

## Lake~Sumter MPO - February 2024 MPO Governing Board Meeting

Please register for Lake~Sumter MPO - February 2024 MPO Governing Board Meeting on Feb 28, 2024, 2:00 PM EST at:

<https://attendee.gotowebinar.com/register/9040791970405910365>

After registering, you will receive a confirmation email containing information about joining the webinar.

### 2 p.m. Call to Order by the Chair

- A. Invocation / Pledge of Allegiance
- B. Proper Noticing
- C. Roll Call – Determination of Quorum
- D. Chair’s Announcements
- E. Motion to allow member virtual voting if requested.

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## I. UPDATE

Proposed revisions to today’s Agenda.

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## II. OPPORTUNITY FOR PUBLIC COMMENT *(on agenda or general comments)*

At this point in the meeting the Board will hear questions, comments, and concerns from the citizens. If the issue raised is not on today’s agenda, action will not be taken by the Board at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Governing Board agenda. Public comment shall be limited to three minutes per person.

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## III. CONSENT AGENDA

*Consent approval is requested of the following items:*

- A. Consideration to approve, **December 6, 2023, MPO Governing Board Meeting Minutes**
- B. **Authorization for the Chair to sign** the Executive Director’s timesheets and mileage reports for October – December 2023.
- C. **Approval of the 2023-2024 Unified Planning Work Program (UPWP) Amendment #10** – De-obligating funds (\$120K) in the FY 2023-2024 UPWP and moving the funds into the FY 2025/2026 UPWP.
  - **Approval of the Amended Metropolitan Planning Organization (MPO) Agreement.** *This UPWP amendment requires an amendment to the current MPO Agreement updating the funding amounts to remove the de-obligated funds (\$120K).*

- **Approval for the Executive Director to sign the Emergency Transportation Improvement Program (TIP) Amendment.** This UPWP amendment will require an Emergency 2024-2028 TIP amendment reducing the MPO's budget to reflect the de-obligated funds (\$120K). The Emergency TIP Amendment needs to be submitted to FDOT prior to the next regularly scheduled MPO Board meeting.
- D. **Appointment of Joanne Seagle** to the Lake County Transportation Disadvantaged Coordinating Board, representing the Disabled.
- E. **Approval of a Contract Amendment to the Milestone Professional Services, Inc.** for financial analysis and grant compliance services.

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## IV. ACTION ITEMS

A. **Consider Acceptance of FY 2022/23 Independent Financial Audit and Financial Statement.**

MSL, CPA Advisors for Auditing Services, will present the independent audit results performed for the fiscal year from July 1, 2022, through June 30, 2023. After review and approval, the audit documentation will be posted on the MPO website. The audit is required as a condition of receiving federal funds.

Joel Knopp, MSL, will present the Independent Audit and Financial Statement for review and approval.

**Attachment 2022-23 Year End Annual Audit**

B. **2024-2028 Transportation Improvement Program (TIP) Amendment #4**

Approval of Resolution 2024-20 amending the 2024-2028 TIP as follows:

- Funding for the construction phase of project #445297-1 has been increased by \$3,195,367 and requires an amendment to the TIP to receive authorization of funds for the project. This is a resurfacing project along SR 19 in Lake County. Total project cost is \$9,766,841.
- Project #452229-4 is added to the TIP in FY 2024. This is a safety project to add rumble stripes on highways throughout Lake and Sumter Counties. Project cost is \$1,215,531.
- Project #450898-1 will construct a new Green Mountain Scenic Byway overlook tower. Lake County was the recipient of a National Scenic Highways and Byways grant for this project and funds for the project it must be added to the TIP. Project cost is \$670,800.

Staff recommends approval of Resolution 2024-20 as presented. Roll Call vote required.

Attachments: **FDOT TIP Amendment Request Letter**

**Resolution 2024-20 Amending the 2024-2028 TIP**

**2024-2028 Transportation Improvement Program (TIP) Amendment #4 Packet**

**C. Lake~Sumter MPO - Adjusted Urbanized Area Boundary**

The Lake~Sumter MPO staff introduced the Urbanized Area Boundary (UAB) Adjustment (or smoothing) process to the Technical Advisory Committee (TAC) in September of 2023. The general purpose behind the Adjusted UAB is to include known or pending urban developments to create and define if a project is eligible for urban or rural federal transportation funding. The Lake~Sumter MPO and the Florida Department of Transportation used the criteria and developed a draft Adjusted UABs for the members to use as reference and ArcGIS online tools for viewing ([LSMPO Urban Area - Comment App \(arcgis.com\)](#)).

The review period closed on January 23, 2024, with a total of twenty-four comments received, Other edits have been complied and shared with MetroPlan. Responses are summarized below in the memo attached.

ATTACHMENTS: [Summary of Agency Feedback: 2020 Census Urban Area Boundary Adjustment Adjusted Urban Area Boundary Presentation Adjusted Urban Area Boundary Map](#)

**D. Lake~Sumter MPO Annual Joint Certification with FDOT**

Each year, the FDOT District and the Metropolitan Planning Organization (MPO) must jointly certify the metropolitan transportation planning process described in 23 CFR §450.336. The District and the MPO create a joint certification package that includes a summary of noteworthy achievements by the MPO and, if applicable, a list of any recommendations and/or corrective actions. The joint certification begins in January. This allows time to incorporate recommended changes into the Draft Unified Planning Work Program (UPWP). The certification package and statement must be submitted to the Central Office, Office of Policy Planning (OPP) no later than June 1, 2024. FDOT staff will review the 2023 Lake ~Sumter MPO Joint Certification and provide a summary risk assessment and any findings.

**Board Approval is requested.**

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**V. DISCUSSION ITEMS:**

**A. 2050 Long Range Transportation Plan – Overview**

The 2050 Long Range Transportation Plan (LRTP or 2050 Plan) establishes the vision of Central Florida’s entire transportation system for Lake and Sumter Counties. This plan for the year 2050 will identify current and future transportation needs. Projects must be included in the plan to receive federal and state funding. The plan is updated every five years to reflect the changing dynamics of the region.

The 2050 Plan will examine the current transportation system, establish goals and objectives, and gather public input. A thorough technical analysis, including performance measures, will be used to evaluate needs and look at various future trends that might affect the system. Through coordination with local government and transportation agency partners, the 2050 Plan will produce a cost feasible plan, a list of projects that the region can afford to build.

**2050 LRTP Presentation**

**B. 2024 List of Priority Projects- 2024 LOPP Update and Schedule**

The LOPP represents the unfunded transportation improvements that were not programmed for the following five-year period, in order of priority. The Florida Department of Transportation (FDOT) uses each MPOs LOPP to aid in their decisions as to which projects should be added to their Work Program each year. The Lake~Sumter MPO approves it LOPP annually.

**2024 LOPP Presentation**

**C. Federal Grant MPO Project Eligibility Review**

MPO staff and consultants will review high priority projects from the List of Priority Projects (LOPP) and the adopted Transportation Improvement Program (TIP) and to identify a list of potential projects that could be considered for IIJA Discretionary Grants. The Consultant will screen the projects against the criteria for each grant and the Federal Planning Emphasis Areas to prepare a short list of candidate projects for discussions with local government partners (project sponsors). The projects will be reviewed for readiness based on mobility improvement potential, safety, resilience, preliminary engineering complete or ongoing, ROW needs and share of nonfederal funding.

**IIJA Grant Eligibility Presentation**

**VI. REPORTS, PRESENTATIONS, STUDIES**

1. *FDOT Reports*
  - a. ***FDOT D5 Construction Report*** - Chuck Koppernolle, MPO Liaison
  - b. ***Florida Turnpike Enterprise Report (FTE)*** -Siaosi Fine, MPO Liaison
  - c. ***FTE Tentative Work Program Summary***
  - d. ***FDOT-FTE Interactive Project Map***
2. *Central Florida Expressway (CFX)*
  - a. ***State Road 516 (Lake/Orange Expressway)***
  - b. ***CFX System Map***
  - c. ***CFX January 2024 Newsletter***
3. *Transit Reports*
  - a. ***Lake County Transit Report***
  - b. ***LakeXpress Website***



- c. Lake County Connection*
- d. Sumter County Transit*
- 4. *Legislative Bill Tracker*
- 5. *MPOAC Weekend Institute 2024 Meeting Agenda - March 8 & 9, 2024*

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**VII. OPPORTUNITY FOR PUBLIC COMMENT (ON AGENDA OR GENERAL COMMENTS)**

At this point in the meeting the Board will hear questions, comments, and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Governing Board agenda. Public comment shall be limited to three minutes per person.

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**VIII. BOARD MEMBER COMMENTS:**

**IX. ADJOURNMENT NEXT MEETING: APRIL 24, 2024 @ 2:00 P.M.**

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the above named board with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact (352) 315- 0170, 48 hours in advance of the meeting.



MEETING MINUTES

Wednesday, December 6, 2023  
Lake-Sumter MPO  
1300 Citizens Blvd, Suite 175  
Leesburg, FL 34748

Members Present:

Commissioner Doug Shields (1<sup>st</sup> Vice Chair)  
Commissioner Leslie Campione (Past Chair)  
Commissioner Craig Estep (Chair)  
Commissioner Don Wiley  
Commissioner Roberta Ulrich  
Councilmember Jim Purvis  
Councilmember Chandra Myers  
City Commissioner Gary Ashcraft  
Jimmy Burry  
Councilmember Cal Rolfson (Chair Elect)  
Council Member Sandy Gamble (2<sup>nd</sup> Vice Chair)  
Mayor Evelyn Wilson  
City Council Jim Ley (Lake At Large Rep)  
City Commissioner Joe Elliott

Representing:

Lake County BCC  
Lake County BCC  
Sumter County BCC  
Sumter County BCC  
Sumter County BCC  
City of Clermont  
City of Clermont  
City of Eustis  
City of Leesburg  
City of Mount Dora  
City of Tavares  
City of Groveland\*  
Town of Montverde  
City of Wildwood\*

Members Absent:

Commissioner Josh Blake  
Commissioner Sean Parks  
Commissioner Kirby Smith  
City Commissioner Ed Freeman  
Councilor Erick Hernandez  
Councilor George Lehning  
Vice-Mayor Mitchell Mack  
City Commissioner John Mobilian  
Councilmember Ellen Cruz  
Councilmember Katherine Adams  
Council Member Lance Lowery (Sumter At Large Rep)  
Councilmember Charles Felton  
Mayor Bobby Yost  
Matt Schwerin  
Board Member Tyler Brandenburg  
Board Member Sally Moss

Lake County BCC  
Lake County BCC  
Lake County BCC  
Town of Lady Lake  
City of Minneola  
Town of Howey-in-the-Hills\*  
Town of Astatula\*  
City of Fruitland Park\*  
City of Mascotte\*  
City of Umatilla\*  
City of Bushnell  
City of Coleman\*  
City of Webster\*  
Florida Central Railroad\*\*  
Lake County Schools\*\*  
Sumter County Schools\*\*

\*Denotes non-voting members

\*\*Denotes ex-officio, non-voting member

Staff:

Mike Woods  
Doris LeMay

Executive Director  
Financial Coordinator

**Call to Order/Invocation/Pledge of Allegiance/Notice/Roll Call/Chairman's Announcements/Executive Director's Announcements**

The meeting of the Lake-Sumter Metropolitan Planning Organization (MPO) was called to order at 2:00 p.m. by Commissioner Craig Estep Chair. Followed by a moment of silence and the pledge of allegiance. Staff announced the meeting was properly noticed. The roll was called, at which time it was noted a quorum was present (9 voting members present).

I. UPDATE  
None

Commissioner Campione Arrived (10 Voting Members present).

II. OPPORTUNITY FOR PUBLIC COMMENT

Ed Evenski and Harold Meyer voiced concerns over turnpike noise near their neighborhood.

III. CONSENT AGENDA

Consent approval is requested of the following items:

- A. Consideration to approve the October 25, 2023, MPO Governing Board Minutes
- B. 2023-2024 Unified Planning Work Program (UPWP) Amendment and Metropolitan Planning Organization (MPO) Agreement Amendment
- C. Lake~Sumter MPO Bylaws Amendment

Cal Rolfson asked to pull Item C for decision.

Motion was made by Cal Rolfson to approve Items A and B of the Consent Agenda, seconded by Sandy Gamble, and carried by a vote of 10-0, the Lake Sumter MPO approved Items A and B of the Consent Agenda as presented.

Motion was made by Cal Rolfson to approve Item C of the Consent Agenda, seconded by Gary Ashcraft, and carried by a vote of 10-0, the Lake Sumter MPO approved Item C of the Consent Agenda as presented.

IV. ACTION ITEMS

- A. Consideration of Resolution 2023-19 Commemorating the Completion of the Wekiva Parkway. Mary Brooks, Public Information Officer, Wekiva Parkway presented brief overview.

Motion was made Commissioner Leslie Campione to approve Resolution 2023-19 Commemorating the Completion of the Wekiva Parkway, seconded by Cal Rolfson, and carried by a vote of 10-0, the Lake~Sumter MPO approved Resolutions 2023-19 Commemorating the Completion of the Wekiva Parkway.

B. Approval of the 2024 MPO Governing Board and Executive Committee (EC) meeting calendar

Motion was made by Commissioner Don Wiley to approve the 2024 MPO Board and EC Calendar, seconded by Commissioner Leslie Campione, and carried by a vote of 10-0, the Lake~Sumter MPO approved the 2024 MPO Board and EC Calendar.

C. Review and Approval of the proposed 2024 MPO Officers and Appointments are as follows:

- Chair Cal Rolfson, City of Mount Dora, CFMPOA, MPOAC
- Chair Elect Doug Shields, Lake County BOCC, CFMPOA, MPOAC
- 1<sup>st</sup> Vice Chair Sandy Gamble, City of Tavares, CFMPOA
- 2<sup>nd</sup> Vice Chair, Don Wiley Sumter County BOCC
- Past Chair Craig Estep, Sumter County BOCC, Sumter TDCB Chair
- Lake County At-Large Representative, Katherine Adams, City of Umatilla
- Sumter County At-Large Representative, Joe Elliott, City of Wildwood

Motion was made by Commissioner Don Wiley to approve the 2024 MPO Officers and Appointments or Nominations from the Board, seconded by Sandy Gamble, and carried by a vote of 10-0, the Lake~Sumter MPO approved the 2024 MPO Officers and Appointments or Nominations from the Board.

D. Lake~Sumter MPO Letter to Secretary Perdue supporting the SR 50 Groveland Realignment project funding. Michael Woods provided a brief overview. Discussion continued.

Motion was made by Commissioner Doug Shields to approve the SR 50 Groveland Letter of Support, seconded by Jim Ley, and carried by a vote of 10-0, the Lake~Sumter MPO approved the SR 50 Groveland of Support.

E. Consideration of Resolution 2023-17 Amending the Lake~Sumter MPO 2045 Long Range Transportation Plan (LRTP). Michael Woods, Lake Sumter MPO and Mike Vaudo Kimley Horn & Associates provided a brief overview. Discussion continued.

Motion was made by Cal Rolfson to approve Resolution 2023-17 Amending the Lake~Sumter MPO 2045 LRTP, seconded by Commissioner Leslie Campione, and carried by a roll call vote of 10-0, the Lake~Sumter MPO approved Resolution 2023-17 Amending the Lake~Sumter MPO 2045 LRTP.

F. Consideration of Resolution 2023-18 Amending the Lake~Sumter MPO Transportation Improvement Program (TIP) FY 2024-2028. Michael Woods provided a brief overview.

Motion was made by Cal Rolfson to approve Resolution 2023-18 Amending the Lake~Sumter MPO (TIP) FY 2024-28, seconded by Commissioner Leslie Campione, and carried by a roll call vote of 10-0, the Lake~Sumter MPO approved Resolution 2023-18 Amending the Lake~Sumter MPO (TIP) FY 2024-28.

- G. MPO Executive Director Annual Evaluation – Rachel Bartolowits provided a brief overview of the recommendation of the EC of a 12% Salary Merit increase. Discussion Continued.

Motion was made by Cal Rolfson to approve a 12% Salary Merit raise for Michael Woods beginning January 1, 2024, seconded by Jim Ley, and carried by a vote of 10-0, the Lake~Sumter MPO approved a 12% Salary Merit Raise for Michael Woods beginning January 1, 2024.

V. DISCUSSION ITEMS:

- A. 2023 Congestion Management Program (CMP) – State of the System Report. Amber Gartner, Kimley Horn & Associates.
- B. FDOT Tentative Work Program (TWP). Kathy Alexander  
FTE D5 Tentative Work Program. Siasoi Fine

VI. REPORTS, PRESENTATIONS, STUDIES

- 1. FDOT– Charles Koppernolle
- 2. Florida Turnpike Enterprise – Siasoi Fine
- 3. Lake County Transit Report
- 4. Legislative Reports

VII. BOARD MEMBER COMMENTS: Various Board members

VIII. ADJOURNMENT NEXT MEETING:

There being no further business to be brought to the attention of the Lake~Sumter Metropolitan Planning Organization the meeting was adjourned at 3:38 p.m.

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Cal Rolfson, Chair



*Task 6.0 MPO Regional Activities*

This Task includes the regional visioning and planning initiatives occurring in Central Florida. This Task also includes participation in the Florida MPO Advisory Council (MPOAC) and the Central Florida Metropolitan Planning Organization Alliance (CFMPOA). Activities include coordination with state and regional agencies on special planning efforts and statewide visioning and planning initiatives. Also included are the monitoring of federal and state legislative issues and the development of MPO Board policy, positions, and priorities.

**TASK 1 ADMINISTRATION AND MANAGEMENT OF PLANNING PROCESS**

*Purpose*

To conduct the metropolitan planning processes in conformance with applicable federal (23 CFR 450) and state statutes and to ensure the maintenance of a successful 3-C (continuing, comprehensive and cooperative) transportation planning process for the Lake~Sumter MPO Planning Area.

*Previous Work*

Preparation and distribution of planning documents, technical assistance, and documents for MPO/TPO Board and committee meetings. Coordination with federal, state, and local partners. Preparation of contracts and agreements. Preparation of certification documents. Attendance at workshops and training sessions.

*Task 1: Administration and Management of Planning Process - Activities for Fiscal Years 2023 and 2024*

Description of Planning Work	Resulting Products	Completion Date
Perform financial tasks including the audit report, budget, financial record keeping, preparation of invoices, grant reconciliations, etc.	Budgets, contracts, and financial records, FDOT audits, invoices	On-going
	Audit Report	Annually
Administer MPO Governing Board and Advisory Committees	Agenda packages, minutes, audio files, presentations, meeting summaries, website postings. Managing all communications: phone calls, texts, e-mails, and written correspondence.	Monthly
Monitor the two-year UPWP, process modifications and amendments, coordinate tasks with participating agencies, submit progress reports and invoices to FDOT, and adopt the FY23-24 UPWP	Progress Reports*	Monthly
	Amendments and modifications*	As Needed
	FY 25-26 UPWP*	Spring of 2024
Monitor, review and update the Continuity of Operations Plan (COOP). Review and coordinate plans for transportation services	Updated COOP*	As Needed

Description of Planning Work	Resulting Products	Completion Date
following natural or man-made emergencies.		
Participate in state certification review	Responses to certification questions and updates to the Board	Annually as directed by FDOT
Legal services	Contracts, resolutions, documents, procedures approved for legal sufficiency	As Needed
Select and Manage Consultant Support	Advertising, selection, and award of General Planning Consultant Contracts, project RFP Contracts, and other consulting services as needed. Review and submittal of consultant invoices and project status report.	As Needed
Management and Maintenance of the MPO Office Complex and Operations	Lease payment, office maintenance, safety, and security of personnel, MPO signage, cleaning of MPO utilized facilities. Purchase of office equipment and supplies, postage. Website hosting, Webmaster services, and updates.	On-going
Develop and Update the Apportionment Plan, Metropolitan Planning Area, and Urbanized Area boundaries for the Lake~Sumter Metropolitan Planning Area (MPA) to reflect the 2020 Urbanized Area update. Development and coordination of unified planning documents and processes for shared urbanized areas within the Lake~Sumter MPO Planning Area Boundary.	MPO Apportionment Plan and Board Composition, GIS updates to MPA Boundaries and Urbanized Areas Maps. Unified Planning Documents*	June 2024
Travel and Training	Necessary travel to trainings and industry conferences and workshops to ensure that the MPO staff are current on state of the practice.	On-going

The responsible agency for all tasks is the Lake~Sumter MPO, unless otherwise noted.

Consultant-supported activities are denoted by \*. Detail regarding all consultant-supported activities will be submitted to FDOT/FHWA for review and approval as task orders/Requests for Proposal (RFPs) are developed.

\*\* Please note: Lake-Sumter MPO understands that equipment purchases equal to or over \$5,000 included in Budget Category D (Direct expenses) in Table 3.1 on the following page will be submitted to FHWA for review and approval.

Task 1 Administration and Management						
2023						
Funding Source	FHWA		FFY 21 FTA 5305(d)		FY 2023 Total	
Contract Number	G2795		G1X23			
Source Level	PL	Total	Federal	Total		
<b>Personnel (salary and benefits)</b>						
MPO Staff Salaries	\$ 197,510	-			\$	197,510
Personnel (salary and benefits)	\$ 197,510	\$ 197,510	\$ -	\$ -	\$	197,510
<b>Consultant</b>						
Consulting Services	\$ 37,272	-	\$ 1,734	-	\$	39,006
Accounting/Financial Analysis	\$ 54,200	-		-	\$	54,200
		-		-	\$	-
		-		-	\$	-
		-		-	\$	-
Consultant Subtotal	\$ 91,472	\$ 91,472	\$ 1,734	\$ 1,734	\$	93,206
<b>Travel</b>						
Travel/Training	\$ 4,250	-		-	\$	4,250
Travel Subtotal	\$ 4,250	\$ 4,250	\$ -	\$ -	\$	4,250
<b>Direct Expenses</b>						
Annual Financial Audit	\$ 15,000	-		-	\$	15,000
Telecommunications	\$ 4,560	-		-	\$	4,560
Freight and Postage	\$ 200				\$	200
Office Lease	\$ 33,500				\$	33,500
Insurance	\$ 4,351	-		-	\$	4,351
Lake County Document Services	\$ 1,000	-		-	\$	1,000
Support Services by Lake County	\$ 29,000				\$	29,000
Legal Advertisements	\$ 500				\$	500
Office Supplies	\$ 3,000				\$	3,000
Info Tech Supplies	\$ 8,751				\$	8,751
Janitorial Services	\$ 3,500				\$	3,500
Direct Expenses Subtotal	\$ 103,362	\$ 103,362	\$ -	\$ -	\$	103,362
<b>Total</b>	\$ 396,594	\$ 396,594	\$ 1,734	\$ 1,734	\$	398,328
2024						
Funding Source	FHWA				FY 2024 Total	
Contract Number	G2795					
Source	PL	Total		Total		
<b>Personnel (salary and benefits)</b>						
MPO Staff Salaries	\$ 203,510	-		-	\$	203,510
Personnel (salary and benefits)	\$ 203,510	\$ 203,510	\$ -	\$ -	\$	203,510
<b>Consultant</b>						
Consulting Services	\$ 88,522	-		-	\$	88,522
Accounting/Financial Analysis	\$ 49,413	-		-	\$	49,413
Consultant Subtotal	\$ 137,935	\$ 137,935	\$ -	\$ -	\$	137,935
<b>Travel</b>						
Travel/Training	\$ 4,250	-		-	\$	4,250
Travel Subtotal	\$ 4,250	\$ 4,250	\$ -	\$ -	\$	4,250
<b>Direct Expenses</b>						
Annual Financial Audit	\$ 15,000	-		-	\$	15,000
Telecommunications	\$ 3,060				\$	3,060
Freight and Postage	\$ 200				\$	200
Office Lease	\$ 34,500				\$	34,500
Insurance	\$ 4,351				\$	4,351
Lake County Document Services	\$ 3,000				\$	3,000
Support Services by Lake County	\$ 29,000				\$	29,000
Legal Advertisements	\$ 2,500				\$	2,500
Office Supplies	\$ 13,000				\$	13,000
Info Tech Supplies	\$ 10,700	-		-	\$	10,700
Janitorial Services	\$ 3,500	-		-	\$	3,500
Direct Expenses Subtotal	\$ 118,811	\$ 118,811	\$ -	\$ -	\$	118,811
<b>Total</b>	\$ 464,506	\$ 464,506	\$ -	\$ -	\$	464,506



Task 1 Administration and Management						
2023						
Funding Source	FHWA		FFY 21 FTA 5305(d)		FY 2023 Total	
Contract Number	G2795		G1X23			
Source Level	PL	Total	Federal	Total		
<b>Personnel (salary and benefits)</b>						
MPO Staff Salaries	\$ 197,510	-	-	-	\$ 197,510	
<b>Personnel (salary and benefits)</b>	<b>\$ 197,510</b>	<b>\$ 197,510</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 197,510</b>	
<b>Consultant</b>						
Consulting Services	\$ 37,272	-	\$ 1,734	-	\$ 39,006	
Accounting/Financial Analysis	\$ 54,200	-	-	-	\$ 54,200	
		-		-	\$ -	
		-		-	\$ -	
		-		-	\$ -	
<b>Consultant Subtotal</b>	<b>\$ 91,472</b>	<b>\$ 91,472</b>	<b>\$ 1,734</b>	<b>\$ 1,734</b>	<b>\$ 93,206</b>	
<b>Travel</b>						
Travel/Training	\$ 4,250	-	-	-	\$ 4,250	
<b>Travel Subtotal</b>	<b>\$ 4,250</b>	<b>\$ 4,250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,250</b>	
<b>Direct Expenses</b>						
Annual Financial Audit	\$ 15,000	-	-	-	\$ 15,000	
Telecommunications	\$ 4,560	-	-	-	\$ 4,560	
Freight and Postage	\$ 200	-	-	-	\$ 200	
Office Lease	\$ 33,500	-	-	-	\$ 33,500	
Insurance	\$ 4,351	-	-	-	\$ 4,351	
Lake County Document Services	\$ 1,000	-	-	-	\$ 1,000	
Support Services by Lake County	\$ 29,000	-	-	-	\$ 29,000	
Legal Advertisements	\$ 500	-	-	-	\$ 500	
Office Supplies	\$ 3,000	-	-	-	\$ 3,000	
Info Tech Supplies	\$ 8,751	-	-	-	\$ 8,751	
Janitorial Services	\$ 3,500	-	-	-	\$ 3,500	
<b>Direct Expenses Subtotal</b>	<b>\$ 103,362</b>	<b>\$ 103,362</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 103,362</b>	
<b>Total</b>	<b>\$ 396,594</b>	<b>\$ 396,594</b>	<b>\$ 1,734</b>	<b>\$ 1,734</b>	<b>\$ 398,328</b>	
2024						
Funding Source	FHWA				FY 2024 Total	
Contract Number	G2795					
Source	PL	Total		Total		
<b>Personnel (salary and benefits)</b>						
MPO Staff Salaries	\$ 203,510	-	-	-	\$ 203,510	
<b>Personnel (salary and benefits)</b>	<b>\$ 203,510</b>	<b>\$ 203,510</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 203,510</b>	
<b>Consultant</b>						
Consulting Services	\$ 83,522	-	-	-	\$ 83,522	
Accounting/Financial Analysis	\$ 42,913	-	-	-	\$ 42,913	
<b>Consultant Subtotal</b>	<b>\$ 126,435</b>	<b>\$ 126,435</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 126,435</b>	
<b>Travel</b>						
Travel/Training	\$ 4,250	-	-	-	\$ 4,250	
<b>Travel Subtotal</b>	<b>\$ 4,250</b>	<b>\$ 4,250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,250</b>	
<b>Direct Expenses</b>						
Annual Financial Audit	\$ 15,000	-	-	-	\$ 15,000	
Telecommunications	\$ 3,060	-	-	-	\$ 3,060	
Freight and Postage	\$ 200	-	-	-	\$ 200	
Office Lease	\$ 34,500	-	-	-	\$ 34,500	
Insurance	\$ 351	-	-	-	\$ 351	
Lake County Document Services	\$ 1,000	-	-	-	\$ 1,000	
Support Services by Lake County	\$ 29,000	-	-	-	\$ 29,000	
Legal Advertisements	\$ -	-	-	-	\$ -	
Office Supplies	\$ 13,000	-	-	-	\$ 13,000	
Info Tech Supplies	\$ 10,700	-	-	-	\$ 10,700	
Janitorial Services	\$ 3,500	-	-	-	\$ 3,500	
<b>Direct Expenses Subtotal</b>	<b>\$ 110,311</b>	<b>\$ 110,311</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 110,311</b>	
<b>Total</b>	<b>\$ 444,506</b>	<b>\$ 444,506</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 444,506</b>	

**TASK 3 LONG RANGE PLANNING**

*Purpose*

To maintain, update and implement long-range planning that is technically sound and financially cost feasible with the goal to move people, create jobs, and strengthen communities. To maintain and annually update and publish the List of Priority Projects (LOPP) in June 2023 and 2024. Develop the 2050 LRTP. Conduct other long-range transportation planning efforts consistent with the LRTP, including transportation studies and the Efficient Transportation Decision Making process. Manage the MPOs Congestion Management Process, including collecting and analyzing transportation and safety data.

Additionally, as part of this Task, an up-to-date inventory of planning data will be collected and maintained including, but not limited to land use, travel patterns, travel mode, transit ridership, socio-economic information, and demographics for use in the MPO's Geographic Information System (GIS) and travel demand forecasting databases. The MPO's data collection and analysis efforts are directly linked to developing the LRTP, CMP, LOPP Performance-based project prioritization, and Performance Measure monitoring and reporting.

*Previous Work*

Developed 2045 LRTP (Adopted December 2020). Adopted LOPP (June 2020, June 2021, June 2022), 2021 LOPP Amended October 2021. LRTP Policy development. Incorporation of Federal and State Performance measures.

*Task 3: Long Range Planning Activities for Fiscal Years 2023 and 2024*

Description of Planning Work	Resulting Products	Completion Date
Planning Studies and Reports for the Development of the 2050 Long Range Transportation Plan; Develop and implement the update of the Public Participation Plan for the LRTP; Coordinate LRTP with local governments' comprehensive plans and with plans from other agencies and take steps to achieve plan consistency; Develop, measure, and report LRTP performance measures criteria based on FAST Act regulations and timelines annually; Integration of PTASP and transit targets into the LRTP; Develop, measure and analysis IJJA criteria and funding for the 2050 LRTP, and LOPP. Consultant support may be needed to obtain and provide quantitative technical support for performance-based planning and prioritization.	Implement the LRTP Projects*	On-going
	Performance Measures Report related to FAST Act, technical support for performance-based planning.*	June 2023 and June 2024
	Planning activities for the Development 2050 LRTP*	June 2024
	Amend 2050 LRTP* IJJA Plan for the MPO Planning areas*	As Needed
Data Collection and Analysis supporting Long Range Planning Activities	Report, Updates, Analysis, Monitoring, Amendments and Systems Planning for the Federal Performance Measure Report, Congestion Management Process, LRTP, LOPP, TSMO, and other Long Range Planning Activities*	June 2023, and June 2024, and as needed



Description of Planning Work	Resulting Products	Completion Date
Collect, develop, maintain and analyze data to support the two-county area: including Socio-economic data such as low income, minority populations, auto ownership, limited English proficiency; Congestion Management Process (CMP); Multimodal systems data including safety, transit, and bicycle/pedestrian data; GIS data; Crash data; Traffic count database; roadway characteristics; the Vulnerable Roadway Users program. Develop, update and publish the List of Priority Projects. Annual LOPP fiscal and programmatic effectiveness analysis.	MPO Map Series and Updated GIS System Database*	On-going
	Development and update of LOPP. Annual LOPP fiscal and programmatic effectiveness report. *	June 2023 and June 2024
	Updated 2050 SE Data and interim years*	As Needed
Provision, compilation, and analysis of traffic, safety, and other applicable data to be utilized to inform and support the planning decisions and project prioritization of the MPO and its partner local governments; Development of GIS-based maps, custom reports, online dashboards, and data visualizations to communicate the performance of, and trends on the MPO area's transportation network.	Reports on required federal performance measures, safety incidents, and Annual Average Daily Traffic (AADT) *	June 2024
	Customized data sets*	
	Dashboards, maps, visualizations, and charts*	
Manage Consultant Support	Manage consultant project teams; review and approve consultant invoices, progress reports, and project documents.	As Needed

The responsible agency for all tasks is the Lake~Sumter MPO, unless otherwise noted.

Consultant-supported activities are denoted by \*. Detail regarding all consultant-supported activities will be submitted to FDOT/FHWA for review and approval as task orders/Requests for Proposal (RFPs) are developed.

Task 3 Long Range Planning									
2023									
Funding Source	FHWA			FFY 21 FTA 5305(d)			FFY 21 FTA 5305(d)		
Contract Number	G2795			G2761			G1X23		
Source Level	PL	Total		Federal	Total		Federal	Total	FY 2023 Total
Personnel (salary and benefits)	\$ 22,713	\$ 22,713	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,713
Consultant	\$ 194,649	\$ 194,649	\$ -	\$ -	\$ -	\$ 84,732	\$ 84,732	\$ 279,381	
<b>2023 Totals</b>	<b>\$ 217,361</b>	<b>\$ 217,361</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 84,732</b>	<b>\$ 84,732</b>	<b>\$ 302,093</b>	
2024									
Funding Source	FHWA			FFY 21 FTA 5305(d)			FFY 21 FTA 5305(d)		
Contract Number	G2795						G1X23		
Source	PL	Total		Total		Federal	Total	FY 2024 Total	
Personnel (salary and benefits)	\$ 28,213	\$ 28,213	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,213	
Consultant	\$ 165,696	\$ 165,696	\$ -	\$ -	\$ -	\$ 32,880	\$ 32,880	\$ 198,565	
<b>2024 Totals</b>	<b>\$ 193,898</b>	<b>\$ 193,898</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,880</b>	<b>\$ 32,880</b>	<b>\$ 226,778</b>	

Description of Planning Work	Resulting Products	Completion Date
Collect, develop, maintain and analyze data to support the two-county area: including Socio-economic data such as low income, minority populations, auto ownership, limited English proficiency; Congestion Management Process (CMP); Multimodal systems data including safety, transit, and bicycle/pedestrian data; GIS data; Crash data; Traffic count database; roadway characteristics; the Vulnerable Roadway Users program. Develop, update and publish the List of Priority Projects. Annual LOPP fiscal and programmatic effectiveness analysis.	MPO Map Series and Updated GIS System Database*	On-going
	Development and update of LOPP. Annual LOPP fiscal and programmatic effectiveness report. *	June 2023 and June 2024
	Updated 2050 SE Data and interim years*	As Needed
Provision, compilation, and analysis of traffic, safety, and other applicable data to be utilized to inform and support the planning decisions and project prioritization of the MPO and its partner local governments; Development of GIS-based maps, custom reports, online dashboards, and data visualizations to communicate the performance of, and trends on the MPO area's transportation network.	Reports on required federal performance measures, safety incidents, and Annual Average Daily Traffic (AADT) *	June 2024
	Customized data sets*	
	Dashboards, maps, visualizations, and charts*	
Manage Consultant Support	Manage consultant project teams; review and approve consultant invoices, progress reports, and project documents.	As Needed

The responsible agency for all tasks is the Lake~Sumter MPO, unless otherwise noted.

Consultant-supported activities are denoted by \*. Detail regarding all consultant-supported activities will be submitted to FDOT/FHWA for review and approval as task orders/Requests for Proposal (RFPs) are developed.

Task 3 Long Range Planning									
2023									
Funding Source	FHWA			FFY 21 FTA 5305(d)			FFY 21 FTA 5305(d)		FY 2023 Total
Contract Number	G2795			G2761			G1X23		
Source Level	PL	Total		Federal	Total	Federal	Total		
Personnel (salary and benefits)	\$ 22,713	\$ 22,713	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,713	
Consultant	\$ 194,649	\$ 194,649	\$ -	\$ -	\$ -	\$ 84,732	\$ 84,732	\$ 279,381	
<b>2023 Totals</b>	<b>\$ 217,361</b>	<b>\$ 217,361</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 84,732</b>	<b>\$ 84,732</b>	<b>\$ 302,093</b>	
2024									
Funding Source	FHWA			FFY 21 FTA 5305(d)			FFY 21 FTA 5305(d)		FY 2024 Total
Contract Number	G2795			G2761			G1X23		
Source	PL	Total		Federal	Total	Federal	Total		
Personnel (salary and benefits)	\$ 28,213	\$ 28,213	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,213	
Consultant	\$ 100,686	\$ 100,686	\$ -	\$ -	\$ -	\$ 32,880	\$ 32,880	\$ 133,565	
<b>2024 Totals</b>	<b>\$ 128,898</b>	<b>\$ 128,898</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,880</b>	<b>\$ 32,880</b>	<b>\$ 161,778</b>	

TASK 4 SPECIAL STUDIES

*Purpose*

To conduct planning efforts across the various transportation modes and transportation-related systems, including congestion management, safety, and operations, public transportation, TSM&O, ITS, transportation disadvantaged, multimodal planning, bicycle and pedestrian, and freight planning.

*Previous Work*

Transit Development Updates; Transportation Disadvantaged Service Plan (TDSP) updates for Sumter County and Lake County; Recommendation of CTCs for Lake County and Sumter County; bicycle and pedestrian planning; identified congested roadways and areas of safety concerns; managed ITS Study; the East Avenue Complete Streets Study and US 301 PD&E Study, Leesburg Main Street Complete Streets Study, and SR 471 Complete Streets Study.

