



**MEETING MINUTES**  
**Wednesday, June 19, 2024**  
**Lake~Sumter MPO**  
**1300 Citizens Blvd, Suite 175**  
**Leesburg, FL 34748**

Members Present:

Commissioner Doug Shields (Chair Elect)  
Commissioner Sean Parks  
Commissioner Josh Blake  
Commissioner Craig Estep (Past Chair)  
Commissioner Oren Miller (2<sup>nd</sup> Vice Chair)  
Councilmember Michael Gonzalez  
City Commissioner Gary Ashcraft  
Mayor Evelyn Wilson  
Councilmember Cal Rolfson (Chair)  
Council Member Sandy Gamble (1<sup>st</sup> Vice Chair)  
Councilor George Lehning  
City Commissioner Joe Elliott (Sumter At Large Rep)  
Board Member Sally Moss

Representing:

Lake County BCC  
Lake County BCC  
Lake County BCC  
Sumter County BCC  
Sumter County BCC  
City of Clermont  
City of Eustis  
City of Groveland  
City of Mount Dora  
City of Tavares  
Town of Howey-in-the-Hills\*  
City of Wildwood\*  
Sumter County Schools\*\*

Members Absent:

Commissioner Kirby Smith  
Commissioner Leslie Campione  
City Commissioner Ed Freeman  
Jimmy Burry  
Councilor Erick Hernandez  
City Council Carol Womack  
Vice-Mayor Mitchell Mack  
City Commissioner Chris Bell  
Councilmember Ellen Cruz  
Councilmember Katherine Adams (Lake At Large Rep)  
Council Member Lance Lowery  
Councilmember Charles Felton  
Vacant  
Matt Schwerin  
Board Member Tyler Brandenburg

Lake County BCC  
Lake County BCC  
Town of Lady Lake  
City of Leesburg  
City of Minneola\*  
Town of Montverde\*  
Town of Astatula\*  
City of Fruitland Park\*  
City of Mascotte\*  
City of Umatilla\*  
City of Bushnell  
City of Coleman\*  
City of Webster\*  
Florida Central Railroad\*\*  
Lake County Schools\*\*

\*Denotes non-voting members

\*\*Denotes ex-officio, non-voting member

Staff:

Michael Woods  
Doris LeMay

Executive Director  
Financial Coordinator

Call to Order/Invocation/Pledge of Allegiance/Notice/Roll Call/Chairman's Announcements/Executive Director's Announcements

The meeting of the Lake-Sumter Metropolitan Planning Organization (MPO) was called to order at 2:00 p.m. by Cal Rolfson Chair. Followed by a moment of silence and the pledge of allegiance. Staff announced the meeting was properly noticed. The roll was called, at which time it was noted a quorum was present (10 voting members present). FDOT presentation after Consent Agenda.

**I. OPPORTUNITY FOR PUBLIC COMMENT**

**II. CONSENT AGENDA**

Consent approval is requested of the following items:

- A. Consideration to approve the April 24, 2024, MPO Governing Board Minutes
- B. Authorization for the Chair to sign the Executive Director's timesheets and mileage reports for January – March 2024.
- C. Consideration of Financial Report as presented by Milestone Professional Services.
- D. Consideration of Approval of Resolution 2024-7 Authorizing Execution of Transportation Disadvantaged Trust Fund Agreements.
- E. Consideration of Approval of Resolution 2024-8 Approving FY 2024/25 MPO Budget.
- F. Consideration of Approval for the annual salary increase of 8% for Doris LeMay, Financial Coordinator for the Lake~Sumter MPO.
- G. Consideration to Approve Modification Number Four between Lake ~Sumter MPO and MSL, CPA & Advisors for Auditing Services. Contract modification extends contract for a period of one year to expire on July 12, 2025, and shall automatically renew each successive July for one year unless one of the parties terminates with proper notice.
- H. Authorization for the Executive Director to sign SaaS (Software as a Service) Service Agreement between EcoInteractive LLC and the Lake~Sumter MPO. EcoInteractive Software manages the Transportation Improvement Program (TIP). This contract is EXEMPT/CONFIDENTIAL -MPO contract with Ecointeractive.
- I. Authorization for the Chair to sign the new Interlocal Agreement between the Lake~Sumter MPO and the East Central Florida Regional Planning Council for Geographic Information System and Transportation Planning Services.
- J. Closing the Public Review period and Consideration of Approval for Resolution 2024-4 Adopting the 2024 Public Participation Plan Update.
- K. Appointment of Sumter County Commissioner Oren Miller to serve on the MPO Executive Committee as the 2<sup>nd</sup> Vice Chair, filling the seat vacated by former Commissioner Don Wiley.

**Motion** was made by Commissioner Craig Estep, seconded by Joe Elliott, and carried by a vote of 10-0, the Lake Sumter MPO approved the Consent Agenda as presented.

### **III. ACTION ITEMS:**

- A. 2025 – 2029 Transportation Improvement Program (TIP)  
Consideration of Resolution 2024-6 Approving the FY 2025-2029 Transportation Improvement Program. Nathan Hicks, HDR Engineering, Inc., provided a brief presentation.

**Motion** was made by Commissioner Craig Estep, seconded by Joe Elliott, and carried by a roll call vote of 10-0, the Lake Sumter MPO approved the 2025-2029 TIP.

- B. 2024 List of Priority Projects (LOPP)  
Consideration of Resolution 2024-5 Adopting the 2024 List of Priority Projects. Mike Vaudo, Kimley Horn & Associates, Inc. presented a brief overview. Michael Gonzalez, City of Clermont, requested funds for a study of SR 50 beginning at 12<sup>th</sup> Street, ending at US 27. Discussion continued

**Motion** was made by Evelyn Wilson to approve the LOPP with the addition of the Clermont study to LOPP item number 21, seconded by Commissioner Doug Shields, and carried by a vote of 10-0, the Lake Sumter MPO approved the 2024 LOPP with the addition of item 21, Clermont Study.

### **IV. DISCUSSION ITEMS:**

- A. DRAFT Technical Memo – 2050 Long Range Transportation Plan – Freight Element. Jim Wood, Kimley Horn & Associates, Inc. presented a brief overview.
- B. Federal Discretionary Grant Funding Strategy. Nathan Hicks, and Nick Lepp, HDR Engineering Inc. provided a brief overview.

### **V. REPORTS, PRESENTATIONS, STUDIES**

1. Central Florida Expressway Update, Will Hawthorne, PE, Director of Transportation Planning and Policy
2. FDOT Reports - Charles Koppernolle
3. Florida Turnpike Enterprise – Siaso Fine
4. Lake County Transit Report
5. Sumter County Transit Report
6. Public Hearing I-75 Improvements PD&E Study from South of SR 44 to SR 200. Wednesday June 26, 2024, 5:30 PM, Wildwood Community Center

**VI. BOARD MEMBER COMMENTS:** Michael Gonzalez thanked Board for adding study to LOPP. Joe Elliott asked that Wildwood population looked at in regard to status on MPO Board.

**VI. ADJOURNMENT NEXT MEETING: October 23, 2024 @ 2:00 P.M.** There being no further business to be brought to the attention of the Lake~Sumter Metropolitan Planning Organization the meeting was adjourned at 4:06 p.m.

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Cal Rolfson, Chair