



Transportation Disadvantaged Coordinating Board Agenda

Date | Time: December 5, 2022 | 2 PM

Sumter County TDCB Committee Meeting - December 2022

Mon, Dec 5, 2022 2:00 PM - 4:00 PM (EDT)

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The Transportation Disadvantaged Coordinating Board (TDCB) serves to identify local service needs and provide information, advice, and direction to the Community Transportation Coordinator (CTC) on the coordination of services to be provided to the TD program. The TDCB focuses on compliance with state requirements for TD planning and ensuring that public transportation is accessible to everyone, including the transportation disadvantaged. TDCB membership is composed of several representatives such as health and human services agencies, the elderly and disabled, citizens, and the private transportation industry and is established pursuant to Rule 41- 2.012(3), Florida Administrative Code (FAC).

CALL REGULAR MEETING TO ORDER

Invocation / Pledge of Allegiance

Proper Noticing

Roll-Call

Determination of Quorum

Chair Announcements Sumter County TDCB Chair, Commissioner Craig Estep

I. AGENDA UPDATE

A. Proposed revisions to today's agenda (if any)

II. OPPORTUNITY FOR PUBLIC COMMENT (ON AGENDA ITEMS OR GENERAL COMMENTS)

At this point in the meeting, the Board will hear citizens' questions, comments, and concerns. If the issue raised is not on today's Agenda, the Board will not take action at this meeting. Questions

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may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda. Public comment shall be limited to three minutes per person.

III. CONSENT ITEMS

A. Approval of September 12, 2022, Meeting Minutes

Attachment A: September 12, 2022, Sumter County TDCB Meeting Minutes (pages 5-7)

IV. ACTION ITEMS

A. Selection of Sumter County TDCB Vice-Chair (page 8)

The TDCB shall hold an organizational meeting each year for the purpose of electing a Vice-Chairperson. The Vice-Chair shall be elected by a vote of the voting TDCB members. The Vice-Chair's term of office shall be for one (1) year starting with the first meeting after his/her election, but the Vice-Chair may be re-elected to an additional term or terms of office. In the event of the Chair's absence, the Vice-Chair shall assume the duties of the Chair and conduct the meeting.

Thomas Chase is the current Vice-Chair.

B. Review and Approval of the Sumter County CTC Annual Operating Report (AOR)

The Florida Commission for the Transportation Disadvantaged (CTD) requires the Annual Operating Report to be submitted by September 15 of each year. The CTD evaluates and compiles the operating data provided by all CTCs, which are utilized to substantiate the need to seek Transportation Disadvantaged funds from the Florida Legislature.

The CTD AOR reflects the Office of Transit Services operating data for FY 2021-22.

Attachment B: Sumter County Transit AOR FY 2021-22 (pages 9-15)

V. DISCUSSION ITEMS

Recommendation for approval is requested for Discussion Items.

A. Review and discussion of the Commission for the Transportation Disadvantaged (CTD) Ombudsman Report

The Sumter County TDCB is required to review the CTD Ombudsman's Report quarterly.
The CTD received no calls for Sumter County this quarter.

B. Sumter County Annual Expenditure Report (AER) (page 16)

The CTD requires the Planning Agency to receive the Actual Expenditures for the past fiscal year from the CTC.

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Attachment C: Sumter County Transit AER for FY 2021-22

C. Upcoming Transportation Disadvantaged Service Plan (TDSP) Major Update

The Lake~Sumter MPO and CTC are required to develop a Transportation Disadvantaged Service Plan every five years and update the plan annually, with review and approval from the TDCB. The current TDSP was updated in FY 2018-2019 and is therefore due for a major update in FY 2022-2023.

D. Board Membership – Recommendations Needed to Fill Vacancies

The Sumter County TDCB is seeking members to fill the following vacancies:

- Person with a Disability representing the Disabled

E. Annual Review of CTC Coordination Contracts

- Sumter County Youth Center
- Mid-Florida Community Services, Inc.

F. “Why It Matters To Me”

This will be a recurring agenda item which focuses on various aspects of TD planning and why it is important to the Board members.

- Luciana Taylor (FDOT) will discuss how her role supports the transportation disadvantaged community.

G. Upcoming Conferences/Meetings

- CTD Business Meeting – March 16, 2023, Tallahassee, FL
- Florida Legislative Day 2023 – March 16, 2023, Tallahassee, FL
- Transportation Disadvantaged Annual Training Workshop & EXPO, August 29-30, 2023, Orlando, FL

VI. REPORTS

- A.** FDOT – Luciana Taylor
- B.** Sumter County CTC – Deborah Snyder, ***Sumter County Transit Report (Attachment D) (pages 17-18)***
- C.** MTM Transit – Steven Baker
- D.** Lake-Sumter MPO Quarterly Progress Report – Michael Woods, ***MPO Quarterly Progress Report (Attachment E) (pages 19-24)***

VII. BOARD MEMBER COMMENTS

VIII. ADJOURNMENT



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IX. NEXT MEETING: February 26, 2023

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the above named board with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact (352) 315- 0170, 48 hours in advance of the meeting.