*Task 4: Special Studies Activities for Fiscal Years 2023 and 2024*

Description of Planning Work	Resulting Products	Completion Date
<ul style="list-style-type: none"> <li>▪ Public transportation planning, including fixed-route transit and para-transit planning</li> <li>▪ Implementation of MPO multimodal programs and studies including Regional Trails, Sidewalks, Safe School Emphasis Areas, Complete Streets, Management and Operations, Intelligent Transportation Systems, Freight Assessment and Planning, Traffic Impact Analysis Reviews (TIA), Development Impact Reviews, Financial and Funding Studies</li> <li>▪ Coordinate with agencies and local governments on safety initiatives</li> <li>▪ Coordinate process for new 5-year TDSPs for Lake County and Sumter County and annual minor updates</li> <li>▪ Transit Asset Management (TAM)</li> <li>▪ Coordination with Public Transportation Agency Safety Plan (PTASP) target-setting</li> <li>▪ IIJA related Studies and Plans</li> <li>▪ CMAQ, TAP program studies</li> </ul>	Multimodal Studies, Safety Studies, Transportation Planning Studies, TSM&O Studies, Public Transportation Studies, TIA Reviews, Development Impact Reviews, Small Area Studies, CMAC, TAP studies*	On-going
	TAM, and PTASP Annual Updates*	June 2023 and June 2024
	Maintenance of MPO website/MPO Project websites/MPO social media platforms for MPO Studies*	On-going
	TDSP 5 Year Documents Lake and Sumter and Annual Minor Updates*	June 2023 and June 2024
	Annual review of Lake County and Sumter County CTCs*	June 30, 2023, and June 30, 2024
	Annual Federal Performance Measures Report*	June 2023 and June 2024
	Vision Zero Safety Plan*	
	Freight Evaluation Report and Preliminary Subarea Assessment*	June 2024
	IIJA Resiliency, Sustainability, Equity, and Climate Mitigation Planning Studies*	June 2023 and June 2024
	Assessment of projects in the TIP and LOPP for IIJA funding opportunities and other implementation strategies	June 2024

Description of Planning Work	Resulting Products	Completion Date
The public transportation service in Lake County is LakeXpress, which Lake County Transit Division is responsible for. The following transit planning projects will be conducted, Major TDP Update, TAM Plan, Transit Transfer Center Feasibility Study, Transit ADMIN/Maintenance Facility Study, Financial Planning and Budget Analysis, Bus Stop Facilities Guidebook, Fare Analysis, and Alternative Fuel Study. The transit planning projects will be funded with FTA 5307.	<ul style="list-style-type: none"> <li>Major TDP Update (Estimated Cost: \$135,000-150,000)</li> <li>TAM Plan (Estimated Cost: \$18,000-22,000)</li> <li>Transit Transfer Center Feasibility Study (Estimated Cost: \$20,000-25,000)</li> <li>Transit ADMIN/Maintenance Facility Study (Estimated Cost: \$35,000-50,000)</li> <li>Financial Planning and Budget Analysis (Estimated Cost: \$50,000)</li> <li>Bus Stop Facilities Guidebook (Estimated Cost: \$20,000-35,000)</li> </ul>	June 2023
	<ul style="list-style-type: none"> <li>Fare Analysis (Estimated Cost: \$30,000-35,000)</li> <li>Alternative Fuel Study (Estimated Cost: \$35,000-40,000)</li> </ul>	June 2024
Manage Consultant Support	Manage consultant project teams; review and approve consultant invoices, project reports, and project documents.	As Needed

The responsible agency for all tasks is the Lake~Sumter MPO, unless otherwise noted.

Consultant-supported activities are denoted by \*. Detail regarding all consultant-supported activities will be submitted to FDOT/FHWA for review and approval as task orders/Requests for Proposal (RFPs) are developed.

Task 4 Special Studies											
2023											
Funding Source	FHWA			FFY 21 FTA 5305(d)			CTD		FFY 21 FTA 5305(d)		
Contract Number	G2795			G2761			G3		G1X23		
Source Level	PL	Total	Federal	Total	State	Total	Federal	Total	Federal	Total	FY 2023 Total
Personnel (salary and benefits)	\$ 47,925	\$ 47,925	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,925
Consultant	\$ 88,915	\$ 88,915	\$ -	\$ -	\$ 48,029	\$ 48,029	\$ -	\$ -	\$ -	\$ -	\$ 136,944
<b>2023 Totals</b>	\$ 136,840	\$ 136,840	\$ -	\$ -	\$ 48,029	\$ 48,029	\$ -	\$ -	\$ -	\$ -	\$ 184,869
2024											
Funding Source	FHWA			FFY 21 FTA 5305(d)			CTD				
Contract Number	G2795			G2761			G3				
Source Level	PL	Total	Federal	Total	State	Total	Federal	Total	Federal	Total	FY 2024 Total
Personnel (salary and benefits)	\$ 41,425	\$ 41,425	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,425
Consultant	\$ 88,964	\$ 88,964	\$ 120,915	\$ 120,915	\$ 48,029	\$ 48,029	\$ -	\$ -	\$ -	\$ -	\$ 257,908
<b>2024 Totals</b>	\$ 130,389	\$ 130,389	\$ 120,915	\$ 120,915	\$ 48,029	\$ 48,029	\$ -	\$ -	\$ -	\$ -	\$ 299,333

Description of Planning Work	Resulting Products	Completion Date
The public transportation service in Lake County is LakeXpress, which Lake County Transit Division is responsible for. The following transit planning projects will be conducted, Major TDP Update, TAM Plan, Transit Transfer Center Feasibility Study, Transit ADMIN/Maintenance Facility Study, Financial Planning and Budget Analysis, Bus Stop Facilities Guidebook, Fare Analysis, and Alternative Fuel Study. The transit planning projects will be funded with FTA 5307.	<ul style="list-style-type: none"> <li>Major TDP Update (Estimated Cost: \$135,000-150,000)</li> <li>TAM Plan (Estimated Cost: \$18,000-22,000)</li> <li>Transit Transfer Center Feasibility Study (Estimated Cost: \$20,000-25,000)</li> <li>Transit ADMIN/Maintenance Facility Study (Estimated Cost: \$35,000-50,000)</li> <li>Financial Planning and Budget Analysis (Estimated Cost: \$50,000)</li> <li>Bus Stop Facilities Guidebook (Estimated Cost: \$20,000-35,000)</li> </ul>	June 2023
	<ul style="list-style-type: none"> <li>Fare Analysis (Estimated Cost: \$30,000-35,000)</li> <li>Alternative Fuel Study (Estimated Cost: \$35,000-40,000)</li> </ul>	June 2024
Manage Consultant Support	Manage consultant project teams; review and approve consultant invoices, project reports, and project documents.	As Needed

The responsible agency for all tasks is the Lake~Sumter MPO, unless otherwise noted.

Consultant-supported activities are denoted by \*. Detail regarding all consultant-supported activities will be submitted to FDOT/FHWA for review and approval as task orders/Requests for Proposal (RFPs) are developed.

Task 4 Special Studies										
2023										
Funding Source	FHWA		FFY 21 FTA 5305(d)		CTD		FFY 21 FTA 5305(d)		FY 2023 Total	
Contract Number	G2795		G2761		G3		G1X23			
Source Level	PL	Total	Federal	Total	State	Total	Federal	Total		
Personnel (salary and benefits)	\$ 47,925	\$ 47,925	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,925
Consultant	\$ 88,915	\$ 88,915	\$ -	\$ -	\$ 48,029	\$ 48,029	\$ -	\$ -	\$ -	\$ 136,944
<b>2023 Totals</b>	\$ 136,840	\$ 136,840	\$ -	\$ -	\$ 48,029	\$ 48,029	\$ -	\$ -	\$ -	\$ 184,869
2024										
Funding Source	FHWA		FFY 21 FTA 5305(d)		CTD				FY 2024 Total	
Contract Number	G2795		G2761		G3					
Source	PL	Total	Federal	Total	State	Total		Total		
Personnel (salary and benefits)	\$ 36,425	\$ 36,425	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,425
Consultant	\$ 58,964	\$ 58,964	\$ 120,915	\$ 120,915	\$ 48,029	\$ 48,029	\$ -	\$ -	\$ -	\$ 227,908
<b>2024 Totals</b>	\$ 95,389	\$ 95,389	\$ 120,915	\$ 120,915	\$ 48,029	\$ 48,029	\$ -	\$ -	\$ -	\$ 264,333



Figure 9. FY 2023 and FY 2024 – Funding Source

Funding Source										
Contract	Funding Source	Source Level	2023	2024	FY 2023 Funding Source			FY 2024 Funding Source		
					Soft Match	Federal	State	Soft Match	Federal	State
G3	CTD	State	\$ 48,029	\$ 48,029	\$ -	\$ -	\$ 48,029.00	\$ -	\$ -	\$ 48,029.00
		<b>CTD G3 TOTAL</b>	<b>\$ 48,029</b>	<b>\$ 48,029</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 48,029</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 48,029</b>
G1X23	FFY 21 FTA 5305(d)	Federal	\$ 91,125	\$ 32,880	\$ 22,781.30	\$ 91,125.18	\$ -	\$ 8,219.95	\$ 32,879.81	\$ -
		<b>FFY 21 FTA 5305(d) G1X23 TOTAL</b>	<b>\$ 91,125</b>	<b>\$ 32,880</b>	<b>\$ 22,781</b>	<b>\$ 91,125</b>	<b>\$ -</b>	<b>\$ 8,220</b>	<b>\$ 32,880</b>	<b>\$ -</b>
G2761	FFY 21 FTA 5305(d)	Federal	\$ -	\$ 120,915	\$ -	\$ -	\$ -	\$ 30,228.75	\$ 120,915.00	\$ -
		<b>FFY 21 FTA 5305(d) G2761 TOTAL</b>	<b>\$ -</b>	<b>\$ 120,915</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,229</b>	<b>\$ 120,915</b>	<b>\$ -</b>
G2795	FHWA	PL	\$ 941,128	\$ 1,003,827	\$ 207,569.75	\$ 941,128.36	\$ -	\$ 221,398.18	\$ 1,003,826.96	\$ -
		SL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		<b>FHWA G2795 TOTAL</b>	<b>\$ 941,128</b>	<b>\$ 1,003,827</b>	<b>\$ 207,570</b>	<b>\$ 941,128</b>	<b>\$ -</b>	<b>\$ 221,398</b>	<b>\$ 1,003,827</b>	<b>\$ -</b>
<b>TOTAL</b>			<b>\$ 1,080,283</b>	<b>\$ 1,205,651</b>	<b>\$ 230,351</b>	<b>\$ 1,032,254</b>	<b>\$ 48,029</b>	<b>\$ 259,847</b>	<b>\$ 1,157,622</b>	<b>\$ 48,029</b>

Figure 9. FY 2023 and FY 2024 – Funding Source

		Funding Source								
Contract	Funding Source	Source Level	2023	2024	FY 2023 Funding Source			FY 2024 Funding Source		
					Soft Match	Federal	State	Soft Match	Federal	State
G3	CTD	State	\$ 48,029	\$ 48,029	\$ -	\$ -	\$ 48,029.00	\$ -	\$ -	\$ 48,029.00
		<b>CTD G3 TOTAL</b>	<b>\$ 48,029</b>	<b>\$ 48,029</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 48,029</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 48,029</b>
G1X23	FFY 21 FTA 5305(d)	Federal	\$ 91,125	\$ 32,880	\$ 22,781.30	\$ 91,125.18	\$ -	\$ 8,219.95	\$ 32,879.81	\$ -
		<b>FFY 21 FTA 5305(d) G1X23 TOTAL</b>	<b>\$ 91,125</b>	<b>\$ 32,880</b>	<b>\$ 22,781</b>	<b>\$ 91,125</b>	<b>\$ -</b>	<b>\$ 8,220</b>	<b>\$ 32,880</b>	<b>\$ -</b>
G2761	FFY 21 FTA 5305(d)	Federal	\$ -	\$ 120,915	\$ -	\$ -	\$ -	\$ 30,228.75	\$ 120,915.00	\$ -
		<b>FFY 21 FTA 5305(d) G2761 TOTAL</b>	<b>\$ -</b>	<b>\$ 120,915</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,229</b>	<b>\$ 120,915</b>	<b>\$ -</b>
G2795	FHWA	PL	\$ 941,128	\$ 883,827	\$ 207,569.75	\$ 941,128.36	\$ -	\$ 194,931.69	\$ 883,826.96	\$ -
		SL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		<b>FHWA G2795 TOTAL</b>	<b>\$ 941,128</b>	<b>\$ 883,827</b>	<b>\$ 207,570</b>	<b>\$ 941,128</b>	<b>\$ -</b>	<b>\$ 194,932</b>	<b>\$ 883,827</b>	<b>\$ -</b>
<b>TOTAL</b>			<b>\$ 1,080,283</b>	<b>\$ 1,085,651</b>	<b>\$ 230,351</b>	<b>\$ 1,032,254</b>	<b>\$ 48,029</b>	<b>\$ 233,380</b>	<b>\$ 1,037,622</b>	<b>\$ 48,029</b>



Figure 10. FY 2023 and FY 2024 – Agency Participation

Agency Participation									
Funding Source	CTD		FFY 21 FTA 5305(d)		FFY 21 FTA 5305(d)		FHWA		
Contract	G3		G1X23		G2761		G2795		
Fiscal Year	2023	2024	2023	2024	2023	2024	2023	2024	
Total Budget	\$ 48,029	\$ 48,029	\$ 91,125	\$ 32,880	\$ -	\$ 120,915	\$ 941,128	\$ 1,003,827	
<b>Task 1 Administration and Management</b>									
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 197,510	\$ 203,510	
Consultant	\$ -	\$ -	\$ 1,734	\$ -	\$ -	\$ -	\$ 91,472	\$ 137,935	
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,250	\$ 4,250	
Direct Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 103,362	\$ 118,811	
Sub Total	\$ -	\$ -	\$ 1,734	\$ -	\$ -	\$ -	\$ 396,594	\$ 464,506	
<b>Task 2 Short Range Planning</b>									
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,713	\$ 28,213	
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92,755	\$ 95,484	
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 115,467	\$ 123,696	
<b>Task 3 Long Range Planning</b>									
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,713	\$ 28,213	
Consultant	\$ -	\$ -	\$ 84,732	\$ 32,880	\$ -	\$ -	\$ 194,649	\$ 165,686	
Sub Total	\$ -	\$ -	\$ 84,732	\$ 32,880	\$ -	\$ -	\$ 217,361	\$ 193,898	
<b>Task 4 Special Studies</b>									
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,925	\$ 41,425	
Consultant	\$ 48,029	\$ 48,029	\$ -	\$ -	\$ -	\$ 120,915	\$ 88,915	\$ 88,964	
Sub Total	\$ 48,029	\$ 48,029	\$ -	\$ -	\$ -	\$ 120,915	\$ 136,840	\$ 130,389	
<b>Task 5 Public Outreach Participation</b>									
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,106	\$ 13,356	
Consultant	\$ -	\$ -	\$ 4,659	\$ -	\$ -	\$ -	\$ 45,654	\$ 61,126	
Sub Total	\$ -	\$ -	\$ 4,659	\$ -	\$ -	\$ -	\$ 57,760	\$ 74,482	
<b>6 MPO Regional Activities</b>									
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,106	\$ 11,856	
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,106	\$ 16,856	
<b>TOTAL PROGRAMMED</b>	\$ 48,029	\$ 48,029	\$ 91,125	\$ 32,880	\$ -	\$ 120,915	\$ 941,128	\$ 1,003,827	



Figure 10. FY 2023 and FY 2024 – Agency Participation

Agency Participation									
Funding Source	CTD		FFY 21 FTA 5305(d)		FFY 21 FTA 5305(d)		FHWA		
Contract	G3		G1X23		G2761		G2795		
Fiscal Year	2023	2024	2023	2024	2023	2024	2023	2024	
Total Budget	\$ 48,029	\$ 48,029	\$ 91,125	\$ 32,880	\$ -	\$ 120,915	\$ 941,128	\$ 883,827	
<b>Task 1 Administration and Management</b>									
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 197,510	\$ 203,510	
Consultant	\$ -	\$ -	\$ 1,734	\$ -	\$ -	\$ -	\$ 91,472	\$ 126,435	
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,250	\$ 4,250	
Direct Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 103,362	\$ 110,311	
Sub Total	\$ -	\$ -	\$ 1,734	\$ -	\$ -	\$ -	\$ 396,594	\$ 444,506	
<b>Task 2 Short Range Planning</b>									
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,713	\$ 28,213	
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92,755	\$ 95,484	
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 115,467	\$ 123,696	
<b>Task 3 Long Range Planning</b>									
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,713	\$ 28,213	
Consultant	\$ -	\$ -	\$ 84,732	\$ 32,880	\$ -	\$ -	\$ 194,649	\$ 100,686	
Sub Total	\$ -	\$ -	\$ 84,732	\$ 32,880	\$ -	\$ -	\$ 217,361	\$ 128,898	
<b>Task 4 Special Studies</b>									
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,925	\$ 36,425	
Consultant	\$ 48,029	\$ 48,029	\$ -	\$ -	\$ -	\$ 120,915	\$ 88,915	\$ 58,964	
Sub Total	\$ 48,029	\$ 48,029	\$ -	\$ -	\$ -	\$ 120,915	\$ 136,840	\$ 95,389	
<b>Task 5 Public Outreach Participation</b>									
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,106	\$ 13,356	
Consultant	\$ -	\$ -	\$ 4,659	\$ -	\$ -	\$ -	\$ 45,654	\$ 61,126	
Sub Total	\$ -	\$ -	\$ 4,659	\$ -	\$ -	\$ -	\$ 57,760	\$ 74,482	
<b>6 MPO Regional Activities</b>									
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,106	\$ 11,856	
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,106	\$ 16,856	
<b>TOTAL PROGRAMMED</b>	\$ 48,029	\$ 48,029	\$ 91,125	\$ 32,880	\$ -	\$ 120,915	\$ 941,128	\$ 883,827	

**AMENDMENT TO THE  
METROPOLITAN PLANNING ORGANIZATION AGREEMENT**

Financial Project No.: <u>439329-4-14-01</u> (item-segment-phase-sequence) Contract No.: <u>G2795</u>	Fund: <u>PL</u> Function: <u>615</u> Federal Award Project No.: <u>0457-060-M</u> MPO SAM No.: <u>YNGDZU5GESN9</u>	FLAIR Approp.: <u>088854</u> FLAIR Obj.: <u>780000</u> Org. Code: <u>55052000532</u> Vendor No.: <u>F317882383001</u>
CFDA Number & Title: <u>20.205 Highway Planning</u>		

THIS AMENDMENT TO THE METROPOLITAN PLANNING ORGANIZATION AGREEMENT (Amendment) is made and entered into on this **28th** day of **February 2024**, by and between the STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION (Department), an agency of the State of Florida, whose address is Office of the District Secretary, **719 S Woodland Boulevard Deland FL 32720** and the **Lake-Sumter Metropolitan Planning Organization (MPO)**, whose address is **1300 Citizens Boulevard Leesburg FL 34748**, and whose System for Award Management (SAM) Number is: **YNGDZU5GESN9** (collectively the “parties”).

**RECITALS**

WHEREAS, the Department and the MPO on **June 20, 2022** entered into a Metropolitan Planning Organization Agreement (Agreement), whereby the Department passed through Federal funds to the MPO to assist the MPO in performing transportation planning activities set forth in its Unified Planning Work Program (UPWP).

WHEREAS, the Parties have agreed to modify the Agreement on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants in this Amendment, the Agreement is amended as follows:

1. Paragraph 4 of the Agreement is amended to reflect:

**Project Cost:** The total budgetary ceiling for the Project is **\$1,824,955.00**. The budget, including tasks, is summarized below and detailed in the UPWP, Exhibit “A”. The budget may be modified by mutual agreement as provided for in paragraph 7, Amendments.

The Department’s performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. No work shall begin before the Agreement is fully executed and a "Letter of Authorization" is issued by the Department. The total of all authorizations shall not exceed the budgetary ceiling established for this agreement and shall be completed within the term of this Agreement:

FINANCIAL PROJECT NO.	AMOUNT
439329-4-14-01	\$1,824,955.00

Exhibit A (Scope of Work) of the Agreement is amended as follows: **Decrease contract budget ceiling in the amount of \$120,000.00 to de-obligate funds in FY 24.**

This amendment is more fully described in the attached UPWP Revision Form #10.

Except as modified, amended, or changed by this Amendment, all of the terms and conditions of the Agreement and any amendments thereto shall remain in full force and effect.



IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day, month and year set forth above.

MPO Florida Department of Transportation

Lake-Sumter MPO  
\_\_\_\_\_  
MPO Name

Michael Woods C. Jack Adkins  
\_\_\_\_\_  
Signatory (Printed or Typed) Department of Transportation

\_\_\_\_\_  
Signature Signature

Executive Director Director of Transportation Development  
\_\_\_\_\_  
Title Title

\_\_\_\_\_  
Legal Review Legal Review  
MPO Department of Transportation

LAKE-SUMTER METROPOLITAN PLANNING ORGANIZATION  
LAKE COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD  
GENERAL APPLICATION

Mr.  Ms. Name: Joanne Seagle Date: 8/10/2023  
Home Mailing Address: 3700 Branch Ave

Home Physical Address: Same as above  
County of Residence: Lake Home Phone: 352-638-0301  
E-mail Address: Skyblue2525@aol.com  
Business (Name & Type): N/A  
Business Address: N/A  
Business Phone: N/A Position: \_\_\_\_\_

Training or experience related to activities of the Transportation Disadvantaged Coordinating Board to which appointment is sought: Worked with 2 Bus Co.

Professional Organizations: Eustis Elks / New Vision for Independence

Have you served on the Lake County Transportation Disadvantaged Coordinating Board in the past?  
 Yes  No Dates Served: \_\_\_\_\_

*I will attend meetings in accordance with the adopted policies of Lake-Sumter MPO. If at any time my business or professional interests conflict with the interests of this Board, I will not participate at such deliberations.*

Signature of Applicant: Joanne Seagle

References may be secured from the following individuals.

Name	Address	Phone Number
1. Hartnett Transit Services	1997 New Jersey	Bus Driver No longer there
2. Ymca of Bayonne	2001 New Jersey	Bus Driver no longer doing service
3.		

- Please check the vacancy you are applying for:
- A person over sixty years of age representing the elderly in Lake County.
  - A person with a disability representing the disabled in Lake County.
  - A citizen's advocate representative in Lake County, who is a user of the system.
  - A citizen's advocate representative in Lake County.
  - An experienced representative of the local private for profit transportation industry.

**Terms of Appointment:** Except for the Chairperson and state agency representatives, the members of the TDCB shall be appointed for three (3) year terms. The Chairperson shall serve until elected term of office has expired or until the Chairperson is otherwise replaced by the MPO. Individuals may be reappointed to serve an additional term or terms.

Please return to: Lake-Sumter MPO, 1300 Citizens Blvd, Suite 175, Leesburg, FL 34748, or fax (352) 315-0993

**FIRST AMENDMENT TO AMENDED AND RESTATED AGREEMENT  
BETWEEN THE LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION AND  
MILESTONE PROFESSIONAL SERVICES, INC.  
FOR FINANCIAL ANALYSIS AND GRANT COMPLIANCE SERVICES**

This is the First Amendment to the Amended and Restated Agreement dated April 30, 2020, by and between the Lake Sumter Metropolitan Planning Organization, a metropolitan planning organization created under Section 339.175, Florida Statutes, (the “MPO”) and Milestone Professional Services, Inc., a Florida for profit corporation, its successors and assigns (“CONSULTANT,”), collectively the “parties.”

**WHEREAS**, CONSULTANT is qualified and able to provide financial analysis and grant compliance services; and

**WHEREAS**, on April 26, 2017, MPO and CONSULTANT entered into an Agreement for CONSULTANT to provide such services to the MPO; and

**WHEREAS**, on April 30, 2020, MPO and CONSULTANT entered into the Amended and Restated Agreement for continuing provision of such services; and

**WHEREAS**, the parties have renegotiated for an increase in pricing as provided by paragraph 3, Term and Restatement, of the Amended and Restated Agreement, and both parties desire to enter into this amendment memorializing the increase in pricing.

**THEREFORE**, the parties agree as follows:

1. **Recitals.** The foregoing recitals are true and correct and are hereby incorporated herein.
2. **Amendment.**

Paragraph 3, Term and Restatement, of the Amended and Restated Agreement, states as follows: “Consultant Pricing as outlined in Attachment B will remain in effect for a 2 year period from the date of execution of this Amended Agreement. After the initial 2 year period, rates will be negotiated with the Executive Director and approved by the MPO Governing Board for additional 2 year periods.”

Pursuant to the above, the parties have negotiated for an increase in pricing as set forth in **Exhibit A** to this First Amendment, attached hereto and incorporated herein, with the new rates to be billed effective as of April 1, 2024.

3. **Effective Date.** This First Amendment will go into effect on the date of the last party to sign. The pricing change shall be effective as of April 1, 2024.
4. **Effect of Amendment.** This First Amendment does not intend to modify any other conditions, terms, or provisions of the Amended and Restated Agreement, which will remain in full force and effect. To the extent this First Amendment conflicts with the Amended and Restated Agreement, this First Amendment will govern.

[Signature page to follow.]

**MILESTONE CONTRACT AMENDMENT**

**FIRST AMENDMENT TO AMENDED AND RESTATED AGREEMENT BETWEEN THE LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION AND MILESTONE PROFESSIONAL SERVICES, INC. FOR FINANCIAL ANALYSIS AND GRANT COMPLIANCE SERVICES**

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**IN WITNESS WHEREOF**, the parties through their duly authorized representatives have signed this First Amendment on the dates under each signature.

**CONSULTANT**

MILESTONE PROFESSIONAL SERVICES, INC.

By: \_\_\_\_\_  
Donna Collins, President

This \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**FIRST AMENDMENT TO AMENDED AND RESTATED AGREEMENT BETWEEN THE LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION AND MILESTONE PROFESSIONAL SERVICES, INC. FOR FINANCIAL ANALYSIS AND GRANT COMPLIANCE SERVICES**

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**MPO**

ATTEST:

Lake~Sumter Metropolitan Planning Organization

\_\_\_\_\_  
Doris LeMay, Executive Assistant

\_\_\_\_\_  
Cal Rolfson, Chair

This \_\_\_\_ day of \_\_\_\_\_, 2024.

Approved as to form and legality:

\_\_\_\_\_  
Rachel Bartolowits, MPO Attorney



**FIRST AMENDMENT TO AMENDED AND RESTATED AGREEMENT BETWEEN THE LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION AND MILESTONE PROFESSIONAL SERVICES, INC. FOR FINANCIAL ANALYSIS AND GRANT COMPLIANCE SERVICES**

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**Exhibit A**



1970 East Osceola Pkwy, Suite 350  
Kissimmee, FL 34743  
(352)408-4949 D. Collins (407)301-8650 J. Lorah  
[june@milestoneps.com](mailto:june@milestoneps.com)  
<http://milestoneps.com>

January 22, 2024

Mr. Michael Woods  
Lake Sumter MPO  
1300 Citizens Blvd., Suite 175  
Leesburg, FL 34748

Dear Mr. Woods:

Please accept this letter as notification of our intent to renegotiate our service rates in our professional services agreement dated April 2017, as amended April 2020. We would like to increase our service rates for Donna Collins and June Lorah to \$120/hour, and Staff to \$65/hour. All other conditions in the professional services agreement would remain as stated in the amended agreement, including the scope of work.

It has been our pleasure to work with the staff of the Lake Sumter MPO, and we hope to continue our productive working relationship in the coming years. Please let us know if you agree with this change to our contract terms for the upcoming April 2024 professional services agreement renewal. Please feel free to communicate any other modifications that the MPO feels would be necessary at this upcoming renewal.

Sincerely,

Milestone Professional Services, Inc.

By:  Date: 01/22/24



January 9, 2024

To the Honorable Members of the  
Lake-Sumter Metropolitan Planning Organization  
Leesburg, Florida

We have audited the financial statements of the governmental activities and major fund of Lake-Sumter Metropolitan Planning Organization ("Lake-Sumter MPO") for the year ended June 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

#### SIGNIFICANT AUDIT FINDINGS

##### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Lake-Sumter MPO are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2023. We noted no transactions entered into by Lake-Sumter MPO during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We did not note any sensitive estimates affecting the financial statements.

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. We did not note any sensitive disclosures affecting the financial statements.

#### DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT

We encountered no difficulties in dealing with management in performing and completing our audit.

#### CORRECTED AND UNCORRECTED MISSTATEMENTS

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We had no adjustments to the trial balance provided for audit.

DISAGREEMENTS WITH MANAGEMENT

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

MANAGEMENT REPRESENTATIONS

We have requested certain representations from management that are included in the management representation letter dated January 9, 2024.

MANAGEMENT CONSULTATIONS WITH OTHER INDEPENDENT ACCOUNTANTS

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Lake-Sumter MPO's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

OTHER AUDIT FINDINGS OR ISSUES

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

OTHER MATTERS

We applied certain limited procedures to the Management's Discussion and Analysis and budgetary comparison schedule for the General Fund, which are required supplementary information ("RSI") that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

RESTRICTION ON USE

This information is intended solely for the use of the management of Lake-Sumter MPO and the Board Members, and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

**MSL, P.A.**

FINANCIAL STATEMENTS  
Lake-Sumter Metropolitan Planning Organization  
Year Ended June 30, 2023  
with Independent Auditor's Report

Lake-Sumter Metropolitan Planning Organization

Financial Statements

Year ended June 30, 2023

**Table of Contents**

**Financial Section**

Independent Auditor’s Report.....1  
Management’s Discussion and Analysis .....4

Basic Financial Statements

Governmental Fund Balance Sheet – Statement of Net Position .....11  
Statement of Governmental Fund Revenues, Expenditures and Changes in Fund  
Balances – Statement of Activities .....12  
Notes to Financial Statements.....13

Required Supplementary Information

Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and  
Actual – General Fund .....21  
Note to Required Supplementary Information.....22

**Other Reports**

Independent Auditor’s Report on Internal Control over Financial Reporting and on  
Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards*.....23  
Independent Auditor’s Management Letter .....25

# Financial Section





## INDEPENDENT AUDITOR'S REPORT

Honorable Members of the  
Lake-Sumter Metropolitan Planning Organization  
Leesburg, Florida

### **Report on the Audit of the Financial Statements**

#### ***Opinions***

We have audited the accompanying financial statements of the governmental activities and major fund of Lake-Sumter Metropolitan Planning Organization ("Lake-Sumter MPO") as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise Lake-Sumter MPO's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of Lake-Sumter MPO, as of June 30, 2023, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Lake-Sumter MPO, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Lake-Sumter MPO's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibility for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Lake-Sumter MPO's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Lake-Sumter MPO's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Honorable Members of the  
Lake-Sumter Metropolitan Planning Organization

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 9, 2024, on our consideration of Lake-Sumter MPO's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Lake-Sumter MPO's internal control over financial reporting and compliance.

**MSL, P.A.**

Certified Public Accountants

Orlando, Florida  
January 9, 2024

## Management's Discussion and Analysis

As management of the Lake-Sumter Metropolitan Planning Organization (Lake-Sumter MPO) we offer readers of Lake-Sumter MPO's financial statements this narrative overview and analysis of the financial activities of Lake-Sumter MPO for year ended June 30, 2023. This discussion has been prepared by management and should be read in conjunction with the financial statements that follow this section.

### Financial Highlights

- Lake-Sumter MPO's liabilities exceeded its assets on June 30, 2023 by \$10,488. This amount consists of \$2,692 net investment in capital assets and \$(13,180) in unrestricted deficit net position.
- The unrestricted deficit net position of \$(13,180) results from unassigned funds available of \$38,725 and nonspendable funds of \$2,848 related to prepaid balances at the fund level, less accrued compensated absences of \$54,753. The unassigned fund balance is primarily a result of non-grant revenues in excess of expenditures.

### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to Lake-Sumter MPO's basic financial statements. The basic financial statements consist of two parts: combined government-wide financial statements and fund financial statements, and notes to the financial statements. As Lake-Sumter MPO's operations focus on one program/function, transportation, it is considered to be a special-purpose government for financial reporting purposes.

For special-purpose governments engaged in a single governmental program, the fund financial statements and the government-wide statements may be combined using a columnar format. This format reconciles individual line items of fund financial data to government-wide data in a separate column on the face of the financial statements rather than at the bottom of the statements or in an accompanying schedule as is required for general governments or those with multiple programs or functions. Lake-Sumter MPO has chosen this format for presentation of its financial statements.

## **Government-Wide Financial Statements**

The government-wide financial statements of Lake-Sumter MPO provide a broad overview of Lake-Sumter MPO's finances and report information about Lake-Sumter MPO using accounting methods similar to those used by private sector companies.

The Statement of Net Position presents Lake-Sumter MPO's assets less its liabilities at year-end. The difference between these assets and liabilities is reported as net position or deficit. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of Lake-Sumter MPO is improving or deteriorating.

The Statement of Activities presents information showing how Lake-Sumter MPO's net position changed during the fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods.

The government-wide financial statements can be found on pages 11 and 12 of this report.

## **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Lake-Sumter MPO, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. Lake-Sumter MPO has only one fund, the General Fund, which is a governmental fund type.

Governmental Funds – Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, these funds focus on near-term inflows and outflows of spendable resources as well as on balances of spendable resources available at the end of the fiscal year. As a result of this difference in focus, a reconciliation is provided in the financial statements between the fund and government-wide statements.

The basic governmental fund financial statements can also be found on pages 11 and 12 of this report.

Notes to the Financial Statements – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found beginning on page 13 of this report.

Other Information – In addition to the basic financial statements and notes, this report also presents certain required supplementary information concerning Lake-Sumter MPO's annual appropriated budget for its general fund. A budgetary comparison schedule has been provided as required supplementary information for the general fund to demonstrate compliance with this budget. Required supplementary information can be found beginning on page 21 of this report.



## Government-Wide Financial Analysis

In accordance with accounting principles generally accepted in the United States of America, Lake-Sumter MPO's fund financial statements are converted to the Statement of Net Position and Statement of Activities by posting adjustments for the following:

- Capital assets, net of accumulated depreciation and amortization, have been added to the Statement of Net Position. In addition, depreciation and amortization expense for all equipment and leases has been included in expense, and capital outlay has been removed from expense.
- The liabilities for accrued compensated absences and leases have been added to the Statement of Net Position and the related expenses have been included in or removed from the Statement of Activities.

Our analysis of the government-wide financial statements of Lake-Sumter MPO begins below. The Statement of Net Position and the Statement of Activities report the net position of Lake-Sumter MPO and the changes in those balances. Over time, increases or decreases in Lake-Sumter MPO's net position are one indicator of financial position. However, you will need to consider other nonfinancial factors such as changes in economic conditions, regulations and new or changed government legislation.

### Lake-Sumter MPO Statement of Net Position

<b>Assets</b>	<b>2023</b>	<b>2022</b>
Current and Other Assets	\$ 265,402	\$ 407,348
Capital Assets, Net	166,461	196,329
Total Assets	<u>431,863</u>	<u>603,677</u>
 <b>Liabilities</b>		
Current and Other Liabilities	266,206	416,769
Long Term Liabilities	176,145	200,505
Total Liabilities	<u>442,351</u>	<u>617,274</u>
 <b>Net Position</b>		
Net Investment in Capital Assets	2,692	2,896
Unrestricted (Deficit)	<u>(13,180)</u>	<u>(16,493)</u>
Total Net Position	<u>\$ (10,488)</u>	<u>\$ (13,597)</u>

Current assets of Lake-Sumter MPO consist of \$261,684 due from federal agencies and the State of Florida for cost reimbursable grant expenses, \$870 due from local governmental units for traffic studies, and prepaid expenses of \$2,848. Current liabilities consist of \$59,112 of accounts payable

for grant expenses incurred as of yearend, accrued wages payable of \$10,764, \$153,953 due to Lake County for cash utilization (See Note 3), \$31,270 of current leases liability to be paid within one year and \$11,107 of current compensated absences expected to be paid within one year.

The unrestricted deficit net position of \$(13,180) is primarily a result of expenses in excess of donations and non-restricted revenues. Total net position amounted to \$(10,488) at June 30, 2023. “Net investment in capital assets” of \$2,692 is Lake-Sumter MPO’s investment in its net capital assets less related debt.

While the statement of net position shows the financial position of net assets, the statement of activities provides answers as to the nature and source of the changes in net position during the year.

**Lake-Sumter MPO  
Statement of Activities**

	<b>2023</b>	<b>2022</b>
Revenues:		
Program Revenues		
Intergovernmental Revenues - Operating Grants	\$ 807,667	\$ 1,183,719
Total Revenues	807,667	1,183,719
Expenses:		
Current	770,819	1,147,068
Depreciation	33,739	32,999
Total Expenses	804,558	1,180,067
Change in Net Position	3,109	3,652
Net Position - Beginning, Restated	(13,597)	(17,249)
Net Position - Ending	\$ (10,488)	\$ (13,597)

Intergovernmental revenues of \$807,667 consist primarily of grant funds received from the federal government through the Florida Department of Transportation, and other state and local funds.

Current expenses consist primarily of \$296,519 in personal services, \$420,263 in professional services, \$5,000 in grants and aids, \$16,439 in other operating expenses, and \$29,000 paid to Lake County for providing administrative services.

## Analysis of the Lake-Sumter MPO General Fund

Lake-Sumter MPO has one fund, the General Fund, which is reported in the Fund Financial Statement column. The focus of the General Fund is to provide information on near-term inflows and outflows of cash and the balance available. The Lake-Sumter MPO has an unassigned fund balance of \$38,725 and nonspendable – prepaids fund balance of \$2,848. Generally, revenue from grants equals the allowable expenditures incurred. Fund balance results from donations and non-grant revenues in excess of expenditures.

### Lake-Sumter MPO Statement of Revenues, Expenditures and Changes in Fund Balance

	<b>2023</b>	<b>2022</b>
Revenues:		
Intergovernmental Revenues	\$ 807,667	\$ 1,183,719
Total Revenue	807,667	1,183,719
Expenditures:		
Personal Services	290,735	259,797
Operating	465,702	870,673
Debt Service	33,262	31,353
Capital Outlay	3,871	3,850
Grants and Aids	5,000	5,000
Total Expenditures	798,570	1,170,673
Excess (Deficiency) of Revenues over (under) Expenditures	9,097	13,046
Fund Balance, Beginning of Year	32,476	19,430
Fund Balance, End of Year	\$ 41,573	\$ 32,476

The General Fund intergovernmental revenues decreased from the prior year by \$376,052 with a corresponding decrease in operating expenditures of \$404,971. This resulted from less federal grant funds spent mostly on professional services to carry out those grant-reimbursed tasks. Additionally, \$33,262 in debt service expenditures were reported in the current year for payment of the office lease.

### General Fund Budgetary Highlights

There was no difference between the original and the final amended expenditure budget of \$1,244,077.

Differences between the final amended budget and actual results are included on page 21 of the accompanying financial statements. Operating expenditures were \$445,507 less than budgeted due to projects not being completed in 2023. Intergovernmental revenues were \$426,410 less than budgeted due primarily to grant funding that was budgeted for projects that were not completed.

## Capital Assets and Long-Term Liabilities

### *Capital Assets*

As of June 30, 2023, Lake-Sumter MPO had \$166,461 net capital assets, as reflected in the table below:

#### Lake-Sumter MPO Capital Assets

	<u>FY23</u>	<u>FY22</u>
Equipment	\$ 30,292	\$ 26,421
Right to Use Leased Buildings	221,921	221,921
Less Accumulated Depreciation	(21,582)	(19,928)
Less Accumulated Amortization	<u>(64,170)</u>	<u>(32,085)</u>
Capital Assets, Net	<u>\$ 166,461</u>	<u>\$ 196,329</u>

Capital assets consist of purchased equipment and leased buildings used by the organization in its daily operations. For more detailed information regarding the Lake-Sumter MPO's capital assets, please refer to Notes 1 and 4 to the financial statements.

