

## MINUTES

### Lake~Sumter Metropolitan Planning Organization Citizens' Advisory Committee (CAC) Meeting

**Wednesday, May 10, 2017  
Regular Meeting, 4 p.m.**

**1616 South 14<sup>th</sup> Street  
Leesburg, Florida 34748  
Phone (352) 315-0170 – Fax (352) 315-0993**

#### OPENING

Susy Gibson called the meeting to order at 4:02 p.m.; and confirmed the meeting was properly noticed and a quorum was present (6 voting members).

#### **Members Present**

Christina Kurtz-Clark	Lake County, D1
Timothy J. Bailey	Lake County, D4
Jerry Prince	Sumter County, 1
Susy Gibson	City of Clermont
Victoria Diaz	City of Leesburg
Stephen Stone	City of Wildwood

#### **Members Absent**

Ray San Fratello	Lake County, D2
Bradley W. Campbell	Lake County, D3
Gregory Jones	Lake County, D5
Doug Tharp	Sumter County
Hal Lyons	City of Bushnell
Gerald Cobb	City of Eustis
Regis LeClerc	Town of Lady Lake
Matt Earnest	City of Minneola
Susan Nemec	City of Mount Dora
David Clutts	City of Tavares

#### **Staff Present**

T.J. Fish	Executive Director
Doris LeMay	Executive Assistant
Mike Woods	Multimodal Project Manager
Francis Franco	GIS Manager
Brian Hutt	TMS Project Manager

**Others Present**

Diana Johnson  
Vickie Wyche  
Carol Scott  
Bob Zerbe

Assistant County Attorney  
FDOT  
FDOT/Florida’s Turnpike Enterprise  
Mount Dora Citizen

**I. REPORTS**

**A. Florida Department of Transportation**  
Vickie Wyche provided updates

**B. Florida’s Turnpike Enterprise**  
Carol Scott provided updates

**C. Sumter County**  
Jerry Prince provided updates

**D. Lake County**  
Provided in Agenda package

**E. Municipalities**  
None

**F. School Districts**  
None

**G. MPO Staff Reports**  
T.J. Fish provided various updates. Victoria Diaz noted she was in attendance at Governing Board meeting to provide CAC updates and was not recognized.

**II. AGENDA UPDATE**

Remove Item C Consent Agenda. Add Discussion Item D LRTP Amendment Wellness Way Project

**III. COMMENTS FROM THE GENERAL PUBLIC ON ANY AGENDA ITEMS**

None

**IV. PRESENTATIONS**

**A.** Annual Update on Florida’s Sunshine Law – Diana Johnson, Assistant County Attorney, provided the annual update on Florida’s Sunshine Law

**B.** Get to Know Your MPO – Postponed due to time constraints.

## V. CONSENT AGENDA

### A. Approval of April 12, 2017 Meeting Minutes

**Motion** was made by Jerry Prince to approve the April 12, 2017 Meeting Minutes, seconded by Victoria Diaz– **motion passed 6-0.**

## VI. ACTION ITEMS

### A. Recommend Approval of Amendment to the Unified Planning Work Program (UPWP) for FY 2017/18

Mike Woods provided a brief update on the Amendment to the Unified Planning Work Program (UPWP) for FY 2017/18. Discussion continued. Motion was made by Stephen Stone to approve Amendment to the Unified Planning Work Program (UWP) for FY 2017/18 seconded by Regis LeClerc – **motion passed 6-0.**

### B. Recommend to Close Public Review Period on May 24 and to Approve FY 2017/18 – 2021/22 Transportation Improvement Program (TIP)

Mike Woods and Carol Scott provided a brief update of FY 2017/18 – 2021/22 Transportation Improvement Program. Discussion continued. **Motion** was made by Victoria Diaz to Close Public Review Period on May 24 and to Approve FY 2017/18 – 2021/22 Transportation Improvement Program (TIP), seconded by Jerry Prince – **motion passed 6-0.**

### C. Recommendation to Amend the Current Transportation Improvement Program for FY 2016/17 – 2020/21

Item Removed from agenda. No Action Taken

### D. Recommendation on MPO Safety Initiative: Data Analysis Phase – Regional Analysis of Major Intersections

Brain Hutt provided a brief update on MPO Safety Initiative. Discussion continued. **Motion** was made by Jerry Prince to MPO Safety Initiative, seconded by Christina Kurtz-Clark – **motion passed 6-0.**

### E. Recommendation on Update of MPO Maps and Tables: Regionally Significant Corridors (2) Emerging Regionally Significant Corridors and (3) Policy Constrained Corridors

Mike Woods provided a brief update of MPO Maps and Tables. **Motion** was made by Jerry Prince to approve Update of MPO Maps and Tables, seconded by Victoria Diaz – **motion passed 6-0.**

## VII. DISCUSSION ITEMS

### A. FDOT Draft Complete Streets Handbook

Mike Woods provided a brief update of FDOT Draft Complete Streets Handbook

### B. Cancellation of June Meetings

Mike Woods provided a brief update of the cancellation of June Committee Meetings.

### C. MPO's New Location: Lady Lake Library 2<sup>nd</sup> Floor, 225 West Guava Street

Mike Woods provided update on the new MPO location.

### D. LRTP Amendment – Wellness Way Project

Mike Woods provided a brief update on the LRTP Amendment – Wellness Way Project

## VIII. PROJECT UPDATES

Mike Woods noted the project updates are included in the Agenda Package.

**IX. CONFIRMATION OF REPRESENTATIVE ATTENDING GOVERNING BOARD MEETING**

Susy Gibson confirmed that she will be attending the May 24, 2017 Governing Board Meeting.

**X. ADJOURNMENT** – No further business the meeting adjourned at 5:20 p.m.

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Susy Gibson, Chairman