time Performance

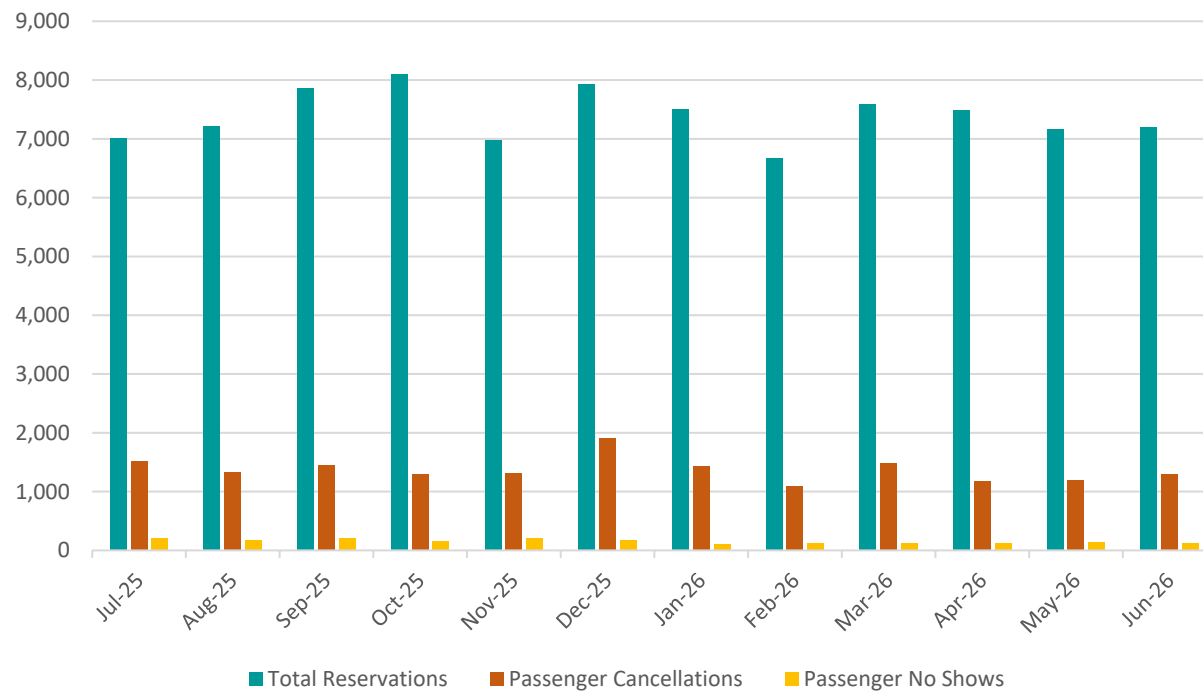


Source: 05 LCC OTP Report 09-21-2026

Table 5: Lake County Transit Trips

Month/Year	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Total Reservations	7,016	7,212	7,858	8,108	6,971	7,926	7,512	6,675	7,593	7,488	7,173	7,205	88,737
Passenger Cancellations	1,524	1,328	1,455	1,299	1,308	1,909	1,429	1,092	1,489	1,180	1,197	1,304	16,514
Passenger No Shows	210	174	205	152	211	180	109	128	125	126	148	125	1,893

Figure 5: Lake County Transit Trips

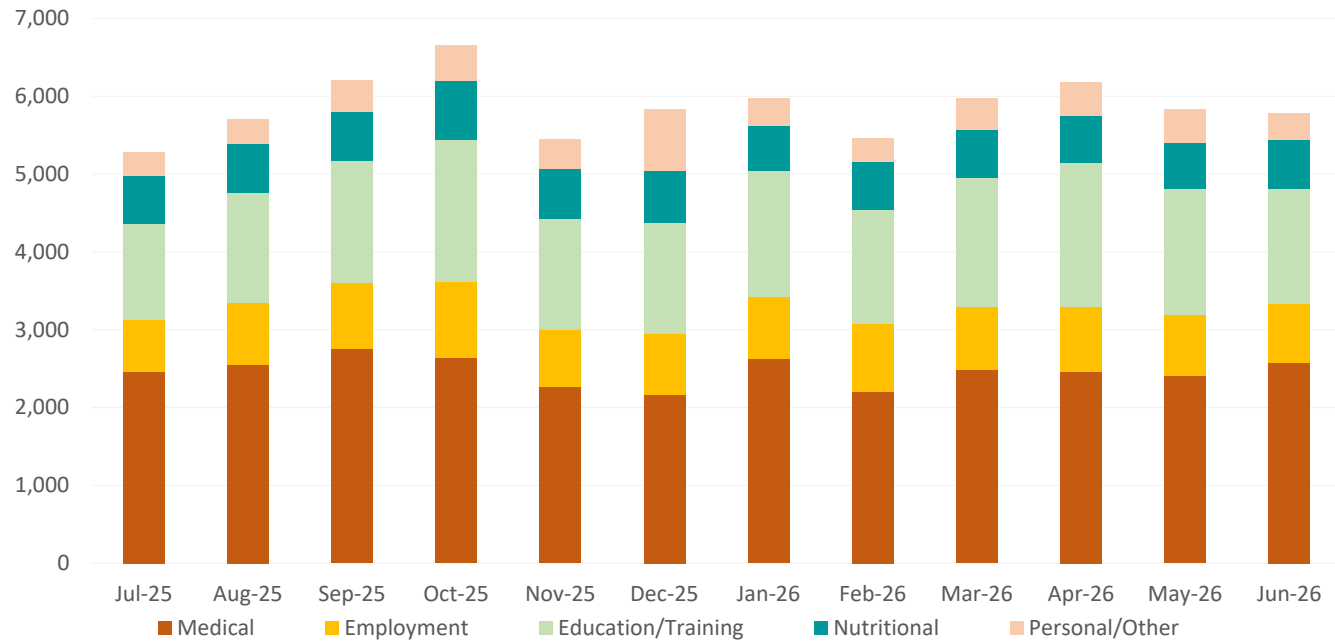


Source: 02 CTC AOR Monthly Report 09-21-2026

Table 6: Trip Purpose

Month/Year	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Medical	2,460	2,545	2,758	2,641	2,260	2,164	2,632	2,197	2,489	2,456	2,411	2,572	29,585
Employment	670	804	851	968	745	788	785	873	808	845	774	765	9,676
Education/Training	1,233	1,412	1,565	1,836	1,421	1,424	1,630	1,475	1,653	1,841	1,628	1,473	18,591
Nutritional	612	629	624	753	644	677	575	609	628	614	588	629	7,582
Personal/Other	307	320	400	459	382	784	352	301	401	426	427	337	4,896
Total	5,282	5,710	6,198	6,657	5,452	5,837	5,974	5,455	5,979	6,182	5,828	5,776	70,330

