



Lake-Sumter MPO Governing Board Agenda

Date | Time: February 24, 2021 | 2 PM

UPDATED AGENDA POSTED ON FEBRUARY 19,2020, adding the proposed Transportation Improvement Program amendment to the Agenda to consider for approval. Action Item B.

Lake-Sumter MPO - Governing Board (MPO) Meeting

Wed, Feb 24, 2021 2:00 PM - 4:00 PM (EST)

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2 p.m. Call to Order by the Chair

- A. Invocation / Pledge of Allegiance
- B. Proper Noticing
- C. Roll Call – Determination of Quorum
- D. Chair's Announcements

I. UPDATE

Proposed revisions to today's Agenda

II. OPPORTUNITY FOR PUBLIC COMMENT *(on Agenda or general comments)*

At this point in the meeting, the Board will hear questions, comments, and concerns from the citizens. If the issue raised is not on today's Agenda, the Board will not take action at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Governing Board agenda. Public comment shall be limited to three minutes per person.

III. CONSENT AGENDA

Consent approval is requested of the following items:

- A. Consideration to approve, December 9, 2020, MPO Governing Board Meeting Minutes
ATTACHMENT: **December 9, 2020, MPO Governing Board Meeting Minutes**

- B. Approval of Resolution 2021-2 Amending the FY 2020/21 Budget. Amend the FY 20/21 Budget to account for carryover funds in the total of \$95,751 from FY 2019/20. ATTACHMENT: **Resolution 2021-2 Budget Amendment**
- C. Approval of Resolution 2021-1 Authorizing the Public Transportation Grant Agreement's execution with Florida Department of Transportation for Federal Transit Administration Section 5305(d) funds. ATTACHMENT: **Resolution 2021-1 Public Transportation Grant Agreement**
- D. Approval of Authorization for Chair to sign the On-Call Engineering Contracts' renewal with Kisinger Campo & Associates, Corp. (KCA), and CPWG.
- E. Approval of Authorization for Chair to sign Interlocal Agreements between Lake~Sumter MPO and the City of Umatilla, the City of Minneola, and the City of Leesburg for traffic impact analysis reviews.
- F. Approval of Authorization for Chair to sign the first one-year extension of the General Planning Consultant (GPC) Contracts with Kimley-Horn, HDR Inc., and WSP.
- G. Consideration of Financial Report as presented by Milestone Professional Services. ATTACHMENT: **Financial Report February 24, 2021**
- H. Review and Approval of the Transit Safety Performance Measure Targets developed in the Public Transportation Agency Safety Action Plan (PTASP) for Lake County Transit.
Background Information:
The Federal Transit Administration (FTA) issued a final Public Transportation Agency Safety Action Plan (PTASP) rule on July 19, 2018. The rule requires certain recipients and sub-recipients of FTA grants that operate public transportation to develop and implement a PTASP based on a safety management systems approach. Development and implementation of PTASPs are anticipated to help ensure that public transportation systems are safe nationwide. A key component of the PTASP rule is transit providers' requirement to establish transit safety performance targets annually. MPOs, including the Lake~Sumter MPO, also must establish transit safety targets for the metropolitan planning area and incorporate transit safety into the metropolitan transportation planning process.
The MPO will be using the transit safety targets in Lake County Transit's PTASP for the metropolitan planning area.
*A link to Lake County Transit PTASP can be found here: **Lake County Transit PTASP***
- I. Approval of the amendment to the MPO Governing Board Bylaws allowing for virtual voting during declared emergencies. ATTACHMENT: **DRAFT MPO Bylaws February 24, 2021**
- J. Approval of Authorization for Chair to sign the 2020 FDOT MPO Joint Certification Document. ATTACHMENT: **FDOT MPO Joint Certification Review for 2020**
- K. Approval of Authorization for the Chair to sign Executive Director's timesheets and mileage reports for the quarter. The Chair is tasked with reviewing the timesheets and mileage reports for timely submission, accuracy, and work detail consistency.

IV. ACTION ITEMS

- A. Approval of Resolution 2021-3 MPO Support for the BUILD Grant Application
Lake County as the grant sponsor, in cooperation with the Cities of Tavares and Mount Dora, is seeking federal grant funding from DOT through the 2021 BUILD transportation grant - "National Infrastructure Investment" program for the proposed improvements of the Wekiva Trail extension – Segment 1 and Segment 5.
The project would convert the existing 11.5-mile inactive CSX rail corridor into a multi-use trail. The project limits are from CR 437 in Sorrento to Wooton Park in Tavares. Segments 2, 3, and 4 of the Wekiva Trail are under construction or funded for construction. Adding Segments 1 and 5 will complete the 26 miles of the Wekiva Trail in Lake County. Once completed, the Wekiva Trail will connect to the regional trail network to the east via the Seminole Wekiva Trail/Orange County West Orange Trail and to the west via the Tav-Lee trail. (see attached area trail map).
A grant request of \$25 M was submitted in 2020 for the project under the same grant program but was not on the final approved grant recipients list. An updated grant application for this project will be submitted this year with updated information consistent with the grant requirements once the final grant announcement schedule is published.
The three (3) local governments seek support for the project and grant application from the Lake Sumter MPO and other parties, including elected officials, businesses, schools, trail advocacy groups, and other benefitted developments within the project corridor.

