



**MEETING MINUTES**  
**Wednesday, June 22, 2011**  
**Lake~Sumter MPO**  
**1616 South 14<sup>th</sup> Street**  
**Leesburg, FL 34748**

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Members Present:

Commissioner Jennifer Hill (Chairman)  
Commissioner Jimmy Conner  
Commissioner Leslie Campione  
Commissioner Doug Gilpin  
Mayor Pro-Tem Ray Goodgame  
Commissioner William Ferree  
Mayor Jim Richards (1<sup>st</sup> Vice-Chairman)  
Mayor Pro-Tem Sanna Henderson (Immediate Past Chairman)  
Councilmember Joseph Saunders  
Vice-Mayor Robert Thielhelm, Sr.  
Vice-Mayor Warren Maddox (Sumter/At-Large Representative)  
Board Member Debbie Stivender  
Board Member Kathie Joiner

Representing:

Lake County BCC  
Lake County BCC  
Lake County BCC  
Sumter County BCC  
City of Clermont  
City of Eustis  
Town of Lady Lake  
City of Leesburg  
City of Minneola  
City of Mount Dora  
City of Bushnell  
Lake County Schools\*\*  
Sumter County Schools\*\*

Members Absent:

Commissioner Sean Parks (2<sup>nd</sup> Vice-Chairman)  
Commissioner Welton Cadwell  
Commissioner Don Burgess (Chairman-Elect)  
Councilmember Kirby Smith  
Mayor Jake Farley  
Commissioner Sharon Kelly  
Vice-Mayor James Gearhart  
Mayor Pro-Tem Bonnie Nebel  
Council Member Tony Rosado  
Council Vice-President Joe Wynkoop  
Councilmember Eric Olson (Lake/At-Large Representative)  
Mayor Ed Wolf  
Pete Petree

Representing:

Lake County BCC  
Lake County BCC  
Sumter County BCC  
City of Tavares  
Town of Astatula\*  
City of Fruitland Park\*  
City of Groveland\*  
Town of Howey-in-the-Hills\*  
City of Mascotte\*  
Town of Montverde\*  
City of Umatilla  
City of Wildwood\*  
Florida Central Railroad\*\*

\*Denotes non-voting members

\*\*Denotes ex-officio, non-voting members

Staff:

T. J. Fish  
Sue Goldfuss  
Erin Hartigan

LSMPO Executive Director  
LSMPO Executive Assistant  
Assistant County Attorney

Call to Order/Invocation/Pledge of Allegiance/Notice/Roll Call/Chairman's Announcements

The meeting of the Lake-Sumter Metropolitan Planning Organization (LSMPO) was called to order at 2:00 p.m. by Chairman Jennifer Hill. Board Member Stivender gave the Invocation and led the Pledge of Allegiance. Staff announced that the meeting was properly noticed. The roll was called, at which time it was noted that a quorum was present (10 voting members present at roll call).

I. AGENDA UPDATE

At this time Mr. Fish reviewed items in the board member folders. He emphasized the Central Florida MPO Alliance report that is produced annually by MetroPlan Orlando and is a collaborative effort of transportation related data throughout the six MPO region.

II. OPPORTUNITY FOR PUBLIC COMMENT

Mayor Pro-Tem Goodgame announced a meeting with FDOT and the residents of Summit Green regarding the SR 50 construction.

III. CONSENT AGENDA

Tab 1

On a motion by Vice-Mayor Thielhelm, seconded by Mayor Richards and carried unanimously by a vote of 10-0, the LSMPO approved Items A through D of the Consent Agenda as follows, and to include the amended Resolution for Item C:

- A. Minutes for the March 2, 2011 regular meeting
- B. Authorize by Resolution the Execution of the Florida Commission for the Transportation Disadvantaged Planning Grant Agreement for FY 2011/12 for Lake County and Sumter County
- C. Resolution of Support for Sumter County Transit Service Development Grant
- D. Letter of Support for the Lake County Sheriff's Office Safe Routes to Schools Non-Infrastructure Grant Application

IV. COMMITTEE REPORTS

Tab 2 MPO Committee Reports

A. Technical Advisory Committee (TAC)

No report given.

