

MINUTES

Lake~Sumter Metropolitan Planning Organization Technical Advisory Committee (TAC) Meeting

Wednesday, August 13, 2014

Lake~Sumter MPO
1616 South 14th Street, Leesburg, Florida

OPENING

Chairman Thad Carroll called the meeting to order at 1:35 p.m. and noted that the meeting was properly noticed and that a quorum was present. He also welcomed two new committee members, Jeff Atkins with Sumter County and Clay Ervin with the Town of Howey-in-the-Hills.

Members Present

Thad Carroll, Chairman	Town of Lady Lake
Chris Schmidt	Lake County
Dottie Keedy	Lake County/Public Transportation
Dawn McDonald	Lake County Schools
Jeff Atkin	Sumter County/Transit
Denise Lee	City of Bushnell
Dianne Kramer	City of Eustis
Clay Ervin	Town of Howey-in-the-Hills
DC Maudlin	City of Leesburg
Aaron Mercer	City of Minneola
Mark Reggentin	City of Mount Dora
Alisha Maraviglia	City of Tavares
Richard Hatfield	City of Umatilla
Jason McHugh, Vice-Chairman	City of Wildwood

Members Absent

Karl Holley	Sumter County
Jim Hitt	City of Clermont
Gary La Venia	City of Fruitland Park

Staff Present

T.J. Fish	Executive Director
Pam Richmond	MPO Project Manager
Mike Woods	Transportation Planner
Francis Franco	GIS Manager
Olga Marcondes	Transportation Planner/Recording Secretary

Others Present

Vickie Wyche	FDOT
Mary Brooks	FDOT/Central Florida Expressway Authority
Kevin Moss	FDOT
Gene Quinn	Volkert, Inc.
Laura Turner	Laura Turner Planning
Ryan Berger	City of Groveland
Melanie Peavy	City of Wildwood

REPORTS

A. Florida Department of Transportation

Ms. Vickie Wyche, MPO Liaison, gave an update on the construction projects in Lake County and stated that there were no construction report updates for Sumter County at the time.

B. Florida's Turnpike Enterprise

None

C. County Reports

None

D. MPO Staff

Olga Marcondes asked members to review the traffic studies' report included in the agenda and to let her know if there are any projects missing from the list. She also wanted to remind everyone that due to the increase in the number of traffic impact studies submitted, the MPO is requesting (as per agreement) a minimum of 15 working days for review. She asked the committee members to alert their appropriate staff of this review period. T.J. Fish added that while we would like to be responsive to the increase in demand, we would like to avoid any issue of projects' approval being held back due to pending traffic reviews. He asked that members be aware of their process and timetable to avoid conflicting schedules.

E. TAC: Members Comments and Reports

None

AGENDA UPDATE

T.J. Fish stated that there were no changes to the agenda but that staff is providing additional items due to an issue with the webmaster. He stated that some members might not have been able to access those files prior to this meeting.

COMMENTS FROM THE GENERAL PUBLIC ON ANY AGENDA ITEMS

None

ACTION ITEM

A. Approval of June 11, 2014 Meeting Minutes

MOTION was made by Denise Lee to recommend approval of the June 11, 2014 meeting minutes as presented; seconded by Dottie Keedy -- **motion passed 13-0.**

B. Recommend Approval of Project Prioritization Subcommittee

T.J. Fish explained that per our bylaws, in order to create any subcommittee, the Governing Board must approve it first. Since the Project Prioritization Subcommittee has been working for the past few months, staff is recommending to the Board to establish the subcommittee as a standing committee whose membership can be changed as needed. The MPO attorney has provided some comments in the resolution language. Discussion ensued concerning membership composition, officers' selection and work timetable. Mark Reggentin requested that the cap restricting membership to five members, three from TAC and one each from CAC and BPAC, be included in the resolution. **MOTION** was made by Mark Reggentin to recommend approval of the Project Prioritization Subcommittee as amended per attorney comments and cap its membership to five, three members from TAC, one member from CAC and one from BPAC; seconded by Chris Schmidt -- **motion passed 13-0.**

