



**MEETING MINUTES**  
**Wednesday, February 26, 2020**  
**Lake~Sumter MPO**  
**225 W. Guava Street, Suite 217**  
**Lady Lake, FL 32159**

Members Present:

Commissioner Tim Sullivan  
Commissioner Wendy Breeden  
Commissioner Leslie Campione (Chair)  
Commissioner Josh Blake (2<sup>nd</sup> Vice Chair)  
Commissioner Don Burgess (Chair Elect)  
Commissioner Doug Gilpin  
Councilmember Jim Purvis  
City Commissioner Robert Morin  
Mayor Jim Richards (1st Vice Chair)  
Mayor Cathy Hoechst  
City Commissioner John Mobilian (Lake At Large Rep)  
Mayor Evelyn Wilson  
Councilor Martha MacFarlane  
Councilmember Katherine Adams  
Mayor Bil Spaude  
City Commissioner Joe Elliott  
Matt Schwerin  
Board Member Christine Norris

Representing:

Lake County BCC  
Lake County BCC  
Lake County BCC  
Lake County BCC  
Sumter County BCC  
Sumter County BCC  
City of Clermont  
City of Eustis  
Town of Lady Lake  
City of Mount Dora  
City of Fruitland Park  
City of Groveland \*  
Town of Howey-in-the-Hills\*  
City of Umatilla\*  
City of Bushnell\*  
City of Wildwood\*  
Florida Central Railroad\*\*  
Sumter County Schools\*\*

Members Absent:

Commissioner Sean Parks  
City Commissioner Dan Robuck  
Mayor Pat Kelley  
Councilmember Roy Stevenson  
Vice-Mayor Mitchell Mack  
Councilmember Sally Rayman  
Mayor Joe Wynkoop  
Councilmember Clay Godwin  
Councilman Ana Vigoa  
Board Member Sandy Gamble

Lake County BCC  
City of Leesburg  
City of Minneola  
City of Tavares  
Town of Astatula\*  
City of Mascotte\*  
Town of Montverde\*  
City of Coleman\*  
City of Webster\*  
Lake County Schools\*\*

\*Denotes non-voting members

\*\*Denotes ex-officio, non-voting member

Staff:

Mike Woods  
Doris LeMay  
Diana Johnson

Executive Director  
Executive Assistant  
Lake County Attorney

Call to Order/Invocation/Pledge of Allegiance/Notice/Roll Call/Chairman's Announcements/Executive Director's Announcements

The meeting of the Lake-Sumter Metropolitan Planning Organization (MPO) was called to order at 2:02 p.m. by Chair Commissioner Leslie Campione. A moment of silence followed by the Pledge of Allegiance was led by Chair Campione. Staff announced the meeting was properly noticed. The roll was called, at which time it was noted a quorum was present (10 voting members present).

**I. AGENDA UPDATE**

Move Item G Consent Agenda Amendment to UPWP to Action Items.

**II. OPPORTUNITY FOR PUBLIC COMMENT**

John Drury City Administrator City of Tavares asked for support from MPO on BUILD Grant Extending the Wekiva Trail.

**III. CONSENT AGENDA**

Tab 1 Consent approval is requested of the following items:

- A. Consideration to approve the December 11, 2019 MPO Governing Board Minutes
- B. Consideration of Resolution 2020-1 approving Federal Transit Administration (FTA) 5305 Grant Application. Annual approval of the MPO's FTA Grant Application.
- C. Consideration to approve amendment to agreement between MPO and WSP USA, Inc. for On-Call Transportation and Traffic Planning Services. Contract amended to add Senior Planner II as an eligible Personnel Category.
- D. Consideration to approve second amendment to amended and restated MPO Staff Services Agreement.
- E. Consideration to approve the final lease agreement between MPO and Leesburg Citizen's LLC as Sub landlord.
- F. Consideration to accept financial report as presented by Milestone Professional Services.
- G. Consideration to Amend the FY 2018/19-2019/20 Unified Planning Work Program to De-Obligate funds from FY 2019/20 and to allocate to FY 2020/21.
- H. Consideration to approve Lake~Sumter MPO Continuity of Operations Plan (COOP).