B. Citizens' Advisory Committee (CAC)

Chairman Susy Gibson reported on the action of the CAC to reprioritize the list of roundabouts for Table 13C of the List of Priority Projects. She further reported on the CAC's lengthy discussion and action regarding the 16 transportation funding items discussed by the governing board at the May meeting. She noted the results of the CAC's discussion and explained their reasoning behind the list of six items being recommended to the board for consideration.

Chairman Hill requested the list, and Mr. Fish stated he will report on them in August.

C. Bicycle & Pedestrian Advisory Committee (BPAC)

No report given.

D. Lake County Transportation Disadvantaged Coordinating Board (TDCB)

No report given.

E. Sumter County TDCB

No report given.

V. ACTION ITEMS

Tab 3 Resolution to Amend the FY 2010/11 – 2014/15 Transportation Improvement Program

Mr. Fish explained the recent action by the Lake County BCC regarding the roundabout at the intersection of CR 561 and CR 455 and how it does not affect the role of the MPO. Action is being requested for the LSMPO to add the programming of the federal safety grant funds, which will give Lake County more time to review crash data and traffic counts near the intersection.

On a motion by Vice-Mayor Thielhelm, seconded by Mayor Pro-Tem Goodgame and carried by a roll call vote of 9-1, with Commissioner Conner opposed, the LSMPO approved Resolution No. 2011-16 to Amend the FY 2010/11 – 2014/15 Transportation Improvement Program.

Commissioner Campione arrived at this time.

Tab 4 Resolution to Adopt the FY 2011/12 – 2015/16 Transportation Improvement Program

Mr. Fish explained that additional comments have been received from FDOT and Sumter County, and he clarified the programming of funds for the US 441 PD&E in Mount Dora.

On a motion by Vice-Mayor Thielhelm, seconded by Mayor Richards and carried unanimously by a roll call vote of 11-0, the LSMPO closed the public comment period and approved Resolution No. 2011-17 to Adopt the FY 2011/12 – 2015/16 Transportation Improvement Program.

Tab 5 Resolution to Adopt the FY 2016/17 – 2034/35 List of Priority Projects

On a motion by Vice-Mayor Thielhelm, seconded by Commissioner Ferree and carried unanimously by a vote of 11-0, the LSMPO approved Resolution No. 2011-18 to Adopt the FY 2016/17 – 2034/35 List of Priority Projects.

Tab 6 Resolution to Amend the FY 2010/11 – 2011/12 Unified Planning Work Program

On a motion by Mayor Pro-Tem Goodgame, seconded by Vice-Mayor Thielhelm and carried unanimously by a vote of 11-0, the LSMPO approved Resolution No. 2011-19 to Amend the FY 2010/11 – 2011/12 Unified Planning Work Program.

Tab 7 Approval of FY 2011/12 Budget effective July 1, 2011

Mr. Fish explained the breakdown of revenues and expenses, and advised that the previous approved budget was in their folders for comparison.

On a motion by Mayor Pro-Tem Goodgame, seconded by Vice-Mayor Thielhelm and carried unanimously by a vote of 11-0, the LSMPO approved the FY 2011/12 Budget effective July 1, 2011.

Tab 8 Approval to Open 30 day Public Review and Comment Period for the 2011 Lake County Transit Development Plan Annual Update

Ms. Abra Horne, AICP, Parsons Brinckerhoff, gave a brief presentation on the 2011 Lake County TDP Annual Update. She reviewed the population growth that affects transportation needs and that Lake County and the LSMPO are increasingly seeking to make commuting hassle-free. Ms. Horne provided the following information:

- Ridership on scheduled bus service has increased.
- Public transportation was provided during Bikefest.
- *Stuff the Bus* event took place, benefits local charities.
- Mystery Rider program is in place.
- TDSP and the Rider's Guide were updated for paratransit passengers.
- LakeXpress is doing well in comparison to peer agencies.
- Costs have decreased by transitioning transit dependent passengers to scheduled services.
- ADA Bus Shelter Study was conducted; one shelter in downtown Tavares has been installed with 26 more to follow.
- Over the next 3 years Lake County will be pursuing ITS improvements (automatic vehicle locators, automatic passenger counters, automatic annunciation systems, mobile data terminals and security cameras).

Board members were encouraged to review the TDP via the MPO website.

On a motion by Vice-Mayor Thielhelm, seconded by Mayor Pro-Tem Goodgame and carried unanimously by a vote of 11-0, the LSMPO approved to open the 30 day Public Review and Comment Period for the 2011 Lake County Transit Development Plan Annual Update.

