

Lake~Sumter MPO - February 22, 2023, MPO Governing Board Meeting

Please register for Lake~Sumter MPO Governing Board Meeting (2:00 PM) on Feb 22, 2023

<https://attendee.gotowebinar.com/register/4935376073094422357>

After registering, you will receive a confirmation email containing information about joining the webinar.

2 PM Call to Order by the Chair

- A. Invocation / Pledge of Allegiance
- B. Proper Noticing
- C. Roll Call – Determination of Quorum
- D. Chair’s Announcements
- E. Vote to Allow Virtual Board Members to vote in case of an Emergency

I. UPDATE

Proposed revisions to today’s Agenda

II. OPPORTUNITY FOR PUBLIC COMMENT (*on Agenda or general comments*)

At this point in the meeting, the Board will hear questions, comments, and concerns from the citizens. If the issue raised is not on today’s Agenda, action will not be taken by the Board at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Governing Board agenda. Public comment shall be limited to three minutes per person.

III. CONSENT AGENDA

Consent approval is requested for the following items:

- A. Consideration to approve, [December 7, 2022, MPO Governing Board Meeting Minutes](#)
- B. Approval of authorization for the Chair to sign the Executive Director’s timesheets and Mileage reports for October – December 2022
- C. Approval to Move the June 28th Governing Board Meeting to Wednesday, June 21, 2023, at 2:00 PM to resolve a conflict with the Florida Association of Counties Annual Conference and the Florida Association of County Attorneys Annual Conference.
- D. Closing the Public Review Period and Approval of the Unified Planning Work Program (UPWP) Amendment. The MPO requests approval of the Amendment to the adopted UPWP moving 5305 Funds and moving PL 112 Funds as described in the UPWP Amendments Packet attached. This amendment does not increase or decrease the total funds for FY 2022/23.
Attachment: [LSMPO UPWP Amendment Packet](#)

- E. [Resolution 2023-4](#) Appointing the Lake County Board of County Commissioners as the Community Transportation Coordinator for Lake County.
- F. [Resolution 2023-5](#) Appointing the Sumter County Board of County Commissioners as the Community Transportation Coordinator for Sumter County.

IV. ACTION ITEMS

A. Consider Acceptance of FY 2021/22 Independent Financial Audit and Financial Statement.

MSL, CPA Advisors for Auditing Services, will present the independent audit results performed for the fiscal year from July 1, 2021, through June 30, 2022. After review and approval, the audit documentation will be posted on the MPO website. The audit is required as a condition of receiving federal funds.

Joel Knopp, MSL, will present the Independent Audit and Financial Statement for review and approval.

Attachment: [2021-22 Year End Annual Audit](#)

B. Review and Approval of the 2045 Long Range Transportation Plan (LRTP) Amendment #2.

FDOT has requested that the Lake~Sumter MPO's 2045 LRTP be amended to add the Citrus Grove RD Phase II Project to the Cost Feasible Plan. The Florida Legislature awarded the City of Minneola an \$8m appropriation for the project in the previous legislative session. Staff is also updating the text for the narrative for the Complete Streets section, updating the previously ongoing studies, and augmenting to reference Complete Streets improvements that may be completed through FDOT's RRR program. The Public review period for this LRTP amendment was opened on Feb 1, 2023, and will close on February 22, 2023, at the MPO Governing Board meeting. Roll Call vote required.

The motion needs to include closing the Public Review Period and approving 2045 LRTP Amendment #2. Resolution 2023-2

Attachment: [LSMPO LRTP Amendment #2](#)

C. 2023-2027 LSMPO Transportation Improvement Program (TIP) Amendment #2.

FDOT has requested that the MPO amend the TIP to include Citrus Grove Rd. Phase II project, Lake County Transit Funding, and an area-wide Safety Project to install rumble strips in the MPO planning area. The Public Review Period for this TIP amendment was opened on February 1, 2023, and will close on February 22, 2023, at the MPO Governing Board meeting. Roll Call vote required.

