



# Transportation Disadvantaged Coordinating Board Agenda

Date / Time: November 8, 2021 | 10 AM

## Lake County TDCB Committee Meeting

Mon, November 8, 2021 10:00 AM - 12:00 PM (EDT)

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The Transportation Disadvantaged Coordinating Board (TDCB) serves to identify local service needs and provide information, advice, and direction to the Community Transportation Coordinator (CTC) on the coordination of services to be provided to the TD program. The TDCB focuses on compliance with state requirements for TD planning and ensuring that public transportation is accessible to everyone, including the transportation disadvantaged. TDCB membership is composed of several representatives such as health and human services agencies, the elderly and disabled, citizens, and the private transportation industry and is established pursuant to Rule 41- 2.012(3), Florida Administrative Code (FAC).

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## CALL REGULAR MEETING TO ORDER

Invocation / Pledge of Allegiance

Proper Noticing

Roll-Call

Determination of Quorum

Chair Announcements

Lake County TDCB Chair, Commissioner Leslie Campione

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## I. AGENDA UPDATE

A. Proposed revisions to today's agenda (if any)

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## II. OPPORTUNITY FOR PUBLIC COMMENT (on agenda items or general comments)

At this point in the meeting, the Board will hear citizens' questions, comments, and concerns. If the issue raised is not on today's Agenda, the Board will not take action at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda. Public comment shall be limited to three minutes per person.

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## III. CONSENT ITEMS

There are currently no items being presented for the Consent Agenda.

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## IV. ACTION ITEMS

- A. Approval of August 30, 2021, Meeting Minutes

[Attachment A: August 30, 2021, Lake County TDCB Meeting Minutes](#)

- B. Approval of Grievance Procedures: The Coordinating Board shall establish procedures to provide regular opportunities for grievances and issues to be brought before the committee and to address them in a timely manner, and the Coordinating Board shall hear grievances and appeals itself as provided for in the grievance procedures. Members appointed to the Subcommittee shall be voting members of the Coordinating Board.

[Attachment B: Grievance Procedures](#)

- C. Selection of Lake County TDCB Vice-Chairman

The TDCB shall hold an organizational meeting each year for the purpose of electing a Vice-Chairperson. The Vice-Chair shall be elected by a vote of the voting TDCB members. The Vice-Chair's term of office shall be for one (1) year starting with the first meeting after his/her election, but the Vice-Chair may be re-elected to an additional term or terms of office. In the event of the Chair's absence, the Vice-Chair shall assume the duties of the Chair and conduct the meeting.

Lesha Buchbinder is the current Vice-Chair.

- D. Lake County TDSP Amendment

Lake County Transit is proposing to amend the TDSP to incorporate changes related the operational frequency of out-of-service area trips to Gainesville to better utilize limited transit resources for in-county trips without negatively impacting those who want medical care out of the area.

[Attachment C: TDSP Amendment Information](#)

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## V. DISCUSSION ITEMS

Recommendation for approval is requested for Discussion Items.

- A. Review and discussion of the Commission for the Transportation Disadvantaged (CTD) Ombudsman Report

The Lake County TDCB is required to review the CTD Ombudsman's Report quarterly. The CTD received no calls for Lake County this quarter.

- B. Review of Section 5310/5311/5339 Grant Applications

- Section 5310 Elderly and Persons with Disabilities Capital Grant – Transit Services staff is not applying for the FDOT Section 5310 Capital Grant for FY22-23.
- Section 5310 Elderly and Persons with Disabilities Operating Grant – Transit Services

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staff will be seeking approval from the Lake County Board of County Commissioners to apply for the FDOT Section 5310 Operating Grant for \$442,670, this includes a local match of \$221,335. This grant will provide approximately 13,663 paratransit trips.

- Section 5311 Formula Capital Grant for Rural Areas – Transit Services staff will be seeking approval from the Lake County Board of County Commissioners to apply for the FDOT Section 5311 Capital Grant for the purchase of two 35' Gillig fixed route buses and three 23' low floor cutaway buses with two wheelchair positions for an approximate cost of \$1,330,000 with a local match of \$133,000.

- Section 5311 Formula Operating Grant for Rural Areas – Transit Services staff is not applying for the FDOT Section 5311 Operating Grant funds for FY 22-23.

C. Annual Review of CTC Coordination Contracts

- Attain, Inc.
- Beacon College
- Building Block Ministries
- Central Florida Group Homes
- Kinsman Transportation
- Life Care Services
- LifeStream Behavioral Center
- Love Thy Neighbor
- Sunrise Arc

D. Insights from CTD/FPTA Conference

The CTD/FPTA Annual Training/EXPO and CTD Business Meeting were held October 24-27, 2021 at the Ocean Center in Daytona Beach. Staff would like to open the floor for a discussion of any key information learned that would be beneficial to share with the Board.

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## VI. REPORTS

- A. FDOT – Jo Santiago
- B. Lake County CTC – Amy Bradford, [Lake County Transit \(Attachment D\)](#)
- C. RATP Dev – Rickey Mack or Brandon Bradford
- D. Lake-Sumter MPO Quarterly Progress Report – Michael Woods, [MPO Quarterly Progress Report \(Attachment E\)](#)

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## VII. BOARD MEMBER COMMENTS

## VIII. ADJOURNMENT

## IX. NEXT MEETING: February 7, 2022



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Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the above named board with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact (352) 315- 0170, 48 hours in advance of the meeting.