

# Unified Planning Work Program



FY 2008/09 – FY 2009/10

Prepared by the  
Lake~Sumter Metropolitan Planning Organization  
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**Amended December 3, 2008**  
Amended May 27, 2009

**LAKE-SUMTER METROPOLITAN PLANNING ORGANIZATION  
 FY 2008/09 - FY 2009/10 UNIFIED PLANNING WORK PROGRAM  
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# LAKE ~ SUMTER METROPOLITAN PLANNING ORGANIZATION 2009 MEMBERS

Councilmember Ray Goodgame, Chairman  
City of Clermont

(vacant) , Chairman-Elect

Commissioner Sanna Henderson, 1st Vice-Chairman/Treasurer  
City of Leesburg

Commissioner Jennifer Hill, 2nd Vice-Chairman  
Lake County Board of County Commissioners

Commissioner Elaine Renick  
Lake County Board of County Commissioners

Councilmember Mary Marquard  
City of Mascotte

Commissioner Jimmy Conner  
Lake County Board of County Commissioners

Mayor David Yeager  
City of Minneola

Commissioner Linda Stewart  
Lake County Board of County Commissioners

Town Councilman Joe Wynkoop  
Town of Montverde

Commissioner Welton Cadwell  
Lake County Board of County Commissioners

Councilmember James Yatsuk  
City of Mount Dora

Commissioner Doug Gilpin  
Sumter County Board of County Commissioners

Councilmember Norb Thomas  
City of Tavares

Commissioner Judy Tice  
Town of Astatula

Councilmember Holly Curley  
City of Umatilla

Mayor Scott Ales  
City of Eustis

Mayor Ed Wolf  
City of Wildwood, Ex-Officio

Commissioner Sharon Kelly  
City of Fruitland Park

Ben Biscan  
Florida Central Railroad, Ex-Officio

Council Member Allen Sherrod  
City of Groveland

Board Member Larry Metz  
Lake County Schools, Ex-Officio

Councilor Bonnie Nebel  
Town of Howey-in-the-Hills

Board Member Kenneth Jones  
Sumter County Schools, Ex-Officio

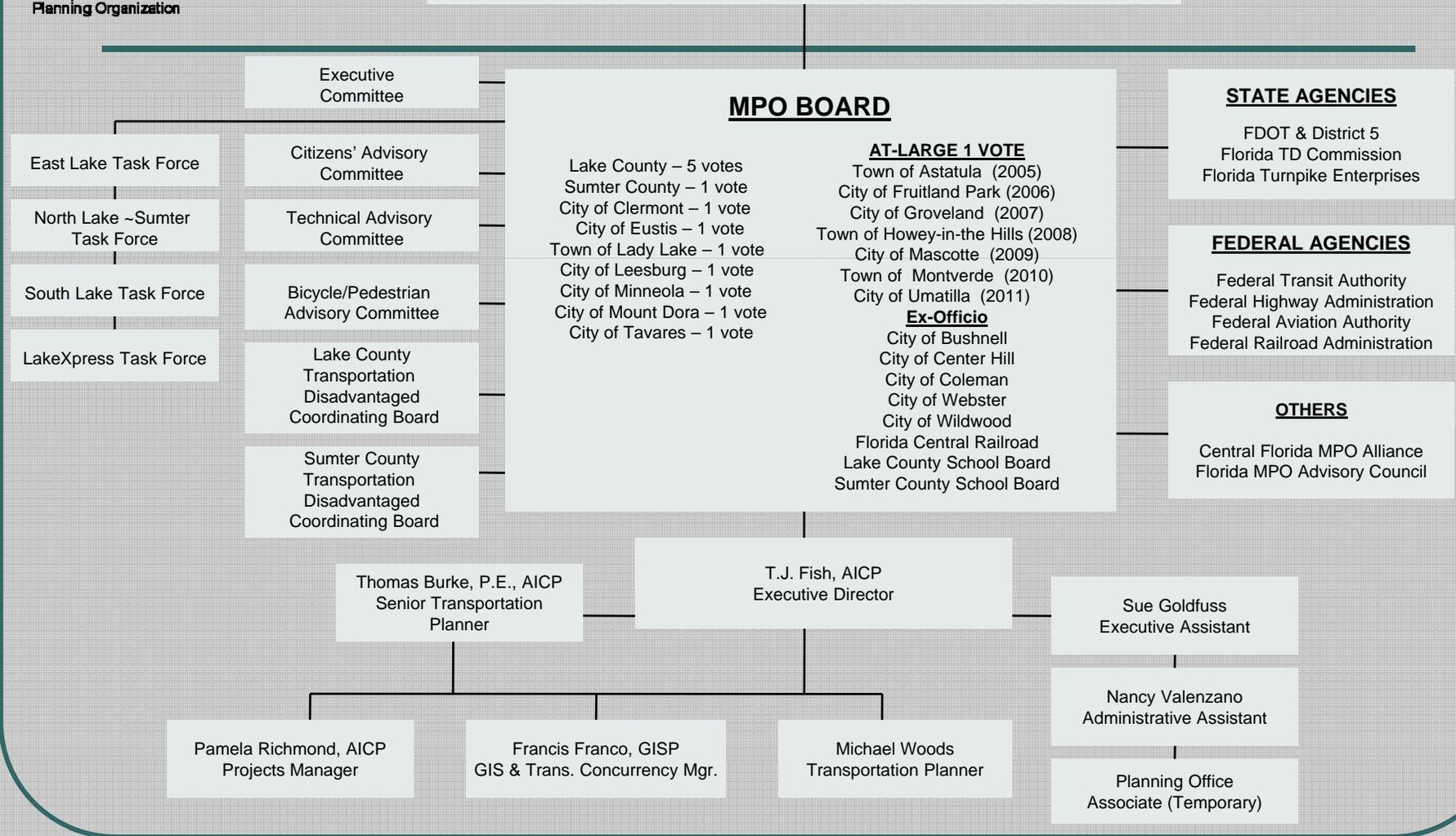
Mayor Jim Richards  
Town of Lady Lake

Vice Mayor Warren Maddox  
City of Bushnell, Ex-Officio



# ORGANIZATIONAL CHART

## CITIZENS OF LAKE and SUMTER COUNTIES



**LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION**

**RESOLUTION 2009 - 11**

**RESOLUTION OF THE LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION (MPO) AMENDING THE UNIFIED PLANNING WORK PROGRAM (UPWP) FOR FISCAL YEAR 2008/09 THROUGH FISCAL YEAR 2009/10: UPDATING TEXT AND TASKS TO REFLECT CHANGES SINCE ADOPTION; UPDATING BUDGET TABLES TO REFLECT FY 2009/10 ALLOCATIONS; ADDING UPDATED FTA SECTION 5303 GRANT APPLICATION AND DOCUMENTATION; AND ADDING UPDATED JOINT CERTIFICATION STATEMENT AND SUMMARY**

**WHEREAS**, the Lake~Sumter Metropolitan Planning Organization, designated by the Governor of the State of Florida as the body responsible for the urban transportation planning process for the Lake-Sumter Urban area; and

**WHEREAS**, Title 23 CFR Section 450.308 and Florida Statute 339.175(9) require each Metropolitan Planning Organization to adopt a Unified Planning Work Program at least once every other year; and

**WHEREAS**, a Unified Planning Work Program is defined as an annual or bi-annual transportation planning work program which identifies the planning budget and the planning activities to be undertaken by the Metropolitan Planning Organization during the program year or two-year period; and

**WHEREAS**, the Lake~Sumter Metropolitan Planning Organization's FY 2008/09 through FY 2009/10 Unified Planning Work Program was prepared in accordance with the Florida Department of Transportation Unified Planning Work Program Procedure, Topic No. 525010-025; and

**WHEREAS**, the Lake~Sumter Metropolitan Planning Organization adopted its FY 2008/09 through FY 2009/10 Unified Planning Work Program on April 23, 2008, for the period July 1, 2008, through June 30, 2010; and

**WHEREAS**, the Florida Department of Transportation has provided the Lake~Sumter MPO with updated funding allocations for FY 2009/10; and

**WHEREAS**, the Lake~Sumter Metropolitan Planning Organization is required to submit an updated Section 5303 Grant Application for FY 2009/10; and

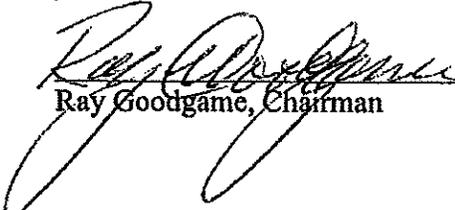
**WHEREAS**, the Lake~Sumter MPO has completed its annual Joint Certification process for 2008 in coordination with the Florida Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED** by the Lake-Sumter MPO that the:

1. FY 2008/09 – FY 2009/10 UPWP is amended to include updated text and tasks reflecting changes since July 1, 2008;
2. FY 2008/09 – FY 2009/10 UPWP is amended to include an updated budget tables for FY 2009/10;
3. FY 2008/09 – FY 2009/10 UPWP is amended to include an updated Section 5303 Grant Application, and
4. FY 2008/09 – FY 2009/10 UPWP is amended to include an updated Joint Certification Statement.

**PASSED AND ADOPTED** this 27<sup>th</sup> day of May, 2009.

Lake-Sumter Metropolitan Planning Organization

  
Ray Goodgame, Chairman

Approved as to form and legality:

Erin E. Hartigan for  
Sanford A. Minkoff

LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION

RESOLUTION 2008 - 12

**RESOLUTION OF THE LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION (MPO) ENDORSING THE UNIFIED PLANNING WORK PROGRAM FOR FISCAL YEAR 2008/09 THROUGH FISCAL YEAR 2009/10**

**WHEREAS**, the Lake~Sumter Metropolitan Planning Organization, designated by the Governor of the State of Florida as the body responsible for the urban transportation planning process for the Lake-Sumter Urban area; and

**WHEREAS**, Title 23 CFR Section 450.108(c) and Florida Statute 339.175(9)(a)2 require each Metropolitan Planning Organization to annually submit a Unified Planning Work Program; and

**WHEREAS**, a Unified Planning Work Program is defined as an annual transportation planning work program which identifies the planning budget and the planning activities to be undertaken by the Metropolitan Planning Organization during the program year; and

**WHEREAS**, the Lake~Sumter Metropolitan Planning Organization's FY 2008/09 through FY 2009/10 Unified Planning Work Program has been prepared in accordance with the Florida Department of Transportation Unified Planning Work Program Procedure, Topic No. 525010-025.

**NOW, THEREFORE BE IT RESOLVED** by the Lake~Sumter Metropolitan Planning Organization endorsement of the Unified Planning Work Program for FY 2008/09 through FY 2009/10.

**PASSED AND ADOPTED** this 23<sup>rd</sup> day of April, 2008.

Lake~Sumter Metropolitan Planning Organization

  
For Ray W. Cadwell, Chairman

Approved as to form and legality:

  
\_\_\_\_\_  
Sanford A. Minkoff

## FEDERAL FY 2009-10 CERTIFICATION REGARDING LOBBYING

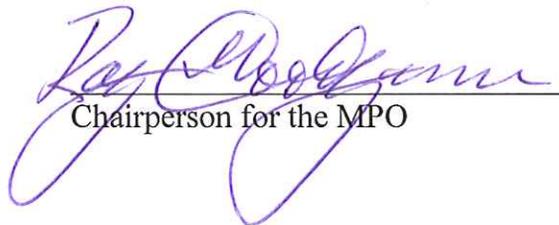
### Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of her or his knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any Federal Contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000.00 and not more that \$100,000.00 for each such failure.

May 27, 2009  
Date

  
Chairperson for the MPO

**CERTIFICATION  
OF  
RESTRICTIONS OF LOBBYING**

I, Welton Cadwell, Lake~Sumter MPO Chairman, hereby certify on behalf of the Lake~Sumter Metropolitan Planning Organization that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal Contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Executed this 23<sup>rd</sup> day of April, 2008.

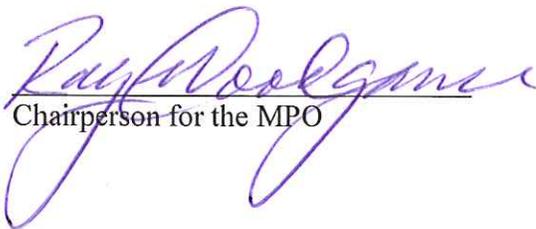
By:   
FOR Welton Cadwell, Lake~Sumter MPO Chairman

Attest: 

## FEDERAL FY 2009-10 DEBARMENT AND SUSPENSION CERTIFICATION

As required by U.S. Regulations on Government wide Debarment and Suspension (Non-procurement) at 49 CFR 29.510

- (1) The Metropolitan Planning Organization hereby certifies to the best of its knowledge and belief, that it and its principles:
  - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state or local) transaction or contract under a public transaction; violation of Federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and,
  - (d) Have not within a three-year period preceding this certification had one or more public transactions (Federal, state or local) terminated for cause or default.
  
- (2) The Metropolitan Planning Organization also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to the U.S. DOT.

  
Chairperson for the MPO

May 27, 2009  
Date

**DEBARMENT AND SUSPENSION  
CERTIFICATE**

As required by U.S. DOT regulations on Government-wide Debarment and Suspension (Nonprocurement) at 49 CFR 29.590:

- (1) The Lake~Sumter MPO certifies to the best of its knowledge and belief, that it and its principals:
  - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by Federal department or agency;
  - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for, or otherwise criminally or civilly charged by, a governmental entity (federal, state or local) with commission of any of the offenses listed in paragraph (2) of this certification; and
  - (d) Have not within a three-year period preceding this certification had one or more public transactions (federal, state or local) terminated for cause or default.
- (2) The Lake~Sumter MPO also certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to FTA.
- (3) If the Lake~Sumter MPO is unable to certify to the statements within paragraphs (1) and (2) above, it shall indicate so on its Signature Page and provide a written explanation to FTA.

By:   
FOR Welton Cadwell, Lake~Sumter MPO Chairman

Attest: 

## TITLE VI/ NONDISCRIMINATION POLICY STATEMENT

The Lake~Sumter Metropolitan Planning Organization (MPO) assures the Florida Department of Transportation that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 and the Florida Civil Rights Act of 1992 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

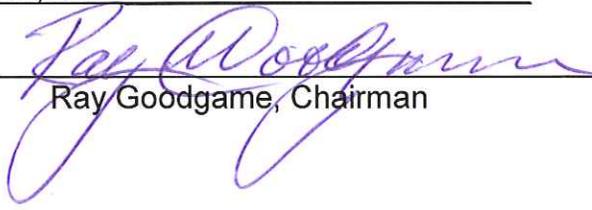
The Lake~Sumter MPO further agrees to the following responsibilities with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of *Appendix A* of this agreement in every contract subject to the Acts and the Regulations
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

Dated May 27, 2009

by

  
Ray Goodgame, Chairman

## APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

- (1.) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- (2.) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3.) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- (4.) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal*

*Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.

(5.) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may determine to be appropriate, including, but not limited to:

- a. withholding of payments to the Contractor under the contract until the Contractor complies, and/or
- b. cancellation, termination or suspension of the contract, in whole or in part.

(6.) **Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the Contractor may request the *Florida Department of Transportation* to enter into such litigation to protect the interests of the *Florida Department of Transportation*, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

## TITLE VI/ NONDISCRIMINATION POLICY STATEMENT

The Lake~Sumter Metropolitan Planning Organization (MPO) assures the Florida Department of Transportation that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 and the Florida Civil Rights Act of 1992 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The Lake~Sumter MPO further agrees to the following responsibilities with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of *Appendix A* of this agreement in every contract subject to the Acts and the Regulations
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

Dated April 23, 2008

by   
FOR Ray Woodruff, Chairman

# Lake~Sumter Metropolitan Planning Organization

## Disadvantaged Business Enterprise (DBE) Program

### POLICY STATEMENT

#### Section 26.1, 26.23 Objectives/Policy Statement

The Lake~Sumter Metropolitan Planning Organization (MPO) has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. The MPO has received Federal financial assistance from the Department of Transportation, and as a condition of receiving this assistance, the MPO has signed an assurance that it will comply with 49 CFR Part 26.

It is the policy of the MPO to ensure that DBEs, as defined in Part 26, have an equal opportunity to receive and participate in DOT-assisted contracts. It is also our policy:

1. To ensure nondiscrimination in the award and administration of DOT-assisted contracts;
2. To create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;
3. To ensure that the DBE Program is narrowly tailored in accordance with applicable law;
4. To ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. To help remove barriers to the participation of DBEs in DOT-assisted contracts;
6. To assist the development of firms that can compete successfully in the marketplace outside the DBE Program.

The Lake~Sumter MPO has designated Michael Woods as the DBE Liaison Officer. In that capacity, Michael Woods is responsible for implementing all aspects of the DBE program. Implementation of the DBE program is accorded the same priority as compliance with all other legal obligations incurred by the MPO in its financial assistance agreements with the Department of Transportation.

The MPO has disseminated this policy statement to the MPO Governing Board and all of the components of our organization. We have distributed this statement to DBE and non-DBE business communities that perform work for us on DOT-assisted contracts. Printed copies of this policy were distributed at the May 2008 MPO governing Board Public meeting, electronic copies of this document are available on our website [www.LakeSumterMPO.com](http://www.LakeSumterMPO.com)

  
Ray Goodgame, Chairman

May 27, 2009  
Date

# Lake~Sumter Metropolitan Planning Organization

## Disadvantaged Business Enterprise (DBE) Program

### POLICY STATEMENT

#### Section 26.1, 26.23 Objectives/Policy Statement

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It is the policy of the MPO to ensure that DBEs, as defined in Part 26, have an equal opportunity to receive and participate in DOT-assisted contracts. It is also our policy:

1. To ensure nondiscrimination in the award and administration of DOT-assisted contracts;
2. To create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;
3. To ensure that the DBE Program is narrowly tailored in accordance with applicable law;
4. To ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. To help remove barriers to the participation of DBEs in DOT-assisted contracts;
6. To assist the development of firms that can compete successfully in the marketplace outside the DBE Program.

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The MPO has disseminated this policy statement to the MPO Governing Board and all of the components of our organization. We have distributed this statement to DBE and non-DBE business communities that perform work for us on DOT-assisted contracts. Printed copies of this policy were distributed at the May 2008 MPO governing Board Public meeting, electronic copies of this document are available on our website [www.LakeSumterMPO.com](http://www.LakeSumterMPO.com)

  
\_\_\_\_\_  
Welton Cadwell, Chairman

May 28, 2008  
Date

GLOSSARY OF ABBREVIATIONS

AADT	Average Annual Daily Traffic
ADA	Americans with Disabilities Act (of 1990)
ADT	Average Daily Traffic
AMPO	Association of Metropolitan Planning Organizations
APA	American Planning Association
ARRA	American Recovery and Reinvestment Act
BCC	Board of County Commissioners
BPAC	Bicycle & Pedestrian Advisory Committee
CAC	Citizens' Advisory Committee
CDBG	Community Development Block Grant
CDP	Census Designated Place
CFMPOA	Central Florida Metropolitan Planning Organization Alliance
CFR	Code of Federal Regulations
CFRPM	Central Florida Regional Planning Model
CIE	Capital Improvements Element
CIGP	County Incentive Grant Program
CMP	Congestion Management Process
CMS	Congestion Management System
COOP	Continuity of Operations Plan
CPA	Comprehensive Plan Amendment
CTC	Community Transportation Coordinator
CTD	Commission for the Transportation Disadvantaged
CTST	Community Traffic Safety Team
DBE	Disadvantaged Business Enterprise
DCA	Department of Community Affairs
DOPA	Designated Official Planning Agency
DRI	Developments of Regional Impact
EC	Executive Committee
ECFRPC	East Central Florida Regional Planning Council

## LAKE~SUMTER MPO FY 2008/09-2009/10 UPWP

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EPA	(United States) Environmental Planning Agency
EST	Environmental Screening Tool
ETAT	Environmental Technical Advisory Team
ETDM	Efficient Transportation Decision Making
FAA	Federal Aviation Administration
FCRR	Florida Central Railroad
FDOT	Florida Department of Transportation
FHWA	Federal Highway Administration
FIHS	Florida Intrastate Highway System
FLUAM	Future Land Use Allocation Model
FPZA	Florida Planning and Zoning Association
FRA	Federal Railroad Administration
FS	Florida Statute
FSUTMS	Florida Standard Urban Transportation Model Structure
FTA	Federal Transit Administration
FTP	Florida Transportation Plan
GIS	Geographic Information Systems
HOV	High Occupancy Vehicle
HSWG	(2050) How Shall We Grow (Regional Vision)
ICAR	Intergovernmental Coordination and Review
ISBA	Interlocal Service Boundary Agreement
ISTEA	Intermodal Surface Transportation Efficiency Act (of 1991)
ITE	Institute of Transportation Engineers
ITS	Intelligent Transportation Systems
JPA	Joint Participation Agreement
JPA	Joint Planning Area
LCBCC	Lake County Board of County Commissioners
LCC	Lake County Connection
LOS	Level of Service
LRTP	Long Range Transportation Plan
LSMPO	Lake~Sumter Metropolitan Planning Organization

## LAKE~SUMTER MPO FY 2008/09-2009/10 UPWP

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LUCIS	Land Use Conflict Identification Strategy
LX	LakeXpress
MMTD	Multimodal Transportation District
MPO	Metropolitan Planning Organization
MPOAC	Metropolitan Planning Organization Advisory Council
MSBU	Municipal Service Benefit District
MSTU	Municipal Service Taxing Unit
OCOF	Our Community Our Future
OOCEA	Orlando Orange County Expressway Authority
PEA	Planning Emphasis Area
PD&E	Project Development and Environment Study
PFSA	Proportionate Fair Share Agreement
PIP	Public Involvement Plan
RPC	Regional Planning Council
ROW	Right of Way
RSID	Roadway Segment Inventory Database
SAFETEA-LU	Safe Accountable Flexible Efficient Transportation Equity Act: A Legacy for Users
SCBCC	Sumter County Board of County Commissioners
SCE	Socio-Cultural Effect
SCOP	Small County Outreach Program
SCT	Sumter County Transit
SE	Socio-Economic
SHS	State Highway System
SIS	Strategic Intermodal System
STIP	State Transportation Improvement Program
TAC	Technical Advisory Committee
TCEA	Transportation Concurrency Exception Area
TCMA	Transportation Concurrency Management Area
TCMS	Transportation Concurrency Management System
TCQSM	Transit Capacity and Quality of Service Manual

**LAKE~SUMTER MPO FY 2008/09-2009/10 UPWP**

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TD	Transportation Disadvantaged
TDCB	Transportation Disadvantaged Coordinating Board
TDP	Transit Development Plan
TDSP	Transportation Disadvantaged Service Plan
TEA-21	Transportation Efficiency Act for the 21 <sup>st</sup> Century
TIP	Transportation Improvement Program
TOP	Transit Operations Plan
TPO	Transportation Planning Organization
TQLOS	Transit Quality Level of Service
TRIP	Transportation Regional Incentive Program
UA	Urbanized Area (as designated by the 2000 Census)
UPWP	Unified Planning Work Program
USC	United States Code
USDOT	United States Department of Transportation
VMT	Vehicle Miles of Travel
WRPC	Withlacoochee Regional Planning Council

## INTRODUCTION

The FY2008/09 - 2009/10 Unified Planning Work Program (UPWP) has been prepared to define the tasks and anticipated funding requirements as part of the two-year work program for the Lake~Sumter Metropolitan Planning Organization (LSMPO). This document serves to define activities for all public officials and agencies that contribute resources to the transportation planning process. The UPWP provides a description of planning tasks and an estimated budget for each. Planning activities programmed within this FY 2008/09-2009/10 UPWP meet the requirements of the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA) and the Florida Department of Transportation (FDOT). This document has been prepared according to the FDOT Metropolitan Planning Organization Program Management Handbook.