MINUTES
SUMTER COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD
Minutes – September 12, 2022
1300 Citizens Blvd., Suite 175 Leesburg, FL 34748

Members Present

Craig Estep, Chairman
Luciana Taylor
Sally Moss
Sandra Woodard
Steve Homan
Emilio Santiago
Gustavo Henriquez
Thomas Chase, Vice Chair
Chantel Buck

Representing

Lake~Sumter MPO
FDOT
Public Education/Sumter County Schools
FL Association CAA/Economically Disadvantaged
FL Department of Elder Affairs
Florida Agency for Health Care Administration
Regional Workforce Development Board
Medical Community
Technical Advisor

Members Absent

Sheri Peterson
Jessie Riddle
Dominick Nati
Nora Hanzez
Jose Lopez
Bonnie Cowie
Mat Kline
Barney Johnson

Representing

Dept. of Children & Families
Vocational Rehabilitation/Dept. of Education
Veterans Service Office Representing Veterans
Persons Over 60, representing elderly
Citizens Advocate
Citizen Advocate/User of the System
Children at Risk
Local Private For-Profit Transportation

Staff Present

Michael Woods
Doris LeMay

Representing

Lake~Sumter MPO
Lake~Sumter MPO

CALL TO ORDER

The meeting of the Sumter County Transportation Disadvantaged Coordinating Board (TDCB) was called to order at 2:00 p.m. by Chair Commissioner Craig Estep. Followed by the Pledge of Allegiance and a moment of Silence. Staff announced that the meeting was properly noticed, the roll was called, at which time it was noted that a quorum was present. (9 Voting Members). A motion was made by Thomas Chase, seconded by Sandra Woodard and carried unanimously by a vote of 9-0; the Board approved virtual Board members to Vote on Action Items.

I. AGENDA UPDATE

Item E., Discussion Items, Sunshine Law and Ethics Training to be presented after Consent Agenda.

On a motion by Sandra Woodard seconded by Chantel Buck and carried unanimously by a Vote of 9-0, the Board approved moving item E., Discussion Items after Consent Agenda.

II. OPPORTUNITY FOR PUBLIC COMMENT (on agenda items or general comments) None

III. CONSENT ITEMS

- A. Approval of June 6, 2022, Meeting Minutes
- B. Approval of June 6, 2022, Annual Public Hearing Meeting Minutes
- C. Approval of the MPO's Sumter County Transportation Disadvantaged Planning Grant Agreement for FY 2022-23.

On a motion by Thomas Chase seconded by Sandra Woodard and carried unanimously by a Vote of 9-0, the Board approved items A-C as Presented.

IV. ACTION ITEMS:

- A. Subcommittee Annual Appointment
 - a. Grievance Subcommittee consists of five members (currently four): Sandra Woodard, Steve Homan, Bonnie Cowie.
 - b. Bylaws Subcommittee consists of three members: Bonnie Cowie, Sandra Woodard, Thomas Chase.
 - c. CTC Evaluation Subcommittee consists of three members (currently two): Bonnie Cowie, Thomas Chase

A motion by Sandra Woodard to appoint Luciana Taylor to serve on the Grievance Subcommittee, and Chantel Buck to serve on the CTC Evaluation Committee seconded By Gustavo Henriquez and carried unanimously by a vote of 9-0, the Board approved Luciana Taylor to serve on the Grievance Subcommittee and Chantel Buck to serve on the CTC Evaluation Committee.

V. DISCUSSION ITEMS:

- A. Review and discussion of the Commission for the Transportation Disadvantaged (CTD) Ombudsman Report – Kelsey Peterson, WSP.
- B. Final Sumter County CTC Evaluation Report for FY 2021-2022 – Kelsey Peterson WSP
- C. Upcoming Transportation Disadvantaged Service Plan (TDSP) Major Update – Kelsey Peterson, WSP
- D. FY 2023-2027 Transportation Improvement Program (TIP) Update – Michael Woods
- E. Sunshine Law and Ethics Training – Rachel Bartolowits Lake County Attorney – Presentation followed Consent Agenda
- F. Board Membership – Recommendations Needed to Fill Vacancies – Michael Woods
- G. Why It Matters To Me – Thomas Chase
- H. Insights from CTD Conference – Michael Woods
- I. Upcoming Conferences/Meetings – Michael Woods

VI. REPORTS

- A. FDOT – Luciana Taylor
- B. Sumter County Transit – Deborah Snyder
- C. MTM Transit – Steven Baker
- D. Lake~Sumter MPO – Michael Woods

VII. BOARD MEMBER COMMENTS –

None

VIII. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 2:54 p.m.