The motion needs to include closing the Public Review Period and approving TIP Amendment #2. Resolution 2023-3

Attachment: [LSMPO TIP Amendment #2](#)

D. Lake~Sumter MPO Annual Joint Certification with FDOT

Each year, the FDOT District and the Metropolitan Planning Organization (MPO) must jointly certify the metropolitan transportation planning process described in 23 CFR §450.336. The District and the MPO create a joint certification package that includes a summary of noteworthy achievements by the MPO and, if applicable, a list of any recommendations and/or corrective actions. The joint certification begins in January. This allows time to incorporate recommended changes into the Unified Planning Work Program (UPWP). The certification package and statement must be submitted to the Central Office, Office of Policy Planning (OPP) no later than June 1, 2023.

FDOT staff will review the FY 2022 Lake~Sumter MPO Joint Certification and provide a summary of the risk assessment and any findings. Board Approval is requested.

V. DISCUSSION ITEMS:

- A. 2023 List of Priority Projects (LOPP) Update and Call for Projects** - The List of Priority Projects (LOPP) is a document that all Metropolitan Planning Organizations (MPOs) are required to develop annually. The LOPP represents the unfunded transportation improvements that were not programmed for the following five-year period in order of priority. The Florida Department of Transportation (FDOT) uses each MPO's LOPP to aid in deciding which projects should be added to their Work Program each year. The Lake~Sumter MPO approves its LOPP annually.

Attachments: [2022 and 2023 LOPP Presentation](#)

VI. REPORTS, PRESENTATIONS, STUDIES

- A. FDOT – FDOT D5 Work Program –
Katherine Alexander, Program Management Administrator.
Jack Adkins, Director of Transportation Development**

The Five-Year Work Program is our plan for transportation system improvements programmed during the next five years. The Tentative Five-Year Work Program (TWP) includes projects scheduled for Fiscal years 2023/24 through 2027/28 (projects to be programmed July 1, 2023, through June 30, 2028). After the public comment period ends, the Tentative Work Program is reviewed and approved by the Florida Legislature and the Governor. It is then adopted by the State Secretary of Transportation on July 1, 2023.

[FDOT D5 Tentative Work Program Website](#)

[Lake TWP](#)

[Sumter TWP](#)

[Moving Florida Forward](#) News Release

[Moving Florida Forward Presentation](#)

- B. Florida Turnpike Enterprise (FTE) - Siasi Fine, FCCM, Planning Specialist II/MPO Liaison**

[FTE Tentative Work Program](#)

FTE Presentation

C. **Lake County Transit Report** Information Only

D. Legislative Tracking Tools:

Member Project Tracker: February 10, 2023, tracks all member projects seeking appropriations

Policy Planning Tracker: February 10, 2023, tracks all bills under consideration; transportation-related Bills are highlighted.

E. 2023 Transportation Planning Meeting Calendar:

Central Florida MPO Alliance (CFMPOA) – The five MPOs in District Five and Polk TPO meet three times per year at the MetroPlan Orlando Offices in Orlando. The remaining 2023 meetings are on **April 14, 2023**, and **October 13, 2023**. The MPO Chair and Vice Chair attend these meetings, but it is open to all members.

Metropolitan Planning Organization Advisory Council (MPOAC): All 27 MPOs in the State of Florida meet quarterly in Orlando and co-locate with Transportation related meetings and conferences throughout the State. The Chair and Vice Chair attend these meetings. The remaining meetings are as follows: **April 27th in Orlando, July 27th in Orlando, and October 31st at the SunTrax facility in Polk County.** [FDOT SunTrax](#)

MPOAC Weekend Institute: The MPOAC Weekend Institute provides Board Members with valuable insights into the transportation planning and decision-making processes. The Institute will start with a Meet and Greet session on Friday evening (optional), followed by an all-day training on Saturday.

Each MPO can send one Governing Board Member to each of the Weekend Institute sessions.

The MPO can identify two Governing Board Members to attend and reserve their spot. The dates and locations of the two sessions are as follows:

- **Session 1: April 14 and 15, 2023, at the Florida Hotel in Orlando**
- **Session 2: May 5 and 6, 2023, at the Marriott at the Tampa Airport**

There is no charge for the MPOAC Weekend Institute.

F. US Census Urban Areas 2010 and 2020 Interactive Map: [US Census Urban Areas 2010 and 2020](#)

VII. BOARD MEMBER COMMENTS:

VIII. ADJOURNMENT NEXT MEETING: APRIL 26, 2023 @ 2 PM

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the above named board with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact (352) 315- 0170 48 hours in advance of the meeting.