The state and federal governments provide funding support through the FDOT, the FHWA (PL 112, metropolitan planning funds), the FTA (Section 5303 transit planning funds) and the Florida Commission for the Transportation Disadvantaged (TD Grant).

Sixteen (16) planning factors for consideration in metropolitan transportation planning activities were identified in the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA). This number reduced in 1998 to seven (7) more general planning factors through the passage of the Transportation Equity Act for the 21<sup>st</sup> Century (TEA-21). The Safe Accountable Flexible Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), passed in 2005, increased the number of planning factors to eight (8). These factors are required for consideration in any MPO planning activities, including in the development of the Long Range Transportation Plan (LRTP), UPWP, and Transportation Improvement Program (TIP). Table VII identifies which Tasks within the UPWP address each of these eight planning factors, described as follows:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility options available to people and freight;
5. Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;

6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation; and
8. Emphasize the preservation of the existing transportation system.

### **STATE EMPHASIS AREAS (PEAs)**

The Florida Department of Transportation (FDOT), in cooperation with the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) has identified one (1) Planning Emphasis Area (PEA) for FYs 2008/09 - 2009/10 to help promote consistency in the planning initiatives undertaken at the state and metropolitan levels. This State PEA has been created to emphasize a specific area of state and national concern. Task 5 identifies which Tasks within the UPWP addresses this areas, described as follows:

1. **Transit Quality of Service** - In FYs 2008/09 and 2009/10, the Lake~Sumter MPO will assess the quality of transit service in the MPO area using Part 3 of the Transit Capacity and Quality of Service Manual (TCQSM). All six quality of service measures addressing transit availability and comfort and convenience will be measured. This assessment will also be made in conjunction with the next LRTP update. Funds are provided for this task through the Section 5303 Grant Program.

### **ORGANIZATION AND MANAGEMENT OF THE MPO**

Representatives of Lake County and Sumter County governments, the 14 municipalities of Lake County, one municipality in Sumter County, Lake County School Board, Sumter County School Board, the Florida Central Railroad (FCRR), FDOT and the U.S. Department of Transportation (USDOT) are involved in the transportation planning process for the Lake~Sumter MPO. The purpose is to provide effective leadership in the initiation and development of transportation plans, programs and strategies. As the body most directly responsible for the guidance of the transportation planning process, the MPO strives to ensure that the recommendations are in keeping with the goals and standards of the Federal Government, the State, Lake County, Sumter County, the 15 incorporated jurisdictions, and the Florida Central Railroad.

The MPO functions include, but are not limited to, the preparation of the tasks required by state rule or by federal policy. The MPO's major annual responsibilities are to perform the tasks of preparing the UPWP, the TIP, and the annual MPO Audit Report. As with all transportation planning delegated by the federal and state laws, the MPO is

responsible for ensuring adequate representation and compatibility of state, county, and municipal projects in the transportation planning process. This includes consideration of all modes of transportation with respect to the needs of the elderly and handicapped, as outlined in the "Americans with Disabilities Act."

The Lake~Sumter MPO is the public agency responsible for developing policies and procedures to guide the transportation planning process for the Lady Lake/Villages Urbanized Area (UA) and the Leesburg/Eustis UA. In addition, the MPO provides transportation planning for an urban area not recognized in the 2000 Census, the Clermont/Orlando Urbanized Area, which is a contiguous extension into Lake County of urbanization centered in Orange County.

The MPO Governing Board includes elected representatives from Lake and Sumter counties and each of the 14 municipalities of Lake County, as well as representatives from the Sumter County municipality of Wildwood and the Florida Central Railroad, both brought in as ex-officio members in 2006. Both Lake and Sumter County School Boards were approved for ex-officio members in 2008.

Voting composition includes a total of 14 voting members. Each of the five (5) members of the Lake County Board of County Commissioners (BCC) and one (1) member from the Sumter County Board of County Commissioners receive a vote, for a total of six (6) county votes. Eight (8) municipal votes have been established. Each of the seven (7) most populated cities receive one (1) vote each. Those cities and towns include: Clermont, Eustis, Lady Lake, Leesburg, Minneola, Mount Dora, and Tavares. The remaining seven Lake County municipalities rotate one (1) vote on an annual basis. The members in this category include: Astatula, Fruitland Park, Groveland, Howey-in-the-Hills, Mascotte, Montverde and Umatilla. The rotating member shall serve a one-year term beginning on January 1 and shall change each year following alphabetical order. The Town of Astatula was the first rotating member with a term beginning January 1, 2005. Fruitland Park, Groveland and Howey-in-the-Hills followed in 2006 through 2008. and the at-large vote will rotate in 2009 to the City of Mascotte, to the Town of Montverde in 2010 and finally to the Town of Umatilla in 2011.

The Lake~Sumter MPO Executive Committee (EC) is comprised of the following board members: Chairman, Chairman-Elect, 1st Vice Chairman/Treasurer, 2nd Vice Chairman, Immediate Past Chairman and the At-Large small-municipality representative. The purpose of the Executive Committee is to efficiently address business issues and matters not feasible to be heard by the full MPO Governing Board in a timely fashion. The MPO Board may refer items to the Executive Committee for action or recommendation. The Chairman may convene the Executive Committee for items deemed appropriate for Executive Committee review or action.

The Lake~Sumter MPO Governing Board receives recommendations from nine (9) advisory bodies. The Citizens' Advisory Committee (CAC) is composed of members of the general public who represent the general welfare of the community. Each municipality may appoint at least one citizen representative and each county commissioner on the MPO Governing Board may appoint a citizen representative.

The Technical Advisory Committee (TAC), composed of engineers, planners, and other related transportation professionals, reviews plans, programs and projects, and recommends solutions to the MPO based on technical expertise. Each member government may appoint at least one TAC member.

The Bicycle & Pedestrian Advisory Committee (BPAC) focuses on bicycle and pedestrian transportation issues including facilities, community design, Safe Routes to Schools and regional trail master planning. Each member government may appoint at least one representative and the BPAC itself may appoint representatives of advocacy groups. Membership in the BPAC includes elected officials, county and city technical staff, and residents/advocates.

Both Lake County and Sumter County have Transportation Disadvantaged Coordinating Boards (TDCBs) that identify the local needs of the transportation disadvantaged population and investigate alternatives to meet those needs. The TDCBs assist in planning, monitoring and evaluating the Community Transportation Coordinators (CTCs) for each county, which happen to be the Boards of County Commissioners in each. Additional public input is provided through public meetings, public hearings, and civic meetings. The TDCB from each county is composed of a diverse group of citizens representing many facets of the population and the TD clientele. The MPO assumed the role of designated official planning agency (DOPA) in July 2007 for the Sumter County TDCB, replacing the Withlacoochee Regional Planning Council (WRPC).

The South Lake Task Force was created to advance funding for the State Road 50 six-lane widening project, to research potential reliever corridors to alleviate State Road 50; and to advance interconnectivity with the county road network. Membership on this task force is comprised of Lake County, Clermont, Minneola and Montverde.

The North Lake~Sumter Task Force was created to advance funding for the U.S. 441/27 six-lane widening project and the US 301 four-lane widening project, to research potential reliever corridors west of US 441/27 and to and guide trail and transit projects in the sub-area. Membership on this task force is comprised of Lake County, Sumter County, Fruitland Park, Lady Lake, Leesburg and Wildwood.

The East Lake Task Force was created to research alternatives to U.S. Highway 441 and to analyze the effects of connecting the Lake County network to the proposed Wekiva Parkway (Orlando Beltway) and six-lane SR 46 projects. Membership on this taskforce is comprised of Lake County, Eustis, Mount Dora, Tavares and Umatilla.

The LakeXpress Task Force was created to monitor the progress of the LakeXpress fixed route transit system, running along the US 441 corridor. Membership on this task force is comprised of Lake County, Eustis, Fruitland Park, Lady Lake, Leesburg, Mount Dora and Tavares. Sumter County is also engaged by this taskforce in order to achieve regional connections between the two systems, LakeXpress and Sumter County Transit.

The MPO Staff is responsible for collecting and disseminating all information from the transportation planning process to the general public. The work effort required to support the planning process is administered by the MPO staff in cooperation with local governments and the FDOT. Examples of other agencies that are consulted in various phases of the planning process include the Department of Environmental Protection, the Federal Aviation Administration, and the Water Management District Offices.

The genesis of the MPO was facilitated by Lake County through the Public Works Department, which provided staffing for the first year following the creation of the agency. As of March 1, 2005, with the hiring of the first executive director, the new agency physically moved to an independent location in Leesburg, central to the MPO area. With these actions, the MPO began an agreement with the Lake County Board of County Commissioners (LCBCC) for the LCBCC's provision of support services to the MPO, including payroll, benefits, insurance, procurement, legal assistance, public outreach services, employee services, risk management, facilities management, and clerk services. In November 2007, the MPO and Lake County BCC executed an interlocal agreement for the one-year upstart funding of a transit coordinator position to be employed by Lake County's Public Services Department (i.e., LakeXpress).

The February 2004 Joint Participation Agreement (JPA) with FDOT established the MPO as the official planning agency for the Lake~Sumter MPO Area. On May 26, 2004, the MPO Governing Board approved an assignment agreement and time extension among the MPO, Lake County, and FDOT for the Long Range Transportation Plan (JPA Amendment 2). Additional JPAs are being executed periodically for maintaining continued federal PL and state FTA match funding. On December 20, 2004, the MPO executed the Public Transportation JPA. On December 14, 2005, the MPO Governing Board executed an interlocal agreement with the Sumter County BCC creating a regional partnership between entities for regional transportation planning and TRIP funding. This agreement applies to all of Sumter County, including the non-urbanized portion.

In general, all agency plans and programs comply with the public involvement provisions of Title VI which states: *"No persons in the United States shall, on grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."* To further ensure full compliance with federal requirements, the Lake~Sumter MPO Governing Board adopted a formal policy covering Title VI issues in July 2007.

## **STATUS OF LOCAL AND REGIONAL PLANNING ACTIVITIES**

### Census 2000

On May 1, 2002, the Census Bureau released an updated listing of Urbanized Areas. The two urbanized areas within Lake and Sumter Counties are Lady Lake/Villages and Leesburg/Eustis.

The Clermont area in southern Lake County is, as of 2006, an extension of the Orlando Urbanized Area into Lake County and the Lake~Sumter MPO Area. The Lady Lake/Villages Urbanized Area consists of portions of Lake, Sumter and Marion Counties. The Marion County portion is currently within the Ocala/Marion County Transportation Planning Organization (TPO) Planning Area Boundary, while the Sumter and Lake portions are within the Lake~Sumter MPO Planning Area. The Leesburg/Eustis Urbanized Area is totally within Lake County. The Honorable Governor Jeb Bush approved the apportionment Plan for the Lake~Sumter MPO on December 9, 2003. Since that time, the urbanized population has increased significantly in both urbanized areas and in areas contiguous to Orlando's urban area.

### Regional Transportation Planning Coordination

The Lake~Sumter MPO is party to an interlocal agreement among the six MPOs that are members of the Central Florida MPO Alliance (CFMPOA). The purpose of the agreement among the CFMPOA members is enhanced regional transportation planning. The CFMPOA will also execute the FDOT agreement with the Regional Intergovernmental Coordination and Review (ICAR) agencies serving the metropolitan area, typically the East Central Florida Regional Planning Council (ECFRPC) created under *section 186.504, F.S.* The agreement shall describe the process for coordination of MPO planning and programming activities and how transportation planning and programming activities will be a part of the comprehensive planned development of the metropolitan area. This agreement also defines the process for fulfilling the clearinghouse requirements for federally funded activities. [*Subsection 339.175(9)(a)2., F.S.*]

Central Florida MPO Alliance (CFMPOA)

The Lake~Sumter MPO is a party to the CFMPOA. In addition to the Lake~Sumter MPO, five other central Florida MPOs are members of the organization: the Ocala/Marion TPO; the Volusia County MPO; the Brevard County MPO; the Polk County TPO; and METROPLAN Orlando. This effort was pursued in recognition of the fact that there are many transportation issues that are shared with, and impact, other communities in Central Florida. Thus, the Central Florida MPO Alliance was created as a natural extension of the existing cooperation between the MPOs and counties of Central Florida. This alliance, which meets on a quarterly basis, has been created to identify regional opportunities and to resolve regional transportation issues. The staffs of the MPOs and FDOT conduct the work effort required to support the transportation planning process. The CFMPOA now serves as a model to other regions on regional coordination. The CFMPOA now has an integral role in developing annual regional recommendations for project funding through the Transportation Regional Incentive Program (TRIP). Furthermore, the CFMPOA has emerged as the regional catalyst for multi-modal approaches to transportation, including commuter rail and other mass transit modes.

Regional Planning

Through the CFMPOA and through regional initiatives like *How Shall We Grow* and the Central Florida Smart Growth Alliance, and in conjunction with regional entities such as the East Central Florida Regional Planning Council (ECFRPC) and FDOT District 5, the Lake~Sumter MPO is achieving a high level of regional planning. Most notably, the MPO is conducting regional planning encompassing the complete two-county region of Lake and Sumter counties. Furthermore, the MPO is engaged in regional planning activities including projects between the Lake~Sumter MPO and neighboring MPOs like METROPLAN Orlando, the Ocala/Marion TPO, the Volusia County MPO, and the Polk County TPO, and with other regional entities such as LYNX, the regional transit authority for Orange, Seminole, and Osceola counties.

2020 Transit Development Plan (TDP)

The Lake~Sumter MPO completed development of the 2020 Transit Development Plan (TDP) in 2007/08. The plan was adopted on August 26, 2008 by Lake County and on August 27, 2008 by the MPO. Significant in the plan is the approach of developing a multi-modal transportation system through the cultivation of fixed-route bus service into a fixed-guideway system. The transit development in the 2020 TDP will be incorporated into the multi-modal *2035 Transportation Plan*, to be adopted by 2010.

2025 Long-Range Transportation Plan (LRTP)

The MPO initiated the 2025 LRTP during FY 2004/05. Tindale-Oliver & Associates (TOA) was the MPO's consultant for the Long-Range Transportation Plan. The 2025 LRTP was adopted December 14, 2005, and is now being implemented. An update was adopted in FY 2006/07 in order for the plan to conform with state and federal requirements, including the recent SAFETEA-LU legislation.

2035 Transportation Plan

The Lake~Sumter MPO commenced development of the 2035 Transportation Plan in FY 2007/08, with a transportation revenue study and 2005 and 2035 socioeconomic data. The multi-modal plan is slated for completion during FY 2009/10. The new plan will take a different approach than the previous plan by shifting some resources away from traditional road-widening projects and focusing those resources on transit. The plan will be based on an analysis of current trends versus a visionary multi-modal network that includes fixed-guideway transit along the US 441 and SR 50 corridors and, possibly, the US 301 and CR 470 corridors. With the 2035 Transportation Plan will come many MPO recommendations to local governments regarding shifts in land use policy to allow for transit oriented development.

Efficient Transportation Decision Making (ETDM)

MPO staff continues to train on the implementation of the Efficient Transportation Decision-Making (ETDM) process. The primary concept behind ETDM is to create linkages between transportation, land use, and the environment by facilitating early involvement in the planning process of regulatory agencies and the public. This involvement will allow for identification, as early as feasible, of potential "fatal-flaws" or other issues that could hinder or halt development of a particular transportation project. The Lake~Sumter MPO is the local lead agency in ETDM planning screenings and facilitates communication between FDOT and member governments in order to receive thorough comments on projects filtered through the ETDM process. Projects in the 2025 LRTP are systematically screened, beginning with those determined to be cost-feasible by 2015 and then those feasible by 2025. Potential projects for consideration in the upcoming *2035 Transportation Plan* are also slated for screenings.

Bicycle/Pedestrian Studies

Lake County, the City of Fruitland Park, the Town of Lady Lake and the MPO are working toward expanding the regional trail network with PD&E studies for the Lady Lake Trail and Fruitland Park Trail (Gardenia Trail II & III). Alignments shall be identified as an outcome of these studies, each expected to be completed by June 2009. The Lake~Sumter MPO is working closely with Lake County Public Works during FY 2007/08 on a countywide Master Trails Plan update, partially funded by FDOT, adopted by Lake County on July 15, 2008 and the MPO on July 23, 2008. The South Lake Trail remains the top MPO priority for design and construction funding.

Wekiva Parkway

FDOT and the Orlando Orange County Expressway Authority (OOCEA) conducted a PD&E study for the Wekiva Parkway and SR 46 projects. A preferred alternative alignment shall be determined as a result. The results of the PD&E will be presented to the public and acted upon during FY 2008/09.

How Shall We Grow (HSWG)

The Lake~Sumter MPO served as a partner in the development of MyRegion.org's *How Shall We Grow* 2050 Regional Vision. The initiative resulted in an increased emphasis on the need for regional coordination. The effort legitimized the role of the CFMPOA as the regional entity to lead regional transportation efforts. The project also sparked local visioning by communities such as Lake County, with *Our Community - Our Future*, Sumter County, which is conducted visioning during 2008, and cities like Tavares and Wildwood, which are now planning for multi-modal futures.

Our Community, Our Future (OCOF)

The Lake~Sumter MPO coordinated during 2007 and 2008 with the Lake County BCC in the development of a series of visioning sessions that tied Lake County planning efforts together. The LSMPO took the lead on transportation issues, while other issues such as water resources, education and economic development were also highlighted. The results of the on-going sessions are being incorporated into the 2020 TDP and the 2035 Transportation Plan.

Master Transportation Concurrency Management System (TCMS)

The Lake~Sumter MPO entered into an interlocal agreement with Lake County, Sumter County, all 14 municipalities in Lake County and the City of Wildwood to manage their transportation concurrency management systems. The agreement was effective Jan. 1, 2008, and stipulates that each local government will forward development order requests to the LSMPO for transportation concurrency review. The MPO will assist local governments in any projects that result in level of service adjustments or proportionate fair share agreements. Local governments participating in earnest will remain eligible for funding, while those ignoring concurrency are likely to be removed from funding consideration.

**STATUS OF AREA HIGHWAY PROJECTS**

US 27

As a Strategic Intermodal System (SIS) facility, from I-4 in Polk County, to US 192 in the Four Corners area, to SR 50 in Clermont, and to Florida's Turnpike and SR 19 in Groveland, US 27 is a north-south spine for the Florida peninsula. Construction to six lanes is complete in Minneola, from CR 561A to SR 50, and in Four Corners, from Boggy Marsh Road to Polk County. Construction has been funded in FY 08/09 through the

American Recovery and Reinvestment Act (ARRA) of 2009 for the segment from SR 50 to Lake Louisa Road, but unfunded from Lake Louisa Road to Boggy Marsh Road, between Clermont and Four Corners.

#### US 301

Providing north-south mobility in Sumter County, US 301 is at varying stages of study, design and construction. One remaining planned segment for widening to four lanes, just north of Wildwood, was recently funded through construction with local proportionate share contributions. Planning will soon begin for the corridor south of SR 44. The arterial is a major spine for Sumter County, Wildwood and The Villages.

#### US 441

The Project Development and Environment (PD&E) Study for US 441 was completed in the spring of 2003. US 441 is a regionally significant corridor due primarily to the urban activity along the corridor from Marion County to Orange County. The corridor is being improved in the center of Lake County, expanding outward. Improvements are complete from Dixie Avenue (SR 44) in Leesburg to SR 44 (formerly CR 44B) in Mount Dora. Construction is pending in 2010 for the intersection of US 441 and US 27 (US 441, Perkins Street to North of Griffin Road); design is pending or underway for: Mills Street to Perkins Street, Griffin Road (CR 44-A) to Martin Luther King Boulevard, Martin Luther King Boulevard to Lake Ella Road; Lake Ella Road to Avenida Central; and Buenas Aires, in Sumter County, to the Marion County line. The south end of US 441 from SR 44 (formerly CR 44B) to Orange County will likely begin the study phase in the near future.

#### SR 40

This Emerging SIS corridor through the Ocala National Forest has been a topic of discussion for expansion for more than a decade. FDOT completed Phase I of its Environmental Feasibility Study in FY 2005/06. The purpose of this study was to identify the various issues that may arise in the expansion of SR 40. The study encompasses approximately 43.6 miles of roadway from SR 35 in Marion County to US 17 in Volusia County. Several government and private agencies, as well as local citizens, were interviewed as part of the study. The PD&E study for SR 40 kicked off at the end of FY 2005/06 and is scheduled to wrap up in FY 2008/09. Ultimately, the results of this study should be a determination of the best alternative(s) to providing mobility and safety improvements for SR 40 through the project limits.

SR 46

Improvements to this corridor will depend on the results of the PD&E study for the Wekiva Parkway project, scheduled to wrap up at the end of FY 2008/09. Upon completion of the PD&E study, that includes both the beltway and an improved SR 46 connection from the Parkway to US 441 in Mount Dora, the necessary improvements for SR 46 will become clearer. FDOT is beginning the feasibility study for the Lake-Wekiva Trail as part of the Wekiva Parkway PD & E process, proposed alignments for the trail corridor will interact with the parkway at numerous locations.

SR 50

Design and ROW for six-laning from US 27 in Lake County to Pine Hills Road, in Orange County, has been in progress for the past several years. Construction, from Hancock Road in Clermont to Florida's Turnpike (SR 91) in Orange County, is scheduled for FY 2009/10. The Plaza Collina Development of Regional Impact (DRI) completed construction of a mile-long segment of SR 50, fronting their development, in FY 2008/09. The segment of SR 50, from US 27 to Hancock Road in Clermont, remains unfunded. Lake County, the City of Clermont, FDOT and the MPO are working together to identify potential funding solutions for SR 50, including proportionate fair share.