IX. NEXT MEETING: December 5, 2022 @ 2:00 PM

Chair Craig Estep

Date



Transportation Disadvantaged Coordinating Board 2022 Member List

NAME

REPRESENTING

Commissioner Craig Estep / Chair

Lake Sumter MPO

Jo Santiago

FDOT

Carlos Colon (Alternate)

Sheri Peterson

Department of Children & Families

Kimberly Mummey (Alternate)

Sally Moss

Public Education Community

David Williams (Alternate)

Jennilyn Green

Vocational Rehabilitation/Fl. Dept. of Education

Dominick Nati

Veterans Service Office

Sandra Woodard

CAA/Economically Disadvantaged

Nora Hanzez

Persons over 60, representing elderly

Vacant

Person with a Disability representing Disabled

Jose Lopez

Citizens Advocate

Bonnie Cowie

Citizens Advocate/ User of System

Mat Kline

Children at Risk Representative

Steve Homan

Florida Dept. of Elder Affairs

Melanie Medina (Alternate)

Barney Johnson

Local Private For-Profit Transportation

Emilio Santiago

Florida Agency for Health Care Administration

Glorybee Perez (Alternate)

Gustavo Henriquez

Workforce Development

Donna Andrews (Alternate)

Thomas Chase

Medical Community

Nathan Overstreet (Alternate)

Chantel Buck

New Vision for Independence



CTC Organization

County: Sumter

CTC Status: Complete

Fiscal Year: 7/1/2021 - 6/30/2022

CTD Status: Complete

Date Initiated: 9/6/2022

CTC Organization Name: Sumter County Board of County Commissioners,

Sumter County Transit

Address: 7375 Powell Road

City: Wildwood

State: FL

Zip Code: 34785

Organization Type: County

Network Type: Complete Brokerage

Operating Environment: Rural

Transportation Operators: Yes

Number of Transportation Operators: 1

Coordination Contractors: No

Number of Coordination Contractors: 0

Provide Out of County Trips: Yes

Local Coordinating Board (LCB) Chairperson: Craig Estep

CTC Contact: Deborah Snyder

CTC Contact Title: Public Works Director/County Engineer

CTC Contact Email: Deborah.Snyder@sumtercountyfl.gov

Phone: (352) 689-4400

CTC Certification

I, Deborah Snyder, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): _____

LCB Certification

I, Craig Estep, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): _____



CTC Trips

County: Sumter

CTC Status: Complete

CTC Organization: Sumter County Board of County Commissioners, Sumter County Transit

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Complete

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Service Type - One Way						
Fixed Route/Fixed Schedule						
Daily Pass Trips	0	N/A	0	0	N/A	0
Weekly Pass Trips	0	N/A	0	0	N/A	0
Monthly Pass Trips	0	N/A	0	0	N/A	0
Deviated Fixed Route Service	2,141	N/A	2,141	2,134	N/A	2,134
Complementary ADA Service	0	N/A	0	0	N/A	0
Paratransit						
Ambulatory	39,452	0	39,452	32,965	0	32,965
Non-Ambulatory	2,743	0	2,743	1,698	0	1,698
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	0	N/A	0
Taxi	0	N/A	0	0	N/A	0
School Board (School Bus)	0	N/A	0	0	N/A	0
Volunteers	0	N/A	0	0	N/A	0
Total - Service Type	44,336	0	44,336	36,797	0	36,797
Contracted Transportation Operator						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	44,336	N/A	44,336	0	N/A	0
Total - Contracted Transportation Operator Trips	44,336	0	44,336	0	0	0
Revenue Source - One Way						
Agency for Health Care Administration (AHCA)	0	0	0	0	0	0
Agency for Persons with Disabilities (APD)	13,915	0	13,915	0	0	0
Comm for the Transportation Disadvantaged (CTD)	19,200	N/A	19,200	20,545	N/A	20,545
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	0	0	0	0	0
Dept of Education (DOE)	0	0	0	0	0	0
Dept of Elder Affairs (DOEA)	539	0	539	0	0	0
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0
Dept of Transportation (DOT)	2,141	0	2,141	2,134	0	2,134
Local Government	790	0	790	2,283	0	2,283
Local Non-Government	1,794	0	1,794	11,835	0	11,835
Other Federal & State Programs	0	0	0	0	0	0
Total - Revenue Source	38,379	0	38,379	36,797	0	36,797



**Transportation
Disadvantaged**

CTC Trips (cont'd)

County: Sumter

CTC Status: Complete

CTC Organization: Sumter County Board of
County Commissioners,
Sumter County Transit

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Complete

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Passenger Type - One Way						
Older Adults	17,904	0	17,904	10,615	0	10,615
Children At Risk	2,290	0	2,290	12,481	0	12,481
Persons With Disabilities	10,431	0	10,431	6,121	0	6,121
Low Income	8,467	0	8,467	5,446	0	5,446
Other	5,244	0	5,244	2,134	0	2,134
Total - Passenger Type	44,336	0	44,336	36,797	0	36,797
Trip Purpose - One Way						
Medical	8,907	0	8,907	5,050	0	5,050
Employment	8,479	0	8,479	4,212	0	4,212
Education/Training/Daycare	15,563	0	15,563	21,446	0	21,446
Nutritional	2,224	0	2,224	1,086	0	1,086
Life-Sustaining/Other	9,163	0	9,163	5,003	0	5,003
Total - Trip Purpose	44,336	0	44,336	36,797	0	36,797
Unduplicated Passenger Head Count (UDPHC)						
UDPHC	145	0	145	322	0	322
Total - UDPHC	145	0	145	322	0	322
Unmet & No Shows						
Unmet Trip Requests	2,830	N/A	2,830	0	N/A	0
No Shows	722	N/A	722	603	N/A	603
Customer Feedback						
Complaints	0	N/A	0	0	N/A	0
Commendations	0	N/A	0	0	N/A	0



