



**UNIFIED PLANNING WORK PROGRAM
FISCAL YEAR 2004-2005
Adopted on April 28, 2004**

Prepared by the
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**LAKE-SUMTER METROPOLITAN PLANNING ORGANIZATION
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**LAKE-SUMTER METROPOLITAN PLANNING ORGANIZATION
FY 2004/05 UNIFIED PLANNING WORK PROGRAM**

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LAKE-SUMTER MPO RESOLUTION 2004-05
RESOLUTION OF THE LAKE-SUMTER METROPOLITAN PLANNING
ORGANIZATION (MPO) ENDORSING THE UNIFIED PLANNING WORK PROGRAM
FOR FISCAL YEAR 2004/05.

WHEREAS, the Lake-Sumter Metropolitan Planning Organization, designated by the Governor of the State of Florida as the body responsible for the urban transportation planning process for the Lake-Sumter Urban area; and

WHEREAS, Title 23 CFR Section 450.108(c) and Florida Statute 339.175(9)(a)2 require each Metropolitan Planning Organization to annually submit a Unified Planning Work Program; and

WHEREAS, a Unified Planning Work Program is defined as an annual transportation planning work program which identifies the planning budget and the planning activities to be undertaken by the Metropolitan Planning Organization during the program year; and

WHEREAS, the Lake-Sumter Metropolitan Planning Organization's FY 2004/05 Unified Planning Work Program has been prepared in accordance with the Florida Department of Transportation Unified Planning Work Program Procedure, Topic No. 525010-025.

NOW THEREFORE BE IT RESOLVED by the Lake-Sumter Metropolitan Planning Organization endorsement of the Unified Planning Work Program for FY 2004/05.

CERTIFICATE

The undersigned duly qualified and acting Chairman of the Lake-Sumter Metropolitan Planning Organization hereby certifies that the foregoing is a true and correct copy of a Resolution adopted at a legally convened meeting of the Lake-Sumter Metropolitan Planning Organization held on this 28th day of April 2004.

By: _____
Debbie Stivender, Lake-Sumter MPO Chairman

Attest:

Anna Lawver

LAKE-SUMTER MPO FY 2004/2005 UPWP

CERTIFICATION
OF
RESTRICTIONS OF LOBBYING

I, Debbie Stivender, Lake-Sumter MPO Chairman, hereby certify on behalf of the Lake-Sumter Metropolitan Planning Organization that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Executed this 28th day of April, 2004

By: _____
Debbie Stivender, Lake-Sumter MPO Chairman

Attest: _____
Anna Lawver

LAKE-SUMTER MPO FY 2004/2005 UPWP

**DEBARMENT AND SUSPENSION
CERTIFICATION**

As required by U.S. DOT regulations on Government wide Debarment and Suspension (Nonprocurement) at 49 CFR 29.590:

- (1) The Lake-Sumter MPO certifies to the best of its knowledge and belief, that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state or local) transaction or contract under a public transaction; violation of Federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state or local) with commission of any of the offenses listed in paragraph (2) of this certification; and
 - (d) Have not within a three-year period proceeding this certification had one or more public transactions (Federal, state or local) terminated for cause or default.,
- (2) The Lake-Sumter MPO also certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to FTA.
- (3) If the Lake-Sumter MPO is unable to certify to the statements within paragraphs (1) and (2) above, it shall indicate so on its Signature Page and provide a written explanation to FTA.

By: _____
Debbie Stivender, Lake-Sumter MPO Chairman

Attest: _____
Anna Lawver

GLOSSARY OF ABBREVIATIONS

CAC	Citizen's Advisory Committee
CFR	Code of Federal Regulations
CTD	Commission for the Transportation Disadvantaged
ETDM	Efficient Transportation Decision Making
FDOT	Florida Department of Transportation
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
ISTEA	Intermodal Surface Transportation Efficiency Act of 1991
JPA	Joint Participation Agreement
LRTP	Long Range Transportation Plan
LSMPO	Lake-Sumter Metropolitan Planning Organization
MPO	Metropolitan Planning Organization
MPOAC	Metropolitan Planning Organization Advisory Council
PEA	Planning Emphasis Area
RPC	Regional Planning Council
TAC	Technical Advisory Committee
TEA-21	Transportation Efficiency Act for the 21 st Century
TDLCB	Transportation Disadvantaged Local Coordinating Board
TDP	Transit Development Plan
TIP	Transportation Improvement Program
UPWP	Unified Planning Work Program
UA	Urbanized Area (As designated by the 2000 Census)
USC	United States Code

INTRODUCTION

The FY 2004/05 Unified Planning Work Program (UPWP) has been prepared to define the tasks and anticipated funding requirements of the UPWP for Lake-Sumter Metropolitan Planning Organization (LSMPO). This document serves to define activities for all public officials and agencies that contribute manpower and allocate funds to the transportation planning process. The UPWP provides a description of planning tasks and an estimated budget for each of the planning tasks to be undertaken for the MPO. Planning activities programmed within this FY 2004/05 UPWP meet the level of effort requirements anticipated by the MPO to meet local priorities as well as the requirements of Federal Highway Administration (FHWA), Federal Transit Administration (FTA) and the Florida Department of Transportation (FDOT). This document has been prepared according to FDOT Metropolitan Planning Organization Program Management Handbook.

The state and federal governments provide funding support through the FDOT, the FHWA (PL 112 funds), the FTA (Section 5303 funds) and the Florida Commission for the Transportation Disadvantaged (CTD).

In mid-1998, the US Congress passed the Transportation Equity Act for the 21st Century (TEA-21), replacing the 1991 Intermodal Surface Transportation Efficiency Act (ISTEA). One important aspect of TEA-21 was the revision of the sixteen planning factors developed under ISTEA. The original sixteen factors were consolidated into seven factors that are more general in nature. These factors are required to be considered in any planning activities including development of the LRTP, UPWP, and TIP. The seven factors are as follows:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety and security of the transportation system for motorized and nonmotorized users;
3. Increase the accessibility and mobility options available to people and freight;
4. Protect and enhance the environment, promote energy conservation, and improve quality of life;
5. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
6. Promote efficient system management and operation, and;
7. Emphasize the preservation of the existing transportation system.

TRANSPORTATION PLANNING EMPHASIS AREAS (PEAs)

The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) has identified the Planning Emphasis Areas (PEAs) for FY 2004-2005 to help promote consistency in the planning initiatives undertaken at the state and metropolitan levels. Five major themes for the Federal PEAs have been created to emphasize specific areas of national concern. These areas include the following:

1. **Safety and Security in Transportation:** This PEA emphasizes the safety and security of transportation systems as a national priority and calls for transportation plans and strategies that “increase the safety and security of transportation systems.” MPOs are urged to integrate safety and facility security into all stages of the transportation planning process. Tasks Area of LSMPO UPWP: (Tasks 2.4,2.5,3.7,7.3)
2. **Integrated Planning and Environmental Processes:** This PEA was created to encourage greater effort, innovative approaches, and a national dialogue on using the planning process to advance this objective. Currently, the State of Florida is one of three states that are participating in a pilot program to investigate and implement streamlining concepts to meet the requirements of the National Environmental Policy Act (NEPA) while reducing the timeline associated with those requirements. The Lake-Sumter MPO anticipates significant involvement in utilizing the Efficient Transportation Decision-Making Process (ETDM) as it develops its 2025 Long-Range Transportation Plan. Tasks Area of LSMPO UPWP: (Tasks 1.1,1.4,3.2,3.8)
3. **Consideration of Management and Operations within Planning Processes:** This PEA challenges FTA and FHWA to move beyond traditional capital programs for improving the movement of people and goods – focusing on the need to improve the way transportation systems are managed and operated. The Lake-Sumter MPO is working with our national (AMPO), statewide (MPOAC) and Regional (CFMPOA) partners respectively, to begin to address this initiative. Tasks Area of LSMPO UPWP: (Tasks 3.1,3.4)
4. **Consultation with Local Officials:** This PEA encourages the metropolitan transportation planning process to continue and improve on effective consultation between State and local officials within the transportation planning process. Tasks Area of LSMPO UPWP: (Tasks 1.1,1.4,3.2,3.7,4.4,1.4.7,4.9)
5. **Enhancing the Technical Capacity of Planning Processes:** This PEA addresses the need to continue to maintain, update, evaluate, and improve the tools and procedures used in the transportation planning process and encourages states and local governments to coordinate transportation services thereby increasing service availability and more cost-effective transportation services to persons with limited access and special needs. Tasks Area of LSMPO UPWP: (Tasks 1.10)

Four (4) major themes for the FDOT PEAs have been created to emphasize specific

LAKE-SUMTER MPO FY 2004/2005 UPWP

areas of state transportation concern. These areas include the following:

