



TECHNICAL ADVISORY COMMITTEE AGENDA

**Wednesday, February 12, 2014
Regular Meeting, 1:30 p.m.**

**1616 South 14th Street
Leesburg, Florida 34748
Phone (352) 315-0170 – Fax (352) 315-0993**

OPENING

Call to Order
Proper Noticing
Determination of Quorum

I. REPORTS

- A. Florida Department of Transportation: Vickie Wyche, MPO Liaison
- B. Florida's Turnpike Enterprise
- C. County Reports
- D. MPO Staff: T.J. Fish, Executive Director; Pam Richmond, MPO Project Manager; Mike Woods, Transportation Planner; Olga Marcondes, Transportation Planner; and Francis Franco, GIS Manager
- E. TAC: Members Comments and Reports

II. AGENDA UPDATE

Proposed revisions to today's agenda

III. COMMENTS FROM THE GENERAL PUBLIC ON ANY AGENDA ITEMS

IV. ACTION ITEMS

A. January 8, 2014 Meeting Minutes

B. Draft FY 2014/15 – 2015/16 Unified Planning Work Program

With UPWPs federally required every two years, MPO staff has prepared a draft of the 2014/15 through 2015/16 UPWP. This draft focuses on the tasks to be undertaken and accomplished between July 1, 2014 and June 30, 2016. The document serves as both a budget and a work program for the organization. The draft document is due to FDOT by March 15, with the final to be submitted by May 15; therefore, final approval of the FY 2014/15 - 2015/16 UPWP will be on the April agendas.

C. Request of FDOT to Take Lead Role on Coast-to-Coast Trail through Lake and Sumter Counties

Staff will provide a draft resolution requesting FDOT to take the lead role on the Coast-to-Coast Trail through Lake and Sumter Counties.

D. Lake County Policy on Bus Stops and Shelters

At the October 23 meeting, the Governing Board authorized the executive director to distribute the letter of MPO Request of Municipalities – Installation/Maintenance of Transit Facilities to the affected Lake County cities. MPO staff has drafted the proposed policy, which is now under Lake County staff review. The TAC may discuss or may take action to make recommendations on the draft policy. Municipalities attempting to budget for the installation of a bus stop should use a cost of \$5,000 per site, which includes bus stop sign and ADA-compliant concrete pad connecting to existing sidewalk. Therefore, the local match estimate for bus stops is \$2,500. For bus shelter installation, the cost estimate for sites with minor engineering concerns is \$12,000-\$15,000, resulting in a local match estimate of up to \$7,500. For sites with major engineering concerns, the cost estimate for bus stop installation is \$20,000, resulting in a local match estimate of up to \$10,000.

V. DISCUSSION ITEMS

A. 2013 Transportation Management System Annual Report

MPO Staff presented the 2013 TMS Annual Report to the Governing Board at the January 22 meeting, at which time it was formally accepted. Staff will provide an overview of the annual report on the MPO's Transportation Management System. The TMS includes layers of data, including traffic counts, reserved trips, levels of service, crash locations, crash type and safety countermeasures.

B. Process to Develop Transportation 2040

Staff will provide an overview of the proposed process to develop a long-range transportation plan for the two-county MPO Area that looks out to 2040 to determine potential future transportation needs. The final plan must be cost-feasible based on reasonably-anticipated revenues. The new plan must be adopted by December 2015.

VI. PRESENTATION

A. Intelligent Transportation System (ITS) Strategy

In 2001, FDOT published the Florida Statewide Intelligent Transportation System (ITS) Architecture (SITSA). It is the plan which serves as the blueprint for a regional ITS architecture as required by Federal Rule Part 940 of 23 CFR. The role of developing and updating a regional architecture has been assigned to the FDOT Districts. The MPO is also required to adopt an ITS architecture which identifies existing and proposed ITS within the MPO Area. The MPO's ITS architecture must be consistent and compatible with the FDOT District 5 architecture. Manny Rodriquez, FDOT District 5, will present the process FDOT uses to develop the districtwide architecture and the MPO's role in the process.

VII. PROJECT UPDATES

- A.** Rail Initiatives
- B.** Lake-Orange Parkway and Wellness Way Sector Plan
- C.** Sumter County Interchanges: C-468 and CR 514
- D.** Minneola Interchange
- E.** Trails

VIII. CONFIRMATION OF REPRESENTATIVE ATTENDING GOVERNING BOARD MEETING

February 26, 2014, 2 p.m. at the Lake~Sumter MPO.

IX. ADJOURNMENT - NEXT MEETING: April 9, 2014, 1:30 p.m. @ Lake~Sumter MPO

THERE IS NO MEETING IN MARCH

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Lake~Sumter Metropolitan Planning Organization with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact the Lake~Sumter Metropolitan Planning Organization at (352) 315-0170, 48 hours in advance of the meeting.