



Transportation Disadvantaged Coordinating Board Agenda

Date | Time: March 3, 2025, | 10 AM

Lake County TDCB Committee Meeting – March 2025

Mar 3, 2025, 10:00 AM – 12:00 PM (America/New York)

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The Transportation Disadvantaged Coordinating Board (TDCB) serves to identify local service needs and provide information, advice, and direction to the Community Transportation Coordinator (CTC) on the coordination of services to be provided to the TD program. The TDCB focuses on compliance with state requirements for TD planning and ensuring that public transportation is accessible to everyone, including the transportation disadvantaged. TDCB membership is composed of several representatives such as health and human services agencies, the elderly and disabled, citizens, and the private transportation industry and is established pursuant to Rule 41- 2.012(3), Florida Administrative Code (FAC).

CALL REGULAR MEETING TO ORDER

Invocation / Pledge of Allegiance

Proper Noticing

Roll Call

Determination of Quorum

Chair Announcements Lake County TDCB Chair, Commissioner Leslie Campione

I. AGENDA UPDATE

A. Proposed revisions to today's agenda (if any)

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II. OPPORTUNITY FOR PUBLIC COMMENT (ON AGENDA ITEMS OR GENERAL COMMENTS)

At this point in the meeting, the Board will hear citizens' questions, comments, and concerns. If the issue raised is not on today's Agenda, the Board will not take action at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda. Public comment shall be limited to three minutes per person.

III. ACTION ITEMS

A. Approval of December 2, 2024, Quarterly Meeting Minutes

Attachment A: December 2, 2024, Lake County TDCB Quarterly Meeting Minutes

IV. DISCUSSION ITEMS

A. Review and discussion of the Commission for the Transportation Disadvantaged (CTD) Ombudsman Report

The Lake County TDCB is required to review the CTD Ombudsman's Report quarterly. The CTD received no calls for Lake County this quarter.

B. Follow Up Items

This will be a recurring agenda item that provides a status update on items discussed at previous quarterly meetings.

- Eligibility Application Updates
- Proposed Updates to Mary Bennet Rule
- Implementing a Cap on Life Sustaining Trips
- Consideration of Adding Ocala Destinations to Service Area
- Accessibility Updates to No Show Door Hanger
- Operator Training on Customers with Disabilities

C. FY2025 Transportation Disadvantaged Service Plan Annual Update

The Lake-Sumter MPO and CTC are required to develop a Transportation Disadvantaged Service Plan (TDSP) every five years and update the plan annually, with review and approval from the TDCB. The current TDSP was updated in FY 2024 and is therefore due for an annual update in FY 2025. The FY 2025 annual update will include the following required changes, as well as other changes as needed:

- Updates to Needs Assessment
- Updates to Goals, Objectives, Strategies, and Implementation Schedule

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- Updated Rate Model

The final draft of the FY 2025 TDSP Annual Update will be presented to the TDCB for approval at the June 2, 2025, quarterly meeting.

D. FY2025 Community Transportation Coordinator Evaluation

The Transportation Disadvantaged Coordinating Board is tasked with annually reviewing the Community Transportation Coordinator (CTC) and evaluating the CTC's operations and performance. MPO staff is tasked with providing support to the CTC Evaluation Subcommittee in conducting the evaluation. The evaluation includes an assessment of compliance with Chapter 427 F.S., Rule 41-2 F.A.C., Commission and local standards, and the Americans with Disabilities Act (ADA), as well as onsite observations and rider surveys. The current evaluation will conclude in May 2025, and the CTC Evaluation Subcommittee will present recommendations for review and approval at the June 2, 2025, quarterly meeting.

The Lake~Sumter MPO is requesting volunteers to assist with the CTC Evaluation by conducting observational rides and onboard surveys.

E. FY2025 Annual Public Hearing

The Annual Public Hearing will be rescheduled to either June 2, 2025, before the TDCB Quarterly Meeting, or to a to-be-determined date in late April or early May. Staff is requesting input from members on the rescheduled date and assistance in supporting outreach for the Annual Public Hearing.

F. Board Membership Updates

There have been no recent changes to the Lake County TDCB membership.

G. Upcoming Conferences/Meetings/Events

- Florida CTD Quarterly Business Meeting – Week of March 10, 2025, Tallahassee
- Florida CTD Quarterly Business Meeting – Week of June 2, 2025, Tallahassee

V. REPORTS

A. FDOT – Jamie Ledgerwood

B. Lake County CTC – Amy Bradford

- [Lake County Transit Report \(Attachment B\)](#)

C. RATP Dev – Ola Adelekan, General Manager

D. Lake-Sumter MPO Quarterly Progress Report – Michael Woods, [MPO Quarterly Progress Report \(Attachment C\)](#)

Transportation Disadvantaged Coordinating Board Agenda

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VI. OPPORTUNITY FOR PUBLIC COMMENT (ON AGENDA ITEMS OR GENERAL COMMENTS)

At this point in the meeting, the Board will hear citizens' questions, comments, and concerns. If the issue raised is not on today's Agenda, the Board will not take action at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda. Public comment shall be limited to three minutes per person.

VII. BOARD MEMBER COMMENTS

VIII. ADJOURNMENT

IX. NEXT MEETING: June 2, 2025

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the above named board with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact (352) 315- 0170, 48 hours in advance of the meeting.



**Lake County Transportation Disadvantaged Coordinating Board
Minutes December 2, 2024
Lake~Sumter MPO
1300 Citizens Blvd., Suite 175 Leesburg, FL 34748**

Members Present

Jamie Ledgerwood
E. Scott Pfender
Timothy Bridges
Joanne Seagle
Rebecca Matthews
Chantel Buck
Lesha Buchbinder, Vice Chair
Emilio Santiago

Representing

FDOT
Public Education Community
FL Association CAA/Economically Disadvantaged
Persons over 60, representing elderly
Person with a Disability representing Disabled
Citizens Advocate
Children at Risk Representative
Florida Agency for Healthcare Administration

Members Absent

Leslie Campione, Chair
Kimberly Mummey
Jennilyn Green
Kirk Armstrong
Cyndi North
Steve Homan
Gustavo Henriquez

Representing

Lake~Sumter MPO
Dept. of Children & Families
Vocational Rehabilitation/Dept. of Education
Veterans Service Office Representing Veterans
Citizens Advocate/User of System
Florida Dept. of Elder Affairs
Regional Workforce Development Board

Staff Present

Michael Woods
Doris LeMay

Representing

Lake~Sumter MPO
Lake~Sumter MPO

CALL TO ORDER

The meeting of the Lake County Transportation Disadvantaged Coordinating Board (TDCB) was called to order at 10:01 a.m. by Vice Chair Commissioner Lesha Buchbinder. A moment of silence followed by the Pledge of Allegiance. Staff announced that the meeting was properly noticed, and a quorum was present. (6 Voting members present).

I. AGENDA UPDATE – Discussion Item G – Action Item

II. OPPORTUNITY FOR PUBLIC COMMENT (on agenda items or general comments) – None

III. CONSENT ITEMS

A. Approval of September 16, 2024, Quarterly Meeting Minutes

Jamie Ledgerwood made a motion to approve item A seconded by Emilio Santiago and carried unanimously by an 6-0 vote, the Board approved Item A of the Consent Agenda as presented.

IV. ACTION ITEMS

A. Selection of Lake County TDCB Vice-Chair

Jamie Ledgerwood made a motion to nominate Lesha Buchbinder as Vice Chair, seconded by Chantel Buck and carried unanimously by an 6-0 vote, the Board approved Chantel Buck as Vice Chair.

B. Review and Approval of the Lake County CTC Annual Operating Report (AOR). Kelsey Peterson, WSP and Amy Bradford, Lake County provided a brief overview of the CTC Annual Operating Report. Discussion continued.

Jamie Ledgerwood made a motion to approve Lake County Transit AOR FY 2023-2024 seconded by Emilio Santiago and carried unanimously by an 6-0 vote, the Board approved the FY 2023-2024 AOR as presented.

C. Review and Approval of Updated CTC Evaluation Rider Survey.
Kelsey Peterson, WSP provided a brief overview.

Chantel Buck made a motion to approve the Draft CTC Evaluation Rider Survey seconded by Jamie Ledgerwood and carried unanimously by an 6-0 vote, the Board approved the Draft Evaluation Rider survey.

D. CTD Shirley Conroy Rural Area Capital Assistance Grant FY 24-25

Bill Hearndon, Lake County provided an overview of the Grant. Discussion continued.

Rebecca Matthews made a motion to approve the Shirley Conroy Grant Application for FY 24-25 seconded by Joanne Seagle and carried unanimously by an 6-0 vote, the Board approved the CTD Shirley Conroy Grant Application.

- E. **Annual Review of CTC Coordination Contracts** – Amy Bradford, Lake County provided an overview of contracts. Discussion continued

Chantel Buck made a motion to deny applicant E Elite Supply and Services due to not meeting requirements of APD seconded by Rebecca Matthews and carried unanimously by an 6-0 vote, the Board approved denying applicant E due to not meeting requirements of APD.

Chantel Buck made a motion to approve applicant F The Golden Touch of Central Florida due to being a APD provider seconded by Rebecca Matthews and carried unanimously by an 6-0 vote, the Board approved applicant F due to being a APD Provider.

V. DISCUSSION ITEMS

- A. Review and discussion of the Commission for the Transportation (CTD) Ombudsman Report – Michael Woods
- B. Sunshine Law and Ethics Training – Rachel Bartolowits
- C. Lake County Office of Transit Services Hurricane Preparation and Response – Bill Hearndon, Lake County
- D. Follow Up Items – Kelsey Peterson, WSP
- E. Section 5310/5311 Grant Applications – Amy Bradford, Lake County
- F. Key Upcoming Agenda Items – Kelsey Peterson, WSP
- G. Board Membership Updates
- H. Upcoming Conferences/Meetings/Events

VI. REPORTS

- A. FDOT -Jamie Ledgerwood
- B. Lake County CTC – Amy Bradford
- C. RATP Dev – Lake County Connection – Anthony Heyward – Leaving to go To Tampa.
- D. Lake Sumter MPO Quarterly Progress Report – Michael Woods

VII. OPPORTUNITY FOR PUBLIC COMMENT – None

VIII. BOARD MEMBER COMMENTS – None

IX. ADJOURNMENT: There being no further business to discuss, the meeting adjourned at 12:44.

X. NEXT MEETING: March 3, 2025 @ 10AM

Chairman Campione

Date

Lake County Transit Report

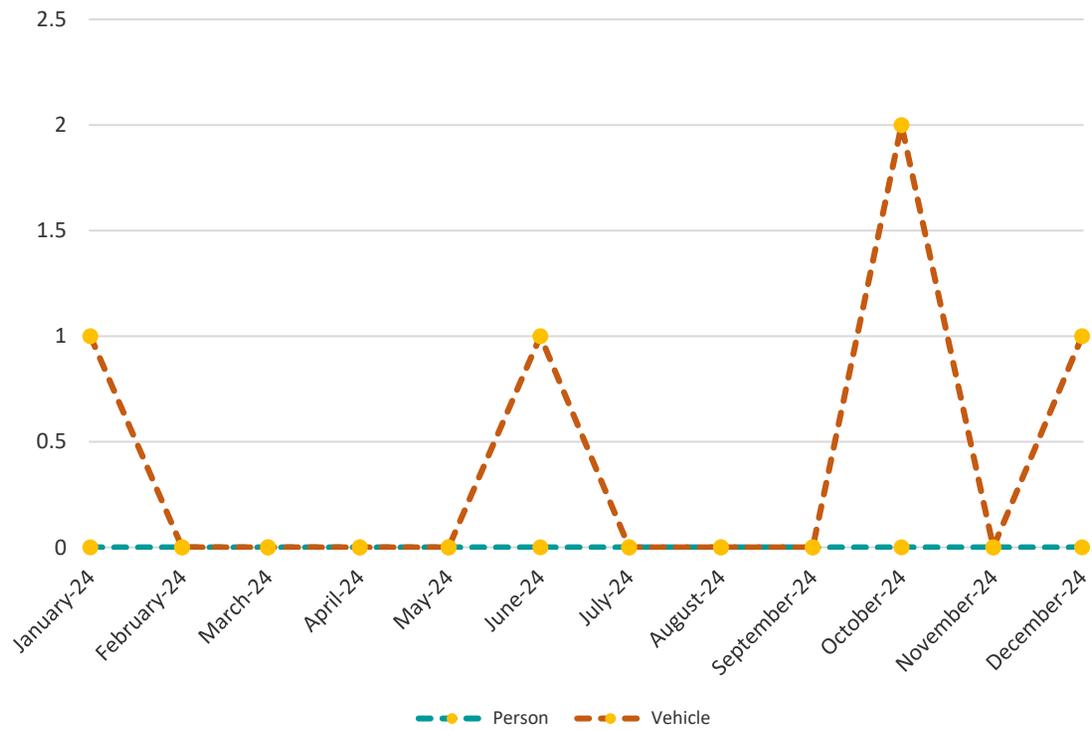
March 3, 2025

The data contained herein has been provided by Lake County Transit.

Table 1: Lake County Connection Preventable Accidents

Type	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
Person	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle	1	0	0	0	0	1	0	0	0	2	0	1	5

Figure 1: Lake County Connection Preventable Accidents

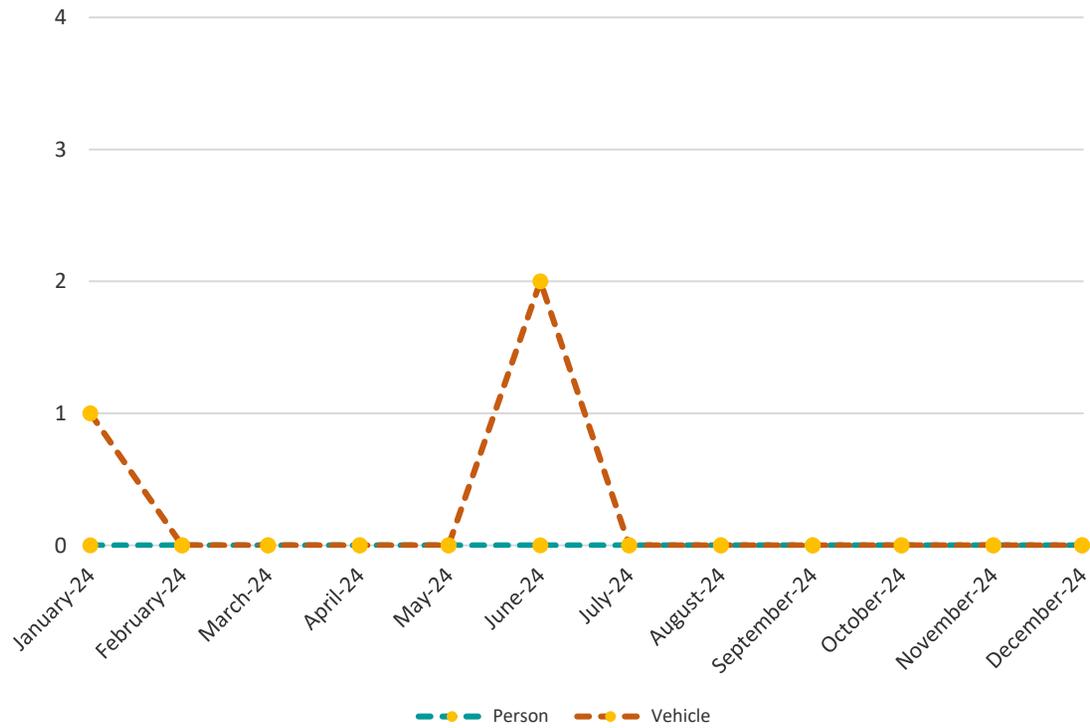


Source: 01 Accident Report 12-2-2024.xlsx

Table 2: Lake County Connection Non-Preventable Accidents

Type	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
Person	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle	1	0	0	0	0	2	0	0	0	0	0	0	3

Figure 2: Lake County Connection Non-Preventable Accidents

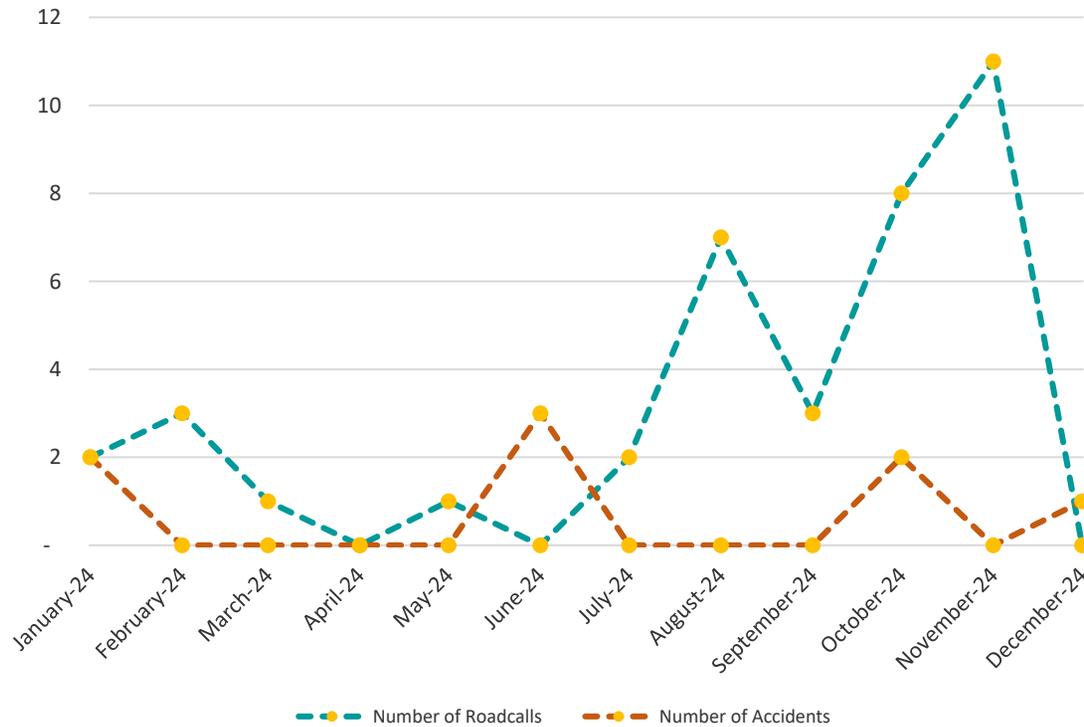


Source: 01 Accident Report 12-2-2024.xlsx

Table 3: Accidents and Roadcalls

Metric	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
Number of Roadcalls	2	3	1	0	1	0	2	7	3	8	11	0	38
Number of Accidents	2	0	0	0	0	3	0	0	0	2	0	1	8

Figure 3: Accidents and Roadcalls

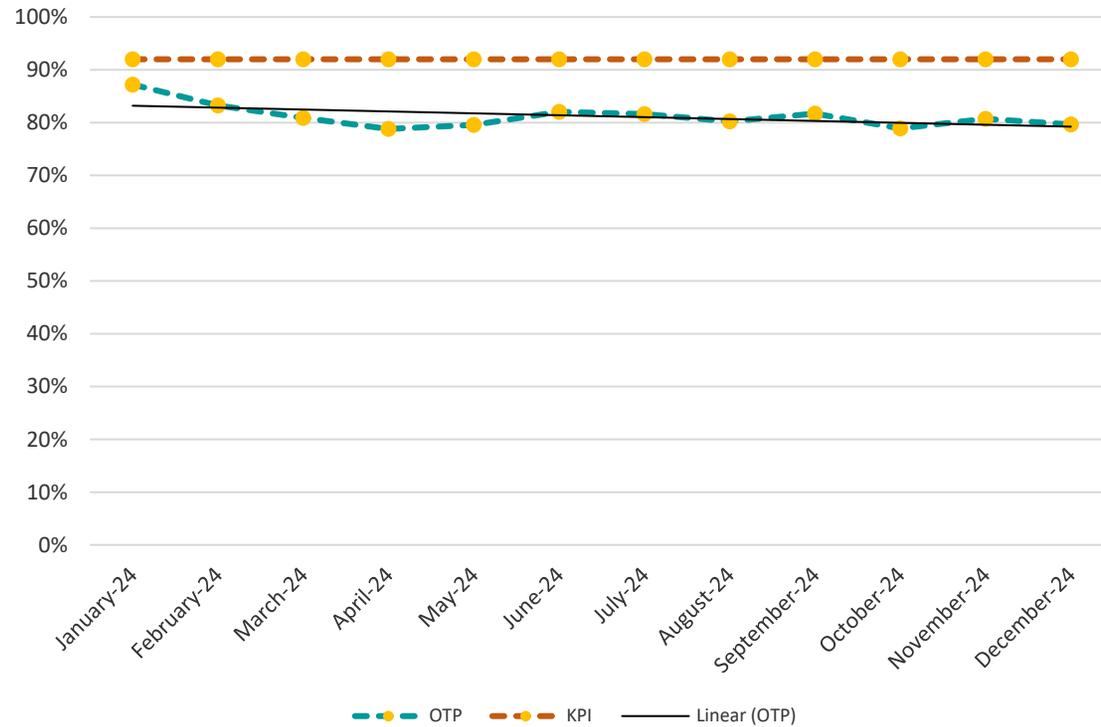


Source: 02 CTC AOR Monthly Report 03-03-2025BH.xlsx

Table 4: Lake County Connection On Time Performance (OTP)

Metric	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Average
On Time Performance	87%	83%	81%	79%	80%	82%	82%	80%	82%	79%	81%	80%	81.2%
On Time Performance Goal	92%	92%	92%	92%	92%	92%	92%	92%	92%	92%	92%	92%	92%

Figure 4: Lake County Connection On Time Performance

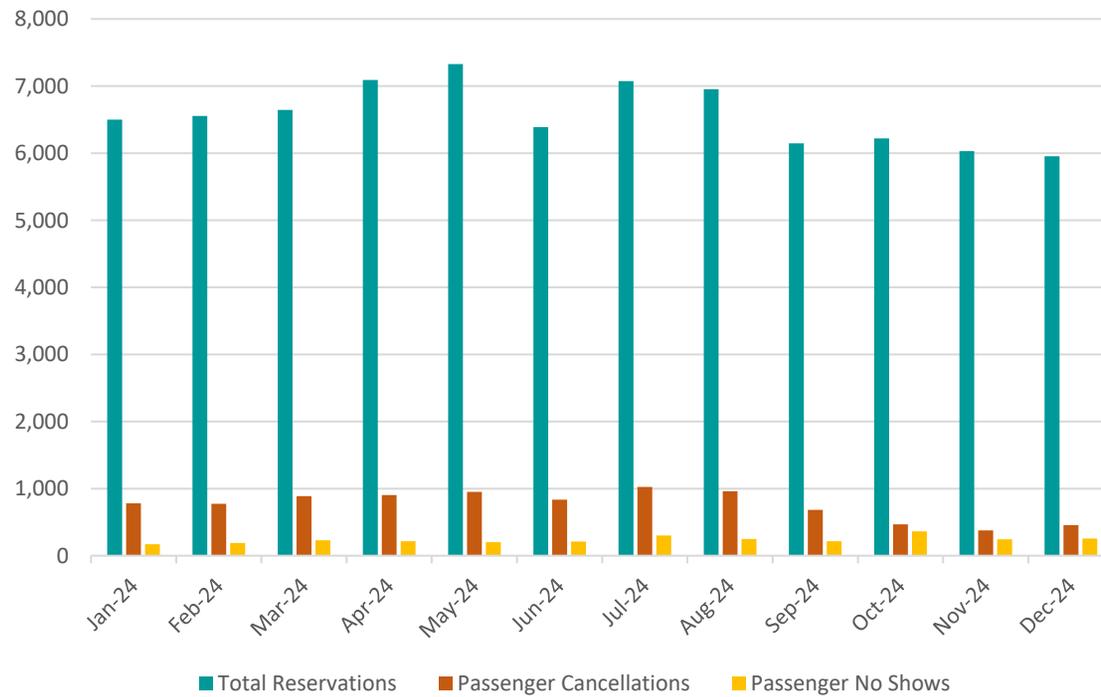


Source: 05 LCC OTP Report 12-2-2024.xlsx

Table 5: Lake County Transit Trips

Metric	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
Total Reservations	6,500	6,555	6,644	7,090	7,328	6,388	7,073	6,952	6,145	6,220	6,029	5,954	78,878
Passenger Cancellations	780	774	888	903	952	835	1,024	960	684	467	377	456	9,100
Passenger No Shows	170	191	230	217	202	212	302	249	216	363	245	256	2,853

Figure 5: Lake County Transit Trips

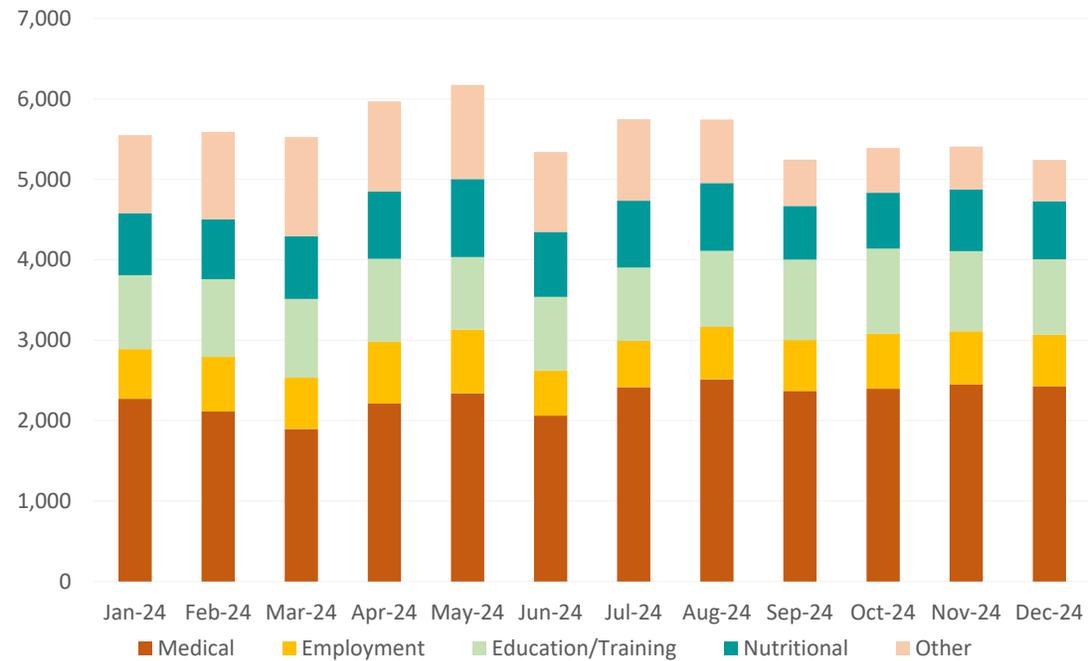


Source: 02 CTC AOR Monthly Report 03-03-2025BH.xlsx

Table 6: Trip Purpose

Trip Purpose	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
Medical	2,272	2,113	1,896	2,213	2,339	2,063	2,416	2,513	2,369	2,396	2,452	2,428	27,470
Employment	617	680	637	770	792	561	576	651	633	685	660	640	7,902
Education/Training	920	965	981	1028	903	914	911	946	1000	1058	994	939	11,559
Nutritional	771	747	779	837	969	808	832	844	667	694	769	721	9,438
Other	970	1,085	1233	1122	1,171	995	1,012	789	576	557	532	514	10,556
Total	5,550	5,590	5,526	5,970	6,174	5,341	5,747	5,743	5,245	5,390	5,407	5,242	66,925

Figure 6: Trip Purpose

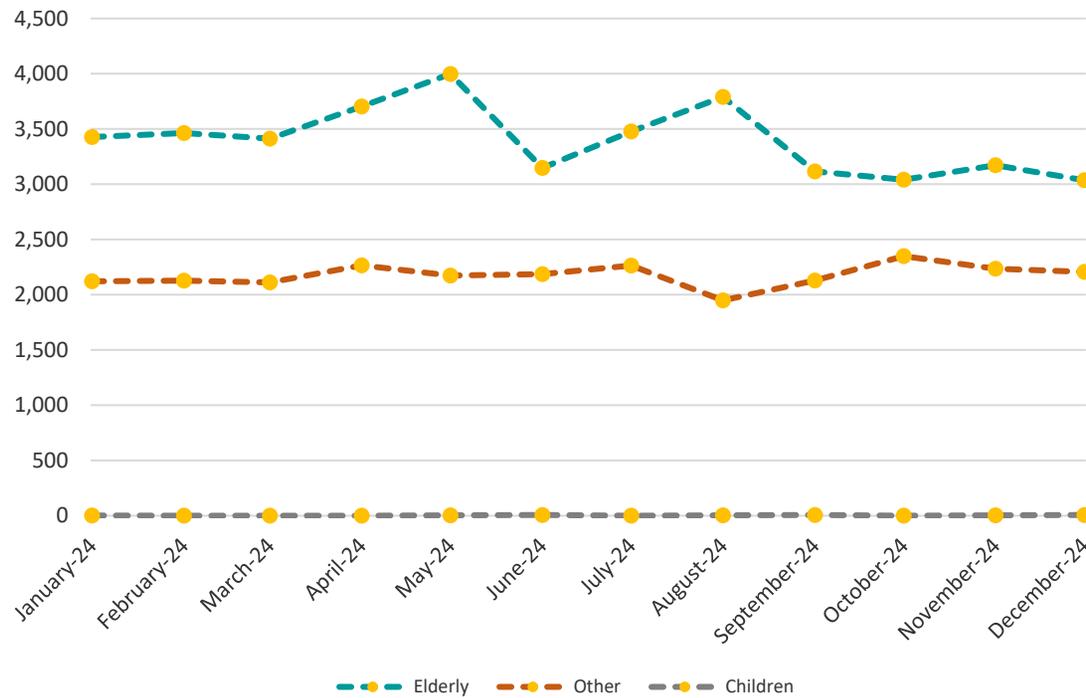


Source: 02 CTC AOR Monthly Report 03-03-2025BH.xlsx

Table 7: Passenger Types

Passenger Type	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
Elderly	3,427	3,463	3,413	3,704	3,998	3,147	3,478	3,790	3,116	3,041	3,172	3,036	40,785
Other	2,121	2,127	2,111	2,266	2,173	2,187	2,264	1,949	2,129	2,349	2,235	2,206	26,117
Children	2	0	0	0	3	7	0	3	7	0	3	7	32
Total	5,550	5,590	5,524	5,970	6,174	5,341	5,742	5,742	5,252	5,390	5,410	5,249	66,934

Figure 7: Passenger Types

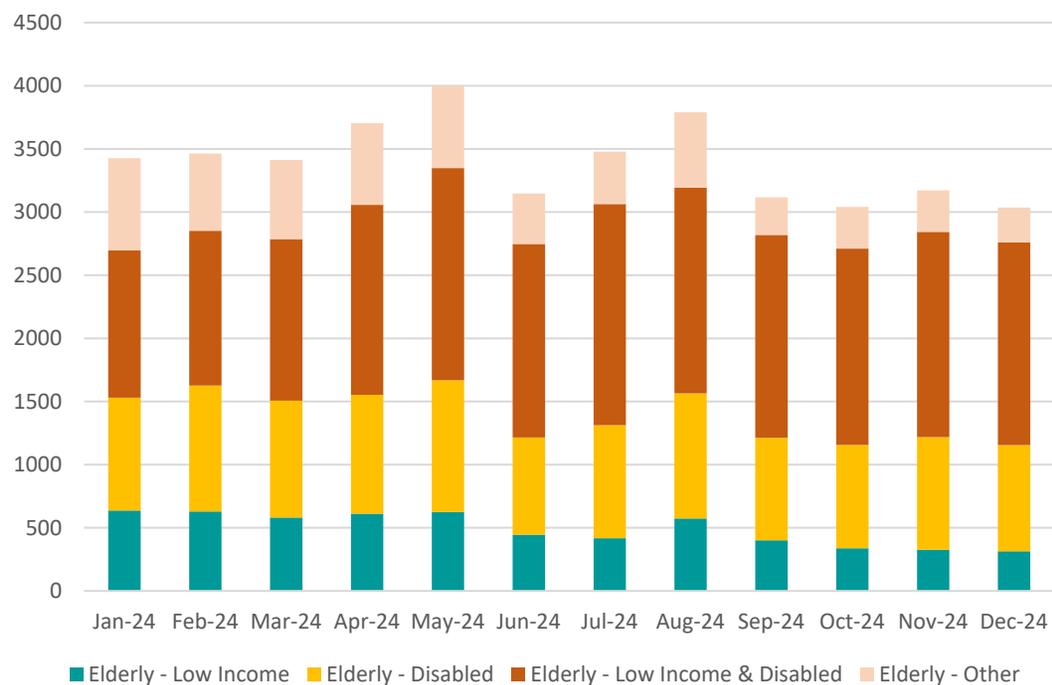


Source: 02 CTC AOR Monthly Report 03-03-2025BH.xlsx

Table 8: Lake County Connection Passenger Types – Elderly

Passenger Type	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
Elderly - Low Income	637	629	581	611	626	445	417	574	401	338	327	314	5,900
Elderly - Disabled	893	997	925	942	1042	770	895	990	812	818	891	841	10,816
Elderly - Low Income & Disabled	1168	1,226	1,280	1,504	1,680	1,532	1,751	1,628	1,606	1,554	1,625	1,605	18,159
Elderly - Other	729	611	627	647	650	400	415	598	297	331	329	276	5,910

Figure 8: Lake County Connection Passenger Types – Elderly

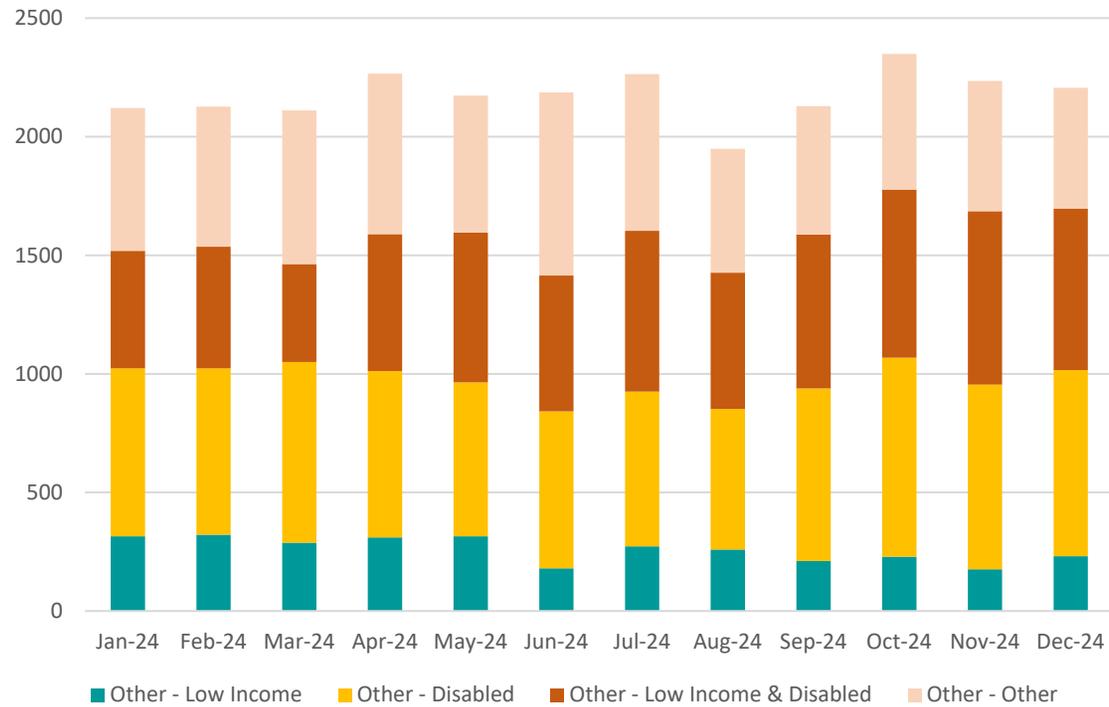


Source: 02 CTC AOR Monthly Report 03-03-2025BH.xlsx

Table 9: Lake County Connection Passenger Types – Other

Passenger Type	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
Other - Low Income	315	322	288	310	315	180	273	259	211	229	176	231	3,109
Other - Disabled	708	701	762	702	649	662	652	593	728	839	779	785	8,560
Other - Low Income & Disabled	496	513	413	577	631	573	678	575	648	709	731	681	7,225
Other - Other	602	591	648	677	578	772	661	522	542	572	549	509	7,223

Figure 9: Lake County Connection Passenger Types – Other

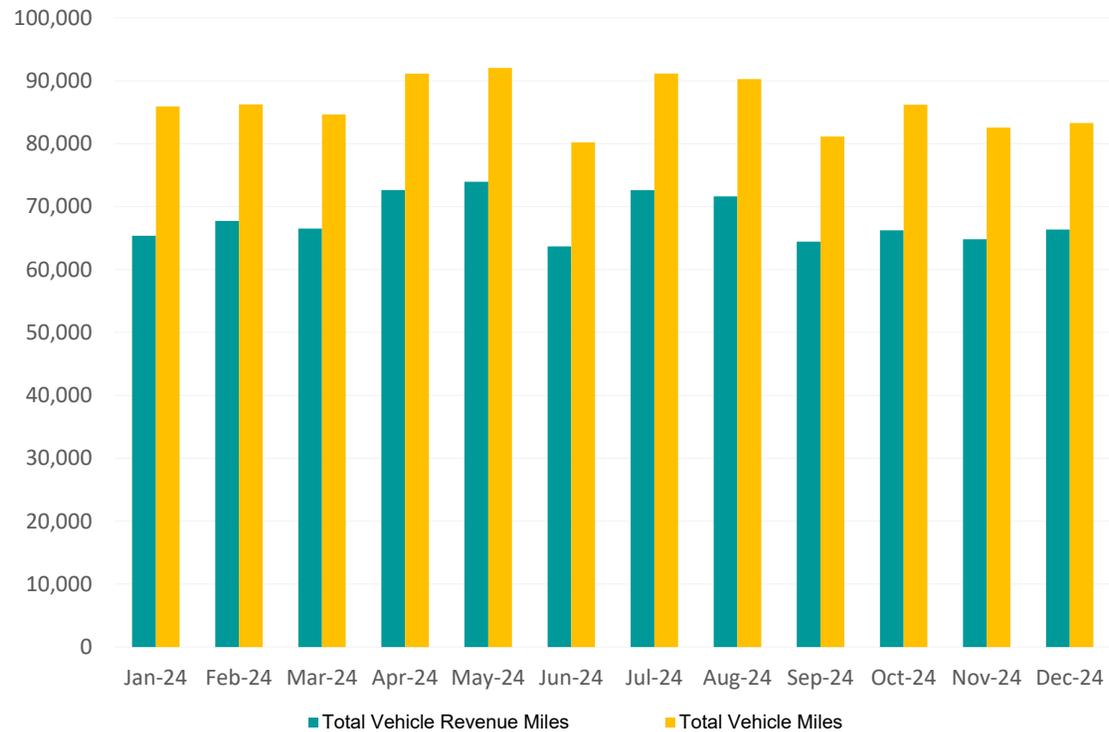


Source: 02 CTC AOR Monthly Report 03-03-2025BH.xlsx

Table 10: Vehicle Miles

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
Total Vehicle Revenue Miles	65,372	67,732	66,517	72,643	73,938	63,687	72,610	71,633	64,440	66,221	64,816	66,361	815,970
Total Vehicle Miles	85,923	86,259	84,648	91,143	92,043	80,187	91,146	90,270	81,140	86,197	82,558	83,277	1,034,791

Figure 10: Vehicle Miles

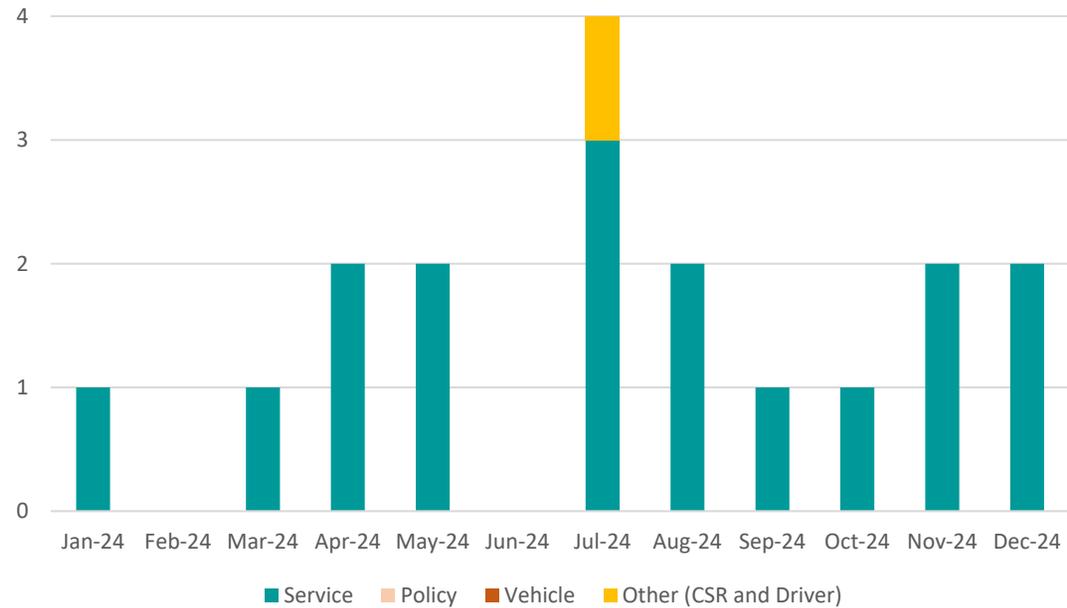


Source: 02 CTC AOR Monthly Report 03-03-2025BH.xlsx

Table 11: Valid Complaints

Complaint Type	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
Service	1	0	1	2	2	0	3	2	1	1	2	2	17
Policy	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0
Other (CSR and Driver)	0	0	0	0	0	0	1	0	0	0	0	0	1
Total Valid Complaints	1	0	1	2	2	0	4	2	1	1	2	2	18

Figure 11: Valid Complaints



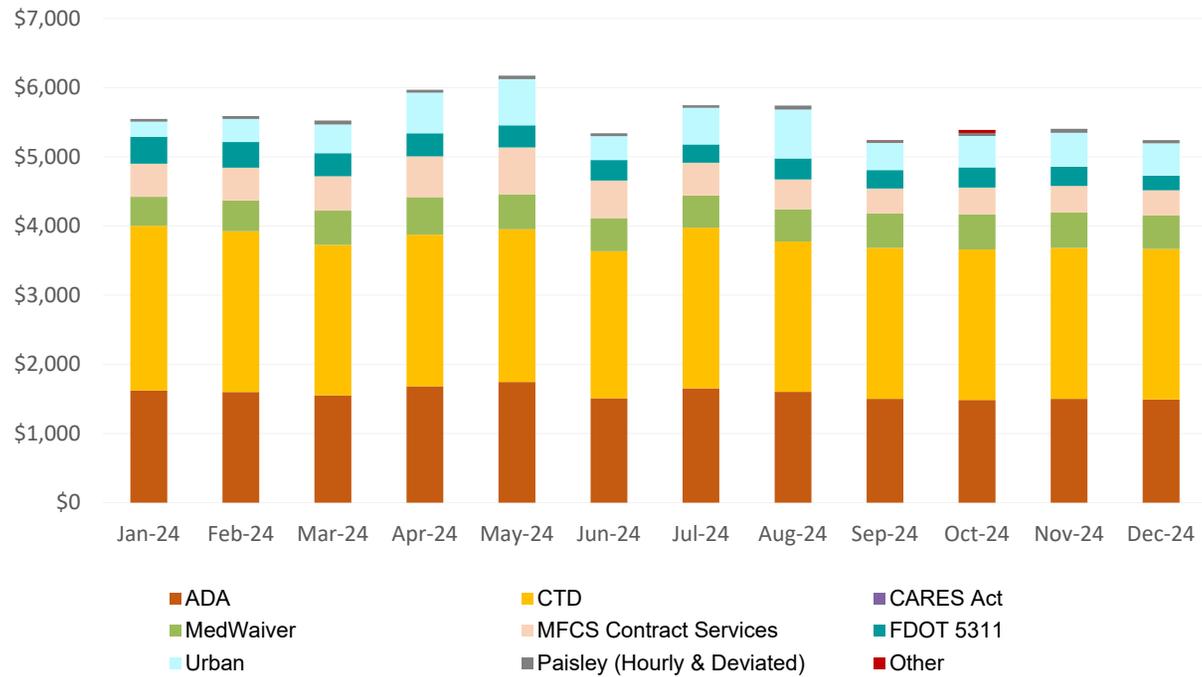
Source: 04 Complaint Report 12-2-2024.xlsx

Table 12: Lake County Connection Funding Source

Funding Source	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
ADA	1,621	1,600	1,552	1,683	1,746	1,510	1,653	1,603	1,501	1,486	1,502	1,492	18,949
CTD	2,384	2,327	2,176	2,193	2,208	2,126	2,324	2,173	2,184	2,174	2,182	2,175	26,626
CARES Act	0	0	0	0	0	0	0	0	0	0	0	0	0
MedWaiver	418	443	495	543	505	478	465	467	499	511	512	485	5,821
MFCS Contract Services	478	474	497	589	678	543	473	431	360	385	383	365	5,656
FDOT 5311	389	370	334	333	320	298	266	303	267	293	280	211	3,664
Urban	219	334	414	587	667	346	530	708	391	453	490	468	5,607
Paisley (Hourly & Deviated)	41	42	58	42	50	40	36	58	39	44	58	46	554
Other	0	0	0	0	0	0	0	0	4	44	0	0	48
Total Actual County Trips	5,550	5,590	5,526	5,970	6,174	5,341	5,747	5,743	5,245	5,390	5,407	5,242	66,925

Source: 02 CTC AOR Monthly Report 03-03-2025BH.xlsx

Figure 12: Lake County Connection Funding Source

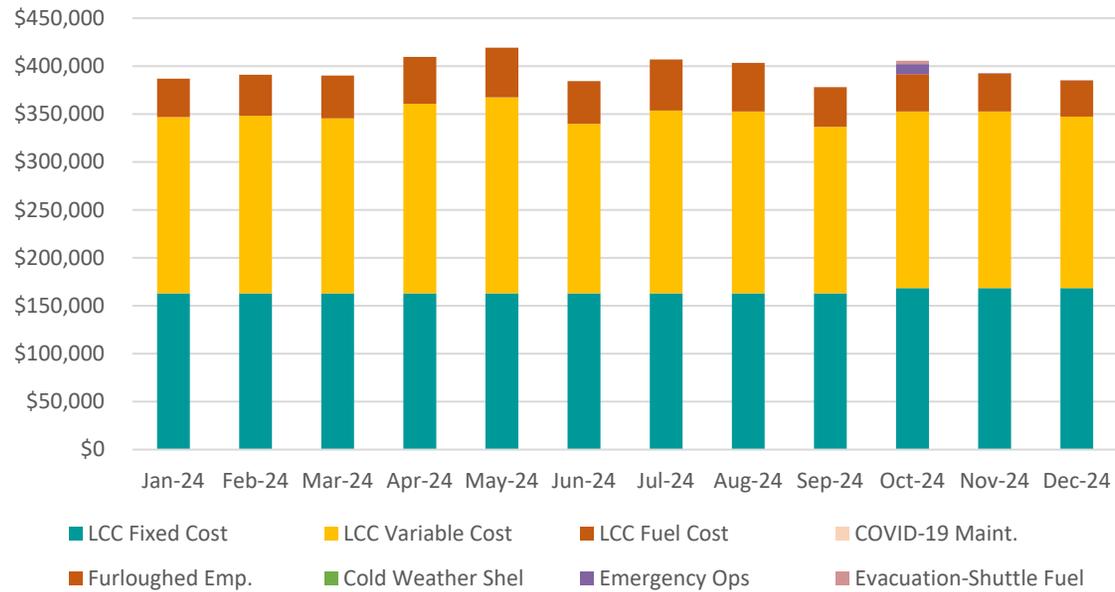


Source: 02 CTC AOR Monthly Report 03-03-2025BH.xlsx

Table 13: Lake County Connection Contract Amount

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
LCC Fixed Cost	\$163,048	\$163,048	\$163,048	\$163,048	\$163,048	\$163,048	\$163,048	\$163,048	\$163,048	\$168,542	\$168,542	\$168,542	\$1,973,059
LCC Variable Cost	\$183,835	\$185,137	\$182,467	\$197,817	\$204,358	\$176,894	\$190,576	\$189,708	\$173,724	\$184,063	\$184,166	\$178,898	\$2,231,645
LCC Fuel Cost	\$39,953	\$42,869	\$44,767	\$48,713	\$51,956	\$44,399	\$53,386	\$50,646	\$41,399	\$39,091	\$39,735	\$37,575	\$534,489
COVID-19 Maint.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Furloughed Emp.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cold Weather Shel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Emergency Ops	\$0	\$0	-\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$10,558	\$220	\$242	\$10,820
Total Expense	\$140	\$0	\$0	\$0	\$0	\$0	\$0	\$104	\$157	\$3,338	\$107	\$338	\$4,184

Figure 13: Lake County Connection Contract Amount

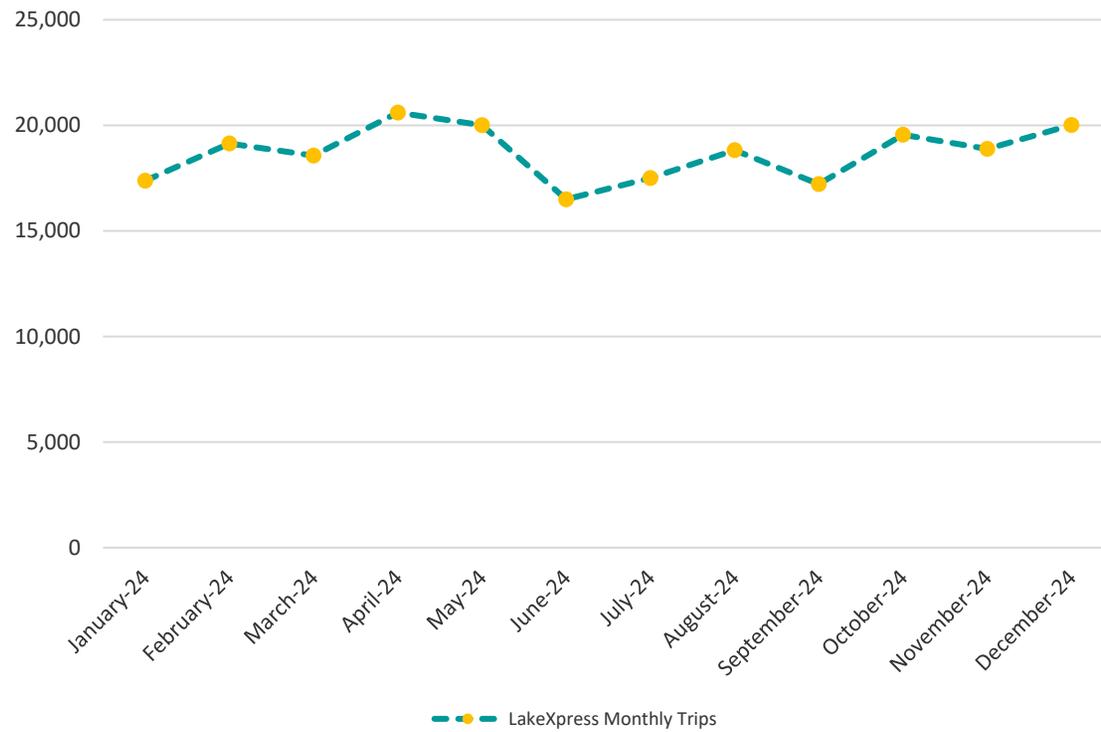


Source: 07 Performance Measures Report 12-2-2024.xlsx

Table 14: LakeXpress Monthly Trips

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
LakeXpress Monthly Trips	17,377	19,137	18,568	20,604	20,009	16,497	17,501	18,822	17,220	19,552	18,887	20,018	224,192

Figure 14: LakeXpress Monthly Trips

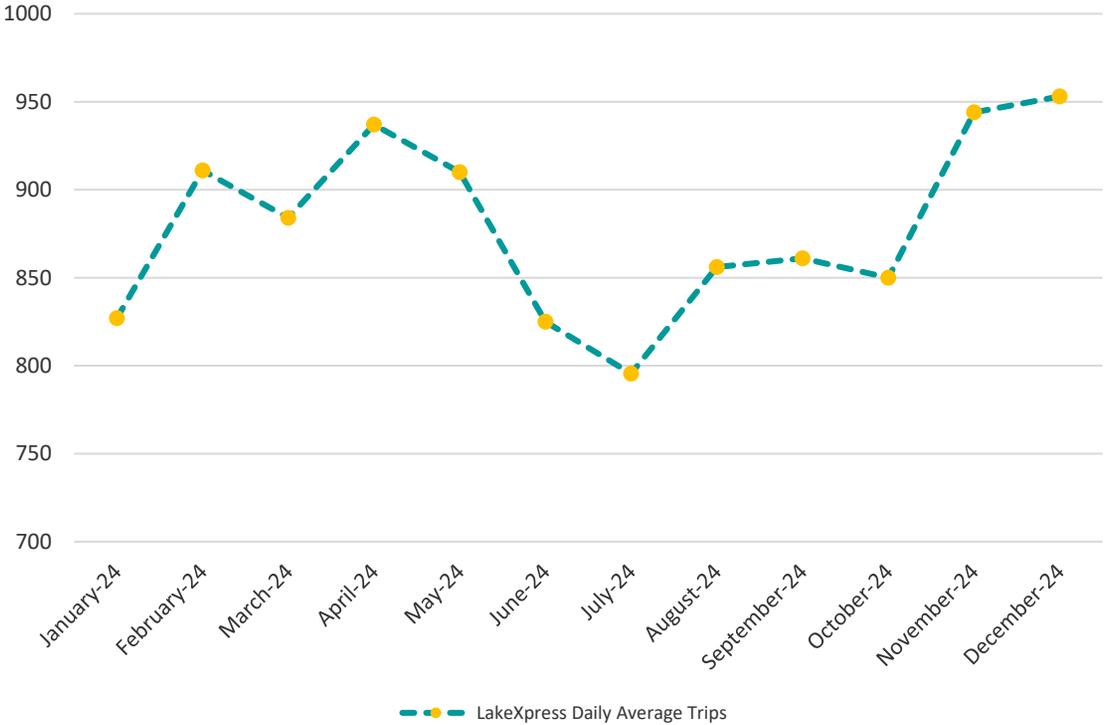


Source: 06 LX Monthly Trip Report 12-2-2024.xlsx

Table 15: LakeXpress Daily Average Trips

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Average
LakeXpress Daily Average Trips	827	911	884	937	910	825	796	856	861	850	944	953	879

Figure 15: LakeXpress Daily Average Trips

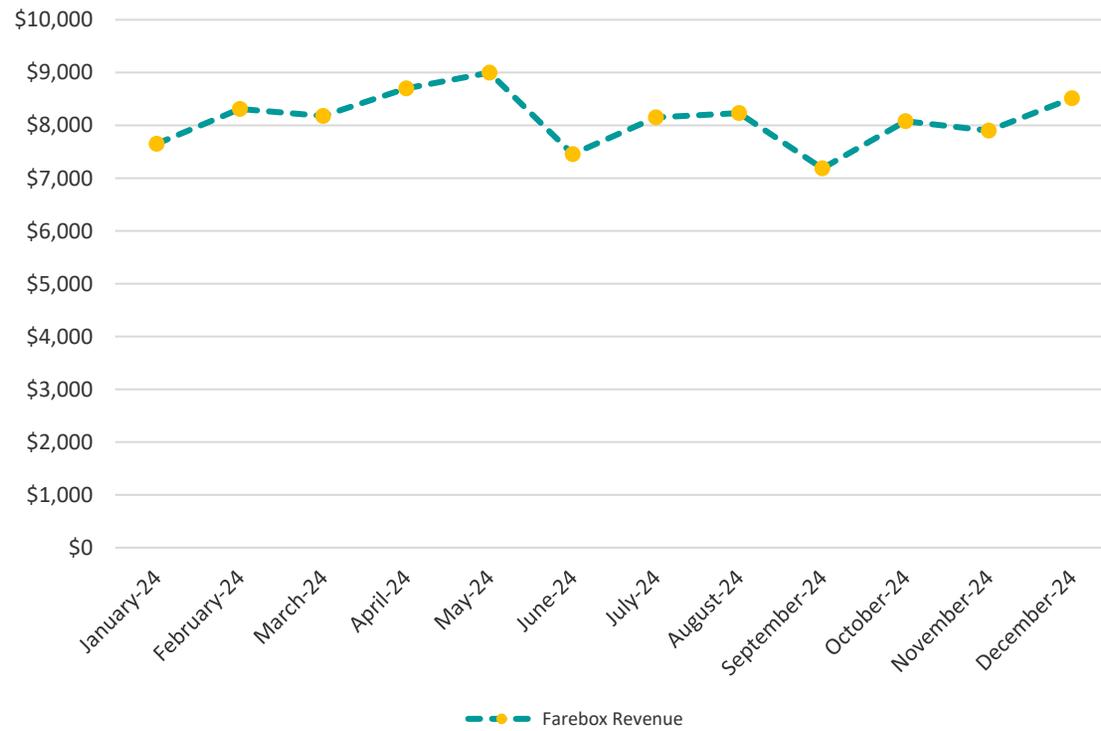


Source: 06 LX Monthly Trip Report 12-2-2024.xlsx

Table 16: LakeXpress Farebox Revenue

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
Farebox Revenue	\$7,651	\$8,311	\$8,179	\$8,700	\$8,999	\$7,456	\$8,150	\$8,233	\$7,185	\$8,078	\$7,901	\$8,512	\$97,353

Figure 16: LakeXpress Farebox Revenue

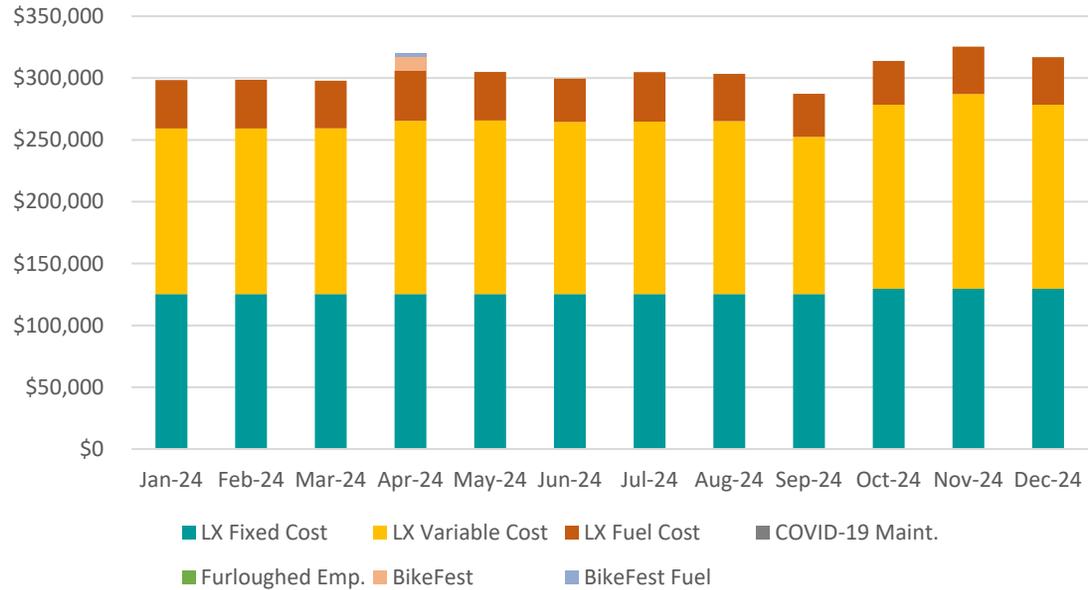


Source: 06 LX Monthly Trip Report 12-2-2024.xlsx

Table 17: LakeXpress Contract Amount

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
LX Fixed Cost	\$125,338	\$125,338	\$125,338	\$125,338	\$125,338	\$125,338	\$125,338	\$125,338	\$125,338	\$129,561	\$129,561	\$129,561	\$1,516,724
LX Variable Cost	\$133,843	\$133,911	\$133,986	\$140,064	\$140,328	\$139,163	\$139,405	\$139,872	\$127,089	\$148,879	\$157,459	\$148,879	\$1,682,879
LX Fuel Cost	\$39,159	\$39,390	\$38,513	\$40,588	\$39,227	\$35,060	\$40,071	\$38,145	\$34,890	\$35,417	\$38,389	\$38,527	\$457,376
COVID-19 Maint.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Furloughed Emp.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BikeFest	\$0	\$0	\$0	\$11,336	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,336
BikeFest Fuel	\$0	\$0	\$0	\$3,001	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,001
Total Expense	\$298,341	\$298,638	\$297,838	\$320,327	\$304,892	\$299,562	\$304,814	\$303,354	\$287,317	\$313,858	\$325,409	\$316,967	\$3,671,316

Figure 17: LakeXpress Contract Amount



Source: 07 Performance Measures Report 12-2-2024.xlsx

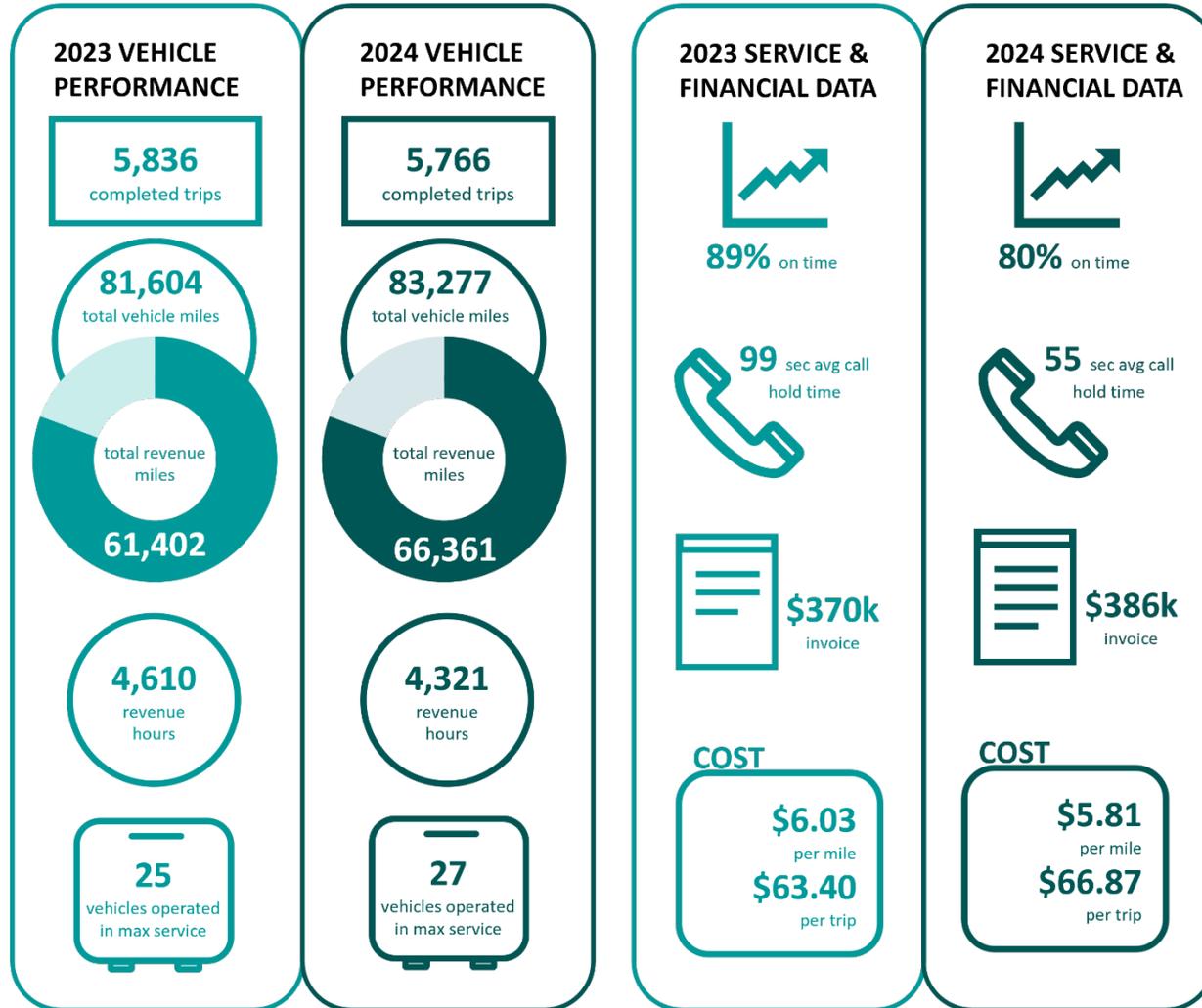
Table 18: Lake County Transit Annual Comparison Summary