Figure 6: Trip Purpose

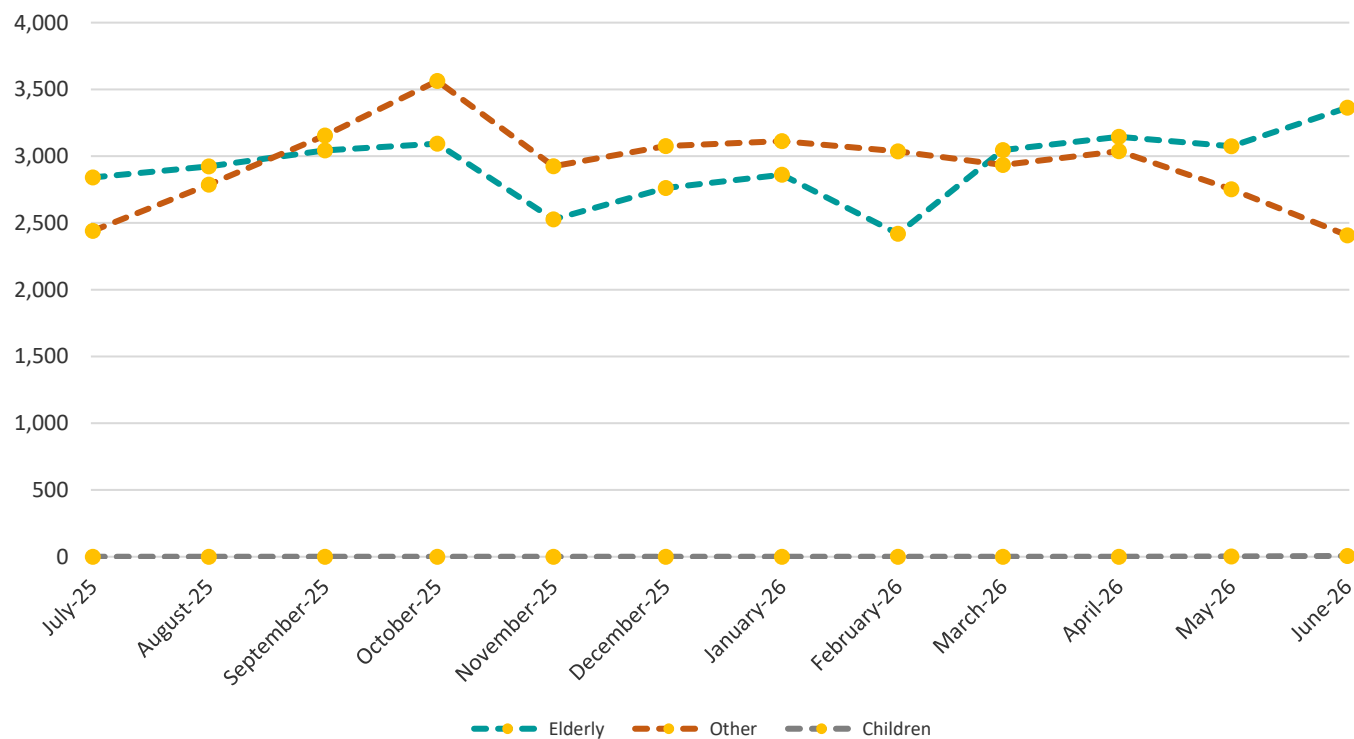


Source: 02 CTC AOR Monthly Report 09-21-2026

Table 7: Passenger Types

Month/Year	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Elderly	2,841	2,923	3,043	3,094	2,527	2,762	2,861	2,419	3,045	3,145	3,074	3,363	35,097
Other	2,441	2,787	3,155	3,563	2,925	3,075	3,113	3,036	2,934	3,037	2,752	2,407	35,225
Children	-	-	-	-	-	-	-	-	-	-	2	6	8
Total	5,282	5,710	6,198	6,657	5,452	5,837	5,974	5,455	5,979	6,182	5,828	5,776	70,330

Figure 7: Passenger Types

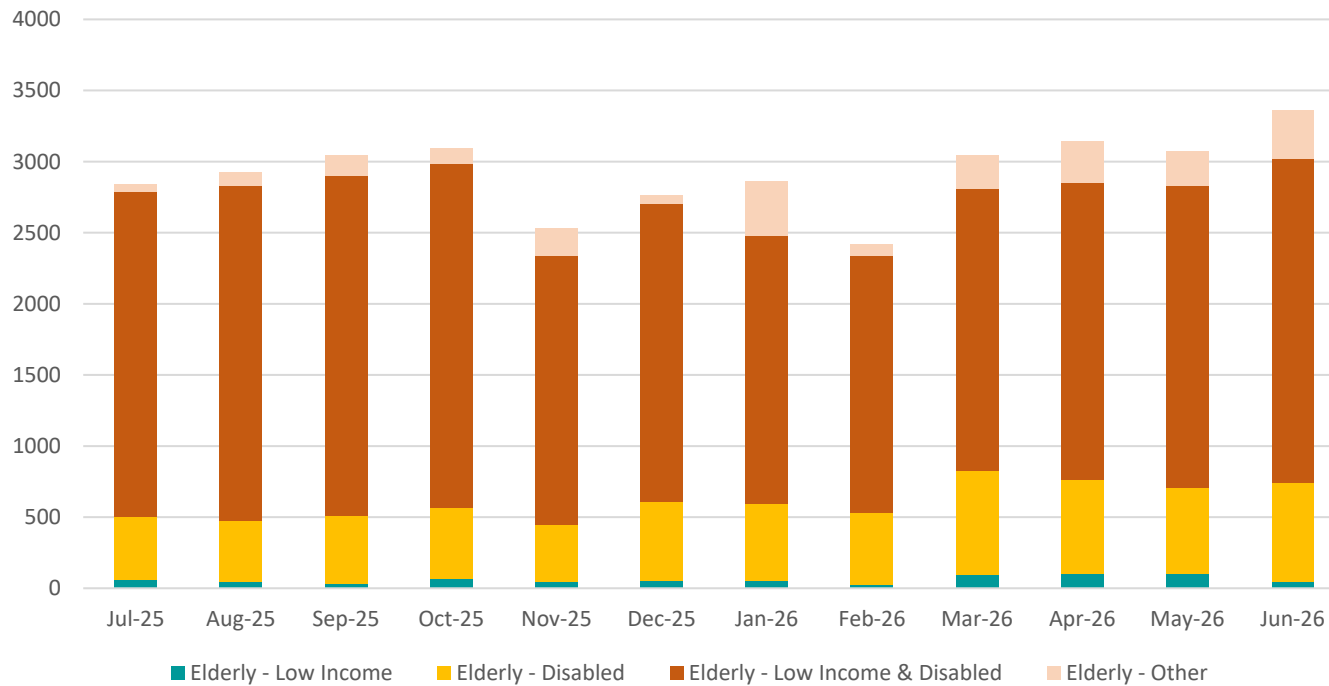


Source: 02 CTC AOR Monthly Report 09-21-2026

Table 8: Lake County Connection Passenger Types – Elderly

Month/Year	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Elderly - Low Income	62	44	31	70	46	56	55	27	96	102	98	44	731
Elderly - Disabled	439	430	483	494	402	552	535	505	731	657	610	693	6,531
Elderly - Low Income & Disabled	2,287	2,357	2,385	2,423	1,888	2,097	1,890	1,807	1,985	2,093	2,125	2,278	25,615
Elderly - Other	53	92	144	107	191	57	381	80	233	293	241	348	2,220

Figure 8: Lake County Connection Passenger Types – Elderly

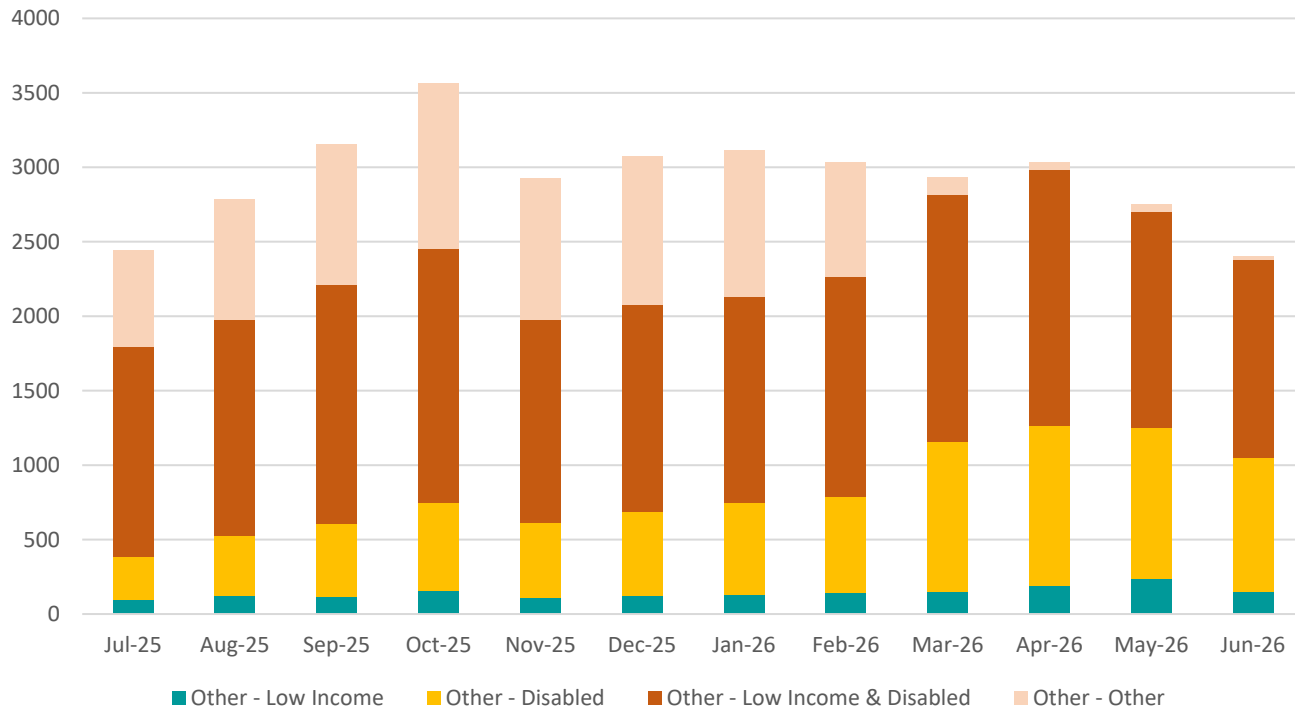


Source: 02 CTC AOR Monthly Report 09-21-2026

Table 9: Lake County Connection Passenger Types – Other

Month/Year	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Other - Low Income	96	120	116	157	109	122	131	140	146	189	235	150	1,711
Other - Disabled	292	409	490	588	504	567	615	649	1,012	1,072	1,018	898	8,114
Other - Low Income & Disabled	1,405	1,451	1,608	1,704	1,360	1,391	1,386	1,481	1,656	1,725	1,449	1,332	17,948
Other - Other	648	807	941	1,114	952	995	981	766	120	51	50	27	7,452