Motion was made by Commissioner Wendy Breeden seconded by Commissioner Don Burgess and carried by a vote of 10-0, the Lake~Sumter MPO Approved Items A through H, removing Item G, of the Consent Agenda.

Council Member Jim Purvis arrived at this time (11 voting members).

#### **IV. ACTION ITEMS**

Item G of Consent Agenda – Consideration to Amend the FY 2018/19 -2019/20 Unified Planning Work Program to De-obligate funds from FY 2019/20 and to allocate to FY 2020/21.

Mike Woods provided a brief overview of the Amendment to the UPWP.

Motion was made by Commissioner Don Burgess, seconded by Commissioner Wendy Breeden and carried by a vote of 11-0, the Lake~Sumter MPO approved the Amendment to the FY 2018/19-2019/20 UPWP to De-obligate funds.

Tab 2 Consideration of Acceptance of FY 2018/19 Independent Financial Audit and Financial Statement. Joel Knopp from Moore Stephens Lovelace, P.A. presented the draft results of the Independent Financial Audit. Discussion continued.

Motion was made by Commissioner Josh Blake, seconded by Robert Morin and carried by a vote of 11-0, the Lake~Sumter MPO approved the Independent Financial Audit and Financial Statement.

Tab 3 Consideration to amend Bylaws of MPO. Diana Johnson, MPO Attorney provided a brief overview of the Amendment to MPO Bylaws. Discussion continued.

Motion was made Commissioner Wendy Breeden, seconded by Commissioner Josh Blake and carried by a vote of 11-0, the Lake~Sumter MPO Approved Amended Bylaws as presented.

Motion was made by Commissioner Don Burgess, seconded by Robert Morin and carried by a vote of 11-0, the Lake~Sumter MPO Approved Commissioner Tim Sullivan to serve as the Immediate Past Chair, and Joe Elliott to serve as Sumter County At Large Representative for the 2020 calendar year.

Tab 4 Consideration of Acceptance of Draft FY 2020/21- 2021/22 Unified Planning Work Program (UPWP).  
Mike Woods provided a brief overview of the Draft FY 2020/21-2021/22 UPWP. Discussion Continued.

Motion was made by Commissioner Tim Sullivan, seconded by Mayor Jim Richards and carried by a vote of 11-0, the Lake~Sumter MPO approved the Draft FY 2020/21-2021/22 UPWP.

Tab 5 Consideration of Resolution 2020-2 Approval of Amendment to FY 2019/20-2023/24 Transportation Improvement Program (TIP). Siaso Fine FTE provided a brief overview of the Amendment to the FY 2019/20-2023/24 TIP. Discussion continued.

Motion was made by Commissioner Wendy Breeden, seconded by Commissioner Tim Sullivan and carried by a roll call vote of 11-0, the Lake~Sumter MPO approved the Amendment to the TIP.

## **V. DISCUSSION ITEMS**

Tab 7

**A. Lake~Sumter MPO List of Priority Projects (LOPP).** Mike Woods provided a brief update on the Lake~Sumter MPO List of Priority Projects. Commissioner Josh Blake supports letter from Fruitland Park asking that the MPO Board make the completion of the final construction phase of 466A the top priority in Lake County. Mayor Evelyn Wilson, City of Groveland, thanked the Board for support of the Groveland Re alignment project.

**B. 2045 Long Range Transportation Plan.** Mike Woods provided a brief update on the 2045 LRTP.

## **VI. PRESENTATIONS**

**None**

## **VII. REPORTS**

- A. Transportation Agency Reports – Written Reports In Package
1. Florida Department of Transportation (FDOT) – Jamie Kersey
  2. Florida’s Turnpike Enterprise (FTE) – Siasosi Fine
  3. Central Florida Expressway Authority (CFX) – Emily Brown
  4. Lake County Transit Report – In Agenda Package
  5. County Public Works Report – None

## **VIII. INFORMATIONAL ITEMS**

- A. 2020 Congestion Management Process Database, Congestion Management Process County Map Series.

## **IX. ADJOURNMENT NEXT MEETING:**

There being no further business to be brought to the attention of the Lake~Sumter Metropolitan Planning Organization, the meeting was adjourned at 3:10 p.m.

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Leslie Campione, Chair