- C. Recommend Approval of Long Range Transportation Plan (LRTP) Subcommittee
T.J. Fish explained the purpose for creating this subcommittee. The MPO attorney had similar comments as the previous item. Discussion ensued. **MOTION** was made by Mark Reggentin to recommend approval of the Long Range Transportation Plan Subcommittee as amended per attorney comments; seconded by Chris Schmidt -- **motion passed 13-0.**
- D. Recommend Approval of LOPP Criteria Policy
T.J. Fish explained the policy and process that the MPO will follow in prioritizing projects. The MPO attorney has reviewed and made recommendations to the language. Mark Reggentin asked that if the public review period was a requirement for this process by statute. Discussion ensued. T.J. Fish stated that staff would check to make sure that the LOPP did not have a public review period requirement by statute or by MPO policy and will revise the development schedule. **MOTION** was made by Mark Reggentin to recommend approval of the LOPP Criteria Policy as amended; seconded by Aaron Mercer -- **motion passed 13-0.**
- E. Recommend Approval to Adopt FY 2019/20 – 2034/35 List of Priority Projects
Pam Richmond explained the changes to the LOPP that have been made since the last committee meeting. **MOTION** was made by Mark Reggentin to recommend approval of the FY 2019/20 – 2034/35 List of Priority Projects as presented; seconded by Denise Lee -- **motion passed 13-0.**
- F. Recommend Approval of Bus Shelter Locations
T.J. Fish explained the list presented for review was developed beginning in 2009 when federal stimulus funds were made available for bus shelters. The MPO Board recommended a Policy on Matching Funds Program by resolution to be sent to the Lake County Commission for the Installation of Bus Shelters. Dottie Keedy explained that Lake County would set funds to be used in the program and that each municipality would be responsible for creating their own list of priorities for additional stops and shelter locations, which would require a 50% match. She also stated that this program could also be extended to private developers.

NO ACTION TAKEN

DISCUSSION ITEMS

- A. 2014 Transit Development Plan Annual Update
Mike Woods updated the committee members on the TDP annual update including the revisions and implementation schedule. He also discussed the changes in the Financial Plan. Xxx Medicaid reform and discussed the impacts on the Lake County fixed-route system. Dottie Keedy gave an update on the status of LYNX Route 55 and 204 stressing the decrease in ridership for route 204 and the recommendation to the Commission to discontinue the service. She explained that LYNX has been notified but that she did not yet have a date for the termination.
- B. Bus Shelter Policy Update
Previously discussed with Action Item F.
- C. Long Range Transportation Plan 2040
Pam Richmond discussed the scheduling issues with changes adoption dates and Board Meeting dates. She stressed the need to form the LRTP 2040 Subcommittee and explained some of the commitments that will be required from its members. T.J. Fish detailed some of the differences between the 2020 and 2035 LRTPs and the approach that was taken to contain the amount of roadway widening projects and that the 2040 LRTP will be focusing more on trails and transit projects.

PRESENTATIONS

A. SR 50 Truck Route Realignment Design Project in Groveland

Gene Quinn, Consultant Project Manager for FDOT, gave an overview of the project, reviewing the limits and detailing the purpose and needs for the realignment due to the high volume of trucks using SR 50. He also updated the committee members on the progress of the design and reviewed the schedule for this project. He explained that the design chosen would accommodate the truck traffic on SR 50, SR 19, and SR 33 while also allowing for the City of Groveland to focus on walkability and becoming a more biker-friendly community. Mr. Quinn also discussed the Coast-to-Coast trail and the location of the new Park & Ride Lot at the new SR 50 and SR 33 intersection.

B. Wekiva Parkway Project Update

Mary Brooks, Public Information Officer for both FDOT and the Center Florida Expressway Authority, presented an overview of the project focusing on the scope while also discussing the measures that were taken to minimize the environmental impacts in the Wekiva basin. She discussed some of the economic impacts to the area and stated that all of the design work would be completed by early 2015.

PROJECT UPDATES

- A. US 441 Corridor Alternative Analysis (Orange Blossom Express Study – Orlando to Golden Triangle)
- B. Lake-Orange Parkway (US 27 to SR 429) and Wellness Way Sector Plan (South Lake)
- C. I-75/CR 514 Interchange Planning (Sumter County near Coleman)
- D. Minneola Interchange: Florida's Turnpike/North Hancock Road
- E. Trails: Central Florida Coast-to-Coast Trail and Wekiva Trail
- F. Villa City Development of Regional Impact (DRI)

Chairman Carroll asked if any member had a specific question regarding the projects listed on the agenda that they wished to discuss. No questions were asked and there was no further discussion.

CONFIRMATION OF REPRESENTATIVE ATTENDING GOVERNING BOARD MEETING

Thad Carroll stated that he would be the TAC representative attending the Governing Board meeting on August 27, 2014 at 2 pm at the Lake~Sumter MPO.

ADJOURNMENT

As there was no further business, the meeting adjourned at 3:15 p.m.

Thad Carroll, Chairman