Figure 9: Lake County Connection Passenger Types – Other

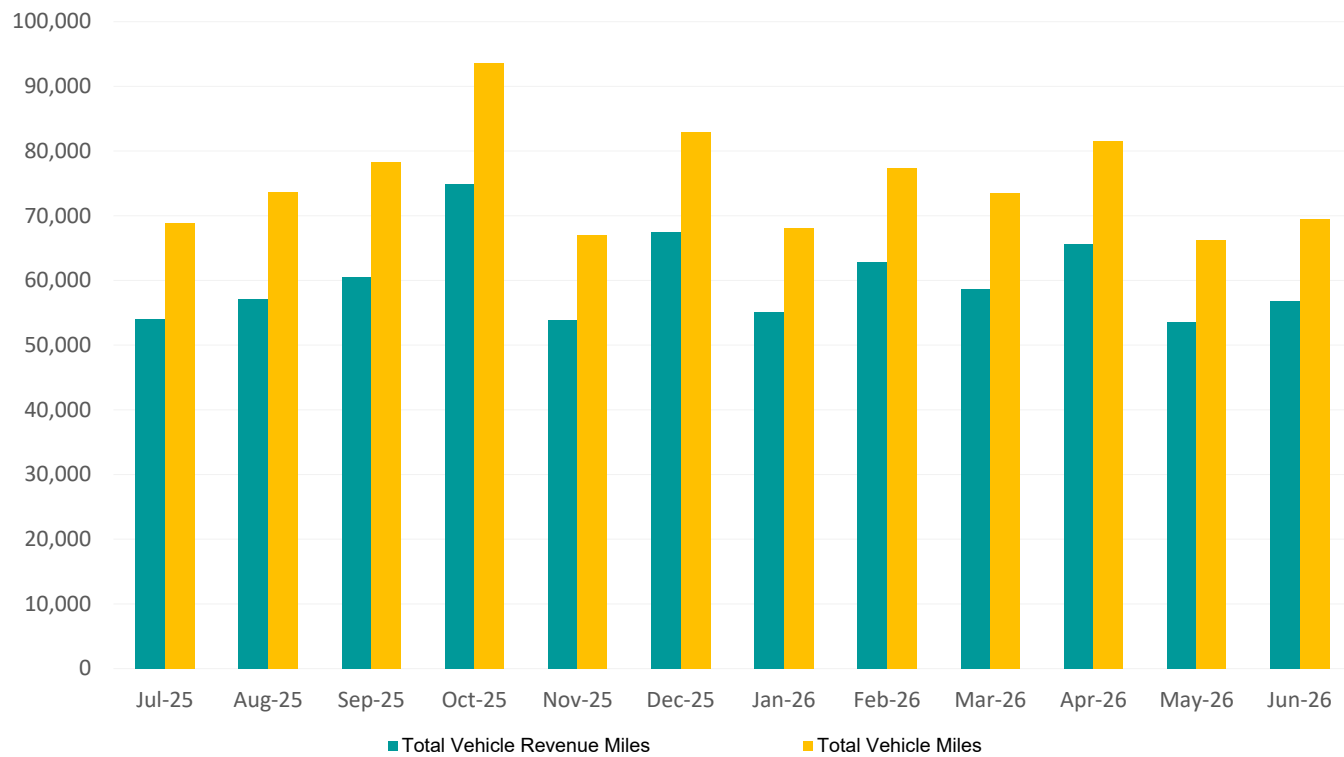


Source: 02 CTC AOR Monthly Report 09-21-2026

Table 10: Vehicle Miles

Month/Year	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Total Vehicle Revenue Miles	54,023	57,180	60,433	74,897	53,926	67,446	55,110	62,896	58,748	65,595	53,511	56,787	720,552
Total Vehicle Miles	68,850	73,593	78,315	93,525	66,978	82,914	68,156	77,425	73,534	81,486	66,274	69,430	900,480

Figure 10: Vehicle Miles

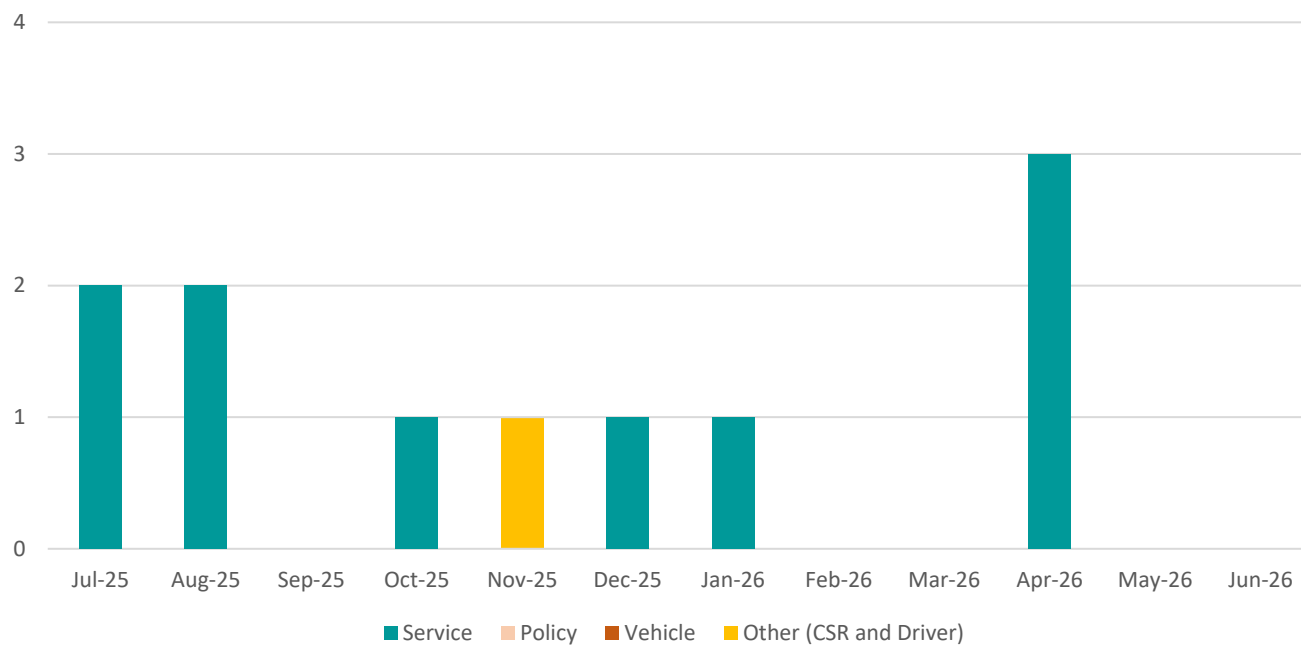


Source: 02 CTC AOR Monthly Report 09-21-2026

Table 11: Valid Complaints

Month/Year	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Service	2	2	0	1	0	1	1	0	0	3	0	0	10
Policy	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0
Other (CSR and Driver)	0	0	0	0	1	0	0	0	0	0	0	0	1
Total Valid Complaints	2	2	0	1	1	1	1	0	0	3	0	0	11