CTC Vehicles & Drivers

County: Sumter

CTC Status: Complete

CTC Organization: Sumter County Board of County Commissioners, Sumter County Transit

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Complete

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Vehicle Miles						
Deviated Fixed Route Miles	18,251	N/A	18,251	17,866	N/A	17,866
Complementary ADA Service Miles	0	N/A	0	0	N/A	0
Paratransit Miles	387,705	0	387,705	347,451	0	347,451
Transportation Network Companies (TNC) Miles	0	N/A	0	0	N/A	0
Taxi Miles	0	N/A	0	0	N/A	0
School Board (School Bus) Miles	0	N/A	0	0	N/A	0
Volunteers Miles	0	N/A	0	0	N/A	0
Total - Vehicle Miles	405,956	0	405,956	365,317	0	365,317
Roadcalls & Accidents						
Roadcalls	0	0	0	0	0	0
Chargeable Accidents	0	0	0	0	0	0
Vehicle Inventory						
Total Number of Vehicles	21	0	21	21	0	21
Number of Wheelchair Accessible Vehicles	21	0	21	21	0	21
Drivers						
Number of Full Time & Part Time Drivers	21	0	21	22	0	22
Number of Volunteer Drivers	0	0	0	0	0	0



CTC Revenue Sources

County: Sumter

CTC Status: Complete

CTC Organization: Sumter County Board of County Commissioners, Sumter County Transit

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Complete

Revenue Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 3,792	\$ 0	\$ 3,792	\$ 0	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commission for the Transportation Disadvantaged (CTD)						
Non-Sponsored Trip Program	\$ 382,072	N/A	\$ 382,072	\$ 416,543	N/A	\$ 416,543
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
TD Other	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Department of Transportation (DOT)						
49 USC 5307	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5310	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5311	\$ 429,211	\$ 0	\$ 429,211	\$ 194,668	\$ 0	\$ 194,668
49 USC 5311 (f)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Government						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
County Cash	\$ 282,655	\$ 0	\$ 282,655	\$ 396,868	\$ 0	\$ 396,868
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Non-Government						
Farebox	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Donations/Contributions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Non-Government	\$ 4,000	\$ 0	\$ 4,000	\$ 3,700	\$ 0	\$ 3,700
Other Federal & State Programs						
Other Federal Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total - Revenue Sources	\$ 1,101,730	\$ 0	\$ 1,101,730	\$ 1,011,779	\$ 0	\$ 1,011,779



CTC Expense Sources

County: Sumter

CTC Status: Complete

CTC Organization: Sumter County Board of County Commissioners, Sumter County Transit

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Complete

Expense Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Labor	\$ 0	\$ 0	\$ 0	\$ 44,052	\$ 0	\$ 44,052
Fringe Benefits	\$ 0	\$ 0	\$ 0	\$ 5,270	\$ 0	\$ 5,270
Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials & Supplies Consumed	\$ 21,034	\$ 0	\$ 21,034	\$ 3,400	\$ 0	\$ 3,400
Utilities	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Casualty & Liability	\$ 12,390	\$ 0	\$ 12,390	\$ 11,665	\$ 0	\$ 11,665
Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Leases & Rentals	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Purchases	\$ 23,251	\$ 0	\$ 23,251	\$ 31,419	\$ 0	\$ 31,419
Contributed Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Purchased Transportation Services						
Bus Pass	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Contracted Operator	\$ 1,136,302	N/A	\$ 1,136,302	\$ 975,479	N/A	\$ 975,479
Total - Expense Sources	\$ 1,192,977	\$ 0	\$ 1,192,977	\$ 1,071,285	\$ 0	\$ 1,071,285

County: Sumter
 Sumter County Board of County Commissioners,
 CTC: Sumter County Transit
 Contact: Deborah Snyder
 7375 Powell Road
 Wildwood, FL 34785
 352-689-4400
 Email: Deborah.Snyder@sumtercountyfl.gov

Demographics	Number
Total County Population	0
Unduplicated Head Count	145



Trips By Type of Service	2020	2021	2022
Fixed Route (FR)	0	0	0
Deviated FR	2,347	2,134	2,141
Complementary ADA	0	0	0
Paratransit	44,811	34,663	42,195
TNC	0	0	0
Taxi	0	0	0
School Board (School Bus)	0	0	0
Volunteers	0	0	0
TOTAL TRIPS	47,158	36,797	44,336

Vehicle Data	2020	2021	2022
Vehicle Miles	388,552	365,317	405,956
Roadcalls	0	0	0
Accidents	0	0	0
Vehicles	21	21	21
Drivers	24	22	21

Passenger Trips By Trip Purpose	2020	2021	2022
Medical	5,003	5,050	8,907
Employment	5,940	4,212	8,479
Ed/Train/DayCare	25,242	21,446	15,563
Nutritional	3,074	1,086	2,224
Life-Sustaining/Other	7,899	5,003	9,163
TOTAL TRIPS	47,158	36,797	44,336

Financial and General Data	2020	2021	2022
Expenses	\$1,065,134	\$1,071,285	\$1,192,977
Revenues	\$1,027,580	\$1,011,779	\$1,101,730
Commendations	0	0	0
Complaints	0	0	0
Passenger No-Shows	2,772	603	722
Unmet Trip Requests	0	0	2,830

Passenger Trips By Revenue Source	2020	2021	2022
CTD	18,887	20,545	19,200
AHCA	0	0	0
APD	0	0	13,915
DOEA	1,629	0	539
DOE	0	0	0
Other	26,642	16,252	4,725
TOTAL TRIPS	47,158	36,797	38,379

Performance Measures	2020	2021	2022
Accidents per 100,000 Miles	0	0	0
Miles between Roadcalls	0	0	0
Avg. Trips per Passenger	123.13	114.28	305.77
Cost per Trip	\$22.59	\$29.11	\$26.91
Cost per Paratransit Trip	\$22.59	\$29.11	\$26.91
Cost per Total Mile	\$2.74	\$2.93	\$2.94
Cost per Paratransit Mile	\$2.74	\$2.93	\$2.94

Trips by Provider Type	2020	2021	2022
CTC	0	36,797	0
Transportation Operator	47,158	0	44,336
Coordination Contractor	0	0	0
TOTAL TRIPS	47,158	36,797	44,336



**COMMISSION FOR THE TRANSPORTATION DISADVANTAGED
ACTUAL EXPENDITURE REPORT FORM**
(One form for each county
Do not report funds from state agency sources)

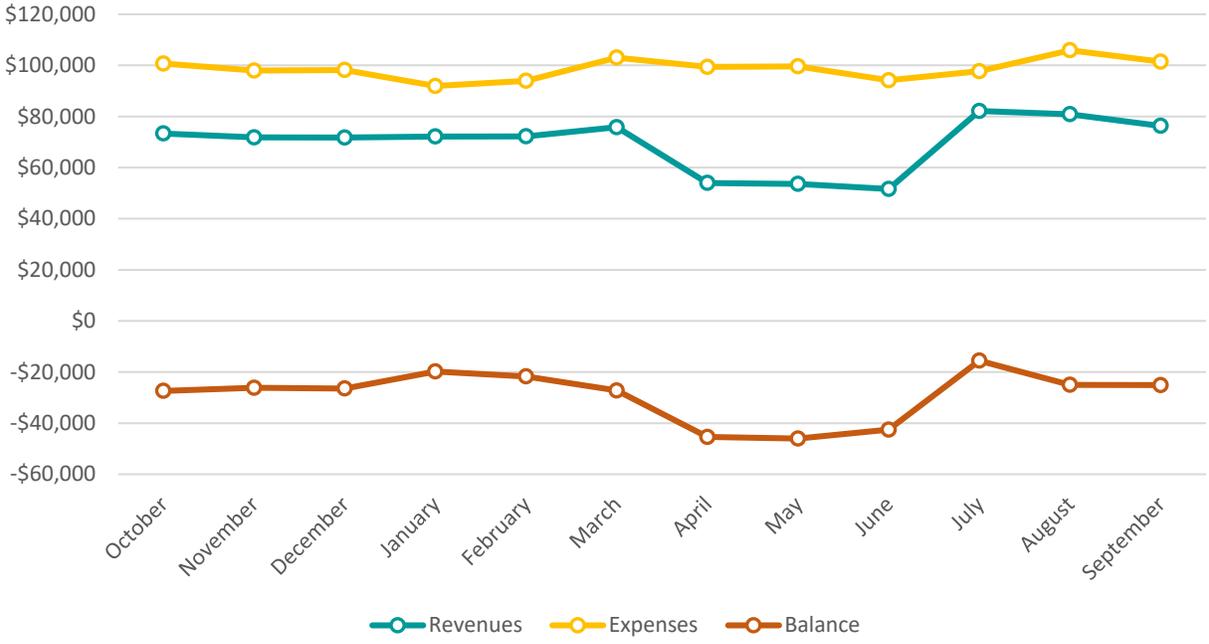
COUNTY: SUMTER County
DUE: September 15, 2022

Coordinated Transportation			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital
\$1,192,977.00	44,336		

