



AGENDA

LAKE COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD

**Monday, December 2, 2019
Immediately Following the Annual Public Hearing at 10 a.m.
Lake~Sumter MPO, 225 W. Guava Street, Suite 217, Lady Lake, FL**

Members Present

Sheri Peterson
Jo Santiago
Jessie Riddle
Mark Godinez
Marsha Bukala
Steve Homan
Tamyika Young

Representing

Dept. of Children & Families
FDOT
Vocational Rehabilitation/Dept. of Education
Veterans Services
Citizens Advocate/User of System
Florida Dept. of Elder Affairs
Florida Agency for Health Care Administration

Members Absent

Leslie Campione, Chairman
E. Scott Pfender
Leshia Buchbinder
Jim Lowe
Linda Diaz
Colleen Kollmann
Gustavo Henriquez
David Taylor

Representing

Lake~Sumter MPO
Public Education Community
Children at Risk Representative
CAA/Economically Disadvantaged
Persons over 60, representing elderly
Person with a Disability representing Disabled
Workforce Development
Medical Community

Staff Present

Mike Woods
Doris LeMay
Brian Hutt

Representing

Lake~Sumter MPO
Lake~Sumter MPO
Lake~Sumter MPO

CALL REGULAR MEETING TO ORDER

Mike Woods asked for volunteer to Chair the meeting due to the absence of a Chair and Vice-Chair. Sheri Peterson volunteered to chair the meeting and was approved by a 7-0 vote. The meeting of the Lake County Transportation Disadvantaged Coordinating Board (TDCB) was called to order at 10:38 a.m. by Sheri Peterson. Staff announced that the meeting was properly noticed, the roll was called, at which time it was noted that a quorum was present. (7 Voting members).

I. AGENDA UPDATE - None

II. OPPORTUNITY FOR PUBLIC COMMENT (on agenda items or general comments)

Patricia Mason, a Lady Lake resident made statement about a safety issue on Del Mar Dr. in Lady Lake for handicapped persons who needed to walk that route. There are no sidewalks along the street. Additionally there were issues with the paratransit service when getting picked up from appointments. A bus driver named George was commended for his efforts to provide service.

There were no further public comments.

III. ACTION ITEMS

A. Approval of the Transportation Disadvantage Coordinating Board June 10, 2019 Meeting Minutes.

Staff requests approval of the Lake County Transportation Disadvantage Coordinating Board June 10, 2019 Meeting Minutes as presented.

Approval of June 10, 2019 Meeting Minutes

On a motion by Jo Santiago, seconded by Marsha Bukala and carried unanimously by a 7-0 vote, the Board approved the June 10, 2019 minutes as presented.

B. Appoint Transportation Disadvantage Coordinating Board Vice-Chair For The Year 2020

The current vice-chair is Lesha Buchbinder, Executive Director, Early Learning Coalition of Lake County. Per the bylaws the Board must annually appoint a vice chair. *Section 3: Vice-Chairperson: The TDCB shall hold an organizational meeting each year for the purpose of electing a Vice-Chairperson. The Vice-Chairperson shall be elected by a majority vote of the voting TDCB members present. The Vice-Chairperson's term of office shall be for one (1) year starting with the first meeting after his/her election, but the Vice-Chairperson may be re-elected to an additional term or terms of office. In the event of the Chairperson's absence, the Vice-Chairperson shall assume the duties of the Chairperson and conduct the meeting.*

Staff requests nomination of a vice-chair.

A motion to retain Lesha Buchbinder as vice-chair was made by Jo Santiago, seconded by Tamyika Young and carried unanimously by a 7-0 vote.

C. Approval of 2020 Transportation Disadvantaged Coordinating Board Meeting Schedule

Staff recommends four (4) meeting dates in 2020 during the months of April, June, August and November. The dates are recommended in order to accommodate the due dates for required items to be sent to the TD Commission. Staff recommends the meetings to be held on Mondays at 10:00 a.m. at the Lake~Sumter Metropolitan Planning Organization (LSMPO) offices in Leesburg. The proposed dates are as follows (see attachment):

1. April 13, 2020
2. June 8, 2020
3. August 24, 2020
4. November 9, 2020

On a motion by Jo Santiago, seconded by Marsha Bukala and carried unanimously by a 7-0 vote, the 2020 Transportation Disadvantaged Coordinating Board Meeting Schedule was approved as presented.

D. Annual Appointment of Grievance Subcommittee Members

Per the Grievance Procedures, *the Grievance Subcommittee shall consist of five voting members annually appointed by the board.* The Grievance Subcommittee meets as needed. We are required to appoint Grievance Subcommittee Members annually.

Current members include:

1. Chair Campione,
2. Steve Homan,
3. Colleen Kollman
4. Lesha Buchbinder

TDCB members are requested to consider volunteering for appointment to the subcommittee. Motion to appoint Grievance Subcommittee members.

