



TECHNICAL ADVISORY COMMITTEE AGENDA

**Wednesday, November 9, 2016
Regular Meeting, 1:30 p.m.**

**1616 South 14th Street
Leesburg, Florida 34748
Phone (352) 315-0170 – Fax (352) 315-0993**

OPENING

Call to Order
Proper Noticing
Determination of Quorum

I. REPORTS

- A.** Florida Department of Transportation
- B.** Florida's Turnpike Enterprise
- C.** Lake County Public Works, Economic Growth, Transit
- D.** Sumter County Public Works, Transit
- E.** School Districts
- F.** Municipalities
- G.** MPO Staff Reports

II. AGENDA UPDATE

III. COMMENTS FROM THE GENERAL PUBLIC ON ANY AGENDA ITEMS

IV. PRESENTATION

I-75 Relief Task Force

Staff will provide an update on the progress of the multi-county task force facilitated by the Florida Department of Transportation examining the long-term facility needs between the Tampa Bay Region and the Jacksonville Region.

V. CONSENT AGENDA

- A.** Approval of September 14, 2016 Meeting Minutes
- B.** Approval of 2017 Meeting Calendars

VI. ACTION ITEMS

A. Recommend Approval to Amend FY 2016/17-2020/21 Transportation Improvement Program

The current request from the FDOT is to amend the MPO's five-year Transportation Improvement Program (TIP) to add five new items in order to make the MPO's TIP consistent with the FDOT Work Program. One item to be added is Lake County's allocation from the Federal Transit Administration for FTA Section 5307 capital grant funds for the purchase of vehicles and other capital items. The other four items include funding for safety improvements at four railroad crossings in Lake County: (1) Florida Central Railroad at Lakeshore Drive in Tavares; (2) Florida Central Railroad at Bay Road in Mount Dora; (3) Florida Central Railroad at Lakeshore Drive in Mount Dora; and (4) Florida Central Railroad at CR 44 in Eustis.

B. Draft Legislative Positions and Priorities

The 2017 Florida Legislative Session begins March 7, 2017, and will end in May. Staff is seeking input on issues or bills that should be monitored. Committee members are asked to share any items of interest or that may be taken up by governmental/professional associations. The positions and priorities approved by the MPO for 2016 are included for reference. The Governing Board will be asked to approve in January 2017 a draft list of positions and priorities. Staff is scheduled to participate in a visit to Tallahassee February 14 and 15. The Governing Board will be requested to finalize the positions and priorities in February 2017. Of note, the Lake County Legislative Delegation will hold an annual public hearing to receive public input December 5 at Lake-Sumter State College in Leesburg.

C. Updated Transportation Management System (TMS) Interlocal Agreement

Staff requests feedback and a formal recommendation from the TAC on updating the Transportation Management System Interlocal Agreement among the MPO and the member local governments. The update would clarify the various purposes and uses of local funds received from the local governments by the MPO. Currently, the local funds are utilized by the MPO to cover staffing and consulting costs associated with the TMS. Following direction of the Governing Board, staff proposes changes to the TMS interlocal agreement to allow the utilization of local funds through the TMS invoicing process to cover expenses that cannot be reimbursed through federal or state grant funds. The result would be the earmarking for this fiscal year of approximately \$4,000 in local funds for anticipated expenses that are not grant reimbursable. All expenditures paid via the local funds would be approved by the Governing Board.

The MPO typically invoices local government each October for the TMS funds. Invoicing is currently delayed until action in December by the Governing Board on updating the interlocal agreement. The need for local funds to cover expenses that are not grant-reimbursable is virtually unavoidable. In addition, the local funds currently substantiate the required local matching funds required for the MPO to receive the grant funds provided by the Federal Transit Administration.

The TMS includes the traffic counts program, management of various data including safety data, level of service data, and functional classification. The TMS also includes services including the review of traffic impact analyses (TIAs), assistance on

comprehensive planning issues regarding transportation, and evaluation of developments of regional impact (DRIs).

D. Draft Policy 2016-8 - Transportation Systems Management and Operations (TSM&O)

The final policy in a series of policies supporting *Transportation 2040* is presented in draft form for committee review and recommendation. Originally contemplated as two separate policies, the draft policy includes Intelligent Transportation Systems as part of the TSM&O policy. The policy supports the current efforts underway in both counties to develop ITS/TSM&O master plans.

E. Review of By-Laws

Annually, staff will conduct a brief workshop of proposed changes to committee bylaws.

F. Election of Officers effective January 2017

The committee is to nominate and to vote on a Chairman and a Vice-Chairman for 2017. The Current member list is provided. The new chairman would begin presiding at the January 2017 committee meeting.

VII. DISCUSSION ITEMS

A. List of Priority Projects - Submittal of New Projects

The annual process of developing the 2017 List of Priority Projects began last month with a request for submittal of new projects and the required FDOT Project Information Application. This process applies to projects seeking FDOT funding through the Local Agency Program, which is a program in which local governments are eventually certified to manage projects receiving state or federal funds. Committee members are requested to prepare the project applications forms for new projects. Projects already on the List of Priority Projects will require an updated application in order to advance on the list. Submittal of new projects and application packages must occur by January 13, 2017. This is the final year the MPO has funding through FDOT to manage consultants in assisting in the preparation of all required information in the application packages.

B. Update on TIA Status

Staff will provide an update on the status of traffic impact analyses currently under review by the MPO.

VIII. PROJECT UPDATES

A written project update is presented for review. Staff will answer questions on any projects in the report or on projects not included in the report.

IX. CONFIRMATION OF REPRESENTATIVE ATTENDING GOVERNING BOARD MEETING

December 7, 2016 @ 2 p.m. at Lake~Sumter MPO

X. ADJOURNMENT - NEXT MEETING:

January 11, 2017 @ 1:30 p.m. @ Lake~Sumter MPO

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Lake~Sumter Metropolitan Planning Organization with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact the Lake~Sumter Metropolitan Planning Organization at (352) 315-0170, 48 hours in advance of the meeting.