CR 466

A regionally-significant recipient of TRIP funding, Lake County is in partnership through a Development Agreement with The Villages to add capacity from two lanes to four lanes from Sumter County to US 441/27 in Lady Lake. There is the potential to later connect the corridor's western end to I-75 and C-475 via a new interchange that may be constructed by The Villages.

CR 466A

The CR 466A corridor connects US 301, in Wildwood, to US 441/27, in Fruitland Park, with an ultimate connection to I-75, via SR 44, west of Wildwood. This regionally-significant corridor is currently being designed in Lake County, from Sumter County to US 441/27. The Villages has completed construction to four lanes within Sumter County, from Buena Vista Boulevard to Lake County, and are obligated to widen from CR 139 to Buena Vista Boulevard. The Lake~Sumter MPO worked with the City of Wildwood and Sumter County in FY 2007/08 - 2008/09 to study the feasibility of widening the remaining portion in Wildwood, from US 301 to CR 139. Based on the local commitments on the regional project, it is likely to become a TRIP candidate.

CR 470/CR 48

The CR 470 project is through the design phase in Lake County. The Lake County Public Works Department had previously conducted a Project Development and Environment (PD&E) Study that addressed the proposed roadway improvements to County Road 470 (CR 470) in Leesburg. The project extends from west of Florida's Turnpike east to US 27 and incorporates CR 48 at the eastern terminus of CR 470 to connect with US 27. This is a distance of approximately 5.3 miles. The proposed improvements consist of widening CR 470 to a four-lane divided roadway throughout the project limits. Sumter County considers CR 470 a vital corridor and will be working with the Lake~Sumter MPO to kick-off a PD&E study, from I-75 to Lake County in FY 2008/09. This corridor is regarded by the Lake~Sumter MPO as regionally significant.

Hartwood-Marsh Road

The recipient of a County Incentive Grant Program (CIGP) grant in 2006/07, this connector between US 27 in South Lake and SR 429 in Orange County, two SIS facilities, is a backlogged alleviator to congestion on parallel SR 50. Lake County will utilize the CIGP grant funding to complete the four-laning of the two-lane grove road from US 27 to Orange County in two phases. The initial widening will be from US 27 to Hancock Road. Thus far, no commitments toward improvements have been made by Winter Garden or Orange County, where the corridor is called both Marsh Road and Stoneybrook Parkway.

Minneola Collector

The City of Minneola, with financial assistance from Lake County, completed a PD&E study for the Minneola Collector in FY 2007/08 - 2008/09, consisting of an improved Citrus Grove Boulevard and Turkey Farms Road, from US 27 to North Hancock Road/CR Old 50. This study will also look at potential connections to a new Florida Turnpike interchange at the Hills of Minneola DRI. The County is studying potential alternative realignments of CR 561, north of the Florida Turnpike in 2008/09. The interchange concept and new South Lake network could improve connectivity and mobility in the region while also changing commuter patterns by placing attractors such as jobs and shopping in Lake County. The LSMPO is coordinating among various local governments and landowners to create a public-private partnership for funding the project.

## STATUS OF TRANSIT AND BICYCLE & PEDESTRIAN PROJECTS

### Public Transportation Coordination

Lake~Sumter MPO provides planning assistance for the Public Transportation Program for Lake County and Sumter Counties. Lake~Sumter MPO staff coordinated the planning effort for the Transit Development Plan/Transportation Disadvantage Service Plan update for the Lake and Sumter County Board of County Commissioners serving as the Community Transportation Coordinators (CTC).

A primary purpose of this effort is to develop goals and objectives that will help establish short-term and long-term plans for transit system development in the county. These goals and objectives will also maintain consistency with the goals, objectives, and policies developed previously for the Transportation Elements of the Lake and Sumter County Comprehensive Plans.

The Lake CTC, with the assistance of the Lake~Sumter MPO, completed its first Transit Operations Plan (TOP) in 2006, which has led to the 2007 birth of the LakeXpress fixed-route service along the US 441 corridor. Simultaneously, the MPO conducted a Regional Transit Study to establish goals for connecting the Lake and Sumter systems and for connecting the Lake system with LYNX in Orange, Osceola and Seminole counties. The MPO funded a study to address a regional transit initiative in The Villages/Lady Lake Urbanized Area, attempting service into three counties, Sumter Lake and Marion. This is in partnership with the Ocala/Marion TPO, Sumter County, and Lake County.

### 2020 Transit Development Plan

The MPO took the lead in developing the Lake County 2020 Transit Development Plan; which will serve as the planning, development, and operational guidance document, based on a ten-year planning horizon and covers the year for which funding is sought and the nine subsequent years. The Plan lays out our strategy as to how the transit system will grow. The process began April 2008 and the final document was adopted August 2008. The MPO accomplished this task with the assistance of two of our general planning consultants. Wilbur Smith Associates and Tindale-Oliver and Associates, Inc.

The MPO will provide an annual update which is used in developing the FDOT's five-year Work Program, the Transportation Improvement Program, and FDOT's Program and Resource Plan.

The TDP process required a great deal of public participation and we followed the MPO's Public Participation Plan that has been approved by the Federal Transit Administration and the Federal Highway Administration.

The cost of the plan was \$140,000. We used a portion of Lake County's 5307 Federal Transit Administration dollars as well as MPO 5303 PL funds in our 2007-2008 and 2008-9 budget.

South Lake Trail, Phase III

The FDOT took the lead by completing the PD&E study for these segments in February 2005. Lake County, the City of Groveland, and the City of Mascotte are now attempting to acquire significant segments of ROW, while looking to FDOT for design funding to begin July 2008. The project segment will begin from approximately the western city limits of Clermont through Groveland, later portions will include Mascotte to the Van Fleet Trail in Sumter County, completing the Lake~Sumter portion of the Central Florida Loop.

Tav-Lee Trail, Phase III & The Fruitland Park Trail Project PD & E

Lake County, the Town of Lady Lake, the town of Fruitland park and FDOT worked in partnership for the kickoff of PD&E study for the major downtown-to-downtown link from Leesburg to Sumter County. Scheduled for completion June 2009.

**PRIORITIES FOR FYs 2008/09-2009/10**

Completion of MPO Formation and Staffing Process - by August 31, 2010

As stated in a previous section, Governor Jeb Bush designated Lake~Sumter MPO on December 9, 2003. The MPO has now, as of the FYs 2008/09-2009/10 adoption, hired an executive director, senior transportation planner, MPO project manager, transportation planner, geographic information systems (GIS) manager, executive staff assistant and administrative office associate. The MPO has also, through interlocal agreement, established a shared transit planning position with Lake County. The MPO is fully operational and has now established an independent office location in Leesburg, Florida. This portion addresses the additional Lake~Sumter MPO needs as follows:

1. Re-apportionment of the MPO Governing Board to increase to two Sumter County voting members and one Wildwood voting member that would rotate with the other Sumter County municipalities, as they grow and become more involved with the MPO.
2. New technologies, including computers and software for existing staff members. Workstations are almost up-to-date and major strides will be made this year to achieve 21<sup>st</sup> century technologies, including advances toward GIS.
3. Expansion of Transportation Library for LAKE~SUMTER MPO.
4. Establishment of operational partnerships with Lake County and other MPO members.
5. Refinement of By-Laws to more effectively address needs of membership.

6. Regional partnerships will be enhanced among Lake, Sumter and Marion counties, as well as Orange, Seminole and Osceola counties, Polk County and Volusia County.
7. Fixed-route transit has quickly become a major priority of the MPO and is a linkage among the governmental jurisdictions.
8. Now that a BPAC has been formed under the MPO's umbrella, bicycle and pedestrian needs are now at the forefront of the MPO's purview.
9. The MPO through its independent role as transportation resource and research outlet will take the lead in helping the local municipalities and incorporated areas to plan for the desired character and feel of their community.

2035 Transportation Plan - by August 31, 2010

The 2035 Long Range Transportation Plan (LRTP) was adopted by the Lake~Sumter MPO Governing Board on December 14, 2005. The 2035 Transportation Plan will be a multi-modal plan that reduces automobile dependency in the region. Work shall be conducted through FYs 2008/09 and 2009/10.

Transit and Para-Transit Planning

The Transit Operations Plan (TOP) was adopted for Lake County in October 2006, resulting in fixed route transit, the LakeXpress, along the US 441 corridor. Linkages are established in The Villages/Lady Lake Urbanized Area and in Mount Dora as part of the Leesburg-Eustis Urbanized Area. In addition, Lake~Sumter MPO staff and the Lake County CTC worked with LYNX to extend Link 55 to north of Four Corners along US 27 and to provide express, direct bus service from Clermont to downtown Orlando.

Transportation Improvement Program

Lake~Sumter MPO staff will work with the Technical and the Citizen Advisory Committees and the BPAC to achieve consensus on all adopted documents. By July 15 of each year, the MPO Governing Board will develop and adopt the annual Lake~Sumter MPO TIP. The TIP will be based upon the adopted priorities established each year by Sept. 1 and by the funding priorities of partnering agencies such as FDOT and the two counties, as well as private development funds.

Implementation of ETDM

2025 LRTP Cost Feasible projects that have not reached the PD&E phase will be input into the planning screen of the ETDM process throughout FYs 2008/09-2009/10. In addition, the following projects have already been put through the planning screen:

- CR 48, US 27 to SR 19
- CR 561, SR 19 to US 27/Florida Turnpike
- SR 19, CR 561 to US 27
- SR 44 (formerly CR 44B), US 441 to Orange Avenue & SR 44
- SR 44, Haselton to SR 44 (formerly CR 44B)

- SR 50, CR 33 to Bloxham Avenue
- US 441, Orange County Line to SR 44 (formerly CR 44B)

The Lake~Sumter MPO will continue to work with FDOT in 2008/09-2009/10 to prioritize and screen projects as they come to the forefront in the funding process.

#### Regional Transportation Coordination Effort

The Penn Design project, completed in 2005, is a joint effort with MyRegion.org and the Central Florida MPO Alliance analyzing and presenting, through modeling, the region in 2025 and 2050, based on current trends, demographic projections and growth management scenarios for the Central Florida region. With the Penn Design study as a backdrop, MyRegion.org and the East Central Florida Regional Planning Council commenced a Regional Visioning Process that aims to develop a long term (2050) vision for the Central Florida region (Lake, Orange, Osceola, Seminole, Brevard, Polk & Volusia Counties). This process, which has drawn participation from thousands of local residents, is expected to be finalized in August 2007. The MPOs of Central Florida, through the Central Florida MPO Alliance, will utilize the products of the visioning process as a guide to long-range planning efforts.

#### **PUBLIC INVOLVEMENT PLAN FOR THE 2008/10 UPWP**

The LSMPO public participation plan provided the public with many opportunities to comment on 2008/10 UPWP including but not limited to the following:

- 45- day comment period on the draft 2008/10 UPWP
- Public Meetings on specific transportation projects including the UPWP
- LSMPO Website: [www.LakeSumterMPO.com](http://www.LakeSumterMPO.com). Draft UPWP document available for viewing and/or download
- MPO Board and Committee meetings (TAC, CAC, BPAC, TDCB), Public Hearings held at the February and April 2008 MPO Governing Board Meetings
- MPO Mailing List - list includes, civic associations, clubs, municipal governments, newspapers, concerned citizens and all attendees to any of the transportation related public meetings held in the LSMPO planning area

#### **AGENCY REVIEW COMMENTS**

Lake~Sumter MPO staff received and processed comments on the Draft UPWP and has addressed each of them throughout the Final UPWP. (Appendix D)

**WORK PROGRAM**

The Lake~Sumter MPO fiscal year 2008/09-2009/10 UPWP, covering the fiscal year from July 1, 2008, to June 30, 2010, was developed by MPO staff, in cooperation with the FDOT and members of the MPO's TAC, CAC, and BPAC, and most importantly, the MPO Governing Board.

This section of the UPWP documents each specific transportation planning task to be undertaken during fiscal years 2008/09-2009/10, including the purpose of the task, previous work accomplished, proposed methodology to accomplish tasks, responsible agencies, cost estimates, and proposed funding sources. The Work Program is broken down into seven major categories of activity, some of which are further broken down into individual tasks. The final section of the UPWP contains the appropriate tables, including a task element index, summary of estimated expenditures for the previous UPWP, and a summary of proposed expenditures by responsible and participating agencies and funding sources.

## *1.0 Administration*

This section includes those tasks necessary to manage and support both the planning staff and the planning process. Tasks include staff management, financial management and payroll activities, technical support from FDOT, partnering activities among all of the agencies involved in the MPO process, capital equipment purchases and replacements, public involvement and information, development of the UPWP and staff budget, development and update of the Transportation Improvement Program (TIP), and printing and copy costs.

The MPO will provide staff support for approximately 60 meetings each year. In addition, the MPO staff is responsible for updating the Unified Planning Work Program (UPWP), the Transportation Improvement Program (TIP) and the Priority Projects Lists, the Transit Development Plan (TDP), and Transportation Disadvantage Service Plan. The staff is also responsible for implementing the MPO's adopted Public Involvement Process and for updating it each year. Additionally, the MPO staff works closely with the MPO Governing Board in developing an annual operating budget.

**Task 1.0 Administration**

**Responsible Agency:** MPO

**Total Task Cost:** \$ 187,980

Funding Source	FY 2008/09	FY 2009/10	2 Year Total
<b>FHWA PL Funds - Federal</b>	\$93,553	\$94,427	\$187,980
<b>Total Funds</b>	\$93,553	\$94,427	\$187,980

**Objective:**

To guide and effectively manage the tasks in the Unified Planning Work Program (UPWP), to maintain an effective and efficient continuing, cooperative and comprehensive (3-C) transportation planning process, and to meet the needs of the member local governments and all federal and state requirements.

**Previous Works:**

Expanded total staff in FY 2008/09 to seven (7) permanent positions and one temporary position. In addition to an executive director, the MPO employs a senior transportation planner, MPO project manager, transportation planner, GIS manager, executive staff assistant and administrative office associate. The MPO also funds 50% of a transit planning position, situated with the Lake County Department of Community Services.

Developed a Continuity of Operations Plan (COOP) in FY 2007/08 that can be implemented in the event of a natural or man-made disaster. The plan addresses issues such as alternate meeting site(s) for the MPO, MPO member notification, and functions the MPO may serve in an emergency situation. Other elements of the plan include policies and procedures that pertain to alternate work sites; back-up of storage data, including MPO work products, distribution lists, Geographic Information System data layers, etc; communication lines with MPO staff, FDOT District, local governments, emergency response team, as well with the MPO's customers.

Assessed and developed policies in FY 2007/08 correcting deficiencies, under Federal or State requirements, including the creation and adoption of MPO Governing Board policies concerning Disadvantaged Business Enterprises (DBE) and Title VI requirements.

Enhanced the MPO's partnership with Sumter County in FYs 2005/06-2007/08, in both the MPO Area as well as MPO Planning Area encompassing the entire county. Coordinated MPO efforts with the City of Wildwood (Sumter County). Given this increased coordination, and in anticipation of the City of Wildwood becoming part of the updated Lady Lake/Villages Urbanized Area following the 2010 Census, the MPO intends to reapportion to include two Sumter County voting members and one Wildwood.

**Methodology:**

STAFF SUPPORT

- 1.0.1 Provide staff support and administration to the MPO and its committees by developing meeting schedules, providing technical assistance, compiling and producing agendas, providing minutes of meetings, conducting research, and completing directives of the board. *(Ongoing throughout fiscal year)*
- 1.0.2 Develop the FY 2008/09-2009/10 Unified Planning Work Program. MPO Committees will participate in the approval process for the UPWP. *(Adoption April 23, 2008; Amendment May 27, 2009)*
- 1.0.3 Continue coordination with and/or participation in the Metropolitan Planning Organization Advisory Council (MPOAC), Central Florida MPO Alliance (CFMPOA), myRegion.org, the Central Florida Smart Growth Alliance, and other regional transportation planning organizations. *(Meetings are monthly, quarterly, or on an as-needed basis, with special events throughout year)*
- 1.0.4 Monitor legislative actions on the Federal, State, and local level that affect the transportation system and transportation planning activities in the Lake~Sumter MPO Planning Area. *(Milestones occur throughout the year for each level of government)*
- 1.0.5 Research and propose, for MPO Governing Board adoption when appropriate, updates to the rules and/or procedures for the day to day operation of an MPO (i.e. personnel, budgeting, audits, by-laws, etc.). *(Ongoing throughout fiscal year)*
- 1.0.6 Purchase additional office equipment, as needed, following guidelines set forth in the FDOT MPO Program Management Handbook. *(Ongoing throughout fiscal year)*
- 1.0.7 Conduct or participate in other planning or coordination activities, as directed by the MPO Governing Board or committees. *(Meetings occur typically 10 times per year)*

- 1.0.8 Complete progress reports and invoices in timely and accurate fashion through effective management of MPO staff and resources. *(Monthly and quarterly)*
- 1.0.9 Develop all essential documentation for upcoming MPO Annual State Certification. *(Process begins January of each year and will conclude by June)*
- 1.0.10 Continue to refine policies and by-laws for the MPO and its committees. The intent is to improve procedures and policies for the MPO Governing Board, the MPO Technical Advisory Committee (TAC), the MPO Citizens' Advisory Committee (CAC), and the MPO Bicycle & Pedestrian Advisory Committee (BPAC) in an interest of better fulfilling the requirements of the Federal Highway Act of 1962, Federal Highway Act of 1974, and Section 339.175 of the Florida Statutes. *(On-going throughout the fiscal year)*
- 1.0.11 Develop a three-year business plan component in FY 2009/10 that generally describes major planning efforts anticipated to occur in years two and three of the next three years. The plan estimates the funds that will be required for each task to illustrate the need to maintain PL carry-over balances in excess of 50% of the MPO's annual allocation. *(April 2010)*

#### AUDIT

Continue MPO audit in accordance with the minimum schedule. The audit will meet Federal Management Regulations and Office of Management and Budget Circular A-133, with attachments under the single audit concept. *(Working with supporting agency, Lake County Finance Department; conducted annually)*

#### TRAINING

Provide training and continuing education opportunities to staff members in various technical areas through conferences, workshops, and professional development opportunities that may include travel throughout Florida and, in some cases, national travel. *(Ongoing throughout fiscal year)*

#### **End Product:**

- Effective and efficient management of the local 3-C planning process, including active participation by public agencies and citizens; all required management documents; and adoption of required policies.
- Three-Year Business Plan

## LAKE~SUMTER MPO FY 2008/09-2009/10 UPWP

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Positions contributing to the task of Administration, which include all MPO personnel, include the following: Executive Director, Senior Transportation Planner, Transportation Planner, GIS Manager, Executive Staff Assistant, Administrative Office Associate, and Planning Office Associate (temp position).

Results from this task will include (by June 30, 2010):

- FY 2010/11-2011/12 Unified Planning Work Program (UPWP)
- Refined MPO By-Laws
- Legislative Priorities

**Task 1.1 State Assistance**

**Responsible Agency:** FDOT

**Total Task Cost:** \$ 207,299

Funding Source	FY 2008/09	FY 2009/10	2 Year Total
<b>FDOT Soft Match*</b>	\$103,167	\$104,132	<b>\$207,299</b>
<b>Total Funds</b>	<b>\$103,167</b>	<b>\$104,132</b>	<b>\$207,299</b>

**Objective:**

PL 112 To provide guidance and technical assistance to the MPO, MPO staff, and various committees and task forces, as requested, or required by FDOT policy.

FTA 5303 To provide guidance and technical assistance to the MPO staff and various committees, as requested or required by FDOT policy and the Joint Participation Agreement for the FTA Section 5303 Grant Application.

**Previous Works:**

The MPO has received technical and administrative assistance from FDOT in support of the Metropolitan Planning Program in Lake and Sumter Counties.

- Joint Participation Agreement (JPA) among Lake~Sumter MPO, Lake County, and FDOT.
- Coordination of MPO’s first Long Range Transportation Plan (LRTP), adopted December 2005.
- MPO and District 5 cooperation in updating the regional transportation model (CFRPM-IV), completed in April 2006. Traffic analysis zones have also been modified for the model update (CFRPM-V), Year 2005 socioeconomic data has been developed for CFRPM-V Model Validation, and Year 2035 socioeconomic data development has commenced.

**Methodology:**

*1.1.1\* \* Please refer to the document entitled, “FDOT District Five General Planning Activities & Specific Tasks, FY 2008/09 & 2009/10 UPWP (January 3, 2008),” located in the Appendix, for a description of FDOT District Five tasks and activities related to the UPWP. These tasks, unless otherwise noted, are ongoing throughout the fiscal year. \* \**

**End Product:**

Results of this task will include:

- Proper and timely response to management and technical problems and requests.
- State match to assist in the timely and successful completion of FTA-sponsored activities.
- A refined Central Florida Regional Planning Model. (Updated on an as-needed basis)
- An updated Florida Traffic Information CD. (Anticipated release July 2008 and July 2009)

## *2.0 Data Collection*

This section includes those tasks necessary for the collection and maintenance of transportation data used for analysis and planning purposes by the local governments and used in developing transportation studies. These tasks include collection of traffic count information from FDOT and the Lake County Public Works, collection of bicycle and pedestrian crash data provided by Public Works, collection and maintenance of the socio-economic data and collection and maintenance utilized in the MPO's Geographic Information Systems (GIS) database.

**Task 2.0 Data Collection**

Responsible Agency: MPO

Total Task Cost: \$93,990

Funding Source	FY 2008/09	FY 2009/10	2 Year Total
FHWA PL Funds - Federal	\$46,776	\$47,214	\$93,990
<b>Total Funds</b>	<b>\$46,776</b>	<b>\$47,214</b>	<b>\$93,990</b>

**Objective:**

To monitor changes in traffic-related characteristics within the MPO planning boundary. To compare existing characteristics with projections to anticipate planning needs and activities. To build a database of information to support regional transportation efforts.

**Previous Works:**

Lake County-maintained historical traffic and public transportation-related data, such as traffic counts, accident data, roadway inventories, level of service, financial information, and service area. Maintenance of Road Segment Inventory Database. The MPO, Lake County, and Sumter County, coordinated data sharing and began a comprehensive GIS initiative in 2005/06.

MPO contracted consultants Tindale-Oliver and Associates, Inc. in the development of Socio-Economic (SE) Data as basis for the 2025 Long Range Transportation Plan (LRTP) and the Transportation Element of the new Lake County Comprehensive Plan. Data collection for these efforts is complete. However, data will be refined as necessary.

