



**Lake County Transportation Disadvantaged Coordinating Board
Minutes March 12, 2018
Lake~Sumter MPO
225 W. Guava Street, Suite 217, Lady Lake, Florida**

Members Present

Leslie Campione, Chairman
Leshia Buchbinder, Vice Chair
Bebe Chudeusz
Steve Homan
Millie Chervoni
Tamyika Young
Darren Armstrong
Danielle Delgado
Gustavo Henriquez
Mark Godinez
Jim Lowe
Linda Diaz
Colleen Kollmann

Representing

Lake~Sumter MPO
Children at Risk
Citizen Advocate
FL Department of Elder Affairs
Florida Agency for Healthcare Administration
Florida Agency for Healthcare Administration
Medical Community
Vocational Rehabilitation/Dept. of Education
Regional Workforce Development Board
Veterans Service Office Representing Veterans
FL Association CAA/Economically Disadvantaged
Person over 60, Representing Elderly
Person with a Disability/Representing Disabled

Members Absent

Scott Pfender
Sheri Peterson
Jo Santiago

Representing

Public Education/Lake County Schools
Dept. of Children & Families
FDOT

Staff Present

Nancy Valenzano
Francis Franco
Michael Woods
Amy Bradford
Jill Brown
Brandon Bradford

Representing

Lake~Sumter MPO
Lake~Sumter MPO
Lake~Sumter MPO
Lake County Transit Division
Lake County Transit Division
McDonald Transit

CALL TO ORDER

The meeting of the Lake County Transportation Disadvantaged Coordinating Board (TDCB) was called to order at 2:07 p.m. by Vice-Chair Leshia Buchbinder. Staff announced that the meeting was properly noticed, the roll was called, at which time it was noted that a quorum was present.

AGENDA UPDATE – Nancy Valenzano provided explanation on the following items that were not included in the agenda packet:

- Legislative update from the MPOAC
- Mobility Enhancement Grant Application for Review and Approval

OPPORTUNITY FOR PUBLIC COMMENT (on agenda items or general comments) –
No comments.

PRESENTATIONS

A. Annual Training / Sunshine & Ethics Law

Diana Johnson, MPO Attorney, presented the annual training on Florida's Sunshine Law & Ethics. Requirements, Public Records, Code of Ethics: Gifts, and Voting Conflicts were reviewed.

B. Update of the Public Engagement Documentation: Public Involvement, Limited English Proficiency, Title VI Plans and the Disadvantaged Business Enterprise Plan

Alex Trauger, Transportation Planner, HDR presented the draft plan for review. He shared the MPO Board opened the 45 day public hearing period on February 28 and final approval is scheduled for the Governing Board meeting April 25.

ACTION ITEM

A. Approval of December 11, 2017 Minutes

On a motion by Lesha Buchbinder, seconded by Jim Lowe and carried unanimously by a 12-0 vote, the Board approved the December 11, 2017 minutes as presented.

B. Annual Review and Approval of Lake County TDCB Bylaws

Chairman Campione stated in accordance with the Florida Commission for the Transportation Disadvantaged's most recent Coordinating Board and Planning Agency Operating Guidelines, the Bylaws have been reviewed by the MPO Attorney and the Bylaws Subcommittee. The recommended revision is shown in tracking.

On a motion by Colleen Kollmann, seconded by Gustavo Henriquez and carried unanimously by a 12-0 vote, the Board approved the annual review of the Bylaws with the recommended revision.

C. Approval of Eligibility Application

Amy Bradford reported the Florida CTD contracted with Thomas Howell Ferguson, P.A. to complete Quality Assurance Reviews of CTCs. As a result of the review it was suggested Lake County CTC update their Eligibility Application to include the eligibility criteria the rider is being approved for.

On a motion by Lesha Buchbinder, seconded by Mark Godinez and carried unanimously by a 12-0 vote, the Board approved the Eligibility Application as presented.

D. Mobility Enhancement Grant Application Review and Approval

Jill Brown provided update on the Mobility Enhancement Grant Application and stated the deadline is March 30, 2018. The grant requires 10% match, passenger fares will be used for the match with no additional use of county funds. The new service plans include service to and from bus stops; new areas not served by fixed route; weekday after hour service; and trips provided by Lyft. Ms. Brown reviewed the draft application and stated it will be on the March 27, 2018 BCC Agenda for approval.

On a motion by James Lowe, seconded by Colleen Kollmann and carried unanimously by a 12-0 vote, the Board approved the Mobility Enhancement Grant Application as presented.

DISCUSSION ITEMS

- A. Community Transportation Coordinator Designation
Nancy Valenzano shared the Commission for the Transportation Disadvantaged (CTD) approved Lake County Board of County Commissioners to remain the Community Transportation Coordinator (CTC) for Lake County at the February 13, 2018 Business Meeting. She added the CTD will forward the new Memorandum of Agreement to the CTC and the agreement will begin July 1, 2018. Ms. Valenzano shared the next five year Transportation Disadvantaged Service Plan is due 120 calendar days from July 1, 2018 and that MPO and transit staff have begun the process of updating the document.
- B. Lake County ADA Advisory Committee
Amy Bradford provided update on the Travel Training Program and Certification.

INFORMATION ITEMS

- A. Legislative Update
Nancy Valenzano provided an update on the Florida CTD Legislative Day held February 14th at the courtyard of the Capitol. She added there were over 700 in attendance with speakers from CTD, Florida Public Transportation Association, and the Florida Developmental Disabilities Council. Michael Woods provided an update on other transportation issues being monitored by the MPO and reviewed the MPOAC Legislative handout.
- B. 2017 Annual Performance Report
Nancy Valenzano shared the report is for board member information and the full report can be reviewed online www.fdot.gov/ctd/perfomdirectory.htm. Chapter 427 charges the Florida Commission for the Transportation Disadvantaged to submit an annual report to the Governor, the President of the Senate, and the Speaker of the House of Representatives by January 1 of each year. The report consists of the individual county and statewide program achievements throughout last reporting year (July 2016-June 2017).

REPORTS

- A. Florida Commission for the Transportation Disadvantaged
Kyle Mills provided an update on the Mobility Enhancement Grant application and the deadline for submittal and the FY 18/19 funding amounts for the Trip & Equipment Grant and the Planning Grant for Lake County.
- B. FDOT - None
- C. Lake County CTC
Amy Bradford reviewed the reports that were included in the agenda packet.

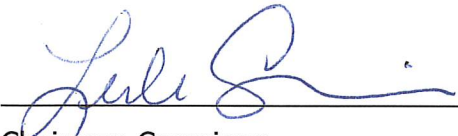
D. Lake~Sumter MPO

Nancy Valenzano stated the Planning Grant Progress Report for the 2nd quarter is included in the agenda packet. Michael Woods provided update on the FDOT Construction report and shared it will be included as part of the agenda packet in the future.

BOARD MEMBER COMMENTS – Chairman Campione commented she likes the annual joint meeting and thanked transit staff for providing needed services.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 3:20 p.m.



Chairman Campione

June 11, 2018

Date