Figure 11: Valid Complaints



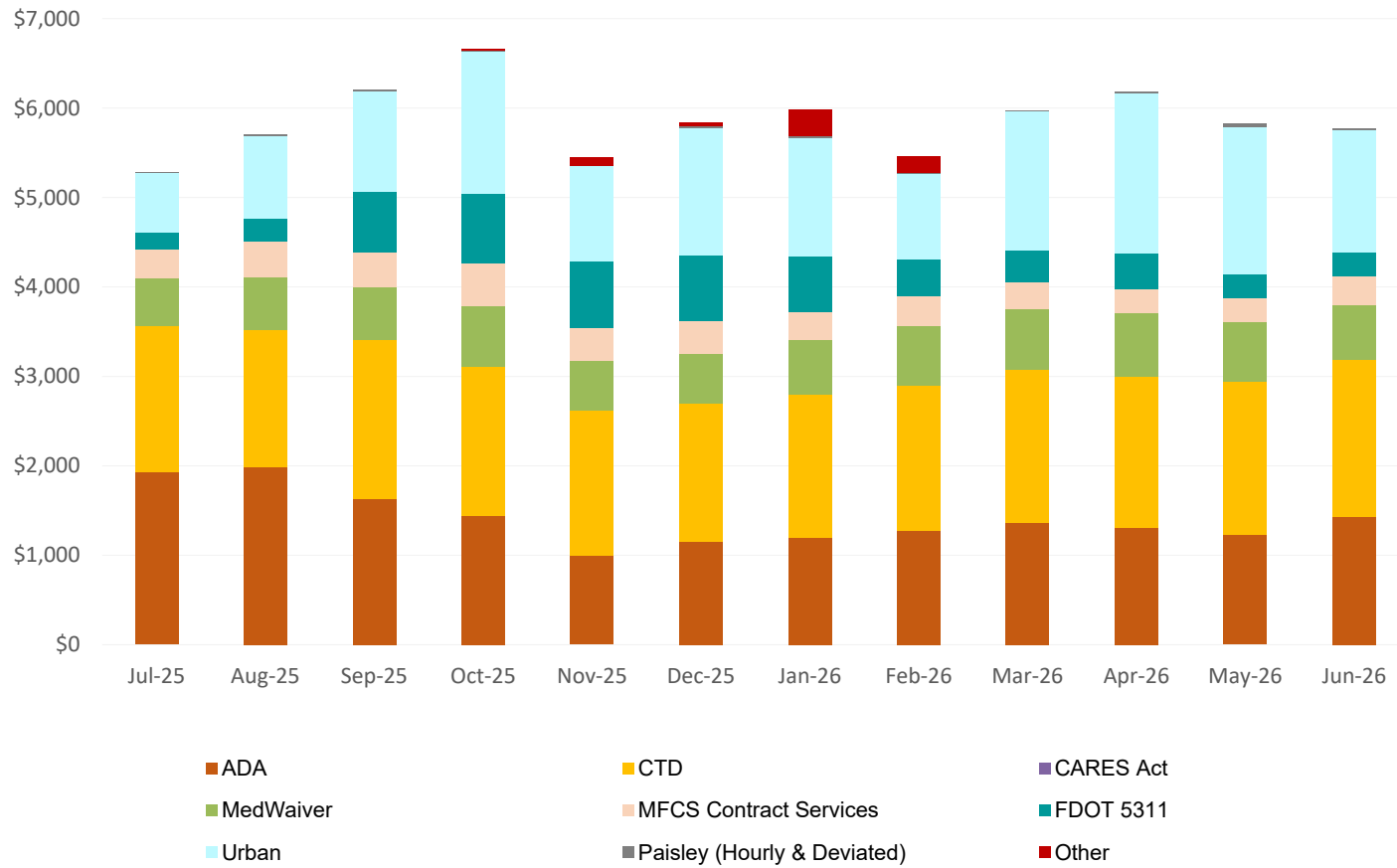
Source: 04 Complaint - Commendation Quick Review 09-21-2026

Table 12: Lake County Connection Funding Source

Funding Source	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
ADA	1,934	1,986	1,635	1,443	1,000	1,160	1,204	1,270	1,359	1,306	1,233	1,435	16,965
CTD	1,633	1,528	1,770	1,671	1,617	1,536	1,593	1,622	1,721	1,691	1,712	1,749	19,843
CARES Act	0	0	0	0	0	0	0	0	0	0	0	0	-
MedWaiver	539	599	595	678	564	559	610	675	671	713	663	613	7,479
MFCS Contract Services	312	396	389	472	357	366	314	333	300	273	264	321	4,097
FDOT 5311	198	262	681	783	749	735	626	411	358	391	265	266	5,725
Urban	657	923	1,115	1,584	1,062	1,426	1,326	951	1,561	1,791	1,652	1,378	15,426
Paisley (Hourly & Deviated)	9	16	13	14	11	15	12	9	9	17	39	14	178
Other	0	0	0	12	92	40	289	184	0	0	0	0	617
Total Actual County Trips	5,282	5,710	6,198	6,657	5,452	5,837	5,974	5,455	5,979	6,182	5,828	5,776	70,330

Source: 02 CTC AOR Monthly Report 09-21-2026

Figure 12: Lake County Connection Funding Source



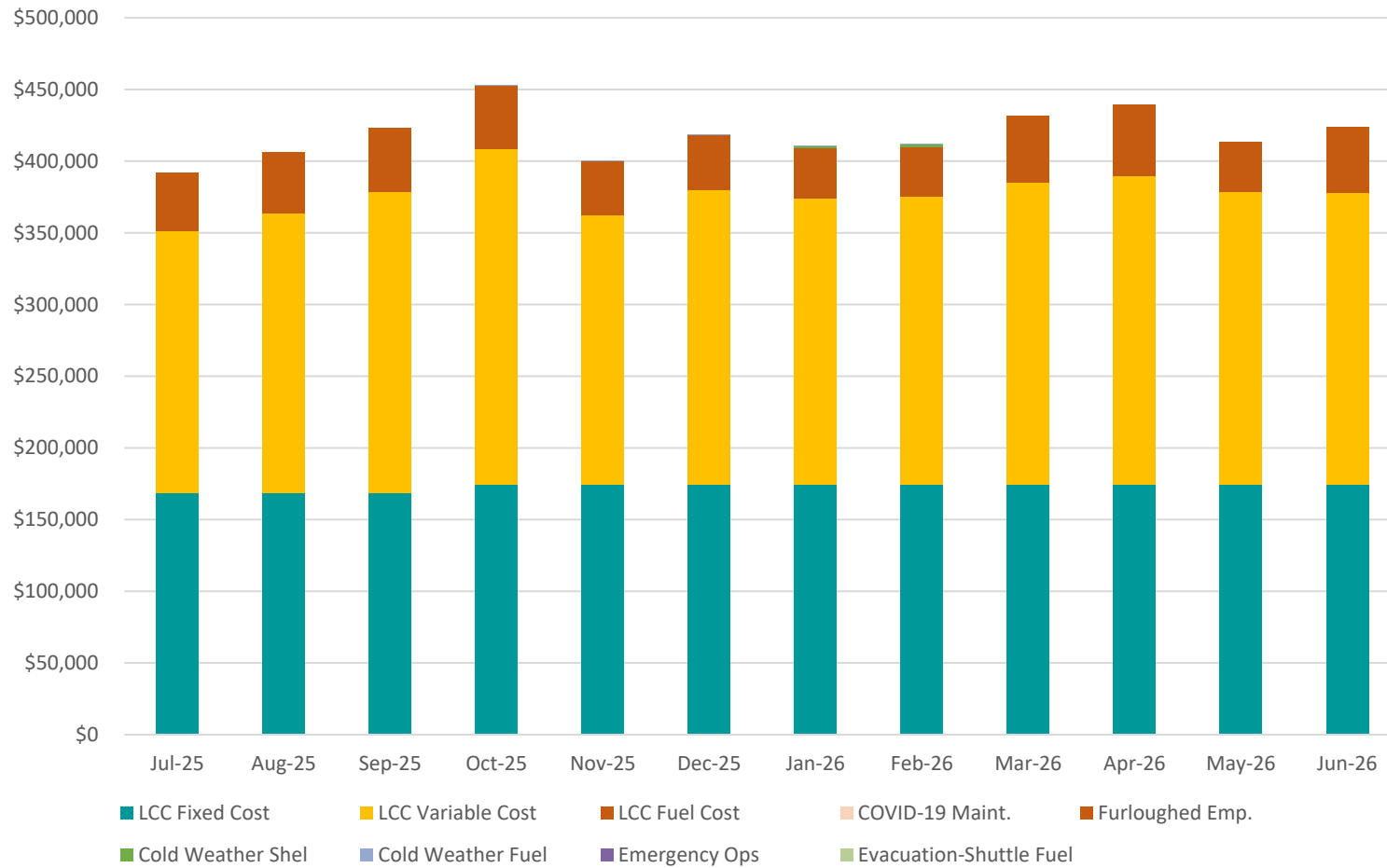
Source: 02 CTC AOR Monthly Report 09-21-2026

