



**MEETING MINUTES**  
**Wednesday, December 7, 2022**  
**Lake~Sumter MPO**  
**1300 Citizens Blvd, Suite 175**  
**Leesburg, FL 34748**

Members Present:

Commissioner Doug Shields  
Commissioner Leslie Campione  
Commissioner Josh Blake (Past Chair)  
Commissioner Roberta Ulrich  
Commissioner Don Wiley  
Councilmember Jim Purvis  
Councilmember Cal Rolfson (1<sup>st</sup> Vice Chair)  
Council Member Sandy Gamble  
Vice-Mayor Mike Radzik  
Councilor George Lehning (Lake At Large Rep)  
Councilmember Katherine Adams  
City Commissioner Joe Elliott  
Tyler Brandenburg  
Board Member Sally Moss

Representing:

Lake County BCC  
Lake County BCC  
Lake County BCC  
Sumter County BCC  
Sumter County BCC  
City of Clermont  
City of Mount Dora  
City of Tavares  
City of Groveland\*  
Town of Howey-in-the-Hills  
City of Umatilla\*  
City of Wildwood\*  
Lake County Schools\*\*  
Sumter County Schools\*\*

Members Absent:

Commissioner Sean Parks  
Commissioner Kirby Smith  
City Commissioner Nan Cobb  
City Commissioner Ed Freeman  
Mayor Dan Robuck (Chair)  
Councilor Erick Hernandez  
Vice-Mayor Mitchell Mack  
City Commissioner John Mobilian  
Councilmember Steven Sheffield  
Mayor Joe Wynkoop  
Mayor Bil Spaude  
Councilmember Charles Felton (Sumter At Large Rep)  
Mayor Bobby Yost  
Matt Schwerin

Lake County BCC  
Lake County BCC  
City of Eustis  
Town of Lady Lake  
City of Leesburg  
City of Minneola  
Town of Astatula\*  
City of Fruitland Park\*  
City of Mascotte\*  
Town of Montverde\*  
City of Bushnell\*  
City of Coleman  
City of Webster\*  
Florida Central Railroad\*\*

\*Denotes non-voting members

\*\*Denotes ex-officio, non-voting member

Staff:

Mike Woods  
Doris LeMay  
David Langley

Executive Director  
Executive Assistant  
Lake County Attorney

Call to Order/Invocation/Pledge of Allegiance/Notice/Roll Call/Chairman's Announcements/Executive Director's Announcements

The meeting of the Lake-Sumter Metropolitan Planning Organization (MPO) was called to order at 2:03 p.m. by 1<sup>st</sup> Vice-Chair, Cal Rolfson. Followed by a moment of silence and the pledge of allegiance. Staff announced the meeting was properly noticed. The roll was called, at which time it was noted a quorum was present (8 voting members present).

**I. UPDATE**

Motion was made by Commissioner Doug Shields, seconded by Commissioner Leslie Campione for Cal Rolfson to Chair the meeting, and carried by a vote of 8-0, the Lake Sumter MPO approved Cal Rolfson to Chair the meeting.

Motion was made by Commissioner Doug Shields, seconded by Commissioner Roberta Ulrich for Joe Elliott to serve as the Sumter At Large Representative, and carried by a vote of 8-0, the Lake Sumter MPO approved Joe Elliott to serve as the Sumter At Large Representative. (9 voting members present)

**II. OPPORTUNITY FOR PUBLIC COMMENT**

None

**III. CONSENT AGENDA**

**Tab 1** Consent approval is requested of the following items:

- A. Approval of the October 26, 2022, MPO Governing Board Minutes
- B. Approval of Financial Report as presented by Milestone Professional Services
- C. Authorization for the Executive Director to sign the Regional Transportation Systems Management and Operations Program (RTSMOP) Memorandum of Understanding.
- D. Approval of the 2023 MPO Governing Board and Executive Committee meeting calendar.
- E. Approval of the List of Priority Projects (LOPP) screening criteria.
- F. Approval of Chantel Buck and Cyndi North to service on the Lake County Transportation Disadvantaged Coordinating Board.

Motion was made by Commissioner Josh Blake, seconded Sandy Gamble, and carried by a vote of 9-0, the Lake Sumter MPO Approved Items A through F of the Consent Agenda.

**IV. ACTION ITEMS**

- A. MPO Executive Director Annual Evaluation:  
MPO Attorney Rachel Bartolowits led the discussion of the Executive Directors evaluation, and salary increase. Cal Rolfson 1<sup>st</sup> Vice Chair reported the Executive Committee recommended a salary of 135K a year to begin on January 1, 2023. Discussion continued.

Motion was made by George Lehning to approve a salary increase to 135k a year beginning on January 1, 2023, seconded by Joe Elliott, and carried by a vote of 9-0, the Lake~Sumter MPO approved the salary increase.

B. Review and Approval of the proposed 2023 MPO Officers and Appointments as Follows:

- Chair Craig Estep, Sumter Co BOCC, CFMPOA, MPOAC, TDCB Chair
- Chair-Elect Councilmen Cal Rolfson, City of Mount Dora, CFMPOA, MPOAC
- 1<sup>st</sup> Vice-Chair Doug Shields, Lake Co BOCC, CFMPOA
- 2<sup>nd</sup> Vice-Chair, Councilmen Sandy Gamble, City of Tavares
- Past Chair Commissioner Leslie Campione, Lake Co BOCC, TDCB Chair
- Lake County At-Large Representative, Mayor Joe Wynkoop, Town of Montverde
- Sumter County At-Large Representative – Vacant- City of Bushnell

Michael Woods will report to Board when the City of Bushnell appoints the member to fill the Sumter County At-Large Representative.

Motion was made by Tyler Brandenburg, seconded Commissioner Josh Blake, and carried by a vote of 9-0, the Lake Sumter MPO Approved the 2023 MPO Officers and Appointments.

C. FDOT Tentative Work Program (TWP) – Siasoi Fine presented the FDOT Tentative Work Program. Discussion continued.

**V. REPORTS, PRESENTATIONS, STUDIES**

- A. FDOT –District Five Regional Transportation Management Center – Jeremy Dilmore, PE, TSM&O Program Engineer  
FDOT – Construction Report – Anna Taylor  
FDOT – Hurricane Clean-Up Status Report
- B. Florida Turnpike Enterprise (FTE) Report – Siasoi Fine
- C. Lake County Transit Reports, Sumter County Transit Reports

**VI. BOARD MEMBER COMMENTS:** Various Members wished everyone a Merry Christmas

**VII. ADJOURNMENT NEXT MEETING:**

There being no further business to be brought to the attention of the Lake~Sumter Metropolitan Planning Organization the meeting was adjourned at 3:00p.m.

---

Commissioner Craig Estep, Chair