



**EXECUTIVE COMMITTEE
MEETING MINUTES
April 23, 2018
Lake~Sumter MPO
225 W. Guava Street
Suite 217
Lady Lake, Florida 32159**

Members Present

Tim Sullivan (Chair)
Nick Girone (Chair-Elect)
Leslie Campione (1st Vice-Chair)
Jim Richards (2nd Vice-Chair)
Katherine Adams (Lake/At-Large Representative)

Representing

Lake County
City of Mount Dora
Lake County
Town of Lady Lake
City of Umatilla

Members Absent

Mayor Pat Kelley (Immediate Past Chair)
Vacant (Sumter/At-Large Representative)

City of Minneola
City of Wildwood

Staff

Mike Woods	Interim Executive Director/Multimodal Project Manager
Doris LeMay	Executive Assistant
Francis Franco	GIS Manager
Brian Hutt	TMS Project Manager
Melanie Marsh	MPO Attorney

Commissioner Tim Sullivan, Chair, called the meeting to order at 2:00 PM. It was noted that the meeting was properly noticed and that a quorum was present. (4 voting members present)

- I. AGENDA UPDATE**
None
- II. PUBLIC COMMENTS**
None

III. PUBLIC HEARINGS:

- A. Approve Draft FY 2018/19 – 2022/23 Transportation Improvement Plan (TIP) and Acknowledgement of Opening of Public Review Period. Public Review Period will close at the May 23, 2018 Governing Board Meeting.
- B. Approve Draft 2018 List of Priority Projects and Opening of Public Review Period. Public Review Period will close at the May 23, 2018 Governing Board Meeting.

Mike Woods provided a brief over view of Items A and B. Mayor Nick Girone inquired if the Lake~Sumter MPO could support something similar to what Mount Dora and the Lake County Board of County Commissioners did, letter or resolution, on the Design of Segment 3B of the Wekiva Parkway Project. Discussion continued.

Motion was made by Mayor Jim Richards to recommend Items A and B be moved forward to the Governing Board, seconded by Mayor Nick Girone – **motion passed 4-0.**

Commissioner Leslie Campione arrived at this time (5 voting members present)

IV. RECOMMENDATION OF CONSENT AGENDA

Recommendation for approval is requested for Item A; and Items B through G to be placed on the Governing Board Consent Agenda:

- Tab 1
- A. February 26, 2018, March 9, 2018, March 26, 2018 Executive Committee Meeting Minutes
 - B. Approval of Financial Report as Presented by Milestone Professional Services
 - C. Approval of Lake~Sumter MPO Staff Services Agreement with Lake County
 - D. Approval of Joint Certification Statement between FDOT and MPO
 - E. Approval of Amendment to Agreements between the Lake~Sumter MPO and HDR Engineering, Inc., Kimley-Horn & Associates, Inc., and Kittelson & Associates, Inc. For Transportation and Traffic Planning Services, and Quality Counts, LLC for Traffic Count Program Services.
 - F. Approval of 2018/19 Transportation System Budget (TMS).
 - G. Approval of Resolution 2018-9 Disadvantaged Business Enterprise Plan (DBE) And Closing the 45 day public review period.

Motion was made by Mayor Jim Richards to recommend Item A and move Items B through G of Consent Agenda forward to the Governing Board, seconded by Mayor Nick Girone – **motion passed 5-0.**

V. ACTION ITEMS TO RECOMMEND TO GOVERNING BOARD

- Tab 2 Recommend Consideration of Resolution 2018-6 Approving the FY 2018/19 MPO Budget
Mike Woods provided a brief overview of Resolution 2018-6.

- Tab 3 Recommend Consideration of Resolution 2018-7 Approving the Unified Planning Work Program for FYs 2018/19 – 2019/20, and Approving amendment to the Agreement with FDOT
Mike Woods provided a brief overview of Resolution 2018-7.
- Tab 4 Recommend Consideration of Resolution 2018-8 Approving the Public Involvement Plan (PIP), Title VI Nondiscrimination Plan, Limited English Proficiency Plan and Closing the 45 Day Public Review Period.
Mike Woods provided a brief overview of Resolution 2018-8.
- Tab 5 Recommend Consideration of Approval to Amend the FYs 2017/18-2021/22 Transportation Improvement Plan (TIP).
Mike Woods provided a brief overview of the Amendment to the FYs 2017/18-2021/22 TIP.
- Tab 6 Recommend Consideration on Executive Director Recruitment.
Commissioner Tim Sullivan provided an update on the Executive Director position. David Mack turned down the Executive Director position that was offered to him. Discussion continued. Melanie Marsh would contact Springsted/Waters on the current contract we have with them and would bring back information on Wednesday, April 25 at the MPO Governing Board Meeting.
- Tab 7 Recommend Consideration on Restructuring of Citizens’ and Bicycle Pedestrian Advisory Committees
Mike Woods provided a brief overview of the plan on restructuring of Citizens’ and Bicycle and Pedestrian Advisory Committees.

Motion was made by Mayor Jim Richards to recommend Tabs 2, 3, 4, 5, and 7 be moved forward to the Governing Board; seconded by Mayor Nick Girone – **motion passed 5-0.**

VI. ACKNOWLEDGEMENT OF DISCUSSION ITEMS ON GOVERNING BOARD AGENDA

- Tab 8 City of Groveland Request – Consideration of MPO Governing Board Bylaws revision To change Voting Representative on the MPO Governing Board.
Mike Woods provided a brief update on the request.

VII. INFORMATIONAL ITEMS

- Tab 9 FASTact – FDOT Performance Measures on the May Board Agenda for Review and Approval
- Tab 10 CFMPOA Long Range Transportation Plan (LRTP) – Executive Summary of LRTPs of the five MPOs in the FDOT District 5 and Polk TPO
- Tab 11 MPO Safety Initiative – Top 25 Unsignalized Intersections

Tab 12 New Interim Approval of RRFBs – Recommended for Trail and Sidewalk Mid-Block Crossings locations

Tab 13 2017 Wekiva Commission Report

Mike Woods noted Items 9 – 13 are for informational purposes only.

VIII. MPO STAFF REPORTS

IX. EXECUTIVE COMMITTEE MEMBERS REPORTS / COMMENTS

Commissioner Campione provided a brief update on the meeting with FDOT regarding Segment 3B of the Wekiva Parkway Project. Discussion continued.

X. ADJOURNMENT - There being no further business, the meeting was adjourned at 3:04 p.m.

NEXT MEETING: May 21, 2018 @ 2:00 p.m. at the Lake~Sumter MPO

Timothy Sullivan, Chair