



**MEETING MINUTES**  
**Wednesday, February 28, 2024**  
**Lake~Sumter MPO**  
**1300 Citizens Blvd, Suite 175**  
**Leesburg, FL 34748**

Members Present:

Commissioner Doug Shields (Chair Elect)  
Commissioner Leslie Campione  
Commissioner Josh Blake  
Commissioner Craig Estep (Past Chair)  
Commissioner Don Wiley (2<sup>nd</sup> Vice Chair)  
Commissioner Roberta Ulrich  
Councilmember Michael Gonzalez  
Councilmember Chandra Myers  
City Commissioner Gary Ashcraft  
Mayor Evelyn Wilson  
City Commissioner Ed Freeman  
Jimmy Burry  
Councilmember Cal Rolfson (Chair)  
Council Member Walter Price  
City Commissioner Chris Bell  
Councilor George Lehning  
Councilmember Katherine Adams (Lake At Large Rep)  
Councilmember Charles Felton  
City Commissioner Joe Elliott (Sumter At Large Rep)  
Board Member Sally Moss

Representing:

Lake County BCC  
Lake County BCC  
Lake County BCC  
Sumter County BCC  
Sumter County BCC  
Sumter County BCC  
City of Clermont  
City of Clermont  
City of Eustis  
City of Groveland  
Town of Lady Lake  
City of Leesburg  
City of Mount Dora  
City of Tavares  
City of Fruitland Park\*  
Town of Howey-in-the-Hills\*  
City of Umatilla\*  
City of Coleman\*  
City of Wildwood\*  
Sumter County Schools\*\*

Members Absent:

Commissioner Sean Parks  
Commissioner Kirby Smith  
Councilor Erick Hernandez  
Vice-Mayor Mitchell Mack  
Councilmember Ellen Cruz  
City Council Carol Womack  
Council Member Lance Lowery  
Vacant  
Matt Schwerin  
Board Member Tyler Brandenburg

Lake County BCC  
Lake County BCC  
City of Minneola\*  
Town of Astatula\*  
City of Mascotte\*  
Town of Montverde  
City of Bushnell  
City of Webster\*  
Florida Central Railroad\*\*  
Lake County Schools\*\*

\*Denotes non-voting members

\*\*Denotes ex-officio, non-voting member

Staff:

Michael Woods  
Doris LeMay

Executive Director  
Financial Coordinator

Call to Order/Invocation/Pledge of Allegiance/Notice/Roll Call/Chairman's Announcements/Executive Director's Announcements

The meeting of the Lake-Sumter Metropolitan Planning Organization (MPO) was called to order at 2:01 p.m. by Cal Rolfson Chair. Followed by a moment of silence and the pledge of allegiance. Staff announced the meeting was properly noticed. The roll was called, at which time it was noted a quorum was present (13 voting members present).

**I. UPDATE**

None

**II. OPPORTUNITY FOR PUBLIC COMMENT**

None

**III. CONSENT AGENDA**

Consent approval is requested of the following items:

- A. Consideration to approve the December 6, 2023, MPO Governing Board Minutes
- B. Authorization for the Chair to sign the Executive Director's timesheets and mileage reports for Oct-Dec 2023.
- C. Approval of the 2023-2024 Unified Planning Work Program (UPWP) Amendment # 10. Approval of the Amended Metropolitan Planning Organization (MPO) Agreement. Approval for the Executive Director to sign the Emergency Transportation Improvement Program (TIP) Amendment.
- D. Appointment of Joanne Seagle to the Lake County Transportation Disadvantaged Coordinating Board.
- E. Approval of a Contract Amendment to the Milestone Professional Services, Inc. for financial analysis and grant compliance services.

**Motion** was made by Commissioner Craig Estep, seconded by Joe Elliott, and carried by a vote of 13-0, the Lake Sumter MPO approved the Consent Agenda as presented.

**IV. ACTION ITEMS**

- A. Consider Acceptance of FY 2022/23 Independent Financial Audit and Financial Statement. Joel Knopp, MSL, CPA Advisors presented the Audit and Financial Statement.

**Motion** was made Commissioner Craig Estep to approve the FY 2022-2023 Independent Financial Audit and Financial Audit as presented, seconded by Commissioner Don Wiley, and carried by a roll vote of 13-0, the Lake~Sumter MPO approved the FY 2022/23 Audit and Financial Statement.

- B. 2024-2028 Transportation Improvement (TIP) Amendment # 4.  
Michael Woods provided a brief overview of TIP Amendment. Greg Gensheimer, Green Mountain Scenic Byway provided a brief presentation on the Green Mountain Scenic Byway overlook tower.

**Motion** was made by Commissioner Doug Shields to approve Resolution 2024-20 amending the 2024-2028 TIP as presented, seconded by Chris Bell, and carried by a roll call vote of 13-0, the Lake~Sumter MPO approved Resolution 2024-20 amending the 2024-2028 TIP as presented.

- C. Lake~Sumter MPO – Adjusted Urbanized Area Boundary - Nick Lepp, HDR provided a brief overview of the adjusted urbanized area boundary. Discussion continued.

**Motion** was made by Commissioner Craig Estep to approve the Adjusted Urbanized Area Boundary as presented, seconded by Commissioner Don Wiley, and carried by a vote of 13-0, the Lake~Sumter MPO approved the Adjusted Urbanized Area Boundary as presented.

- D. Lake~Sumter MPO Annual Joint Certification with FDOT – Chuck Koppernolle, FDOT presented the Lake Sumter MPO Annual Certification with FDOT. Discussion continued.

**Motion** was made by Commissioner Craig Estep to approve the Lake Sumter MPO Annual Joint Certification with FDOT as presented, seconded by Commissioner Don Wiley, and carried by a vote of 13-0, the Lake~Sumter MPO approved the Lake Sumter MPO Annual Joint Certification with FDOT as presented.

## **V. DISCUSSION ITEMS:**

- A. 2050 Long Range Transportation Plan – Overview – Jim Wood, Kimley Horn & Associates, Inc., William Roll, Kimley Horn & Associates Inc., and Nick Lepp, HDR provided a brief overview. Discussion Continued.
- B. 2024 List of Priority Projects – 2024 LOPP Update and Schedule – Michael Woods
- C. Federal Grant MPO Project Eligibility Review – Nick Lepp, HDR

## **VI. REPORTS, PRESENTATIONS, STUDIES**

1. FDOT Reports
  - A. FDOT D5 Construction Report – Charles Koppernolle
  - B. Florida Turnpike Enterprise – Siao Si Fine
  - C. FTE Tentative Work Program Summary
  - D. FDOT-FTE Interactive Project Map
2. Central Florida Expressway (CFX)
  - A. State Road 516 (Lake/Orange Expressway)
  - B. CFX System Map
  - C. CFX January 2024 Newsletter
3. Transit Reports
  - A. Lake County Transit Report
  - B. LakeXpress Website
  - C. Lake County Connections
  - D. Sumter County Transit
4. Legislative Bill Tracker
5. MPOAC Weekend Institute 2024 Meeting Agenda – March 8 & 9, 2024

**VII. OPPORTUNITY FOR PUBLIC COMMENT:** George Lehning asked about a study of SR 19 – Traffic, new developments.

**VIII. BOARD MEMBER COMMENTS:** NONE

**IX. ADJOURNMENT NEXT MEETING: APRIL 24, 2024 @ 2:00 P.M.** There being no further business to be brought to the attention of the Lake~Sumter Metropolitan Planning Organization the meeting was adjourned at 3:53 p.m.

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Cal Rolfson, Chair