- 1. Efficient Transportation Decision-Making (ETDM)** - The Lake-Sumter MPO will continue to integrate the ETDM process into their existing planning and programming process. This activity will initially require them to load 2020 long range needs or cost feasible plan into the ETDM data base and to adopt policies relating to the submittal of projects both at the planning and programming phase. The MPO ETDM coordinator will work with FDOT coordinator on policies and processes to respond to resource agency comments and to prepare planning summary reports. Additional activities would include uploading information about the community (e.g. socio-economic data) into the ETDM database to assist in the review of submitted projects and to strengthen the overall planning process of the MPO. Tasks Area of LSMPO UPWP: (Tasks 3.2,3.11)
- 2. Regional Planning** - At the meeting of the Central Florida MPO Alliance (Alliance) on May 2, 2003, staff presented a proposal to develop a long-range transportation plan for the seven county region under the auspices of the Alliance. The proposal included two phases. Phase I involved developing a composite picture of the existing Year 2020 LRTP's. This effort was completed last December 2003. Phase II was to be more ambitious. This Phase involves working with www.myregion.org concerning their Resolve Number 3 of "The New Regional Agenda for Central Florida". This will entail a collaborative effort with all members of the Alliance. This resolve is as follows; Regional Transportation Organization - Recognizing the success of the current Central Florida Metropolitan Planning Organization Alliance, we resolve to create a regional transportation organization to plan and advocate current and future regional transportation across all five modes including road, rail, water, air and space. Tasks Area of LSMPO UPWP: (Tasks 3.4)
- 3. Public Involvement** - In FY 2004-2005, Lake-Sumter MPO will work on increasing public participation on transportation programs to the MPO Planning Area. The MPO will develop Public Involvement Plan Process for MPO Board adoption. The MPO's Public Involvement Process will be reviewed annually and is updated as needed to ensure that the process contributes to maximizing public involvement in the metropolitan transportation planning process. Tasks Area of LSMPO UPWP: (Tasks 6.1...6.6)
- 4. Transit Quality of Service** – In FY 2004-2005, Lake-Sumter MPO will assess the quality of transit service in the MPO area using Part 5 of the Transit Capacity and Quality of Service Manual, (TCQSM) All six quality of service measures addressing transit availability and comfort and convenience will be measured. Tasks Area of LSMPO UPWP: (Tasks 5.5,5.6)

ORGANIZATION AND MANAGEMENT OF THE MPO

Representatives of Lake and Sumter Counties, its municipalities, the FDOT and the United States Department of Transportation are involved in the transportation planning process for the MPO. Their purpose is to provide effective leadership in the initiation and development of transportation plans, programs and strategies. As the body most directly responsible for the guidance of the transportation planning process, the MPO strives to insure that the recommendations are in keeping with the goals and standards of the Federal Government, the State, Lake County and the Urban area of the Sumter County, and the incorporated jurisdictions.

The MPO functions include, but not are limited to, the preparation of the required tasks assigned. Its annual responsibilities are to perform the tasks of preparing the UPWP, the TIP, and the annual MPO Audit Report. As with all transportation planning delegated by the federal and state laws, the MPO is responsible for insuring adequate representation and compatibility of state, county, and municipal projects in the transportation planning process. This includes consideration of all modes of transportation with respect to the needs of the elderly and handicapped as outlined in the Americans with Disabilities Act.

The Lake-Sumter MPO is the public agency responsible for developing policies and procedures to guide the transportation planning process for the Lady Lake and Leesburg-Eustis urbanized area. The MPO Board includes representatives from seven (7) cities with more than 5,000 population in Lake County as follows: City of Clermont, City of Eustis, Town of Lady Lake, City of Leesburg, City of Minneola, City of Mount Dora, City of Tavares, five (5) Lake County Board of County Commissioners and one (1) County Commissioner from Sumter County Board of County Commissioners. Cities with less than 5,000 in Lake County are non-voting members in the Lake-Sumter MPO. These cities and towns are Astatula, Fruitland Park, Groveland, Howey-in-the-Hills, Mascotte, Montverde and Umatilla.

The CAC is composed of members of the general public who represent the general welfare of the community. The TCC, composed of engineers, planners, and other related transportation professionals, reviews plans, programs, projects, and recommends solutions to the MPO based on technical expertise. The Transportation Disadvantaged Local Coordinating Board identifies the local needs of the transportation disadvantaged population and investigates alternatives to meet those needs. Additional public input is provided through public meetings, public hearings, and civic meetings.

The MPO Staff is responsible for collecting and disseminating all information from the transportation planning process to the general public. The work effort required to support the planning process is administered by the MPO staff in cooperation with local governments and the FDOT. Other agencies that are consulted in various phases of the planning process include the Department of Environmental Protection, the Federal Aviation Administration, and the Water Management District Offices.

The Joint Participation Agreement (JPA) of February 2004 with FDOT established the MPO as the official planning agency for the Lake-Sumter MPO Area. Thereafter,

additional JPA's will be executed periodically for maintaining continued federal PL, and state FTA match funding.

STATUS OF LOCAL AND REGIONAL PLANNING ACTIVITIES

Census 2000

On May 1, 2002, the Census Bureau released its listing of Urbanized Areas. The two Urbanized Areas within Lake County are Lady Lake and the Leesburg–Eustis. The Lady Lake Urbanized Area consists of a portion of Lake County with a population of approximately 14,207, a portion of Marion County with population of approximately 26,190 and a portion of Sumter County with population of approximately 10,324 for a combined total of 50,721 for the Lady Lake Urban Area. The Marion County portion is currently within Ocala/Marion County MPO Planning Area Boundary. The Leesburg–Eustis Urbanized Area is within Lake County with a total population of 97,497. *The Honorable Governor Jeb Bush approved the apportionment Plan for the Lake-Sumter MPO on December 9, 2003.*

Transportation Coordination Agreement

Prior to October 2004, The Lake-Sumter MPO will have an inter-agency coordination agreement or resolution for Transportation Planning Coordination with the Ocala/Marion County MPO and METROPLAN Orlando. The MPO will also execute the FDOT agreement with the Regional Intergovernmental Coordination and Review (ICAR) agencies serving the metropolitan area, typically the East Central Florida Regional Planning Council (RPC) created under *section 186.504, F.S.* The agreement shall describe the process for coordination of MPO planning and programming activities and how transportation planning and programming activities will be a part of the comprehensive planned development of the metropolitan area. This agreement also defines the process for fulfilling the clearinghouse requirements for federally funded activities. [*Subsection 339.175(9)(a)2., F.S.*]

Central Florida MPO Alliance

In the year 2000 the METROPLAN Orlando and Volusia County MPO worked towards expanding the Alliance by inviting the Brevard County MPO, Lake County Board of County Commissioners (pending formation of the Lake-Sumter MPO). Polk County TPO in 2003 was invited to participate and accepted. This effort was pursued in recognition of the fact that there are many transportation issues that are shared with, and impact, other communities in Central Florida. Thus, the Central Florida MPO Alliance was created as a natural extension of the existing cooperation between the MPO's and Counties involved. This Alliance, which meets on a quarterly basis, has been created to identify regional opportunities and for resolving regional transportation issues. The staffs of the Metropolitan Planning Organization (MPO) and the Florida Department of Transportation (FDOT) conduct the work effort required to support the transportation planning process.

Year 2025 Long Range Transportation Plan

The major portions of the LRTP have been on hold pending resolution of the issues cited in the previous paragraph. Much of the completed *work* related to the LRTP, has been the review of the existing model network as well as reviewing the regional models (Northwest Central Florida and District-Wide) developed by FDOT. Staff has been investigating the feasibility of incorporating one or both of these models into the development of the LRTP. It is expected that development of the LRTP will begin this summer.

Staff completed training on the implementation of the Efficient Transportation Decision-Making (ETDM) process in May 2003. The primary concept behind ETDM is to create linkages between transportation, land use, and the environment by facilitating early involvement in the planning process of regulatory agencies and the public. This involvement will allow for identification of possible 'fatal-flaws' or other issues that could hinder or halt development of a particular transportation project as early in the process as possible. In all, over 20 agencies have agreed to take part in the ETDM process.

Highway Projects

Several roadway studies are in various stages within the MPO planning area. SR 40 has been a topic of discussion for expansion for more than a decade. FDOT continued with Phase I of its Environmental Feasibility Study. The purpose of this Study is to identify the various issues that may arise in the expansion of SR 40. Several government and private agencies as well as local citizens were interviewed as part of the Study. The Study is approximately 43.6 miles from Cone Road in Volusia County to CR 314A in Marion County. The initial phase of the Study will be completed within months. The following summarizes other major projects within the Lake-Sumter MPO area.

- SR 46

An environmental study along the 16.5 miles from US 441 in Lake County to Orange Blvd. in Seminole County.