### *Long-Term Liabilities – Compensated Absences and Leases*

Lake-Sumter MPO's full-time employees accumulate annual and sick leave based upon length of employment. Upon termination of employment, employees can receive a payment into a deferred compensation plan or as a lump-sum cash distribution for annual vacation leave, up to a maximum of 300 hours. An employee may elect to receive the value of any sick leave, up to a maximum of 50%, to be paid into a deferred compensation plan or as a lump-sum cash distribution. The cost of accumulated annual and sick leave, including fringe benefits is accrued only to the extent that the leave will result in cash payments at termination. At June 30, 2023, the Lake-Sumter MPO had \$54,753 in accrued compensated absences, of which \$11,107 is considered to be due in the next fiscal year.

Lake-Sumter MPO leases its office space. In accordance with a new accounting standard, the lease liability is now recorded to reflect that long term contract. At June 30, 2023, the Lake-Sumter MPO had \$163,769 in lease liability, of which \$31,270 is due in the next fiscal year.

For more detailed information regarding the Lake-Sumter MPO's long-term liabilities, please refer to Notes 1, 5 and 7 to the financial statements.

## **Economic Factors and Next Year's Budget and Rates**

- The average unemployment rate for Lake County is 3.4% compared to 3.0% for the state and 3.6% for the nation per the U.S. Bureau of Labor Statistics.
- Inflation nationally, as indicated by the consumer price index, is 3.0% higher than the prior year per the U.S. Bureau of Labor Statistics.

All of these factors were considered in preparing Lake-Sumter MPO's budget for the 2023-2024 year. Lake-Sumter MPO's Board adopted the 2024 budget of \$1,331,289 at its June 21, 2023 meeting.

## **Requests for Information**

This financial report is designed to provide a general overview of Lake-Sumter MPO's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Office of the Clerk of Courts, 315 West Main Street, Post Office Box 7800, Tavares, Florida, 32778, or by calling (352)-343-9808.



# Basic Financial Statements

Lake-Sumter Metropolitan Planning Organization

Governmental Fund Balance Sheet –  
Statement of Net Position

June 30, 2023

	General Fund	Adjustments (Note 2)	Statement of Net Position
<b>Assets</b>			
Current Assets			
Due from Federal Agencies	\$ 228,569	\$ -	\$ 228,569
Due from State Agencies	33,115	-	33,115
Due from Other Agencies	870	-	870
Prepays	2,848	-	2,848
Noncurrent Assets:			
Capital Assets, Net		166,461	166,461
<b>Total Assets</b>	<b>\$ 265,402</b>	<b>\$ 166,461</b>	<b>\$ 431,863</b>
<b>Liabilities and Fund Balances - Net Position</b>			
Current Liabilities:			
Accounts Payable	\$ 59,112	\$ -	\$ 59,112
Due to Lake County	153,953	-	153,953
Accrued Liabilities	10,764	-	10,764
Compensated Absences, Current	-	11,107	11,107
Leases Liability, Current	-	31,270	31,270
Noncurrent Liabilities:			
Compensated Absences	-	43,646	43,646
Leases Liability	-	132,499	132,499
<b>Total Liabilities</b>	<b>223,829</b>	<b>218,522</b>	<b>442,351</b>
Fund Balances - Net Position:			
Fund Balances:			
Nonspendable - Prepays	2,848	(2,848)	
Unassigned	38,725	(38,725)	-
<b>Total Fund Balances</b>	<b>41,573</b>	<b>(41,573)</b>	<b>-</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 265,402</b>		
Net Position:			
Net Investment in Capital Assets		2,692	2,692
Unrestricted (Deficit)		(13,180)	(13,180)
<b>Total Net Position</b>		<b>\$ -</b>	<b>\$ (10,488)</b>

*The notes to the financial statements are an integral part of this statement.*

Lake-Sumter Metropolitan Planning Organization

Statement of Governmental Fund Revenues, Expenditures and  
Changes in Fund Balances – Statement of Activities

Year ended June 30, 2023

	<u>General Fund</u>	<u>Adjustments (Note 2)</u>	<u>Statement of Activities</u>
Revenues			
Intergovernmental Revenue -			
Operating Grants	\$ 807,667	\$ -	\$ 807,667
Total Revenues	<u>807,667</u>	<u>-</u>	<u>807,667</u>
Transportation Expenditures:			
Current:			
Personal Services	290,735	5,784	296,519
Operating	436,702	-	436,702
Grants and Aids	5,000	-	5,000
Administrative Fee	29,000	-	29,000
Depreciation Expense	-	33,739	33,739
Debt Service			
Principal	29,664	(29,664)	-
Interest	3,598	-	3,598
Capital Outlay	3,871	(3,871)	-
Total Expenditures-Expenses	<u>798,570</u>	<u>5,988</u>	<u>804,558</u>
Excess of Revenues over (under)			
Expenditures/Change in Net Position	9,097	(5,988)	3,109
Fund Balance / Net Position			
Beginning of the Year	<u>32,476</u>	<u>(46,073)</u>	<u>(13,597)</u>
Fund Balance / Net Position			
End of the Year	<u>\$ 41,573</u>	<u>\$ (52,061)</u>	<u>\$ (10,488)</u>

*The notes to the financial statements are an integral part of this statement.*

# Lake-Sumter Metropolitan Planning Organization

## Notes to Financial Statements

Year ended June 30, 2023

### 1. Summary of Significant Accounting Policies

#### Reporting Entity

The Lake-Sumter MPO is a voluntary association of local governmental units organized under the authority of Section 339.175, Florida Statutes, in accordance with the 1962 Federal Aid Highway Act. The primary purpose of the organization is to coordinate a comprehensive transportation planning process in the urbanized areas of Lake and Sumter counties. The member governments entered into an interlocal agreement effective February 18, 2004, to establish the Lake-Sumter MPO and its operating procedures. The governing board (Board) consists of sixteen voting representatives, ten nonvoting representatives and three ex-officio non-voting positions. All voting representatives are elected officials from local governments including the cities of Clermont, Eustis, Lady Lake, Leesburg, Minneola, Mount Dora, and Tavares; five members from the Lake County Board of County Commissioners and two members from the Sumter County Board of County Commissioners. The Board approves the annual budget. MPO employees, including the MPO Executive Director as permitted under his contract, receives certain benefits and administrative support services from Lake County. Lake County receives an administrative fee for providing services to the Lake-Sumter MPO.

#### Measurement Focus, Basis of Accounting and Financial Statement Presentation

These financial statements have been prepared in conformity with reporting guidelines established by the Governmental Accounting Standards Board (GASB) and were prepared in conformity with accounting principles generally accepted in the United States of America (GAAP). The following types of financial statements are reported by the Lake-Sumter MPO.

Government-wide Financial Statements – The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position (statement of activities) report information on all of the activities of the Lake-Sumter MPO. Governments typically report activities as either *Governmental activities*, which normally are supported by taxes and intergovernmental revenues or *Business-type activities*, which rely to a significant extent on fees and charges for support. The Lake-Sumter MPO reports only governmental activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Since the Lake-Sumter MPO's primary mission (function) is transportation, all revenues and expenses are considered to be for this purpose and the accompanying financial statements do not segregate beyond this function.

# Lake-Sumter Metropolitan Planning Organization

## Notes to Financial Statements (continued)

### 1. Summary of Significant Accounting Policies (continued)

Because the Lake-Sumter MPO has only governmental activities and only one function, it is considered to be a special-purpose government for financial reporting purposes under accounting principles generally accepted in the United States of America. As such, the government-wide financial statements are presented together with the governmental fund financial statements, described below, with an adjustment column presented to reconcile the two sets of statements.

**Governmental Fund Financial Statements** – The Lake-Sumter MPO has one governmental fund type, which is the General Fund. The General Fund is the primary operating fund used to account for all resources and operations. Governmental funds are accounted for on the current financial resources measurement focus. This means that only current assets and current liabilities are generally included on the balance sheet. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in fund balance.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

**Government-wide Financial Statements** – The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

**Governmental Fund Financial Statements** – The General Fund is accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual; that is, when they are measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Lake-Sumter MPO generally considers revenues to be available if they are collected within 90 days of the end of the current fiscal period. Expenditures are generally recorded when the related liability is incurred. Revenues primarily consist of grant funds, which management has determined to be susceptible to accrual.

# Lake-Sumter Metropolitan Planning Organization

## Notes to Financial Statements (continued)

### 1. Summary of Significant Accounting Policies (continued)

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

#### Budgets and Budgetary Accounting

The Lake-Sumter MPO adopts an annual budget. The budget is prepared on the modified accrual basis of accounting and on a basis consistent with accounting principles generally accepted in the United States of America.

Budget amendments are defined as major object code changes which either increase or decrease the total budget. Major object codes are personal services, operating expenses, debt service and capital outlay. Budget amendments must be approved by the Board. Expenditures may not exceed appropriations at the major object code level. A legally adopted budget is prepared for the General Fund.

#### Capital Assets

Capital assets, primarily equipment, are recorded as capital outlay expenditures in the General Fund at the time goods are received and a liability is incurred. These assets are then capitalized at cost in the statement of net position. Donated capital assets are recorded in the statement of net position at estimated acquisition cost at the time they are received. The capitalization threshold for equipment set by the Lake-Sumter MPO is \$1,000. Right-to-use leases are capitalized when the lease asset is \$5,000 or greater. Capital assets are depreciated using the straight-line method over six years for computers, and ten years for furniture and other equipment. Leases are amortized over the life of the contract. Depreciation and amortization expense is recorded in the statement of activities.



# Lake-Sumter Metropolitan Planning Organization

## Notes to Financial Statements (continued)

### 1. Summary of Significant Accounting Policies (continued)

#### Compensated Absences

All full-time and certain part-time employees are granted annual and sick leave based upon length of employment. Annual leave can be accumulated; however, carryover limitations range from 200 to 300 hours, depending on length of employment. Upon termination of employment, the employee can receive a payment into a deferred compensation plan or as a lump-sum cash distribution, based upon the employee's current wage rate and the annual leave not taken. Sick leave is accumulated at the rate of one day per month of each full month of continuous employment. There is no limit on the amount of sick leave that can be accumulated. The MPO's policy permits the payment of accrued sick upon termination, retirement, or death, at 25-50%, based on the length of employment, into a deferred compensation plan or as a lump-sum cash distribution. The Lake-Sumter MPO records accumulated leave and the related fringe benefits at year-end based on each employee's unused hours and rate of pay in the government-wide financial statements as current and long-term, respectively.

#### Leases

The MPO is entered into a noncancelable lease for the right to use office building space for its daily operation. When the MPO is the lessee, the contract results in recognizing a right-to-use intangible asset that is offset by a corresponding lease liability. Lease intangible assets are reported within capital assets and lease liabilities are reported with long-term liabilities on the government-wide financial statements.

#### Fund Balance – Net Position

Nonspendable fund balance represents resources that are not in spendable form, such as inventories or prepaid amounts. Unassigned fund balance is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. Investment in capital assets represents that portion of net position that is associated with capital assets and is, therefore, not available for general operations.

# Lake-Sumter Metropolitan Planning Organization

## Notes to Financial Statements (continued)

### 2. Reconciliation Between the Fund Statements and the Government-Wide Statements

The following is a reconciliation between the Governmental Funds Balance Sheet and the Statement of Net Position at June 30, 2023:

Fund balances	\$ 41,573
Add capital assets, net of accumulated depreciation as they are not financial resources and are therefore not reported in the funds	166,461
Less compensated absences and leases liability, not available for current use as they are not due and payable in the current period and are therefore not reported as liabilities in the funds	<u>(218,522)</u>
Net Position	<u>\$ (10,488)</u>

The following is a reconciliation between the Statement of Governmental Fund Revenues, Expenditures and Changes in Fund Balances and the Statement of Activities for the fiscal year ended June 30, 2023:

Excess (deficiency) of revenues over (under) expenditures	\$ 9,097
Less current year depreciation and amortization on capital assets as the Governmental Fund Statements record an expenditure at the time of purchase	(33,739)
Plus capital outlay recorded in fund level statements	3,871
Plus net change in leases liability	29,664
Plus (minus) net change in compensated absences	<u>(5,784)</u>
Change in net position	<u>\$ 3,109</u>

### 3. Deposits and Investments

Lake-Sumter MPO participates in the pooled cash and investments fund of Lake County. Since the organization's funding is primarily from grants which are cost reimbursable, funds are advanced to Lake-Sumter MPO as needed to pay expenses. At June 30, 2023, Lake-Sumter MPO had a deficit in pooled cash of \$153,953, reported as Due to Lake County in the Governmental Funds Balance Sheet – Statement of Net Position.

# Lake-Sumter Metropolitan Planning Organization

## Notes to Financial Statements (continued)

### 3. Deposits and Investments (continued)

County funds are placed in various types of investments including interest bearing time deposits in qualified public deposits and other investments as defined in Florida Statutes. Interest earned from investments in pooled cash is allocated to each of the participating funds of the County and Lake-Sumter MPO based on the fund’s average daily equity balance. The County’s financial statements contain full disclosure regarding the County’s deposits and investments.

### 4. Capital Assets

A summary of the changes in capital assets follows:

	Balance 7/1/22	Additions & Transfers	Deletions	Balance 6/30/23
Equipment	\$ 26,421	\$ 3,871	\$ -	\$ 30,292
Right to Use Leased Buildings	221,921	-	-	221,921
Less accumulated depreciation	(19,928)	(1,654)	-	(21,582)
Less accumulated amortization	(32,085)	(32,085)	-	(64,170)
Capital assets, net	\$ 196,329	\$ (29,868)	\$ -	\$ 166,461

### 5. Compensated Absences

The current and long-term portions of compensated absences at June 30, 2023 were \$11,107 and \$43,646, respectively. A summary of changes in compensated absences follows:

Balance at July 1, 2022	\$ 48,969
Additions	24,787
Payments	(19,003)
Balance at June 30, 2023	\$ 54,753

### 6. Employees’ Retirement Plan

#### Florida Retirement System

All of the Lake-Sumter MPO’s full-time employees participate in the State of Florida Retirement System (System), a cost-sharing, multiple-employer, public employee retirement system (PERS) administered by the State of Florida, Department of Administration, Division of Retirement.

# Lake-Sumter Metropolitan Planning Organization

## Notes to Financial Statements (continued)

### **6. Employees' Retirement Plan (continued)**

The System offers a choice between a defined benefit plan (Pension Plan) and a defined contribution plan (Investment Plan). Employees also participate in the Retiree Insurance Subsidy Program (HIS Plan) which is a defined benefit plan.

The Pension Plan provides for vesting of benefits after six to eight years of creditable service. Normal retirement benefits are available to employees who retire at or after age 62 to 65 with six to eight years or more of service. Early retirement is available after six to eight years of service with a 5% reduction of benefits for each year prior to the normal retirement age. Retirement benefits are based upon age, average compensation, and years of service credit, where average compensation is computed based on an individual's five to eight highest years of earnings. Benefits also include a disability and survivor's benefits, as established by Florida Statutes.

The Investment Plan provides for vesting after one year of creditable service. Under this plan, the employer makes contributions to a participant's account and the participant directs where the contributions are invested among the plan's investment funds. Upon termination, vested participants receive amounts accumulated in their investment accounts.

The HIS Plan is established in accordance with Section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees in paying their health insurance costs. Current benefits are based on \$5 per year of service, ranging from \$30 - \$150 per month. To be eligible, retirees must provide proof of health insurance coverage, which may include Medicare.

Participating employer contributions are based upon actuarially determined statewide rates established by the State of Florida, that are expressed as percentages of annual covered payroll, and are adequate to accumulate sufficient assets to pay benefits when due. The rates applied to employee salaries for regular members and senior management were 11.91% and 31.57% for the 2023 year. The Lake-Sumter MPO's contributions to the plan for the years ended June 30, 2023, 2022, and 2021 were \$48,427, \$40,699, and \$36,679, respectively, equal to the required contributions for each year. Employee contributions were \$5,813, \$5,242, and \$5,032, for the years ended June 30, 2023, 2022, and 2021 respectively. These employer rates include HIS contribution rates of 1.66%.

MPO employees receive the same benefits as Lake County employees, including participation in the System. A liability, if any, related to the System retirement benefits is recorded in the financial statements of Lake County, Florida. The Florida Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the plan. That report may be obtained by writing to the Division of Retirement, 2639 North Monroe Street, Building C, Tallahassee, Florida 32399-1560, or by calling (850) 488-5541.

# Lake-Sumter Metropolitan Planning Organization

## Notes to Financial Statements (continued)

### 7. Leases Liability

In February 2020, the MPO entered into a five-year lease agreement with a three-year extension for the use of office space. The initial lease liability was recorded in the amount of \$221,921 with an interest rate of 2%. As of June 30, 2023, the lease liability balance is \$163,769.

Balance at July 1, 2022	\$ 193,433
Additions	-
Payments	<u>(29,664)</u>
Balance at June 30, 2023	<u>\$ 163,769</u>

Future debt service payments at June 30 are as follows:

Fiscal Year Ending:	Total	Principal	Interest
June 2024	\$ 34,261	\$ 31,270	\$ 2,991
June 2025	35,200	32,850	2,350
June 2026	35,200	33,513	1,687
June 2027	35,200	34,190	1,010
June 2028	<u>32,266</u>	<u>31,946</u>	<u>320</u>
	<u>\$ 172,127</u>	<u>\$ 163,769</u>	<u>\$ 8,358</u>

### 8. Retiree Health Coverage

Employees of the Lake-Sumter MPO receive the same health benefits as Lake County employees. A liability, if any, related to these benefits is reported in the financial statements of Lake County, Florida. For a detailed plan description, see the financial statements for Lake County, Florida.

### 9. Risk Management

Lake-Sumter MPO is exposed to various risks related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Lake-Sumter MPO is covered for general liability, automobile, workers' compensation, property and health liabilities under Lake County's self-insured fund; amounts paid to Lake County for coverage during the year ended June 30, 2023 were \$19,793. No settlements in excess of claims have been incurred during the current or prior period.

## Required Supplementary Information



## Lake-Sumter Metropolitan Planning Organization

### Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – General Fund

Year ended June 30, 2023

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Intergovernmental Revenue -				
Operating Grants	\$ 1,234,077	\$ 1,234,077	\$ 807,667	\$ (426,410)
Total Revenues	<u>1,234,077</u>	<u>1,234,077</u>	<u>807,667</u>	<u>(426,410)</u>
Expenditures:				
Current:				
Personal Services	295,605	295,605	290,735	4,870
Operating	904,472	904,472	436,702	467,770
Grants and Aids	5,000	5,000	5,000	-
Administrative Fee	29,000	29,000	29,000	-
Operating Reserve	10,000	10,000	-	10,000
Debt Service				
Principal	-	-	29,664	(29,664)
Interest	-	-	3,598	(3,598)
Capital Outlay	-	-	3,871	(3,871)
Total Expenditures	<u>1,244,077</u>	<u>1,244,077</u>	<u>798,570</u>	<u>445,507</u>
Excess (deficiency) of Revenues over (under) Expenditures	<u>(10,000)</u>	<u>(10,000)</u>	<u>9,097</u>	<u>19,097</u>
Fund Balance, Beginning of Year	<u>10,000</u>	<u>10,000</u>	<u>32,476</u>	<u>22,476</u>
Fund Balance, End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 41,573</u>	<u>\$ 41,573</u>

*See note to required supplementary information.*

# Lake-Sumter Metropolitan Planning Organization

## Note to Required Supplementary Information

Year ended June 30, 2023

### **1. Summary of Significant Accounting Policies**

#### **Budgetary Process**

The Board adopts an annual budget for the Lake-Sumter MPO. The budget is prepared on the modified accrual basis of accounting and on a basis consistent with accounting principles generally accepted in the United States of America.

Budget amendments are defined as major object code changes which either increase or decrease the total budget. Budget amendments must be approved by the Board. Expenditures may not exceed appropriations at the major object code level. A legally adopted budget is prepared for the General Fund.

## Other Reports



**INDEPENDENT AUDTIOR’S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Honorable Members of the  
Lake-Sumter Metropolitan Planning Organization  
Leesburg, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and major fund of Lake-Sumter Metropolitan Planning Organization (“Lake-Sumter MPO”) as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise Lake-Sumter MPO’s basic financial statements, and have issued our report thereon dated January 9, 2024.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Lake-Sumter MPO’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lake-Sumter MPO’s internal control. Accordingly, we do not express an opinion on the effectiveness of Lake-Sumter MPO’s internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Honorable Members of the  
Lake-Sumter Metropolitan Planning Organization

### Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Lake-Sumter MPO's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Lake-Sumter MPO's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Lake-Sumter MPO's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Certified Public Accountants  
**MSL, P.C.**  
Orlando, Florida  
January 9, 2024



## INDEPENDENT AUDITOR'S MANAGEMENT LETTER

Honorable Members of the  
Lake-Sumter Metropolitan Planning Organization  
Leesburg, Florida

### **Report on the Financial Statements**

We have audited the financial statements of Lake-Sumter Metropolitan Planning Organization ("Lake-Sumter MPO") as of and for the year ended June 30, 2023, and have issued our report thereon dated January 9, 2024.

### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Chapter 10.550, *Rules of the Auditor General*.

### **Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in that report, which is dated January 9, 2024, should be considered in conjunction with this management letter.

### **Prior Audit Findings**

Section 10.554(1)(i)1., *Rules of the Auditor General*, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings and recommendations in the preceding annual financial audit report.

### **Official Title and Legal Authority**

Section 10.554(1)(i)4., *Rules of the Auditor General*, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The legal authority is disclosed in the notes to the financial statements.



Honorable Members of the  
Lake-Sumter Metropolitan Planning Organization

### **Financial Condition and Management**

Sections 10.554(1)(i)5.a. and 10.556(7), *Rules of the Auditor General*, require us to apply appropriate procedures and communicate the results of our determination as to whether or not Lake-Sumter MPO met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that Lake-Sumter MPO did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.c. and 10.556(8), *Rules of the Auditor General*, we applied financial condition assessment procedures for Lake-Sumter MPO. It is management's responsibility to monitor Lake-Sumter MPO's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.554(1)(i)2., *Rules of the Auditor General*, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

### **Additional Matters**

Section 10.554(1)(i)3., *Rules of the Auditor General*, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, federal and other granting agencies, the Board, and applicable management, and is not intended to be, and should not be, used by anyone other than these specified parties.

**MSL, P.A.**

Certified Public Accountants

Orlando, Florida  
January 9, 2024

LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION

RESOLUTION 2024-20

**RESOLUTION OF THE LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION (MPO); AMENDING THE FYS 2024-2028 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) ADDING \$3,195,367 MILLION TO PROJECT NUMBER 445297-1, ADDING PROJECT NUMBER 452229-4 AT \$1,215,531, ADDING PROJECT NUMBER 450898-1 AT \$670,800, AND AUTHORIZING THE SUBMITTAL OF THE TIP AMENDMENT TO THE APPROPRIATE AGENCIES.**

**WHEREAS**, the Lake~Sumter Metropolitan Planning Organization (MPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Lake-Sumter MPO Planning Area; and

**WHEREAS**, Section 339.175, Florida Statutes; 23 U.S.C. Section 134; and Title 49 U.S.C. require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, must have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

**WHEREAS**, 23 U.S.C. Section 134(j) and Section 339.175(8), Florida Statutes, require the Lake~Sumter MPO to formulate a Transportation Improvement Program (TIP), defined by 23 C.F.R. Section 450.104 as a prioritized listing/program of transportation projects that are developed and formally adopted by an MPO as part of the metropolitan transportation planning process; and

**WHEREAS**, Section 339.175(8), Florida Statutes, requires that the TIP include projects and project phases to be funded with state or federal funds that are recommended for advancement during the next fiscal year and four subsequent fiscal years; and

**WHEREAS**, the FDOT has requested the MPO's TIP be amended to add \$3,195,367 to the construction phase of project #445297-1, this requires an amendment to the TIP to receive authorization of funds for the project. This is a resurfacing project along SR 19 in Lake County. New Project funding total is \$9,766,841.

**WHEREAS**, the FDOT has requested the MPO's TIP be amended to add Project #452229-4 to the TIP in FY 2024. This is a safety project to add rumble stripes on highways throughout Lake and Sumter Counties. Project funding is \$1,215,531.

**WHEREAS**, the FDOT has requested the MPO's TIP be amended to add Project #450898-1 will construct a new Green Mountain Scenic Byway overlook tower. Lake County was the recipient of a National Scenic Highways and Byways grant for this project and to authorize use of the funds for the project it must be added to the TIP. Project funding is \$670,800.

**NOW, THEREFORE, BE IT RESOLVED** by the Lake~Sumter MPO that the:

1. FY 2024-2028 TIP is hereby amended, adding an additional \$3,195,367 for project number 445297-1, and adding project number 452229-4 at \$1,215,531 , and adding project number 450898-1 at \$670,800 , and
2. The Chair of the Lake~Sumter MPO is hereby authorized and directed to submit the FY 2024-2028 TIP amendment to the following:
  - a. Federal Highway Administration (FHWA) through the Florida Department of Transportation (FDOT).
  - b. Federal Transit Administration (FTA) through FDOT.
  - c. Federal Aviation Administration (FAA).
  - d. Bureau of Community Planning, Division of Community Development, Florida Department of Economic Opportunity (DEO); and
  - e. Members of the Florida Legislature representing the Lake~Sumter MPO.

**PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Lake~Sumter Metropolitan Planning Organization

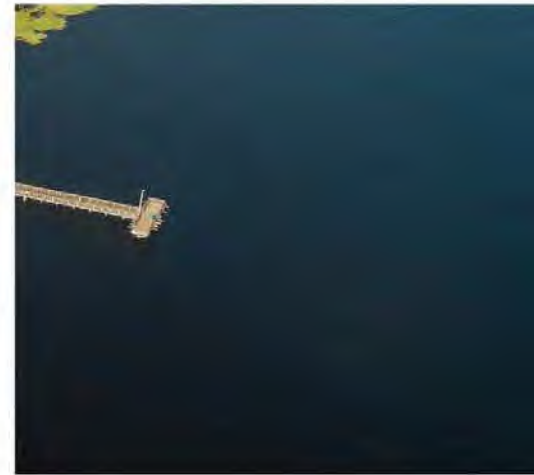
\_\_\_\_\_  
Cal Rolfson, Chair

Approved as to Form and Legality:

\_\_\_\_\_  
Rachel Bartolowits, MPO Attorney



**FISCAL YEARS 2024-2028**  
**APPROVAL JUNE 21, 2023**  
**AMENDMENT 4: PENDING**



**Prepared for the Lake – Sumter Metropolitan Planning Organization**  
1300 Citizens Blvd., Suite 175  
Leesburg, FL 34748

*The preparation of this report was financed in part by the Federal Highway Administration, Federal Transit Administration, U.S. Department of Transportation, and local participating governments. The views and opinions of the report do not necessarily reflect the official views or policy of the U.S. Department of Transportation.*



January 31, 2024

Lake-Sumter MPO  
ATTN: Michael Woods, Executive Director  
1300 Citizens Blvd., Suite #175  
Leesburg, FL 34748

**RE: Request for Amendment to Fiscal Year (FY) 2023/24-2027/28 Transportation Improvement Program (TIP)**

**\*REVISED\***

Dear Mr. Woods:

Florida Department of Transportation requests Lake-Sumter MPO amend the FY 2023/24-2027/28 TIP.

Funding for the construction phase of project #445297-1 has been increased and requires an amendment to the TIP to receive authorization of funds for the project. This is a resurfacing project along SR 19 in Lake County.

Project #452229-4 is added to the TIP in FY 2024. This is a safety project to add rumble stripes on highways throughout Lake and Sumter Counties.

Project #450898-1 will construct a new Green Mountain overlook tower. Lake County was the recipient of a Scenic Highways and Byways grant for this project and to authorize use of the funds for the project it must be added to the TIP.

Please use the information in the table below to revise the TIP accordingly:

FM#	Project Description	Project Limits	Length	Phase	Fund Source	Amount	FY
445297-1	SR 19	North of Stevens Ave to CR 452	2.860 miles	CST	ACNR ACSA ACSL DDR DIH LF SA SL <b>TOTAL</b>	\$ 2,999,349 \$ 170,359 \$ 3,230,200 \$ 1,258,902 \$ 10,280 \$ 112,840 \$ 1,234,911 \$ 750,000 <b>\$ 9,766,841</b>	2024
452229-4	SWRS – Districtwide Rumble Stripes Bundle 5D	Sumter & Lake	137.104 miles	PE CST	DIH ACSS DIH DS <b>TOTAL</b>	\$ 18,000 \$ 1,054,728 \$ 27,000 \$ 115,803 <b>\$ 1,215,531</b>	2024
450898-1	Green Mountain Scenic Overlook 40' Tower Addition	N/A	1.720 miles	CST	SB DIOH <b>TOTAL</b>	\$ 650,000 \$ 20,800 <b>\$ 670,800</b>	2024

As always, feel free to contact the Liaison Group at [D5-MPOLiaisons@dot.state.fl.us](mailto:D5-MPOLiaisons@dot.state.fl.us) if you would like to discuss further.

Sincerely,

DocuSigned by:  
*Jonathan Scarfe*  
Jonathan Scarfe  
MPO Liaison Administrator  
FDOT District Five

- c: Melissa McKinney, FDOT
- Charles Koppernolle, FDOT
- Alice Guillani, FDOT
- FDOT D5 Local Programs
- FDOT D5 Work Program





# Project Sheets

**TIP Information**

SIS Project: Non-SIS

<http://maps.google.com/maps?q=28.644397303971,-81.709613475389>

**FM Number:** 4508981  
**Project Name:** Green Mountain Scenic Overlook 40' Tower Addition  
**Project Segment:** Green Mountain Scenic Overlook 40' Tower  
**From:** N/A  
**To:** N/A  
**Begin Milepost:** N/A  
**End Milepost:** N/A  
**Work Program Category:** N/A  
**County:** Lake County  
**L RTP Page:** N/A  
**Project Length:** 1.72 Miles  
**Amended:** Yes - Amendment Packet: 4  
**Work Description:** Construct Special Structure  
**Responsible Agency:** FDOT  
**Project Description:** Green Mountain Scenic Overlook 40' Tower



Other

**Historical Cost:** \$0      **TIP Cost:** \$670,800      **Future Cost:** \$0      **Total Cost:** \$670,800

**Cost by Year and Phase**

PHASE	FUND CODE	FUNDING SOURCE	HISTORIC COST	2024	2025	2026	2027	2028	FUTURE COST	TOTAL
Construction	SB		\$0.00	\$650,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$650,000.00
Construction	DIOH	State 100%	\$0.00	\$20,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,800.00

**TIP Information**

SIS Project: Non-SIS

<http://maps.google.com/maps?q=28.8454280239285,-81.6847306685924>

**FM Number:** 4452971  
**Project Name:** SR 19  
**Project Segment:** From North of Stevens Ave To CR 452  
**From:** North of Stevens Ave  
**To:** CR 452  
**Begin Milepost:** 0.029  
**End Milepost:** 12.523  
**Work Program Category:** Highways  
**County:** Lake County  
**L RTP Page:** Pg. 2-3  
**Project Length:** 2.86 Miles  
**Amended:** Yes - Amendment Packet: 4  
**Work Description:** Resurfacing  
**Responsible Agency:** FDOT  
**Project Description:** SR 19 From North of Stevens Ave To CR 452



█ Safety/Operations/TSMO Projects    █ Other Projects

**Historical Cost:** \$1,168,268      **TIP Cost:** \$9,766,841      **Future Cost:** \$0      **Total Cost:** \$10,935,109

**Cost by Year and Phase**

PHASE	FUND CODE	FUNDING SOURCE	HISTORIC COST	2024	2025	2026	2027	2028	FUTURE COST	TOTAL
Construction	ACNR	Federal	\$0.00	\$2,999,349.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,999,349.00
Construction	DDR	State 100%	\$0.00	\$1,258,902.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,258,902.00
Construction	DIH	State 100%	\$0.00	\$10,280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,280.00
Construction	SL	Federal	\$0.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750,000.00
Environmental	DDR	State 100%	\$46,930.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,930.00
Preliminary Engineering	ACSA	Federal	\$639,709.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$639,709.00
Preliminary Engineering	DIH	State 100%	\$22,741.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,741.00
Preliminary Engineering	DS	State 100%	\$22,026.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,026.00
Preliminary Engineering	SA	Federal	\$436,862.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$436,862.00
Construction	ACSA	Federal	\$0.00	\$170,359.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$170,359.00
Construction	ACSL	Federal	\$0.00	\$3,230,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,230,200.00
Construction	LF	Local	\$0.00	\$112,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$112,840.00
Construction	SA	Federal	\$0.00	\$1,234,911.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,234,911.00





# Lake-Sumter MPO

## 5-Year Transportation Improvement Program (TIP)

### FY 2024 - 2028

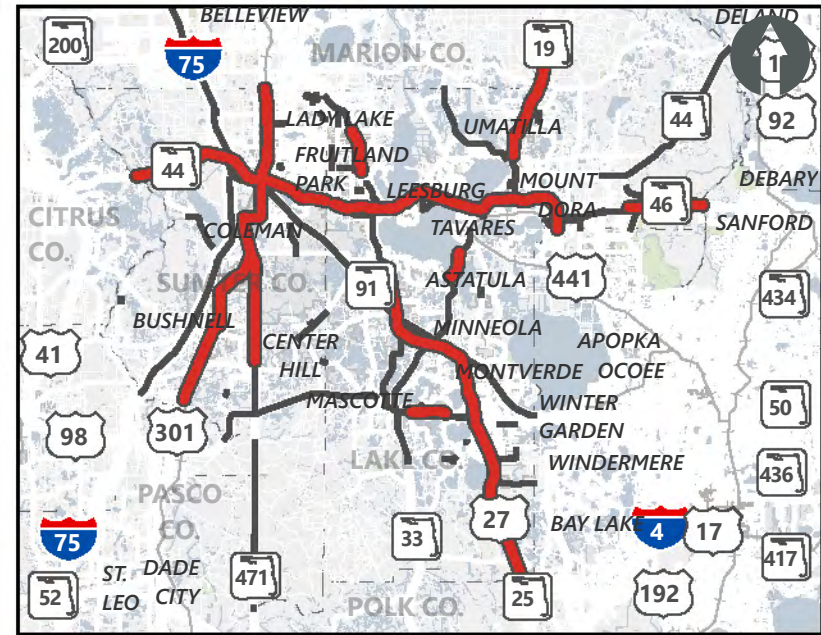
**FM #: 4522294**

**TIP Information**

SIS Project: SIS

<http://maps.google.com/maps?q=28.7411045418019,-81.7661410053081>

**FM Number:** 4522294  
**Project Name:** SWRS - Districtwide Rumble Stripes Bundle 5D  
**Project Segment:** Districtwide Rumble Stripes Bundle  
**From:** N/A  
**To:** N/A  
**Begin Milepost:** N/A  
**End Milepost:** N/A  
**Work Program Category:** N/A  
**County:** N/A  
**L RTP Page:** N/A  
**Project Length:** N/A Miles  
**Amended:** Yes - Amendment Packet: 4  
**Work Description:** Safety Project  
**Responsible Agency:** FDOT  
**Project Description:** Districtwide Rumble Stripes Bundle



— Safety/Operations/TSMO Projects    — Other Projects

**Historical Cost:** \$0      **TIP Cost:** \$1,215,531      **Future Cost:** \$0      **Total Cost:** \$1,215,531

**Cost by Year and Phase**

PHASE	FUND CODE	FUNDING SOURCE	HISTORIC COST	2024	2025	2026	2027	2028	FUTURE COST	TOTAL
Preliminary Engineering	DIH	State 100%	\$0.00	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,000.00
Construction	ACSS	Federal	\$0.00	\$1,054,728.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,054,728.00
Construction	DIH	State 100%	\$0.00	\$27,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,000.00
Construction	DS	State 100%	\$0.00	\$115,803.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$115,803.00



**Prepared for the Lake – Sumter Metropolitan Planning Organization**  
1300 Citizens Blvd., Suite 175  
Leesburg, FL 34748

**Prepared by**





## MEMORANDUM

**Date:**

February 1, 2024

**Subject:**

Summary of Agency Feedback: 2020 Census Urban Area Boundary Adjustment

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### Summary of Agency Feedback

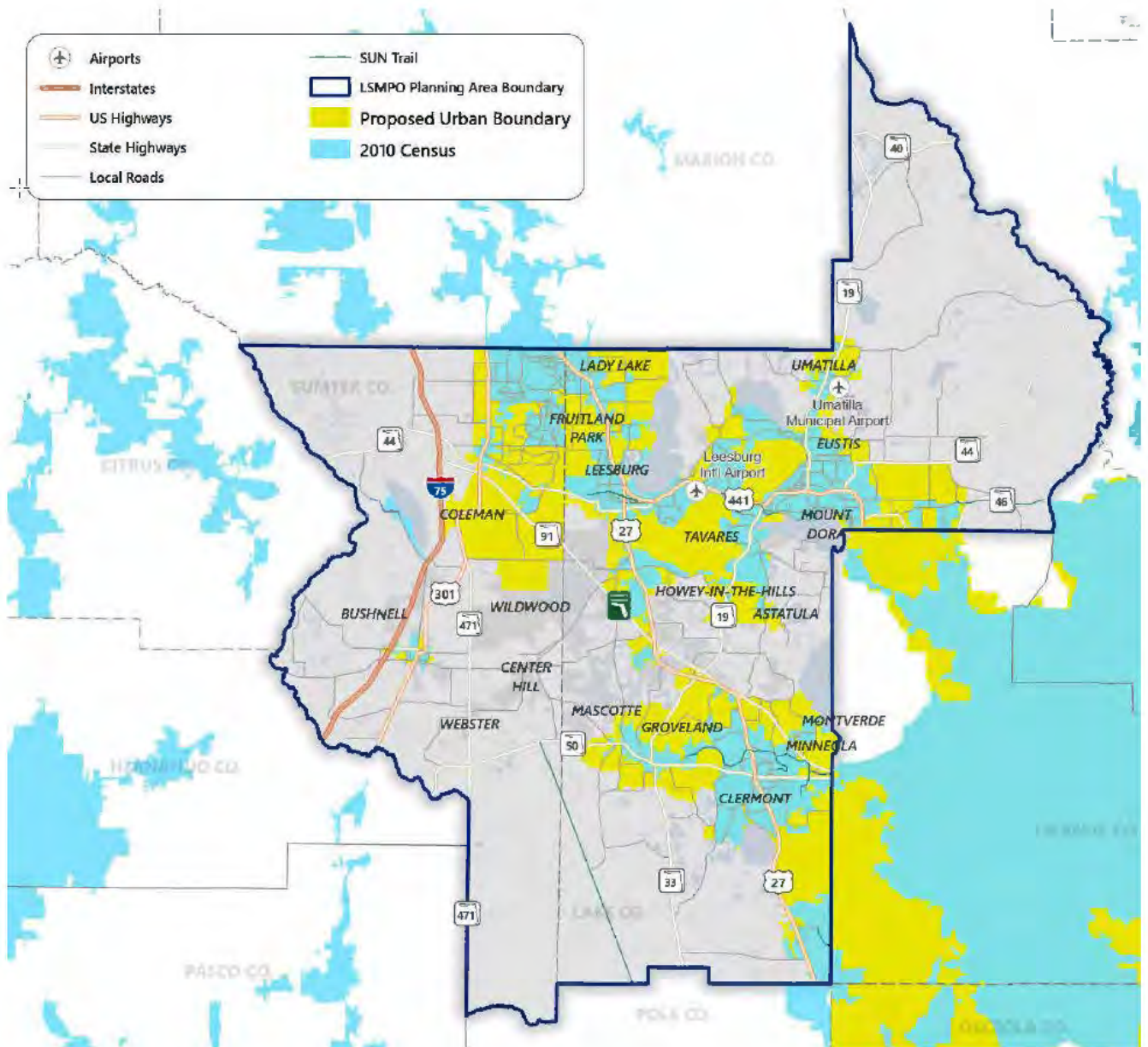
The Lake~Sumter MPO staff introduced the Urbanized Area Boundary (UAB) Adjustment (or smoothing) process to the Technical Advisory Committee (TAC) in September of 2023. The general purpose behind the Adjusted UAB is to include known or pending urban developments to create a define if a project is eligible for urban or rural federal transportation funding. The Lake~Sumter MPO and the Florida Department of Transportation used the criteria and developed a draft Adjusted UABs for the members to use as reference and ArcGIS online tools for viewing ([LSMPO Urban Area - Comment App \(arcgis.com\)](#)).

