



## **AGENDA**

### **LAKE COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

**Monday, September 10, 2018 - 2 p.m.**

(Immediately Following the 2 p.m. Transportation Disadvantaged Annual Public Hearing)

**Lake~Sumter MPO, 225 W. Guava Street, Suite 217, Lady Lake, FL**

#### **CALL REGULAR MEETING TO ORDER**

Proper Noticing, Roll-Call, Determination of Quorum

#### **I. AGENDA UPDATE**

#### **II. OPPORTUNITY FOR PUBLIC COMMENT (on agenda items or general comments)**

#### **III ACTION ITEMS**

##### **A. Approval of June 11, 2018 Meeting Minutes (pages 5-7)**

*Motion to approve the June 11, 2018 TDCB meeting minutes.*

##### **B. Annual Appointment of Grievance Subcommittee Members (pages 8-13)**

*Per the Grievance Procedures, the Grievance Subcommittee shall consist of five voting members annually appointed by the board.*

*Current members include:*

- 1. Chairman Campione,*
- 2. Danielle Delgado,*
- 3. Colleen Kollman*
- 4. Lesha Buchbinder*
- 5. Bebe Chudeusz.*

*The Grievance Subcommittee meets as needed. TDCB members are requested to consider volunteering for appointment to the subcommittee.*

*Motion to appoint the current Grievance Subcommittee members.*

##### **C. Annual Appointment of the Bylaws Subcommittee Members (pages 14-19)**

*Per the TDCB Bylaws, the Bylaws subcommittee shall consist of at least 2 voting members and is appointed annually by the Board.*

*Current members include:*

- 1. Chairman Campione*
- 2. Lesha Buchbinder*

*The Bylaws Subcommittee meets annually to review required updates to the TDCB Bylaws. TDCB members are requested to consider volunteering for appointment to the subcommittee. Motion to appoint the Bylaws Subcommittee members.*

**D. Review and Approval of Coordination Agreement Application request from Attain, Inc. (Pages 20-21)**

*Attain, Inc. is an Orlando based company that provides residential services, adult day training/ meaningful day services and intensive educational services for individuals with autism and similar intellectual disabilities as well as persons with disabilities in Orange and Seminole Counties.*

*Attain is now operating six residential (group) homes within Lake County. Each group is licensed by the Agency for Persons with Disabilities (APD) and they will provide all transportation services for approximately 36 of their residents.*

*APD and FDOT is suggesting that Attain come under contract with the CTC.*

*Motion to approve the Coordination Agreement with Attain, Inc.*

**E. Review of Lake County CTC FY 2017/18 Annual Operations Report (pages 22-38)**

*CTC staff will present the Lake County CTC FY 2017/18 Annual Operations Report (AOR). The Florida Commission for the Transportation Disadvantaged (CTD) requires this report be submitted by September 15 of each year. The CTD uses these forms to gather information in order: (1) to accurately reflect each CTC's operating data, (2) to provide a statewide operational profile of the Florida Coordinated Transportation System, and (3) to evaluate certain performance aspects of the coordinated systems individually and as a whole. The CTD also uses data collected in this report to substantiate the need to seek additional funds. The Lake County CTC must support all information submitted in this report with documentation substantiating the data's compliance with the state requirements. TDCB review is required.*

*Motion to Accept the Lake County CTC FY 2017/18 AOR.*

**IV. DISCUSSION ITEMS**

**A. Lake County Transportation Disadvantaged Service Plan – 2018 Major Update, (Pages39-64)  
*Ann Joslin and Robert Gregg, CUTR*  
Transportation Disadvantaged Service Plan**

*The Transportation Disadvantaged Service Plan (TDSP) reflects Lake County's commitment to maintain and improve transportation services for the transportation disadvantaged and to serve as a strategic framework for the future. The TDSP is implemented by the CTC and TDCB. The TDSP is updated annually with a major update produced every five years. Completion of a TDSP is a requirement for receiving certain public transportation funds. The TDSP lays out a strategy for meeting these requirements through development, service, and quality assurance components. The TDSP is required by the State of Florida Commission for the Transportation Disadvantaged (CTD) and approved by the Local Coordinating Board (LCB).*

*The Lake ~ Sumter MPO has engaged the services of the Center for Urban Transportation Research at the University of South Florida to work cooperatively with the TDCB, members*

*of the general public, and the staff of the MPO and Lake County Transit to prepare the TDSP Major Update for the period FY 2018/19 – FY 2022/23.*

Attachments: Includes the TDCB's adopted goals and objectives to be used to facilitate a discussion about current conditions and strategic initiatives moving forward. Base data prepared to date is also included (socio-economic profiles, TD demand estimates, and a peer and trend analysis).

B. Central Florida Mobility Week 2017 (page 65-72)

*Transit Staff, MPO Staff, Jo Santiago, FDOT Transit Project Coordinator:*

*Central Florida Mobility Week from October 27 – November 3, 2018.*

*Mobility Week, successfully launched in 2016, is an annual collection of outreach events intended to bring attention to safe multimodal transportation choices. During Mobility Week, cities, counties, and transportation partner agencies host events to promote [transportation choices](#), highlight transportation achievements, and roll out new initiatives or policies. [Click here](#) to find out more about the events and activities from the last two years*

**V. REPORTS**

A. FDOT - Jo Santiago

B. McDonald Transit – Rickey Mack

C. Lake County CTC – David Hope (pages 73-83)

D. Lake~Sumter MPO – Michael Woods (pages 84-85)

**VI. BOARD MEMBER COMMENTS**

**VII. ADJOURNMENT**

**VIII. NEXT MEETING:** Monday, December 3, 2018 @ 2:00 p.m., Lake~Sumter MPO

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Lake~Sumter Metropolitan Planning Organization with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Lake~Sumter MPO, (352) 315-0170, at least 48 hours in advance of the scheduled meeting.