Jo Santiago volunteered to join the Grievance Subcommittee as a fifth member.

A motion to accept Jo Santiago as the fifth member and retain the existing four members was made by Steve Homan, seconded by Marsha Bukala and carried unanimously by a 7-0 vote.

E. Annual Appointment of the Bylaws Subcommittee Members

Per the TDCB Bylaws, *the Bylaws subcommittee shall consist of at least 2 voting members and is appointed annually by the Board.*

Current members include:

1. Chair Campione
2. Lesha Buchbinder

A motion to retain the current members was made by Steve Homan, seconded by Mark Godinez and carried unanimously by a 7-0 vote.

F. Review of Lake County CTC FY 2018/19 Annual Operations Report

CTC staff will present the Lake County CTC FY 2018/19 Annual Operations Report (AOR). The Florida Commission for the Transportation Disadvantaged (CTD) requires this report be submitted by September 15 of each year. The CTD uses these forms to gather information in order: (1) to accurately reflect each CTC's operating data, (2) to provide a statewide operational profile of the Florida Coordinated Transportation System, and (3) to evaluate certain performance aspects of the coordinated systems individually and as a whole. The CTD also uses data collected in this report to substantiate the need to seek additional funds. The Lake County CTC must support all information submitted in this report with documentation substantiating the data's compliance with the state requirements. TDCB review is required. CTC staff will provide information during their presentation.

Motion to Accept the Lake County CTC FY 2018/19 AOR.

Amy Bradford presented a synopsis of the updates to the AOR and stated that the updates were slight changes the made the report more acceptable to reviewing agencies.

A motion to accept the AOR as presented was made by Steve Homan, seconded by Jo Santiago and carried unanimously by a 7-0 vote.

G. Review of Lake County CTCC Agreement Application, Using LifeStream Behavioral Center, Inc.

The FDOT Grant Application deadline is January 24, 2020. Staff recommends approval of the grant document (see attachment). Once reviewed and approved, the item will be placed on the BCC meeting agenda for approval on January 14, 2020.

Motion to Accept the Lake County CTCC Agreement Application, using LifeStream Behavioral Center, Inc.

Amy Bradford presented a synopsis of the Lake County CTCC Agreement Application stating that it was a coordination contract to get 5310 funding. They are adding disadvantage school student to the trips. This addition of users benefits the funding amount for Lake County TD service. Additional discussion continued.

A motion to accept the Lake County CTCC Agreement Application as presented was made by Jo Santiago, seconded by Steve Homan and carried unanimously by a 7-0 vote.

IV. DISCUSSION ITEMS

A. CTC staff will discuss FY 2020-2021 Section 5310, Section 5311 and Section 5339 Grant Updates

1. Section 5310 Elderly and Persons with Disabilities Program: Transit staff will be seeking approval from the Board of County Commissioners to apply for the FDOT 5310 Capital Grant for three 23' Turtle Top Cutaway buses with three wheelchair positions for an approximate cost of \$297,015 for a total Grant request of \$291,046 with a local match of \$29,702.

2. Section 5310 Elderly and Persons with Disabilities Program: Transit staff will be seeking approval from the Board of County Commissioners to apply for the FDOT 5310 Operating Grant for \$675,000 this includes the local match of \$337,500. This grant will provide approximately 23,275 paratransit trips.

3. Section 5311 Formula Grant for Rural Areas: Transit staff will be seeking approval from the Board of County Commissioners to apply for the FDOT 5311 Operating Grant for \$494,500 this includes a local match of \$247,250. This grant will provide approximately 7,262 rural paratransit trips and fixed route service in rural area of South Lake County.

Amy Bradford presented a synopsis of the grant updates.

B. Open forum for board members to discuss important items for the year 2020.

Brian Hutt was introduced to the board by Mike Woods.

Mike Woods raised the issue of new technologies that are upcoming that will affect transit.

Marsha Bukala mentioned innovations being instituted by the Utah disabled program.

V. PRESENTATIONS

None

VI. REPORTS

- A. Florida CTD - None
- B. FDOT - Jo Santiago provided updates.
- C. Lake County Transit Operator (RATP Dev.) – None
- D. Lake County CTC – Amy Bradford provided updates
- E. Lake~Sumter MPO – Mike Woods provided various updates.

VII. BOARD MEMBER COMMENTS - None

VIII. ADJOURNMENT

Sheri Peterson closed the meeting at 11:13 a.m.

IX. NEXT MEETING: April 13, 2020 @ 10:00 a.m. - Lake~Sumter MPO, Leesburg

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Lake~Sumter Metropolitan Planning Organization with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Lake~Sumter MPO, (352) 315-0170, at least 48 hours in advance of the scheduled meeting.