The review period closed on January 23, 2024, with a total of twenty-four comments received, other edits have been complied and with MetroPlan response summarized below:

The Adjustment / Smoothing process added approximately 216 square miles (77%) more land area to the 2020 Census defined Urbanized Areas for Orlando, Four Corners, Mount Plymouth, The Villages – Lady Lake, Wildwood, Bushnell and Leesburg-Eustis-Tavaris urbanized areas withing the Lake~Sumter MPO Planning Area, and can be seen in Figure 1.

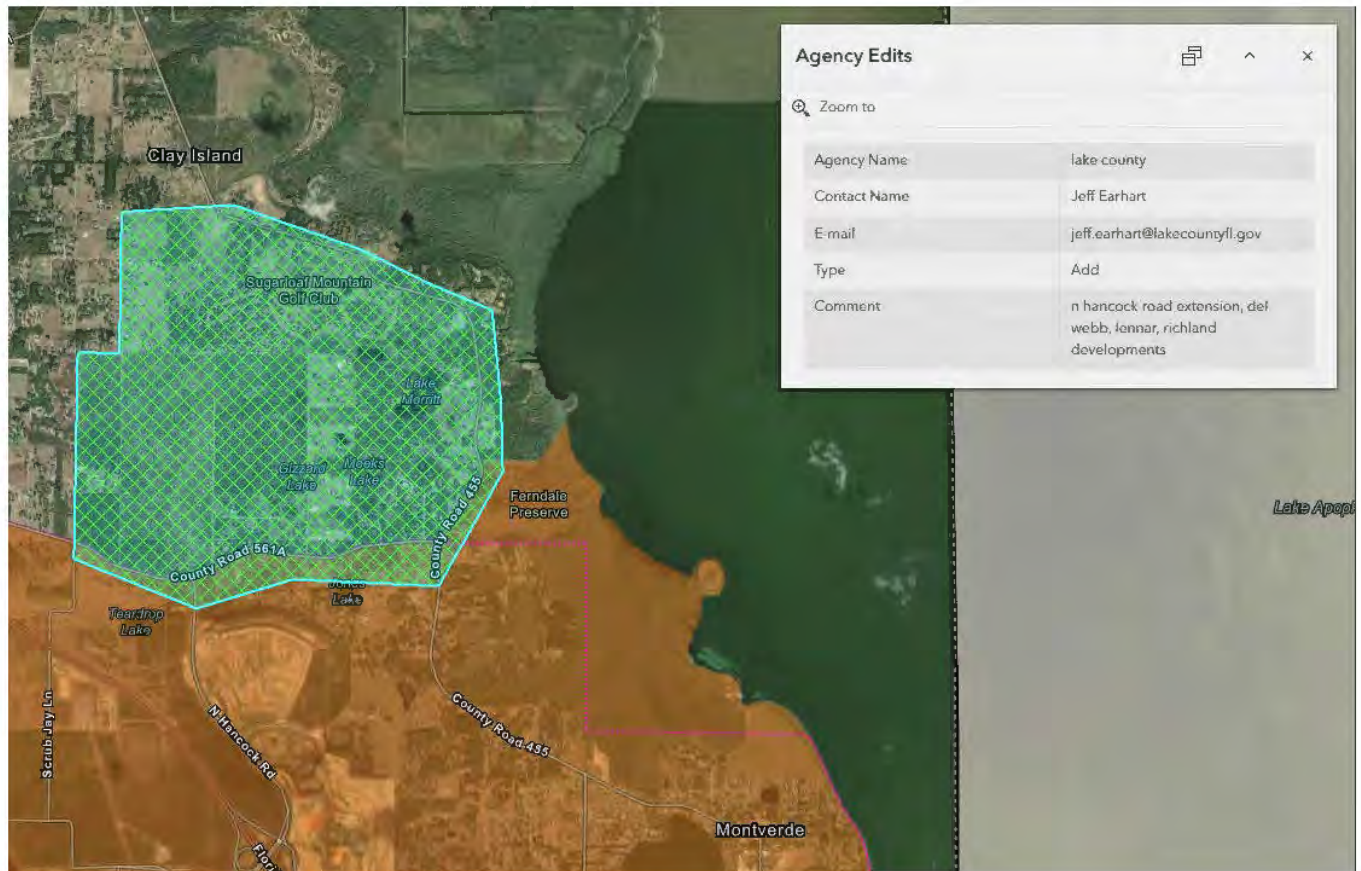


Figure 1 -



Local Agency Comment #1 -

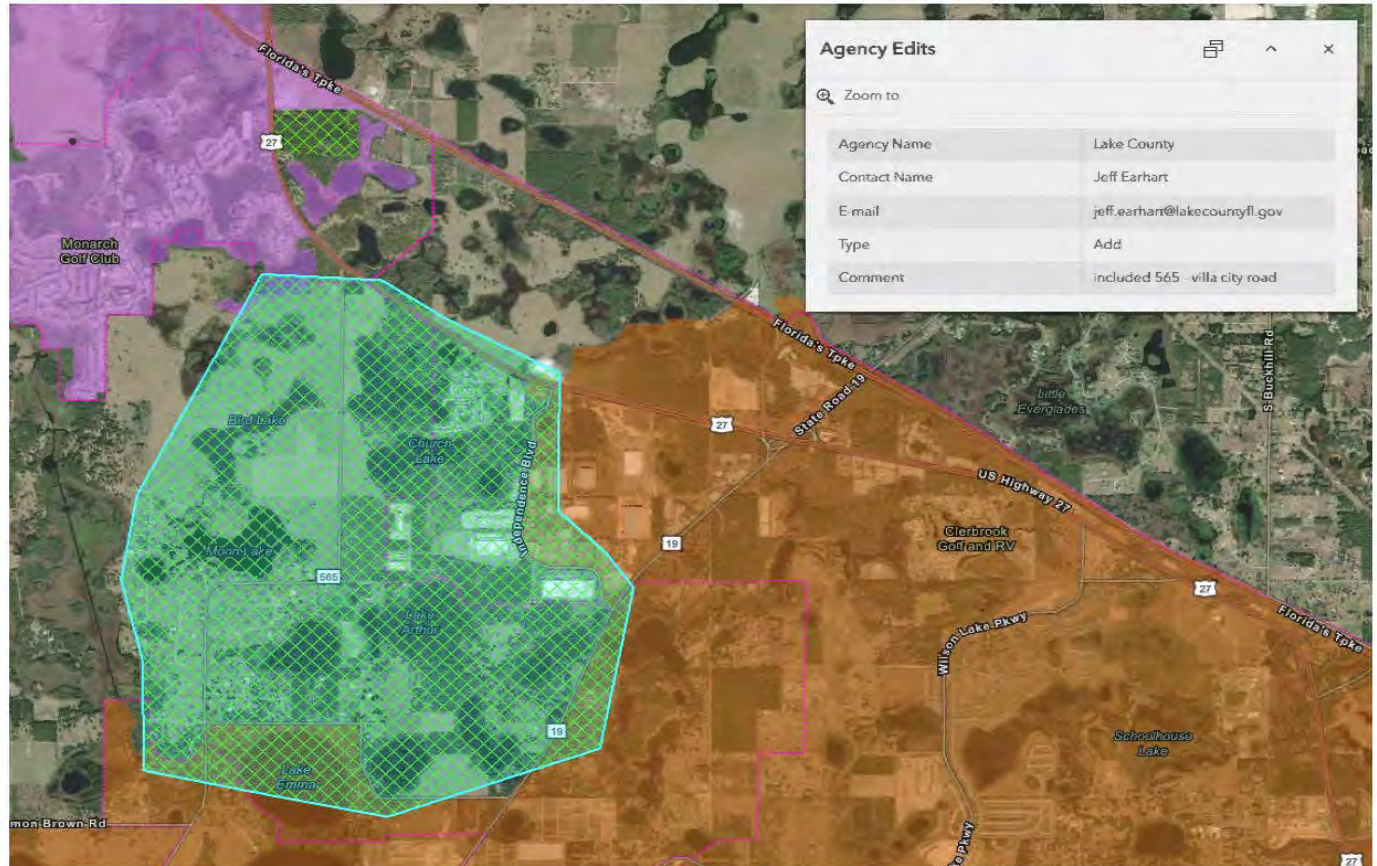
Agency Name:	Lake County
Agency Comment:	Add - North Hancock Road extension, Del Webb, Lennar, Richland developments
MPO Response:	Will be made consistent with Lake County comprehensive plan.





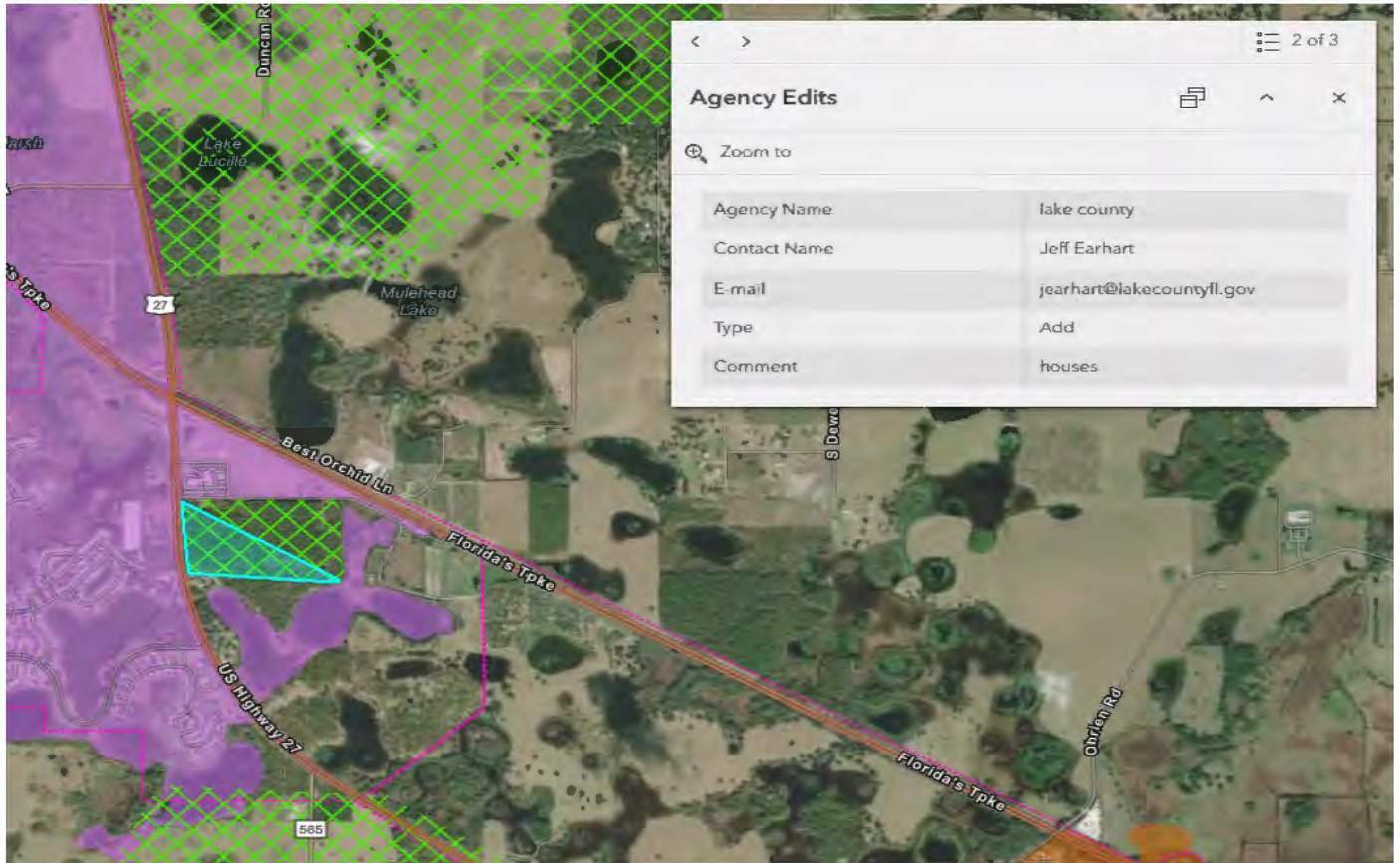
Local Agency Comment #2 -

Agency Name:	Lake County
Agency Comment:	Add - Included 565 - Villa City Road
MPO Response:	Will be made consistent with Lake County comprehensive plan.



**Local Agency Comment #3 -**

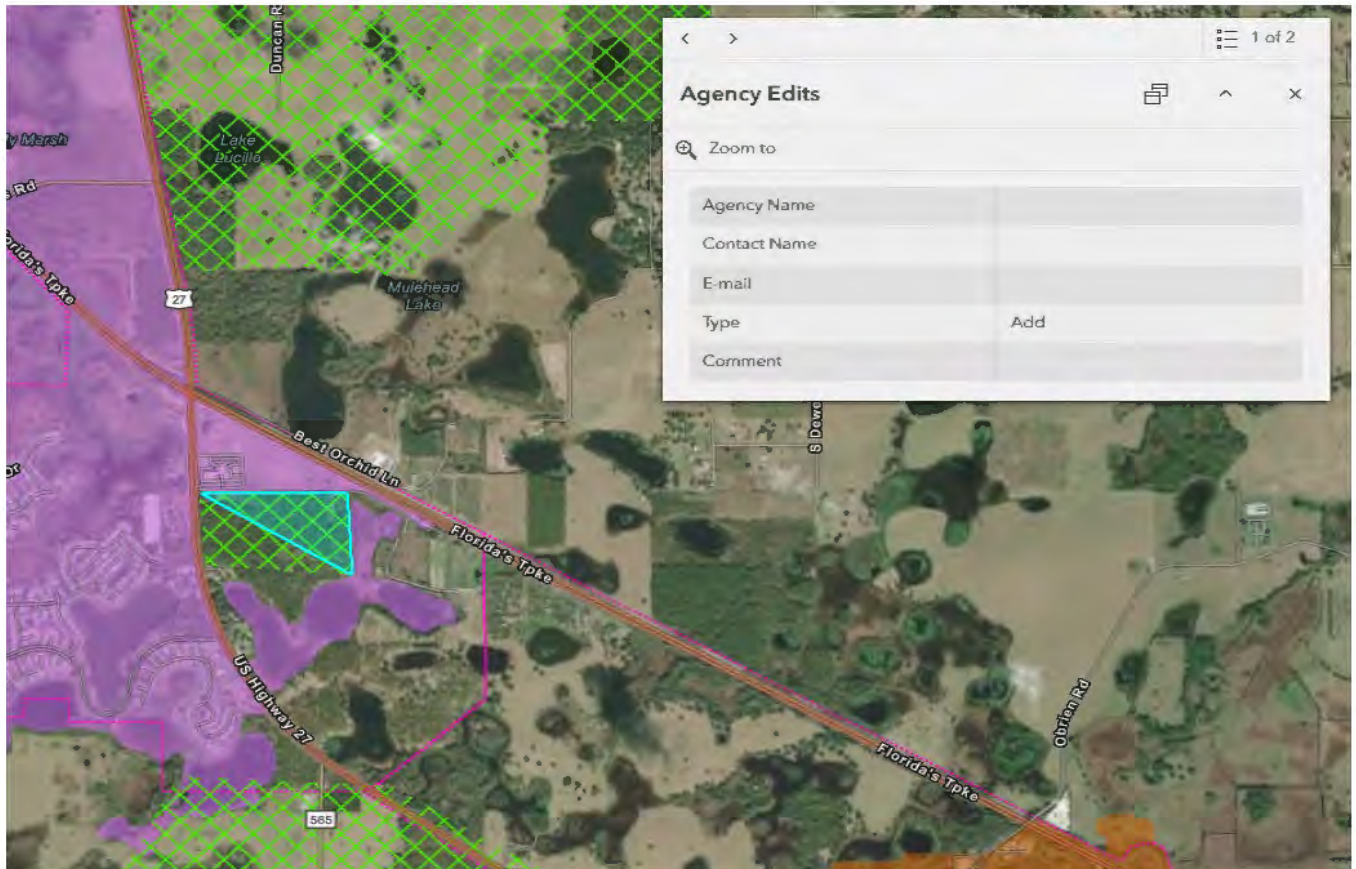
Agency Name:	Lake County
Agency Comment:	Add - houses
MPO Response:	Will be made consistent with Lake County comprehensive plan.





Local Agency Comment #4 -

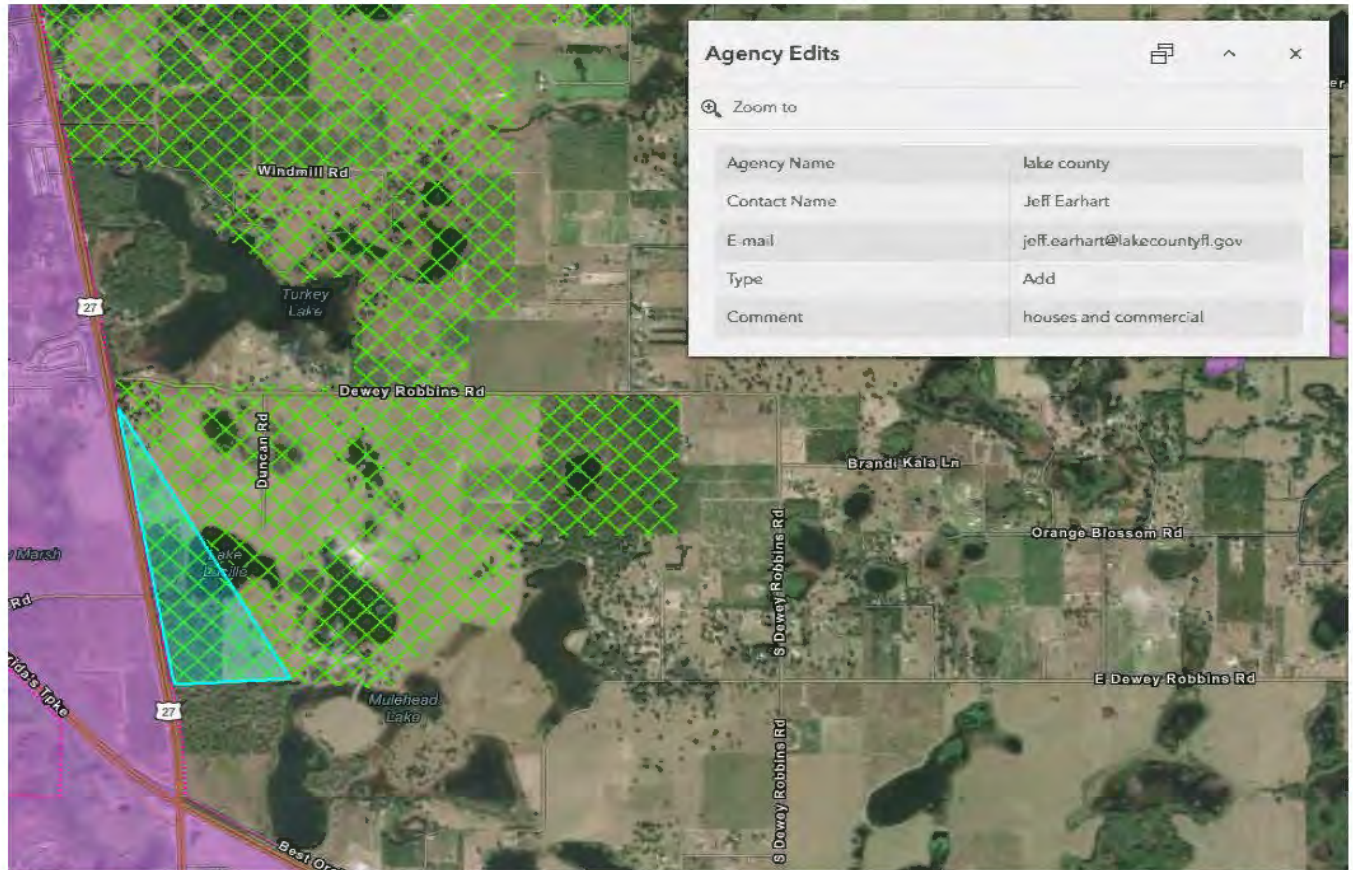
Agency Name:	Lake County
Agency Comment:	Add
MPO Response:	Will be made consistent with Lake County comprehensive plan.





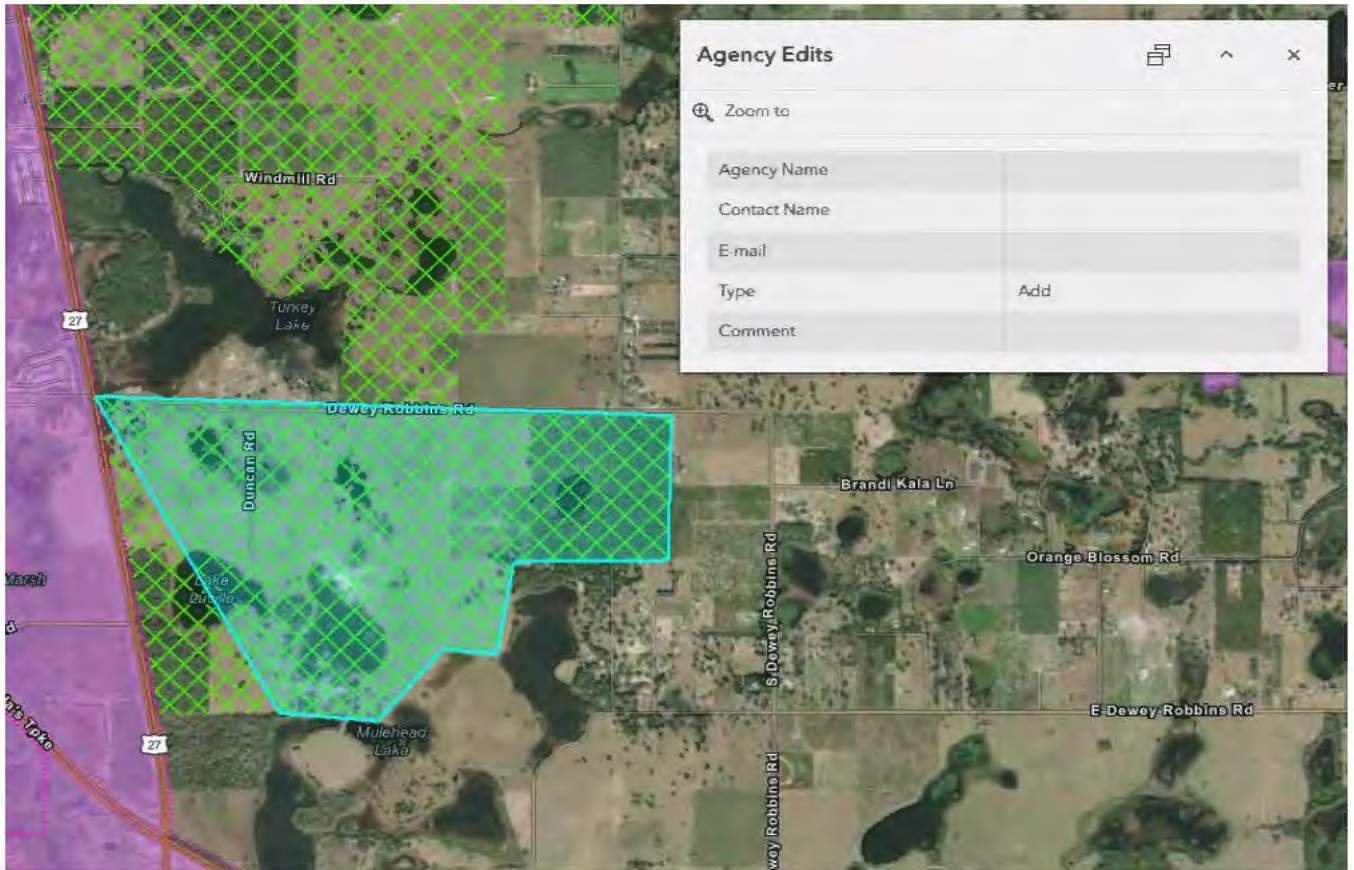
Local Agency Comment #5 -

Agency Name:	Lake County
Agency Comment:	Add - Houses and Commercial
MPO Response:	Will be made consistent with Lake County comprehensive plan.



Local Agency Comment #6 -

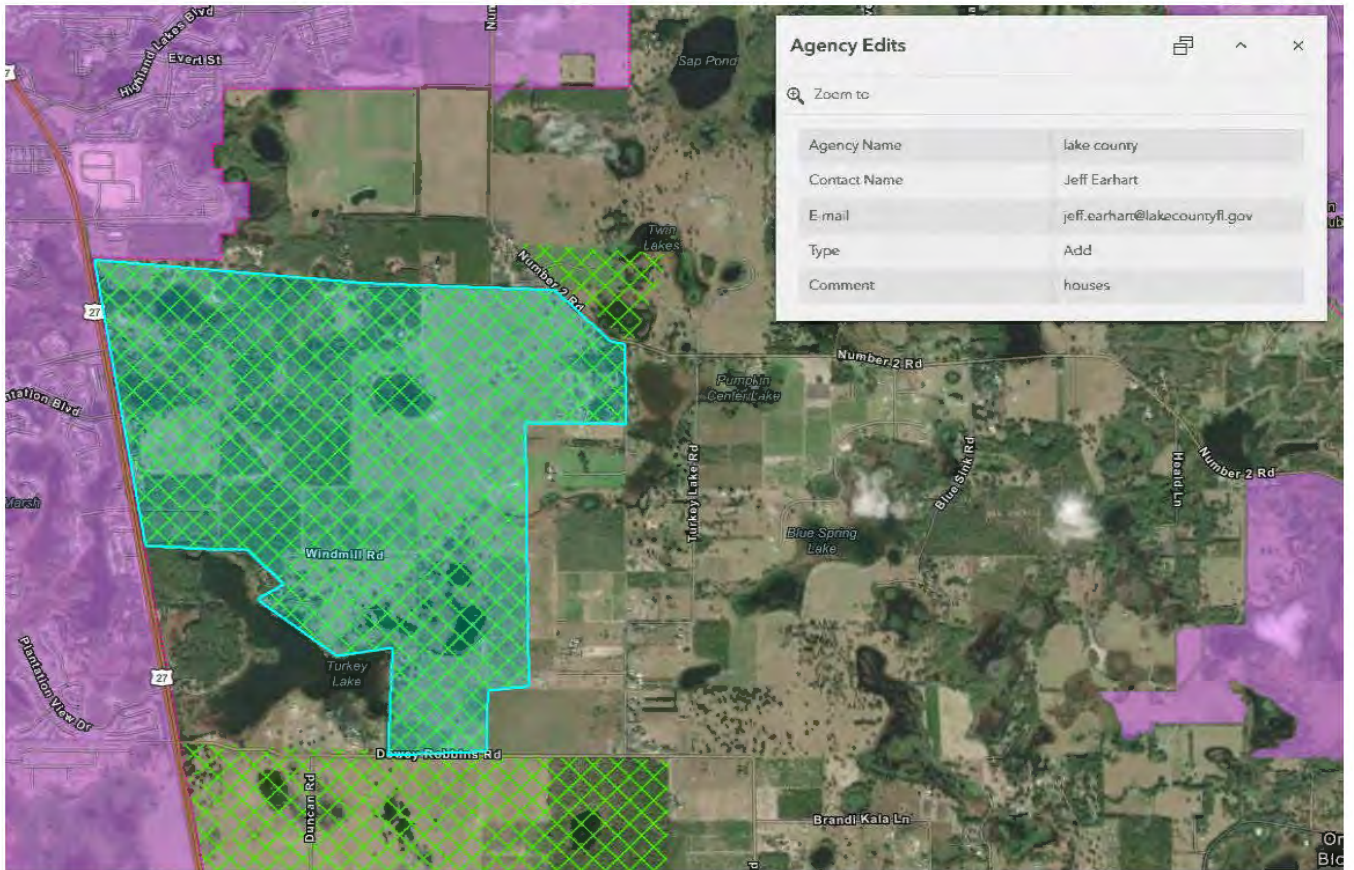
Agency Name:	Lake County
Agency Comment:	Add
MPO Response:	Will be made consistent with Lake County comprehensive plan.





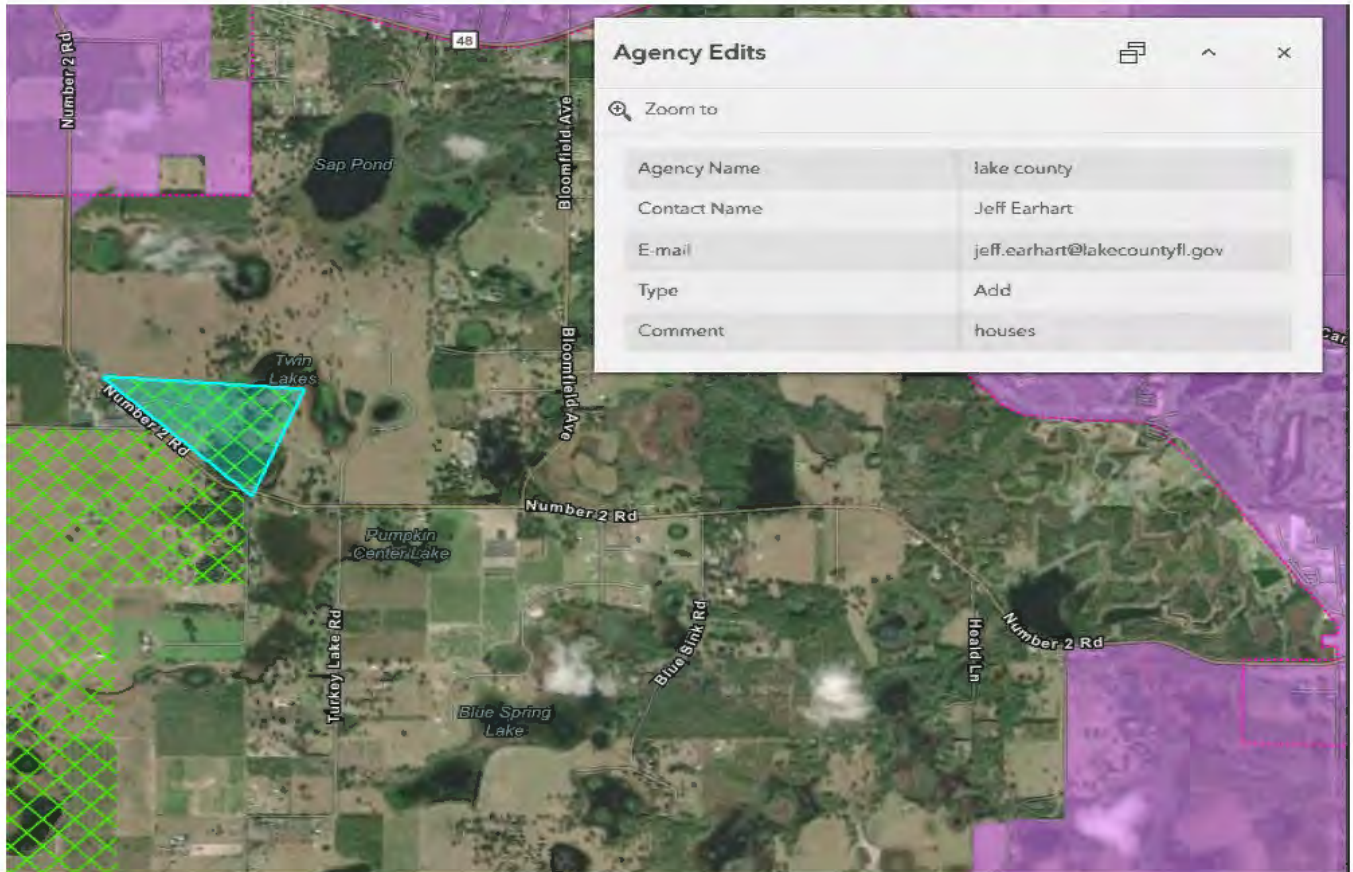
Local Agency Comment #7 -

Agency Name:	Lake County
Agency Comment:	Add - houses
MPO Response:	Will be made consistent with Lake County comprehensive plan.



Local Agency Comment #8 -

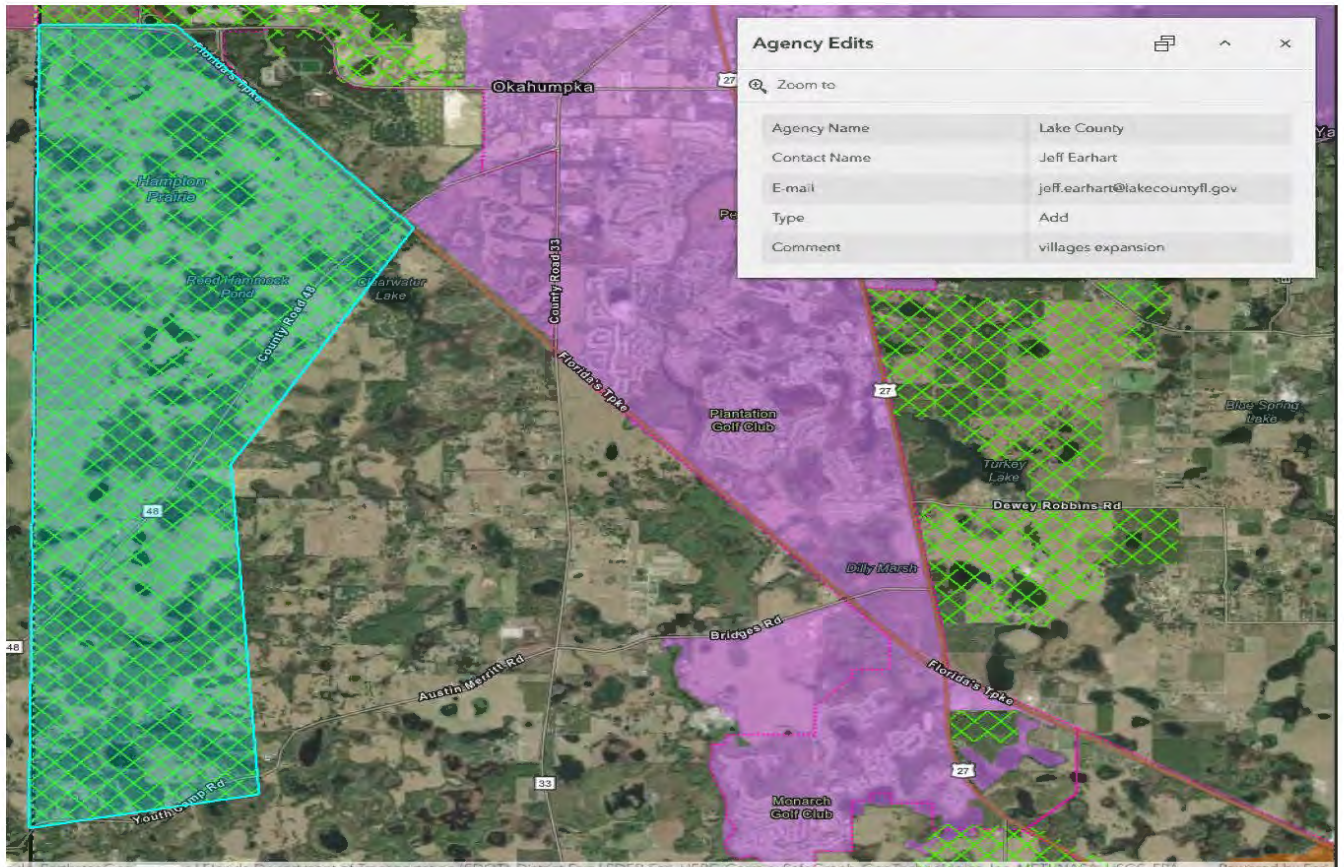
Agency Name:	Lake County
Agency Comment:	Add- houses
MPO Response:	Will be made consistent with Lake County comprehensive plan.