ATTACHMENT: [Wekiva Trail BUILD Grant Request](#)

B. **Updated agenda item posted on February 19, 2021**

Approval of Resolution 2021-4 to amend the FY 2020/21 – 2024/25 Transportation Improvement Program (TIP).

The Florida Department of Transportation (FDOT) requests the following changes to be made to the Lake~Sumter Metropolitan Planning Organization's (MPO) adopted TIP in coordination with the corresponding changes to the Department's Adopted Work Program.

FM# 448819-1 5310 Capital Building Blocks – Small Urban

A proposed amendment is adding \$12,500 in 2021 to Building Blocks located in Minneola, Florida. This new capital project was awarded funding as a result of the Section 5310 grant application cycle. Building Blocks, located in Minneola, Florida, provides transportation services to adults with developmental disabilities in Lake County. The preventative maintenance funds will be used on the vehicles that provide transportation services to their clients.

ATTACHMENT: [FDOT TIP Amendment Request Letter February 18, 2021](#)

V. DISCUSSION ITEMS

A. Lake~Sumter MPO Congestion Management Process (CMP) – 2020 Data Update

Amber Gartner, P.E., will present the 2020 CMP Update to the Board. The Congestion Management Process (CMP) is a management system and process conducted by a Metropolitan Planning Organization (MPO) to improve traffic operations' safety and reliability by providing strategies to reduce travel demand on the roadway network or provide improvements the overall transportation

network. ATTACHMENT: [Congestion Management Process - Roadway Congestion Update 2020 Report, CMP 2020 Update Presentation.](#)

B. 2021 List of Priority Projects (LOPP) Update

The List of Priority Projects (LOPP) document that all Metropolitan Planning Organizations (MPOs) are required to develop annually. The LOPP represents the unfunded transportation improvements that were not programmed for the following five-year period, in order of priority. The Florida Department of Transportation (FDOT) uses each MPO's LOPP to aid in their decisions as to which projects should be added to their Work Program each year. The Lake~Sumter MPO approves its LOPP annually. Staff will provide a brief update on the 2021 LOPP. ATTACHMENT: [LSMPO 2020 LOPP Funding Status Report, 2021 LOPP Webpage](#)

VI. PRESENTATIONS:

A. Presentation and Discussion of the FDOT Tentative Work Program

Background Information:

Each year, FDOT develops the Five-Year Work Program in accordance with Section 339.135, Florida Statutes. The Five-Year Work Program is an ongoing process used to forecast the funds available and allocate those to transportation system improvements over a five-year period. This Work Program's development involves coordination with local governments, including Metropolitan Planning Organizations and other city and county officials. Metropolitan Planning Organizations (MPOs) are responsible for developing transportation plans and prioritizing transportation needs in urbanized areas. In non-metropolitan areas, county commissions establish priorities. FDOT implements the transportation improvements identified by the MPOs and local governments. New projects are added during the process, and existing projects may be advanced or deferred based on the updated financial forecast. As a new fifth year is added to the cycle, the current year drops out of the plan, and a new Five-Year Work Program is introduced.

Public hearings are held in each of the seven transportation districts, including a week-long online public hearing, and the Florida Transportation Commission has a statewide public hearing. The Florida Transportation Commission then performs an in-depth review of the Work Program and presents the Governor's Executive Office results.

FDOT staff will present the Tentative Five-Year Work Program specific to the Lake~Sumter MPO planning area.

The presentation can be accessed through the following links:

[FDOT Tentative Work Program for the Lake~Sumter MPO \(Project Highlights\)](#)

[FDOT Tentative Work Program \(All Projects\)](#)

[FDOT District Five Work Program Webpage](#)

[FTE Tentative Work Program](#)

VII. REPORTS

Transportation Agency Reports

A. FDOT Report

- i. *Review of Joint Certification Statement between FDOT and MPO*
- ii. **February 2021 FDOT Construction Status Report**

Ms. Anna Taylor, Florida Department of Transportation (FDOT), will be present to answer questions.

B. **Florida Turnpike Enterprise (FTE) Report**

C. Central Florida Expressway (CFX)

D. **Lake County Transit Report February 2021**

E. County Public Works Report

F. **MPOAC Legislative Newsletter February 13, 2021**

II. INFORMATION ITEMS:

A. Innovation Trail Corridor Planning Study

This project proposes a 6.5-mile multi-use neighborhood trail that would connect the Tremain Street Greenway in the City of Mount Dora to the planned Sorrento Avenue Trail at CR 437 in Lake County through the area of future development.

Innovation Trail Study Final Report

B. FDOT Macroeconomic Analysis for Transportation Projects

The Florida Department of Transportation (FDOT) recently completed a [macroeconomic analysis](#) and found that Florida's transportation projects are expected to yield an average of \$4 of benefits for every dollar invested. In addition, the analysis found the benefits included investments across all transportation modes, including highway, transit, rail, airports, seaports and waterways, and spaceports. The investments will provide short- and long-term benefits for transportation system users as well as Florida's overall economy.

Additional information regarding the department's macroeconomic analysis can be found [here](#).

III. BOARD MEMBER COMMENTS

IV. MOTION FOR ADJOURNMENT: NEXT MEETING: APRIL 28, 2021@ 2 P.M.,

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the above named Board with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact (352) 315- 0170, 48 hours in advance of the meeting.