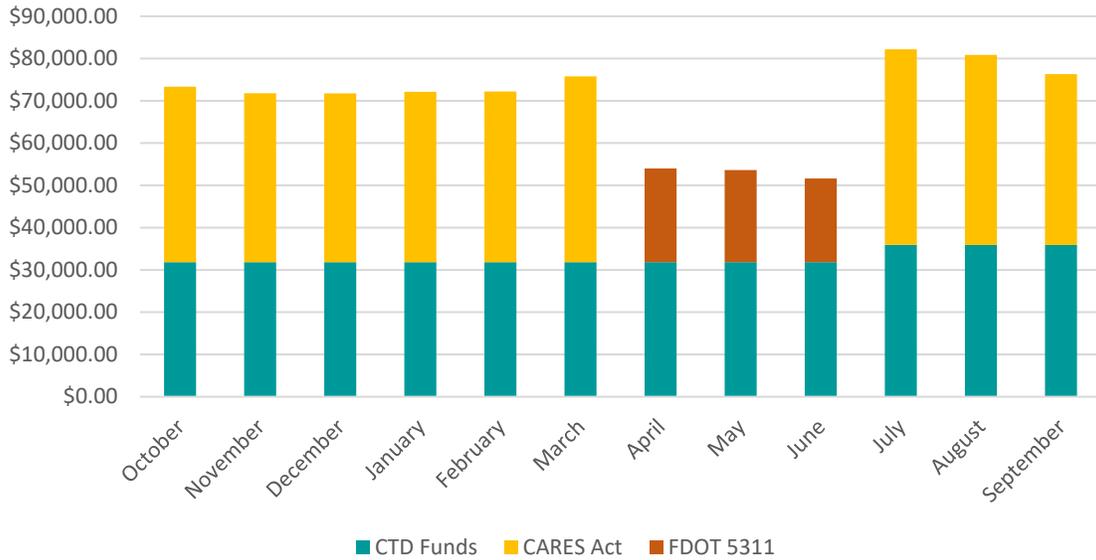
Transportation Alternatives			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital

Other			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital

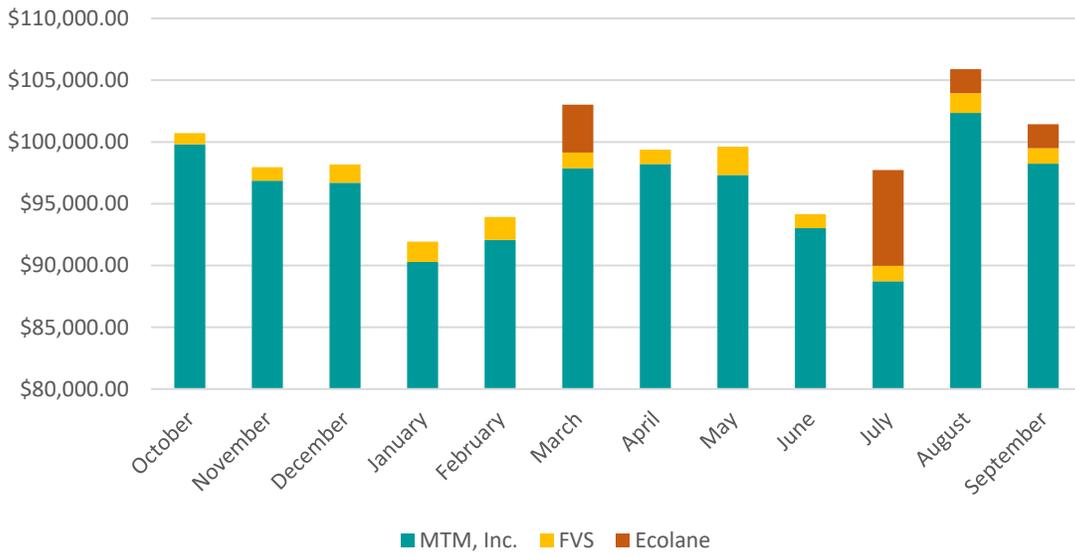
Sumter County Transit Fund FY 2021-22



Sumter County Transit Revenues FY 2021-22



Sumter County Transit Expenses FY 2021-22



LEGEND NOTES

CTD	Commission for the Transportation Disadvantaged
MTM, Inc.	Medical Transportation Management - Transit Contractor
FVS	First Vehicle Services - Fleet Maintenance Contractor
Ecolane	Transit Software System used by MTM, Inc.

County(ies) Name: SUMTER COUNTY

Lake~Sumter MPO
 1300 Citizens Blvd., Suite 175
 Leesburg, FL 34748
 352-315-0170

BILL TO:
 Commission for the Transportation Disadvantaged
 605 Suwannee Street, MS 49
 Tallahassee, FL 32399-0450

Invoice Number: G2980 Q1
Invoice Date: November 3, 2022
Grant Number: G2980

Dates of Services	July 1 - September 30, 2022
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Task	Budgeted Amount	Cummulative Total % Of Task Prev Billed	% of Task Complete This Billing Period	YTD % Of Task Complete	Complete	YTD Billed	Billed This Period	Remaining Budget
1: TDSP	\$ 3,860.53	N/A		0.0%		\$ -	\$ -	\$ 3,860.53
2A: Evaluation (or) 2B: Selection	\$ 3,406.35	N/A		0.0%		\$ -	\$ -	\$ 3,406.35
3: LCB Mtgs	\$ 9,083.60	N/A	25%	25.0%		\$ 2,270.90	\$ 2,270.90	\$ 6,812.70
4: Public Workshop	\$ 908.36	N/A		0.0%		\$ -	\$ -	\$ 908.36
5: By-Laws	\$ 908.36	N/A		0.0%		\$ -	\$ -	\$ 908.36
6: Grievance Procedures	\$ 908.36	N/A		0.0%		\$ -	\$ -	\$ 908.36
7: AOR Review	\$ 908.36	N/A		0.0%		\$ -	\$ -	\$ 908.36
8: AER	\$ 908.36	N/A	100%	100.0%	YES	\$ 908.36	\$ 908.36	\$ -
9: Quarterly Progress Rprt	\$ 908.36	N/A	25%	25.0%		\$ 227.09	\$ 227.09	\$ 681.27
10: Training Workshop	\$ 908.36	N/A	100%	100.0%	YES	\$ 908.36	\$ 908.36	\$ -
Total	\$ 22,709.00					\$ 4,314.71	\$ 4,314.71	\$ 18,394.29

Total To Be Paid On This Invoice \$ 4,314.71

Add: Justification, notes, or explanation

Revision Date: 06/30/2021



SERVICE AREA/COUNTIES:

SUMTER COUNTY

INVOICE NUMBER: G2980 Q1

INVOICE DATE: November 3, 2022

QUARTER SERVICE DATES: July 1 - September 30, 2022

AGENCY

Lake~Sumter MPO

1300 Citizens Blvd., Suite 175

Leesburg, FL 34748

352-315-0170

SUMMARY REPORT - Invoice Support (A review of the Planning Grant Program Manual is recommended when submitting each task.)

TASK	SUBMITTED	Deliverable & support documentation provided with invoice includes:	AMOUNT	FLCTD Reviewer's Initials
			\$0.00	
			\$0.00	
3: LCB Mtgs	YES	Local Coordinating Board (LCB) has met for the quarter. Documentation for this meeting has been provided including but not limited to: meeting agenda; minutes; membership roster; notice of meetings.	\$2,270.90	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
8: AER	YES	A completed AER in accordance with the most recent Commission's AER instructions.	\$908.36	
9: Quarterly Progress Rpt.	YES	A complete Quarterly Progress Report has been submitted with invoices. Quarterly report has been signed by planning agency representative. Electronic signatures are acceptable.	\$227.09	
10: Training Workshop	YES	Documentation related to attendance from training event(s) has been provided; including but not limited to sign in sheets.	\$908.36	
TOTAL			\$4,314.71	

Certification from Planner

By submission of this form, Grantee certifies that the above listed tasks have been completed and the required deliverables have been submitted in their entirety.



SERVICE AREA/COUNTIES:
SUMTER COUNTY

INVOICE NUMBER: G2980 Q1
INVOICE DATE: November 3, 2022
QUARTER SERVICE DATES: July 1 - September 30, 2022

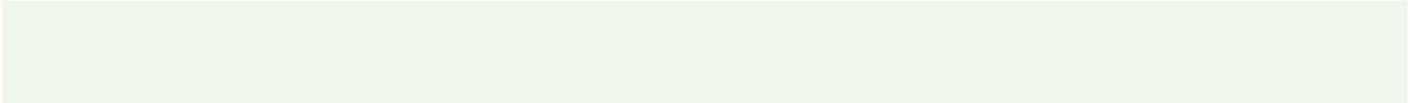
AGENCY
Lake~Sumter MPO

I PROGRAM MANAGEMENT	PROGRESS
A. When necessary and in cooperation with the LCB, solicit and recommend a CTC . The selection will be accomplished, to the maximum extent feasible, through public competitive bidding or proposals in accordance with applicable laws and rules. Such recommendation shall be presented to the Commission by Planning Agency staff or their designee as needed. (Tasks 2A)	This will happen early 2023
B. Develop and maintain a process for the appointment and reappointment of voting and non-voting members to the local coordinating board. (41-2.012, FAC)	The MPO solicits and appoints TDCB members as needed according to the TD Bylaws.
C. Prepare agendas for local coordinating board meetings consistent with the <i>Local Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	TMPO staff prepared the September 12, 2022 meeting agenda and all supporting documents.
D. Prepare official minutes of local coordinating board meetings regardless of a quorum) and submit a copy along with the quarterly report to the Commission. For committee meetings, prepare minutes in the form of a brief summary of basic points, discussions, decisions, and recommendations to the full board. Keep records of all meetings for at least five years. (Task 3)	The June 6, 2022 TDCB Meeting minutes were prepared and presented for review and approval at the September 12, 2022 meeting. The June 6, 2022 TDCB Public Hearing minutes were prepared and presented for review and approval at the September 12, 2022 TDCB meeting.
E. Provide at least one public workshop annually by each local coordinating board, and assist the Commission, as requested, in co-sponsoring public workshops. This public workshop must be in addition to the local coordinating board meetings. It may, however, be held in conjunction with the scheduled local coordinating board meeting (immediately following or prior to the local coordinating board meeting). (Task 4)	The TDCB held a Public Workshop on June 6, 2022 before the regularly scheduled meeting of the TDCB, many TD clients called into the Workshop to express their concerns and appreciation for the TD service.
F. Provide staff support for committees of the local coordinating board. (Task 3)	MPO staff prepared and presented the annual appointment of subcommittee members to the TDCB Board for review and approval at the September 12, 2022 TDCB meeting.
G. Develop and update annually by-laws for local coordinating board approval. Approved by-laws shall be submitted to the Commission. (Task 5)	This will happen early 2023
H. Develop, annually update, and implement local coordinating board grievance procedures in accordance with the Commission guidelines. Procedures shall include a step within the local complaint and/or grievance procedure that advises a dissatisfied person about the Commission's Ombudsman Program. A copy of the approved procedures shall be submitted to the Commission. (Task 6)	This will happen early 2023
I. Provide the Commission with a current membership roster and mailing list of local coordinating board members. The membership roster shall be submitted with the first quarterly report and when there is a change in membership. (Task 3)	Current TDCB Membership is included in the invoice packet submitted for review and acceptance.
J. Provide public notice of local coordinating board meetings and local public workshops in accordance with the <i>Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	TDCB meeting notice is included in the invoice packet for review and acceptance.
K. Review and comment on the Annual Operating Report for submittal to the local coordinating board, and forward comments/concerns to the Commission for the Transportation Disadvantaged. (Task 7)	AOR was prepared by Sumter County, reviewed by the CTD and will be on the December 5, 2022 TDCB meeting for review and approval.