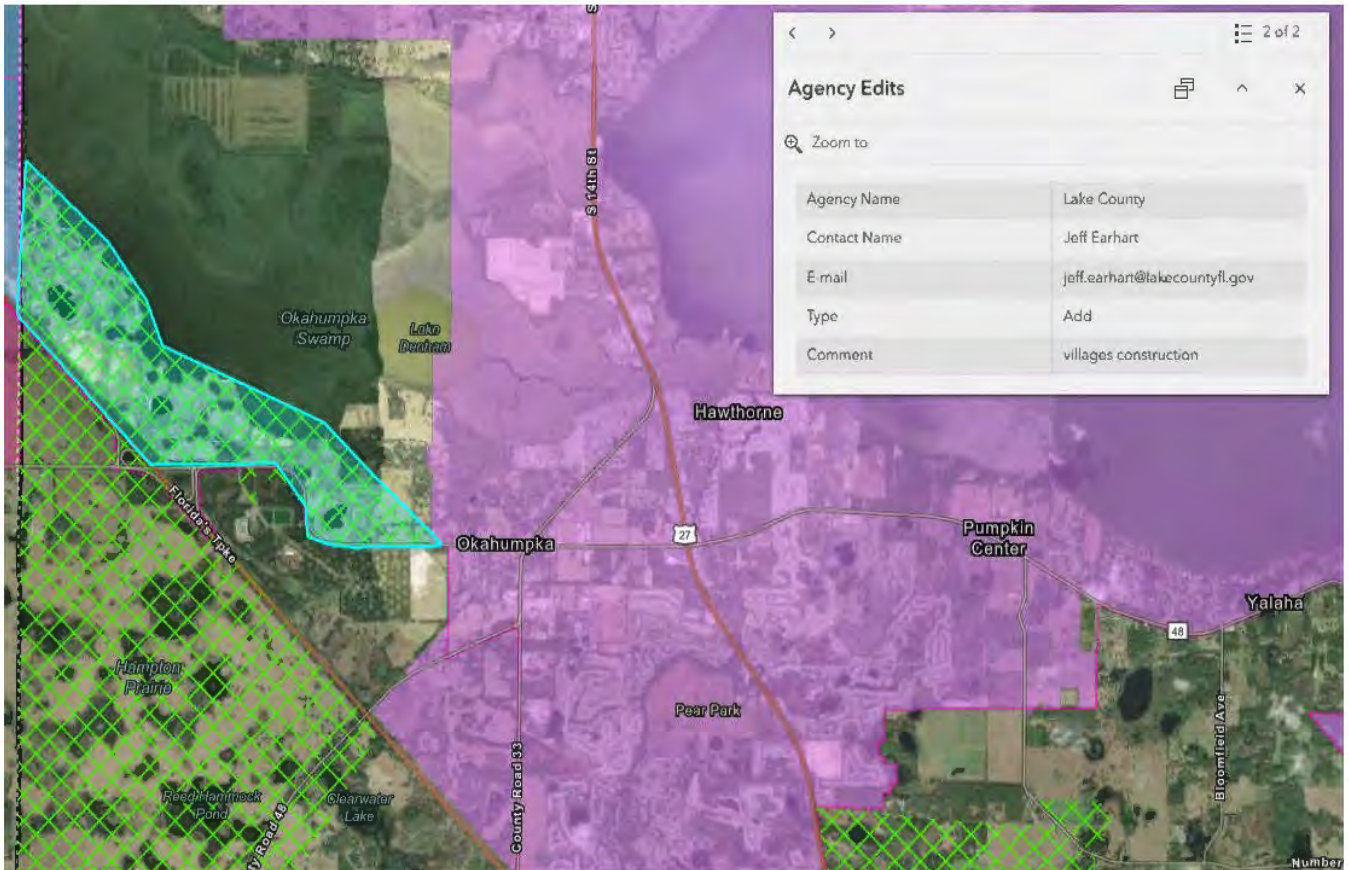
Local Agency Comment #9 -

Agency Name:	Lake County
Agency Comment:	Add - Villages Expansion
MPO Response:	Will be made consistent with Lake County comprehensive plan.



**Local Agency Comment #10 -**

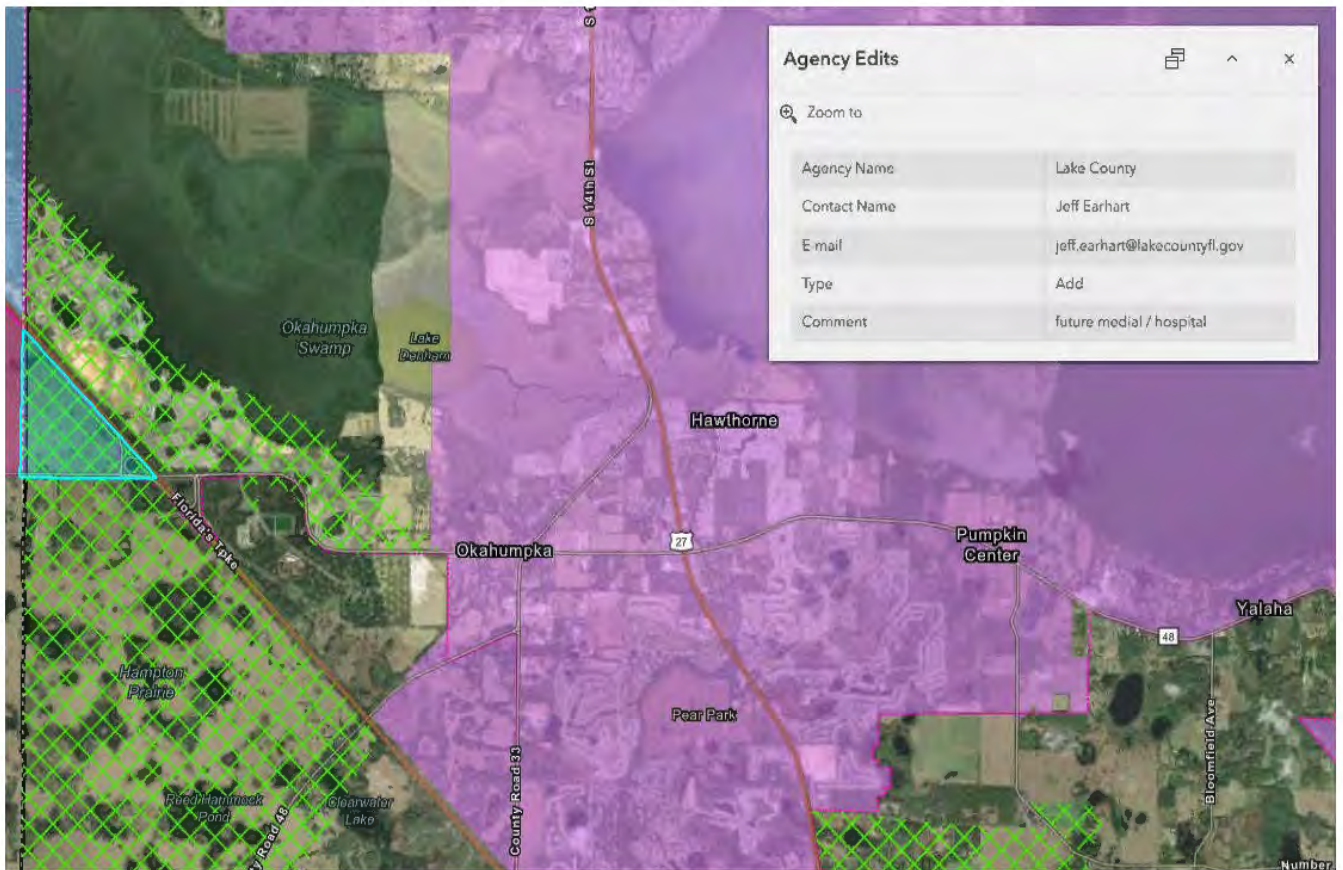
Agency Name:	Lake County
Agency Comment:	Add - Villages Construction
MPO Response:	Will be made consistent with Lake County comprehensive plan.





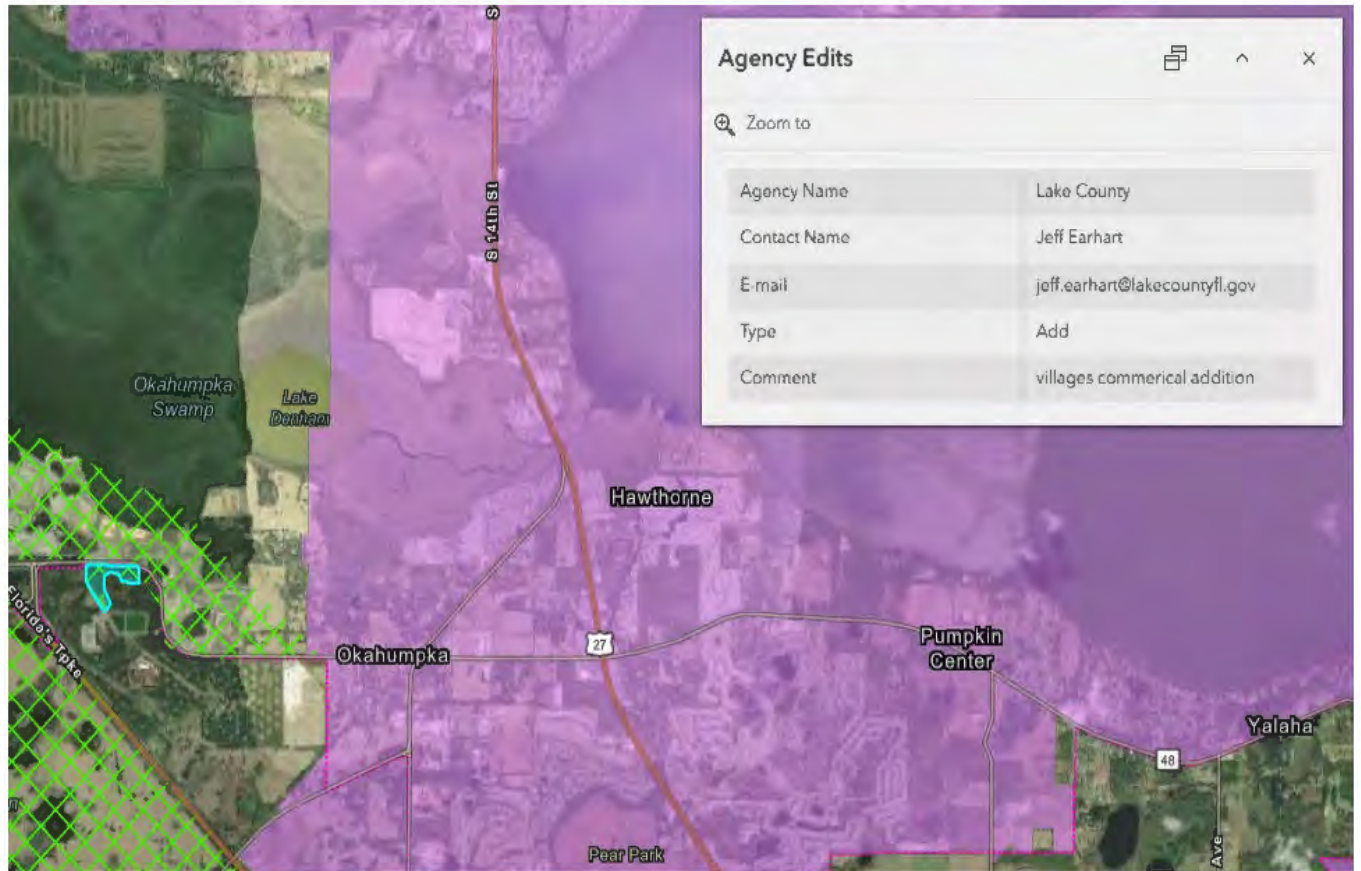
**Local Agency Comment #11 -**

Agency Name:	Lake County
Agency Comment:	Add - Future Medial / Hospital
MPO Response:	Will be made consistent with Lake County comprehensive plan.



**Local Agency Comment #12 -**

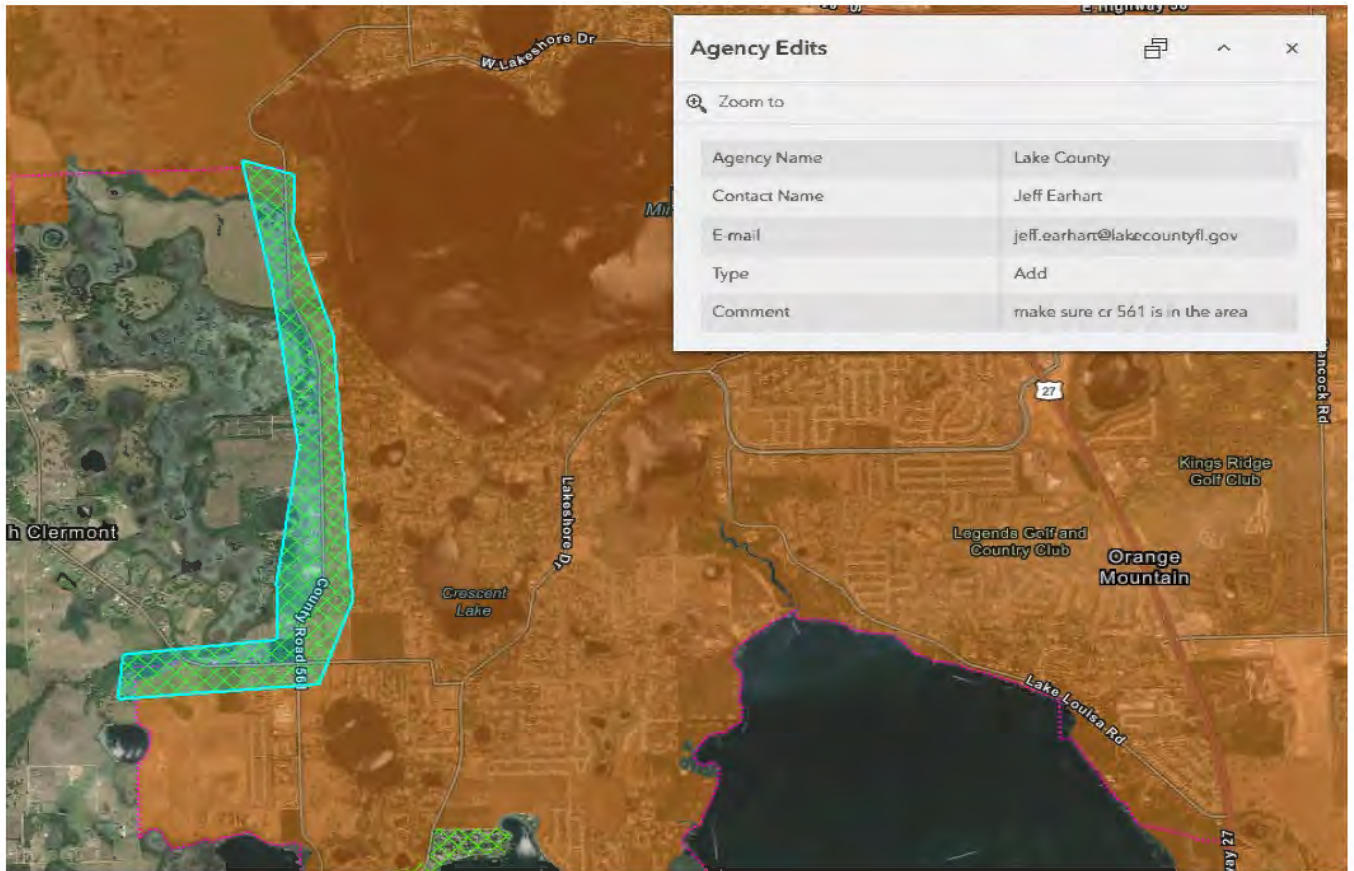
Agency Name:	Lake County
Agency Comment:	Add - Villages Commercial Addition
MPO Response:	Will be made consistent with Lake County comprehensive plan.





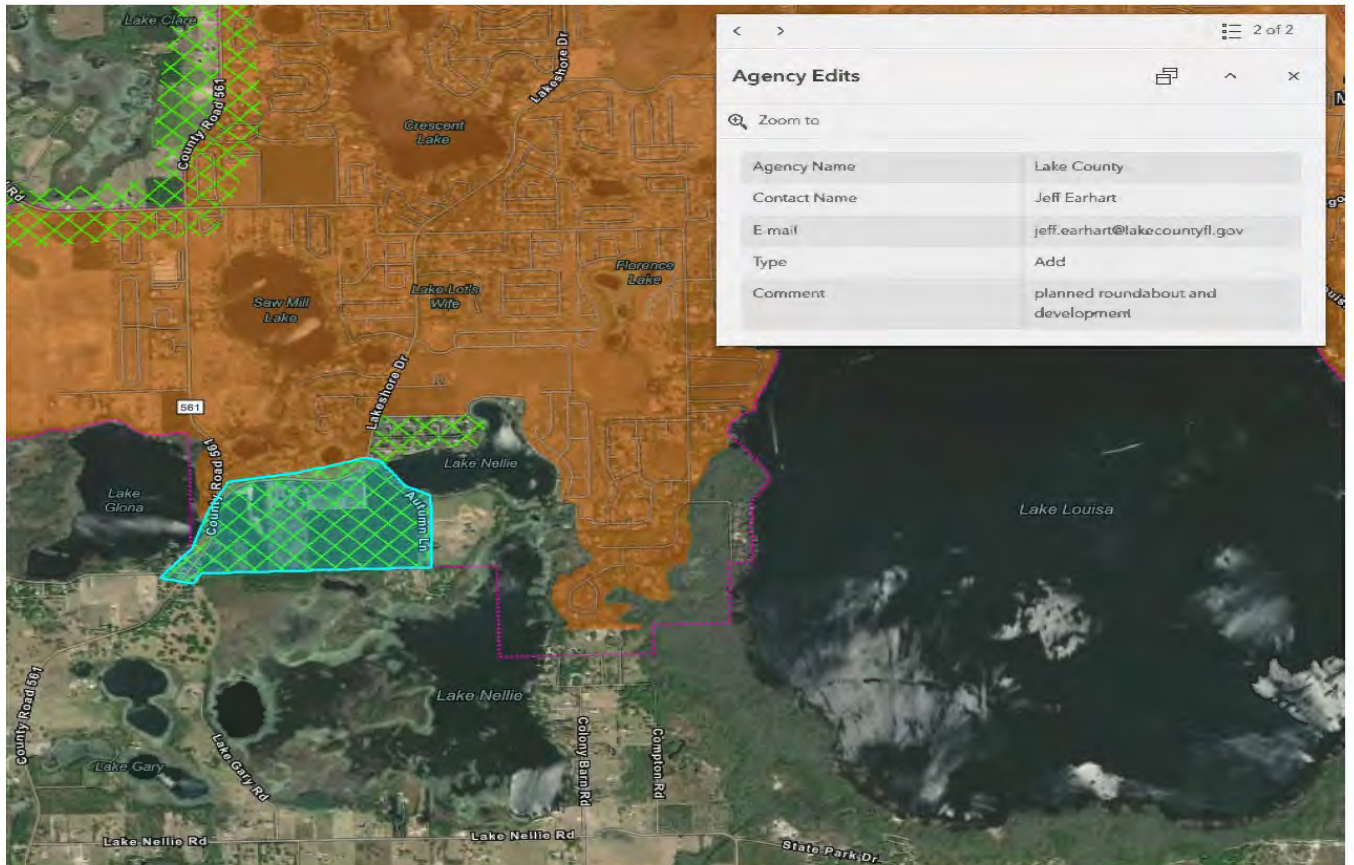
**Local Agency Comment #13 -**

Agency Name:	Lake County
Agency Comment:	Add - Make sure CR 561 is in the area
MPO Response:	Will be made consistent with Lake County comprehensive plan.



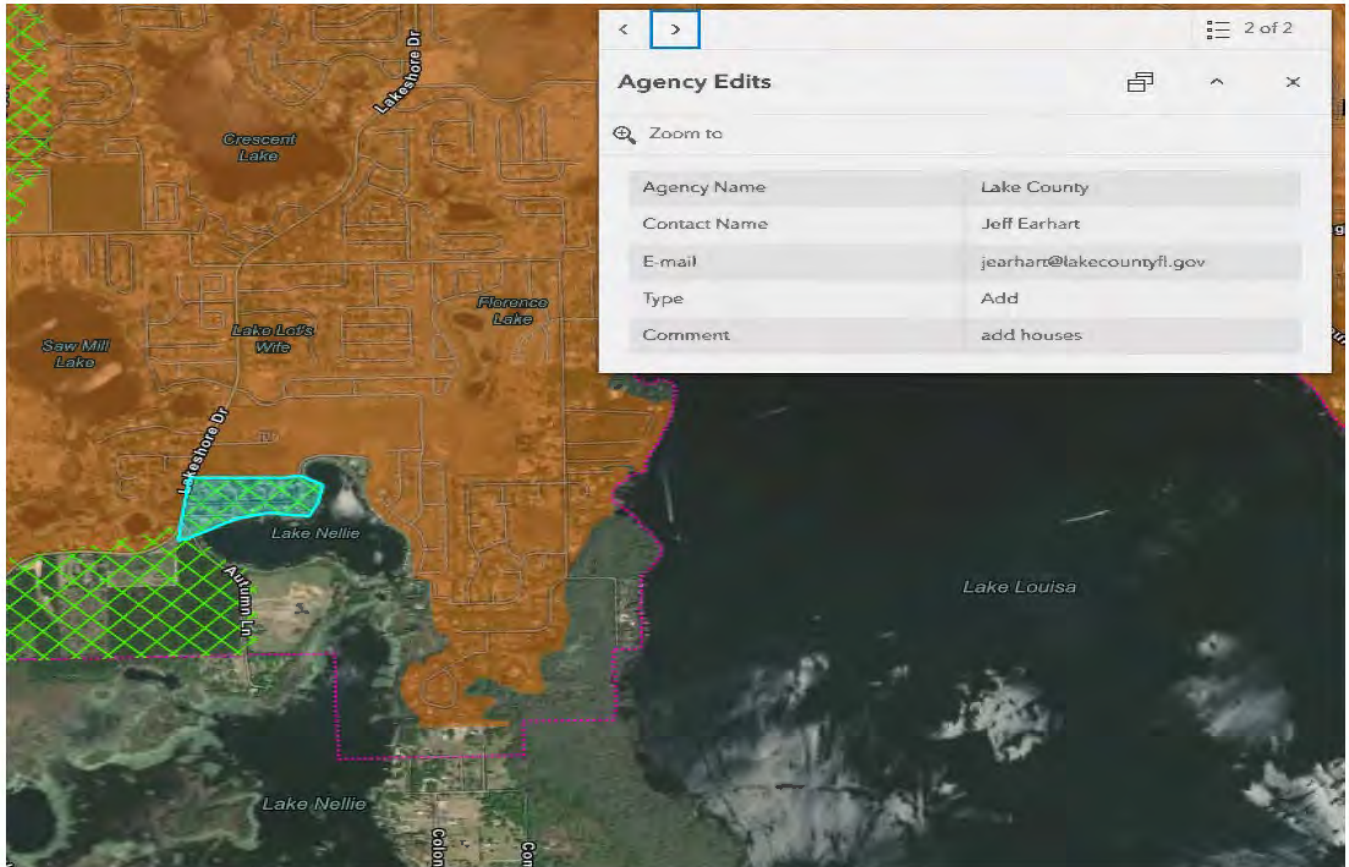
**Local Agency Comment #14 -**

Agency Name:	Lake County
Agency Comment:	Add - Planned roundabout and development
MPO Response:	Will be made consistent with Lake County comprehensive plan.



Local Agency Comment #15 -

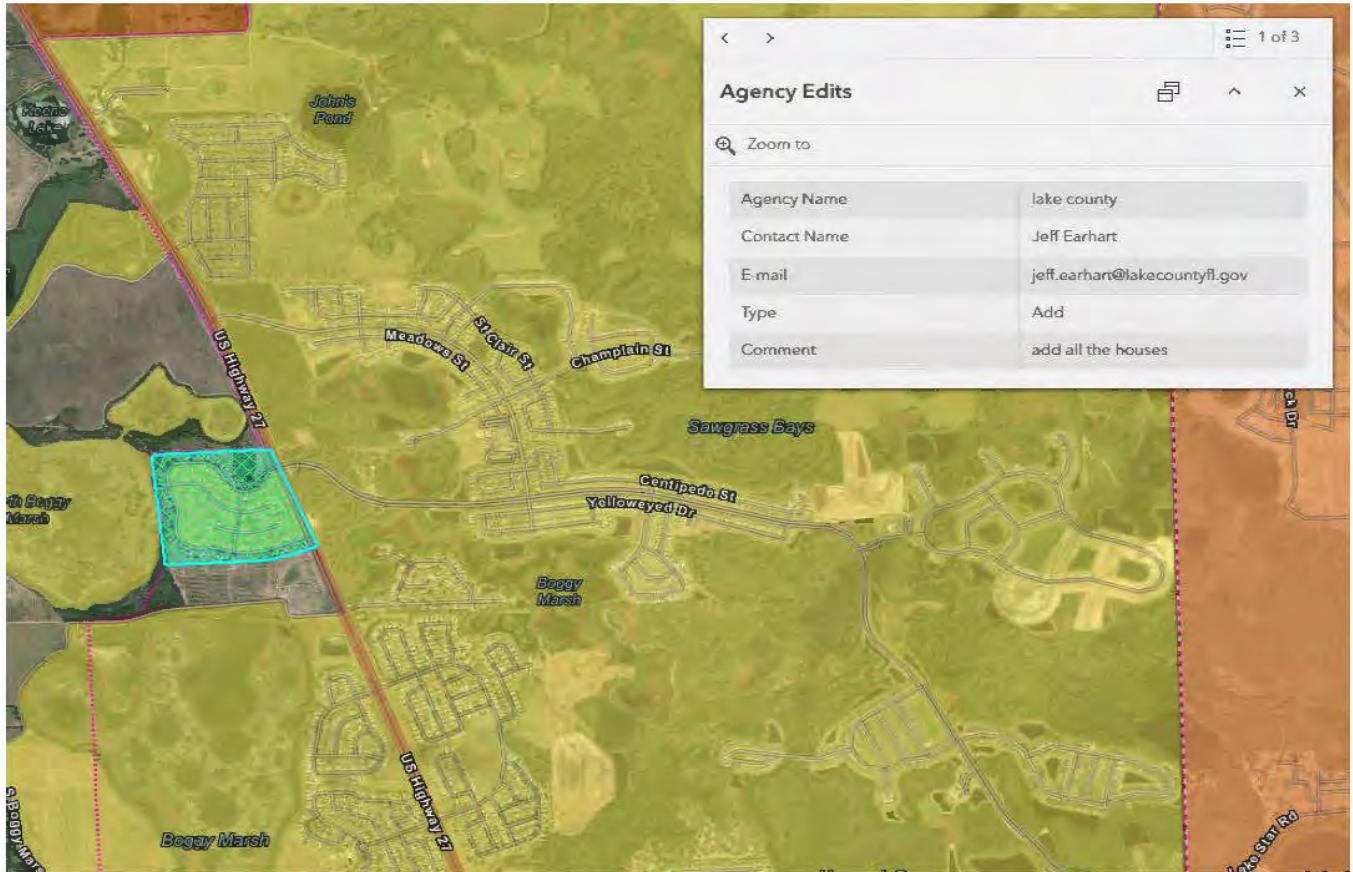
Agency Name:	Lake County
Agency Comment:	Add - Houses
MPO Response:	Will be made consistent with Lake County comprehensive plan.





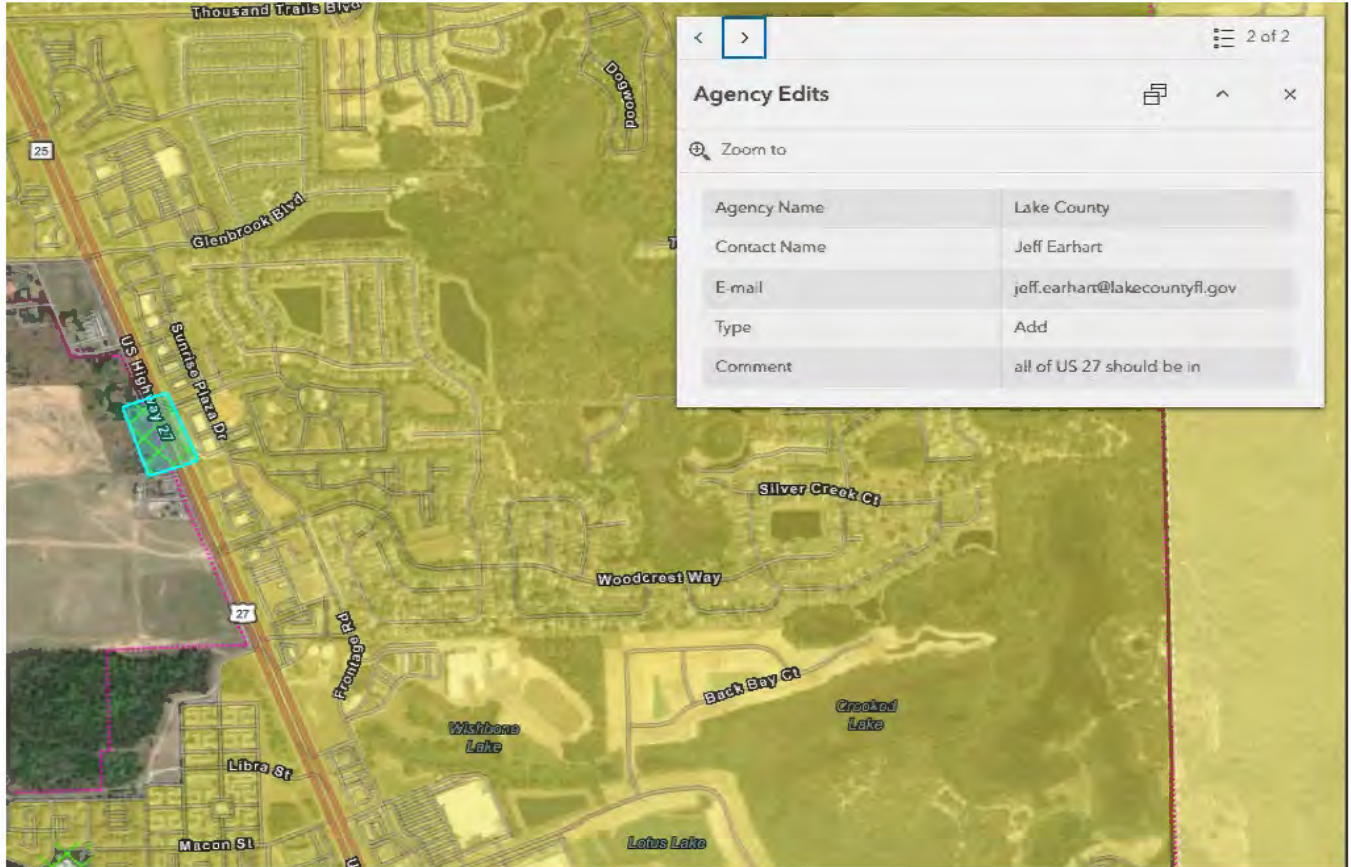
Local Agency Comment #16 -

Agency Name:	Lake County
Agency Comment:	Add - Add all the houses
MPO Response:	Will be made consistent with Lake County comprehensive plan.



**Local Agency Comment #17 -**

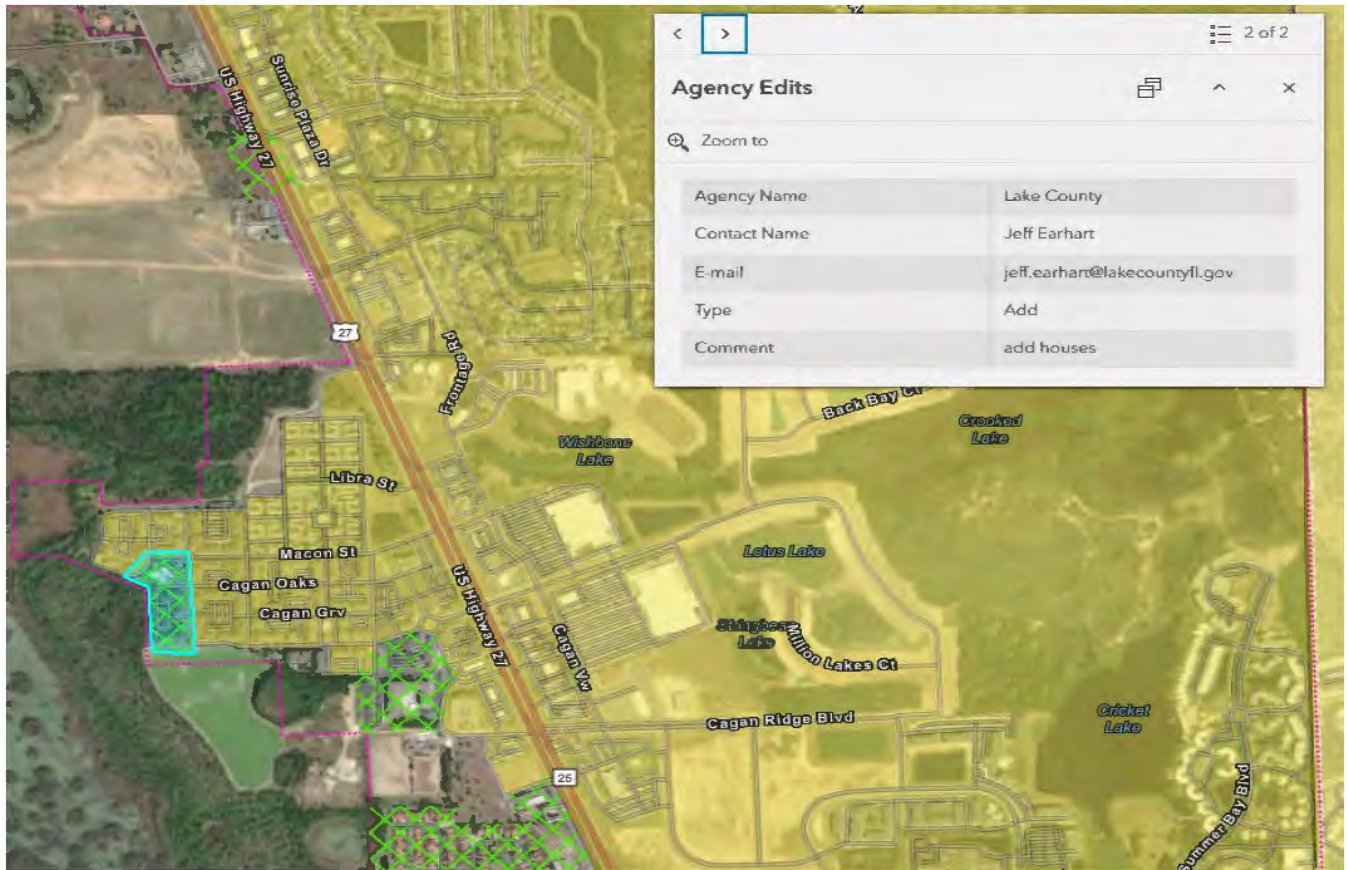
Agency Name:	Lake County
Agency Comment:	Add - all of US 27 should be included
MPO Response:	Will be made consistent with Lake County comprehensive plan.





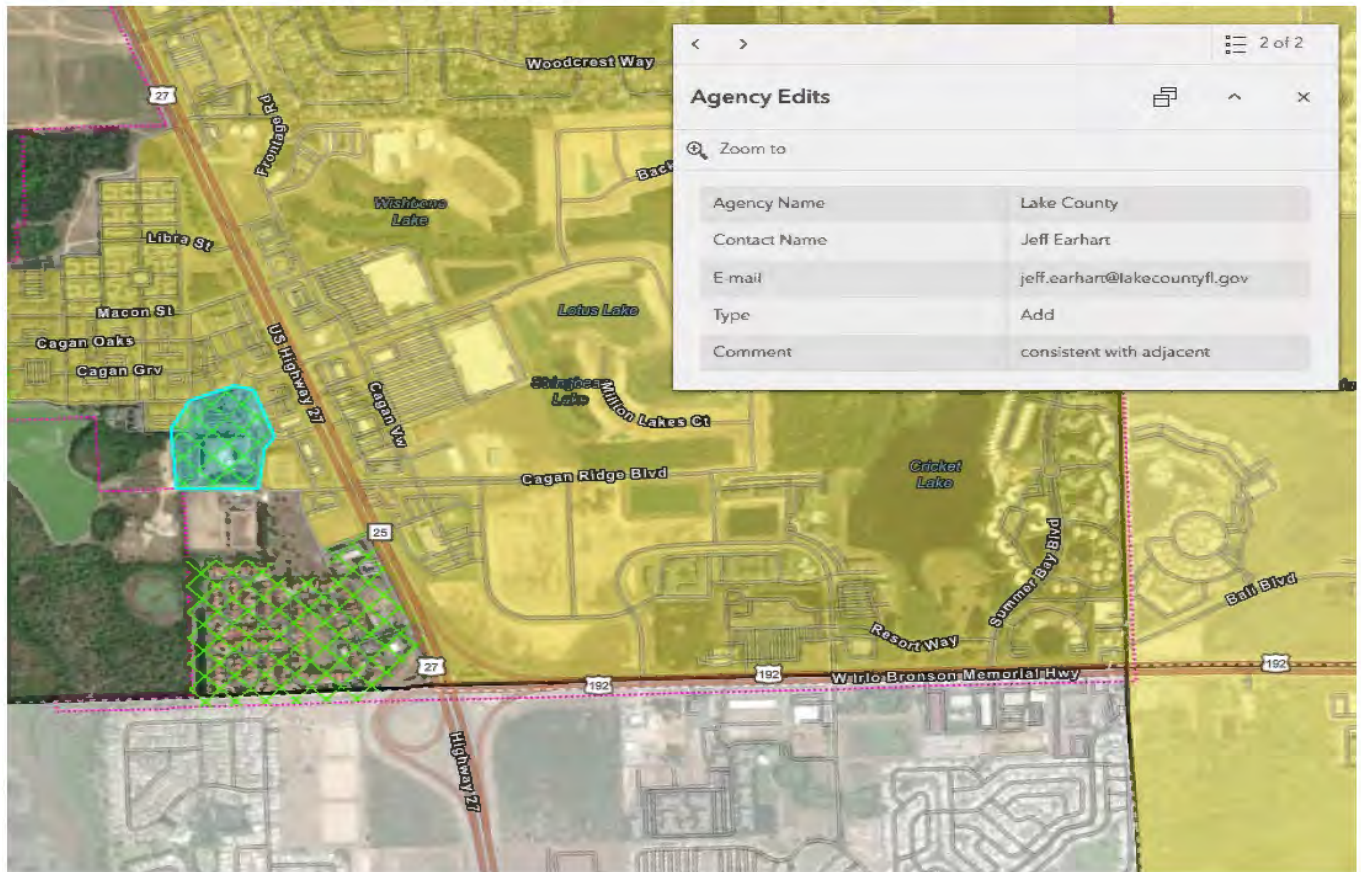
Local Agency Comment #18 -

Agency Name:	Lake County
Agency Comment:	Add - Add houses
MPO Response:	Will be made consistent with Lake County comprehensive plan.