Table 13: Lake County Connection Contract Amount

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
LCC Fixed Cost	\$168,542	\$168,542	\$168,542	\$174,245	\$174,245	\$174,245	\$174,245	\$174,245	\$174,245	\$174,245	\$174,245	\$174,245	\$2,073,829
LCC Variable Cost	\$182,858	\$194,771	\$210,092	\$234,188	\$188,487	\$205,638	\$200,241	\$201,022	\$210,716	\$215,510	\$204,254	\$203,472	\$2,451,249
LCC Fuel Cost	\$40,475	\$42,631	\$44,501	\$44,062	\$37,243	\$38,167	\$34,494	\$34,750	\$46,712	\$49,504	\$34,750	\$45,987	\$493,276
COVID-19 Maint.	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Furloughed Emp.	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Cold Weather Shel	\$-	\$-	\$-	\$67	\$386	\$200	\$1,505	\$1,465	\$-	\$-	\$-	\$-	\$3,622
Cold Weather Fuel	\$-	\$-	\$-	\$82	\$145	\$109	\$188	\$534	\$-	\$-	\$-	\$-	\$1,058
Emergency Ops	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Evacuation-Shuttle Fuel	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Total Expense	\$391,875	\$405,944	\$423,134	\$452,644	\$400,505	\$418,360	\$410,673	\$412,015	\$431,673	\$439,259	\$413,248	\$423,704	\$5,023,034

Source: 07 Performance Measures Report 09-21-2026

Figure 13: Lake County Connection Contract Amount

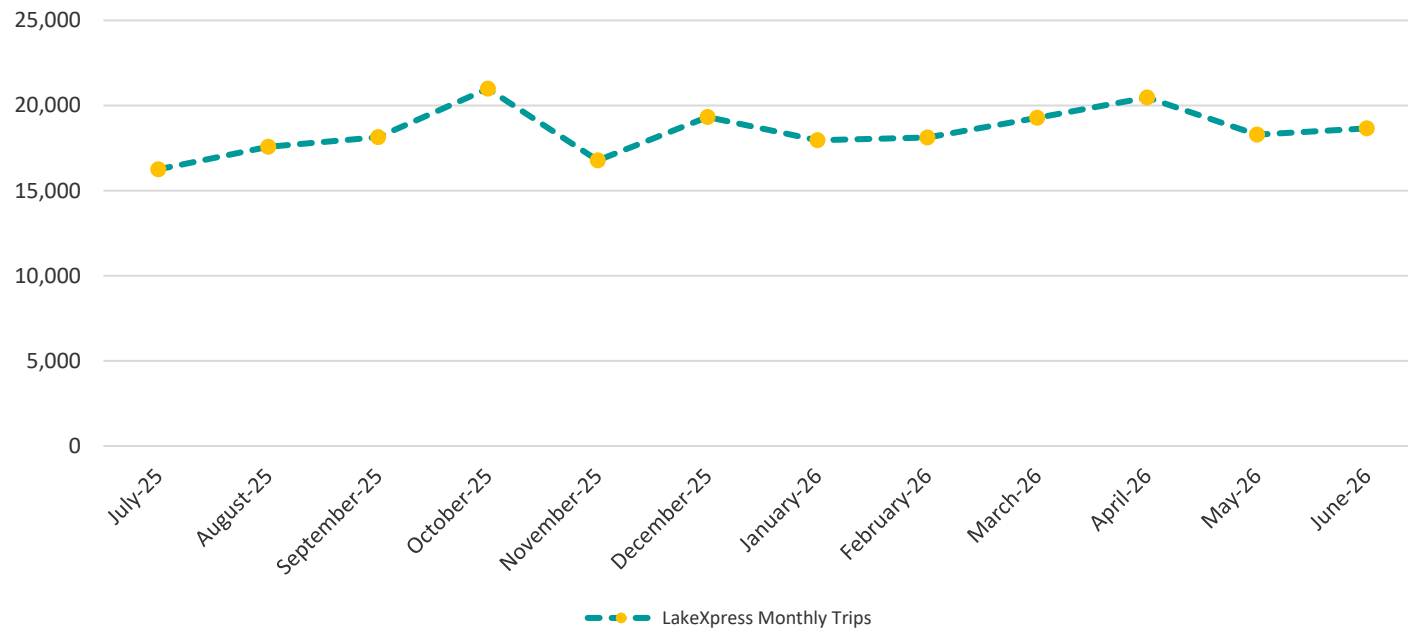


Source: 07 Performance Measures Report 09-21-2026

Table 14: LakeXpress Monthly Trips

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
LakeXpress Monthly Trips	16,247	17,570	18,134	20,985	16,778	19,321	17,959	18,115	19,277	20,470	18,288	18,655	221,799

Figure 14: LakeXpress Monthly Trips

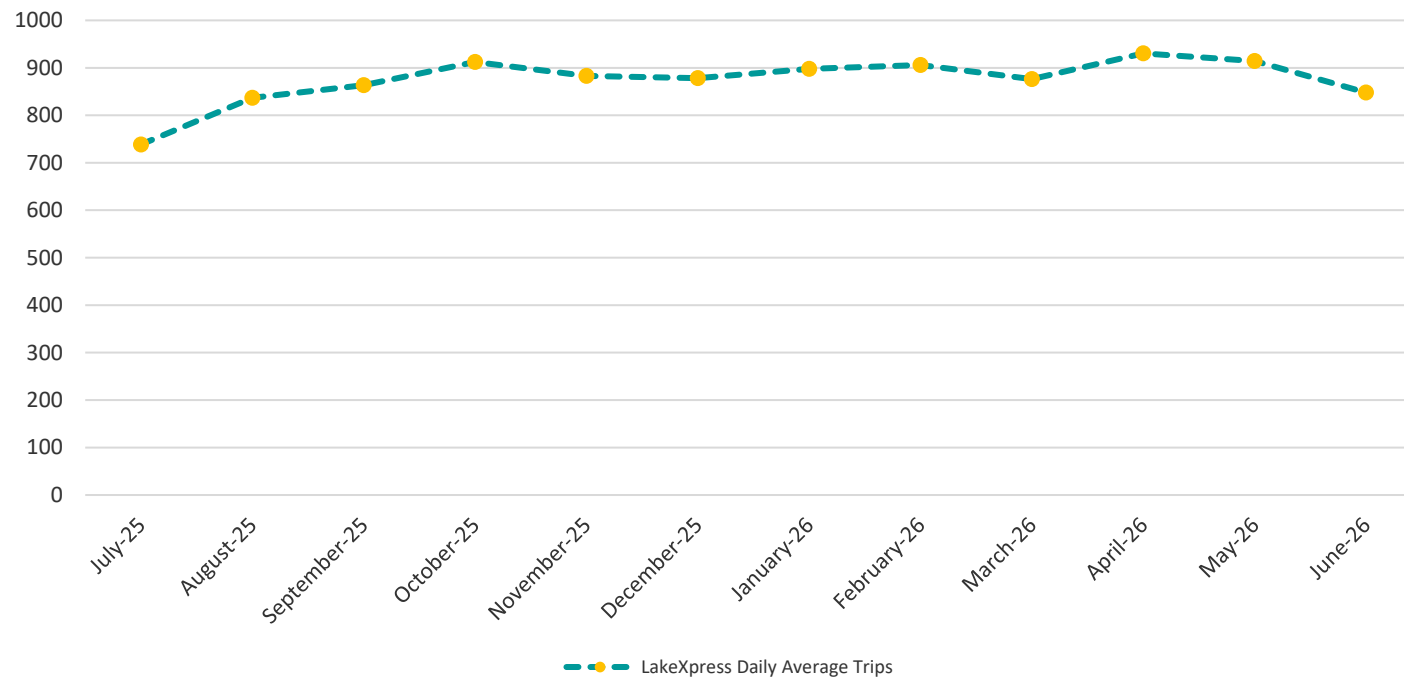


Source: 06 LX Monthly Trip Report 09-21-2026

Table 15: LakeXpress Daily Average Trips

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Average
LakeXpress Daily Average Trips	739	837	864	912	883	878	898	906	876	930	914	848	874