The MPO has worked with FDOT District 5 and neighboring MPOs in the update of the district-wide Central Florida Regional Planning Model, Version 4 (CFRPM-IV). Work has commenced on the update to Version 5, including the development of 2005 and 2035 (with 5-year increments) socioeconomic data.

**Methodology:**

- 2.0.1 Update the Transportation Concurrency Management System (TCMS) databases for Lake County, Sumter County and the City of Wildwood. This task will be performed by MPO staff, with assistance from consulting firms, under contract. *(Annually in the Spring, or on as-needed basis)*
- 2.0.2 Assemble a Transportation Concurrency Annual Report for each county and Wildwood, for distribution to MPO Governing Board, committees and public. *(January 2009 and January 2010)*

- 2.0.3 Collect traffic counts within the planning area from the cities, counties, and State. *(Upon completion of each agency's count program; Completion by September 2008 and by September 2009)*
- 2.0.4 Review traffic count programs to ensure adequate coverage and to eliminate unnecessary or redundant count locations. *(Ongoing throughout fiscal year)*
- 2.0.5 Work with Lake and Sumter Counties, as well as local law enforcement agencies, to develop a regional system of collection and compilation of crash statistics to identify high hazard intersections and other roadway safety issues. *(August 2009)*
- 2.0.6 Develop system to map high hazard intersections and roadway segments. *(October 2009)*
- 2.0.7 Continue participation on the Lake County Community Traffic Safety Team (CTST). *(Ongoing throughout fiscal year)*
- 2.0.8 Work with the local governments in Lake and Sumter Counties to collect the required data for maintenance of the Transportation Concurrency Management Systems (TCMSs) (see Task 4) which will provide the basis for a Congestion Management Process (CMP). The TCMS and CMP will provide a systematic process for managing congestion that provides information on transportation system performance and on alternative strategies for alleviating congestion and enhancing the mobility of persons and goods. *(Ongoing throughout fiscal year)*
- 2.0.9 Assist local governments in compiling data inventories. *(Ongoing throughout fiscal year)*
- 2.0.10 Build comprehensive Geographic Information System (GIS) database. *(Ongoing throughout fiscal year)*
- 2.0.11 Complete forecasted (2035) socioeconomic data set for Lake and Sumter Counties for use in transportation modeling, specifically the Florida Standard Urban Transportation Model System (FSUTMS) program and FDOT's Central Florida Regional Planning Model (CFRPM). Project interim year data for years 2015, 2020, 2025 and 2030. This data will be used in the 2035 Transportation Plan Update. *(July 2009)*

**End Product:**

Results of this task will include:

- Current Transportation Concurrency Management Systems (TCMSs) for Lake and

Sumter County and the City of Wildwood.

- A Transportation Concurrency Annual Report for Lake County, Sumter County and the City of Wildwood. (September 2008 and September 2009)
- Crash Statistic Database for Lake and Sumter Counties. (August 2009)
- A map of high-hazard intersections and roadways. (October 2009)
- A comprehensive GIS database for the Lake~Sumter region and its surrounding areas. (on-going)
- Refined, as needed, socioeconomic data for use with the Central Florida Regional Planning Model. (on-going)
- Updated socioeconomic data for Lake and Sumter Counties for years 2005, 2010, 2015, 2020, 2025, 2030 and 2035. (July 2009)
- Reports developed from databases, as required, to monitor changes in system activity.

### *3.0 Long- Range Planning*

Work in this section involves implementation of and any major updates or amendments to the MPO's 2025 Long-Range Transportation Plan and the utilization of the ETDM planning screen process for projects identified in the 2025 LRTP. Work will also commence for the 2035 LRTP update (anticipated adoption June 2010).

**Task 3.0 Long Range Planning**

**Responsible Agency:** MPO, Local Governments

**Total Task Cost:** \$131,721

Funding Source	FY 2008/09	FY 2009/10	2 Year Total
<b>FHWA PL Funds - Federal</b>	\$46,776	\$47,214	<b>\$93,990</b>
<b>FTA 5303</b>	\$11,450	\$18,735	<b>\$30,185</b>
<b>FTA Funds/State Match</b>	\$1,431	\$2,342	<b>\$3,773</b>
<b>Local/In Kind</b>	\$1,431	\$2,342	<b>\$3,773</b>
<b>Total Funds</b>	<b>\$61,088</b>	<b>\$70,633</b>	<b>\$131,721</b>

Expense Allocation			
<b>MPO</b>	\$11,088	\$20,633	\$31,721
<b>Consultants</b>	\$50,000	\$50,000	\$100,000
<b>Total Expenses</b>	<b>\$61,088</b>	<b>\$70,633</b>	<b>\$131,721</b>

**Objective:**

To maintain a Long-Range Transportation Plan (LRTP) and a computer travel demand simulation model (FSUTMS) for forecasting travel patterns. To evaluate alternative transportation modes and systems.

**Previous Works:**

Adoption of the 2025 Long Range Transportation Plan (LRTP) in December 2005. Coordination with District 5 on update of the regional traffic model (CFRPM-IV), Completed April 2006. Refinement of data supporting the LRTP. Assistance to Lake County in re-write of the Transportation Element within the new comprehensive plan, *Planning Horizon 2025*.

The 2025 LRTP has been updated to comply with those SAFETEA-LU requirements FHWA has requested for Fiscal Year 2006/07.

The following Developments of Regional Impact (DRIs), in addition to several sub-DRI-level developments, were reviewed during FYs 2005/06-2008/09 (Status in Parentheses):

- Hills of Minneola (Approved)
- IMG Development (Ongoing)
- Karlton (Denied Rezoning)
- Landstone Communities (Ongoing)
- Lost Lake Reserve (Ongoing)
- Plantation at Leesburg (Approved)

- Plaza Collina (Approved)
- Renaissance Trails (Ongoing)
- Secret Promise (Ongoing)
- Southern Oaks (Ongoing)
- The Villages (Annual Monitoring and Third Substantial Deviation)
- Wildwood Springs (Ongoing)

Reviewed the local comprehensive plans for Sumter County and Lake County and its fourteen (14) municipalities, determining whether consistency exists between these plans and the MPO's 2025 LRTP. Reports for each local government were created, describing any inconsistencies, if they existed, for future attention and amendments. This task was done by MPO staff, with assistance from consulting firms, under contract. *(June 2008)*

**Methodology:**

LONG RANGE TRANSPORTATION PLAN

- 3.0.1 Implement the 2025 Long-Range Transportation Plan (LRTP), including the processing of any necessary updates or amendments. *(Ongoing throughout fiscal year)*
- 3.0.2 Incorporate 2025 LRTP projects into the ETDM process, as appropriate. *(Ongoing throughout fiscal year)*
- 3.0.3 Commence work on the 2035 Transportation Plan, including the development of new base year 2005 and projected 2035 socioeconomic data (with 5-year incremental data sets) for Lake and Sumter Counties. All 2035 Transportation Plan tasks shall be compliant with SAFETEA-LU requirements and standards. The 2035 Transportation Plan will be developed by MPO staff, with assistance from consulting firms, under contract. *(August 2010)*
- 3.0.4 Develop a How Shall We Grow Regional Vision land use scenario (2035) that employs the University of Florida's Land Use Conflict Identification Strategy (LUCIS) methodology for evaluation against land use derived in the traditional means that employ the Future Land Use Allocation Model (FLUAM) methodology. *(July 2009)*

BICYCLE PEDESTRIAN FACILITY PLANNING

- 3.0.5 Staff and provide administration for the BPAC. *(Ongoing throughout fiscal year)*
- 3.0.6 Assist Lake County in implementation of 2008 Trails Master Plan. *(On-going throughout fiscal year)*

- 3.0.7 Continue to promote and improve the conditions for walking and bicycling through planning, education, enforcement and encouragement programs. *(Ongoing throughout fiscal year)*
- 3.0.8 Identify and prioritize needed improvements and coordinate with local governments. *(Ongoing throughout fiscal year)*
- 3.0.9 Coordinate planning efforts on the update to the Lake & Sumter County Bicycle & Pedestrian Master Plan. *(August 2010, Completed as part of the 2035 Transportation Plan)*
- 3.0.10 Identify, rank, measure, and evaluate the local roadway network to produce a Bicycle Suitability Map for the Lake & Sumter County area. Update Annually *(June 2008-updated annually )*
- 3.0.11 Create and update as needed a Pedestrian & Bicycle Crash Data Analysis Tool for Lake and Sumter Counties. *(June 2009-Ongoing)*
- 3.0.12 Provide educational workshop for the Lake and Sumter County teachers, school administrators and planners on the Safe Routes to School (SRTS) Program. Funded through the FDOT Non-Infrastructure Safe Routes to School Grant Program *(completed August 2008)*
- 3.0.13 Provide annual educational workshop for the Lake and Sumter County Law Enforcement community partnering with Florida Bicycle Association for the implementation for implementation. *(October 2009 & annually)*
- 3.0.14 Plan and implement a Roadway Design Subcommittee tasked with evaluation of roadway design tasked with creating a more appropriate balance among all modes of transportation. Increasing the perceived level of safety of roadway users and functionality of roadways. Providing guidelines and standards that are sensitive to the economics, aesthetics, safety and environmental impacts of roadways. *(December 2010)*

## RAIL

- 3.0.15 Conduct preliminary two-county analysis of existing rail facilities and determine degree of priority to conduct Rail Facilities Study. *(June 2010)*

ON-GOING ACTIVITIES

- 3.0.16 Continue working with FDOT and the Florida Turnpike Enterprise regarding on going projects, including CR 466, SR 91, SR 40, SR 46, SR 50, US 27, US 441, US 301, and others. *(Ongoing throughout fiscal year)*
- 3.0.17 Develop annual overview of state and local transportation revenues and expenditures for transportation projects within the MPO Area, including Federal, State, County and Municipal, in order to better assess regional initiatives and regional resources. *(December 2009)*
- 3.0.18 Review proposed Developments of Regional Impact (DRIs) to determine impacts on local transportation system; roadway capacity, public transportation services, access, etc. More thorough reviews will be provided for local governments on a fee-basis, as requested. DRI review is done by MPO staff, with assistance from consulting firms, under contract. *(Ongoing throughout fiscal year)*
- 3.0.19 Develop GIS applications for transportation-related uses. *(Ongoing throughout the fiscal year)*
- 3.0.20 Provide technical assistance regarding safety and security planning issues as necessary. *(Ongoing throughout fiscal year)*
- 3.0.21 Periodically review local government comprehensive plans for the purpose of ensuring consistency between those plans and the Lake~Sumter MPO's LRTP. *(Ongoing throughout fiscal year)*

**End Product:**

Results of this task will include:

- Updated 2035 Transportation Plan. (August 2010)
- Continued monitoring of growth patterns within MPO Area.
- Incorporation of ETDM process into planning process.
- Provision of review resources to local governments through either courtesy reviews or through a fee-based system for major reviews.
- 2035 Socioeconomic Data for Lake and Sumter Counties. (July 2009)
- Lake & Sumter County Bicycle-Pedestrian Master Plan. (December 2010)
- Preliminary two-County rail analysis. (June 2010)
- Overview of state and local transportation revenues and expenditures for transportation projects. (December 2008)
- GIS applications for transportation-related uses.

**Task 3.1                      Transportation Modeling**

**Responsible Agency:**        MPO, FDOT

**Total Task Cost:**            \$46,995

Funding Source	FY 2008/09	FY 2009/10	2 Year Total
FHWA PL Funds - Federal	\$23,388	\$23,607	\$46,995
<b>Total Funds</b>	<b>\$23,388</b>	<b>\$23,607</b>	<b>\$46,995</b>

**Objective:**

To utilize the updated regional model, CFRPM IV, in cooperation with District 5 and the member MPOs of the CFMPOA.

**Previous Works:**

The Department has coordinated with District 5 MPOs to develop a district-wide transportation model, the Central Florida Regional Planning Model, Version 4 (CFRPM-IV). The Lake~Sumter MPO completed development of base year 2000 and horizon year 2025 socioeconomic (SE) data for use in the CFRPM-IV, completed and released in April 2006.

**Methodology:**

- 3.1.0      Coordinate with District MPOs to continually tweak and update the Central Florida Regional Planning Model, as needed. *(Ongoing throughout fiscal year)*
- 3.1.1      Continue to work towards a complete conversion to the CUBE Voyager travel demand modeling software platform. *(Ongoing throughout fiscal year)*
- 3.1.2      Commence work with Sumter County to develop 2035 socioeconomic data for use in the MPO's 2035 Transportation Plan update. *(July 2009)*
- 3.1.3      Commence work with Lake County to develop its 2035 socioeconomic data for use in the MPO's 2035 Transportation Plan update. *(July 2009)*
- 3.1.4      Provide travel demand modeling support to the MPO and its member governments, as needed. MPO staff shall provide modeling support as well, if able. *(Ongoing throughout fiscal year)*

**End Product:**

Results of the task will include:

- A continually updated Central Florida Regional Planning Model. 2035 socioeconomic data sets will be complete in 2008/09.

**Task 3.2                      Efficient Transportation Decision-Making/Socio-Cultural Effects (ETDM/SCE)**

**Responsible Agency:**        MPO, FDOT

**Total Task Cost:**            \$46,995

Funding Source	FY 2008/09	FY 2009/10	2 Year Total
FHWA PL Funds - Federal	\$23,388	\$23,607	\$46,995
<b>Total Funds</b>	<b>\$23,388</b>	<b>\$23,607</b>	<b>\$46,995</b>

**Objective:**

Coordination between FDOT, District 5, and the Lake~Sumter MPO, in the development of the Efficient Transportation Decision Making (ETDM) and Socio-cultural Effects (SCE) processes, and implementation of these processes with a systematic approach throughout the District.

**Previous Works:**

FDOT and the Lake~Sumter MPO have entered project data for ETDM projects, provided purpose and needs statements, and begun coordination for planning screen projects. FDOT has provided on-site training to the MPO for the Environmental Screening Tool (EST).

**Methodology:**

- 3.2.0 The Lake~Sumter MPO, in coordination with FDOT, will develop a schedule of projects to go through ETDM in 2008/09-2009/10. These projects selected for the Planning Screen will be taken from the Lake~Sumter MPO's 2025 Long Range Transportation Plan (LRTP) and will not have been funded for any work phase prior. With coordination from FDOT, the Lake~Sumter MPO will do the following for each Planning Screen project: develop a purpose and need statement and project description for the project; map the project in the Environmental Screening Tool (EST); summarize public involvement information; develop the SCE analyses for the project; and send the project out for Environmental Technical Advisory (ETAT) review. The MPO will complete the Planning Screen Summary Reports in consultation with the District 5 ETDM Coordinator. *(Ongoing throughout fiscal year)*
  
- 3.2.1 The Lake~Sumter MPO will coordinate with FDOT on sending projects through a Programming Screen that are anticipated for programming in the next year. The Lake~Sumter MPO will be the Environmental Technical Advisory Team (ETAT) member for the SCE issues during the Programming Screen. *(Ongoing throughout fiscal year)*

**End Product:**

Results of this task will include:

- A list of priority projects for ETAT Planning Screen review.
- Established data collection priorities, specifically for SCE.
- Planning Screen Reviews and Planning Summary Reports from the priority projects identified.
- Continued coordination between FDOT and the MPO with their ETDM/SCE tasks over the next fiscal year.
- Continued technical assistance from FDOT to the MPO for the Environmental Screening Tool, and continued coordination for any statewide training opportunities.

#### *4.0 Short-Range Planning*

This section includes development of the Transportation Improvement Program (TIP), annual Transportation Enhancement Project process and MPO priorities projects for work program development. These tasks are required by state and federal laws and are undertaken on an annual basis.

**Task 4.0 Short Range Planning**

**Responsible Agency:** MPO, Local Governments

**Total Task Cost:** \$122,353

Funding Source	FY 2008/09	FY 2009/10	2 Year Total
FHWA PL Funds - Federal	\$46,776	\$47,214	\$93,990
FTA 5303	\$11,450	\$11,241	\$22,691
FTA Funds - State Match	\$1,431	\$1,405	\$2,836
Local/In Kind	\$1,431	\$1,405	\$2,836
<b>Total Funds</b>	<b>\$61,088</b>	<b>\$61,265</b>	<b>\$122,353</b>

**Objective:**

To identify and address short term transportation needs. Review development activity to monitor its effect on the local transportation system.

**Previous Works:**

The MPO completed and adopted its Transportation Improvement Program, FY 2006/07-FY 2010/11. The Lake County Board of County Commissioners developed a list of priorities through 2011, with which the MPO was involved as a staff resource. MPO staff assisted its member governments with Enhancement project prioritization.

Assisted in the development of a Lake County Transportation Concurrency Management System (TCMS). Facilitated the drafting of an interlocal agreement that makes both Lake and Sumter Counties, all 14 Lake County municipalities and Wildwood parties to the Master TCMS. *(December 2007)*

Managed the Morse Boulevard at San Marino Drive Traffic Signal Warrant Study, determining that a traffic signal is warranted at the subject intersection. This was a partnership between Sumter County and the MPO, performed using a consulting firm, under contract. *(March 2008)*

Managed the Downtown Eustis Traffic and Pedestrian Circulation Study, focusing on short-term and long-term improvements to create a safer environment for pedestrians, while maintaining mobility on an important north-south corridor. This was a partnership between the City of Eustis, FDOT and the MPO, performed using a consulting firm, under contract. *(June 2008)*

**Methodology:**

TRANSPORTATION IMPROVEMENT PLAN (TIP) DEVELOPMENT

4.0.1 Develop and finalize the 2008/09-2012/13 Transportation Improvement

Program (TIP), satisfying SAFETEA-LU requirements. *(July 2008)*

- 4.0.2 Develop and finalize the 2009/10-2013/14 Transportation Improvement Program (TIP), satisfying SAFETEA-LU requirements. *(July 2009)*
- 4.0.3 Initiate development of the 2010/11-2014/15 TIP. *(April 2010)*
- 4.0.4 Develop Year 2014 unfunded project priority list for inclusion into future TIPs. *(August 2008)*
- 4.0.5 Develop Year 2015 unfunded project priority list for inclusion into future TIPs. *(August 2009)*
- 4.0.6 Review local government comprehensive plans for consistency with new MPO TIP and LRTP. *(Ongoing throughout fiscal year)*

#### TRANSPORTATION CONCURRENCY MANAGEMENT SYSTEM (TCMS)

- 4.0.7 Act as the transportation concurrency data clearinghouse for Lake County and its 14 municipalities, Sumter County and the City of Wildwood. *(Ongoing the throughout fiscal year)*
- 4.0.8 Work with the City of Tavares to explore the potential for implementing a Transportation Concurrency Exception Area (TCEA) for the downtown area. This task will be done by MPO staff, with assistance from consulting firms, under contract. *(August 2009)*

#### CONGESTION MANAGEMENT PROCESS (CMP)

- 4.0.9 Using the Lake County TCMS as a basis, begin development of a Congestion Management Process (CMP) which will be used to monitor transportation network and system performance throughout Lake County. *(June 2010)*
- 4.0.10 Begin to develop a CMP for Sumter County, using their TCMS as a basis. *(June 2010)*

#### MONITOR TRANSPORTATION SYSTEM IMPACTS

- 4.0.11 Monitor and review traffic operation needs through collection and analysis of peak hour traffic data (for CTST Safety Study). *(Ongoing throughout fiscal year)*
- 4.0.12 Conduct and review site impact analysis for new development projects. *(Ongoing throughout fiscal year)*

- 4.0.13 Advise local governments and boards on decisions which may impact corridors identified for improvement or identified as physically or policy constrained. *(Ongoing throughout fiscal year)*
- 4.0.14 Coordinate MPO actions with local government comprehensive plan development efforts to encourage alternative modes of transportation. *(Ongoing throughout fiscal year)*
- 4.0.15 Ensure local governments are notified of significant changes in transportation projects. *(Ongoing throughout fiscal year)*

#### ENHANCEMENT PROGRAM

- 4.0.16 Solicit and encourage local governments to participate in the Enhancement application process. *(Ongoing throughout fiscal year)*
- 4.0.17 Monitor progress of currently programmed Enhancement projects. *(Ongoing throughout fiscal year)*

#### ON-GOING ACTIVITIES

- 4.0.18 Review and monitor/update federal functional classification data for area roadways based on Census 2000 information. *(Ongoing)*

#### MANAGEMENT AND OPERATIONS STRATEGIES

- 4.0.19 Incorporate potential ITS strategies into review of highway/transit projects. *(June 2010)*
- 4.0.20 Work with the local governments to begin practices to better use management and operations strategies to address congestion issues. *(June 2010)*
- 4.0.21 Investigate State and Federal funding opportunities to evaluate the operational test of emerging technologies and to deploy existing products and services. *(June 2010)*

#### PLANNING STUDIES

- 4.0.22 The Lake~Sumter MPO will use its transportation planning consultants to assist the MPO staff with planning tasks on an as-needed basis. *(On-going throughout Fiscal Year)*
- 4.0.23 The Lake~Sumter MPO will manage a Project Development and Environment (PD&E) Feasibility Study for CR 466A, in Wildwood, to determine whether four-laning the corridor is feasible and should move forward as a County and MPO priority. The MPO will utilize a consulting firm, under contract, to perform the study. *(March 2009)*

**End Product:**

Results of this task will include:

- Newly developed FY 2008/09-FY 2012/13 and FY 2009/10-FY 2013/14 Transportation Improvement Programs by July 2008 and July 2009.
- 2014 and 2015 Lists of Project Priorities, broken into SIS, TRIP, Other Arterial, Transit and Bicycle/Pedestrian categories by August 2008 and August 2009.
- New SAFETEA-LU Enhancement Program applications.
- Identification of necessary short term improvements to the local transportation system.
- Assurance that ITS recommendations in the 2025 Long Range Transportation Plan are integrated.
- CR 466A Project Development and Environment (PD&E) Feasibility Study.
- Use of transportation planning consultants to assist with planning tasks.

## **5.0 *Public Transportation***

This section includes elements of the staff support to the planning assistance to Community Transportation Coordinators (CTCs) and the support to the Transportation Disadvantaged Coordinating Boards (TDCBs).



- 5.0.2 Assist CTCs in completing necessary grant applications for Section 5307, 5310, 5311, 5316, 5317 and FDOT Transit Block Grants. *(Ongoing throughout fiscal year)*
- 5.0.3 Conduct quarterly reviews of routes and schedules to determine effectiveness. The required quarterly monitoring and review of the fixed route service is accomplished by the LakeXpress Taskforce (elected representatives) and LakeXpress Working Group (County and Municipal staff representatives).
- 5.0.4 Assist Lake County in monitoring and evaluation of the fixed-route transit services. The MPO will continue to assist Lake County in the monitoring of the marketing plan to enhance the fixed route bus services. *(Ongoing)*
- 5.0.5 Facilitate regional transit planning among neighboring CTCs, including Sumter County and LYNX. *(Ongoing throughout fiscal year)*
- 5.0.6 Develop potential transit circulator plans (2020 TDP) in the South Lake area and in the Villages/Lady Lake area and their potential linkages to the Sumter County Transit system and to LYNX. *(December 2009)*
- 5.0.7 Monitor data for Transit Quality Level of Service (TQLOS) for transit services as the fixed-route system is brought fully on-line *(December 2009 and annually)*
- 5.0.8 Update the Transit Development Plan (TDP) for Lake County and include Sumter County as needed, incorporating a 10-year planning horizon. The MPO will accomplish this task with assistance from two of our general planning consultants for an estimated cost of \$150,000. *(adopted August 27, 2008)*
- 5.0.9 Provide fiscal assistance using MPO FY 2007/08 and 2008/09 5303 FTA Funds for one year to match funding with Lake County for a Transportation Coordinator position. *(January 2009)*

#### TRANSPORTATION DISADVANTAGED

- 5.0.10 Provide staff support and administration to TDCB. *(Ongoing throughout fiscal year)*
- 5.0.11 Conduct grant administration, including maintenance of quarterly operational reports and financial statements. *(Ongoing throughout fiscal year)*
- 5.0.12 Continue to facilitate coordination between the TDCB and the CTC. *(Ongoing throughout fiscal year)*
- 5.0.13 Review CTC's annual report. *(September 2008 and annually)*
- 5.0.14 Perform annual evaluation of the CTC. *(June 2008 and annually)*

5.0.15 Continue coordination with the Commission for Transportation Disadvantaged. The MPO will ensure the monitoring of all unresolved funding requests; support inter- and intra-county agreements to improve conditions as a way to reduce costs for service delivery, maintenance, insurance, or other identified strategies. *(Ongoing throughout fiscal year)*

5.0.16 Continue to work with TDCB in its efforts to update the TDP and TDSP. *(Ongoing throughout fiscal year)*

5.0.17 Update the TDSP. *(January 2008 and annually)*

#### TRANSIT QUALITY LEVEL OF SERVICE ASSESSMENT

5.0.18 In preparation for the 2035 Transportation Plan update, begin the development of a framework for assessing transit service using the procedures in the most current edition of the Transit Capacity and Quality of Service Manual. *(June 2008 and annually)*

#### TRANSPORTATION IMPROVEMENT PROGRAM

5.0.19 Ensure inclusion of transit projects in the TIP and assure adherence to the Public Involvement Process. *(Annually and as needed)*

#### LOCAL COORDINATED PUBLIC TRANSIT/HUMAN SERVICES TRANSPORTATION PLAN

5.0.20 Lake~Sumter MPO will work closely with the Lake and Sumter CTCs and other appropriate stakeholders to develop the local coordinated public programs, including the Section 5310 Elderly and Persons with Disabilities Program, Section 5316 Job Access and Reverse Commute Program, and Section 5317 New Freedom Program. The Work Product resulting from this effort will be the local coordinated public transit/human services transportation plan. *(June 2010)*

#### **End Product:**

Results of this task will include:

- An effective and efficient coordinated public transportation system.
- Completion of CTC review by annually by June of each year.
- Updated Transit Development Plan (TDP) for Lake County and include Sumter County as needed, incorporating a 10-year planning horizon, adopted on August 27, 2008.
- Updated TDSP by January 2009 and January 2010.
- Utilization of the detailed TDSP, which functions as a foundation for the

development of the Service Plan by the CTC and will be used as a tool for monitoring by the TDCB.

- An active Transportation Disadvantaged Coordinating Boards (TDCB).
- A TIP that includes transit projects and adheres to the public involvement process (July 2008).
- An accurate and completed FY 2007 - 2008 FTA Section 5310 and 5311 Grant Applications.
- Updated assessment of the transit quality of service to be completed by June 2009.
- Study the development and feasibility of partnerships and corridors within the MPO Planning Area appropriate for service development grant applications (On-going throughout fiscal year).
- Continue the evaluation of potential transit circulators in the South Lake area and in the Villages/Lady Lake area and their potential linkages to the Sumter County Transit system and to LYNX by December 2009.
- Study the development and feasibility of a Local Coordinated Public Transit/Human Services Transportation Plan for Lake and Sumter Counties by June 2010.

## 6.0 *Public Involvement*

This section contains two elements. The first is continued support of the MPO's public participation and outreach efforts. The second element covers the costs associated with printing and distributing MPO reports and publications.

**Task 6.0                      Public Involvement**

**Responsible Agency:**        MPO

**Total Task Cost:**            \$178,716

Funding Source	FY 2008/09	FY 2009/10	2 Year Total
<b>FHWA PL Funds - Federal</b>	\$70,164	\$70,821	<b>\$140,985</b>
<b>FTA 5303</b>	\$11,450	\$18,735	<b>\$30,185</b>
<b>FTA Funds - State Match</b>	\$1,431	\$2,342	<b>\$3,773</b>
<b>Local/In Kind</b>	\$1,431	\$2,342	<b>\$3,773</b>
<b>Total Funds</b>	<b>\$84,476</b>	<b>\$94,240</b>	<b>\$178,716</b>

**Objective:**

To provide requested information to the public, government agencies and elected officials; to increase public awareness of the MPO and its role; to increase the opportunities for public involvement.

To increase public participation in the metropolitan transportation planning process, especially from those segments of the population that are considered to be traditionally underserved.

**Previous Works:**

Continue to monitor and improve the Website: [www.LakeSumterMPO.com](http://www.LakeSumterMPO.com) and all printed materials describing agency. Ongoing informational campaign in conjunction with Lake County to educate public on purposes of the MPO. Adopted Public Involvement Plan (PIP) as part of 2025 LRTP. Adopted agency PIP for adoption under February 2007. MPO hosted a Transportation Summit on Transportation Concurrency in March 2009 with more than 80 in attendance from two dozen agencies and organizations.

**Methodology:**

- 6.0.1 Develop and disseminate public information, as necessary to inform the public of transportation planning activities. Conduct presentations on transportation-related topics to civic and governmental groups as requested. *(Ongoing throughout fiscal year)*
- 6.0.2 Provide a clearinghouse for transportation-related activities for all levels of government and public involved in improving the local transportation system. *(Ongoing throughout fiscal year)*

- 6.0.3 Expand existing Website to include more graphics and more enhanced detail of MPO projects and priorities. *(Ongoing throughout fiscal year)*
- 6.0.4 Continue to monitor and track all public information requests. *(Ongoing throughout fiscal year)*
- 6.0.5 Develop and publish an annual report on MPO activities. *(October 2008)*
- 6.0.6 Monitor and update Public Involvement Plan (PIP) and conduct charrettes and workshops as part of 2035 LRTP process. *(October 2009)*
- 6.0.7 Utilize electronic media (MPO Web page and the Internet) to promote the MPO's role and improve public awareness of the MPO. *(Ongoing throughout fiscal year)*
- 6.0.8 Distribute meeting notices to the media and route monthly press release. *(Monthly)*
- 6.0.9 Develop and annually maintain an Interactive Transportation Improvement Program that can be accessed by the general public via the MPO's website, LakeSumtermMPO.com. *(Annually with ongoing updates as necessary)*

**End Product:**

Results of this task will include:

- An annually updated PIP. (October 2009)
- A measurable public involvement process that maximizes outreach to member communities and ensures maximum amount of participation and input from the general public through adopted the PIP. *(Ongoing throughout fiscal year)*
- An updated MPO Calendar of Events for 2009/10 and timely publication of the Horizons MPO newsletters. (Quarterly)
- Active outreach to local communities through presentations and workshops.
- Timely printing and distribution of MPO/committee meeting notices, agendas, and meeting minutes.
- An enhanced user-friendly website.

### *7.0 Special Projects: Regional Planning*

Identification of any short-term projects or studies undertaken by the MPO; coordination and general planning assistance to local communities. Specifically this task will include but is not limited to the regional visioning and planning initiatives occurring in central Florida in which the MPO is participating.

**Task 7.0                      Special Projects: Regional Planning**

**Responsible Agency:**        MPO

**Total Task Cost:**            \$118,774

Funding Source	FY 2008/09	FY 2009/10	2 Year Total
<b>FHWA PL Funds - Federal</b>	\$46,776	\$47,214	<b>\$93,990</b>
FTA 5303	\$8,587	\$11,241	<b>\$19,828</b>
<b>FTA Funds - State Match</b>	\$1,073	\$1,405	<b>\$2,478</b>
Local/In Kind	\$1,073	\$1,405	<b>\$2,478</b>
<b>Total Funds</b>	<b>\$57,509</b>	<b>\$61,265</b>	<b>\$118,774</b>

**Objective:**

To strive towards Regional Transportation Planning Coordination and Project Coordination.

**Previous Works:**

Development of a list of regional transportation goals and objectives. Regional Transportation Summit hosted in October 2005. Membership in the Central Florida MPO Alliance. Development of CFMPOA List of Legislative Priorities. Participation in the West Orange South Lake Transportation Task Force. Participation in the Central Florida Smart Growth Alliance. Participation in myRegion.org and the Central Florida Leadership Academy. Participation in Regional Visioning among the various organizations mentioned above.

**Methodology:**

- 7.0.1 Work through the Central Florida MPO Alliance to address issues of regional interest and importance. *(Ongoing throughout fiscal year)*
- 7.0.2 Actively participate in the MPOAC and FDOT District 5 quarterly meetings. *(Ongoing throughout fiscal year)*
- 7.0.3 Maintain an ongoing dialogue with neighboring counties and municipalities in the Management Operation Safety and Security in MPO Planning Area (ITS and CTST activities). *(Ongoing throughout fiscal year)*
- 7.0.4 Promote a regional perspective to transportation planning. *(Ongoing throughout fiscal year)*

- 7.0.5 Work with METROPLAN Orlando and Ocala/Marion County TPO on the joint planning agreement connecting planning areas. *(Ongoing throughout fiscal year)*
- 7.0.6 Provide staff support to quarterly meetings of the Central Florida MPO Alliance. *(Ongoing throughout fiscal year)*
- 7.0.7 Assist other CFMPOA staff directors with the development of a list of issues critical to Central Florida. *(Ongoing throughout fiscal year)*
- 7.0.8 Participate in regional transportation activities with *MyRegion.org* on the New Regional Agenda for the seven counties in the area. *(Ongoing throughout fiscal year)*
- 7.0.9 Participate in regional visioning initiatives within the region. *(Ongoing)*
- 7.0.10 Strengthen partnerships with Sumter County and the MPO through enhanced services for the county-wide MPO Planning Area. *(Ongoing throughout fiscal year)*
- 7.0.11 Continue coordination with LYNX, VoTran, SunTran, and the Sumter and Polk transit systems in order to strengthen regional transit planning. *(Ongoing throughout fiscal year)*
- 7.0.12 Provide guidance and expertise on the variables and characteristics that contribute toward enhancing the experience of people using various transportation modes, embracing the concept of moving people not just cars. *(Ongoing)*

**End Product:**

Results of this task will include:

- A process for coordinating regional transportation planning efforts that results in funded regional transportation projects and minimizes any duplication of planning activities.
- Further development of a Regional Transit Circulator Study encompassing the transit and para-transit integration of services in Lake County and Sumter Counties and its connectivity with LYNX and the Marion County system.
- Through cooperation with various regional planning entities, the MPO would participate in a regional visioning exercise that should result in a regional transportation vision. *(Throughout FY 2008-10.)*

**TABLE I: PROPOSED PARTICIPATING AGENCIES & ANTICIPATED ELEMENT COSTS FOR FY 2008/09(1st Year)**

Task	DESCRIPTION	MPO	FDOT	CONSULTANT	TOTAL
	Includes 06/07 Carryover				
1.0	Administration	\$110,202			\$110,202
1.1	State Assistance		\$103,167		\$103,167
2.0	Data Collection	\$55,100			\$55,100
3.0	Long-Range Planning	\$23,574		\$50,000	\$73,574
3.1	Transportation Modeling	\$23,388			\$23,388
3.2	Efficient Transportation Decision Making (ETDM)	\$23,388			\$23,388
4.0	Short-Range Planning	\$69,412			\$69,412
5.0	Public Transportation Planning	\$128,546		\$13,518	\$142,064
6.0	Public Involvement	\$96,962			\$96,962
7.0	Special Projects: Regional Planning	\$69,995			\$69,995
	<b>TOTAL</b>	<b>\$600,567</b>	<b>\$103,167</b>	<b>\$63,518</b>	<b>\$767,252</b>

**TABLE II: PROPOSED FUNDING SOURCES AND ANTICIPATED COSTS FOR FY 2008/09 (1st Year)**

Task Element	Description	PL FUNDS			FTA FUNDS			CTD FUNDS Lake & Sumter	GRAND TOTAL
		2006/07 Carryover	Federal	State Soft Match*	Section 5303	State Match	Local/ In Kind		
1.0	Administration	\$16,649	\$93,553		\$0	\$0	\$0	\$0	\$110,202
1.1	State Assistance		\$0	103,167	\$0	\$0	\$0	\$0	\$103,167
2.0	Data Collection	\$8,324	\$46,776		\$0	\$0	\$0	\$0	\$55,100
3.0	Long-Range Planning	\$12,486	\$46,776		\$11,450	\$1,431	\$1,431	\$0	\$73,574
3.1	Transportation Modeling	\$0	\$23,388		\$0	\$0	\$0	\$0	\$23,388
3.2	ETDM	\$0	\$23,388		\$0	\$0	\$0	\$0	\$23,388
4.0	Short-Range Planning	\$8,324	\$46,776		\$11,450	\$1,431	\$1,431	\$0	\$69,412
5.0	Public Transportation Planning	\$12,486	\$70,164		\$14,311	\$1,790	\$1,790	\$41,523	\$142,064
6.0	Public Involvement	\$12,486	\$70,164		\$11,450	\$1,431	\$1,431	\$0	\$96,962
7.0	Special Projects: Regional Planning	\$12,486	\$46,776		\$8,587	\$1,073	\$1,073	\$0	\$69,995
	<b>TOTAL</b>	<b>\$83,241</b>	<b>\$467,761</b>	<b>\$103,167</b>	<b>\$57,248</b>	<b>\$7,156</b>	<b>\$7,156</b>	<b>\$41,523</b>	<b>\$767,252</b>

\* For FY 2008/09, FDOT will soft match FHWA Metropolitan Planning Program (MPP/PL) funds using toll expenditures towards the non-federal matching share.(18.07%)

**TABLE III: PROPOSED PARTICIPATING AGENCIES & ANTICIPATED ELEMENT COSTS FOR FY 2009/10 (2nd Year)**

Task	DESCRIPTION	MPO		FDOT	CONSULTANT	TOTAL
		Carryover				
1.0	Administration	\$16,144	\$94,427			\$110,571
1.1	State Assistance	\$0		\$104,132		\$104,132
2.0	Data Collection	\$8,072	\$47,214			\$55,286
3.0	Long-Range Planning	\$8,072	\$70,633			\$78,705
3.1	Transportation Modeling	\$4,035	\$23,607			\$27,642
3.2	Efficient Transportation Decision Making (ETDM)	\$4,035	\$23,607			\$27,642
4.0	Short-Range Planning	\$8,072	\$61,265			\$69,337
5.0	Public Transportation Planning	\$12,108	\$131,293			\$143,401
6.0	Public Involvement	\$12,108	\$94,240			\$106,348
7.0	Special Projects: Regional Planning	\$8,072	\$61,265			\$69,337
<b>TOTAL</b>		<b>\$80,718</b>	<b>\$607,551</b>	<b>\$104,132</b>	<b>\$0</b>	<b>\$792,401</b>

**TABLE IV: PROPOSED FUNDING SOURCES AND ANTICIPATED COSTS FOR FY 2009/10 (2nd Year)**

Task Element	Description	PL FUNDS				FTA FUNDS			CTD FUNDS Lake & Sumter	GRAND TOTAL
		2007/08 Carryover	Estimated 2008/09 Carryover	Federal	State Soft Match*	Section 5303	State Match	Local/ In Kind		
1.0	Administration	\$6,144	\$10,000	\$94,427		\$0	\$0	\$0		\$110,571
1.1	State Assistance			\$0	104,132	\$0	\$0	\$0		\$104,132
2.0	Data Collection	\$3,072	\$5,000	\$47,214		\$0	\$0	\$0		\$55,286
3.0	Long-Range Planning	\$3,072	\$5,000	\$47,214		\$18,735	\$2,342	\$2,342		\$78,705
3.1	Transportation Modeling	\$1,535	\$2,500	\$23,607		\$0	\$0	\$0		\$27,642
3.2	ETDM	\$1,535	\$2,500	\$23,607		\$0	\$0	\$0		\$27,642
4.0	Short-Range Planning	\$3,072	\$5,000	\$47,214		\$11,241	\$1,405	\$1,405		\$69,337
5.0	Public Transportation Planning	\$4,608	\$7,500	\$70,821		\$14,988	\$1,874	\$1,874	\$41,736	\$143,401
6.0	Public Involvement	\$4,608	\$7,500	\$70,821		\$18,735	\$2,342	\$2,342		\$106,348
7.0	Special Projects: Regional Planning	\$3,072	\$5,000	\$47,214		\$11,241	\$1,405	\$1,405		\$69,337
<b>TOTAL</b>		<b>\$30,718</b>	<b>\$50,000</b>	<b>\$472,139</b>	<b>\$104,132</b>	<b>\$74,940</b>	<b>\$9,368</b>	<b>\$9,368</b>	<b>\$41,736</b>	<b>\$792,401</b>

\* For FY 2008/09, FDOT will soft match FHWA Metropolitan Planning Program (MPP/PL) funds using toll expenditures towards the non-federal matching share.(18.07%)

**TABLE V: PARTICIPATING AGENCIES AND ELEMENT COSTS FOR FY 2007/08 (Prior Year)**

Task	Description	MPO	FDOT	Total
1.0	Admin.	\$155,818	\$0	\$155,818
1.1	State		\$82,671	\$82,671
2.0	Data	\$67,178	\$0	\$67,178
3.0	LRP	\$71,449	\$0	\$71,449
3.1	Modeling	\$22,875	\$0	\$22,875
3.2	(ETDM)	\$22,875	\$0	\$22,875
4.0	SRP	\$66,519	\$0	\$66,519
5.0	Public Trans.	\$98,665	\$0	\$98,665
6.0	Public Inv.	\$92,598	\$0	\$92,598
7.0	Special Proj.	\$69,719	\$0	\$69,719
	<b>TOTAL</b>	<b>\$667,696</b>	<b>\$82,671</b>	<b>\$750,367</b>

**TABLE VI: FUNDING SOURCES FOR FY 2007/08 (Prior Year)**

Task	Description	Funding Sources											Grand Total
		Carryover	PL 112			FTA Section 5303			CTD		2007/08		
		2005/06	2007/08			2006/07			2007/08				
Totals	Federal	State	Local	Federal	State	Local	Federal	State	Local				
1.0	Admin.	\$17,305	\$91,502	\$0	\$0	\$6,754	\$844	\$844	\$11,063	\$1,384	\$1,384	\$24,738	\$155,818
1.1	State	\$0	\$0	\$82,671	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$82,671
2.0	Data	\$10,293	\$45,751	\$0	\$0	\$3,377	\$422	\$422	\$5,531	\$691	\$691	\$0	\$67,178
3.0	LRP	\$8,998	\$45,751	\$0	\$0	\$5,064	\$633	\$633	\$8,296	\$1,037	\$1,037	\$0	\$71,449
3.1	Modeling	\$0	\$22,875	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,875
3.2	(ETDM)	\$0	\$22,875	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,875
4.0	SRP	\$5,511	\$45,751	\$0	\$0	\$3,377	\$422	\$422	\$5,531	\$691	\$691	\$4,123	\$66,519
5.0	Public Trans.	\$7,156	\$68,625	\$0	\$0	\$5,064	\$633	\$633	\$8,296	\$1,037	\$1,037	\$6,184	\$98,665
6.0	Public Inv.	\$1,089	\$68,625	\$0	\$0	\$5,064	\$633	\$633	\$8,296	\$1,037	\$1,037	\$6,184	\$92,598
7.0	Special Proj.	\$7,268	\$45,751	\$0	\$0	\$5,064	\$633	\$633	\$8,296	\$1,037	\$1,037	\$0	\$69,719
	<b>TOTAL</b>	<b>\$57,620</b>	<b>\$457,506</b>	<b>\$82,671</b>	<b>\$0</b>	<b>\$33,764</b>	<b>\$4,220</b>	<b>\$4,220</b>	<b>\$55,309</b>	<b>\$6,914</b>	<b>\$6,914</b>	<b>\$41,229</b>	<b>\$750,367</b>

**TABLE VII  
FEDERAL PLANNING FACTORS - SAFETEA-LU**

UPWP TASK NUMBER	1	2	3	4	5	6	7	8
	Economic Vitality	Increase Safety	Increase Security	Increase Accessibility	Protect Environment	Enhance Connectivity	Efficient Operation	Preservation
1.0 Administration	X						X	X
1.1 State Assistance		X	X			X	X	
2.0 Data Collection		X	X				X	X
3.0 Long Range Planning	X	X	X	X	X	X	X	X
3.1 Transportation Modeling				X		X	X	
3.2 ETDM/SCE					X			X
4.0 Short Range Planning	X	X	X	X	X	X	X	X
5.0 Public Transportation	X			X	X	X	X	
6.0 Public Involvement				X		X	X	X
7.0 Special Projects		X	X	X		X		

**TABLE VIII  
STATE PLANNING FACTOR**

UPWP TASK NUMBER	Transit Quality of Service
5.0 Public Transportation	X

# **FINAL CERTIFICATION SUMMARY**

**May 27, 2009**

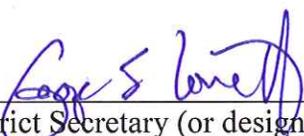
**APPENDIX A**

# JOINT CERTIFICATION STATEMENT ON THE METROPOLITAN TRANSPORTATION PLANNING PROCESS

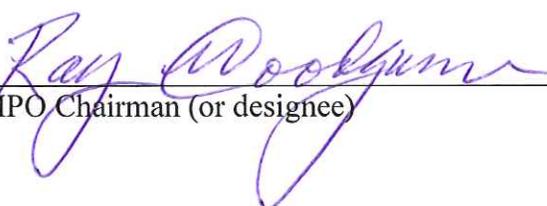
Pursuant to the requirements of 23 U.S.C. 134 (I)(5), 23 CFR 450.334(a), the Department and the MPO/TPO have performed a review of the certification status of the metropolitan transportation planning process for the Lake-Sumter Metropolitan Planning Organization (MPO) with respect to the requirements of:

1. 23 U.S.C. 134 and 49 U.S.C. 5303 et. seq.,
2. 42 U.S.C. 7504, 750 (c) and (d) and 40 CFR Part 93 [where conformity is required];
3. Title VI of the Civil Rights Act of 1964 and the Title VI assurance executed by each state under 23 U.S.C. 324 and 29 U.S.C. 794;
4. Section 1101 of TEA-21 regarding the involvement of disadvantaged business enterprises in the FHWA and the FTA funded planning projects (section 105(f), Public Law 97-424, 96 Stat. 2100; 49 CFR part 23); and
5. The provisions of the Americans with Disabilities Act (ADA) of 1990, (Public Law 101-336, 104 Stat. 327, as amended) and US-DOT regulations "Transportation for individuals with Disabilities" (49 CFR parts 27, 37, and 38).