Local Agency Comment #19 -

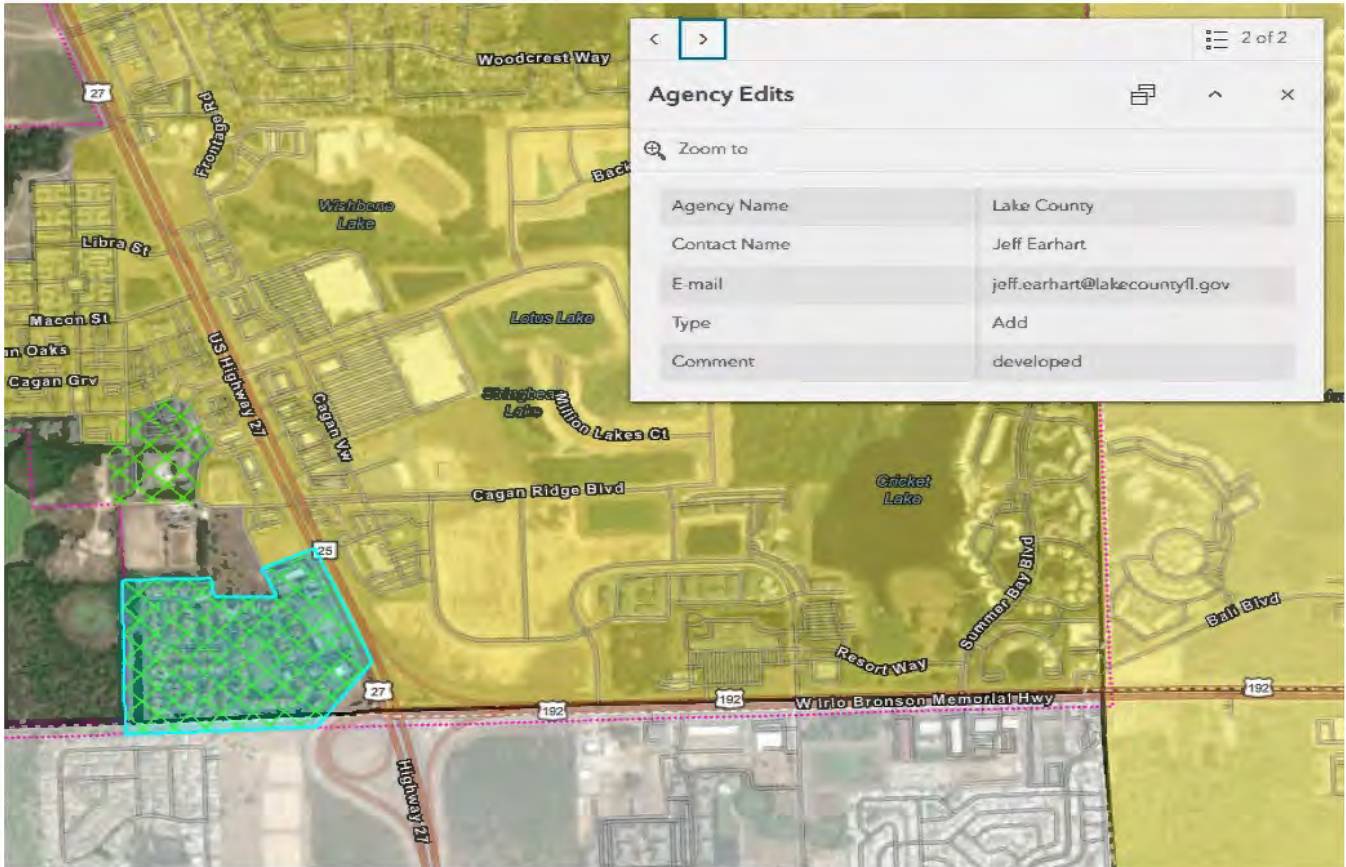
Agency Name:	Lake County
Agency Comment:	Add - Consistent with Adjacent
MPO Response:	Will be made consistent with Lake County comprehensive plan.





Local Agency Comment #20 -

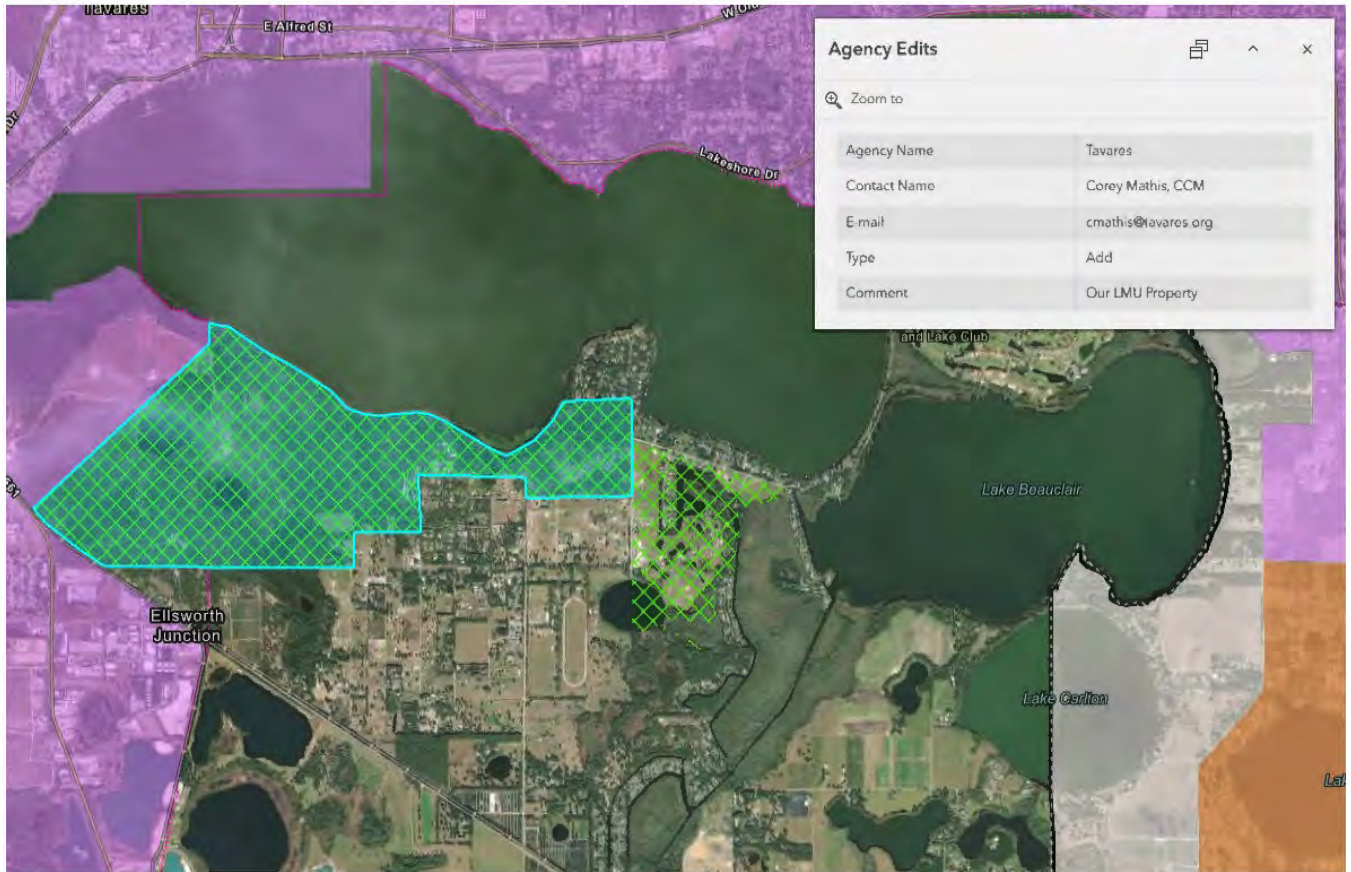
Agency Name:	Lake County
Agency Comment:	Add - Developed
MPO Response:	Will be made consistent with Lake County comprehensive plan.





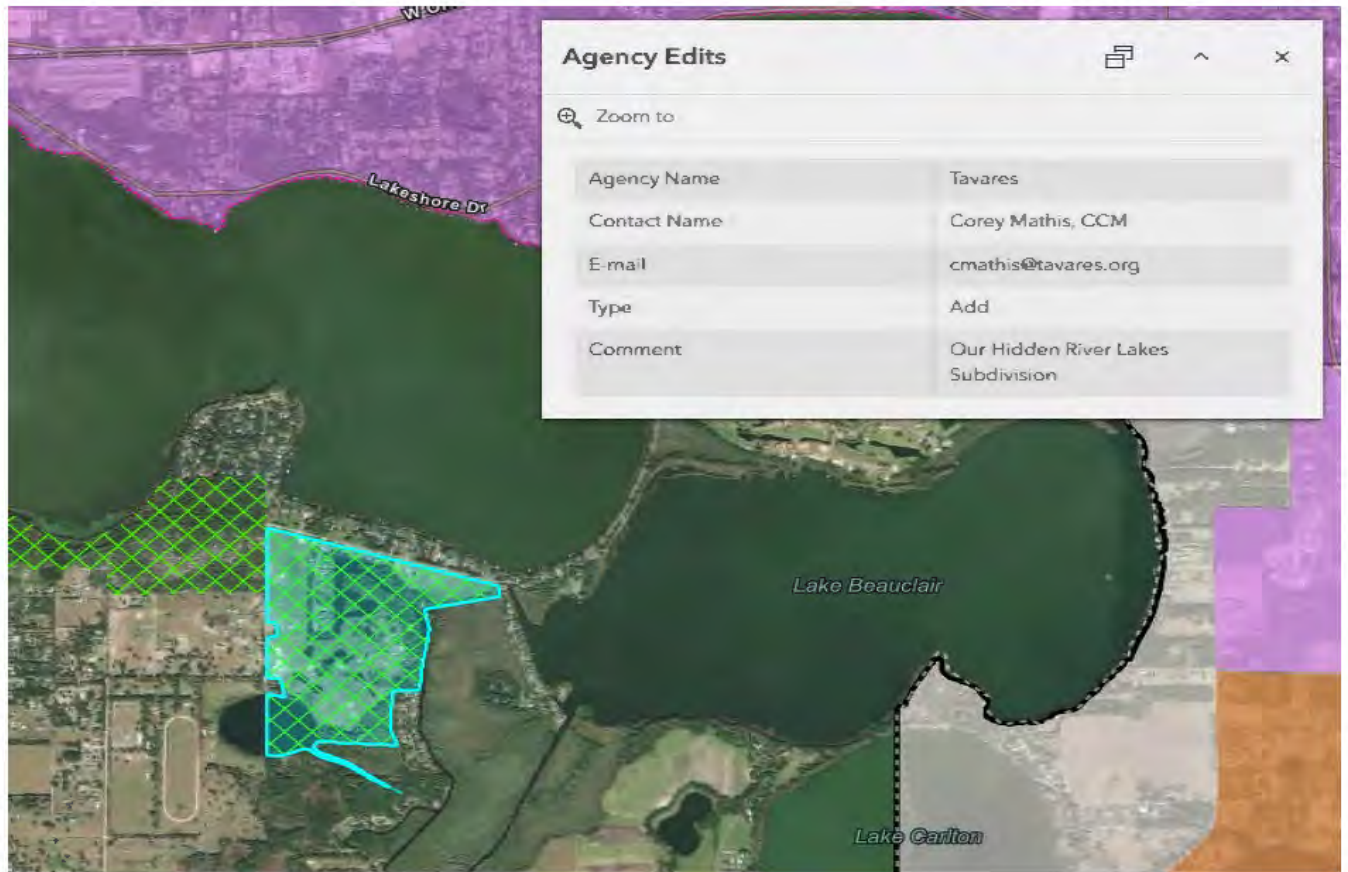
Local Agency Comment #21 -

Agency Name:	City of Tavares
Agency Comment:	Add - Our LMU Property
MPO Response:	Will be made consistent with City of Tavares comprehensive plan.



Local Agency Comment #22 -

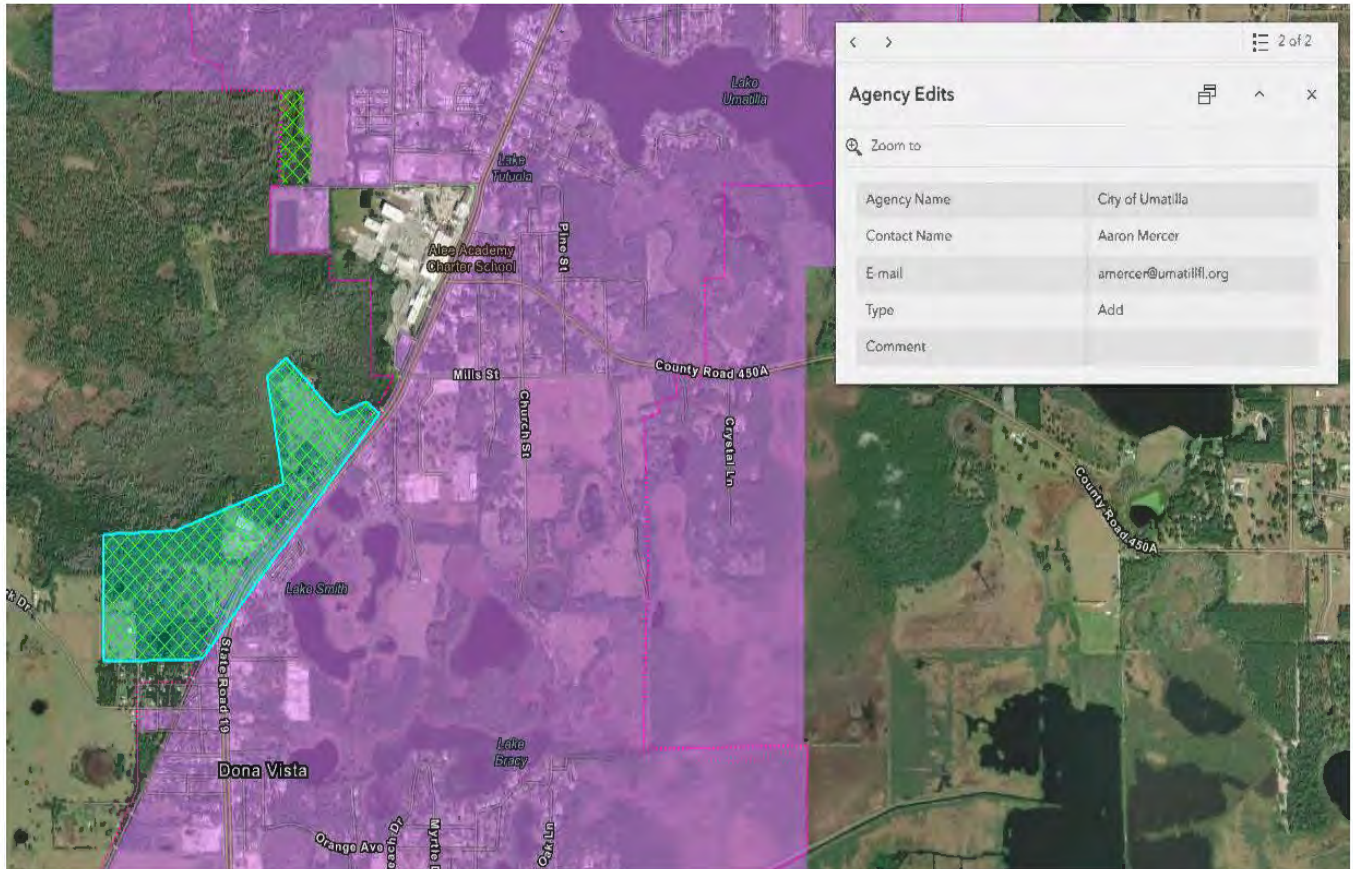
Agency Name:	City of Tavares
Agency Comment:	Add - Our Hidden River Lakes Subdivision
MPO Response:	Will be made consistent with the recommendations from Local Government Partner





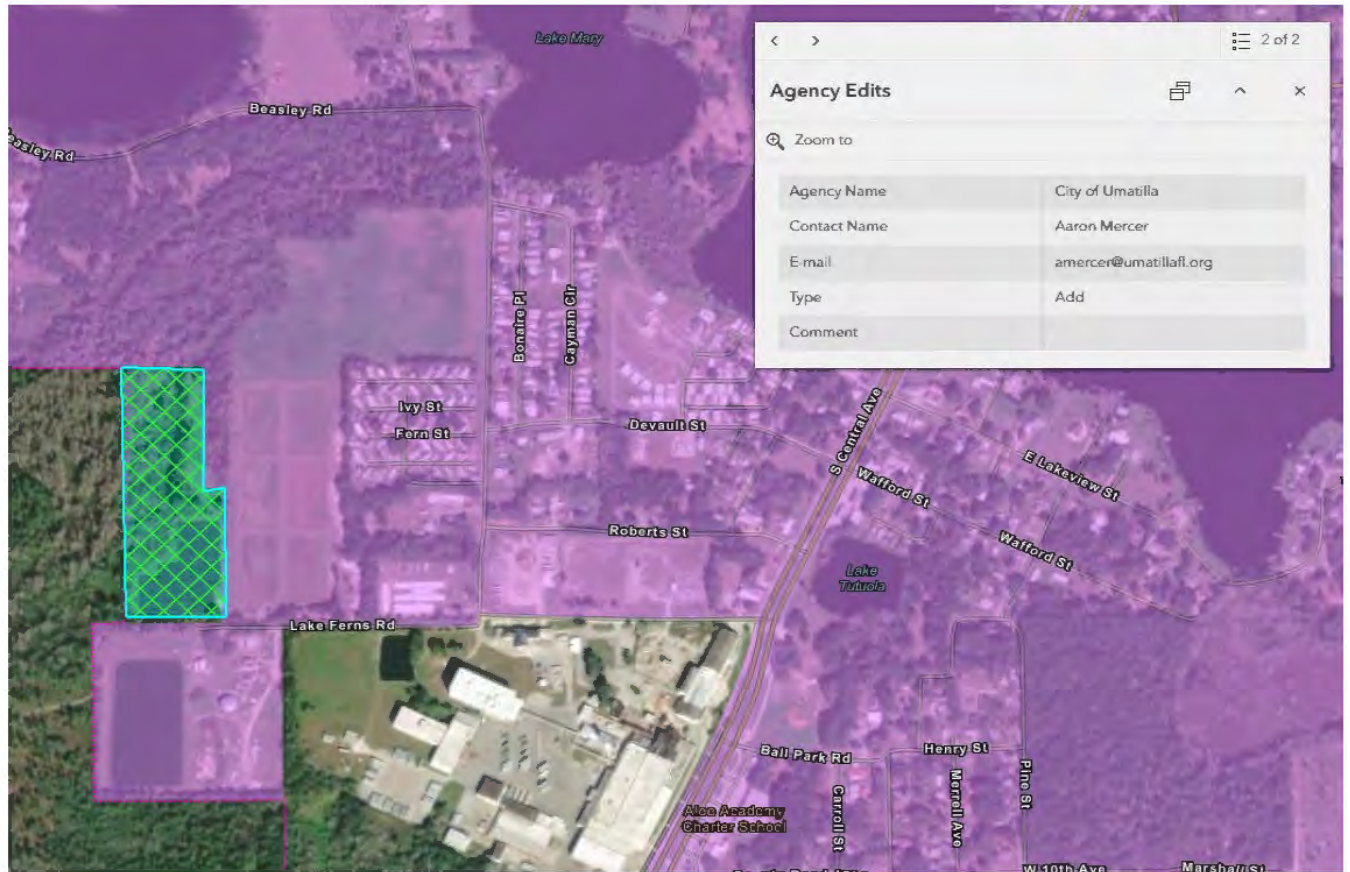
**Local Agency Comment #23 -**

Agency Name:	City of Umatilla
Agency Comment:	Add
MPO Response:	Will be made consistent with the recommendations from Local Government Partner



Local Agency Comment #24 -

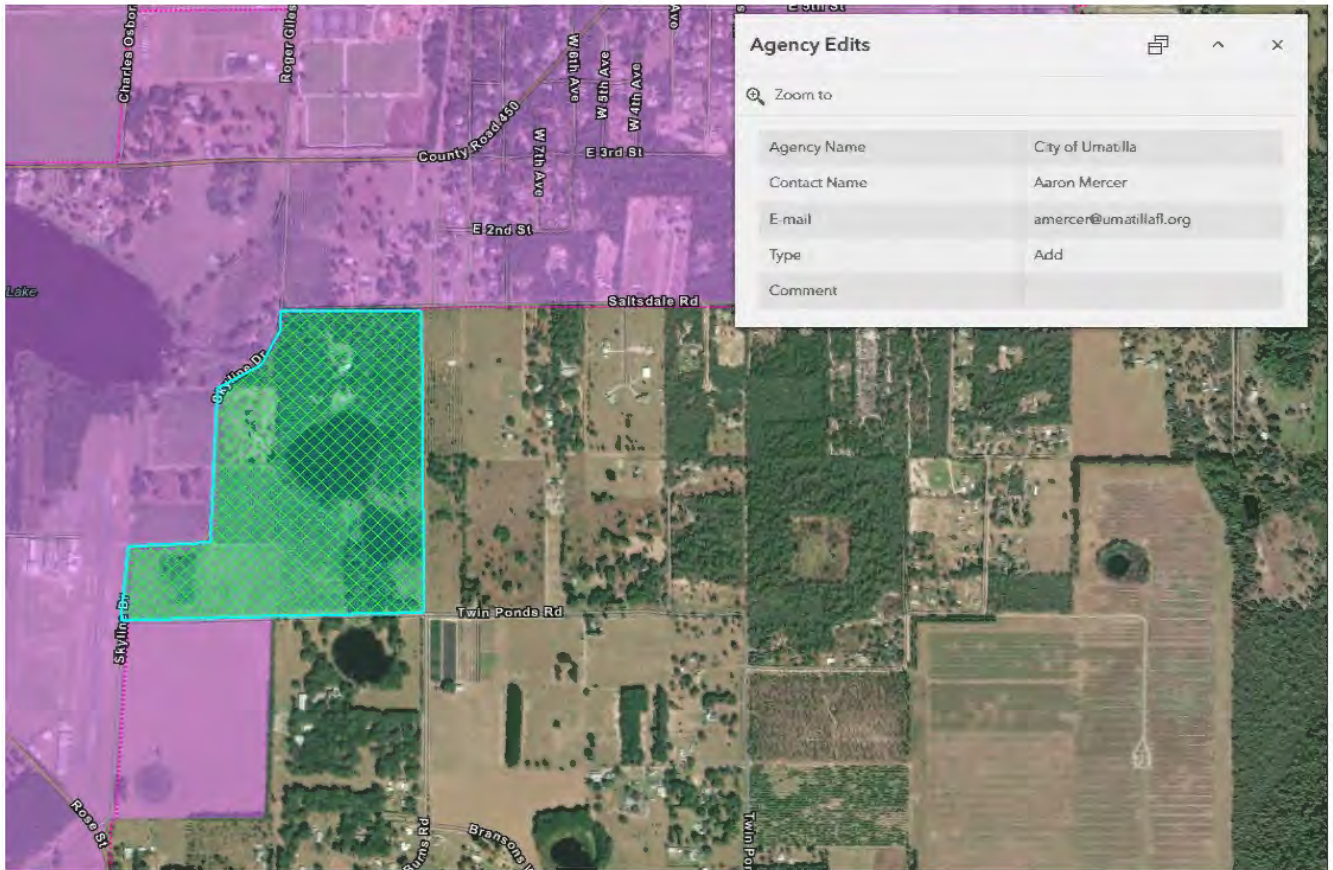
Agency Name:	City of Umatilla
Agency Comment:	Add
MPO Response:	Will be made consistent with the recommendations from Local Government Partner

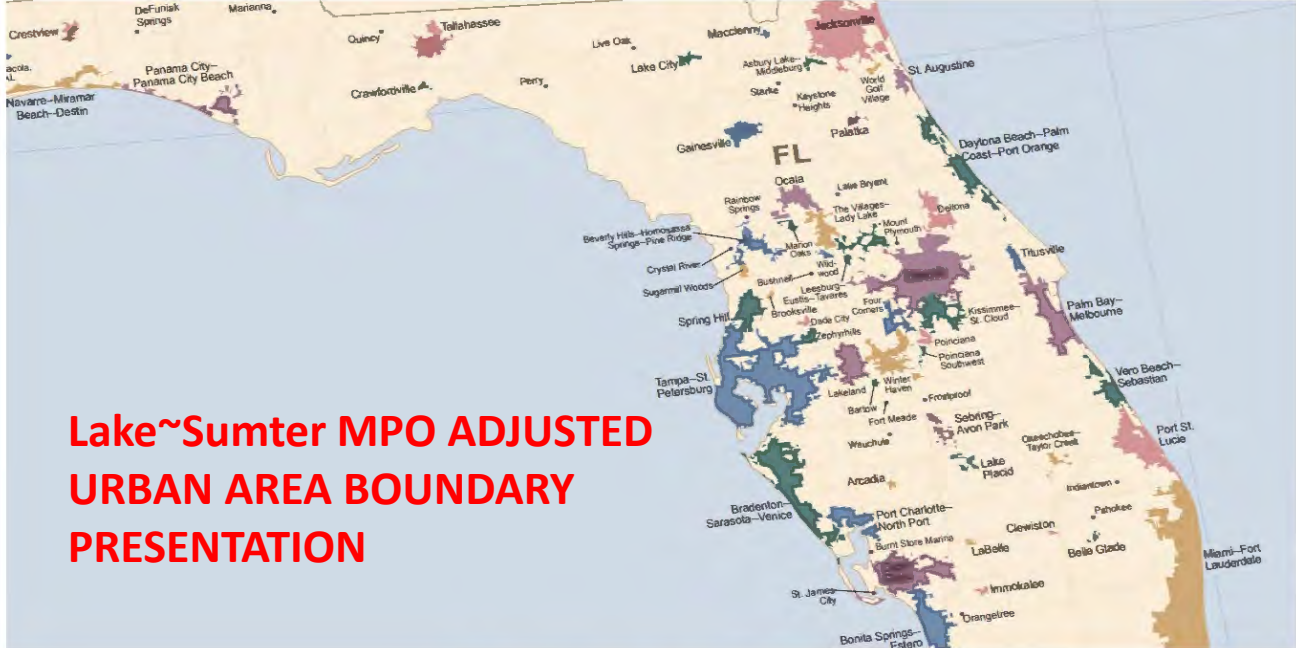




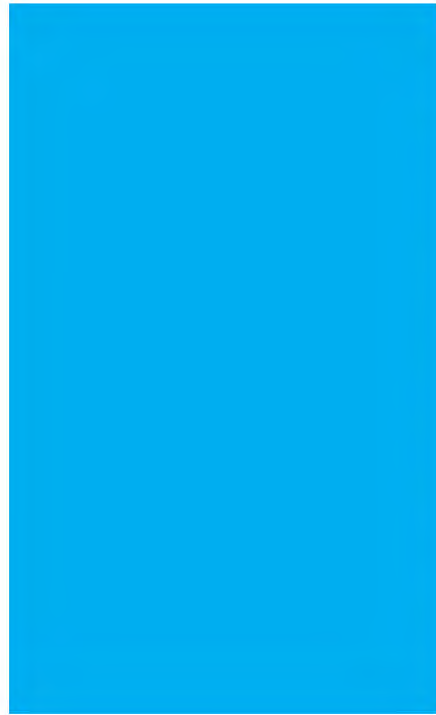
Local Agency Comment #25 -

Agency Name:	City of Umatilla
Agency Comment:	Add
MPO Response:	Will be made consistent with the recommendations from Local Government Partner





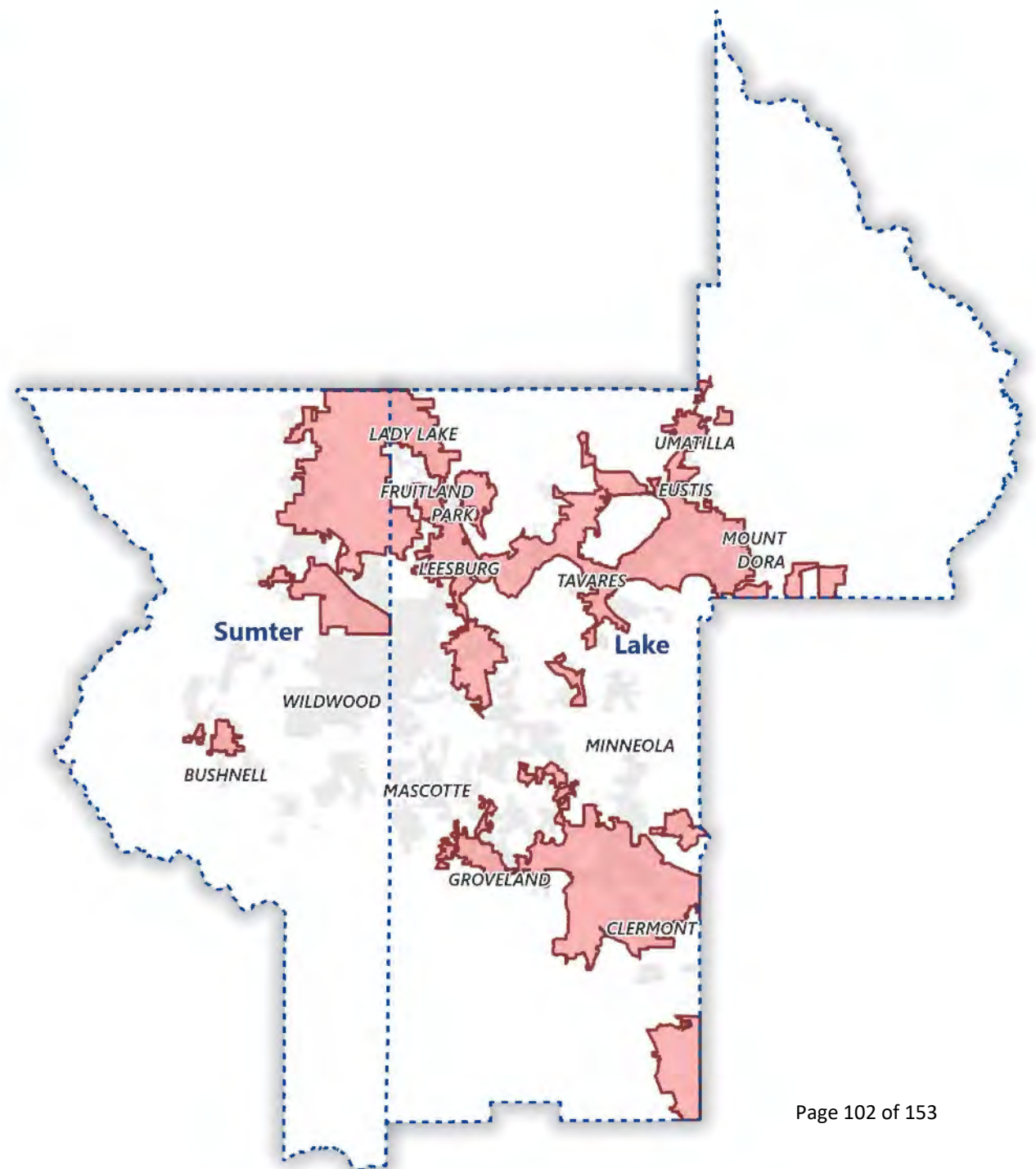
**Lake~Sumter MPO ADJUSTED  
URBAN AREA BOUNDARY  
PRESENTATION**





# Adjusted Urban Area Boundary

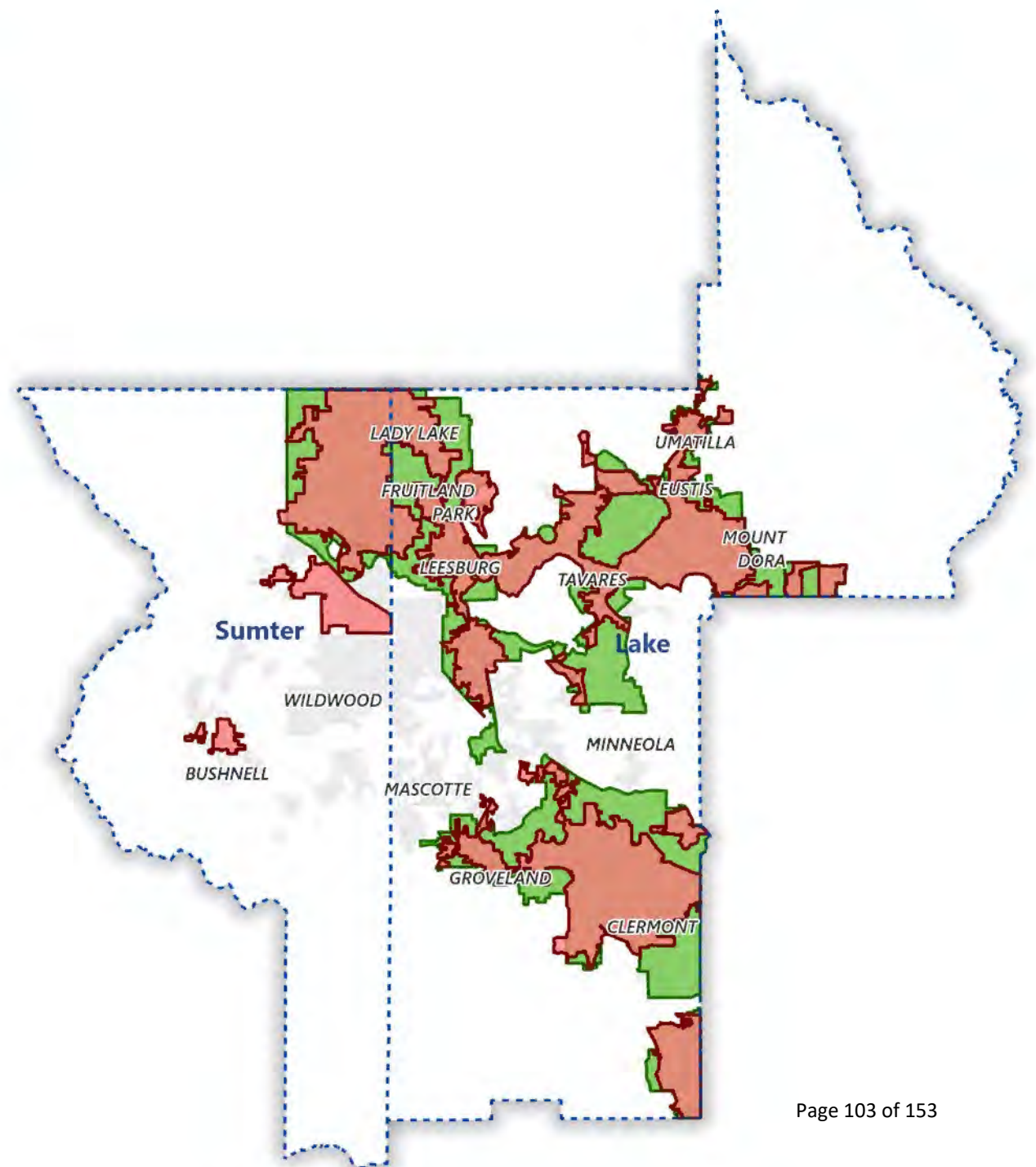
- Boundaries can consider transportation terminals, transit routes
- Boundary should follow municipal limits or physical features
- Boundary should be easy to discern
- Boundaries should be simple, without irregularities
- Boundaries should not split roadways or ramps



# Adjusted Urban Area Boundary

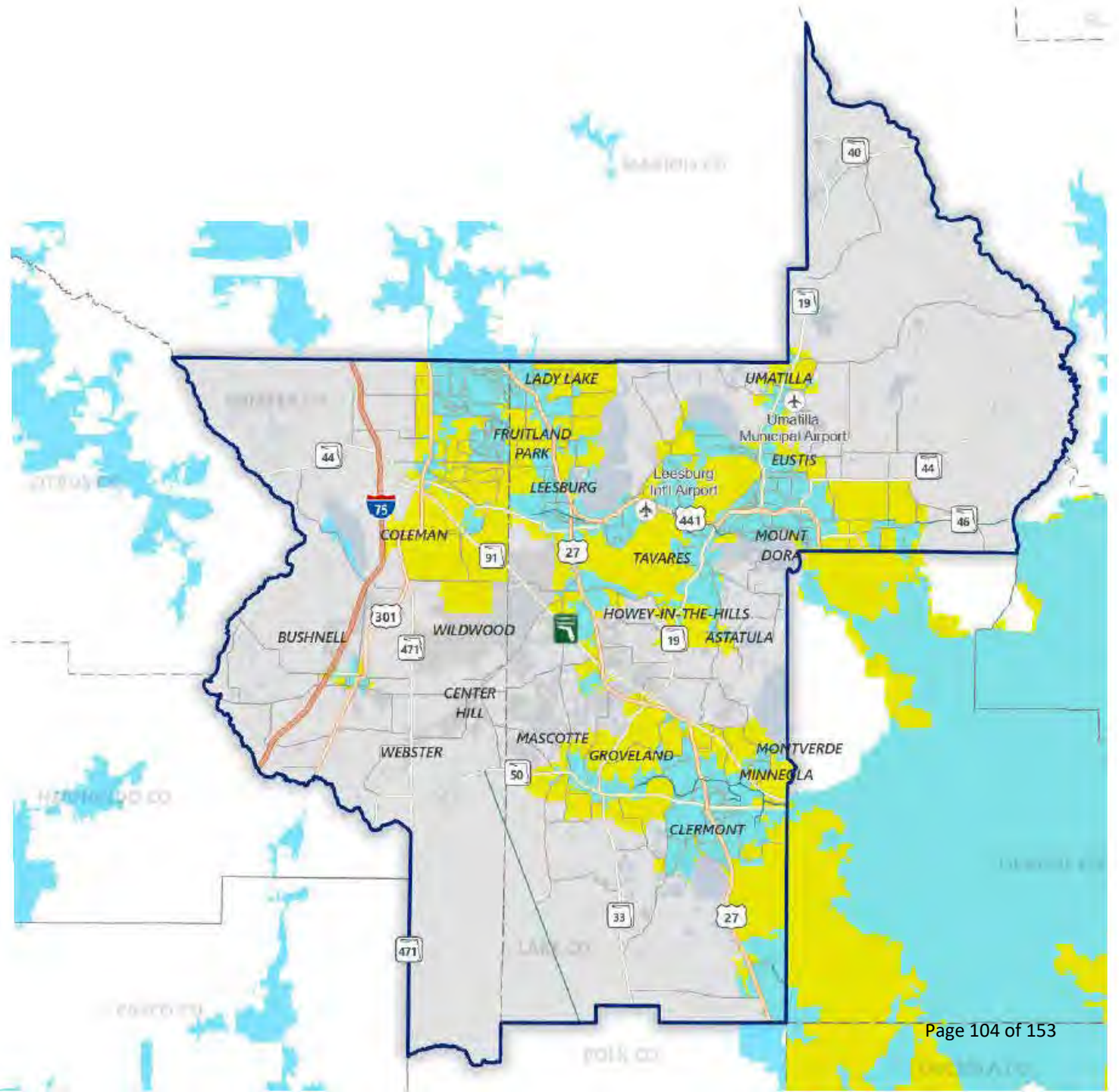
## Methodology for Adjusted Urbanized Area Boundary (Smoothing)

- Includes all of 2020 Census Urbanized Area
- Includes almost all of 2010 Adjusted Urbanized Area Boundary
- Considered Municipal & Joint Planning Areas
- Delineated by Census Block or Parcel lines
- Local Government Partner review with 25 recommendations



# Adjusted Urban Area Boundary

-  Airports
-  Interstates
-  US Highways
-  State Highways
-  Local Roads
-  SUN Trail
-  LSMPO Planning Area Boundary
-  Proposed Urban Boundary
-  2010 Census





Questions?



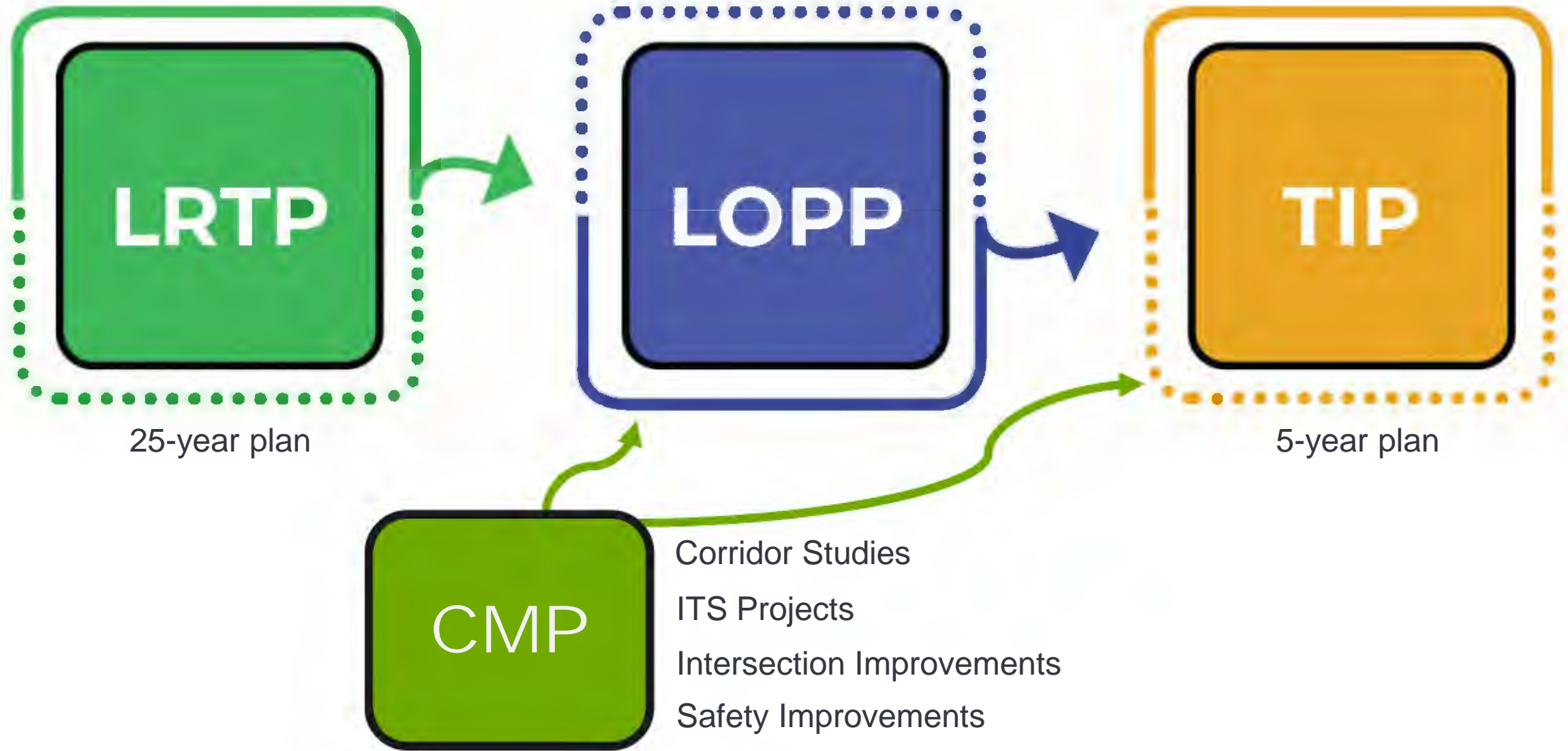
# 2050 LRTP

## 2050 Long Range Transportation Plan Update and Schedule



- The Lake-Sumter MPO is required to update its Long-Range Transportation Plan (LRTP) every five years.
- The next update of the LRTP will have a horizon year of 2050 and must be adopted by the LSMPO Board and submitted to the Florida Department of Transportation (FDOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA) by December 9, 2025.
- The 2050 plan must address all Federal and State requirements including applicable provisions of 23 USC 134, 49 USC 5303, 23 CFR 450.322 & 450.324, and Section 339.175, Florida Statutes.





# Elements of an LRTP

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- **Goals and Objectives** – Provides framework and guide the planning process
- **Public and Stakeholder Involvement** – Reviews community participation and viewpoint diversity
- **A Needs Plan Development** – Identifies prioritized projects
- **A Financial and Cost Feasible Plan** – Outlines financial goals
  
- Key themes for consideration safety, resiliency, innovation, affordable housing and transit needs

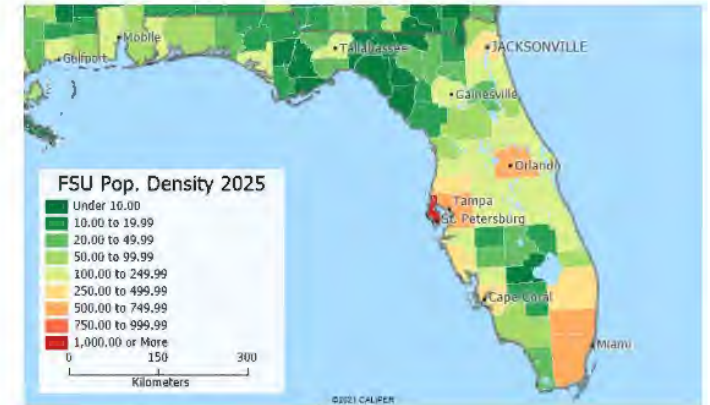
# New objectives to support:

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- Affordable Housing
- Transit Oriented Development
- Justice 40 & Historically Disadvantaged
- Complete Streets Emphasis

# New Travel Demand Model

- New Model Platform
- GIS based
- TransModeler (simulation software)
- Accessibility Tool – proximity to destinations
- Model input data request have been recently sent, more to come



**TransCAD &  
TransModeler**  
Working together to provide the  
best transportation solutions





# Justice 40 & Historically Disadvantaged

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- The Federal Government has made it a goal that 40 percent of the overall benefits of certain Federal investments flow to disadvantaged communities that are marginalized, underserved, and overburdened by pollution
- A "**Historically Disadvantaged Community**" is defined by USDOT, consistent with OMB's Interim Guidance for the Justice40 Initiative.

# Complete Streets Emphasis

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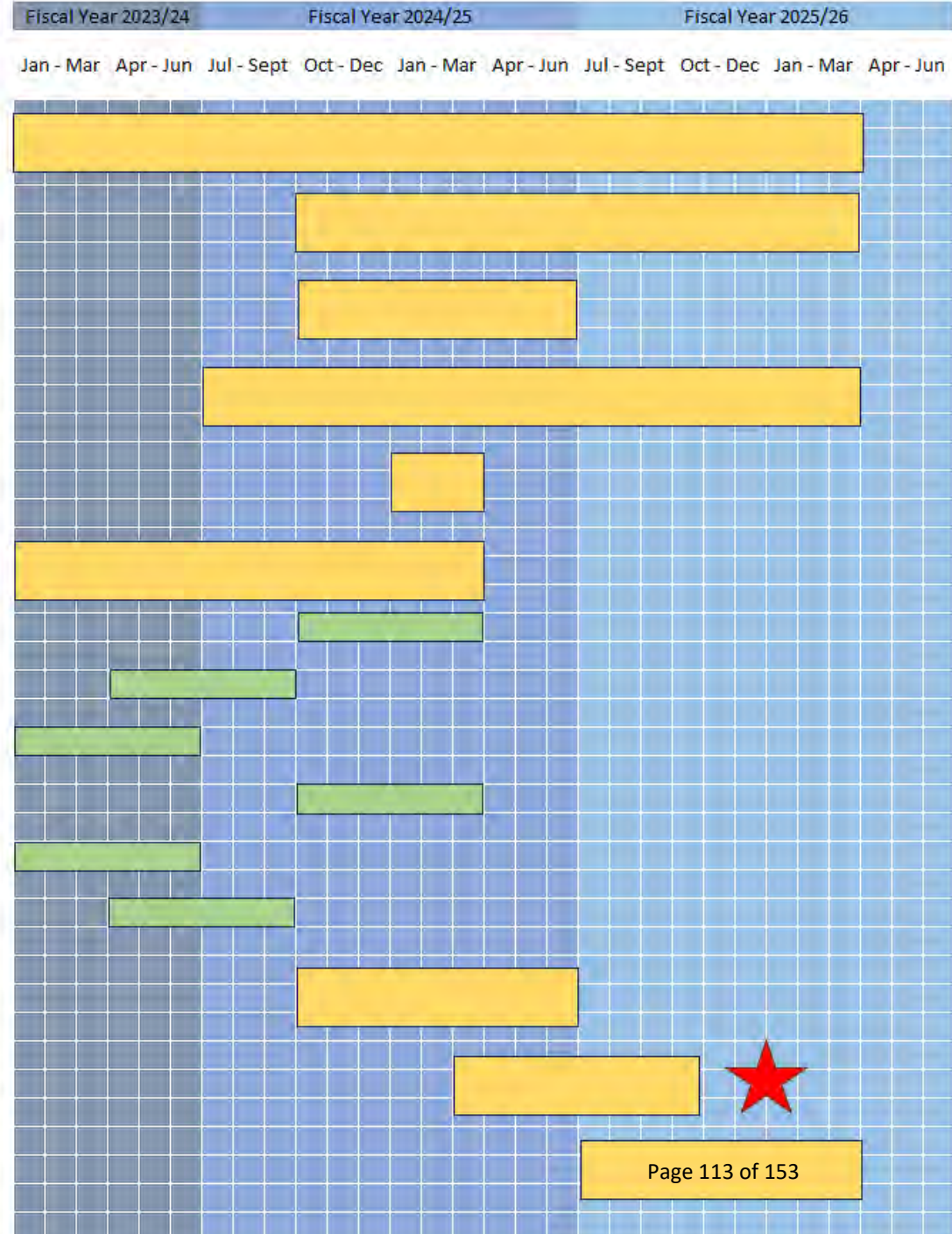


- Encourage to make Complete Streets a default approach
- MPOs must dedicate 1.5% of funding towards Complete Streets planning.
- Can be accomplished through policy implementation or project implementation
- LRTP need identify the Complete Street efforts over the next 20 years.

# L RTP Project Schedule

Modal Masterplans (Needs) started in FY' 23/24

- Project Management and Administration
- Public Participation and Stakeholder Engagemen
- Goals, Objectives, Measures, and Performance Measures
- Data Development and Model Support
- Financial Resources
- Needs Assessment and Project Identification
  - Complete Streets Element (highways & Roads)
  - Active Transportatoin Eleemtnt
  - Freight & Rail Element
  - Safety / Vison Zero Element
  - Resiliency Element
  - TSMO Element & CMP
- Community and Environmental Screening
- Cost Feasible Plan Developmen
- Plan Adoption, Document Development and Submitta





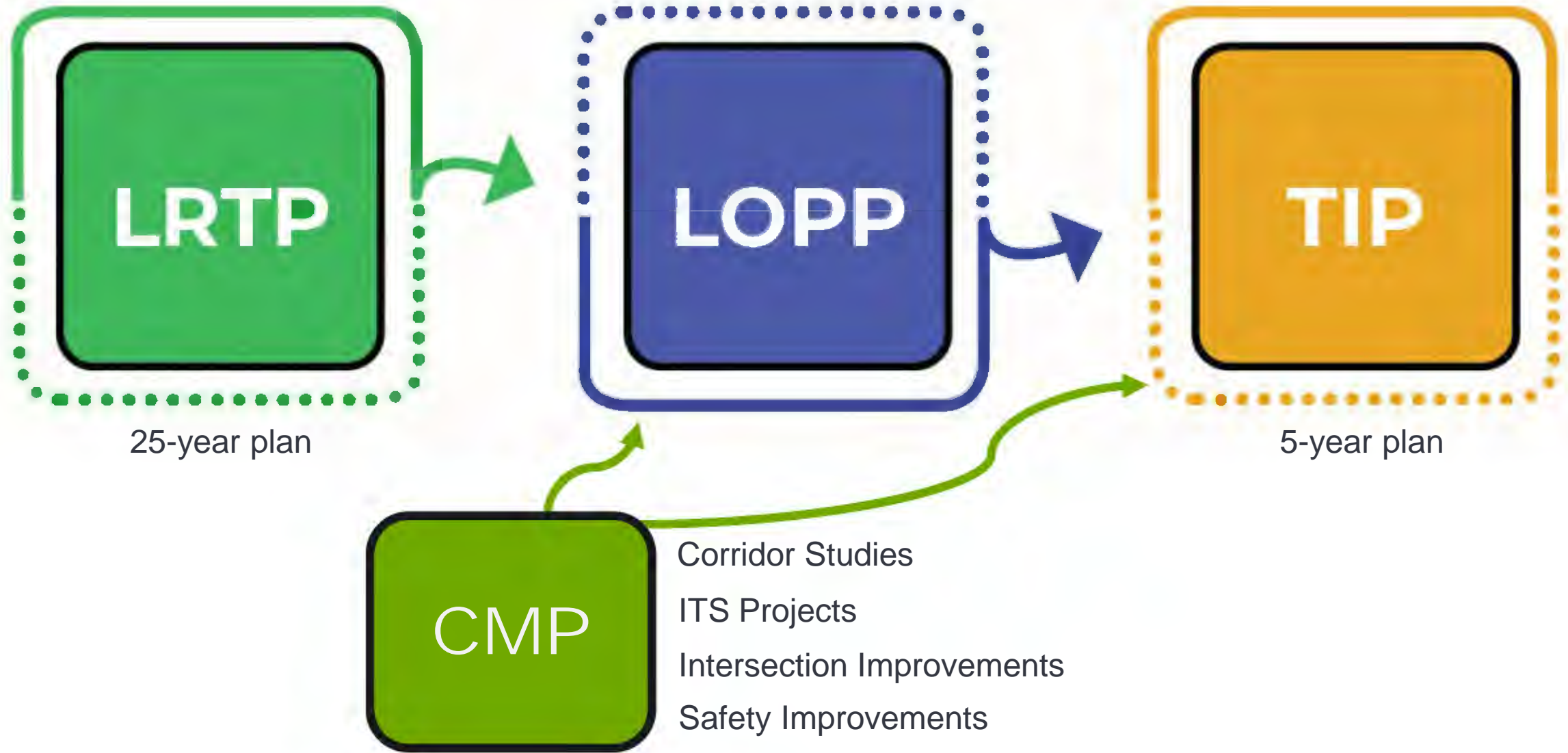
Questions?





## 2024 LIST OF PRIORITY PROJECTS – TIMELINE FOR ADOPTION

**The LOPP represents the unfunded transportation improvements that were not programmed for the following five-year period, in order of priority. The Florida Department of Transportation (FDOT) uses each MPO's LOPP to aid in their decisions as to which projects should be added to their Work Program each year. The Lake~Sumter MPO approves its LOPP annually.**





# 2023 Top 20 Projects

2023 PROPOSED Top 20 Rank	2022 Top 20 Rank	Sponsor/ Location	Project Name	From	To	Description	2023 Proposed Phase	2023 Proposed Phase FY	2023 Proposed Phase Cost
1	1	FDOT/ Lake County	SR 50 <b>FUNDED</b>	CR 565 (Villa City)	CR 565A (Montevista)	Realignment	CST	2024/25	\$45,445,800
2	3	FDOT	SR 44 (CR44B)	US 441	SR 44	Road Widening	CST	2024/25	\$26,500,000
3	8	Sumter County	C 48	C 469	Lake/Sumter County Line	Safety Project	CST	2025/26	\$6,475,426
4	5	FDOT	SR 500 (US 441)	Perkins Street	SR 44	Road Widening	CST	2024/25	\$13,794,537
5	11	Lake County	Round Lake Road	Wolf Branch Road	SR 44	Road Widening/ Extension	CST	2027/28	\$30,000,000
6	-	Lake County	Wellness Way (2 to 4 Lanes)	Hancock Road Extension	Orange County Line	Widening	CST	2025/26	\$8,633,484
7	7	FDOT	SR 500 (US 441)	SR 44	N of SR 46	Road Widening	CST	2024/25	\$25,800,000
8	-	Sumter County	Safe Streets For All Phase I <b>FUNDED</b>	Sidewalk repairs and ADA compliance along St Charles Place, Bailey Trail, Canal Street, Odell Circle, and Bonita Boulevard		Sidewalk Repairs/ ADA Compliance	Design	2024/25	\$393,455
9	9	Lake County/ Lady Lake	Rolling Acres Road	West Lady Lake Avenue	Griffin Avenue	Road Widening	Design	2026/27	\$1,500,000
10	10	Lake County	Hammock Ridge Roundabout	Hammock Ridge Rd	Lakeshore Dr	Roundabout	CST	2027/28	\$2,000,000





# 2023 Top 20 Projects

2023 PROPOSED Top 20 Rank	2022 Top 20 Rank	Sponsor/ Location	Project Name	From	To	Description	2023 Proposed Phase	2023 Proposed Phase FY	2023 Proposed Phase Cost	CMP Congested Corridors 2022 Analysis (for informational purposes)	Prior Year Top 20 Rank	Project Phase Requested	Crash Density (for informational purposes)
11	12	Lake County	CR 455 (Ray Goodgame Parkway)	Lost Lake Road	Hartwood Marsh Road	Roadway Extension/Widening	CST	2024/25	\$19,800,000	New Roadway, Not on CMP Network	11-15	Construction	New Roadway
12	14	Lake County	CR 455 Extension	Wellness Way	Schofield Road	Roadway Extension	Design	2026/27	\$1,500,000	New Roadway, Not on CMP Network	11-15	Design	New Roadway
13	16	Lake County	CR 437 Realignment	Oak Tree Dr	SR 46	New Corridor/Road Widening	CST	2025/26	\$4,000,000	New Roadway, Not on CMP Network	16-20	Construction	New Roadway
14	18	Lake County	Hartwood Marsh Road	Regency Hills Drive	CR 455/Ray Goodgame Parkway	Road Widening	Design	2025/26	\$3,000,000	Operating at Acceptable Level of Service	16-20	ROW	Medium-Low (1-50)
15	19	Lake County	Lake Minneola Shores & Jalarmy Rd Roundabout	Lake Minneola Shores	Jalarmy Road	Roundabout	CST	2024/25	\$2,000,000	Operating at Acceptable Level of Service	16-20	Construction	Medium (51-100)
16	-	FDOT/ Lake County	SR 19 Corridor Coalition	SR 50	CR 455	Corridor Study	Planning	2024/25	\$600,000		Not Ranked in Top 20	Planning	Medium-Low (1-50)
17	-	Lake~Sumter MPO	2050 Long Range Transportation Plan - Preliminary Planning Activities and Studies			Long Range Planning	Planning	2024/25	\$200,000	N/A	Not Ranked in Top 20	Planning	N/A
18	17	Lake County	Micro Racetrack Road	CR 466A	Lake Ella Road	Paved Shoulders	ROW	2025/26	\$5,000,000	Congested (2022)	16-20	ROW	Medium-Low (1-50)
19	-	Lake County	CR 44 Corridor Feasibility Study	US 441	Eustis Bypass/ Deland Road	Corridor Study	Planning	2024/25	\$750,000	Extremely Congested (2022)	Not Ranked in Top 20	Planning	
20	20	Lake County/ Mount Dora	Vista Ridge Drive/Wolf Branch Innovation Blvd	Niles Road	CR 437	Corridor Study/ Preliminary Design	Design	2025/26	\$1,500,000	New Roadway, Not on CMP Network	16-20	Planning	New Roadway



# 2022 Top 20 – Projects in TWP

*Based on FDOT 2023/24 – 2027/28 Tentative Work Program:*

## Lake County

- **#1: SR 50 Realignment (Groveland)** - \$14.7M for ROW in FY24 / \$9.85M in FY25
- **#17: Micro Racetrack Road** - \$450K for Design advanced to FY24 from FY26

## Sumter County

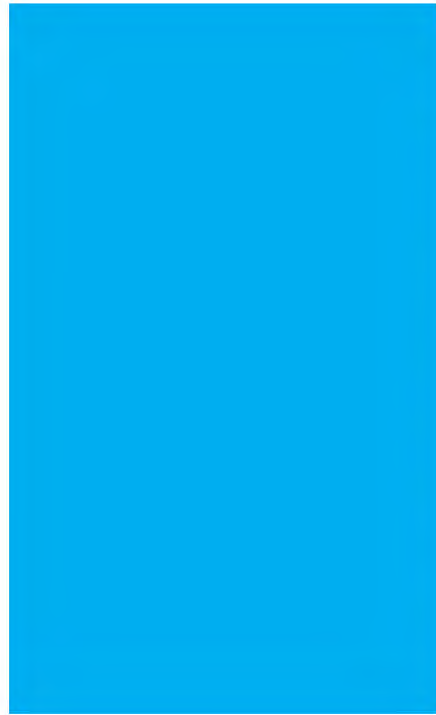
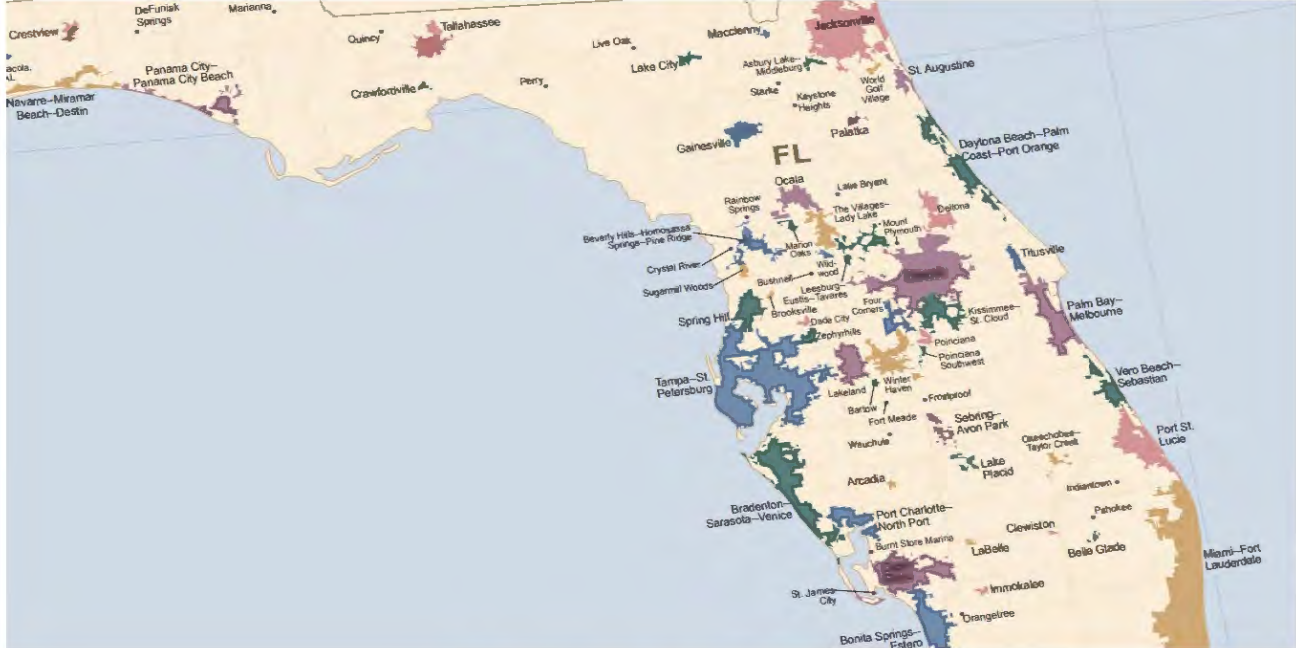
- **#2: US 301 Widening** - \$51M for ROW in FY24 / \$71.1M for CST in FY 24 and \$45.8M for CST in FY26
- **#6: US 301 Complete Streets (Wildwood)** - \$2M for Design in FY24
- **#8: CR 48 Safety Project** - \$1.6M for Design in FY24
- **Bridges #1: Rehabilitation for Multiple Bridges** - \$717,289 for CST in FY24

**Items in Green: Added to *Funded Top 20 Projects List***

# Proposed LOPP Development Schedule



Call for New Projects / Review List of Resubmittals	By October 27, 2023 – January 12, 2024
Technical Assistance Meetings with Sponsors	Early December
PIA Sufficiency Review	January 16 – March 16, 2024
Complete New Project Information Applications (PIA) and Updates for Resubmittals	March 15, 2024
Prioritization Process and Draft Rankings Complete	March 29, 2024
Draft LOPP Reviewed by Board/Committees	April 10 & April 24, 2024
Final LOPP Reviewed by Board/Committees	June 12 & June 26, 2024
MPO Submits Adopted LOPP to FDOT	By June 30, 2024



# BOARD Presentation

February 28<sup>th</sup>, 2024

# Grant Identification and Funding

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- How can LSMPO help support local transportation projects?
- Significant increase in Grant Program dollars from IJA Discretionary Grants
- Each Grant Program is unique
- Identify existing transportation projects/needs
- Review existing projects and grant programs



# Transportation Discretionary Grants

## Office of Multimodal Freight Infrastructure Policy

- Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Program
- Multimodal Discretionary Grant Program
  - Mega
  - INFRA
  - Rural
- Strengthening Mobility and Revolutionizing Transportation (SMART) Program

## Federal Transit Administration

- Bus & Bus Facilities Competitive Grants
- Low/No Emissions Vehicle Grants



# Transportation Discretionary Grants

## New Programs to Watch

- Safe Streets & Roads for All
- Nationally Significant Federal Lands & Tribal Projects
- National Culvert Removal Program
- Charging & Fueling Infrastructure
- Railroad Crossing Elimination Program
- PROTECT Program

## FHWA

- Bridge Investment Program
- Healthy Streets Program
- Active Transportation Infrastructure Investment Program
- Reconnecting Communities Pilot Program
- Reduction of Truck Emissions at Port Facilities





# Eligibility Screening

- Identify which programs the project are eligible
- Evaluate alignment with each grant program's eligibility requirements



**Bridges**



**Roadways**



**Major Project**



**Active Transportation**



**Electric Vehicles**



**Equity**



**Railroad Crossing**



**Resilience**



**Resilience**



**Rural**



**Wildlife Crossing**



Page 125 of 153  
**Technology**

# Merit Criteria Prioritization

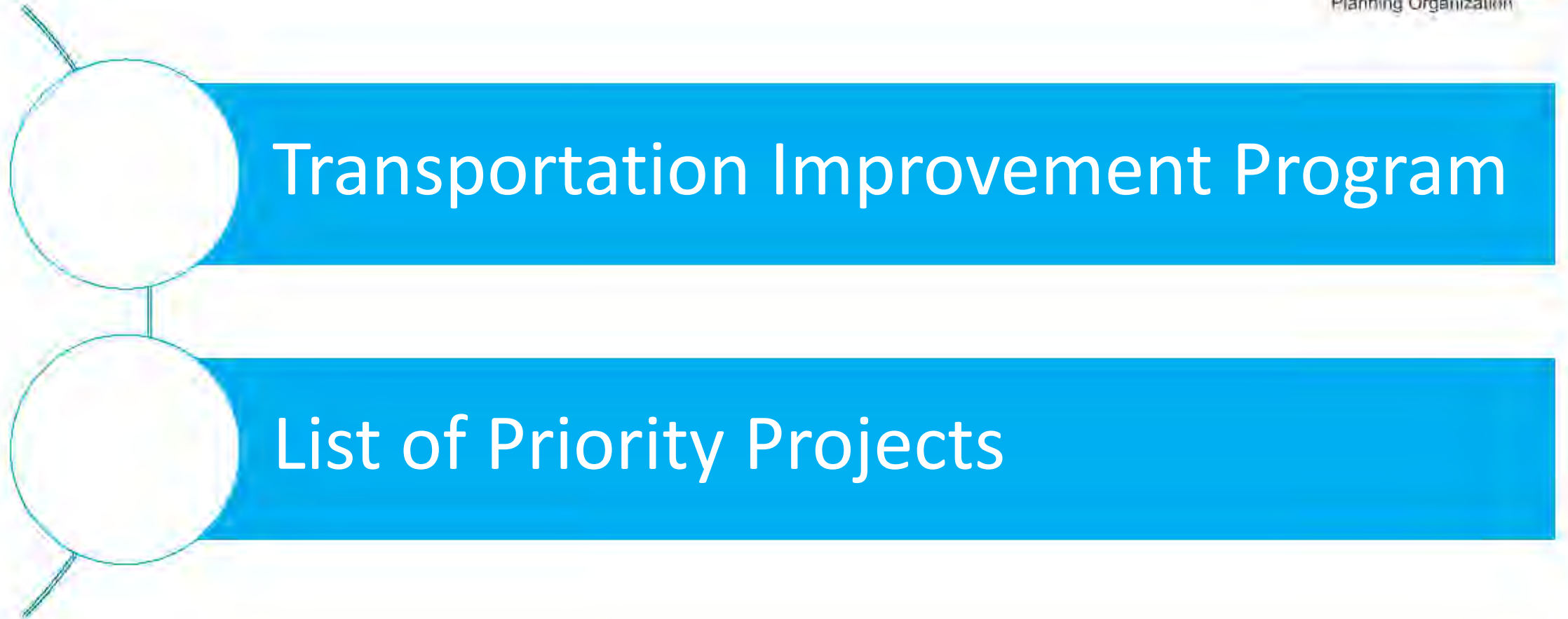
- Compare project goals/characteristics with grant program merit criteria
- Analyze project competitiveness using SCTPO evaluation criteria
- Evaluate project alignment with regional priorities and goals

 <p><b>State of Good Repair</b></p>	 <p><b>Safety</b></p>	 <p><b>Livability/Quality of Life</b></p>	 <p><b>Environmental Sustainability/ Resiliency</b></p>	 <p><b>System Reliability</b></p>
 <p><b>Freight Movement</b></p>	 <p><b>Disadvantaged/Underserved Communities</b></p>	 <p><b>Economic Viability</b></p>	 <p><b>Community Connectivity</b></p>	 <p><b>Congestion Reduction</b></p>



# Existing LSMPO Projects

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# List of Priority Projects (LoPP)

Project Name	From	To	Project Type
CR 455 (Ray Goodgame Parkway)	Lost Lake Road	Hartwood Marsh Road	Roadway Extension/Widening
CR 455 Extension	Wellness Way	Schofield Road	Roadway Extension
CR 437 Realignment	Oak Tree Dr	SR 46	New Corridor/Road Widening
Harwood Marsh Road	Regency Hills Drive	CR 455/Ray Goodgame Parkway	Road Widening
Lake Minneola Shores & Jalarmy Rd Roundabout	Lake Minneola Shore	Jalarmy Road	Roundabout
SR 19 Corridor Coalition	SR 50	CR 455	Planning
2050 LRTP			Preliminary Planning Activities and Studies - Planning
Micro Racetrack Road	466A	Lake Ella Road	Safety/Operations/TSM&O
CR 44 Corridor Feasibility Study	US 441	Eustis Bypass/Deland Road	Planning
Vista Ridge Drive/Wolf Branch Innovation Blvd	Niles Road	CR 437	Planning

Project Name	From	To	Project Type
SR 50	CR 565 (Villa City)	CR 565A (Montevista)	Realignment
SR 44 (CR44B)	US 441	SR 44	Road Widening
C 48	C 469	Lake/Sumter County Line	Safety Project
SR 500 (US 441)	SR 500 (US 441)	Perkins Street To SR 44	Road Widening
Round Lake Road	Wolf Branch Road	SR 44	Road Widening/Extension
Wellness Way (2 to 4 lanes)	Hancock Road Extension	Orange County Line	Widening
SR 500 (US 441)	SR 44	N of SR 46	Road Widening
Safe Streets For All Phase 1			Sidewalk Repairs/ADA Compliance
Rolling Acres Road	West Lady Lake Avenue	Griffin Avenue	Road Widening
Hammock Ridge Roundabout	Hammock Ridge Rd	Lakeshore Dr	Roundabout

# Transportation Improvement Program

Project Name	From	To	Project Type
Orange/Lake County Line	Orange/Lake Co Line	Minneola (MP 274-289.2)(4 to 8 lanes)	Widen TPK/Implemented Projects
SR-91	Minneola Interchange	Obrien Rd (MP 279.2-285.8)(4 to 8 lanes)	Widen TPK/Implemented Projects
SR-50	Hernando/Sumter County Line (US 301)	East or CR 478A	
SR-35 (US 301)	CR 525E	Florida's Turnpike	Funded Capacity Improvement Projects
SR-35 (US 301)	CR 470	CR 525E	Funded Capacity Improvement Projects
Widen TPK	Orange/Lake County Line	Minneola (MP 274-279.2)(4 to 8 lanes)	Funded Capacity Improvement Projects
Widen TPK (SR 91)	Minneola Interchange	Obrien Rd (MP 279.2-285.8)(4 to 8 lanes)	Funded Capacity Improvement Projects
Widen TPK (SR 91)	Obrien Rd	US-27 (MP 285.9-289.6)(4 to 8 lanes)	Funded Capacity Improvement Projects
Widen TPK	US-27	CR-470 interchange (MP 289.3-297.3)(4 to 8 lanes)	Funded Capacity Improvement Projects
Widen TPK	Lake/Sumter County Line	US-301 Interchange(MP 297.3-297.9)(4 to 8 lanes)	Funded Capacity Improvement Projects

Project Name	From	To	Project Type
Widen TPK	CR-470 Interchange	Lake/Sumter County Line (297.3-297.9)(4 to 8 lanes)	Funded Capacity Improvement Projects
Widen TPK(SR 91)	US-301 Interchange	1-75 Interchange(MP 304.5-308.9)	Funded Capacity Improvement Projects
SR-50	East of the Sumter/Lake County Line	CR-33	Funded Capacity Improvement Projects
Rolling Acres Road	S of CR-466	N of US 27/US 441	Funded Capacity Improvement Projects
Hartwood Marsh Rd	US 27	Savanna Ridge Ln	Funded Capacity Improvement Projects
Marsh Bend Trail/CR 501	North of CR 470	South of Corbin Trail	Funded Capacity Improvement Projects
SR 50/SR 33	CR 565 (Villa City)	CR 565A (Montevista)	New Funded Roadways
CR 437	Central Ave	SR 46	New Funded Roadways
Round Lake Road	Lake/Orange Line	Wolf Branch Rd	New Funded Roadways
Wellness Way	US-27	The Lake/Orange County Line	New Funded Roadways
Hooks St.	Hancock Rd	CR-455/Hartle Rd	New Funded Roadways

# Grant Program Funding Options

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- Promoting Resilient Operations for Transformative, Efficient, and Cost-saving Transportation (PROTECT) Discretionary Program,
- Areas of Persistent Poverty Program,
- Low of No Emissions Vehicle (LoNo) Program,
- Mobility on Demand (MOD) Sandbox Demonstration Program,
- Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Program,
- Safe Streets for All (SS4A)



# Next Steps

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- Organize Grant Opportunities and future NoFo's
  - Screen LSMPO Projects against Identified Grant Programs
  - Develop list of candidate projects
  - Identify implementation strategies
- 
- Optional Task to support Local Government Partners on Grant initiation & consultation.

# Questions?





# Lake Sumter MPO Report

## BOARD

February 28, 2024

# *Upcoming Projects*

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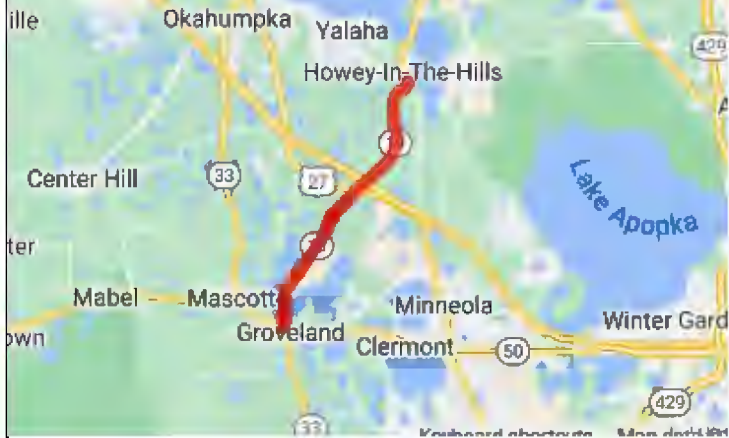
## ◆ Lake County

- ✓ 432443-1: SR 19 Resurfacing N of SR50 to W Orleander Ave
- 448876-1: SR 19 Sidewalk from Florida Ave to E of Laurel Ave

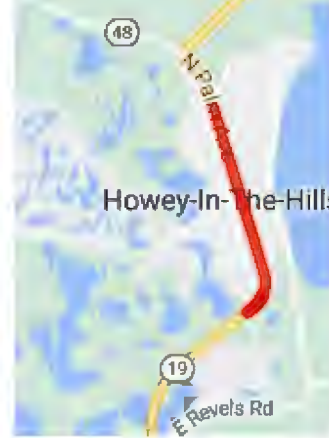


# 432332-1: SR19 Resurfacing: N of SR50 to W Orleander Ave 448876-1: SR19 Sidewalk: Florida Ave to E of Laurel Ave

## 432332-1



## 448876-1



### Project Details:

Work Type: Resurfacing and Sidewalk gap fill

Phase: Construction

Contractor: CWR Contracting, Inc.

Length: 12 Miles

City: Groveland; Howey-in-the-Hills

County: Lake

Road: SR 19, SR 33, SR50

Construction Cost: \$14.6 Million

Project Start: February 12 (Anticipated)

Est Completion: Fall 2024

### Project Description:

#### 432334-1:

- Rehabilitate the asphalt pavement
- Widen S.R. 19 in the area of County Road (C.R.) 478 to provide a new southbound left turn lane
- Reduce side slopes and adjust driveway connections
- Bridge safety improvements will be made at the U.S. 27 and Florida's Turnpike overpasses.

