



**EXECUTIVE COMMITTEE
MEETING MINUTES
October 27, 2021
Lake~Sumter MPO
1300 Citizens Blvd
Suite 175
Leesburg, FL 34748**

Members Present

Josh Blake (Chair)
Cathy Hoechst (2nd Vice-Chair)
Craig Estep (1st Vice-Chair)
Dan Robuck (Chair-Elect)

Representing

Lake County
City of Mount Dora
Lake County
City of Leesburg

Members Absent

Leslie Campione (Immediate Past-Chair)
Evelyn Wilson (Lake At-Large Representative)
Bobby Yost (Sumter/At-Large Representative)

Lake County
City of Groveland
City of Webster

Staff

Mike Woods
Doris LeMay
David Langley

Executive Director
Executive Assistant
MPO Attorney

Chair Josh Blake, called the meeting to order at 1:01 PM. It was noted that the meeting was properly noticed and that a quorum was present. (4 voting members present)

II. AGENDA UPDATE

None

III. OPPORTUNITY FOR PUBLIC COMMENT

None

IV. ACTION ITEMS

- A. February 24, 2021, Executive Committee Meeting Minutes

Motion was made by Commissioner Craig Estep to approve Item A of consent agenda, seconded by Dan Robuck – **motion passed 4-0.**

V. DISCUSSION ITEMS

- A. Executive Director Annual Evaluation – David Langley MPO Attorney
David Langley provided the overview and instructions for the Executive Director's annual evaluation. Executive Committee will complete evaluation form and David Langley will report results/recommendation to MPO Governing Board in December.
- B. Lake Sumter MPO Fourth Quarter Financial Report –
June Lorah, VP Milestone Professional Services Inc. provided the report. Discussion continued.
- C. MPO Governing Board Meeting Location and Format
Michael Woods provided options for meeting locations. Executive Committee Stated they would like to use room upstairs in the building currently located. Cost to MPO would be to help set up sound in room.
- D. Lake Sumter MPO – Transportation Management Area (TMA) Transition Plan
Michael Woods provided a brief overview of the TMA Transition Plan.

VI. INFORMATION ITEMS

MPO Committee Membership Rosters

VII. EXECUTIVE COMMITTEE MEMBERS REPORTS/COMMENTS

*Commissioner Blake reported on attending the MPOAC Meeting.
Dan Robuck asked about the Legislative Appropriations.*

VIII. ADJOURNMENT – There being no further business, the meeting was adjourned at 1:28 p.m.

Dan Robuck, Chair