The attached material summarizes activities consistent with the federal transportation planning requirements. The contents of this Joint Certification Statement have been reviewed by the MPO and accurately reflect the results of the joint certification review meeting held on February 7, 2008. Based on a joint review and evaluation, the Florida Department of Transportation and the Lake-Sumter MPO recommend that the Metropolitan Transportation Planning Process for the Lake-Sumter Transportation Planning Organization be certified.

  
District Secretary (or designee)

May 29, 2009  
Date

  
MPO Chairman (or designee)

May 27, 2009  
Date

## FDOT District 5 Planning and Lake-Sumter MPO

### Joint Summary Report on 2008 Modified Certification Review for the Lake-Sumter Metropolitan Planning Organization (MPO)

The Lake-Sumter MPO, is the designated transportation planning agency for the Lake County and Urbanized area of Sumter County, in District Five. It should also be noted that the L-SMPO has been designated to conduct the long-range transportation planning activities for all unincorporated portions of Sumter by that Board of County Commissioners. L-SMPO and the FDOT D-5 Planning office work cooperatively to ensure that major transportation issues are addressed and that the requirements in state and federal law governing the metropolitan transportation planning process are fully met. Certification reviews are used to determine whether the MPOs are fulfilling this responsibility. In non-Transportation Management Areas (TMA's), these Joint Certifications are conducted on an annual basis by the Florida Department of Transportation District Planning/PT Office, and the MPO.

This 2008 joint certification review process started with the development of a list of general questions drawn from the "Sample FHWA Questions" contained in Chapter 7 of the MPO Program Management Handbook. These general questions were refined after reviewing the MPO Handbook guidance for a "Modified" certification process. The District Liaison also reviewed prior Certification findings, to consider possible follow-up questions.

The suggested questions were then forwarded to the MPO in January 2009, and after minor revisions, resent to the MPO Executive Director on January 15, 2009. The MPO responses were provided to District staff on February 2, 2009, and the official Certification meeting between District Five and the MPO staff was held on Monday, February 23, 2009. Below is the list of attendee's at the Joint Certification meeting:

FDOT Representatives:  
Jon Weiss, D-5 Govt. Operations Mgr.  
David Marsh, D-5 MPO/County Liaison  
Diane Poitras, D-5 Public Transportation

MPO Representatives:  
T. J. Fish, MPO Executive Director  
Tom Burke, Senior Planner  
Mike Woods, Transportation Planner  
Pam Richmond, Transportation Planner.

Other Representatives:, David Hope, LakeXpress,

The discussions at the Joint Certification meeting were organized around the above mentioned questions along with the MPO's responses. Then based on the February 23rd meeting, the two staff's consulted to formulate this final Summary Report document including new and refined questions and responses. Once consensus was reached on this document, the Summary Report and related materials along with the "Joint Certification Statements" were distributed for final approval, and execution.

The findings and recommendations presented in this Joint Certification Report are drawn from the questions specifically formulated for the L-SMPO, as well as from the

MPO responses. They clearly reflect a mutually shared mission, and a continuing emphasis on strengthening partnerships.

### **FDOT Findings**

The Lake-Sumter MPO continues to effectively address both surface and public transportation issues in their designated area, as well as excel in promoting regional cooperation with their representative local governments and the surrounding Counties and/or MPO's. They also continue a leadership role in seeking alternative funding methods for needed transportation projects and/or services, as well as advocating for the transportation disadvantaged.

Perhaps most noteworthy in this past year's performance, are the following accomplishments:

1. Their leadership role in the growing ridership of the LakeExpress Bus System, as well as partnership with Lynx on the highly successful Clermont Express Route.
2. Completion of the most recent TDP Plan Update (with a substantially expanded scope and mission in Sumter County).
3. The MPO's active and continuing role in both Counties relative to community visioning and growth management planning processes,
4. This MPO's continuing leadership role and responsiveness to its member local governments in areas such as:
  - A. Partnering with D-5 in the recent SR 19/CR's 48/561 ETDM Alternatives Outreach and Screening Process (including Workshops, Project Diary development and on-line local government and public input process),
  - B. Continued involvement in the development of new and/or refined planning components such as improved LRTP SE data: expanded Public Transportation alternatives/options in Sumter; Corridor studies/analysis (i.e. SR 19/Eustis study); and similar efforts, which help member governments in improving both their Comprehensive, and overall Transportation planning efforts.
  - C. Full support and close coordination with the District in both the timely development/enactment of the necessary administrative components as well as the actual MPO Stimulus Priorities/Listings for the American Recovery and Restoration Act (ARRA). Also recognition is warranted for the continuing and ongoing outreach and coordination efforts which are (and will continue to be) required for this program.

This MPO continues to actively demonstrate decisive leadership in both the outreach and consensus building arenas, as well as in fostering the necessary partnerships, to effectively address this State and region's considerable transportation challenges.

Below are some general FDOT comments on the MPO's progress to date, as well as some minor issues identified through this certification process which should be addressed.

**Recommendations/Actions:**

**Metropolitan Planning Requirements**

**A** –We would request the MPO provide a written outline of the proposed process/steps and anticipated schedule for the proposed jurisdictional expansion of the L-SMPO, and the necessary revision of the MPO's Creation/Formation Interlocal Agreement (Form 525-010-01), and by-laws. Also please provide a copy of the executed Resolution which temporarily extended Form 525-010-01, for our records.

**C** – Please provide a copy of the updated and executed "Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement (Form 525-010-03), for our records.

**Environmental and ETDM (Pages 2 and 4/5)** In general we agree with the MPO's assessment, and look forward to working closely with them in advancing, as well as enhancing the overall ETDM screening/outreach and coordination process.

**#3.b. (Page 4)** – Under Safety and Security the MPO may want to consider applying the various safety criteria being discussed into a separate Safety category or priority list. This is in part due to the Federal emphasis on distinguishing between Safety and Security criteria and/or processes.

**#4. (Page 4)** – Regarding the refined/expanded criteria for project prioritization and TIP development, please provide a summary of the anticipated process and schedule. Also, please note whether this process is expected to be in place for the upcoming development of the FY 10/11 thru 14/15 TIP.

**#8. (Page 5)** - Recognition is due for this MPO's continued leadership in seeking innovative methods of funding transportation projects thru public/private partnerships (i.e. SR 50 Mitigation/Fair Share proposal, as well as other DRI agreements).

**#12. (Page 6)** - This MPO's active support of the Central Florida Commuter Rail (SUNRAIL) project is acknowledged, and appreciated. Similarly, we recognize the MPO's efforts towards smarter growth and improving/advance rail corridors (and future Transit service) into Central Lake County.

**Questions 15 and 16 (Page 8)** – The District acknowledges the MPO's request for support and assistance regarding future transit planning thru the LRTP process, as well as in general. We look forward to strengthening our partnership in these, as well as other related endeavors.

Questions for the L-SMPO/FDOT Joint Certification Review -February 2009:

**The metropolitan planning requirements identified in 23 U.S.C. 134 and 49 U.S.C. 5303;**

Below is the status of the various Lake-Sumter MPO Agreements with FDOT:

- A. Interlocal Agreement for the Creation of the Metropolitan Planning Organization (FDOT Form 525-010-01) Adopted January 31, 2004. *FDOT acknowledges the MPO's intent to enact a Resolution on Jan. 28/2009, to temporarily extend the existing agreement, and seek the expansion of their jurisdictional boundary to include all of Sumter County, by revising all required documents/by-laws, etc.. Please provide a brief summary of the steps and schedule being proposed for this effort by outlining the anticipated coordination/approval process with the new jurisdictions, as well as the Governor's office, which must approve this change. Also include in this summary, a brief assessment of anticipated impacts or required revisions to the other Agreements/JPA's noted below.*

*The LSMPO intends to coordinate with the Cities of Bushnell, Center Hill, Coleman, Webster and Wildwood and seek their participation in the expansion of the MPO Planning Area. The MPO will then revise its documents and by-laws, as appropriate.*

*Sumter County is currently working with its municipalities on an intergovernmental coordination agreement. The LSMPO will determine its schedule for expansion upon completion of those discussions.*

- B. Transportation Planning Funds Joint Participation Agreement (FDOT Form 525-010-02. Readopted on December 21, 2006/Renew before December 21, 2011.
- C. Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement (FDOT Form 525-010-03) – Adopted February 3, 2004/Renew before Feb. 3, 2009. *It is the FDOT understanding that the L-SMPO Board will be requested to authorize the renewal of this JPA at their meeting scheduled for Jan. 28, 2009.*
- The LSMPO renewed the Intergovernmental Coordination and Review and Public Transportation Coordination JPA at its January 2009 MPO Governing Board Meeting.*
- D. Public Transportation Joint Participation Agreement (FDOT Form 725-030-06) – Adopted on June 8, 2007/Renew before September 30, 2012.

Long Range Transportation Plan Update (LRTP):

1. Please provide a brief explanation of your 2035 LRTP currently being developed and outline the main strategies or processes envisioned to address:

- a. Incorporating visualization in the LRTPs.

*The LSMPO intends to use our website, online surveys, PowerPoint presentations, newsletters, brochures, informational packages, enhanced mapping, aerial photography and Geographic Information Systems (GIS), computer models, simulations, photographs, video clips, and/or other visualization techniques to better relate the long range planning tasks to our Board and Committees, as well as the citizens/public.*

- b. Potential environmental mitigation activities.

*The LSMPO will overlay aquatic (rivers and drains, lakes and ponds, wetlands, and wellhead protection areas), natural (forests, areas of farmland preservation, and endangered species) and cultural (parkland and trails, historic districts and properties, and cemeteries) resources with cost feasible projects under consideration to determine their potential impacts.*

*The LSMPO will also run all 2035 cost feasible projects (particularly those with potential State and/or Federal funding) through an Efficient Transportation Decision Making (ETDM) planning screen to identify any significant environmental issues that may not have arisen during the development of the plan. In the interest of spacing projects out, so that the ETAT is not over-burdened, an effort will be made to screen projects from the 2025 LRTP, that are anticipated to be part of the 2035 Cost Feasible Plan, prior to adoption of the 2035 Transportation Plan. The LSMPO currently plans to screen SR 50, through Groveland, CR 470, through Wildwood, and the Leesburg Reliever, in the near future.*

- c. Coordination with federal and local environmental resource agencies to fully involve them in the development of your 2035 LRTP. (If addressed separately in ETDM response, please note here).

*See ETDM response, above, and further discussion on ETDM later.*

- d. Year of expenditure process for capacity projects and operations and maintenance.

*The LSMPO 2035 Transportation Plan will be developed based on 5-year increments. Revenues and costs will be inflated to the applicable 5-year window, as appropriate.*

- e. Implementation of the How Shall We Grow vision in land use and transportation. How is the MPO being involved in the implementation? How are you reflecting the results of How Shall We Grow vision in your LRTP update?

*The LSMPO Board and committees will be presented with both the "trend" (Future Land Use Allocation Model) and "composite" (Land use Conflict Identification Strategy) future land use data sets for potential use in the development of the 2035 Transportation Plan. The composite data set reflects the ideals derived from the How Shall We Grow Regional Vision exercise. MPO staff will hold workshops and meetings with the Board, technical staff, administrators and the public prior to selecting a preferred land use data set.*

Transportation Improvement Program (TIP):

2. With all MPOs in District Five in agreement to use the Automated TIP process, how do you see this process working and what other enhancements do you think will be needed to fit your MPO?

*The LSMPO is currently working with Data Transfer Solutions (DTS) to convert their 2008/09-2012/13 Transportation Improvement Program (TIP) to an automated format. Once complete, the automated TIP will be placed on our website, linked from our website, for viewing by our member governments and the general public. We eventually see the potential for including/combining the Lake and Sumter County Capital Improvement Programs into this format, as well.*

Safety and Security:

3. The MPO Long Range Transportation Plans should be consistent with the State Strategic Highway Safety Plan (SHSP).
- a. How does the MPO plan to improve their efforts to integrate safety and security into the transportation planning process?

*In the interest of integrating safety and security into the planning process, the LSMPO will:*

- Catalogue crash data on all major corridors and apply crash occurrences as criteria for ranking projects*
- Overlay evacuation routes with the cost feasible projects under consideration and apply as criteria for ranking projects*
- Inventory bridges, noting age and structural rating, and pursue funding for replacement and/or repair*

- *Explore Intelligent Transportation Systems (ITS) projects that address safety and security*
- *Evaluate existing and potential new railroad crossings.*
- *Evaluate bicycle/pedestrian needs, including sidewalks, bike lanes and trails*
- *Work with the public transportation divisions to ensure that safety and security is addressed through training for the transit staff*

b. What specific process are you initiating to identify projects?

*See above regarding integrating crash data into the project selection process.*

c. What programs/process has the MPO initiated related to safety?

*The LSMPO has commenced crash data collection for the two-county region. Consideration will be given to inviting representatives from the local Community Traffic Safety Teams (CTSTs) to participate with our committees and/or Board.*

d. How do you see the Department, MPOs and local governments coordinating better to address safety issues in our District?

*Data sharing, consensus building.*

4. Did the TIP identify the criteria and process for project prioritization and any changes in priorities from previous TIPs? Please explain how the criteria give more emphasis to safety and funding partnerships.

*More detailed project selection criteria are currently being developed concurrent with efforts to collect crash data in both Lake and Sumter Counties.*

#### Efficient Transportation Decision Making (ETDM)

5. When and how does the MPO anticipate processing new projects thru the ETDM Planning Screen? (Please address accordingly in the upcoming UPWP, and provide a prioritized listing of probable projects and the preferred date that you will need the Planning Screen/ETAT results).

**Note: ETDM screening is a requirement for projects in the Cost Feasible Long Range Plan**

*The LSMPO will run all appropriate 2035 cost feasible projects through the ETDM planning screen. As many existing long range projects as possible will be run through the screen prior to adoption of the 2035 Transportation Plan.*

6. How is the timing of the Planning Screen being coordinated for projects in the upcoming 2035 LRTP?

*The LSMPO will coordinate with the Central Florida MPO Alliance and FDOT District 5 to ensure that the ETDM "system" is not over-burdened. Regional lists of ETDM screens should be developed to help organize the flow of projects through the ETAT.*

#### Development of Regional Impacts (DRI)/Growth Management:

7. How can the Department better coordinate with the MPOs concerning funding that is collected through the DRI proportionate share and Non-DRI proportionate fair share process as it relates to MPO priorities and encouraging funding partnerships?

*The LSMPO and FDOT are already coordinating on DRI and sub-DRI review and proportionate share (PS) / proportionate fair share (PFS) issues. The MPO is currently working on creating a more "scientific" prioritization process that will carry a weight for those projects that have a local match, including PS and PFS.*

8. How are the MPOs promoting alternative funding sources and private/public partnerships for prioritized projects including DRI proportionate share and Non-DRI proportionate fair share payments?

*The LSMPO currently reviews all DRIs and sub-DRIs (that require concurrency approval) within Lake and Sumter Counties. We have been involved in PS and PFS discussions on several DRIs and sub-DRIs.*

9. Explain the process used to assure that Developer contributions aren't overlooked or precluded, when the MPO requests TRIP, CIGP or other public funds for sponsored projects.

*The LSMPO reviews all DRIs and sub-DRIs, ensuring that any capacity issue that is not addressed by a project programmed in the first 3-years of the applicable work program is pointed out to the local government and recommended be addressed by developer mitigation.*

#### Air Quality and Conformity

10. How will the MPO monitor air quality and conformity issues as it relates to the Lake-Sumter MPO?

*The LSMPO, while not in non-attainment status, does intend to follow all applicable state and federal guidance on monitoring air-quality. Potential goals, objectives and performance measures for the 2035 Transportation Plan could include decreasing vehicle miles traveled.*

## Bicycle/Pedestrian Program

11. How does the MPO plan to better coordinate with the surrounding MPO's and adjoining counties to ensure their Bike/Ped Master Plan has a better fit and connectivity?

*The LSMPO supports on-going regional bicycle and pedestrian planning by working with state, county and municipal agencies to implement multimodal urban/suburban mobility and pedestrian activities and facilities, to coordinate regional, state, and county, and pedestrian, bicycle, greenway and multi-purpose pathway projects, raise awareness and safety of pedestrian and bicycling and provide staff support to the Lake~Sumter MPO Bicycle Pedestrian Advisory Committee (BPAC), the Green Mountain Scenic Byway CME, the Florida Black Bear Scenic Byway CME, and the ECFRPC Regional Trails Taskforce.*

## Transit

12. Given the "How Shall We Grow" vision reliance on public transportation, how will your MPO seek to advance/implement this major policy shift? Have you been participating in the regional meetings? How has your MPO improved coordination with the local governments and transit provider to promote alternative mode choices, funding and human service delivery?

*The Lake~Sumter MPO supports inclusion of the Florida Central Railroad corridors from the Lake County/Orange County line north to Tavares and from Tavares north into Eustis and Umatilla and from Tavares east into Mount Dora and Sorrento in the MPO's forthcoming 2035 Transportation Plan. The Lake~Sumter MPO supports the design, construction, and implementation of the Commuter Rail Project in the Central Florida area. The Lake~Sumter MPO managed the develop of the Lake County 2020 Transit Develop Plan a major update covering fiscal years 2009 through 2020. The 2020 TDP identifies anticipated transit improvements. The MPO adopted the 2020 TDP and is working with Lake County and the local municipalities in implementation of future transit improvements. The Lake~Sumter MPO has been working with the regional transit providers in the FDOT lead effort to include Transit in the DRI process.*

*The Central Florida Regional Planning Model (CFRPM) will be used to evaluate alternative future transit scenarios as the 2035 Transportation Plan is being developed.*

*The LakeXpress Task Force was created to monitor the progress of the LakeXpress fixed route transit system, running along the US 441 corridor. Membership on this task force is comprised of Lake County, Eustis, Fruitland Park, Lady Lake, Leesburg, Mount Dora and Tavares. Sumter County is also engaged by this taskforce in order to achieve regional connections between the two systems, LakeXpress and Sumter County Transit.*

**FINAL CERTIFICATION SUMMARY**  
**APRIL 23, 2008**

# JOINT CERTIFICATION STATEMENT ON THE METROPOLITAN TRANSPORTATION PLANNING PROCESS

Pursuant to the requirements of 23 U.S.C. 134 (k)(5), 23 CFR 450.334(a), the Department and the MPO have performed a review of the certification status of the metropolitan transportation planning process for the Lake-Sumter Metropolitan Planning Organization with respect to the requirements of:

1. 23 U.S.C. 134 and 49 U.S.C. 5303;
2. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 C.F.R. Part 21
3. 49 U.S.C. 5332 prohibiting discrimination on the basis of race, color, creed, national origin, sex or age in employment or business opportunity;
4. Section 1101 (b) of SAFETEA-LU (Public Law 109-59) and 49 C.F.R. Part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
5. 23 C.F.R. Part 230 regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
6. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and the regulations found in 49 C.F.R. Parts 27, 37 and 38;
7. The Older Americans Act, as amended (42 U.S.C. 6101) prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
8. Section 324 of 23 U.S.C. regarding the prohibition of discrimination on the basis of gender; and
9. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 C.F.R. Part 27 regarding discrimination against individuals with disabilities.

Included in this certification package is a summary of noteworthy achievements by the MPO, attachments associated with these achievements, and (if applicable) a list of any recommendations and/or corrective actions. The contents of this Joint Certification Package have been reviewed by the MPO and accurately reflect the results of the joint certification review meeting held on February 7, 2008.

Based on a joint review and evaluation, the Florida Department of Transportation and the Lake-Sumter MPO recommend that the Metropolitan Transportation Planning Process for the Lake-Sumter Metropolitan Planning Organization be certified.

Noranne Downs  
Noranne Downs, District Five Secretary

4/28/08  
Date

Ray Woodruff  
FOR Weldon Cadwell, Chairman, Lake-Sumter MPO

4/23/08  
Date

## FDOT District 5 Planning and Lake-Sumter MPO

### Joint Summary Report on 2007 Modified Certification Review for the Lake-Sumter Metropolitan Planning Organization (MPO)

The Lake-Sumter MPO is the designated transportation planning agency for Lake County and the Urbanized Area of Sumter County, in District Five. That MPO and the FDOT D-5 Planning office work cooperatively to ensure that major transportation issues are addressed and that the requirements in state and federal law governing the metropolitan transportation planning process are fully met. Certification reviews are the tool used to determine whether the MPOs are fulfilling this responsibility. In non-Transportation Management Areas (TMAs), these Joint Certifications are conducted on an annual basis by the Florida Department of Transportation District Planning/PT Office, and the MPO.

This 2008 joint certification review process started with the development of a list of general questions drawn from the "Sample FHWA Questions" contained in Chapter 7 of the MPO Program Management Handbook. These general questions were refined after reviewing the MPO Handbook guidance for a "Modified" certification process. The District Liaison also reviewed prior Certification findings, to consider possible follow-up questions.

The suggested questions were then forwarded to the MPO in January 2008, and after minor revisions, resent to the MPO Executive Director on January 18, 2008. The MPO responses were provided to District staff on February 1, 2008, and the official Certification meeting between District Five and the MPO staff was held on Thursday, February 7, 2008. Below is the list of attendee's at the Joint Certification meeting:

FDOT Representatives:  
Susan Sadighi, D-5 Govt. Operations Mgr.  
David Marsh, D-5 MPO/County Liaison  
Diane Poitras, D-5 Public Transportation

MPO Representatives:  
T.J. Fish, MPO Executive Director  
Tom Burke, Senior Planner  
Mike Woods, Transportation Planner  
Francis Franco, GIS/Concurrency Mgr.