Description	Dec-23	Dec-24	Change
Completed Trips	5,836	5,766	-1.2%
Total Vehicle Miles	81,604	83,277	2.1%
Total Revenue Vehicle Miles	61,402	66,361	8.1%
Total Revenue Hours	4,610	4,321	-6.3%
Vehicles Operated in Maximum Service	25	27	8.0%
Accidents/Incidents (Preventable)	0	1	N/A
Accidents/Incidents (Non-Preventable)	0	0	0.0%
On Time Performance - Standard 92%	89%	80%	-10.1%
Call Hold Times (Seconds)	1:39	0:55	-43.5%
Invoice Amount	\$369,975.56	\$385,595.24	4.2%
Cost per mile	\$6.03	\$5.81	-3.6%
Cost per trip	\$63.40	\$66.87	5.5%
Compliments	0	1	N/A
Complaints (Valid)	0	2	N/A

Source: 03 Comparison Report 12-2-2024.xlsx

Figure 18: Lake County Transit Annual Comparison Summary

Selected Lake County Transit Metrics
December 2023 and December 2024 Comparison



Source: 03 Comparison Report 12-2-2024.xlsx



SERVICE AREA/COUNTIES:

LAKE COUNTY

INVOICE NUMBER: G3019 Q2

INVOICE DATE: February 11, 2025

QUARTER SERVICE DATES: October 1 - December 31, 2024

AGENCY

LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION

I PROGRAM MANAGEMENT	PROGRESS
A. When necessary and in cooperation with the LCB, solicit and recommend a CTC . The selection will be accomplished, to the maximum extent feasible, through public competitive bidding or proposals in accordance with applicable laws and rules. Such recommendation shall be presented to the Commission by Planning Agency staff or their designee as needed. (Tasks 2A)	The Lake TDCB recommended that Lake County BOCC remain the CTC for the next five years at the March 2023 TDCB meeting.
B. Develop and maintain a process for the appointment and reappointment of voting and non-voting members to the local coordinating board. (41-2.012, FAC)	The MPO maintains all records for appointments to the Lake TDCB
C. Prepare agendas for local coordinating board meetings consistent with the <i>Local Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	The MPO supports all aspects of the quarterly TDCB meeting and adheres to LCB guidelines.
D. Prepare official minutes of local coordinating board meetings regardless of a quorum) and submit a copy along with the quarterly report to the Commission. For committee meetings, prepare minutes in the form of a brief summary of basic points, discussions, decisions, and recommendations to the full board. Keep records of all meetings for at least five years. (Task 3)	The MPO prepares and posts all TDCB meeting materials to the MPO website for public review.
E. Provide at least one public workshop annually by each local coordinating board, and assist the Commission, as requested, in co-sponsoring public workshops. This public workshop must be in addition to the local coordinating board meetings. It may, however, be held in conjunction with the scheduled local coordinating board meeting (immediately following or prior to the local coordinating board meeting). (Task 4)	The TDCB Public Workshop was held on March 4, 2024 prior to the TDCB quarterly meeting.
F. Provide staff support for committees of the local coordinating board. (Task 3)	The MPO provides support and coordination for the TDCB subcommittees as needed.
G. Develop and update annually by-laws for local coordinating board approval. Approved by-laws shall be submitted to the Commission. (Task 5)	The TDCB Bylaws are reviewed annually at the fourth quarter TDCB meeting.
H. Develop, annually update, and implement local coordinating board grievance procedures in accordance with the Commission guidelines. Procedures shall include a step within the local complaint and/or grievance procedure that advises a dissatisfied person about the Commission's Ombudsman Program. A copy of the approved procedures shall be submitted to the Commission. (Task 6)	The TDCB Grievance Procedures are reviewed annually at the fourth quarter TDCB meeting.
I. Provide the Commission with a current membership roster and mailing list of local coordinating board members. The membership roster shall be submitted with the first quarterly report and when there is a change in membership. (Task 3)	The current TDCB membership roster is included in this invoice packet.
J. Provide public notice of local coordinating board meetings and local public workshops in accordance with the <i>Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	The newspaper public meeting notice is included in this invoice packet.

K. Review and comment on the Annual Operating Report for submittal to the local coordinating board, and forward comments/concerns to the Commission for the Transportation Disadvantaged. (Task 7)	The AOR was reviewed and approved at the second quarter TDCB meeting
L. Report the actual expenditures (AER) of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th. (Task 8)	The AER was submitted to the CTD prior to September 15th, 2024, and presented to the TDCB at the September 16, 2024 TDCB meeting.

II. SERVICE DEVELOPMENT	PROGRESS
A. Jointly, with the community transportation coordinator and the local coordinating board, develop the Transportation Disadvantaged Service Plan (TDSP) following CTD guidelines. (Task 1)	The major update to the TDSP was completed and approved at the June 2023 TDCB meeting, the TDSP annual minor update was reviewed and approved at the June 10, 2024 TDCB meeting.
B. Encourage integration of “transportation disadvantaged” issues into local and regional comprehensive plans . Ensure activities of the local coordinating board and community transportation coordinator are consistent with local and state comprehensive planning activities including the Florida Transportation Plan. (427.015, FS)	The TDCB is included in the planning process including the Lake County TDP and the MPO's 2050 LRTP.
C. Encourage the local community transportation coordinator to work cooperatively with regional workforce boards established in Chapter 445, F.S., and provide assistance in the development of innovative transportation services for participants in the welfare transition program. (427.0157, FS)	The regional workforce Board is represented on the TDCB.

III. TECHNICAL ASSISTANCE, TRAINING, AND EVALUATION	PROGRESS
A. Provide the LCB with quarterly reports of local TD program administrative support accomplishments as outlined in the grant agreement and any other activities related to the TD program. (Task 9)	The Quarterly Progress Report is included in this invoice packet and is presented to the TDCB at each meeting.
B. Attend at least one Commission-sponsored training , including but not limited to, the CTD’s regional meetings, the CTD’s annual training workshop, or other sponsored training. (Task 10)	MPO staff attended the revised CTD Annual Workshop
C. Attend at least one CTD meeting each year within budget/staff/schedule availability.	MPO staff attends least one CTD Business Meeting each year.
D. Notify CTD staff of local TD concerns that may require special investigations.	as needed
E. Provide training for newly-appointed LCB members. (Task 3)	MPO staff provides training for new TDCB members as needed. The MPO developed a TD 101 training packet.
F. Provide assistance to the CTC, purchasing agencies, and others, as needed, which may include participation in, and initiating when necessary, local or regional meetings to discuss TD needs, service evaluation and opportunities for service improvement.	as needed

G. To the extent feasible, collect and review proposed funding applications involving "TD" funds consistent with Chapter 427, F.S., and Rule 41-2, F.A.C., and provide recommendations to the LCB. (427.0157, FS)	The TDCB reviews all TD grant applications.
H. Ensure the local coordinating board conducts, as a minimum, an annual evaluation of the community transportation coordinator. The local coordinating board shall evaluate the coordinator using the Commission's <i>Evaluation Workbook for Community Transportation Coordinators and Providers in Florida</i> (at a minimum using the modules concerning Competition In Use of Operators, Cost-Effectiveness and Efficiency, and Availability of Service) and local standards as defined in the Transportation Disadvantaged Service Plan. (Task 2B)	The TDCB conducted and approved the 2024 CTC evaluation at the 3rd and 4th quarterly meetings.
I. Assist the CTD in joint reviews of the CTC.	as needed
J. Ensure the LCB annually reviews coordination contracts to advise the CTC whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, F.A.C.	Coordination contracts are reviewed annually.
K. Implement recommendations identified in the CTD's QAPE reviews.	ongoing

Other Items of Development and Update in accordance with Laws, Rules, and Commission policy:

[Redacted area]

By submission of this Quarterly Report, the information provided is accurate and accountable and corresponds with the activities for this quarter.



Representative
Date: 02-11-2025

Revised: 06/30/2021