



MEETING MINUTES
Wednesday, December 8, 2021
Lake~Sumter MPO
1300 Citizens Blvd, Suite 175
Leesburg, FL 34748

Members Present:

Commissioner Doug Shields
Commissioner Sean Parks
Commissioner Josh Blake (Chair)
Commissioner Craig Estep (1st Vice Chair)
Councilmember Jim Purvis
City Commissioner Ed Freeman
Mayor Dan Robuck (Chair Elect)
Councilmember Cal Rolfson (2nd Vice Chair)
Mayor Evelyn Wilson (Lake At Large Rep)
Councilor Ed Conroy
Councilmember Katherine Adams
City Commissioner Joe Elliott
Board Member Sally Moss

Representing:

Lake County BCC
Lake County BCC
Lake County BCC
Sumter County BCC
City of Clermont
Town of Lady Lake
City of Leesburg
City of Mount Dora
City of Groveland
Town of Howey-in-the-Hills*
City of Umatilla*
City of Wildwood*
Sumter County Schools**

Members Absent:

Commissioner Kirby Smith
Commissioner Leslie Campione (Past Chair)
Commissioner Oren Miller
City Commissioner Emily Lee
Mayor Pat Kelley
Council Member Sandy Gamble
Vice-Mayor Mitchell Mack
City Commissioner John Mobilian
Councilmember Sally Rayman
Mayor Joe Wynkoop
Mayor Bil Spaude
Councilmember Clay Godwin
Mayor Bobby Yost (Sumter At Large Rep)
Matt Schwerin
Mollie Cunningham

Lake County BCC
Lake County BCC
Sumter County BCC
City of Eustis
City of Minneola
City of Tavares
Town of Astatula*
City of Fruitland Park*
City of Mascotte*
Town of Montverde*
City of Bushnell*
City of Coleman*
City of Webster
Florida Central Railroad**
Lake County Schools**

*Denotes non-voting members
**Denotes ex-officio, non-voting member

Staff:

Mike Woods
Doris LeMay
Melanie Marsh

Executive Director
Executive Assistant
Lake County Attorney

Call to Order/Invocation/Pledge of Allegiance/Notice/Roll Call/Chairman's Announcements/Executive Director's Announcements

The meeting of the Lake-Sumter Metropolitan Planning Organization (MPO) was called to order at 2:00 p.m. by Chair Commissioner Josh Blake. Commissioner Blake observed a moment of silence and led the pledge of allegiance. Staff announced the meeting was properly noticed. The roll was called, at which time it was noted a quorum was present (12 voting members present).

I. UPDATE

None

II. OPPORTUNITY FOR PUBLIC COMMENT

None

III. CONSENT AGENDA

Consent approval is requested of the following items:

- A. Consideration to approve October 27, 2021, MPO Governing Board Minutes
- B. Consideration of Financial Report as presented by Milestone Professional Services.
- C. Consideration to approve the 2022 MPO Governing Board Meeting Calendar. February 23, 2022, April 27, 2022, June 22, 2022, August 24, 2022, October 26, 2022, December 7, 2022.
- D. Consideration for the annual adoption and support for the Federal Highway Administration (FHWA) Highway Safety Performance Measures and Targets (PM1) for 2022.

Motion was made by Commissioner Craig Estep, seconded by Dan Robuck and carried by a vote of 12-0, the Lake~Sumter MPO Approved Items A through D of the Consent Agenda.

IV. ACTION ITEMS

- A. Approval of Resolution 2021-18 Amending the Transportation Improvement Program (TIP).
Michael Woods, Lake Sumter MPO a brief overview of the Amendment to the TIP.

Motion was made by Evelyn Wilson, seconded by Commissioner Sean Parks and carried by a roll call vote of 12-0, the Lake~Sumter MPO approved the Transportation Improvement Program Amendment as presented.

- B. Consideration of Slate for MPO Election of Officers and Appointments effective February 2022.
Michael Woods provided a brief overview Slate for MPO Election of Officers and Appointments effective February 2022.

Motion was made by Commissioner Sean Parks to appoint Cal Rolfson as 1st Vice Chair, City of Mount Dora, seconded by Councilmember Dan Robuck and carried by a vote of 12-0, the Lake~Sumter MPO approved Cal Rolfson as 1st Vice-Chair.

Motion was made by Councilmember Dan Robuck to appoint Commissioner Doug Shields as 2nd Vice-Chair, Lake County Commissioner, seconded by Commissioner Craig Estep and carried by a vote of 12-0, the Lake~Sumter MPO approved Commissioner Doug Shields as 2nd Vice-Chair.

Motion was made by Commissioner Sean Parks, seconded by Commissioner Craig Estep and carried by a vote of 12-0, the Lake~Sumter MPO approved the MPO Officers and Appointments effective February 2022.

- C. MPO Executive Director Annual Review and Evaluation
Melanie Marsh presented a summary of the employment survey completed by the Executive Committee Members. Councilmember Dan Robuck suggested a 5% raise For Michael Woods, Executive Director.

Motion was made by Commissioner Sean Parks, seconded by Councilmember Dan Robuck and carried by a vote of 12-0, the Lake~Sumter MPO approved renewal of contract and 5% raise.

Cal Rolfson arrived at this time.

V. DISCUSSION ITEMS

- A. 2022 List of Priority Projects (LOPP) Call for projects – Jim Wood and Mike Vaudo, Kimley Horn & Associates
- B. 2045 Long Range Transportation Plan (LRTP) Spring update.
Michael Woods provided a brief overview of the 2045 LRTP update.

VI. REPORTS, PRESENTATIONS, STUDIES

- A. FDOT D5 Work Program Website and Presentation – Katherine Alexander Program Management Administrator. Secretary Jared Perdue. Siaso Fine FTE Presented 5-year tentative Work Program.
- B. Florida Turnpike Enterprise (FTE) Report
- C. Transit Reports

VII. BOARD MEMBER COMMENTS:

Commissioner Josh Blake wished everyone a Merry Christmas

VIII. ADJOURNMENT NEXT MEETING:

There being no further business to be brought to the attention of the Lake~Sumter Metropolitan Planning Organization the meeting was adjourned at 2:56 p.m.

Dan Robuck, Chair