Other Representatives: David Hope, LakeXpress, Fletcher Smith, Lake County Community Services, and Harrison Neilly, MV Transportation

The discussions at the Joint Certification meeting were organized around the above mentioned questions along with the MPO's responses. Then, based on the Feb. 7<sup>th</sup> meeting, the FDOT and MPO staffs consulted to formulate this final Summary Report document including new and refined questions and responses. Once consensus was reached on this document, the Summary Report and related materials, along with the "Joint Certification Statements," were distributed for final approval and execution.

The findings and recommendations presented in this Joint Certification Report are drawn from the questions specifically formulated for the L-SMPO, as well as from the MPO responses. They clearly reflect a mutually shared mission and a continuing emphasis on strengthening partnerships. The three areas of focus are as follows:

1. Regionalism and the strengthening of regional partnerships
2. Promoting interconnected multi-modal transportation systems/services, and,
3. The recognized need to improve linkages and coordination between transportation and land use planning.

### **FDOT Findings**

The Lake-Sumter MPO continues to do an excellent job in addressing both surface and public transportation issues in their designated area, as well as promoting regional cooperation with surrounding Counties and/or MPOs. They also continue a leadership role in seeking alternative funding methods for major transportation projects and/or systems, as well as effectively advocating for the transportation disadvantaged.

Perhaps most noteworthy in this past year's performance, are the following accomplishments:

1. Their leadership role in the successful start-up of the LakeXpress Bus System,
2. The MPO's instrumental role in the County visioning process, ("Our Community, Our Future") which will likely be a key factor in the future implementation of the region's "How Shall We Grow" effort.
3. This MPO's continuing responsiveness to its member local governments, such as:
  - A. Administering/managing the newly enacted Lake and Sumter County (as well as Wildwood) Master Transportation Concurrency Management System, in addition to other major responsibilities such as technical review/assistance for Developments of Regional Impact (DRI's), Comprehensive Plan/LRTP consistency, etc....
  - B. Central involvement in the early development of new/refined LRTP SE data, to aid Sumter County in improving its Comprehensive Plan, and overall Transportation planning efforts.
  - C. Support and coordination in outreach efforts with the District's Generalized Highway Capacity LOS Analysis, and development of the complementary Lake/Sumter "Constrained Corridors" Policy

This MPO continues to actively demonstrate decisive leadership in both the outreach and consensus building arenas, as well as in helping to forge the partnerships necessary to meet this region's considerable future transportation challenges. As such, District 5 continues to enjoy our fruitful partnership, with this excellent MPO!

Below are some general FDOT comments on the MPO's progress to date, as well as some minor issues identified through this certification process which should be addressed.

**Recommendations/Actions:**

**ETDM:**

We agree with the MPO's general assessment, and look forward to working closely with them in advancing, as well as enhancing the overall ETDM screening and coordination process. In the next few months District 5 is intending to use the SR 19 & Alternatives Corridors and the SR 50 Groveland Realignment mentioned (along with some other "screenings"), to help formulate a best practice methodology and process. The effort, which will also include an expanded/improved "early phase & year of expenditure" cost estimation process, should provide substantial help in providing the MPO with all of the needed tools, in preparation for their future role(s) in initiating and implementing this critical ETDM function.

**DBE Compliance**

As noted in the Questions/Responses, in consultation with FHWA and FDOT, the MPO intends to address the requirement in this Fiscal Year.

**MPO Question to District 5:**

"Please explain FDOT's role in partnering with the Lake-Sumter MPO to plan and implement mass transit concepts within the L-SMPO area, including Commuter Rail to Tavares and bus rapid transit and light rail along major corridors like US 441 and SR 50?"

**D-5 Response:** "Within the context of State, MPO and Local Comprehensive Plans, we will continue to partner with local governments/others in the development of mass transit systems. District emphasis will be placed on areas where a need for public transportation has been clearly demonstrated, and there is strong political, public and financial support. We understand that as growth continues in the region, highway expansion will begin to have limited feasibility and will sometimes have negative impacts on our communities. So other options such as transit, technology and demand management will need to be implemented, in concert with new land use strategies.

Currently we are internally evaluating processes involving project intake, and department participation levels for development of future fixed guideway systems (such as LRT, CRT, street cars, etc.). However, due to the uniqueness and extensive parameters surrounding these types of projects, our participation level will be determined on a case-by-case basis. As always, we will still provide professional direction and expertise when requested and applicable, and we will continue to support the FDOT Mission.

**FDOT DISTRICT 5  
GENERAL PLANNING ACTIVITIES  
FY 2008/09 & FY 2009/10**

**APPENDIX B**

**FDOT District Five General Planning Activities & Specific Tasks**  
**FY 2008/09 & FY 2009/10 UPWP**  
January 31, 2008

**General Planning Activities**

The Florida Department of Transportation (FDOT) is a contributor to transportation planning and policy development in District Five. Generally, the specific recurring transportation planning activities accomplished by FDOT's District Five Planning Office can be placed in one of the following categories: Transportation Planning Activities, Data Collection Activities and Systems Planning Activities.

**Transportation Planning Activities:**

- MPO Support  
Provide revenue forecasts to the MPOs to develop LRTPs; Provide support to MPOs to assure Title VI compliance in the planning process (UPWP, TIP, model validation, etc.) and compliance with other certification requirements; Provide supporting information and documentation to support MPO planning; Review and take appropriate action on TIPs and TIP amendments. Assist MPOs in attending various committee meetings.
- Intergovernmental Support and Review  
Review amendments and Evaluation and Appraisal Reports for the Local Government Comprehensive Plans (LGCP); Review Intergovernmental Coordination and Review (ICAR) documents.
- Strategic Intermodal System Plan (SIS Strategic Plan)  
Process requests for designation changes; coordinate regional and local facilities with the SIS; coordinate the Department's transit initiative with the SIS; manage policy level public and partner involvement efforts related to the SIS; Assist in technical level public and partner involvement efforts related to the SIS; Assist in providing revenue forecasts.
- Census Support  
Assist MPOs with boundary and membership issues for merging and emerging MPOs.

**Data Collection Activities:**

- Systems Inventory  
Provide for the efficient transfer of road jurisdiction by the Department and local governments based on mutual agreement; Functionally classify roads, including the designation of federal aid eligibility and develop, analyze, and assign an integrated statewide network of federal, local and state systems.
- Mapping  
Maintain and provide mapping information related to the SIS; Maintain and update functional classification maps.

**Systems Planning Activities:**

- Systems Management  
Provide assistance for determining the need for, and feasibility of, new access points (IJRs) and modifications (IMRs) to existing access points on the FIHS and other SIS facilities; Conduct Level-of-Service analysis that will determine current and future conditions of the State Highway System; Project Design Traffic and 18 KIP Equivalent Single Axle Loadings (ESALs) preparations,
- Modeling  
Support regional transportation modeling activities and gather information on how to make improvements through improved policies, procedures and guidelines for transportation demand forecasting for the Florida Standard Model; Assist in validation of models and conduct planning studies requested by local governments and MPOs.

➤ **FIHS/SIS**

Conduct Traffic/Travel Demand Assignment Studies; Develop traffic projections; Develop and maintain a SIS Needs Plan and SIS Cost Feasible Plan; Provide input for FIHS modifications and refinements; Develop, coordinate and distribute FIHS corridor plans; Assist in implementing the ETDM Environmental and Programming Screening Tools in developing and reviewing projects at the Planning Screen Phase (MPO long range plans and FIHS cost-feasible plan).

## **FDOT District Five Specific Activities**

This section provides a listing, with a short description of some of the more prominent FDOT District Five activities and projects anticipated during FY 08/09 and FY 09/10.

➤ **ETDM/SCE**

To assist and collaborate with Brevard MPO, Lake-Sumter MPO, Ocala/Marion County TPO, METROPLAN ORLANDO and Volusia County MPO with the implementation of the Efficient Transportation Decision Making (ETDM) Process. District Five is coordinating with each of the MPOs to prioritize and schedule the ETDM Planning Screening of projects for inclusion in the next Cost Feasible Plan update.

The District will continue assisting the MPOs with their ETDM/SCE tasks over the next fiscal year by helping to review their Cost Feasible and Needs Plans, coordinating schedules for ETAT reviews, providing guidance to MPOs in sending projects for screening and completing the Planning Summary Reports for those projects. The District will also provide assistance to the MPOs in presenting project information to the MPO committees prior to screenings, when requested. The District will continue to run Programming Screens on projects prior to PD&E, as required by FHWA. FDOT will provide ETDM technical assistance and training to MPO staff as needed.

➤ **Modeling**

To support the District Five MPOs (Brevard MPO, Lake Sumter MPO, Ocala/Marion TPO, Volusia County MPO, and METROPLAN ORLANDO) with ongoing modeling activities, applications, and enhancements. In addition, to work with MPOs in the coordinated conversion and update of the regional transportation model to the latest approved modeling software platform. During 2007, the Department began the process of converting the CFRPM 4.1 to Cube Voyager. For scheduling and validation purposes, District Five has decided to proceed with a two-part conversion process. Stage 1 is expected to be completed by the end of January, 2008. In this first stage, the existing CFRPM version 4.1 Cube/TRANPLAN model with minimal structural revisions will be fully converted to Cube Voyager processes. This model will be revalidated in Cube Voyager, but will still contain a Year 2000 base and Year 2025 horizon year. It will be released as CFRPM version 4.5. The second phase of the Cube Voyager conversion will be the update of the CFRPM Cube Voyager model to a Year 2005 base and Year 2035 horizon. The second phase of the conversion process and model update is being implemented to coincide with the 2035 LRTP updates for the Brevard MPO, Lake-Sumter MPO, Ocala/Marion TPO, and Volusia County MPO. The Department is currently in the process of reviewing all model modules and processes to ensure the accuracy and to document the source of all input and validation data used in the CFRPM. This review will support the CFRPM 5.0.

In support of the MPOs' development of the 2035 LRTPs, the Department, along with the University of Florida, the RPC and the MPOs, is exploring a scope for the development of ZDATA 1 and 2 for the horizon year of 2035. Under this scope, the data will be developed using the Future Land Use Allocation Model (FLUAM) for a trend land use scenario based on the Comprehensive Plans and the

Land Use Conflict Identification Strategy (LUCIS) model along with the Regional Economic Model, Inc. (REMI) to develop both a trend and a composite land use scenario based on the How Shall We Grow initiative (HSWG). The three scenarios will then be compared to create the preferred land use scenario to be adopted for the LRTP. If the development of this scope is successful, it will be used for the future year SE Data development which is expected to begin early in 2008.

The Department is also continuing to participate in the Myregion.org activities with the East Central Florida Regional Planning Council to begin implementation of the HSWG vision.

➤ **FDOT District Five Tentative Five-Year Work Program Public Hearings**

To conduct the Department's Tentative Five Year Work Program and consider making any changes to the Program that is necessary to balance the Five Year Work Program. This Public Hearing is being conducted pursuant to Section 339.135(4)(C), Florida Statutes, as amended. This Public Hearing will include information for Brevard, Flagler, Lake, Marion, Orange, Osceola, Seminole, Sumter and Volusia Counties. This hearing also will include consideration of proposed projects for the Florida's Turnpike Enterprise. This Public Hearing is conducted annually. The Department continuously coordinates with the MPOs in their project priority development and project selection in the Department's Tentative Five Year Work Program. The Department will hold Public Hearings for the tentative work program in November and December of the 2008 & 2009 calendar year. The Department will continuously coordinate with the MPOs to provide video tapings of each Public Hearing to be broadcasted on public television.

➤ **CFGIS/TAIMS**

The Transportation Automated Information Management System (TAIMS) was implemented to provide a data storage/warehousing, information management, and data sharing medium by utilizing diversified Geographic Information System (GIS) based querying, automated mapping and reporting features. Applications developed as part of TAIMS were designed to assist District staff in obtaining specific information and to retrieve such in a format that is useful and based on immediate needs. Quite often, datasets are maintained by multiple units within the Department and retrieving most up-to-date data quickly may be challenging. TAIMS serves to retrieve and disseminate information in a quick, cost effective manner to customers such as the MPOs, local government, and consultant staff and to the general public.

Similar to the objective of TAIMS, the Central Florida GIS (CFGIS) initiative serves as a Data Clearinghouse to members of the general public while providing a Users Group forum for GIS users within the Central Florida region to facilitate data sharing and information exchange.

The Department has completed various updates and enhancements to the planning-level data and application modules currently on TAIMS and CFGIS. For example the adopted Work Program data has been updated and made available in a format appropriate for use by the Department staff as well as the MPO staff and general public; ongoing/continuous updates have been made to the Development of Regional Impact (DRI) data made available to the general public through TAIMS and CFGIS. The Department is continuing to collect, develop and update data and application tools to retrieve data in a matter that will provide for a more efficient way of conducting everyday business.

District Five has been a major funding contributor to the CFGIS initiative. Discussions have occurred with the East Central Florida Regional Planning Council (ECFRPC) to further identify the regional data needs, funding partnerships, and the roles and responsibilities of the agencies involved. As a result, the ECFRPC is currently working to develop an Action Plan to identify regional GIS data needs and recommended approaches to serving GIS data. Additionally, the CFGIS web site is being redesigned, making data available in a more user-friendly format with additional features for retrieving data.

The Department will continue to update, enhance/promote the information management system tools and data available through web services, and will continue its discussions with the ECFRPC to identify additional roles and responsibilities as it pertains to the CFGIS efforts. Both TAIMS and CFGIS have proven to be efficient and cost effective mediums to store, query and retrieve data while providing a mapping component to display datasets.

**FTA SECTION 5303 APPLICATION**  
**May 27, 2009**

**APPENDIX C**

**APPLICATION FOR FEDERAL ASSISTANCE**

<b>1. TYPE OF SUBMISSION:</b> Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	<input type="checkbox"/> Pre-application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	<b>2. DATE SUBMITTED</b> May 27, 2009	Applicant Identifier FY 09/10
		<b>3. DATE RECEIVED BY STATE</b>	State Application Identifier
		<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>	Federal Identifier FL-80-X016

**5. APPLICANT INFORMATION**

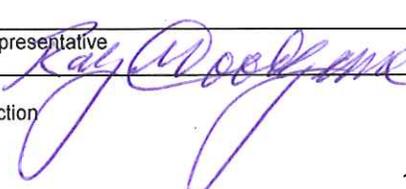
<b>Legal Name:</b> Lake-Sumter Metropolitan Planning Organization	<b>Organizational Unit:</b> Department:
<b>Organizational DUNS:</b>	Division:
<b>Address:</b> Street: 1616 South 14th Street City: Leesburg County: Lake State: Florida Zip Code: 34748 Country: U.S.A.	<b>Name and telephone number of person to be contacted on matters involving this application (give area code)</b> Prefix: Mr. First Name: T.J. Middle Name: Last Name: Fish Suffix:
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN):</b> 59-6000695	Email: TJFish@LakeSumterMPO.com Phone Number (give area code): (352) 315-1070 Fax Number (give area code): (352) 315-0993

<b>8. TYPE OF APPLICATION:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify)	<b>7. TYPE OF APPLICANT:</b> (See back of form for Application Types) Other (specify) (N) Metropolitan Planning Organization
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:</b> TITLE (Name of Program): 20-505	<b>9. NAME OF FEDERAL AGENCY:</b> Federal Transit Administration

<b>12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):</b> Lake County and Sumter County, Florida	<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:</b> Section 5303 grant to support planning with MPO's 09/10 Unified Planning Work Program (UPWP)
--	--

<b>13. PROPOSED PROJECT</b> Start Date: 7/01/09 Ending Date: 6/30/10	<b>14. CONGRESSIONAL DISTRICTS OF:</b> a. Applicant 3,5,6,8 b. Project 3,5,6,8																					
<b>15. ESTIMATED FUNDING:</b> <table border="1"> <tr> <td>a. Federal</td> <td>\$</td> <td>74,940<sup>00</sup></td> </tr> <tr> <td>b. Applicant</td> <td>\$</td> <td><sup>00</sup></td> </tr> <tr> <td>c. State</td> <td>\$</td> <td><sup>00</sup></td> </tr> <tr> <td>d. Local</td> <td>\$</td> <td>9,368<sup>00</sup></td> </tr> <tr> <td>e. Other</td> <td>\$</td> <td>9,368<sup>00</sup></td> </tr> <tr> <td>f. Program Income</td> <td>\$</td> <td><sup>00</sup></td> </tr> <tr> <td>g. TOTAL</td> <td>\$</td> <td>93,676<sup>00</sup></td> </tr> </table>	a. Federal	\$	74,940 <sup>00</sup>	b. Applicant	\$	<sup>00</sup>	c. State	\$	<sup>00</sup>	d. Local	\$	9,368 <sup>00</sup>	e. Other	\$	9,368 <sup>00</sup>	f. Program Income	\$	<sup>00</sup>	g. TOTAL	\$	93,676 <sup>00</sup>	<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b> a. Yes. <input checked="" type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE: b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW
a. Federal	\$	74,940 <sup>00</sup>																				
b. Applicant	\$	<sup>00</sup>																				
c. State	\$	<sup>00</sup>																				
d. Local	\$	9,368 <sup>00</sup>																				
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f. Program Income	\$	<sup>00</sup>																				
g. TOTAL	\$	93,676 <sup>00</sup>																				
<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b> <input type="checkbox"/> Yes If "Yes" attach an explanation, <input checked="" type="checkbox"/> No																						

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

<b>a. Authorized Representative</b>		
Prefix The Honorable	First Name Ray	Middle Name
Last Name Goodgame		Suffix
b. Title Chairman		c. Telephone Number (give area code) (352) 315-0170
d. Signature of Authorized Representative 		e. Date Signed 5/27/09

APPENDIX A

**FEDERAL FISCAL YEAR 2009 CERTIFICATIONS AND ASSURANCES FOR  
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

*(Signature page alternative to providing Certifications and Assurances in TEAM-Web)*

**Name of Applicant:** Lake~Sumter Metropolitan Organization

**The Applicant agrees to comply with applicable provisions of Categories 01 – 24.      X**

OR

**The Applicant agrees to comply with applicable provisions of the Categories it has selected:**

<u>Category</u>	<u>Description</u>	
01.	Assurances Required For Each Applicant.	_____
02.	Lobbying.	_____
03.	Procurement Compliance.	_____
04.	Protections for Private Providers of Public Transportation.	_____
05.	Public Hearing.	_____
06.	Acquisition of Rolling Stock for Use in Revenue Service.	_____
07.	Acquisition of Capital Assets by Lease.	_____
08.	Bus Testing.	_____
09.	Charter Service Agreement.	_____
10.	School Transportation Agreement.	_____
11.	Demand Responsive Service.	_____
12.	Alcohol Misuse and Prohibited Drug Use.	_____
13.	Interest and Other Financing Costs.	_____
14.	Intelligent Transportation Systems.	_____
15.	Urbanized Area Formula Program.	_____
16.	Clean Fuels Grant Program.	_____
17.	Elderly Individuals and Individuals with Disabilities Formula Program and Pilot Program.	_____
18.	Nonurbanized Area Formula Program for States.	_____
19.	Job Access and Reverse Commute Program.	_____
20.	New Freedom Program.	_____
21.	Paul S. Sarbanes Transit in Parks Program.	_____
22.	Tribal Transit Program.	_____
23.	Infrastructure Finance Projects.	_____
24.	Deposits of Federal Financial Assistance to a State Infrastructure Banks.	_____

APPENDIX A

**FEDERAL FISCAL YEAR 2009 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE**  
(Required of all Applicants for FTA assistance and all FTA Grantees with an active capital or formula project)

AFFIRMATION OF APPLICANT

Name of Applicant: Lake~Sumter Metropolitan Planning Organization\_\_

Name and Relationship of Authorized Representative: Ray Goodgame, Chairman\_\_

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes and regulations, and follow applicable Federal directives, and comply with the certifications and assurances as indicated on the foregoing page applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2009.

FTA intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances in this document, should apply, as provided, to each project for which the Applicant seeks now, or may later, seek FTA assistance during Federal Fiscal Year 2009.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature Ray Goodgame Date: 5/27/09

Name Ray Goodgame, Chairman  
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Lake~Sumter Metropolitan Planning Organization\_\_

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Signature Sanford A. Minkoff Date: 5/27/09

Name Sanford A. Minkoff  
Attorney for Applicant

Each Applicant for FTA financial assistance and each FTA Grantee with an active capital or formula project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

**Section 5303**  
**Approved Project Budget for FY 2009-2010**  
(total dollars)

Technical Classifications:

44.21.00	Program Support and Administration	\$ _____
44.22.00	General Development and Comprehensive Planning	_____
44.23.01	Long Range Transportation Planning: System Level	<u>23,419</u>
44.23.02	Long Range Transportation Planning: Project Level	_____
44.24.00	Short Range Transportation Planning	<u>14,051</u>
44.25.00	Transportation Improvement Program	_____
44.26.00	Planning Emphasis Areas	_____
44.26.12	Coordination of Non-Emergency Human Service Transportation	_____
44.26.13	Participation of Transit Operators in Metropolitan Planning	_____
44.26.14	Planning for Transit Systems Management/Operations to Increase Ridership	<u>18,736</u>
44.26.15	Support Transit Capital Investment Decisions through Effective Systems Planning	_____
44.26.16	Incorporating Safety & Security in Transportation Planning	_____
44.27.00	Other Activities	<u>37,470</u>
Total Net Project Cost		\$ <u>93,676</u>

Accounting Classifications

44.30.01	Personnel	\$ <u>53,395</u>
44.30.02	Fringe Benefits	<u>30,913</u>
44.30.03	Travel	_____
44.30.04	Equipment	_____
44.30.05	Supplies	_____
44.30.06	Contractual	_____
44.30.07	Other	<u>9,368</u>
44.30.08	Indirect Charges	_____
Total Net Project Cost		\$ <u>93,676</u>

Fund Allocations

44.40.01	MPO Activities	\$ <u>74,940</u>
44.40.02	Transit Operator Activities	_____
44.40.03	State and/or Local Agency Activities	<u>18,736</u>
Total Net Project Cost		\$ <u>93,676</u>

Federal Share (80%)	\$ <u>74,940</u>
Local Share (20%)	<u>18,736</u>

Accounting Classification	FPC	Description	Amount
91.37.08.8P-2	02	Technical Studies - Planning	\$ <u>93,676</u>

**Section 5303**  
**GMIS Planning Line Item Codes - FY 2009-2010**  
**(FTA Funds Only)**

Technical Classifications:

44.21.00	Program Support and Administration	\$ _____
44.22.00	General Development and Comprehensive Planning	_____
44.23.01	Long Range Transportation Planning: System Level	<u>18,735</u>
44.23.02	Long Range Transportation Planning: Project Level	_____
44.24.00	Short Range Transportation Planning	<u>11,241</u>
44.25.00	Transportation Improvement Program	_____
44.26.00	Planning Emphasis Areas	_____
44.26.12	Coordination of Non-Emergency Human Service Transportation	_____
44.26.13	Participation of Transit Operators in Metropolitan Planning	_____
44.26.14	Planning for Transit Systems Management/Operations to Increase Ridership	<u>14,988</u>
44.26.15	Support Transit Capital Investment Decisions through Effective Systems Planning	_____
44.26.16	Incorporating Safety & Security in Transportation Planning	_____
44.27.00	Other Activities	<u>29,976</u>
Total Net Project Cost		\$ <u>74,940</u>

Accounting Classifications

44.30.01	Personnel	\$ <u>50,210</u>
44.30.02	Fringe Benefits	<u>24,730</u>
44.30.03	Travel	_____
44.30.04	Equipment	_____
44.30.05	Supplies	_____
44.30.06	Contractual	_____
44.30.07	Other	_____
44.30.08	Indirect Charges	_____
Total Net Project Cost		\$ <u>74,940</u>

Fund Allocations

44.40.01	MPO Activities	\$ <u>74,940</u>
44.40.02	Transit Operator Activities	_____
44.40.03	State and/or Local Agency Activities	_____
Total Net Project Cost		\$ <u>74,940</u>

# **FTA SECTION 5303 APPLICATION**

**April 23, 2009**

**APPLICATION FOR FEDERAL ASSISTANCE**

Version 7/03

1. TYPE OF SUBMISSION: Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	Pre-application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	2. DATE SUBMITTED April 23, 2008	Applicant Identifier RY 08/09
		3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier FL-80-X016

5. APPLICANT INFORMATION

Legal Name: Lake-Sumter Metropolitan Planning Organization	Organizational Unit: Department:
Organizational DUNS:	Division:

Address: Street: 1616 South 14th Street	Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: Mr.	First Name: T.J.
City: Leesburg	Middle Name	
County: Lake	Last Name Fish	
State: Florida	Zip Code 34748	Suffix:
Country: U.S.A.	Email: TJFish@LakeSumterMPO.com	

6. EMPLOYER IDENTIFICATION NUMBER (EIN):

59-6000695

7. TYPE OF APPLICANT: (See back of form for Application Types)

Other (specify)  
(N) Metropolitan Planning Organization

8. TYPE OF APPLICATION:

New  Continuation  Revision

If Revision, enter appropriate letter(s) in box(es)  
(See back of form for description of letters.)