Tab 9 Resolution of Regional Support

Mr. Fish briefed the LSMPO on the joint planning efforts with Orange County.

On a motion by Vice-Mayor Thielhelm, seconded by Mayor Pro-Tem Goodgame and carried unanimously by a vote of 11-0, the LSMPO approved Resolution No. 2011-20 Supporting Regional Relationships within the Central Florida Region.

VI. DISCUSSION ITEMS

Tab 10 Transportation and Economic Analysis

Mr. Fish briefed the LSMPO regarding keeping Economic Development in the forefront. He stated that a study analyzing freight, goods and cargo movements would produce two different products, which would be one for Lake County and one for Sumter County, as each has different needs. Discussion ensued regarding current projects in Leesburg,

Minneola and Mount Dora; utilizing the Lake-Sumter coffee table book; separating out Lake County projects and Sumter County projects; other unincorporated neighborhood areas in Lake County; transportation needs for truck traffic other than US 441; and other economic development tools for transportation. Mr. Fish stated that MetroPlan Orlando continues to review.

Tab 11 Wellness Way

Mr. Fish referenced Resolution 2011-20 that was just approved in Tab 9 and the need to coordinate with Orange County on this project.

Tab 12 Lake-Orange Rail Initiative

Mr. Fish stated that Apopka has not approved yet and that FCRR wants to continue even without Apopka, if necessary. The first regional meeting with Northwest Orange County and Northeast Lake County, which would include the MPO's East Lake Task Force, is scheduled for July 13. Comm. Campione explained what the meeting is about in order to get the dialogue started with Orange County and Apopka. Discussion ensued regarding Apopka's historical issues; what happens if Apopka does not approve; rail banking between Mount Dora and Sorrento in order to connect with the Wekiva Trail; and the LSMPO moving forward and kicking off the Wekiva Trail PD&E.

VII. REPORTS

A. Transportation Agency Reports

1. Federal Highway Administration (FHWA)

No report given.

2. Florida Dept. of Transportation (FDOT)

Ms. Vickie Wyche, FDOT, MPO Liaison, District Five, informed the LSMPO of specific projects estimated completion dates. She further advised that Mr. George Lovett, FDOT District 5, was retiring.

3. Florida Turnpike Enterprise (FTE)

Ms. Alice Gilmartin, Government Affairs Officer, Florida Turnpike Enterprise (FTE), gave an update on the PD&E in progress.

4. Orlando-Orange County Expressway Authority (OOCEA)

No report given.

5. Lake County Public Works Report

No report given.

6. Sumter County Public Works Report

Mr. Scott Cottrell, Sumter County Public Works Director, reported on the three PD&E's in progress and that there were not many construction projects remaining at this time. He further stated that the BCC was happy with the Pavement Management Program that was shown to them yesterday.

7. Lake County Community Transportation Coordinator (CTC)  
Written report provided in folders.

8. Sumter County CTC  
Written report provided in folders.

B. MPO Executive Committee  
No report given.

C. Central Florida MPO Alliance (CFMPOA)  
Mr. Fish acknowledged Ms. Virginia Whittington, Director of Regional Partnerships, MetroPlan Orlando.

D. MPO Advisory Council (MPOAC)  
No report given.

E. Association of MPOs (AMPO)  
Mr. Fish pointed out that Rail is the focus in regards to the transportation bill.

F. Lake-Sumter MPO Staff Report  
Mr. Fish reported on the progress of the first phase of the Safe Schools Access Transportation Study, which will cover all of Sumter County and one city in Lake County. He discussed the Wekiva Trail and that FDOT is consistently looking at the LSMPO requests. Mr. Fish announced that The Hills of Minneola White Paper was released last month regarding the public-private partnership. Mr. Fish thanked the governing board members for their attendance and acknowledged the department heads that attended.

G. MPO Governing Board Reports  
Mayor Richards complimented LSMPO staff and thanked them for their efforts.

#### VIII. ADJOURNMENT

There being no further business to be brought to the attention of the Lake-Sumter Metropolitan Planning Organization, the meeting was adjourned at 3:25 p.m.

#### NEXT MEETING

The next meeting of the LSMPO will be August 24, 2011 at 2 p.m. at the Lake-Sumter MPO offices at 1616 South 14<sup>th</sup> Street, Leesburg.

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Jennifer Hill, Chairman