



# **CITIZENS' ADVISORY COMMITTEE AGENDA**

**Wednesday, May 10, 2017  
Regular Meeting, 4 p.m.**

**1616 South 14<sup>th</sup> Street  
Leesburg, Florida 34748  
Phone (352) 315-0170 – Fax (352) 315-0993**

## **OPENING**

Call to Order  
Proper Noticing  
Determination of Quorum

## **I. REPORTS**

- A.** Florida Department of Transportation
- B.** Florida's Turnpike Enterprise
- C.** Sumter County
- D.** Lake County
- E.** Municipalities
- F.** School Districts
- G.** MPO Staff Reports

## **II. AGENDA UPDATE**

## **III. COMMENTS FROM THE GENERAL PUBLIC ON ANY AGENDA ITEMS**

## **IV. PRESENTATIONS**

- A.** Annual Update on Florida's Sunshine Law
- B.** Get to Know Your MPO

## **V. CONSENT AGENDA**

- A. Approval of April 12, 2017 Meeting Minutes**  
Approval is requested of the April committee meeting minutes.

## VI. ACTION ITEMS

### A. **Recommend Approval of Amendment to the Unified Planning Work Program (UPWP) for FY 2017/18**

The UPWP serves as the scope of work for the MPO's grant funding. The document is a two-year program of MPO planning activities covering the period July 1, 2016, until June 30, 2018. The UPWP requires amendment in order to update the grant amounts for the upcoming fiscal year FY 2017/18 for the Federal Highway Administration PL-112 funds and the Florida Commission for the Transportation Disadvantaged funds. No new tasks or activities are proposed at this time. Recommendation for approval is requested.

### B. **Recommend to Close Public Review Period on May 24 and to Approve FY 2017/18 – 2021/22 Transportation Improvement Program (TIP)**

The committee recommended in April to open the public review period for the draft five-year Transportation Improvement Program. The Governing Board approved the draft document April 26. The committee is requested to review the new program, which is to become effective July 1, 2017. Staff received and addressed agency comments. The committee is requested to recommend approval of the new TIP.

### C. **Recommendation to Amend the Current Transportation Improvement Program for FY 2016/17-2020/21**

As of the date of finalization of the committee agenda, no requests from the FDOT had been received to amend the current five-year TIP. The item is placed on the agenda in order to keep a potential amendment eligible for action should a request be received prior to the committee meeting.

### D. **Recommendation on MPO Safety Initiative: Data Analysis Phase - Regional Analysis of Major Intersections**

With approval granted by the Governing Board in April to proceed with the MPO's Safety Initiative. The first phase of the initiative is the data analysis phase. The first effort is to review safety data of major intersections. Last month, staff was given direction by the Technical Advisory Committee to prioritize the intersections based on crash rates, or the number of crashes per million of vehicles travelling through that particular intersection. A recommendation is sought on the list of intersections to be presented to the Governing Board for approval. The MPO would then work with the FDOT and the two counties' public works departments to beginning defining potential solutions to address the intersections with the highest crash rates.

### E. **Recommendation on Update of MPO Maps and Tables: (1) Regionally Significant Corridors (2) Emerging Regionally Significant Corridors and (3) Policy Constrained Corridors**

As part of the implementation of *Transportation 2040*, the MPO's Long Range Transportation Plan, updates are needed to a series of MPO maps and tables. The three maps and tables have not been updated in several years and are in need of revisions. The three maps and tables are as follows: (1) Regionally Significant Corridors – a map and table that is required for state grant funding, the map and table indicate federal, state and county roadways of regional significance; (2) Emerging

Regionally Significant Corridors – a map and table that are to indicate existing county roadways that are potentially transitioning to regional significance or planned roadways that would function with regional significance once built; and (3) Policy Constrained Corridors – a map, also accompanied by a policy and a table, of roadways that are constrained by policy to a maximum number of through lanes (does not include turn lanes). The updated maps and tables will be requested to be updated by the Governing Board by resolution and the policy will be updated as needed. Following these efforts on the maps, tables and the policy, staff will prepare for the next meeting recommended changes to the Federal Functional Classification Maps. A recommendation on the maps, tables and policy is requested.

## **VII. DISCUSSION ITEMS**

### **A. FDOT Draft Complete Streets Handbook**

Staff will review the handbook recently drafted by the FDOT addressing Complete Streets approaches. Comments deadline May 26. [FLcompletestreets.com](http://FLcompletestreets.com)

### **B. Cancellation of June Meetings**

The Governing Board in April approved to cancel the June cycle of committee and board meetings. The next meetings will be in August.

### **C. MPO's New Location: Lady Lake Library 2<sup>nd</sup> Floor, 225 West Guava Street**

The MPO and the Town of Lady Lake have executed a lease agreement that will result in a move of the MPO in June. With no public meetings scheduled in June and July, staff will utilize the time to move to the new location and set up new offices and a new meeting room.

## **VIII. PROJECT UPDATES**

A written project update is presented for review. Staff will answer questions on any projects in the report or on projects not included in the report.

## **IX. CONFIRMATION OF REPRESENTATIVE ATTENDING GOVERNING BOARD MEETING**

May 24, 2017 @ 2 p.m. at Lake~Sumter MPO

## **X. ADJOURNMENT - NEXT MEETING:**

**August 9, 2017 @ 1:30 p.m. @ Lake~Sumter MPO,  
Lady Lake Library, 2<sup>nd</sup> Floor, 225 West Guava Street**