#### 448876-1:

- Fill sidewalk gaps within project limits

# *New Projects*

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- ◆ Lake County

- ✓ 447098-1: US 27 (SR 25) Resurfacing from Lake Louisa Rd to Cluster Oak Dr

# 447098-1: US 27 (SR 25) Resurfacing from Lake Louisa Road to Cluster Oak Dr



## Project Details:

Work Type: Resurfacing  
Phase: Construction  
Contractor: Superior Asphalt, Inc.  
Length: 3.7 Miles  
City: Clermont  
County: Lake  
Road: SR 25, US 27  
Construction Cost: \$9.8 Million  
Project Start: January 2024  
Est Completion: Fall 2024

## **Project Description:**

- Resurface 3.7 miles of US 27 (SR 25)
- Re-striping with bicycle lanes
- Upgrade pedestrian curb ramps
- Constructing sidewalk along southwest corner of Brogden Drive

Road closures scheduled to begin on February 12<sup>th</sup>.

# *Project Delay*

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## Sumter County

- ◆ 442875-1: SR 44 Milling & Resurfacing from east of SR 35 to Lake County line



# 442875-1: SR 44 Milling & Resurfacing from east of SR 35 to Lake County line



## **Project Details:**

Work Type: Resurfacing

Phase: Construction

Contractor: Anderson Columbia Co., Inc.

Length: 6 Miles

City: Wildwood

County: Lake, Sumter

Road: SR 35, SR 44, US 301

Construction Cost: \$16.4 Million

Project Start: Spring 2022

Est Completion: Spring 2024

## **Project Description:**

- Resurface SR 44
- Add second left turn lane; WB SR44 to SB US 301
- Extend NB US 301 left turn lane to WB SR 44
- Drainage improvements
- Sidewalk Construction
- Bicycle lanes

# Upcoming Event

**FDOT DISTRICT 5  
SAFETY STRATEGIC PLAN**

BRINGING CENTRAL FLORIDA TOGETHER

**SAFETY WORKSHOP**

FOR LAKE SUMTER MPO AND OCALA MARION BOARD MEMBERS AND  
TECHNICAL ADVISORY COMMITTEE MEMBERS

**MONDAY, FEBRUARY 26TH, 2024**  
**TIME: 1:30 PM - 3:30 PM**  
**LOCATION: LADY LAKE PUBLIC LIBRARY**  
**225 W GUAVA ST LADY LAKE, FL 32159**

*Learn about FDOT District 5's  
Safety Strategic Plan  
and provide your feedback on collaboration opportunities  
with FDOT to achieve zero serious injuries and fatalities*

**PLEASE RSVP BY  
FRIDAY, FEBRUARY 16TH**



in collaboration with





## Florida Department of Transportation

RON DESANTIS  
GOVERNOR

Turkey Lake Service Plaza  
Mile Post 263 | Bldg. #5315  
P.O. Box 613069, Ocoee, Florida 34761

JARED W. PERDUE, P.E.  
SECRETARY

January 31, 2024

Contact: Siaozi Fine [siaozi.fine@dot.state.fl.us](mailto:siaozi.fine@dot.state.fl.us)

(407) 264-3494

### FLORIDA DEPARTMENT OF TRANSPORTATION, FLORIDA'S TURNPIKE ENTERPRISE LAKE/SUMTER MPO CONSTRUCTION UPDATE REPORT

**PROJECT: NORTHERN TURNPIKE MAINLINE/SR 91 WIDENING PROJECT FROM SR 50/CLERMONT TO HANCOCK ROAD/MINNEOLA (MILEPOSTS 273 TO 279)**

**DETAILS:** Florida's Turnpike Enterprise is widening Florida's Turnpike/State Road (SR) 91 from four to eight lanes from Clermont/SR 50 to Minneola/ Hancock Road, in Lake and Orange counties.

**DESCRIPTION:** This project includes constructing a new Fosgate Road bridge over the Turnpike. The bridges at County Road (CR) 438 and CR 455 will also be replaced, as well as the Turnpike bridges over Jones Road, Old Highway 50, and Blackstill Lake Road. The West Orange Trail bridge over the Turnpike will be replaced with a prefabricated structure. New electronic tolling gantries and buildings will be installed, and the existing toll booths and canopies at the SR 50/Clermont entrance and exit ramps will be demolished. Safety improvements for this project include a new Intelligent Transportation System (ITS), new signage, new pavement markings, new signalization, new lighting, and new drainage systems.

**The construction cost of the project is estimated at \$162.3M. The project is anticipated to be completed in mid-2026.**

**CURRENT ACTIVITIES:** Throughout the month of February, the contractor is continuing to prepare for the shifting of the southern end of project traffic to the new northbound lanes by the end of February 2024. Median construction at the northern end of the project includes installing drainage, subgrade, base, and asphalt and will continue through April 2024. Fosgate Road bridge construction activities are ongoing and scheduled for completion in late 2024.

Other work within the project limits includes pond construction, temporary and permanent lighting, box culvert extensions, embankment, subgrade and base placement, temporary asphalt, fencing, temporary and permanent retaining wall construction along with temporary, permanent drainage and demolition of existing bridge/culverts. The toll building at the northbound exit ramp to SR 50 (milepost 272) is scheduled for completion in mid-2024. The toll building foundation at the southbound entrance ramp from SR 50 has begun and is scheduled for late 2024 completion.

**PROJECT CONTACT:**

Yasir Mercado, M.A., Community Outreach Specialist

[Yasir.Mercado@dot.state.fl.us](mailto:Yasir.Mercado@dot.state.fl.us)

(954) 934-1138

**CONTRACTOR:** Jr. Davis Construction Company

**PROJECT: NORTHERN TURNPIKE MAINLINE/SR 91 WIDENING PROJECT FROM MINNEOLA TO O'BRIEN ROAD (MILEPOSTS 279 TO 286)**

**DETAILS:** Florida's Turnpike Enterprise is widening Florida's Turnpike/SR 91 from four to eight lanes from Minneola/Hancock Road to O'Brien Road, in Lake County.

**DESCRIPTION:** This project will widen Florida's Turnpike from two to four lanes in each direction, for a total of eight lanes within the project limits. It also includes reconstruction of all bridges within the project limits, interchange improvements at US 27 South, and installation of new continuous LED lighting from the Minneola interchange to the US 27 South interchange and under Turnpike bridges over CR 561 and SR 19. This project also includes the installation of taller guardrails, highly reflective signage, Closed Circuit Television devices, ITS, and pavement markings.

**The construction cost of the project is estimated at \$233M. The project is anticipated to be completed in mid-2028.**

**CURRENT ACTIVITIES:** Throughout the month of February, the contractor will continue clearing and grubbing operations for the upcoming phase of the project. Phase 1 of sub-soil excavation has been completed. Earthwork continues shaping material to form slopes along the new roadway and in the ponds. The contractor is constructing a lime rock base and structural asphalt on the northbound outside lanes.

Temporary pavement is being constructed at the southbound off ramp at Exit 279 to allow for the upcoming asphalt resurfacing. Work continues for the new storm water drainage system throughout the project with the construction of box culverts to extend the existing structures. MSE walls will be constructed at the SR 19 and CR 561 overpass, and bridge substructure work will follow.

Other work within the project limits includes installation of temporary ITS and conduits for the new fiber optic lines. Additionally, the phase 1 portion of the US 27 bridge is now open to traffic via the new northbound Exit 285 ramp and demolition of the existing US 27 bridge is starting.

**PROJECT CONTACT:**

Tina Thomas, Community Outreach Specialist

[Tina.Thomas@dot.state.fl.us](mailto:Tina.Thomas@dot.state.fl.us)

(407) 264-3064

**CONTRACTOR:** The Lane Construction Corporation



**PROJECT: FLORIDA’S TURNPIKE/SR 91 AND CLAUDE PEPPER MEMORIAL HIGHWAY/US 27 INTERCHANGE IMPROVEMENT PROJECT (MILEPOST 289)**

**DETAILS:** Florida’s Turnpike Enterprise is improving traffic operations at the interchange of Florida’s Turnpike/SR 91 and Claude Pepper Memorial Highway/US 27 at milepost 289 in Lake County.

**DESCRIPTION:** This project will add a new left turn lane at the exit from Florida’s Turnpike to Claude Pepper Memorial Highway. Additional improvements include installing mast arm signals, new drainage structures, and wrong way driving counter measures.

**The construction cost of the project is estimated at \$2.6M. The project is anticipated to be completed in mid-2024.**

**CURRENT ACTIVITIES:** Throughout the month of February, the contractor will continue constructing the drill shafts and installing conduit for the upcoming traffic signals. The local utility power service will be installing power transformers for traffic signals and performing relocations throughout the construction area. The off-site construction of the signal mast arms is complete, and the contractor is preparing to have them installed.

**PROJECT CONTACT:**

Tina Thomas, Community Outreach Specialist

[Tina.Thomas@dot.state.fl.us](mailto:Tina.Thomas@dot.state.fl.us)

(407) 264-3064

**CONTRACTOR:** C.W. Roberts Contracting, Inc.

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**LANE CLOSURE INFORMATION:**

Lane closures will generally take place during off-peak hours to minimize traffic congestion and delays for most drivers. Closures will be announced in advance in the Central and West Central Florida Weekly Lane Closures and Work Zone Advisory. <https://floridasturnpike.com/traveler-resources/construction-updates/>.

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**COMPLETED PROJECT**

**PROJECT: SOUTHBOUND NORTHERN TURNPIKE MAINLINE/SR 91 RECONSTRUCT AND SAFETY IMPROVEMENTS FROM MILEPOST 289 TO MILEPOST 297**

**DETAILS:** Florida’s Turnpike Enterprise resurfaced the southbound lanes of Florida’s Turnpike/SR 91 from Milepost 289 to Milepost 297 in Lake County. This project also included rehabilitating culverts, replacing existing guardrails, installing signage, and adding new pavement markings. Bridge deck expansion joints were replaced at the Palatlahaha Creek and CR 48 bridges.

**Construction was completed in November 2023.**

**CONTRACTOR:** C.W. Roberts Contracting, Inc.

# LAKE COUNTY OFFICE OF TRANSIT SERVICES

## LAKE-SUMTER MPO REPORT

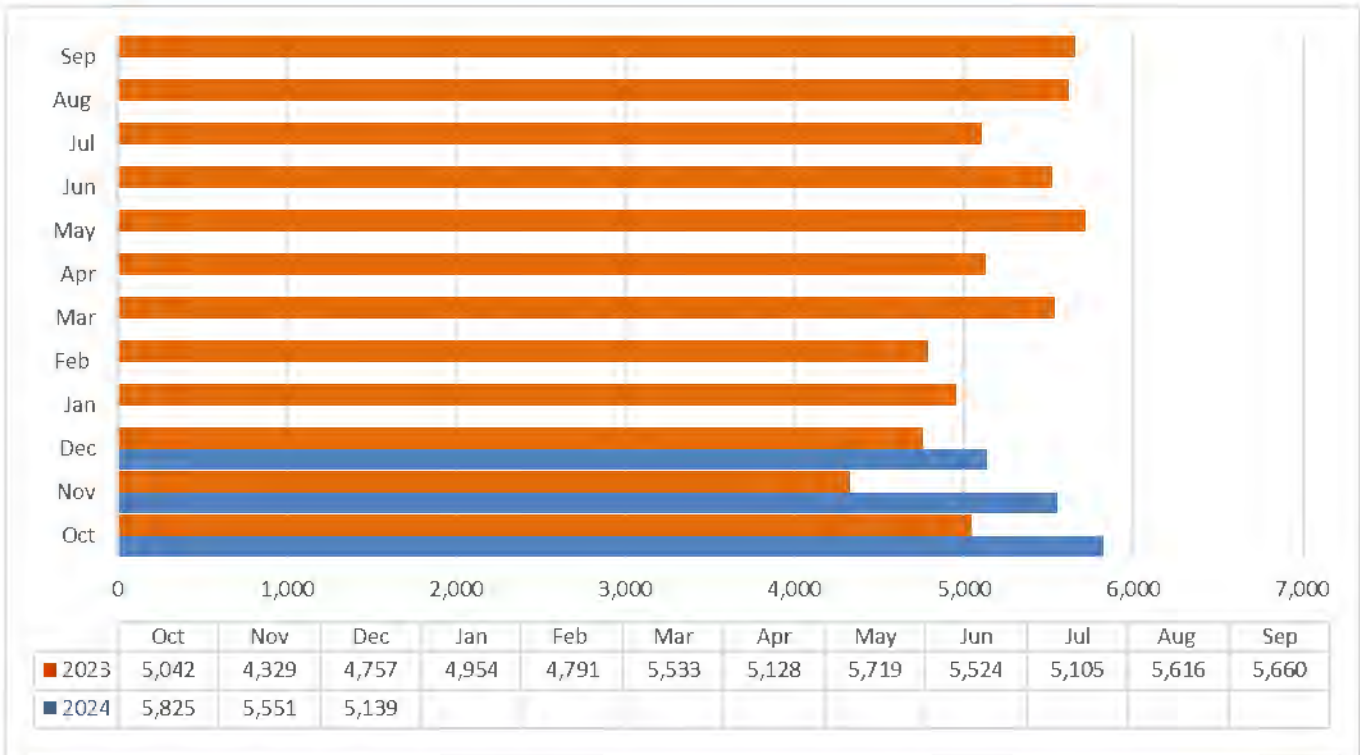
FEBRUARY 28, 2024



Prepared by:  
Lake County Office of Transit Services  
2440 U.S. Highway 441/27  
Fruitland Park, FL 34731  
Phone: 352-323-5733  
Website: [RideLakeXpress.com](http://RideLakeXpress.com)

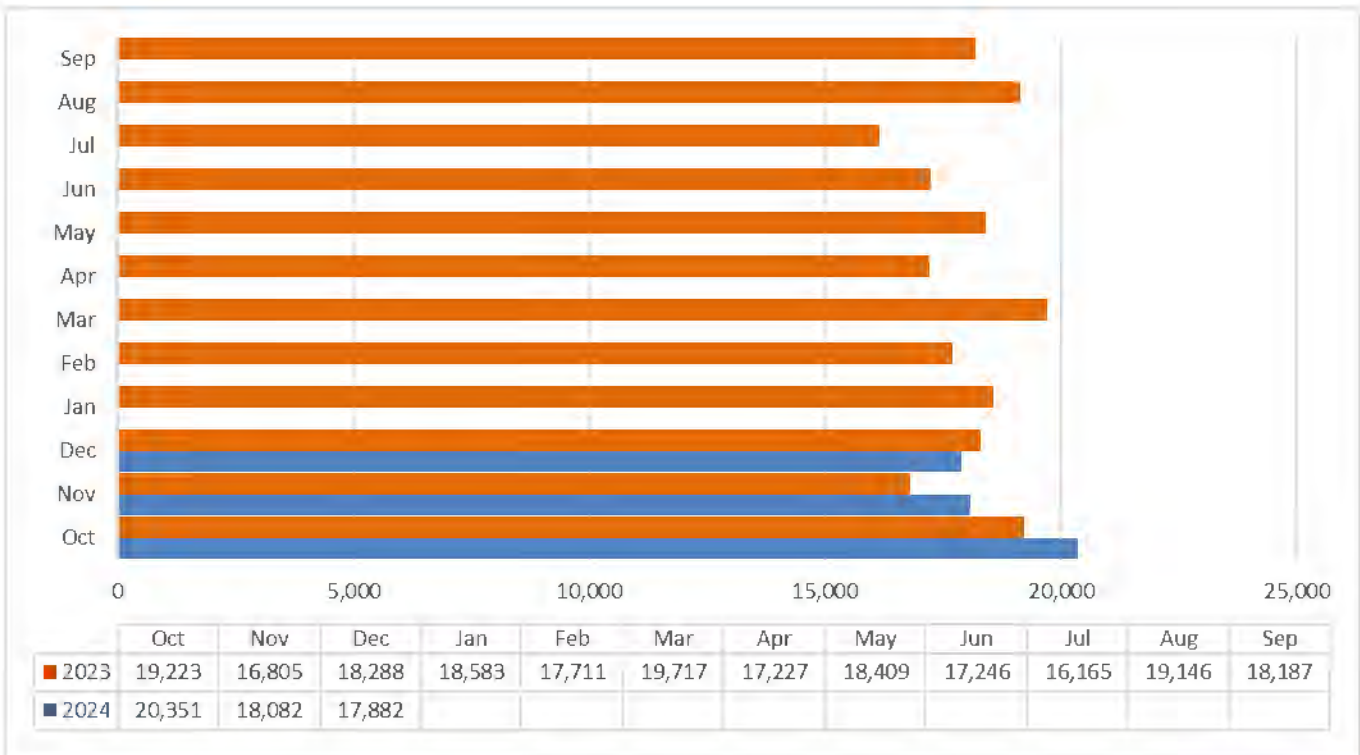


## LAKE COUNTY CONNECTION RIDERSHIP COMPARISON



*Fiscal Year 2024 ridership YTD is 16,515. This is a 14.5% increase from the same period last year.*

## LAKEXPRESS RIDERSHIP FISCAL YEAR COMPARISON



*Fiscal Year 2024 ridership YTD is 56,315. Overall, 3.5% increase from the same period last year.*

## Transportation Projects

- **Transit Development Plan (TD)**

The TDP is a 10-year plan that guides community investment in public transportation services. The Florida Department of Transportation (FDOT) requires each transit agency to produce a TDP to receive State funding to improve its transit services.

In addition to conducting annual progress reports, LakeXpress must update the Lake County TDP every five years to identify new transportation needs in the community, prioritize improvements, and determine the amount of funding needed to make service improvements, such as more frequent service or new bus routes.

The plan is expected to be approved at the Lake County Board of County Commissioners meeting on November 28, 2023.

- **ADA Accessible Bus Stop Pads**

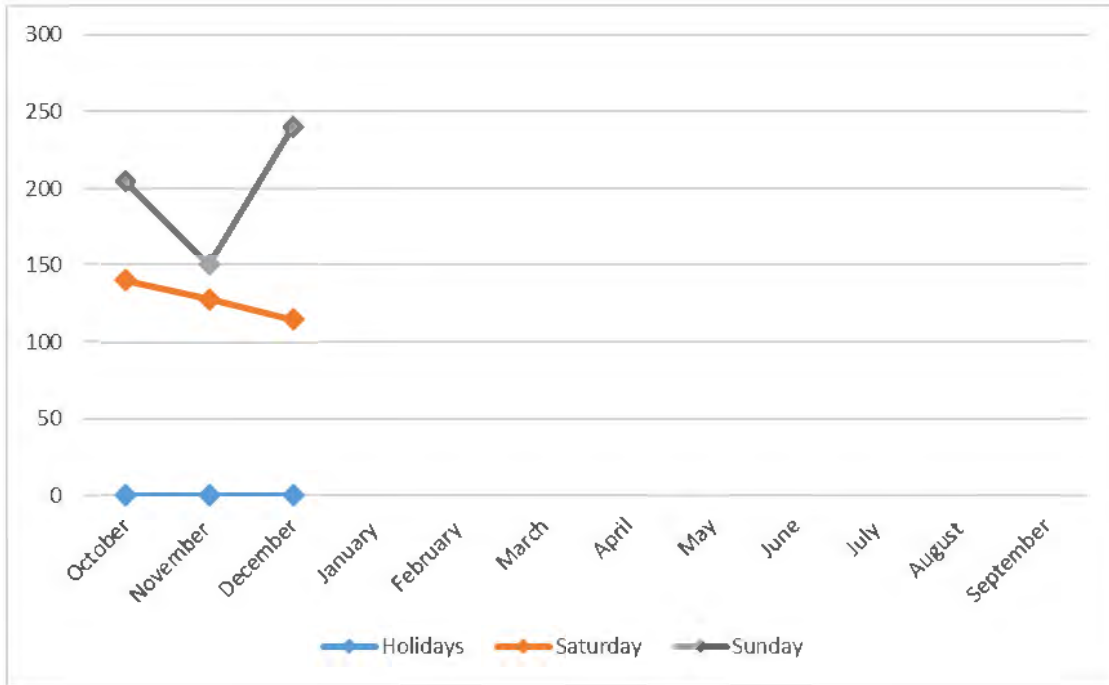
In Fiscal Year 2023, 33 ADA-accessible LakeXpress bus stop pads were installed throughout the system. Additional pads are planned for Fiscal Year 2024, but stops have not yet been identified.

- **Bus Stop Inventory**

In August 2023, a systemwide bus stop inventory was completed. The inventory reviewed all 496 LakeXpress bus stops, recording access; ADA accessibility; amenities such as benches, shelters, trash cans, and lighting; and any necessary repairs.



## LYNX ROUTE 55 AVERAGE RIDERSHIP FOR LAKE COUNTY



\*Weekday service provided by LakeXpress beginning December 12, 2022.

*The average daily weekend ridership between October 2023 and December 2023 is 34.93 trips.*

## VAN POOL UPDATE

Enterprise continues to operate two vans in Lake County, while VRide utilizes one van.

2024 Legislative Session Bill Tracker (Primary Bills)

NUMBER	TITLE	SUMMARY	FILED BY	LAST ACTION	COMPANION BILL
<a href="#">SB 28</a>	License Taxes	License Taxes; Defining the terms "electric motorcycle," "plug-in hybrid electric motorcycle," and "plug-in hybrid electric vehicle"; imposing specified additional annual license taxes on electric vehicles and plug-in hybrid electric vehicles; increasing such taxes beginning on a specified date; providing for the distribution of proceeds from the additional license taxes; providing that the registrant of an electric vehicle or a plug-in hybrid electric vehicle is not entitled to a credit or refund for certain additional license tax except under certain conditions, etc. Effective Date: 7/1/2024	Hooper	Last Action: 1/9/2024 S CS by Transportation read 1st time	HB 107
<a href="#">HB 107</a>	Impact of Electric Vehicles and Plug-in Hybrid Electric Vehicles on State Revenues and State Trust Funds	Impact of Electric Vehicles and Plug-in Hybrid Electric Vehicles on State Revenues and State Trust Funds: Requires Revenue Estimating Conference to estimate impact of certain sales tax levies for specified state fiscal years; requires Revenue Estimating Conference to provide such estimate to DOR by specified dates; provides for future repeal; requires DOR to make monthly distributions to State Transportation Trust Fund; provides for future repeal; provides legislative findings; requires DOT & DOR to provide assistance to Office of Economic & Demographic Research in producing specified report; requires such report to be submitted to Governor & Legislature by certain date; requires Legislature to use such report for certain considerations. Effective Date: upon becoming a law	Transportation & Modals Subcommittee	Last Action: 2/15/2024 Favorable by Infrastructure Strategies Committee <ul style="list-style-type: none"> <li>Reported out of Infrastructure Strategies Committee</li> <li>Bill released to House Calendar</li> <li>Added to Second Reading Calendar</li> </ul>	SB 28
<a href="#">SB 258</a>	Interstate Safety	Interstate Safety; Defining the term "furthermost left- hand lane"; prohibiting a driver from operating a motor vehicle in the furthermost left-hand lane of certain roadways, except under certain circumstances, etc. Effective Date: 1/1/2025	Perry	Last Action: 2/15/2024 Placed on Special Order Calendar, 02/22/24	HB 317
<a href="#">SB 266</a>	Transportation (Industry Bill)	Transportation; Prohibiting the Department of Transportation from annually committing more than a certain percentage of revenues derived from state fuel taxes and motor vehicle license-related fees to public transit projects; authorizing the department to enter into comprehensive agreements with private entities or the consortia thereof for the building, operation, ownership, or financing of transportation facilities; requiring the department to receive three letters of interest before proceeding with requests for proposals for certain contracts; revising a presumption regarding the proximate cause of death, injury, or damage in a civil suit against the department, etc. Effective Date: 7/1/2024	Hooper	Last Action: 2/13/2024 CS/CS by Appropriations Committee on Transportation, Tourism, and Economic Development read 1st time	HB 287
<a href="#">HB 287</a>	Transportation (Industry Bill)	Transportation: Limits revenues DOT may commit to public transit projects; provides requirements for motor vehicle teleoperation systems & driver improvement courses; authorizes DOT to determine whether to reduce bonding requirements; provides presumption regarding death, injury, or damage resulting from motor vehicle crash involving driver of vehicle who is under influence of marijuana; revises contractor's immunity from liability; requires DOT to convene working group for purposes related to utility relocation agreements; creates Local Agency Program. Effective Date: July 1, 2024	Transportation & Modals Subcommittee	Last Action: 2/2/2024 H Now in Infrastructure Strategies Committee	SB 266
<a href="#">HB 317</a>	Interstate Safety	Interstate Safety: Prohibits driver from operating motor vehicle in furthermost left-hand lane of certain roadways except under certain circumstances; provides penalty. Effective Date: January 1, 2025	Persons-Mulicka, Bell	Last Action: 2/16/2024 Referred to Rules	SB 258

2024 Legislative Session Bill Tracker (Primary Bills)

2/21/2024

<a href="#">HB 479</a>	Alternative Mobility Funding Systems	Alternative Mobility Funding Systems: Authorizes local governments to adopt alternative mobility plan & fee system; provides requirements for application of adopted alternative system; prohibits alternative system from imposing responsibility for funding existing transportation deficiency upon new development; prohibits local governments that do not issue building permits from charging for transportation impacts associated with development; requires local governments that issue building permits to collect for extrajurisdictional impacts; prohibits local governments from assessing multiple charges for same transportation impact; revises requirements for calculation of impact fees by local governments & special districts. Effective Date: July 1, 2024	Commerce Committee	Last Action: 1/31/2024 H Added to Second Reading Calendar	SB 688
<a href="#">SB 688</a>	Alternative Mobility Funding Systems	Alternative Mobility Funding Systems: Authorizing certain local governments to adopt an alternative mobility planning and fee system or an alternative system in certain circumstances; prohibiting an alternative system from imposing responsibility for funding an existing transportation deficiency upon new development; providing that only local governments issuing building permits may charge for transportation impacts; revising requirements for the calculation of impact fees by certain local governments and special districts, etc. Effective Date: 7/1/2024	Martin	Last Action: 1/30/2024 S Now in Rules	HB 479
<a href="#">HB 981</a>	Aviation	Aviation: Requires owner or lessee of proposed vertiport to comply with specified requirements; requires DOT to conduct specified inspection of vertiport; requires DOT to designate subject matter expert for advanced air mobility; provides location & purpose of such expert; provides legislative intent; provides duties of DOT; requires report to Governor & Legislature; provides report requirements; designates Greater Orlando Aviation Authority as advanced air mobility test site for state; revises requirements for adoption of airport land use compatibility zoning regulations. Effective Date: July 1, 2024	Transportation & Modals Subcommittee	Last Action: 2/15/2024 Favorable with CS by Infrastructure Strategies Committee <ul style="list-style-type: none"> <li>• Reported out of Infrastructure Strategies Committee</li> <li>• Laid on Table under Rule 7.18(a)</li> <li>• CS Filed</li> <li>• Bill referred to House Calendar</li> <li>• Bill added to Special Order Calendar (2/21/2024)</li> <li>• 1st Reading (Committee Substitute 2)</li> </ul>	SB 1362
<a href="#">SB 1032</a>	Transportation	Transportation; Revising the membership of the Center for Urban Transportation Research advisory board; revising the membership of the Implementing Solutions from Transportation Research and Evaluating Emerging Technologies (I-STREET) Living Lab advisory board; prohibiting the designation of additional metropolitan planning organizations (M.P.O.'s) after a specified date except in certain urbanized areas, abolishes the MPOAC, etc. Effective Date: 7/1/2024	Gruters	Last Action: 2/15/2024 On Committee agenda-- Appropriations Committee on Transportation, Tourism, and Economic Development, 02/20/24, 1:30 pm, 301 Senate Building	HB 7049
<a href="#">HB 1091</a>	Bay County	Provides for creation of Gulf Coast Transit Authority; provides boundaries; provides for charter amendments; board of directors, membership, powers, functions, & duties of board; provides powers, functions, & duties of authority; authorizes authority to levy & enforce collection of non-ad valorem assessments; prohibits authority from having ad valorem taxing power; authorizes authority to borrow money; provides for bonds; provides for use of authority funds; provides exemptions from taxes & assessments upon certain properties & revenues; provides requirements for recordkeeping & public meetings & records; authorizes board to adopt policies & regulations.	Griffitts	Last Action: 1/9/2024 H 1st Reading (Original Filed Version)	NONE
<a href="#">HB 1133</a>	Violations Against Vulnerable Road Users	Requires person who commits moving violation that causes serious bodily injury to or death of vulnerable road user to pay specified fine & attend driver improvement course; requires DHSMV to revoke person's driver license for specified period.	Criminal Justice Subcommittee	Last Action: 1/31/2024 H Now in Judiciary Committee	SB 1528

2024 Legislative Session Bill Tracker (Primary Bills)

<a href="#">SB 1226</a>	Department of Transportation (FDOT Bill)	Department of Transportation; Deleting the requirement that the secretary of the department appoint the department's inspector general; requiring that a specified amount of recurring funds from the State Transportation Trust Fund be made available for the Intermodal Logistics Center Infrastructure Support Program; extending the length of time before which an inactive prepaid toll account becomes unclaimed property; prioritizing availability of certain revenues deposited into the State Transportation Trust Fund for payments under service contracts with the Florida Department of Transportation Financing Corporation to fund arterial highway projects, etc. Effective Date: 7/1/2024	DiCeglie	Last Action: 2/15/2024 On Committee agenda-- Appropriations Committee on Transportation, Tourism, and Economic Development, 02/20/24, 1:30 pm, 301 Senate Building	HB 1301
<a href="#">HB 1275</a>	Strategic Transportation Infrastructure Investment	Strategic Transportation Infrastructure Investment: Requires DOT to develop Strategic Infrastructure Investment Plan; provides purpose; provides requirements for development; requires plan to contain certain provisions; provides requirements for review, update, timeframe, & strategy & performance metrics of plan; requires Secretary of Transportation to submit plan & specified report biennially to Governor & Legislature; requires DOT to make annual distribution to State Transportation Trust Fund to fund projects identified in plan. Effective Date: July 1, 2024	Berfield	Last Action: 1/13/2024 H Now in Transportation & Modals Subcommittee	SB 1506
<a href="#">HB 1301</a>	Department of Transportation (FDOT Bill)	Department of Transportation: Removes provisions requiring DOT secretary to appoint inspector general; revises provisions relating to acceptance & processing of electronic payments to Florida Turnpike Enterprise; authorizes DOT to enter into service contracts to finance projects; prohibits DOT from considering nonpecuniary factors when developing transportation plans; creates Supply Chain Innovation Grant Program; requires DOC & DOT to consider applications & select grant awardees; requires each award made for vertiport development to be matched by nonstate funds; requires funds appropriated from State Transportation Trust Fund for New Starts Transit Program to revert to trust fund; revises provisions relating to public transit providers & vehicles. Effective Date: July 1, 2024	Transportation & Modals Subcommittee	Last Action: 2/16/2024 Reported out of Infrastructure Strategies Committee <ul style="list-style-type: none"> <li>Laid on Table under Rule 7.18(a)</li> <li>CS Filed</li> </ul>	SB 1226
<a href="#">SB 1362</a>	Aviation	Aviation; Revising requirements for the statewide aviation system plan developed by the Department of Transportation; providing duties of the department, subject to funding, with respect to vertiports, electric aviation, and other advances in aviation technology, etc. Effective Date: 7/1/2024	Harrell	Last Action: 2/13/2024 CS/CS by Appropriations Committee on Transportation, Tourism, and Economic Development read 1st time	HB 981
<a href="#">HB 1481</a>	Taxes, Licenses, and Fees	Taxes, Licenses, and Fees: Revising provisions related to indigent care & trauma center surtax, fees for certificates of title, license taxes, voluntary contributions, International Registration Plans, fees for driver licenses & identification cards, driver license endorsements, citrus assessments, recreational licenses & permits, court costs for criminal offenses, state park fees, fees & costs for certain firearm licenses, & tax extensions. Effective Date: July 1, 2024	Beltran	Last Action: 1/13/2024 H Now in Ways & Means Committee	SB 1678



2024 Legislative Session Bill Tracker (Primary Bills)

<a href="#">HB 1487</a>	Pinellas Suncoast Transit Authority, Pinellas County	Pinellas Suncoast Transit Authority, Pinellas County: Revises definition of "public transit"; revises membership of governing body of authority; revises powers of authority; establishes requirements for advertising placed on authority property; establishes procedures for lane elimination & changes in roadway use or functionality; prohibits certain offices, boards, employees, or other actors whose purpose is to eliminate or reallocate public lanes; requires semiannual reporting of certain provisions to Pinellas Board of County Commissioners. Effective Date: July 1, 2024	Local Administration, Federal Affairs & Special Districts Subcommittee	Last Action: 2/14/2024 Favorable by State Affairs Committee <ul style="list-style-type: none"> <li>Reported out of State Affairs Committee</li> <li>Bill released to House Calendar</li> <li>Added to Second Reading Calendar</li> </ul>	NONE
<a href="#">SB 1506</a>	Strategic Infrastructure Investment Plan	Strategic Infrastructure Investment Plan; Requiring the Department of Transportation to develop a strategic infrastructure investment plan to address freight mobility infrastructure; requiring the department to coordinate with certain stakeholders to develop the plan; requiring the department to complete an assessment of certain factors and to consider the findings of the assessment in developing the plan; authorizing the department to expend moneys from the State Transportation Trust Fund to pay the cost of any projects identified in the strategic infrastructure investment plan, etc. Effective Date: 7/1/2024	DiCeglie	Last Action: 1/10/2024 Referred to Transportation; Appropriations Committee on Transportation, Tourism, and Economic Development; Fiscal Policy <ul style="list-style-type: none"> <li>Introduced</li> </ul>	HB 1275
<a href="#">SB 1528</a>	Violations Against Vulnerable Road Users	Violations Against Vulnerable Road Users; Designating the "Vulnerable Road User Act"; requiring a person who commits a moving violation that causes serious bodily injury to or the death of a vulnerable road user to pay specified fines and attend a specified driver improvement course; requiring the court to revoke the person's driver license for a specified period; defining the term "vulnerable road user", etc.	Collins	Last Action: 2/8/2024 Original reference(s) removed: Criminal Justice <ul style="list-style-type: none"> <li>Remaining references corrected to Rules</li> <li>Now in Rules</li> </ul>	HB 1133
<a href="#">SB 1678</a>	Taxes, Fines, and Fees	Taxes, Fines, and Fees; Deleting a provision allowing the indigent care and trauma center surtax to be levied without a majority vote of electors; restoring provisions relating to the payment of funds collected by a county officer into the State Treasury; eliminating fees for original, renewal, and replacement driver licenses and identification cards, certain driver license endorsements, reinstatement of driver licenses, and certain requests for review or hearing; revising a specified assessment on citrus, etc. Effective Date: 7/1/2024	Gruters	Last Action: 1/11/2024 S Introduced	HB 1481
<a href="#">HB 7049</a>	Transportation	Transportation: Revises membership of certain advisory boards; revises requirements for designation of additional M.P.O.'s; revises provisions relating to M.P.O.'s long-range transportation plan & transportation improvement program; requires DOT to convene M.P.O.'s of similar size to exchange best practices; authorizes committees or working groups; requires training for new M.P.O. governing board members; requires DOT to create M.P.O. quality performance scoring mechanism; provides requirements relating to quality performance scores; removes provisions relating to Metropolitan Planning Organization Advisory Council; requires report to Governor & Legislature; requires redesign of registration license plate by DHSMV. Effective Date: July 1, 2024	Transportation & Modals Subcommittee	Last Action: 2/1/2024 H Now in Infrastructure Strategies Committee	SB 1032
<a href="#">HB 7073</a>	Taxation	Taxation: Revises provisions related to taxation including ordinances to levy taxes, renewable energy sources, document tax, food and beverage tax, rental tax & license fees, sales tax, referendums, extensions, distribution of tax funds, tax credits, IRS code, & tourist development tax.	Ways & Means Committee and McClain	Last Action: 2/16/2024 Added to Appropriations Committee agenda	HB 337, HB 769, HB 1183, HB 1297, HB 1481, SB 1166, SB 1456, SB 1678, SB 1770

# MPOAC Weekend Institute 2024



March 8 & 9, 2024

The Florida Hotel and Conference Center  
Orlando, FL

## Overview

The Weekend Institute is a training workshop offered to elected officials serving on the governing board of a Metropolitan Planning Organization/Transportation Planning Organization (MPO). It aids MPO board members in enhancing their understanding of transportation planning and decision-making processes in a casual, in-person retreat environment.

## Hotel Reservations

A room block is available at a nightly rate of \$149.00. Please use the following link to complete your hotel reservation: [MPOAC March 2024](#)

If you have any issues with your reservation, please contact the hotel directly.

## Program

Date	Time	Activity
Friday, March 7	6:00 pm - 7:00 pm	<b>Meet and Greet at Cricket's, Hotel Lobby (Optional)</b> Join us for a non-hosted meet and greet. Please refer to the details below regarding meals and beverages.
Saturday, March 8	9:00 am - 12:00 pm	<b>Training Session, Legacy North 1 Meeting Room (2nd floor)</b> <ul style="list-style-type: none"> <li>History of Transportation Planning</li> <li>MPO Authority and Responsibilities</li> </ul>
	12:00 pm - 1:00 pm	Break for lunch. Participants are responsible for their own lunch. The links below provide an overview of the dining options available at the hotel and the Florida Mall.
	1:00 pm - 5:00 pm	<b>Training Session, Legacy North 1 Meeting Room (2nd floor)</b> <ul style="list-style-type: none"> <li>MPO Products and Processes</li> <li>MPO Funding Overview</li> <li>Hot Topic Discussion – Roundtable</li> <li>Wrap-up</li> </ul>

## Meals & Beverages

Coffee and water will be available during the training sessions, but no meals will be provided. Each participant is responsible for their own meals and/or additional beverages. Many dining options are available within the hotel and the adjoining Florida Mall. The following links provide an overview of dining options:

- Florida Hotel and Conference Center Dining Options:  
[https://www.thefloridahotelorlando.com/restaurants-orlando-florida?gclid=Cj0KCQjw2cWgBhDYARIsALggUhqOWzagTwfhODb6vIDUpXipIZOQ9gDCIQR0DP-1-Ntavrie1HaD82IaAuo1EALw\\_wcB](https://www.thefloridahotelorlando.com/restaurants-orlando-florida?gclid=Cj0KCQjw2cWgBhDYARIsALggUhqOWzagTwfhODb6vIDUpXipIZOQ9gDCIQR0DP-1-Ntavrie1HaD82IaAuo1EALw_wcB)



# MPOAC Weekend Institute 2024



**March 8 & 9, 2024**

The Florida Hotel and Conference Center  
Orlando, FL

- Florida Mall Dining Options: <https://www.simon.com/mall/the-florida-mall/dining>