L. Report the actual expenditures (AER) of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th. (Task 8)	AER was developed by the CTC and the MPO and submitted to the CTD for review and approval and will be on the December 5, 2022 TDCB meeting for review and approval.
II. SERVICE DEVELOPMENT	PROGRESS
A. Jointly, with the community transportation coordinator and the local coordinating board, develop the Transportation Disadvantaged Service Plan (TDSP) following CTD guidelines. (Task 1)	The major update of the TDSP is schedule for FY 2022-23.
B. Encourage integration of “transportation disadvantaged” issues into local and regional comprehensive plans . Ensure activities of the local coordinating board and community transportation coordinator are consistent with local and state comprehensive planning activities including the Florida Transportation Plan. (427.015, FS)	Ongoing
C. Encourage the local community transportation coordinator to work cooperatively with regional workforce boards established in Chapter 445, F.S., and provide assistance in the development of innovative transportation services for participants in the welfare transition program. (427.0157, FS)	The regional Workforce Development agency is a voting member of the TDCB.
III. TECHNICAL ASSISTANCE, TRAINING, AND EVALUATION	PROGRESS
A. Provide the LCB with quarterly reports of local TD program administrative support accomplishments as outlined in the grant agreement and any other activities related to the TD program. (Task 9)	The Quarterly Progress Report is included in the invoice packet and is presented to the TDCB at each quarterly meeting.
B. Attend at least one Commission-sponsored training , including but not limited to, the CTD’s regional meetings, the CTD’s annual training workshop, or other sponsored training. (Task 10)	MPO staff attended the 2022 CTD annual Workshop in Orlando.
C. Attend at least one CTD meeting each year within budget/staff/schedule availability.	MPO Staff attended the CTD august 29, 2022 Business Meeting in Orlando.
D. Notify CTD staff of local TD concerns that may require special investigations.	as needed
E. Provide training for newly-appointed LCB members. (Task 3)	MPO has developed a TD 101 training module for use with new TDCB members.
F. Provide assistance to the CTC, purchasing agencies, and others, as needed, which may include participation in, and initiating when necessary, local or regional meetings to discuss TD needs, service evaluation and opportunities for service improvement.	as needed
G. To the extent feasible, collect and review proposed funding applications involving “TD” funds consistent with Chapter 427, F.S., and Rule 41-2, F.A.C., and provide recommendations to the LCB. (427.0157, FS)	The TDCB reviews all TD grant applications prior to submittal.
H. Ensure the local coordinating board conducts, as a minimum, an annual evaluation of the community transportation coordinator. The local coordinating board shall evaluate the coordinator using the Commission’s <i>Evaluation Workbook for Community Transportation Coordinators and Providers in Florida</i> (at a minimum using the modules concerning Competition In Use of Operators, Cost-Effectiveness and Efficiency, and Availability of Service) and local standards as defined in the Transportation Disadvantaged Service Plan. (Task 2B)	MPO staff and the TDCB TCT evaluation subcommittee prepared and presented the 2021-22 CTC evaluation at the June 6, 2022 meeting for review and approval.

I. Assist the CTD in joint reviews of the CTC.	as needed
J. Ensure the LCB annually reviews coordination contracts to advise the CTC whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, F.A.C.	all coordination contracts are review by the TDCB
K. Implement recommendations identified in the CTD's QAPE reviews.	All QAPE recommendations are reviewed for implementation and intregation by the TDCB.

Other Items of Development and Update in accordance with Laws, Rules, and Commission policy:



By submission of this Quarterly Report, the information provided is accurate and accountable and corresponds with the activities for this quarter.

Representative
Date: 11/3/2022

Revised: 06/30/2021