Figure 15: LakeXpress Daily Average Trips

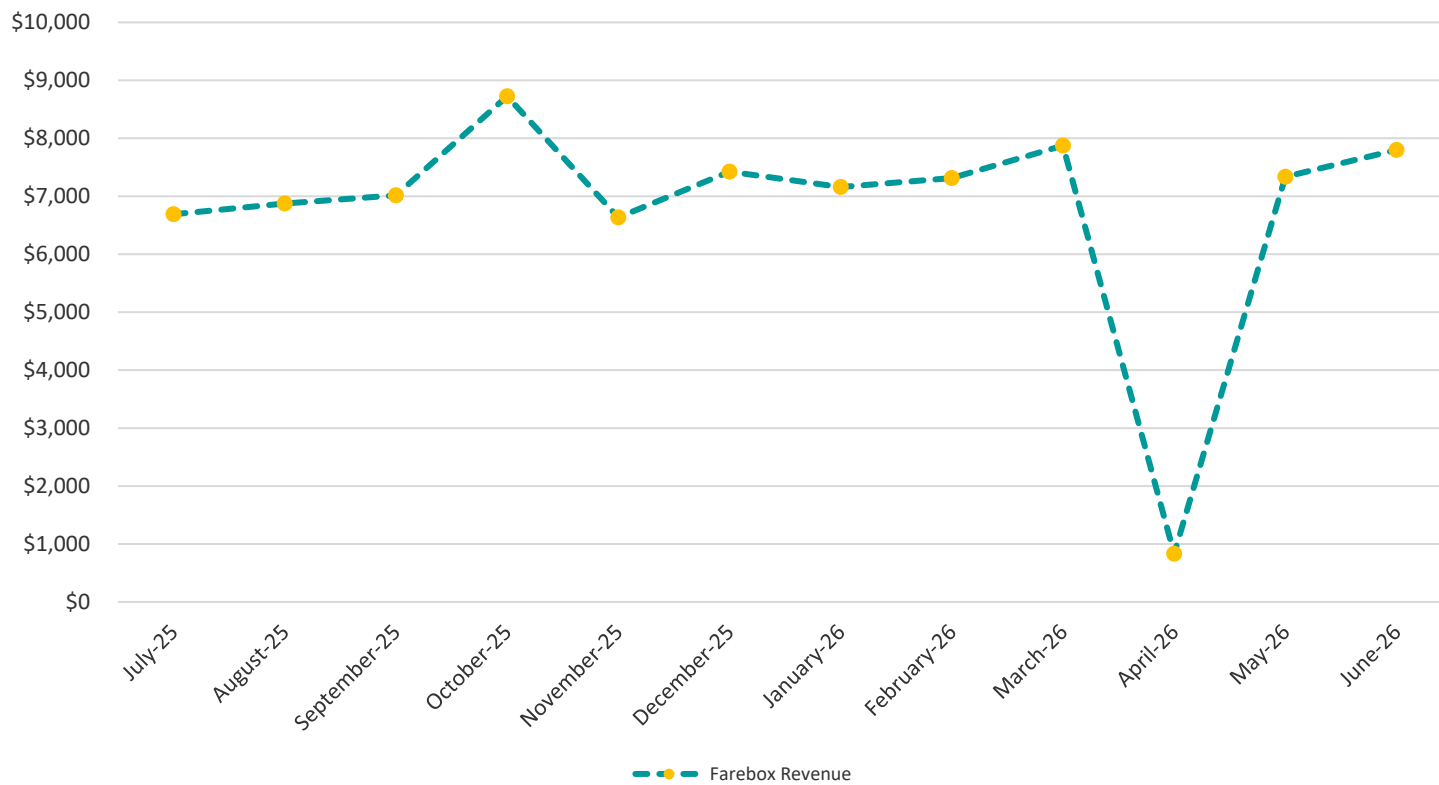


Source: 06 LX Monthly Trip Report 09-21-2026

Table 16: LakeXpress Farebox Revenue

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Farebox Revenue	\$6,691	\$6,874	\$7,015	\$8,725	\$6,636	\$7,423	\$7,160	\$7,314	\$7,875	\$831	\$7,336	\$7,799	\$81,677

Figure 16: LakeXpress Farebox Revenue



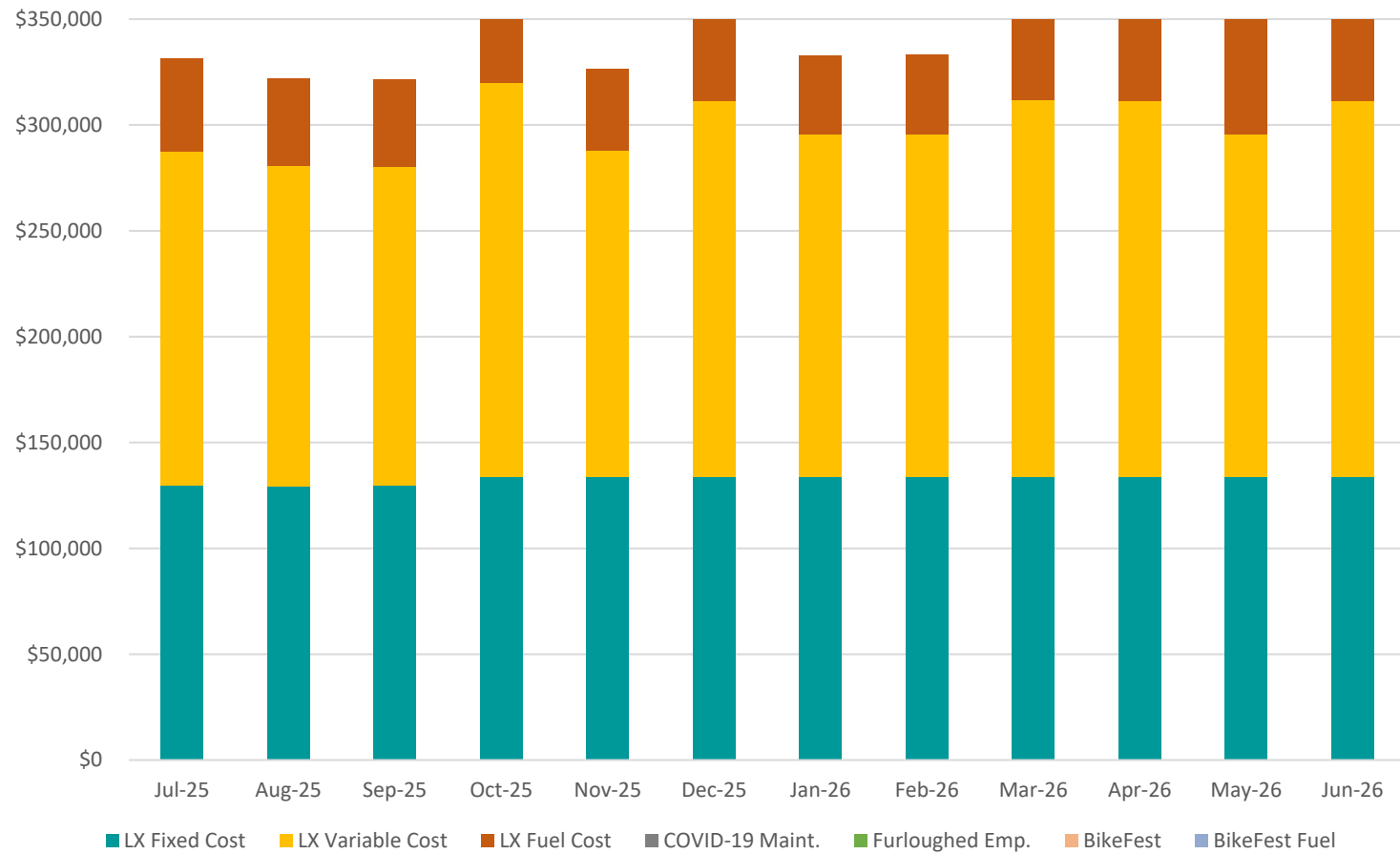
Source: 06 LX Monthly Trip Report 09-21-2026

Table 17: LakeXpress Contract Amount

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
LX Fixed Cost	\$129,561	\$129,561	\$129,561	\$133,945	\$133,945	\$133,945	\$133,945	\$133,945	\$133,945	\$133,945	\$133,945	\$133,945	\$1,594,188
LX Variable Cost	\$158,022	\$151,068	\$150,939	\$186,208	\$153,872	\$177,516	\$161,576	\$161,880	\$177,824	\$177,312	\$161,697	\$177,467	\$1,995,379
LX Fuel Cost	\$43,783	\$41,233	\$41,176	\$45,336	\$38,434	\$42,619	\$36,971	\$37,486	\$61,309	\$67,996	\$57,423	\$56,614	\$570,380
COVID-19 Maint.	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$0
Furloughed Emp.	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$0
BikeFest	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$13,439	\$-	\$-	\$13,439
BikeFest Fuel	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$3,084	\$-	\$-	\$3,084
Total Expense	\$331,366	\$321,862	\$321,675	\$365,488	\$326,251	\$354,080	\$332,492	\$333,311	\$373,078	\$395,776	\$353,065	\$368,026	\$4,176,470

