



SUMTER COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD
Commissioner Don Burgess, Chair

LAKE COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD
Commissioner Leslie Campione, Chair

AGENDA

Monday - March 12, 2018
Regular Meeting, 2 p.m.

Lake ~ Sumter MPO
225 W. Guava Street, Suite 211, Lady Lake, FL
Phone (352) 315-0170

CALL TO ORDER, PROPER NOTICING OF MEETING AND ROLL CALL OF MEMBERS
Sumter County TDCB Chair, Commissioner Don Burgess

CALL TO ORDER, PROPER NOTICING OF MEETING AND ROLL CALL OF MEMBERS
Lake County TDCB Chair, Commissioner Leslie Campione

AGENDA UPDATE

OPPORTUNITY FOR PUBLIC COMMENT *(on agenda items or general comments)*

PRESENTATIONS

- A. Annual Training / Sunshine & Ethics Law Diana Johnson, MPO Attorney
- B. Update of the Public Engagement Documentation: Public Involvement, Limited English Proficiency, Title VI Plans and the Disadvantaged Business Enterprise Plan

ACTION ITEMS – SUMTER COUNTY

- A. Approval of December 12, 2017 Minutes (pages 4-7)
- B. Annual Review and Approval of Sumter County TDCB Bylaws (pages 8-12)
In accordance with the Florida Commission for the Transportation Disadvantaged's most recent Coordinating Board and Planning Agency Operating Guidelines, the Bylaws have been reviewed by the MPO Attorney and the Bylaws Subcommittee. There were no recommended revisions. Staff recommends approval of the Sumter County TDCB Bylaws.

- C. Approval of Sumter County Transportation Disadvantaged Service Plan Amendment (pages 13-127)
The Transportation Disadvantaged Service Plan (TDSP) is amended to include the updated Sumter County System Safety Program Plan (SSPP) approved by the Sumter County Board of County Commissioners on December 12, 2017. The SSPP is included in the TDSP as Appendix D. Roll Call Vote

ACTION ITEMS – LAKE COUNTY

- A. Approval of December 11, 2017 Minutes (pages 128-131)
- B. Annual Review and Approval of Lake County TDCB Bylaws (pages 132-136)
In accordance with the Florida Commission for the Transportation Disadvantaged's most recent Coordinating Board and Planning Agency Operating Guidelines, the Bylaws have been reviewed by the MPO Attorney and the Bylaws Subcommittee. The recommended revision is shown in tracking. Staff recommends approval of the Lake County TDCB Bylaws as presented.
- C. Approval of Eligibility Application (pages 137-150)
The Commission for the Transportation Disadvantaged contracted with Thomas Howell Ferguson P.A. to complete Quality Assurance Reviews of the Community Transportation Coordinators (CTC). The reviews are conducted to ensure accountability of the transportation disadvantaged trust funds. The Lake County CTC review was conducted on February 15-16, 2018. As a result of the review it was suggested Lake County CTC update their Eligibility Application to include the eligibility criteria the rider is being approved for. The auditor also suggested the CTC should review Bay County's Eligibility Application which includes both the ADA and TD programs. Staff requests approval of the revised TD Eligibility Application.

DISCUSSION ITEMS – SUMTER COUNTY

- A. Community Transportation Coordinator Designation – Sumter County (page 151)
The Commission for the Transportation Disadvantaged approved Sumter County Board of County Commissioners to remain the Community Transportation Coordinator for Sumter County at the February 13, 2018 Business Meeting. Staff will provide an update.

DISCUSSION ITEMS – LAKE COUNTY

- A. Community Transportation Coordinator Designation – Lake County (page 152)
The Commission for the Transportation Disadvantaged approved Lake County Board of County Commissioners to remain the Community Transportation Coordinator for Lake County at the February 13, 2018 Business Meeting. Staff will provide an update.
- B. Lake County ADA Advisory Committee
Travel Training will be conducted in March/April 2018 for Grey Middle School and Tavares Middle School. Staff continues to work towards acquiring their Travel Training Program Certification. It is anticipated this should be completed by the end of 2018.

INFORMATIONAL ITEMS

- A. Legislative Update (page 153)
Staff will provide a legislative update pertaining to Transportation Disadvantaged and other transportation issues being monitored by the MPO.

- B. 2017 Annual Performance Report (pages 154-166)
Chapter 427 charges the Florida Commission for the Transportation Disadvantaged to submit an annual report to the Governor, the President of the Senate, and the Speaker of the House of Representatives by January 1 of each year. The entire 2017 report is available for review online at www.fdot.gov/ctd/perfomdirectory.htm. The report consists of the individual county and statewide program achievements throughout last reporting year (July 2016-June 2017).

BOARD MEMBER COMMENTS – SUMTER COUNTY

BOARD MEMBER COMMENTS – LAKE COUNTY

REPORTS

- A. Florida CTD – Kyle Mills (pages 167-183)
- B. FDOT - Carlos Colon
- C. Sumter County CTC – Jackey Jackson (pages 184-186)
Lake County CTC –Amy Bradford (pages 187-197)
- D. Ride Right – Sumter County Transit– Mark Nelson
McDonald Transit – Lake County Connection – Rickey Mack
- E. Lake~Sumter MPO – Mike Woods/Nancy Valenzano (pages 198-214)

ADJOURNMENT – SUMTER COUNTY

Next Meeting: Tuesday, June 5, 2018 @ 2p.m., Villages Service Center, Wildwood, FL

ADJOURNMENT – LAKE COUNTY

Next Meeting: Monday, June 11, 2018 @ 2 p.m., Lake~Sumter MPO, Lady Lake, FL

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Lake~Sumter Metropolitan Planning Organization with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact the Lake~Sumter MPO, (352) 315-0170 at least 48 hours in advance of the meeting.