- SR 50

Design for six-laning from US 27 in Lake County to Pine Hills in Orange County is in progress.

- US 441

The Project Development and Environmental (PD&E) Study for US 441 was completed in the spring of 2003. US 441 is becoming a regionally significant corridor due primarily to the major activity along the corridor from Marion County to Orange County. The study segments is as follows: US 441 from SR 44 to Picciola Road, From Picciola Road to CR 42 in Marion County. The south end of US 441 from Orange County to CR 44B in Lake County is soon to begin the study phase, and other segments of the corridor are under construction or have recently been completed.

- Turnpike Enterprise CR 470 Interchange

The construction of a new CR 470 Interchange began in the Summer of 2003 and will be completed in 2005. The interchange will increase traffic on CR 470 between the Turnpike and US 27 corridor.

- CR 470/CR 48

The Lake County Public Works Department has conducted a Project Development and Environment (PD&E) Study that addresses the proposed roadway improvements to County Road 470 (CR 470) in Lake County, Florida. The project extends from west of Florida's Turnpike east to US 27. This is a distance of approximately 5.3 miles.

The objective of this PD&E Study was to document the environmental and engineering analysis used by Lake County to reach a decision on the type, location and conceptual design of the required improvements to CR 470. The proposed improvements are required to accommodate future traffic demands safely and efficiently while serving the local needs of the community. The proposed improvements consist of widening CR 470 to a four-lane divided roadway throughout the project limits. The driving force behind the expanded roadway is the planned interchange between CR 470 and the Florida Turnpike. The Turnpike Enterprise has performed a PD&E Study for the interchange area and has completed final plans for a full access interchange at CR 470. Construction of this interchange began in the Summer of 2003 and will be completed in 2005. The interchange will increase traffic on CR 470 between the Turnpike and US 27 and is likely to promote development along the corridor.

- Bicycle and Pedestrian Facilities

Public rail trails, multi-use pathways, and on-roads bicycle facilities offer communities a means of safe, convenient transportation while keeping the essential links within a community open to all. Public Works has completed construction of the Lake Minneola Scenic Trail extension along North Hancock Road. The 2.2 mile extension provides a bicycle and pedestrian connection to the new Lake-Sumter Community College Campus located at the Intersection of SR 50 and North Hancock Road. Other examples of on-going Transportation Enhancement Facilities are:

- Lake Minneola Phase II Trail - Design for Phase II from Lake Minneola Phase I to Orange County Trail in Orange County is progress.
- Lake Minneola Phase III & IV Trail -The FDOT has taken the lead for Phase III and Phase IV PD&E for this trail alignment from approximately the city limits of Clermont to the Van Fleet Trail in Sumter County.
- CR 48 – Sidewalk along CR 48, from CR 561 to Fair Street, including construction of a five-foot sidewalk near Astatula Elementary School .

Transportation Safety

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There are various transportation safety related projects within MPO Planning area. The following are samples :

- US 441 - Install signal and construct north and southbound left turn lanes at Lincoln Avenue, and close median opening and remove southbound left turn lane at Renninger's Flea Market entrance
- CR 466@ Rolling Acres Road - Install signal at the Rolling Acres Road intersection.

Public Transportation Coordination

Prior to October 2004, Lake-Sumter MPO will provide planning assistant for Public Transportation Program for the County. In March 2004, Lake-Sumter MPO staff will coordinate the planning effort for the Transit Development Plan/Transportation Disadvantage Service Plan update for the Lake County Board of County Commissioners. A primary purpose of this effort is to develop goals and objectives that will help establish short- and long-term plans for transit system development in the County. These goals and objectives also will maintain consistency with the goals, objectives, and policies developed previously for the Transportation Elements of the Lake County comprehensive Plan.

PRIORITIES FOR FY 2004/05

➤ Completion of MPO Formation and Staffing Process - by October 30, 2004

As stated in a previous section, Governor Jeb Bush designated Lake-Sumter MPO on December 9, 2003. The Lake-Sumter MPO will be fully operational within (6) months. This UPWP addressed the initial Lake-Sumter set-up needs as follows:

1. Completion/adoption of all LSMPO Agreements for the MPO formation.
2. Lake-Sumter MPO Staff hired and functioning (specifically 5 staff for the operation of the LSMPO (including a Staff Director, (2) Transportation Planners, an Administrative Assistant, and a Public Involvement Planner)
3. New Computer network Systems and software for LSMPO - Operational
4. Transportation Library for LSMPO including Reference Books – Completed
5. LSMPO office space, approximately 6,000 square feet - Purchased/Leased (or Agreement completed)
6. LSMPO Web site - Complete and on-line

➤ Two or Three Workshops for LSMPO Board on MPO 3 C's Process- by Oct. 1, 2004

These workshops will provide an overview of the MPO role and process to the newly formed LSMPO Board. The LSMPO staff will also develop an LSMPO Public Involvement Plan for adoption in 2004.

➤ 2025 LRTP and TDP Development

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We anticipate making considerable progress in relation to the LRTP this year. Staff is working with FDOT and the Central Florida GIS users group to develop the base year data (2000). Our MPO, along with Ocala/Marion County MPO, the Volusia and Brevard MPO's are looking to develop both base year and future year data simultaneously in order to utilize the District 5 regional or "Districtwide" model. In addition, we will begin our initial public involvement activities utilizing focus groups and community meetings and presentations.

Lake-Sumter MPO as planning agency will coordinate the planning effort for Transit Development Plan/Transportation Disadvantage Service Plan for the Local Coordinating Board. This effort will be accomplished by October 2004

➤ Transportation Improvement Program

LSMPO staff will be working to develop and adopt the first LSMPO TIP by July 1, 2004.

➤ Implementation of ETDM

The initial implementation of ETDM will focus on input of the 2020 LRTP Cost Feasible projects into the system by July 1, 2004. Once the initial reviews are complete, we will determine the best process for integrating ETDM into the 2025 LRTP update.

WORK PROGRAM

The Lake-Sumter MPO fiscal year 2004-2005 UPWP, covering the fiscal year from July 1, 2004 to June 30, 2005, was developed by the MPO in cooperation with the FDOT and members of the MPO's TCC, CAC, and the MPO staff. This section of the UPWP documents each specific transportation planning task to be undertaken during fiscal year 2004-2005, including the purpose of the task, previous work accomplished with the interim UPWP, proposed methodology, responsible agencies, cost estimates, and proposed funding sources. The UPWP is broken down into seven major categories, some of which are further broken down into individual tasks. A final section contains the appropriate tables, including a task element index, summary of estimated expenditures for the previous UPWP, and a summary of proposed expenditures by responsible and participating agencies and funding sources. The seven major categories of the UPWP are briefly described as follows:

- 1.0 **Administration:** This section includes those tasks necessary to manage and support both the planning staff and the planning process. They include staff management, financial management and payroll activities, technical support from FDOT, partnering activities among all of the agencies involved in the MPO process, capital equipment purchases and replacements, public involvement and information, development of the UPWP and staff budget, development and update of the Transportation Improvement Program (TIP), and the printing and copy costs. The MPO staff provides staff support to over 90 meetings each year. In addition, the MPO staff is responsible for updating the Unified Planning Work Program (UPWP), the Transportation Improvement Program (TIP) and the Priority Projects Lists, the Transit Development Plan (TDP), and Transportation Disadvantage Service Plan. The staff is also responsible for implementing the

MPO's adopted Public Involvement Process and for updating it each year. The MPO staff also works closely with the MPO Board in developing an annual operating budget.

- 2.0 **Data Collection:** This section includes those tasks necessary for the collection and maintenance of transportation data used for analysis and planning purposes by the local governments and used in developing transportation studies. These tasks include collection of traffic count information from FDOT and the Lake Public Works, collection of bicycle and pedestrian crash data provided by Public Works, collection and maintenance of the socio-economic data, and collection and maintenance utilized in the MPO's Geographic Information Systems (GIS) data-base.
- 3.0 **Long Range Transportation Plan Development::** Work in this section involves the onset of the development of a major update to the MPO's Long-Range Transportation Plan, ETDM and all the activities involved with that undertaking. The primary task is the commencement of the LRTP process. Included in this section is the continuation of an effort begun in FY 2003-2004 to calibrate the MPO's transportation model. This is the final phase of a two year effort undertaken by the MPO in cooperation with Lake County and the Florida DOT.
- 4.0 **Short Range Planning:** This section includes development of the Transportation Improvement Program (TIP), annual Enhancement Project process and development of the Unified Planning Work Program (UPWP) for FY 2003-2004. These tasks are required by State and Federal Laws and are undertaken on an annual basis.
- 5.0 **Public Transportation Planning:** This section includes elements which staff support to the planning assistance to CTC, and the support to the Transportation Disadvantaged Local Coordinating Board (TDLCB).
- 6.0 **Public Involvement:** This section will contains two elements the first of which is continued support of the MPO's public participation and outreach efforts. The second element covers the costs associated with printing and distributing MPO reports and publications.
- 7.0 **Special Projects:** Identifies any short-term projects or studies undertaken by the MPO including the coordination of general planning assistance to local Communities.