Source: 07 Performance Measures Report 09-21-2026

Figure 17: LakeXpress Contract Amount



Source: 07 Performance Measures Report 09-21-2026

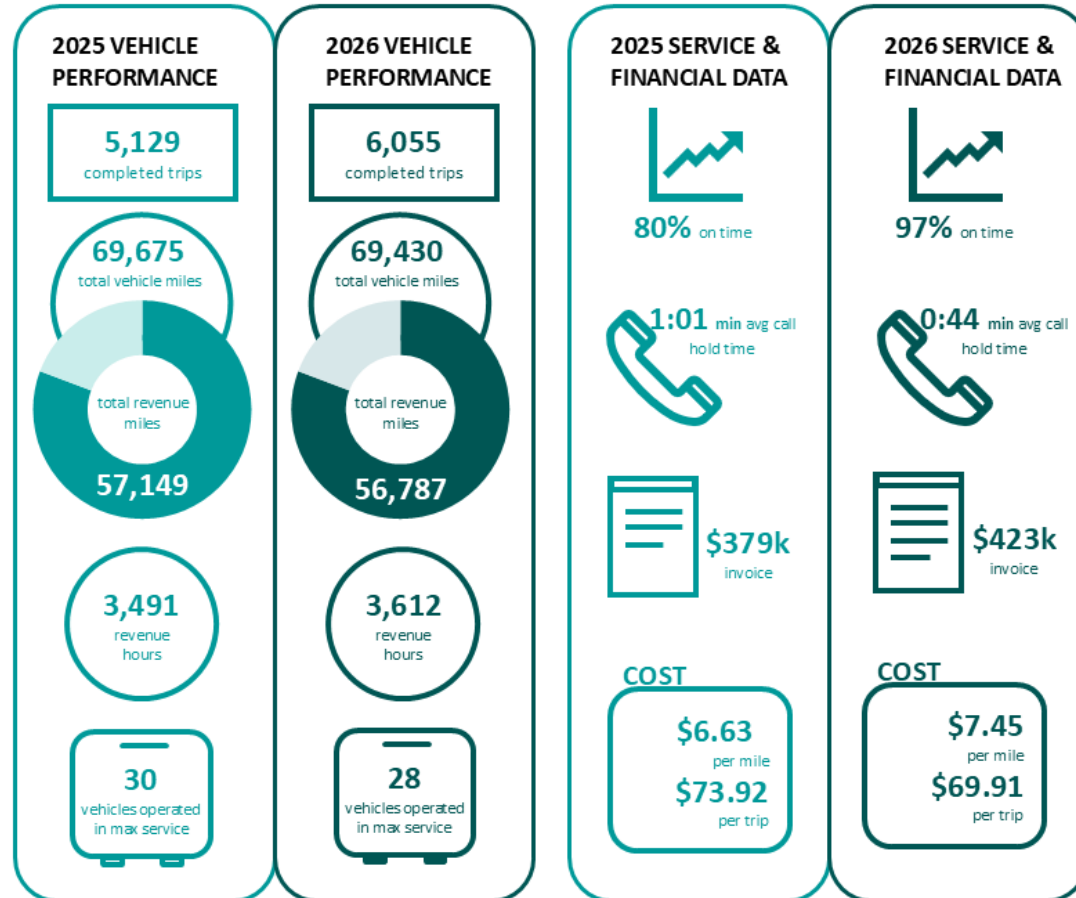
Table 18: Lake County Transit Annual Comparison Summary

Description	Jun-25	Jun-26	Change
Completed Trips	5,129	6,055	18.1%
Total Vehicle Miles	69,675	69,430	-0.4%
Total Revenue Vehicle Miles	57,149	56,787	-0.6%
Total Revenue Hours	3,491	3,612	3.5%
Vehicles Operated in Maximum Service	30	28	-6.7%
Accidents/Incidents (Preventable)	0	1	N/A
Accidents/Incidents (Non-Preventable)	1	1	N/A
On Time Performance - Standard 92%	80%	97%	21.3%
Call Hold Times (Seconds)	1:01	0:44	-27.9%
Invoice Amount	\$379,159.77	\$423,275.64	11.6%
Cost per mile	\$6.63	\$7.45	12.3%
Cost per trip	\$73.92	\$69.91	-5.4%
Compliments	0	4	N/A
Complaints (Valid)	5	0	N/A

Source: 03 Comparison Report 09-21-2026

Figure 18: Lake County Transit Annual Comparison Summary

**Selected Lake County Transit Metrics
June 2025 and June 2026 Comparison**



Source: 03 Comparison Report 09-21-2026

Lake County Office of Transit Services Complaint Report, April 1, 2026 – June 30, 2026

Customer names have been changed for privacy purposes.

Complaint Received by: Lake County Office of Transit Services	
Date of Incident:	4/1/2026
Time of Incident:	9:05 AM
Customer Name:	Allen
Date Resolved:	4/2/2026
Contractor Staff:	Malik Wright
County Staff:	A Bradford
Incident:	Lake County Connection (LCC) did not show to pick up Mr. Allen for dialysis before his chair time. Thankfully, his wife just happen to be home and took him. Meanwhile, LCC arrived and left a door hanger stating Mr. Allen was not home when they arrived, and cannot understand why they left the door hanger when the bus was late.
Resolution:	Valid - There were to issues that caused this incident. Mr. Allen was scheduled on a manifest with another passenger who had the same pick up time but they reside in different towns. The driver was enroute to pick up Mr. Allen and the other passenger when the bus started emanating a horrible odor, so the driver returned to base to pick up another bus that Maintenance had readied for the driver. Unfortunately, by this time the driver was running late. In addition, due to the scheduling software placing the two passengers together at the same time when they live in different towns is not correct. Therefore, a ticket has been placed to resolve the scheduling issue in the future.

Complaint Received by: Lake County Office of Transit Services			
Date of Incident:	4/7/2026	Date Resolved:	4/8/2026
Time of Incident:	9:00 AM	Contractor Staff:	Karish Williams
Customer Name:	Sanders	County Staff:	A Bradford
Incident:	Mr. Sanders goes almost everyday to see his wife at the Rehab/Nursing facility in Lady Lake. Mr. Sanders is 80+ years old and is frail. Normally the driver comes to the door to escort Mr. Sanders to the bus. This morning the driver did not. Mr. Sanders has a hard time climbing stairs with his bag and the driver remained in his seat and did not help him. When this happened to another passenger Mr. Sanders asked the driver if he wasn't supposed to assist the passengers?		
Resolution:	Invalid - Ms. Bradford requested the video cameras for this incident and the driver could be seen having difficulties getting the tablet to accept the information the driver was entering regarding Mr. Sanders's trip. Once the driver completed this Mr. Sanders was already halfway to the bus. The driver assisted Mr. Sanders onto the bus. Mr. Sanders made the comment "Aren't you supposed to come to the door to get me?" The driver replied "Yes sir, I was on my way to get you." The operator took Mr. Sanders's bag and assisted him up the stairs, and handed Mr. Sanders's bag back to him. Before Mr. Sanders could disembark the driver went into the facility to grab a wheelchair for Mr. Sanders and pushed him into the facility so he could visit his wife.		

Complaint Received by: Lake County Office of Transit Services			
Date of Incident:	4/30/2026	Date Resolved:	5/1/2026
Time of Incident:	5:00 PM	Contractor Staff:	
Customer Name:	Newman	County Staff:	A Bradford
Incident:	Mrs. Newman called upset because her son had not been taken home yet. According to his tracker the bus went by their home but did not drop him off. School let out at 2:20 PM and it is now 4:55 PM		
Resolution:	Valid - The driver ran the schedule as it was on his manifest. The driver and the scheduler has been counseled and this issue should not happen in the future.		

Complaint Received by: Lake County Office of Transit Services			
Date of Incident:	4/30/2026	Date Resolved:	5/1/2026
Time of Incident:	9:43 AM	Contractor Staff:	
Customer Name:	Arnold	County Staff:	A Bradford
Incident:	Ms. Arnold's chair time is 9:45 AM, and just before 9:00 she received a text saying the bus would be there between 9:00 and 9:30 AM. At 9:43 AM the bus still had not arrived, so she cancelled her ride and her son is taking her to dialysis.		
Resolution:	Valid - The driver who was on their way to pick Ms. Arnold up was redirected to pick up another dialysis passenger from the dialysis facility. The Dispatcher immediately found another driver for Ms. Arnold; however, that driver did not clock in until 9:30 AM, which is why she was not picked up on time. The Dispatcher has been counselled to make sure that they look at all the information to ensure the trips are placed properly and efficiently.		