Other (specify)

9. NAME OF FEDERAL AGENCY:  
Federal Transit Administration

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:

20-505

TITLE (Name of Program):

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:  
Section 5303 grant to support planning with MPO's 08/09 Unified Planning Work Program (UPWP)

12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):  
Lake County and Sumter County, Florida

13. PROPOSED PROJECT

Start Date: 7/01/08	Ending Date: 6/30/09
------------------------	-------------------------

14. CONGRESSIONAL DISTRICTS OF:

a. Applicant 3,5,6,8	b. Project 3,5,6,8
-------------------------	-----------------------

15. ESTIMATED FUNDING:

a. Federal	\$	57,248 <sup>00</sup>
b. Applicant	\$	<sup>00</sup>
c. State	\$	7,156 <sup>00</sup>
d. Local	\$	7,156 <sup>00</sup>
e. Other	\$	<sup>00</sup>
f. Program Income	\$	<sup>00</sup>
g. TOTAL	\$	71,560 <sup>00</sup>

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

a. Yes.  THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE:

b. No.  PROGRAM IS NOT COVERED BY E. O. 12372  
 OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?  
 Yes If "Yes" attach an explanation.  No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Authorized Representative

Prefix The Honorable	First Name Welton	Middle Name
Last Name Cadwell	Suffix	
b. Title Chairman	c. Telephone Number (give area code) (352) 315-0170	
d. Signature of Authorized Representative <i>Ray W. Cadwell</i>	e. Date Signed 4/23/08	

APPENDIX A

FEDERAL FISCAL YEAR 2008 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE  
(Required of all Applicants for FTA assistance and all FTA Grantees with an active capital or formula project)

AFFIRMATION OF APPLICANT

Name of Applicant: Lake-Sumter Metropolitan Planning Organization

Name and Relationship of Authorized Representative: Welton Cadwell, Chairman

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes, regulations, executive orders, and directives, and with the certifications and assurances as indicated on the foregoing page applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2008.

FTA intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances in this document, should apply, as provided, to each project for which the Applicant seeks now, or may later, seek FTA assistance during Federal Fiscal Year 2008.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

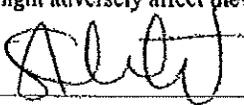
Signature  Date: 4/23/08  
Name FCR Welton Cadwell, Chairman  
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Lake-Sumter Metropolitan Planning Organization

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Signature  Date: 4-23-08  
Name: Sanford A. Minkoff  
Attorney for Applicant

Each Applicant for FTA financial assistance and each FTA Grantee with an active capital or formula project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

APPENDIX A  
**FEDERAL FISCAL YEAR 2008 CERTIFICATIONS AND ASSURANCES FOR  
 FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**  
*(Signature page alternative to providing Certifications and Assurances in TEAM-Web)*

Name of Applicant: Lake-Sumter Metropolitan Planning Organization

The Applicant agrees to comply with applicable provisions of Categories 01 – 24.   X    
 OR

The Applicant agrees to comply with applicable provisions of the Categories it has selected:

Category Description

- |     |   |       |
|-----|---|-------|
| 01. | Assurances Required For Each Applicant.   | _____ |
| 02. | Lobbying.   | _____ |
| 03. | Procurement Compliance.   | _____ |
| 04. | Protections for Private Providers of Public Transportation.                                 | _____ |
| 05. | Public Hearing.   | _____ |
| 06. | Acquisition of Rolling Stock for Use in Revenue Service.                                    | _____ |
| 07. | Acquisition of Capital Assets by Lease.   | _____ |
| 08. | Bus Testing.  | _____ |
| 09. | Charter Service Agreement.  | _____ |
| 10. | School Transportation Agreement.  | _____ |
| 11. | Demand Responsive Service.  | _____ |
| 12. | Alcohol Misuse and Prohibited Drug Use.   | _____ |
| 13. | Interest and Other Financing Costs.   | _____ |
| 14. | Intelligent Transportation Systems.   | _____ |
| 15. | Urbanized Area Formula Program.   | _____ |
| 16. | Clean Fuels Grant Program.  | _____ |
| 17. | Elderly Individuals and Individuals with Disabilities Formula<br>Program and Pilot Program. | _____ |
| 18. | Nonurbanized Area Formula Program for States.   | _____ |
| 19. | Job Access and Reverse Commute Program.   | _____ |
| 20. | New Freedom Program.  | _____ |
| 21. | Alternative Transportation in Parks and Public Lands Program.                               | _____ |
| 22. | Tribal Transit Program.   | _____ |
| 23. | Infrastructure Finance Projects.  | _____ |
| 24. | Deposits of Federal Financial Assistance to a State Infrastructure Banks.                   | _____ |

**Section 5303**  
**Approved Project Budget for FY 2008-09**  
**(total dollars)**

**Technical Classifications:**

44.21.00	Program Support and Administration	\$ _____
44.22.00	General Development and Comprehensive Planning	
44.23.01	Long Range Transportation Planning: System Level	<u>\$14,312</u>
44.23.02	Long Range Transportation Planning: Project Level	
44.24.00	Short Range Transportation Planning	<u>\$14,312</u>
44.25.00	Transportation Improvement Program	_____
44.26.00	Planning Emphasis Areas	
44.26.12	Coordination of Non-Emergency Human Service Transportation	<u>\$17,891</u>
44.26.13	Participation of Transit Operators in Metropolitan Planning	_____
44.26.14	Planning for Transit Systems Management/Operations to Increase Ridership	_____
44.26.15	Support Transit Capital Investment Decisions through Effective Systems Planning	_____
44.26.16	Incorporating Safety & Security in Transportation Planning	_____
44.27.00	Other Activities	<u>\$25,045</u>
<b>Total Net Project Cost</b>		<b><u>\$71,560</u></b>

**Accounting Classifications**

44.30.01	Personnel	<u>\$ 43,151</u>
44.30.02	Fringe Benefits	<u>\$ 21,253</u>
44.30.03	Travel	_____
44.30.04	Equipment	_____
44.30.05	Supplies	_____
44.30.06	Contractual	_____
44.30.07	Other	<u>\$ 7,156</u>
44.30.08	Indirect Charges	_____
<b>Total Net Project Cost</b>		<b><u>\$ 71,560</u></b>

**Fund Allocations**

44.40.01	MPO Activities	<u>\$57,248</u>
44.40.02	Transit Operator Activities	_____
44.40.03	State and/or Local Agency Activities	<u>\$14,312</u>
<b>Total Net Project Cost</b>		<b><u>\$71,560</u></b>
<b>Federal Share (80%)</b>		<b><u>\$ 57,248</u></b>
<b>Local Share (20%)</b>		<b><u>\$ 14,312</u></b>

Accounting Classification	FPC	Description	Amount
91.37.08.8P-2	02	Technical Studies - Planning	<u>\$71,560</u>

**Section 5303**  
**GMIS Planning Line Item Codes - FY 2008-09**  
**(FTA Funds Only)**

**Technical Classifications:**

44.21.00	Program Support and Administration	\$ _____
44.22.00	General Development and Comprehensive Planning	
44.23.01	Long Range Transportation Planning: System Level	<u>\$ 11,450</u>
44.23.02	Long Range Transportation Planning: Project Level	
44.24.00	Short Range Transportation Planning	<u>\$ 11,450</u>
44.25.00	Transportation Improvement Program	
44.26.00	Planning Emphasis Areas	
44.26.12	Coordination of Non-Emergency Human Service Transportation	
44.26.13	Participation of Transit Operators in Metropolitan Planning	
44.26.14	Planning for Transit Systems Management/Operations to Increase Ridership	<u>\$ 14,311</u>
44.26.15	Support Transit Capital Investment Decisions through Effective Systems Planning	
44.26.16	Incorporating Safety & Security in Transportation Planning	
44.27.00	Other Activities	<u>\$ 20,037</u>
<b>Total Net Project Cost</b>		<u><b>\$ 57,248</b></u>

**Accounting Classifications**

44.30.01	Personnel	<u>\$ 38,356</u>
44.30.02	Fringe Benefits	<u>\$ 18,892</u>
44.30.03	Travel	
44.30.04	Equipment	
44.30.05	Supplies	
44.30.06	Contractual	
44.30.07	Other	
44.30.08	Indirect Charges	
<b>Total Net Project Cost</b>		<u><b>\$ 57,248</b></u>

**Fund Allocations**

44.40.01	MPO Activities	<u>\$ 57,248</u>
44.40.02	Transit Operator Activities	
44.40.03	State and/or Local Agency Activities	
<b>Total Net Project Cost</b>		<u><b>\$ 57,248</b></u>

**REVIEW AGENCY COMMENTS**  
**LAKE~SUMTER MPO RESPONSES**

**APPENDIX D**



Lake County

Sumter County

Town of Astatula

City of Clermont

City of Eustis

City of Fruitland Park

City of Groveland

Town of  
Howey-in-the-Hills

Town of Lady Lake

City of Leesburg

City of Mascotte

City of Minneola

Town of Montverde

City of Mount Dora

City of Tavares

City of Umatilla

City of Wildwood

Florida Central  
Railroad

**DATE:** April 16, 2008

**TO:** David Marsh & Diane Poitras, FDOT D5

**FROM:** T.J. Fish, Executive Director

**CC:** Carl Mikyska (FHWA), Jamie Pfister (FTA), Tara Bartee

Please see the below responses in red. The information is provided by the Lake-Sumter MPO in response to the April 3 memorandum regarding questions on the draft UPWP approved in February.

## MEMORANDUM

**DATE:** April 3, 2008

**TO:** T.J. Fish, L-SMPO Executive Director

**FROM:** David Marsh and Diane Poitras, District 5 Planning and Public Transportation

**COPIES:** Carl Mikyska (FHWA), Jamie Pfister (FTA) and Tara Bartee

**SUBJECT:** Review Comments on the Lake-Sumter MPO Draft Unified Planning Work Program (UPWP) for FY 2008/2009 to 2009/2010.

We have reviewed the Lake-Sumter MPO Draft UPWP and offer the following comments:

1. State Emphasis Areas (PEAs), page 10: Please provide referenced Table VII which correlates the Emphasis Area to specific UPWP Tasks.

*Table VII has been added, providing a correlation between the SAFETEA-LU Federal Planning Factors and State Emphasis Areas and the UPWP Tasks.*

2. Task 3.0, Previous Works, page 35: The listing of DRI's reviewed are the same as last years UPWP. Have any of these been approved, and/or are there new DRI's currently being processed?

*"Promoting Regional Transportation Partnerships"*

[www.LakeSumterMPO.com](http://www.LakeSumterMPO.com)

1616 South 14<sup>th</sup> Street, Leesburg, Florida 34748

Phone (352) 315-0170 – Fax (352) 315-0993

*The Developments of Regional Impact (DRIs) listed in the Previous Works section of Task 3.0 are either currently under review, or have been reviewed in recent past. A status for each DRI is provided in parentheses.*

3. Task 5.0.3, page 49: The LakeXpress fixed route service began in June 2007. Have quarterly reviews been performed to review routes and schedules. What were the results?

*The required quarterly monitoring and review of the new fixed route service (LakeXpress) is accomplished by the LakeXpress Taskforce (elected representatives) and LakeXpress Working Group (County and Municipal staff representatives). The LakeXpress Taskforce meets quarterly to review and monitor performance and adherence to operational goals and objectives. The LakeXpress Working Group meets five times per year to discuss operational and service route performance. The reviews of the LakeXpress fixed route service consistently rank above projections for ridership and operational performance guidelines.*

4. Task 5.0 Public Transportation, End Product, page 50: A 10 year update to Lake County's Transit Development Plan (TDP) is to be adopted, and submitted to the Department by September 1, 2008. The effort is not being shown as an End Product, in this UPWP.

*The 2020 Transit Development Plan (TDP), to be adopted by September 1, 2008, has been added to the End-Product section of Task 5.0.*

5. Task 6.0, Previous Works, page 53: Either include the date for the referenced Summit on Transportation Concurrency, or delete if not appropriate.

*The MPO held the Transportation Summit on Transportation Concurrency in March 2007. This date has been provided in the Previous Works section of Task 6.0.*

6. Task 7.0 Special Projects, Regional Planning, page 56: Last years UPWP listed a Regional Transit Circulator Study as an End Product. Was this study completed? If so, please provide a copy to the Department. Also, this new UPWP mentions further development of this Study as an End Product. Please provide more detail as to methodology/scope, who is to perform the work, and estimated completion date for the effort.

*The MPO will continue the evaluation of potential transit circulators in the South Lake area and in the Villages/Lady Lake area and their potential linkages to the Sumter County Transit system and to LYNX by December 2009. The Regional Transit Circulator Study determined that any efforts to implement these circulators were premature at this point. The major update to the Lake County TDP by the MPO is underway and these circulators will be investigated in*

*more detail. The MPO has contracted with two of our general planning consultants to perform this major update of the Lake County TDP, scheduled for adoption September 2008.*

7. Table IV, Proposed Funding Sources: The Lake-Sumter MPO has remaining Section 5303 funds for FY 2007/2008. Please elaborate on the specific tasks where those funds will be used, and ensure this is shown in the corresponding tables.

*Section 5303 funds for FY 2007/08 will be expended during the current budget year. No carry-forward of funds is anticipated. The funds will be utilized to partially fund for one year a transit coordinator position for Lake County. This priority was agreed to by the MPO due to the recent start-up of the LakeXpress fixed-route bus service and Lake County's urgent need for a professional dedicated to that program. The position is utilized by the MPO for the one-year period to assist in completing the TDP and to tie MPO transit planning with Lake County transit implementation.*

GENERAL COMMENTS:

1. Please ensure the completed Joint Certification Package is inserted into the Final UPWP.

*The Joint Certification Package is attached to the 2008/09-2009-10 UPWP as an appendix.*

2. All Assurances and Certifications (i.e. Debarment and Suspension, and Lobbying) should be signed/dated and included in the final document.

*Signed/dated copies of all Assurances and Certifications (i.e. Debarment and Suspension, and Lobbying) will be attached to the 2008/09-2009/10 UPWP as an appendix.*

3. Per FHWA's previous request, please add a Title VI compliance statement in the "Introduction" portion of this document.

*A Title VI Compliance Statement has been added to the Introduction of the 2008/09-2009/10 UPWP.*

4. For each "Task" Funding Source, please identify which fiscal year the funds are to be applied to, and also specify if they are from a previous FY allocation. Also, please revise the funding tables, accordingly.

*The draft UPWP was provided in black and white, which did not show the fiscal years very well. The colors have been adjusted so the fiscal years can be clearly seen in color or black and white.*

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1616 South 14<sup>th</sup> Street, Leesburg, Florida 34748  
Phone (352) 315-0170 – Fax (352) 315-0993

5. If Consultant support is being used to accomplish specific Tasks/End Products, this document should provide more detail (to include funding sources/amounts, work method/product, due dates, etc.).

*The funding tables for each task have been edited to show consultant support. Specificity to the greatest degree possible has been provided. No additional projects, consultant-based or in-house, are currently contemplated. Amendments may be needed to later add projects on which consultants will be utilized.*

As of this date, the District has not received any comments from the other reviewing agencies or offices. Hopefully however, you will find these comments to be helpful in the preparation of your Final UPWP document.

*The Lake~Sumter MPO will continue on its timeline of committee recommendations and governing board approval by April 23. If other agency comments are received after that date, the document will be amended to reflect said comments at the next regularly-scheduled meeting.*

Should you have any questions, give either Diane or I a call at 404-482-7860 or 407-482-7878, respectively.



U.S. Department  
of Transportation  
**Federal Highway  
Administration**

Florida Division

545 John Knox Road, Suite 200  
Tallahassee, Florida 32303

(850) 942-9650

April 17, 2008

In Reply Refer To: HPR-FL

Mr. David Marsh  
Florida Department of Transportation  
133 S. Semoran Boulevard  
Orlando, FL 32807

Dear Mr. Marsh:

The following is in response to your letter which transmitted the Lake-Sumter MPO's FY 2008/09 -- 2009/10 Draft Unified Planning Work Program (UPWP) for our review. The following comments are provided by the Federal Highway Administration (FHWA) for the MPO's consideration in developing the Final UPWP:

**General Comments:**

- The MPO is commended for the introductory section of this document. It is nicely presented, appropriately detailed and written in a user friendly style.
- The MPO has put significant effort into the level of detail in the individual tasks. This effort gives the reader a better understanding of what work will be accomplished and assists in making the document easy to understand.

**Specific Comments:**

- FHWA staff did not find a table of contents.
- Page 23, the draft states that the MPO staff received and processed comments on the draft UPWP. We are hoping that this is simply a "placeholder" and not a presumptive statement.
- Page 31, Task 2.0.2 -- We believe the first word in this sentence was intended to be Assemble. Please review for accuracy.
- FHWA staff did not find monies attributed to the specific hiring of consultants. If consultants will be hired during the timeframe of the UPWP, please breakout these amounts in the financial tables.

MOVING THE  
**AMERICAN**  
**ECONOMY**

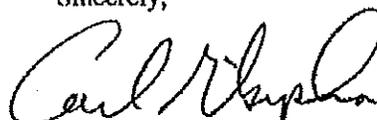
Mr. David Marsh  
April 17, 2008

- In the final UPWP, please include a description of the Public Participation that was employed in the development of the UPWP.
- For the Final UPWP, the MPO should consult the latest funding tables from the FDOT to verify the total PL fund projection is equal, or less than the estimated available funding for the subject MPO area.
- In the final version of the UPWP, the FHWA staff will be looking for signed copies of all Agreements or Certifications including Debarment and Suspension, Contracts, Grants, and Cooperative Agreements, Title VI agreements and DBE statements.

Overall, the staff is to be commended for a very nicely formatted and user friendly document. Thank you for the opportunity to properly review and comment on the draft UPWP for the Lake-Sumter MPO. We request that the final UPWP be available to us by **May 30, 2008**, so that we may have sufficient time to authorize our portion of the program by **June 30, 2008**. To assist in our joint coordination efforts with the Federal Transit Administration (FTA), please provide a copy of the Final UPWP directly to the FTA Regional Office for their joint review.

If you have any questions, please do not hesitate to contact Mr. Carl Mikyska, at (850) 942-9650, extension 3010.

Sincerely,



For: David Gibbs  
Division Administrator

cc: Mr. TJ Fish, Lake-Sumter MPO  
Mr. Leonard Tennessee, FTA (Region 4)  
Ms. Yvonne Arens, FDOT (MS-28)  
Ms. Susan Sadighi, FDOT (District 5)

**Lake~Sumter MPO Responses to FHWA Comments on 2008/09 Unified Planning Work Program (UPWP):**

1. FHWA staff did not find a table of contents.

**Response:** Table of Contents will be added to final document.

2. Page 23, the drafts states that the MPO staff received and processed comments on the draft UPWP. We are hoping that this is simply a "placeholder" and not a presumptive statement.

**Response:** The comment was a placeholder, all comments and responses will be included in the final document.

3. Page 31, Task 2.0.2 – We believe the first word in this sentence was intended to be Assemble. Please review for accuracy.

**Response:** We have reviewed and corrected the text.

4. FHWA staff did not find monies attributed to the specific hiring of consultants. If consultants will be hired during the timeframe of the UPWP, please breakout these amounts in the financial tables.

**Response:** Tables have been updated to reflect consultant amounts.

5. In the final UPWP, please include a description of the Public Participation that was employed in the development of the UPWP.

**Response:** The LSMPO recognizes the importance of the public involvement process as a means to inform, educate, and involve citizens in the transportation decisions that impact our daily lives. Involving the public in the planning process ensure that plans and programs are developed in a way that reflects our community values and benefits all segments of the population equally. The final document will document the public participation efforts used in the development of the UPWP.

6. For the final UPWP, the MPO should consult the latest funding tables from the FDOT to verify the total PL fund projection is equal, or less than the estimated available funding for the subject MPO area.

**Response:** The MPO has utilized the latest data provided from FDOT for use in the funding tables and verified the total PL fund projection is equal or less than the available funding for the MPO planning area.

7. In the final version of the UPWP, the FHWA staff will be looking for signed copies of all Agreements or Certifications including Debarment and Suspension, Contracts, Grants, and Cooperative Agreements, Title VI agreements and DBE Statements.

**Response:** Final document will include all signed copies of all Agreements or Certifications including Debarment and Suspension, Contracts, Grants, and Cooperative Agreements, Title VI agreements. The MPO DBE policy and statement is under development and should be complete for the May 2008 MPO governing Board meeting.