1.0 *Administration*

This section includes those tasks necessary to manage and support both the planning staff and the planning process. They include staff management, financial management and payroll activities, technical support from FDOT, partnering activities among all of the agencies involved in the MPO process, capital equipment purchases and replacements, public involvement and information, development of the UPWP and staff budget, development and update of the Transportation Improvement Program (TIP), and printing and copy costs. The MPO staff will provides staff support for about 90 meetings each year. In addition, the MPO staff is responsible for updating the Unified Planning Work Program (UPWP), the Transportation Improvement Program (TIP) and the Priority Projects Lists, the Transit Development Plan (TDP), and Transportation Disadvantage Service Plan. The staff is also responsible for implementing the MPO's adopted Public Involvement Process and for updating it each year. The MPO staff also works closely with the MPO Board in developing an annual operating budget.

LAKE-SUMTER MPO FY 2004/2005 UPWP

TASK 1.00

TASK TITLE: ADMINISTRATION

OBJECTIVE:

- To guide and effectively manage the tasks in the Unified Planning Work Program (UPWP) and maintain an effective and efficient continuing, cooperative and comprehensive (3-C) transportation planning process and to meet the needs of the member local governments and all federal and state requirements.

PREVIOUS WORKS:

- Coordinate initial effort for the LSMPO operation from February 2004 and the development of Interim FY 2003-2004 UPWP.

METHODOLOGY:

STAFF SUPPORT

- 1.1 Provide staff support and administration to the MPO and its committees by developing meeting schedules, providing technical assistance, providing minutes and other tasks as directed.
- 1.2 Development of FY 2004/05 Unified Planning Work Program.
- 1.3 Continue participation in the Metropolitan Planning Organization Advisory Council (MPOAC), Central Florida MPO Alliance (CFMPOA), My Region.Org and other Transportation Regional Activities as necessary.
- 1.4 Monitor legislative actions on the federal, state, and local level that affect the transportation system in the Lake-Sumter MPO Planning Area.
- 1.5 Research and propose for Board adoption necessary rules and/or procedures for the day to day operation of an MPO (i.e. personnel, budgeting, audits, etc)
- 1.6 Purchase office equipment as needed .
- 1.7 Other activities as directed by the MPO or its subcommittees.
- 1.8 Timely and accurate completion of progress reports and invoices through the effective management of MPO staff and MPO resources.
- 1.9 Developed all essential documentation for MPO upcoming Annual State Certification.
- 1.10 Update MPO planning boundaries TAZ to include Sumter County Urban Area.
- 1.11 Update apportionment plan to addressed rotation votes for 7 small cities in the

LAKE-SUMTER MPO FY 2004/2005 UPWP

LSMPO area and to address regional planning needs and issues.

- 1.12 Develop Bylaws for MPO and its subcommittees. The intent is to provide procedures and policies for the MPO Board, the MPO Technical Advisory Committee (TAC), and the MPO Citizens Advisory Committee (CAC) for fulfilling the requirements of the Federal Highway Act of 1962, Federal Highway Act of 1974, and Section 339.175, Florida Statutes.

AUDIT

- 1.13 To establish LSMPO Audit Requirement for approved auditor to perform the MPO audit in accordance with the minimum schedule. The audit will meet Federal Management Regulations and Office of Management and Budget Circular A-133 with attachments under the single audit concept.

TRAINING

- 1.14 To provide training opportunities to staff members in various technical areas.

END PRODUCT:

Effective and efficient management of the local 3-C planning process including active participation by public agencies and citizens. All required management documents.

FY 04/05 UPWP (May 2004)

RESPONSIBLE AGENCIES :

Lake-Sumter MPO Staff

FUNDING SOURCES:

FHWA-PL 112	\$ 95,977
FTA-5303	\$ 14,595
FTA-State Match	
TD-State	
Other/Local	\$ 1,824
Total Task Cost	\$112,397

LAKE-SUMTER MPO FY 2004/2005 UPWP

TASK 1.1

TASK TITLE: STATE ASSISTANCE

OBJECTIVE:

PL 112 To provide guidance and technical assistance to the MPO, MPO staff, and various subcommittees as requested or required by FDOT policy.

FTA 5303 To provide guidance and technical assistance to the MPO, staff and various committees as requested or required by FDOT policy and the Joint Participation Agreement for the FTA Section 5303 Grant Application.

PREVIOUS WORKS:

- None This is FDOT MPO Liaison and Central office coordination.

METHODOLOGY:

PL 112

- 1.1.1 Guidance and assistance in administration of planning process within the MPO planning area.
- 1.1.2 Dissemination of information to public and assistance in public involvement program.
- 1.1.3 Technical assistance in development and maintenance of computer modeling programs.
- 1.1.4 Assistance in staff training.
- 1.1.5 Continued provision of department maintained traffic related databases.
- 1.1.6 Other specialized technical assistance as required.

FTA

- 1.1.7 Provision of cash or in-kind service match to support FTA Section 5303. Technical Studies grant activities as detailed in the UPWP.

END PRODUCT:

PL 112 Proper and timely response to management and technical problems and requests.

FTA State match to assist in the timely and successful completion of FTA sponsored activities.

LAKE-SUMTER MPO FY 2004/2005 UPWP

RESPONSIBLE AGENCIES :

FDOT

FUNDING SOURCES:	
*D Funds	\$74,682
FTA-5303	
*FTA-State Match (DS)	\$ 5,744
TD- State	
Other/Local	
Total Task Cost	\$80,426

* Note: Soft match funds

*For fiscal year 2004/2005, the FDOT will soft match the PL112 Funds using toll revenue expenditures as a credit toward the non-Federal matching share. The amount identified above represents the amount of soft match required (both State and local) for the amount of Federal PL112 Funds requested.

State PL Match Calculation:	\$ 338,609	divided by	81.93%	=	413,291	x	18.07%	=	\$74,682
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2.0 *Data Collection*

This section includes those tasks necessary for the collection and maintenance of transportation data used for analysis and planning purposes by the local governments and used in developing transportation studies. These tasks include collection of traffic count information from FDOT and the Lake Public Works, collection of bicycle and pedestrian crash data provided by Public Works, collection and maintenance of the socio-economic data, and collection and maintenance utilized in the MPO's Geographic Information Systems (GIS data-base).

LAKE-SUMTER MPO FY 2004/2005 UPWP

TASK 2.0

TASK TITLE: DATA COLLECTION

OBJECTIVE:

- To monitor changes in traffic related characteristics within the MPO planning boundary. To compare existing characteristics with projections to anticipate planning needs and activities.

PREVIOUS WORKS:

None for LSMPO: The County maintained historical traffic and public transportation related data, such as: traffic counts, accident data, roadway inventories, level of service, financial information, and service area. Maintenance of Road Segment Inventory Database.

METHODOLOGY:

- 2.1 Update the Road Segment Inventory Database (RSID) on a semi-annual basis.
- 2.2 Collection of traffic counts within the planning area. (Counts information from Cities and County).
- 2.3 Assimilation of traffic count report for City, County and State count stations, for distribution to MPO, committees and public.
- 2.4 Work with local law enforcement agencies and engineering departments to develop a system of collection and compilation of accident statistics to identify high hazard intersections and other roadway safety issues. (recurring task) .
- 2.5 Develop system to map high hazard intersections and roadway segments. (recurring task).
- 2.6 Continue participation on the Lake County Community Traffic Safety Team.
- 2.7 Annually review traffic count program to ensure adequate coverage and to eliminate unnecessary or redundant count locations.
- 2.8 To collect required data for Congestion Management System (CMS) and use to developed CMS plan by December 05.

END PRODUCT:

Continuation and refinement of local database of traffic and socioeconomic characteristics. Reports developed from databases as required to monitor changes in system activity. Maintenance of RSID for use by local governments in traffic study reviews. Compilation of Annual Traffic Count Book .

LAKE-SUMTER MPO FY 2004/2005 UPWP

RESPONSIBLE AGENCIES :

- Lake-Sumter MPO Staff
- Lake County Public Works
- Cities Public Works

FUNDING SOURCES:

FHWA-PL 112	\$63,682
FTA-5303	
FTA-State Match	
TD- State	
Other/Local	
Total Task Cost	\$63,682

3.0 *Long Range Transportation Plan Development*

Work in this section involves the onset of the development of a major update to the MPO's Long-Range Transportation Plan, ETDM and all the activities involved with that undertaking. The primary task is the commencement of the LRTP process. Included in this section is the continuation of an effort begun in FY 2003-2004 to calibrate the MPO's transportation model. This is the final phase of a two year effort undertaken by the MPO in cooperation with Lake County and the Florida DOT.

LAKE-SUMTER MPO FY 2004/2005 UPWP

TASK 3.0	TASK TITLE:	LONG RANGE PLANNING
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OBJECTIVE:

Maintain a Long Range Transportation Plan and a computer simulation model (FSUTMS) for forecasting travel patterns. Evaluate alternative transportation modes and systems.

PREVIOUS WORKS:

As an emerging MPO the county is working on revisions of the FSUTMS network. The FDOT District 5 Model also the Continued development of Socio-economic databases for use in GIS applications. Initial development of Year 2000 base year validation. Finalized scope of services for 2025 LRTP have begun.

METHODOLOGY:

YEAR 2025 LONG RANGE TRANSPORTATION PLAN

- 3.1 Continue development of Year 2025 Long Range Transportation Plan Update Develop and implement initial stages of the Public Involvement Program Review and revise the Goals and Objectives. Complete base year (2000) socioeconomic data and to develop Year 2025 socioeconomic data. Review and refine FSUTMS/TRANSCAD network
- 3.2 Incorporate Year 2020 LRTP projects into ETDM process (pending final disposition of EDTM process) and Incorporate Efficient Transportation Decision Making (ETDM) Process into the development of the 2025 LRTP as appropriate.

ON-GOING ACTIVITIES

- 3.3 Continue working with FDOT and Turnpike Enterprise regarding on-going projects including SR 40, SR 46, SR 50, US 27, US 441 and other projects.
- 3.4 Develop annual overview of state and local transportation revenues and expenditures.
- 3.5 Review proposed Developments of Regional Impact to determine impacts on local transportation system; roadway capacity, public transportation services, access, etc.
- 3.6 Develop GIS applications for transportation-related uses. (In-house/Consultant)
- 3.7 Provide technical assistance regarding safety and security planning issues as necessary.

LAKE-SUMTER MPO FY 2004/2005 UPWP

END PRODUCT:

L RTP Adopted 2025 LRTP (December 2005)

 Updated traffic analysis zone data for use in the 2025 Long Range Transportation Plan Update.

 Continued monitoring of growth patterns within LSMPO Area.

Census 2000 Updated MPO Boundary Maps
 Updated MPO Apportionment Plan

On-going Activities Incorporation of ETDM process into planning process.

RESPONSIBLE AGENCIES :

Lake-Sumter MPO Staff

Lake County Cities

Lake and Sumter Counties

FUNDING SOURCES:

FHWA-PL 112	\$48,321
FTA-5303	\$ 4,638
FTA-State Match	
TD- State	
Other/Local	\$ 580
Total Task Cost	\$53,539

LAKE-SUMTER MPO FY 2004/2005 UPWP

TASK 3.100

TASK TITLE: TRANSPORTATION MODELING

OBJECTIVE:

To assist the Brevard MPO, Lake–Sumter MPO, Ocala/Marion County MPO, and Volusia County MPO with the development of the transportation model needed for their 2025 Long Range Transportation Plan Update, and to assist METROPLAN ORLANDO with the basis for their transportation model for their next update.

PREVIOUS WORKS:

Prior to coordinating with the various MPOs to assist with modeling for their 2025 LRTP, the Department prepared a Central Florida Regional Planning Model (CFRPM). This version of the CFRM had a base year of 1999 and a forecast year of 2020.

METHODOLOGY:

Current Work:

Currently the Department is coordinating with the various MPOs to develop a base year 2000 CFRPM. The Department has prepared base year 2000 socioeconomic (SE) data, traffic analysis zone (TAZ) structure, highway network, and transit network. In addition, the Department is in the process of having the script files converted from Tranplan to TransCAD.

After the base year 2000 data has been finalized and the 2000 CFRPM has been validated in TransCAD, the Department will begin working with the MPOs to develop the 2025 CFRPM. METROPLAN ORLANDO will have the opportunity to “cut out” their region from the model, allowing them to have a fully functional TransCAD model to begin their 2030 cycle.

END PRODUCT:

Future Work:

The Department will be developing highway and transit networks for the CFRPM for the following future years; 2010, 2015, 2020, and 2025. For future year 2025 the Department will coordinate with the MPOs to develop a 2025 Needs Plan. The 2025 Needs Plan will be used by the MPOs to prepare a cost feasible 2025 Long Range Transportation Plan. The Department will assist the MPOs in developing three alternatives that will ultimately become the adopted 2025 Cost Feasible Long Range Transportation Plan.

RESPONSIBLE AGENCIES :

LAKE-SUMTER MPO FY 2004/2005 UPWP

FDOT District IV and LSMPO Staff

FUNDING SOURCES:	
FHWA-PL 112	\$ 0.00
FTA-5303	\$ 0.00
FTA-State Match	
State D Funding	\$500,000.00
Other/Local	
Total Task Cost	\$500,000.00

LAKE-SUMTER MPO FY 2004/2005 UPWP

TASK 3.200

TASK TITLE: TRANSPORTATION ETDM/SEC

OBJECTIVE:

To assist the Brevard MPO, Lake–Sumter MPO, Ocala/Marion County MPO, METROPLAN ORLANDO, and Volusia County MPO with the development of the Efficient Transportation Decision Making (ETDM) and Sociocultural Effects (SCE) processes, and to implement these processes with a systematic approach throughout District Five.

PREVIOUS WORKS:

Over the past year, District Five has developed a draft ETDM/SCE process that is now being implemented throughout the District. FDOT has also entered project data for ETDM projects, provided purpose and needs statements, and begun project development coordination for planning screen projects in the Brevard County MPO area and programming screen projects in each of the other MPO areas. District Five staff has worked with each MPO to determine how the SCE process will be implemented and provided a draft test case for SCE to assist the MPOs in their requirements to perform Community Impact Assessment, as required by FHWA. The Department also previously provided financial support to the East Central Florida Regional Planning Council (ECFRPC) to establish a GIS Users Group and web-based data clearinghouse, which will assist the MPO in the data collection for SCE.

METHODOLOGY:

Current Work:

Currently the District is working with each MPO to determine how the projects anticipated for programming in the next year will be introduced to the Environmental Technical Advisory Team (ETAT) for review. The Department is also working with the MPOs and the RPC to establish data collection priorities

END PRODUCT:

Future Work:

The District will continue assisting the MPOs with their ETDM/SCE tasks over the next fiscal year. Once the processes are clearly established, the District will become more focused on the programming screen, with the MPOs taking the lead at the planning screen phase.

RESPONSIBLE AGENCIES :

FDOT District IV

LAKE-SUMTER MPO FY 2004/2005 UPWP

LSMPO Staff

FUNDING SOURCES:	
FHWA-PL 112	\$ 0.00
FTA-5303	\$ 0.00
FTA-State Match	
State D Funding	\$250,000.00
Other/Local	
Total Task Cost	\$250,000.00

4.0 ***Short Range Planning***

This section includes development of the Transportation Improvement Program (TIP), annual Transportation Enhancement Project process and MPO priorities projects for work program development. These tasks are required by State and Federal Laws and are undertaken on an annual basis.

TASK 4.0

TASK TITLE: SHORT RANGE PLANNING

OBJECTIVE:

- To identify and address short term transportation needs. Review development activity to monitor its affect on the local transportation system.

PREVIOUS WORKS:

None for LSMPO: The Lake County Board of County Commissioners developed the Year 2008 Priority Project process last year. The Lake County Board of County Commissioners also reviewed and processed new Enhancement Applications last year

METHODOLOGY:

TRANSPORTATION IMPROVEMENT PLAN DEVELOPMENT

- 4.1 Development of the first LSMPO FY 2004/05 - 2008/09 Transportation Improvement Program.
- 4.2 Develop Year 2009 project priorities for inclusion into TIP. (August 2005)
- 4.3 Review local government comprehensive plans for consistency with new MPO TIP and LRTP

MONITOR TRANSPORTATION SYSTEM IMPACTS

- 4.4 Monitor and review traffic operation needs through collection and analysis of peak hour traffic data (for CTST Safety Study).
- 4.5 Conduct site impact analysis for new development projects as needed.
- 4.6 Advise local governments and boards on decisions which may impact corridors identified for improvement or identified as physically or policy constrained.
- 4.7 Coordinate MPO actions with local government comprehensive plan development efforts to encourage alternative modes of transportation.
- 4.8 Ensure local governments are notified of significant changes in transportation projects.

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ENHANCEMENT PROGRAM

- 4.9 MPO solicit local governments with the Enhancement application process.
- 4.10 Monitor progress of currently programmed Enhancement projects.

ON-GOING ACTIVITIES

- 4.11 Review and update Federal functional classification data for area roadways based on Census 2000 information. (June 2005)
- 4.13 Incorporate potential ITS strategies into review of highway/transit projects.

END PRODUCT:

- Identification of necessary short term improvements to the local transportation system. Approved new TIP for LSMPO.
- Approved Project Priorities for MPO.
- New TEA-21 Enhancement Program applications

RESPONSIBLE AGENCIES :

Lake-Sumter MPO Staff

FUNDING SOURCES:

FHWA-PL 112	\$36,446
FTA-5303	\$ 8,153
FTA-State Match	
TD- State	
Other/Local	\$1,019
Total Task Cost	\$45,618

5.0 *Public Transportation*

This section includes elements of the staff support to the planning assistance to CTC, and the support to the Transportation Disadvantaged Local Coordinating Board (TDLCB).

LAKE-SUMTER MPO FY 2004/2005 UPWP

TASK 5.0 TASK TITLE: PUBLIC TRANSPORTATION PLANNING

OBJECTIVE:

- To ensure the efficient and effective provision of public transportation by providing technical assistance and staff support to the local Community Transportation Coordinator and the TDLCB.
- To coordinate with local governments and CTC to develop and update (where necessary) transportation plans which will maximize mobility for the citizens of Lake-Sumter MPO Area.
- To Coordinate the initial FTA 5307 Recipient designation for the MPO Planning Area.

PREVIOUS WORKS:

None for LSMPO: BCC Completed Transit Development Plan/TDSP in 1998 for Transportation Disadvantaged, and the BCC has been the Functioning Transportation Disadvantaged Local Coordinating Board (TDLCB) and completed coordinated contracts with local providers. Annual review of Community Transportation Coordinator (CTC)

METHODOLOGY:

CTC

- 5.1 Provide technical assistance and staff support to the MPO Transit Planning.
- 5.2 Complete necessary grant applications for Section 5303, 5307 and FDOT Transit Block Grant.
- 5.3 Quarterly review routes and schedules to determine effectiveness.
- 5.4 Complete FY 2003 NTD Report (February 2004)
- 5.5 Collect data for Transit Quality and Level of Service (TQLOS).
- 5.6 Develop TQLOS Report.

TRANSPORTATION DISADVANTAGED

- 5.7 Provide staff support and administration to TDLCB.

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- 5.8 Conduct grants administration including maintenance of quarterly operational reports and financial statements.
- 5.9 Continue to facilitate coordination between the TDLCB and the CTC,
- 5.10 Review CTC's annual report and perform evaluation. (December 2004)
- 5.11 Review of Memorandum of Agreement and approval of fare structure prior to submission to Commission for the Transportation Disadvantaged.
- 5.12 Continued coordination with the Commission for Transportation Disadvantaged.
- 5.13 Conduct review of paratransit fare structure as needed.
- 5.14 To continue to work with TDLCB in their efforts to update the Transit Development Plan (TDP) and the Transportation Disadvantaged Service Plan

END PRODUCT:

- Effective and efficient coordinated public transportation system.
- Completion of CTC review by December 2004.
- Utilization of the detailed TDSP, which functions as a foundation for the development of the Service Plan by the CTC and will be used as a tool for monitoring by the TDLCB
- An active Transportation Disadvantaged Local Coordinating Board (TDLCB).
- An updated Transit Development Plan, to be adopted September, 2002.
- A TIP that includes transit projects and adheres to the public involvement process.
- An accurate and completed FY 2004 – 2005 FTA Section 5303 Grant Application.
- An assessment of the transit level of service to be completed by October 1, 2004.

RESPONSIBLE AGENCIES :

MPO, CTC, Local Governments, FDOT

FUNDING SOURCES:	
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FHWA-PL 112	\$40,871
FTA-5303	\$ 9,979
FTA-State Match	
TD- State	\$20,897
Other/Local	\$ 1,247

LAKE-SUMTER MPO FY 2004/2005 UPWP

Total Task Cost	\$72,993
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6.0 *Public Involvement*

This section contains two elements. The first is continued support of the MPO's public participation and outreach efforts. The second element covers the costs associated with printing and distributing MPO reports and publications.

LAKE-SUMTER MPO FY 2004/2005 UPWP

TASK 6.00

TASK TITLE: PUBLIC INVOLVMENT

OBJECTIVE:

- To provide requested information to the public, government agencies, and elected officials and to increase public awareness of the MPO and its role, and to increase the opportunities for public involvement.
- To increase public participation in the metropolitan transportation planning process especially from those segments of the population that are considered to be traditionally underserved.

PREVIOUS WORKS:

N/A

METHODOLOGY:

- 6.1 Develop and disseminate public information as necessary to inform the public of transportation planning activities. Conduct presentations on transportation related topics to civic and governmental groups as requested.
- 6.2 Provide a clearinghouse for transportation related activities for all levels of government and public involved in improving the local transportation system.
- 6.3 Develop the MPO new Web Page.
- 6.4 Continue to monitor and track all public information requests.
- 6.5 Develop and publish an annual report on MPO activities. (February 2005)
- 6.6 Develop Public Involvement Plan (PIP) as necessary.
- 6.7 Utilization of electronic media (MPO Webpage and the Internet) to promote the MPO's role and improve public awareness of the MPO.
- 6.8 Distribution of meeting notices to the media and routing of monthly press release

END PRODUCT:

- A public involvement process that maximizes outreach to member communities and ensures maximum amount of participation and input from the general public.
- An updated MPO Calendar of Events for 2004-2005 and timely publication of MPO Newsletters.

LAKE-SUMTER MPO FY 2004/2005 UPWP

-
- Active outreach to local communities through presentations and workshops.
 - The timely printing and distribution of MPO/Committee meeting notices, agenda packets, and meeting minutes.

RESPONSIBLE AGENCIES :

Lake-Sumter MPO Staff

FUNDING SOURCES:

FHWA-PL 112	\$15,149
FTA-5303	\$ 3,540
FTA-State Match	
TD- State	
Other/Local	\$ 443
Total Task Cost	\$19,132

7.0 Special Projects

Identifies any short-term projects or studies undertaken by the MPO and coordination, general planning assistance to local Communities.

LAKE-SUMTER MPO FY 2004/2005 UPWP

TASK 7.0

TASK TITLE: SPECIAL PROJECTS

OBJECTIVE:

- Regional Transportation Planning Coordination and Project Coordination

PREVIOUS WORKS:

None for LSMPO: Development of a list of regional transportation goals and objectives.

The BCC held a Transportation Forum last October 2003.

Membership in the Central Florida MPO Alliance.

Development of CFMPOA List of Legislative Priorities.

METHODOLOGY:

- 7.1 To work through the Central Florida MPO Alliance to address issues of regional interest and importance.
- 7.2 To actively participate in the MPOAC and FDOT District V quarterly meetings.
- 7.3 To maintain an ongoing dialogue with neighboring counties and municipalities in the Management Operation Safety and Security in MPO Planning Area (ITS, and CTST activities).
- 7.4 To promote a regional perspective to transportation planning.
- 7.5 To work with METROPLAN Orlando and Ocala/Marion County MPO on the joint planning agreement connecting planning area.
- 7.6 Provide staff support to quarterly meetings of the Central Florida MPO Alliance.
- 7.7 Assist other CFMPOA staff directors with the development of a list of issues critical to Central Florida.
- 7.8 Participate in regional transportation activities with *myregion.org* on the New Regiona Agenda for the seven counties in the area.

END PRODUCT:

A process for coordinating regional transportation planning efforts which results in funded regional transportation projects and minimizes any duplication of planning

LAKE-SUMTER MPO FY 2004/2005 UPWP

activities.

RESPONSIBLE AGENCIES:

LSMPO, Brevard MPO, METROPLAN Orlando, FDOT Ocala/Marion County MPO, and Polk TPO.

FUNDING SOURCES:

FHWA-PL 112	\$38,162
FTA-5303	\$ 5,048
FTA-State Match	
TD- State	
Other/Local	\$ 631
Total Task Cost	\$43,840

Area Planning Studies

Study	Description	Responsible Agency	Completion Date
SR 40 East Environmental Feasibility Study (Phase II)	Focus group-type setting to establish parameters for possible Environmental Impact Statement (EIS) for improvements to East SR 40	FDOT	TBD
East Safety Study within MPO Area	Study to identify high-hazard intersections within MPO areas. Safety study will identify possible solutions to mitigate identified problem locations. Example CR. 42, CR. 466 and Rolling Acres Road, CR. 48	MPO	June-04
South Lake Trail Phase II	Design for South Lake Trail Phase II form City of Minneola Phase I to Orange County Trail in west Orange County.	MPO	July-04
South Lake Trail Phase 3&4	Project Development and Environmental (PD&E) for Trail from Claremont to Van Fleet Trail in Sumter County.	FDOT	June-05
Transit Development/TDSPStudy	Transit Development Plan/Transportation Disadvantage Service Plan for the MPO Planning	MPO	October-04
Year 2025 Long Range Transportation Plan (LRTP)	Update of MPO's LRTP	MPO	December-05

**TABLE I
SCHEDULE OF SELECTED PROJECTS**

UPWP TASK	2004												2005				
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN					
TASK 1.0 PROGRAM ADMINISTRATION																	
1.1 ... 1.8 MPO Staff Support																	
1.9 Audit																	
1.8 Staff Training																	
TASK 2.0 DATA COLLECTION																	
2.1 Update RSID																	
2.2 Collection of count data																	
2.3 Develop Traffic Data Report																	
2.4 Collection/analysis of accident data																	
2.7 Review of traffic count program/CMS																	
TASK 3.0 LONG RANGE PLANNING																	
3.1 Develop 2025 LRTP																	
Refine Goals and Objectives																	
Complete base year data																	
3.3 Complete Apportionment Plan/Maps																	
3.5 Develop MPO and Committee Bylaws																	
3.7 Develop revenue/expenditure report																	
3.8 Review Proposd DRI on Transportation System																	
3.10 Develop Safety Conscious Planning in LRTP																	
3.11 Incorporate 2020 LRTP Projects into EDTM																	
Task 4.0 SHORT RANGE PLANNING																	
4.1 Development of Annual TIP																	
4.2 Develop 2009 Priority Projects																	
4.8 Coordinate with local governments on Com. Plan																	

**TABLE I
SCHEDULE OF SELECTED PROJECTS**

UPWP TASK	2004						2005					
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
4.12 Update Functional Classifications												
TASK 5.0 PUBLIC TRANSPORTATION												
5.1 MPO Transit Planning/LCB												
5.2 FTA Grant Applications												
5.4 Collect TQLOS data												
5.5 Develop TQLOS Report												
5.10..5.14 Coordination of LCB and Review of CTC												
TASK 6.0 PUBLIC INVOLVEMENT												
6.1 Develop and Disseminate Information												
6.2 Develop MPO new web page												
6.5 Develop Annual Report												
6.6 Develop Public Involvement Plan												
TASK 7.0 SPECIAL PROJECTS												
7.1 Regional Transportation Coordination (CFMPOA)												
7.2 MPOAC and FDOT District V Coordination Meeting												
7.3 Community Traffic Safety Team												
7.6 Staff Support for CFMPOA												
7.8 Other Short Range Regional effort												

**FY 2004/05 UNIFIED PLANNING WORK PROGRAM
SUMMARY TABLES**

**TABLE II
AGENCY PARTICIPATION
FY 2004/05 UNIFIED PLANNING WORK PROGRAM**

TASK	ELEMENT	Lake-Sumter		BCC	Other	Total
		MPO	FDOT			
1.0	Admin	\$112,397				\$112,397
1.1	State Assist.		\$80,426			\$80,426
2.0	Data Coll.	\$63,682				\$63,682
3.0	LRP	\$53,539	\$850,000	\$100,000		\$1,003,539
4.0	SRP	\$45,618				\$45,618
5.0	Public Trans.	\$72,993	\$0			\$72,993
6.0	Public Inv.	\$19,132				\$19,132
7.0	Special Proj.	\$43,840	\$0			\$43,840
	TOTAL	\$411,201	\$930,426	\$100,000		\$1,441,626

**TABLE III
FUNDING SOURCES
FY 2004/05 UNIFIED PLANNING WORK PROGRAM**

TASK	ELEMENT	PL 112				FTA Section 5303				TD	FDOT	Total		Grand Total
		Federal		State		Federal		State				Federal	State	
		Federal	State	Federal	State	Federal	State	Local						
1.0	Admin	\$95,977		\$14,595	\$1,824					\$110,572		\$1,824		\$112,397
1.1	State Assist.		\$74,682		\$5,744					\$63,682			\$80,426	\$80,426
2.0	Data Coll.	\$63,682								\$63,682				\$63,682
3.0	LRP	\$48,321		\$4,638	\$580		\$580			\$52,959	\$850,000	\$580		\$1,003,539
4.0	SRP	\$36,446		\$8,153	\$1,019		\$1,019			\$44,599		\$1,019		\$45,618
5.0	Public Trans.	\$40,871		\$9,979	\$1,247		\$1,247		\$20,896	\$50,850		\$1,247		\$72,993
6.0	Public Inv.	\$15,149		\$3,540	\$443		\$443			\$18,689		\$443		\$19,132
7.0	Special Proj.	\$38,162		\$5,048	\$631		\$631			\$43,209		\$631	\$0	\$43,840
	TOTAL	\$338,609	\$74,682	\$45,952	\$5,744	\$5,744	\$5,744	\$0	\$20,896	\$384,561	\$850,000	\$5,744	\$951,322	\$1,441,626

PLEASE NOTE: \$1 DESCREANCIES IN TOTAL AMOUNTS DUE TO FORMULAS ROUNDING IN CELLS.

For fiscal year 2004/05, the FDOT will soft match the PL112 Funds using toll revenue expenditures as a credit toward the non-Federal matching share. The amount identified on this line represents the amount of soft match required (both State and local) for the amount of Federal PL112 funds requested in this UPWP.

LAKE-SUMTER MPO FY 2004/ 2005 UPWP

Table IV
BUDGETED AMOUNT –PRIOR YEAR
FY 2003-2004 UNIFIED PLANNING WORK PROGRAM

INTERIM LAKE -SUMTER MPO FY 2003 2004 UPWP
FUNDING SOURCES SUMMARY TABLE
ENDING JUNE 30, 2004

TASK	ELEMENT	FHWA/PL	FDOT	LOCAL/BCC	Total
1.1.1	Gen. Administration	\$60,000.00			\$60,000.00
1.1.2	Develop TIP & UPWP FY 04/05	\$5,000.00			\$5,000.00
1.1.3	Initial Development PIP	\$5,000.00			\$5,000.00
1.1.4	Initial Transportation Library Set up	\$5,000.00			\$5,000.00
1.1.5	Regional MPO and MPO Alliance	\$3,000.00			\$3,000.00
1.1.6	Monitor Trans. Legislative	\$2,000.00			\$2,000.00
1.1.7	Coordination with Sumter/Ocala MPO	\$2,000.00			\$2,000.00
1.1.8	ETDM/2025 LRTP Update	\$5,000.00	\$100,000.00		\$105,000.00
1.1.9	TDP/TDSP Update	\$13,000.00		\$50,000.00	\$63,000.00
					\$0.00
	TOTAL	\$100,000.00	\$100,000.00	\$50,000.00	\$250,000.00

TABLE V
 TEA-21 PLANNING FACTORS
 AND FY 2004-05 FEDERAL/STATE PLANNING EMPHASIS AREAS

UPWP TASKS	TEA-21 FACTORS										Federal PEAs				State PEAs		
	Economic Vitality	Increase Safety	Increase Accessibility	Protect Environment	Enhance Connectivity	Efficient Operation	Preservation	Safety and Security	Integrated Processes	Management and Operations	Consultation w/ Local Officials	Enhance Technical Capacity	ETDM	Regional Planning	Public Involvement	Transit Quality of Service	
1.0 Administration	X					X		X		X	X		X				
2.0 Data Collection			X		X	X	X		X	X							
3.0 Long Range Planning	X	X	X	X	X	X	X	X	X	X		X	X	X	X		
4.0 Short Range Planning	X	X	X	X	X	X	X	X	X	X			X	X			
5.0 Public Transportation	X	X	X	X	X		X	X						X	X		
6.0 Public Involvement		X	X	X	X	X				X			X	X			
7.0 Special Projects		X	X							X				X			

APPLICATION FOR FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION <i>Application</i> <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction		2. DATE SUBMITTED April 28, 2004	Applicant Identifier FY 2004/05														
		3. DATE RECEIVED BY STATE	State Application Identifier														
1. TYPE OF SUBMISSION <i>Preapplication</i> <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		4. DATE RECEIVED BY AGENCY	Federal Identifier														
		5. APPLICANT INFORMATION Legal Name: Lake-Sumter MPO Address (give city, county, state and zip code): 123 N. Sinclair Ave. Tavares FL 32778		Organizational Unit: Name and telephone of the person to be contacted on matters involving this application (give area code) Noble Olasimbo, AICP 352-253-4983													
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 5 9 - 6 0 0 0 6 9 5		7. TYPE OF APPLICANT: (enter appropriate letter in box) <table border="1" style="float: right; margin-left: 20px;"> <tr> <td style="width: 30px; height: 20px; text-align: center;">N</td> </tr> </table> A. State B. County C. Municipal D. Township E. Interstate F. Intermunicipal G. Special District H. Independent School Dist. I. State Controlled Institution of Higher Learning J. Private University K. Indian Tribe L. Individual M. Profit Organization N. Other (Specify): MPO		N													
N																	
8. TYPE OF APPLICATION <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) <table style="margin-left: 100px;"> <tr> <td style="border: 1px solid black; width: 30px; height: 20px;"></td> <td style="border: 1px solid black; width: 30px; height: 20px;"></td> </tr> </table> A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration E. Other (specify):				9. NAME OF FEDERAL AGENCY: Federal Transit Administration													
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NO. 2 0 - 5 0 5 TITLE: Planning and Technical Studies		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Section 5303 grant to support planning with the MPO's FY 04/05 Unified Planning Work Program															
12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.): Lake County and Sumter County, FL																	
13. PROPOSED PROJECT <table border="1" style="width: 100%;"> <tr> <th style="width: 50%;">Start Date</th> <th style="width: 50%;">Ending Date</th> </tr> <tr> <td style="text-align: center;">01/01 /05</td> <td style="text-align: center;">12/31/05</td> </tr> </table>		Start Date	Ending Date	01/01 /05	12/31/05	14. CONGRESSIONAL DISTRICTS OF: <table border="1" style="width: 100%;"> <tr> <th style="width: 50%;">a. Applicant</th> <th style="width: 50%;">b. Project</th> </tr> <tr> <td style="text-align: center;">3,5,6,8</td> <td style="text-align: center;">3,5,6,8</td> </tr> </table>		a. Applicant	b. Project	3,5,6,8	3,5,6,8						
Start Date	Ending Date																
01/01 /05	12/31/05																
a. Applicant	b. Project																
3,5,6,8	3,5,6,8																
15. ESTIMATED FUNDING: <table border="1" style="width: 100%;"> <tr> <td style="width: 70%;">a. Federal</td> <td style="text-align: right;">45,952 .00</td> </tr> <tr> <td>b. Applicant</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>c. State</td> <td style="text-align: right;">5,744 .00</td> </tr> <tr> <td>d. Local</td> <td style="text-align: right;">5,744 .00</td> </tr> <tr> <td>e. Other</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>f. Program Income</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>g. TOTAL</td> <td style="text-align: right;">57,440.00</td> </tr> </table>		a. Federal	45,952 .00	b. Applicant	.00	c. State	5,744 .00	d. Local	5,744 .00	e. Other	.00	f. Program Income	.00	g. TOTAL	57,440.00	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? a. YES. <input checked="" type="checkbox"/> PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE <u>5/27/03</u> b. NO. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E.O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
a. Federal	45,952 .00																
b. Applicant	.00																
c. State	5,744 .00																
d. Local	5,744 .00																
e. Other	.00																
f. Program Income	.00																
g. TOTAL	57,440.00																
17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes, If "Yes", attach an explanation <input type="checkbox"/> No																	
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED																	
a. Typed Name of Authorized Representative Debbie Stivender		b. Title Lake-Sumter MPO Chairman	c. Telephone 352-343-9850														
d. Signature of Authorized Representative		Date Signed															

**FEDERAL FISCAL YEAR 2004 CERTIFICATIONS AND ASSURANCES FOR
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

(Signature page alternative to providing Certifications and Assurances in TEAM-Web)

Name of Applicant: Lake-Sumter MPO

The Applicant agrees to comply with applicable requirements of Categories 01 - 16. _____
(The Applicant may make this selection in lieu of individual selections below.)

OR

**The Applicant agrees to comply with the applicable requirements of the following
Categories it has selected:**

<u>Category</u>	<u>Description</u>	
01.	Required of Each Applicant	<u> X </u>
02.	Lobbying	<u> X </u>
03.	Private Mass Transportation Companies	_____
04.	Public Hearing	_____
05.	Acquisition of Rolling Stock	_____
06.	Bus Testing	_____
07.	Charter Service Agreement	_____
08.	School Transportation Agreement	_____
09.	Demand Responsive Service	_____
10.	Alcohol Misuse and Prohibited Drug Use	_____
11.	Interest and Other Financing Costs	_____
12.	Intelligent Transportation Systems	_____
13.	Urbanized Area, JARC, and Clean Fuels Programs	_____
14.	Elderly and Persons with Disabilities Program	_____
15.	Nonurbanized Area Formula Program	_____
16.	State Infrastructure Bank Program	_____

(Both sides of this Signature Page must be appropriately completed and signed as indicated.)

FEDERAL FISCAL YEAR 2004 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE
(Required of all Applicants for FTA assistance and all FTA Grantees with an active capital or formula project)

AFFIRMATION OF APPLICANT

Name of Applicant: Lake-Sumter MPO

Name and Relationship of Authorized Representative: Debbie Stivender, Lake-Sumter MPO Chairman

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes, regulations, executive orders, and Federal requirements applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2004.

FTA intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances in Appendix A, should apply, as required, to each project for which the Applicant seeks now, or may later, seek FTA assistance during Federal Fiscal Year 2004.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA, and acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, as implemented by U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with the Urbanized Area Formula Program, 49 U.S.C. 5307, and may apply to any other certification, assurance, or submission made in connection with any other program administered by FTA.

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature _____ Date: April 28, 2004

Name Debbie Stivender, Lake-Sumter MPO Chairman
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Debbie Stivender, Lake-Sumter MPO Chairman

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Signature _____ Date: April 28, 2004

Name Sandy Minkoff
Attorney for Applicant

Each Applicant for FTA financial assistance (except 49 U.S.C. 5312(b) assistance) and each FTA Grantee with an active capital or formula project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

Section 5303
Approved Project Budget for FY 2004/05
(Total Dollars)

Technical Classifications:			
41.11.00	Program Support and Administration	\$	18,244
41.12.00	General Development and Comprehensive Planning		
41.13.00	Long Range Transportation Planning (including Major Investment Studies and EIS)	\$	5,797
41.13.01	System Level	\$	12,473
41.13.02	Project Level		
41.14.00	Short Range Transportation Planning	\$	5,095
41.15.00	Transportation Improvement Program	\$	5,095
41.16.00	Special Projects	\$	6,309
41.16.01	Americans with Disabilities Act (ADA)		
41.16.02	Clean Air Planning		
41.16.06	Financial Planning		
41.16.07	Management Systems		
41.16.08	Livable Communities		
41.17.00	Other Activities	\$	4,426
Total Net Project Cost			\$ 57,440
Accounting Classifications:			
41.20.01	Personnel	\$	42,199
41.20.02	Fringe Benefits	\$	13,155
41.20.03	Travel	\$	1,386
41.20.04	Equipment		
41.20.05	Supplies		
41.20.06	Contractual		
41.20.07	Other	\$	700
41.20.08	Indirect Costs		
Total Net Project Cost			\$ 57,440
Fund Allocations:			
41.30.01	MPO Activities	\$	51,696
41.30.02	Transit Operator Activities		
41.30.03	State and/or Local Agency Activities	\$	5,744
Total Net Project Cost			\$ 57,440
	Federal Share (80%)	\$	45,952
	Local Share (20%)	\$	11,488
<u>Accounting Classification</u>	<u>FPC</u>	<u>Description</u>	<u>Amount</u>
91.37.08.8P-2	02	Technical Studies - Planning	

Section 5303
GMIS Planning Line Codes - FY 2004/05
(FTA Funds Only)

Technical Classifications:			
41.11.00	Program Support and Administration	\$	14,595
41.12.00	General Development and Comprehensive Planning		
41.13.00	Long Range Transportation Planning (including Major Investment Studies and EIS)	\$	4,638
41.13.01	System Level	\$	9,979
41.13.02	Project Level		
41.14.00	Short Range Transportation Planning	\$	4,076
41.15.00	Transportation Improvement Program	\$	4,076
41.16.00	Special Projects	\$	5,048
41.16.01	Americans with Disabilities Act (ADA)		
41.16.02	Clean Air Planning		
41.16.06	Financial Planning		
41.16.07	Management Systems		
41.16.08	Livable Communities		
41.17.00	Other Activities	\$	3,540
Total FTA Funds		\$	45,951
Accounting Classifications:			
41.20.01	Personnel	\$	33,759
41.20.02	Fringe Benefits	\$	10,524
41.20.03	Travel	\$	1,109
41.20.04	Equipment		
41.20.05	Supplies		
41.20.06	Contractual		
41.20.07	Other	\$	560
41.20.08	Indirect Costs		
Total FTA Funds		\$	45,952
Fund Allocations:			
41.30.01	MPO Activities	\$	51,696
41.30.02	Transit Operator Activities		
41.30.03	State and/or Local Agency Activities	\$	5,744
Total Net Project Cost		\$	57,440
Total FTA Funds		\$	45,952