Complaint Received by: Lake County Office of Transit Services			
Date of Incident:	6/2/2026	Date Resolved:	6/3/2026
Time of Incident:	10:22 PM	Contractor Staff:	
Customer Name:	Dawson	County Staff:	A Bradford
Incident:	Ms. Dawson wrote an email to Lake County Transit stating that Lake County Connection (LCC) is incorrect about her doctor's office being located outside of Lake County. They are located in Lady Lake which is Lake County. Ms. Dawson provided proof the Lake County Tax Collectors office that her doctor's office paid taxes in 2024. However, LCC says that Buenos Aires and the Sharon Morse Medical Center is located in Sumter and Marion Counties and is really in Summerfield and not Lake County. Ms. Dawson said with her advancing age, she should not have to spend her entire Tuesday and/or Thursday at the doctor's office and LCC needs to transport her to her doctors and medical testing facility as in county trips, which they are. Ms. Dawson stated that she has taken Uber and Lyft and they are \$30 to \$40 each way, and she cannot afford to take them each time she has to go to the doctor.		
Resolution:	Ms. Dawson provided detail information regarding her doctor and medical testing office addresses, and while it is true that her one doctors were located in Lake County and paid taxes in 2024, they have since moved to Buenos Aires which is in Sumter County. Most of Ms. Dawson's doctors offices are located in Summerfield which is in Sumter and Marion Counties. Therefore, they are considered out of county trips. While the County empathizes with Ms. Dawson's situation, the County is required to treat all trips that are outside of Lake County as out of county trips, which usually has a longer window depending on who else is traveling that particular day.		



SERVICE AREA/COUNTIES:

LAKE COUNTY

INVOICE NUMBER:

G3D19 Q4

INVOICE DATE: *July 1, 2026*QUARTER SERVICE DATES: *April 1 - June 30, 2026*

AGENCY

LAKE ~ SUMTER METROPOLITAN PLANNING ORGANIZATION

I PROGRAM MANAGEMENT	PROGRESS
A. When necessary and in cooperation with the LCB, solicit and recommend a CTC . The selection will be accomplished, to the maximum extent feasible, through public competitive bidding or proposals in accordance with applicable laws and rules. Such recommendation shall be presented to the Commission by Planning Agency staff or their designee as needed. (Tasks 2A)	The Lake TDCB recommended that Lake County BOCC remain the CTC for the next five years at the March 2023 TDCB meeting.
B. Develop and maintain a process for the appointment and reappointment of voting and non-voting members to the local coordinating board. (41-2.012, FAC)	The Lake TDCB recommended that Lake County BOCC remain the CTC for the next five years at the March 2023 TDCB meeting.
C. Prepare agendas for local coordinating board meetings consistent with the <i>Local Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	The MPO supports all aspects of the quarterly TDCB meetings and adheres to the TDCB guidelines
D. Prepare official minutes of local coordinating board meetings regardless of a quorum) and submit a copy along with the quarterly report to the Commission. For committee meetings, prepare minutes in the form of a brief summary of basic points, discussions, decisions, and recommendations to the full board. Keep records of all meetings for at least five years. (Task 3)	The MPO prepares and posts all TDCB meeting materials to the MPO website for public review.
E. Provide at least one public workshop annually by each local coordinating board, and assist the Commission, as requested, in co-sponsoring public workshops. This public workshop must be in addition to the local coordinating board meetings. It may, however, be held in conjunction with the scheduled local coordinating board meeting (immediately following or prior to the local coordinating board meeting). (Task 4)	The TDCB Public workshop was held at the March 2026 meeting, prior to the TDCB quarterly meeting.
F. Provide staff support for committees of the local coordinating board. (Task 3)	The MPO provides support and coordination for the TDCB subcommittees as needed.
G. Develop and update annually by-laws for local coordinating board approval. Approved by-laws shall be submitted to the Commission. (Task 5)	The TDCB By-laws were approved at the June 2026 meeting
H. Develop, annually update, and implement local coordinating board grievance procedures in accordance with the Commission guidelines. Procedures shall include a step within the local complaint and/or grievance procedure that advises a dissatisfied person about the Commission's Ombudsman Program. A copy of the approved procedures shall be submitted to the Commission. (Task 6)	The TDCB Grievance procedures were approved at the June 1, 2026 meeting
I. Provide the Commission with a current membership roster and mailing list of local coordinating board members. The membership roster shall be submitted with the first quarterly report and when there is a change in membership. (Task 3)	The current TDCB membership roster is included in this invoice packet.
J. Provide public notice of local coordinating board meetings and local public workshops in accordance with the <i>Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	The newspaper public meeting notice is included in this invoice packet.

K. Review and comment on the Annual Operating Report for submittal to the local coordinating board, and forward comments/concerns to the Commission for the Transportation Disadvantaged. (Task 7)	The AOR was reviewed and approved at the December 8, 2025 TDCB meeting
L. Report the actual expenditures (AER) of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th. (Task 8)	The AER was submitted to the CTD prior to September 15, 2025, and presented to the TDCB at the September 15, 2025, TDCB meeting.

II. SERVICE DEVELOPMENT	PROGRESS
A. Jointly, with the community transportation coordinator and the local coordinating board, develop the Transportation Disadvantaged Service Plan (TDSP) following CTD guidelines. (Task 1)	The major update to the TDSP was completed and approved at the June 2023 TDCB meeting, the TDSP annual minor update was reviewed and approved at the June 1, 2026, TDCB meeting.
B. Encourage integration of "transportation disadvantaged" issues into local and regional comprehensive plans . Ensure activities of the local coordinating board and community transportation coordinator are consistent with local and state comprehensive planning activities including the Florida Transportation Plan. (427.015, FS)	The TDCB is included in the planning process including the Lake County TDP and MPO's 2050 LRTP.
C. Encourage the local community transportation coordinator to work cooperatively with regional workforce boards established in Chapter 445, F.S., and provide assistance in the development of innovative transportation services for participants in the welfare transition program. (427.0157, FS)	The Regional workforce Board is represented on the TDCB

III. TECHNICAL ASSISTANCE, TRAINING, AND EVALUATION	PROGRESS
A. Provide the LCB with quarterly reports of local TD program administrative support accomplishments as outlined in the grant agreement and any other activities related to the TD program. (Task 9)	The quarterly Progress Report is included in this invoice packet and is presented to the TDCB each meeting
B. Attend at least one Commission-sponsored training , including but not limited to, the CTD's regional meetings, the CTD's annual training workshop, or other sponsored training. (Task 10)	MPO staff attended the CTD Annual Workshop
C. Attend at least one CTD meeting each year within budget/staff/schedule availability.	MPO Staff attends at least one CTD Business Meeting each year.
D. Notify CTD staff of local TD concerns that may require special investigations.	As Needed
E. Provide training for newly-appointed LCB members. (Task 3)	MPO staff provides training for new TDCB members as needed. The MPO developed a TD 101 training packet.
F. Provide assistance to the CTC, purchasing agencies, and others, as needed, which may include participation in, and initiating when necessary, local or regional meetings to discuss TD needs, service evaluation and opportunities for service improvement.	As Needed

G. To the extent feasible, collect and review proposed funding applications involving “TD” funds consistent with Chapter 427, F.S., and Rule 41-2, F.A.C., and provide recommendations to the LCB. (427.0157, FS)	The TDCB reviews all TD grant applications.
H. Ensure the local coordinating board conducts, as a minimum, an annual evaluation of the community transportation coordinator. The local coordinating board shall evaluate the coordinator using the Commission’s <i>Evaluation Workbook for Community Transportation Coordinators and Providers in Florida</i> (at a minimum using the modules concerning Competition In Use of Operators, Cost-Effectiveness and Efficiency, and Availability of Service) and local standards as defined in the Transportation Disadvantaged Service Plan. (Task 2B)	The TDCB conducted and reviewed the 2025 CTD Evaluation at the June 1, 2026 meeting
I. Assist the CTD in joint reviews of the CTC.	As Needed
J. Ensure the LCB annually reviews coordination contracts to advise the CTC whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, F.A.C.	Coordination contracts are reviewed annually.
K. Implement recommendations identified in the CTD’s QAPE reviews.	On Going

Other Items of Development and Update in accordance with Laws, Rules, and Commission policy:

By submission of this Quarterly Report, the information provided is accurate and accountable and corresponds with the activities for this quarter.

Representative
Date: