



**Sumter County Transportation Disadvantaged Coordinating Board
Minutes – September 13, 2011
Sumter County Government Office, Room 142
910 North Main Street, Bushnell, FL**

Members Present

Commissioner Don Burgess
Carlina Lindo
Shannon Heathcock
Donna Mitchell
Jo Santiago
Judith Stauffer
Bonnie Cowie
Mildred Haygood
Everett Kelly
Karen Nolte
Vivian Baker
Richard Cole

Representing

Lake~Sumter MPO
Children at Risk
Private for Profit Transportation Industry
FL Agency for Health Care Administration
FDOT, D5
Department of Children & Families
Citizen Advocate/User of the System
Person Over 60 Representing the Elderly
Medical Community
Person with a Disability/Representing Disabled
FL Division of Vocational Rehabilitation/Dept. of Education
Citizen Advocate

Members Absent

George Popovich, Vice-Chair
Linda Winchester
Fred Harrop
Gloria Sanders

Representing

FL Department of Elder Affairs Representative
Sumter County School Board
Veterans Service Office Representing Veterans
FL Association CAA/Economically Disadvantaged

Staff Present

Michael Woods	Lake~Sumter MPO
Nancy Valenzano	Lake~Sumter MPO
Debbie Nelson	Administrative Coordinator, Div. of Community Services
Dave Levesque	Transit Manager, Sumter County Transit
Deb Barsell	Community Services Director

Others Present

Catherine Paulsen	Sumter County Citizen, SCT Rider
-------------------	----------------------------------

INTRODUCTION OF NEW MEMBERS

Chairman Burgess welcomed new members Richard Cole and Vivian Baker.

CALL TO ORDER

The meeting of the Sumter County Transportation Disadvantaged Coordinating Board (TDCB) was called to order at 2:00 p.m. by Chairman Burgess. Staff announced that the meeting was properly noticed. The roll was called, at which time it was noted that a quorum was present.

AGENDA UPDATE – None

ACTION ITEMS

- A. Approval of the TDCB minutes May 10, 2011

On a motion by Mildred Haygood; seconded by Everett Kelly and carried unanimously by a 12-0 vote, the Board approved the minutes as presented.

- B. Annual Review/Approval of Coordinating Board Bylaws

Michael Woods reported staff has worked with the MPO Attorney to perform the annual review and update of the bylaws. Mr. Woods presented the revised bylaws to the Board. Ms. Stauffer requested the reference to the Department of Children & Family Services be revised to Department of Children & Families.

On a motion by Richard Cole; seconded by Everett Kelly and carried unanimously by a 12-0 vote, the Board approved the Sumter County TDCB Bylaws with the correction to Department of Children & Families.

- C. Review/Approval of CTC FY 2010/11 Annual Operating Report

David Levesque provided a review of the Annual Operating Report and asked for comments and questions.

After a brief discussion, motion was made by Everett Kelly; seconded by Karen Nolte and carried unanimously by a vote of 12-0, the Board approved the CTC FY 2010/11 Annual Operating Report as presented.

DISCUSSION ITEMS –

- A. Annual Training Concerning Sunshine & Ethics Law

Erin Hartigan provided a presentation on Sunshine Law, Ethics and Disclosure and Social Networking. Ms. Hartigan reviewed the statutes pertaining to the TDCB and the three Sunshine Law requirements. Further training was given on Ethics and Disclosure, Conflicts of Interest, Public Records Law and Social Networking.

- B. Annual Actual Budget Expenditures

Michael Woods presented the 2011 Actual Budget Expenditures Report to the Board. Planning Agencies are required to report actual expenditures of transportation disadvantaged funds to the Commission on an annual basis. The form is due to the CTD by September 15th.

- C. FY 2011/12 Trip & Equipment Grant Agreement Update

Mr. Levesque provided an update on the grant agreement between Sumter County CTC and the Florida Commission for the Transportation Disadvantaged. The grant funds are utilized to pay for transportation for Sumter County citizens who are eligible for transportation disadvantaged.

- D. Update on Privatization of Sumter County Transit
Michael Woods introduced Norman Whitaker, General Manager Ride Right Inc. Mr. Whitaker stated he is looking forward to working with Sumter County Transit. To date everything is progressing well. Ride Right has leased property at 1525 Industrial Drive in Wildwood. They are working to get the phones and IT set up. Ride Right staff is looking forward to working with Sumter County and making the transition a success.
- E. Review of CTC Evaluation Status Report
Mr. Woods reported the status report is a follow up to the CTC evaluation and recommendations performed in May.
- F. Compliance Monitoring Report
Mr. Woods reported the CTD is responsible for the Compliance Monitoring Report. An independent consultant was hired to monitor all the CTCs in the State of Florida. This report is provided for review. He added Sumter County CTC has done a great job.
- G. CTD Annual Conference & Workshop
Mr. Woods shared that CTC staff and MPO staff attended the CTD annual conference. A brief update on Medicaid Reform was given by staff. Mr. Levesque added Medicaid transportation will still exist whether it is thru the CTD or Brokers. He added there will be changes to how the Annual Operating Report is submitted, it may be quarterly instead.

PUBLIC COMMENTS None

BOARD MEMBER COMMENTS/REPORTS –None

STAFF REPORTS

- A. Lake~Sumter MPO Staff - Michael Woods gave brief legislative update and stated the 4th quarter planning grant report is included in the agenda packet. There were no Ombudsman calls for Sumter County.
- B. CTC Monthly Report – David Levesque shared SCT driver Tonya Mullin was awarded the Driver of the Year Award at the conference. Chairman Burgess commented it is nice to hear stories of this nature and requested she be honored at a BOCC meeting. Mr. Levesque shared both he and Debbie Nelson sat for the CCTM exam and successfully completed it in all five categories. They were both awarded the National CCTM certification. Mr. Levesque reviewed the monthly report. Ms. Baker asked for clarification on how many riders were included in the category employment under *Trip Purpose*. Mr. Levesque responded he would follow up with her question.
- C. Ride Right –Norman Whitaker shared he had nothing further to add but would be happy to stay after the meeting and answer any questions.
- D. FDOT- Jo Santiago reported FDOT annually solicits for grants. They will host a training for 5310 Grant Applicants. The training is scheduled to take place on October 13th, from 9 am to Noon at the FDOT Orlando office.

ADJOURNMENT - There being no further business to discuss the meeting adjourned at 3:00 p.m.

Commissioner Don Burgess, Chairman