



LAKE COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD
Commissioner Leslie Campione, Chair

AGENDA

Monday - March 11, 2019
Regular Meeting, 2 p.m.

Lake~Sumter MPO
225 W. Guava Street, Suite 217, Lady Lake, FL
Phone (352) 315-0170

CALL TO ORDER, PROPER NOTICING OF MEETING AND ROLL CALL OF MEMBERS
Lake County TDCB Chair, Commissioner Leslie Campione

AGENDA UPDATE

OPPORTUNITY FOR PUBLIC COMMENT *(on agenda items or general comments)*

PRESENTATIONS

A. Annual Training / Sunshine & Ethics Law Diana Johnson, MPO Attorney

ACTION ITEMS – LAKE COUNTY

- A. Approval of December 3, 2018 Minutes
[Lake County TDCB December 3, 2018 Minutes](#)
- B. Annual Review and Approval of Lake County TDCB Bylaws
In accordance with the Florida Commission for the Transportation Disadvantaged's most recent Coordinating Board and Planning Agency Operating Guidelines, the Bylaws have been reviewed by the MPO Attorney and the Bylaws Subcommittee. The recommended revision is shown in tracking.
Staff recommends approval of the Lake County TDCB Bylaws as presented.
[Lake County TDCB Bylaws](#)
- C. Annual Review and Approval of Lake County TDCB Grievance Procedures
The TDCB is required to annually review, update if necessary, and adopt the Grievance Procedures in accordance with the Commission's most recent Coordinating Board and Planning Agency Operating Guidelines. The Grievance Procedures have been reviewed by the MPO Attorney, the Grievance Subcommittee and staff. The MPO Attorney recommends no revisions or updates at this time.

*Approval of the Grievance Procedures is requested of the TDCB.
[Lake County TDCB Grievance Procedures](#)*

C. Community Transportation Coordinator Annual Evaluation and Subcommittee– Lake County

The Transportation Disadvantaged Coordinating Board is tasked with annually reviewing the Community Transportation Coordinator (CTC) and evaluating the operations and the performance of the CTC. MPO staff is tasked with providing support to the CTC Evaluation Subcommittee in conducting the evaluation.

The CTC Annual Evaluation Subcommittee consists of:

1. Chairman Campione, Lake County Board of County Commissioners
2. Jo Santiago, FDOT Transit Representative
3. Bebe Chuduesz, Citizen Advocate
4. Lesha Buchbinder, Representative Children at Risk

The CTC evaluation includes:

1. information from the latest Annual Operating Report (FY 2017/18),
2. the monitoring of contractors,
3. surveying of riders, contractors, and purchasing agencies
4. on-site observations of the system,
5. review of rider applications and
6. review of driver files.

*Rider Survey: [Rider Survey 2019](#)
[CTC Evaluation Workbook](#)*

DISCUSSION ITEMS – LAKE COUNTY

A. LakeXpress introducing mobile ticketing



RELEASE DATE: March 4, 2019

TAVARES — Lake County Transit is offering a new service to allow riders to purchase fares via a mobile phone app. As part of Lake County’s commitment to providing a better customer experience, the new service will give customers a cashless fare payment choice along with allowing riders to purchase and activate LakeXpress passes before boarding, using their smartphones.

This simple system for mobile payments will increase accessibility for the estimated 75 percent of LakeXpress customers who own a smartphone. LakeXpress hopes to attract and engage with new customers who might not ordinarily choose public transit as a means of mobility.

“We believe the app provides another great option for cashless travel on LakeXpress, and it will seamlessly integrate into the lifestyle of current and potential new customers,” said Jill Brown, Transit Operations Supervisor.

LakeXpress operates from 6 a.m. to 8 p.m. Monday through Friday. Fares for LakeXpress are \$1 for all trips. Half-fares are available for riders 60 years or older, veterans and individuals with disabilities (buses are equipped with lifts).

Free fares are available for students with a valid school photo ID and children younger than 5 who are accompanied by a fare-paying chaperone.

A link to the app is available on <https://ridelakexpress.com/help/apps>. For more information about LakeXpress, call 352-742-1940 or visit www.ridelakexpress.com.

B. Legislative Update

Staff will provide a legislative update pertaining to Transportation Disadvantaged and other transportation issues being monitored by the MPO.

[SB
68/Book](#)

SB 68 Transportation Disadvantaged

SB 68/Senator Book would require community transportation coordinators to increase consideration of cross-county mobility for the transportation disadvantaged.

Senate referrals: Infrastructure and Security; Appropriations Subcommittee on Transportation, Tourism, and Economic Development; Appropriations

2018 - 2019 CTD Scheduled Events

Date	Time	Event	Location	Dial-In Number & Conference Code	Meeting Documents
3-19-2019	TBA	Business Meeting	Tallahassee, FL		
<u>Save the Date</u> 3-20-2019	9 AM - 3 PM	TD Day	Capitol Courtyard Tallahassee, FL		
6-5-2019	TBA	Business Meeting	Tallahassee, FL		
9-17-2019	TBA	Business Meeting	Omni Champions Gate Orlando, FL		
9-15-2019 9-18-2019	TBA	FPTA-CTD Training Workshop	Omni Champions Gate 1500 Masters Blvd Orlando, FL		
12-2019	TBA	Business Meeting	Tallahassee, FL		

B. 2018 CTD Annual Performance Report

Chapter 427 charges the Florida Commission for the Transportation Disadvantaged to submit an annual report to the Governor, the President of the Senate, and the Speaker of the House of Representatives by January 1 of each year. The entire 2018 report is available for review online at [2018 CTD Annual Performance Report](#). The report consists of the individual county and statewide program achievements throughout last reporting year (July 2017-June 2018).

BOARD MEMBER COMMENTS – LAKE COUNTY

REPORTS

- A. Florida CTD – Kyle Mills
- B. FDOT – Jo Santiago
- C. Lake County CTC –Amy Bradford [Lake TDCB Reports 3-11-19 Meeting](#)
- D. McDonald Transit – Lake County Connection – Rickey Mack
- E. Lake~Sumter MPO – Mike Woods [Lake County LPAS 2Qtr Progress Report Executed](#)

ADJOURNMENT – LAKE COUNTY

Next Meeting: Monday, June 10, 2019 @ 2 p.m., Lake~Sumter MPO, Lady Lake, FL

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Lake~Sumter Metropolitan Planning Organization with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact the Lake~Sumter MPO, (352) 315-0170 at least 48 hours in advance of the meeting.