

Unified Planning Work Program



July 1, 2006 – June 30, 2007

Prepared by the
Lake~Sumter Metropolitan Planning Organization
1616 South 14th Street
Leesburg, Florida 34748
352.315.0170/352.315.0993 (fax)
www.LakeSumterMPO.com

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**LAKE-SUMTER METROPOLITAN PLANNING ORGANIZATION
 FY 2006/2007 UNIFIED PLANNING WORK PROGRAM
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LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION MEMBERS

Mayor James Yatsuk, Chairman
City of Mount Dora

Commissioner Jim Roberts, Vice-Chairman/Treasurer
Sumter County Board of County Commissioners

Commissioner Welton Cadwell
Lake County Board of County Commissioners

Councilmember Roy Pike
City of Groveland

Commissioner Catherine Hanson
Lake County Board of County Commissioners

Mayor Kenneth Green
Town of Howey-in-the-Hills

Commissioner Jennifer Hill
Lake County Board of County Commissioners

Commissioner Ty Miller
Town of Lady Lake

Commissioner Robert Pool
Lake County Board of County Commissioners

Commissioner Sanna Henderson
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Commissioner Debbie Stivender
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Town of Astatula

Mayor David Yeager
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Councilmember Ray Goodgame
City of Clermont

Town Councilman Bob Tomlinson
Town of Montverde

Commissioner James T. Rotella
City of Eustis

Councilmember Bob Abernathy
City of Tavares

Councilmember Sharon Kelly
City of Fruitland Park

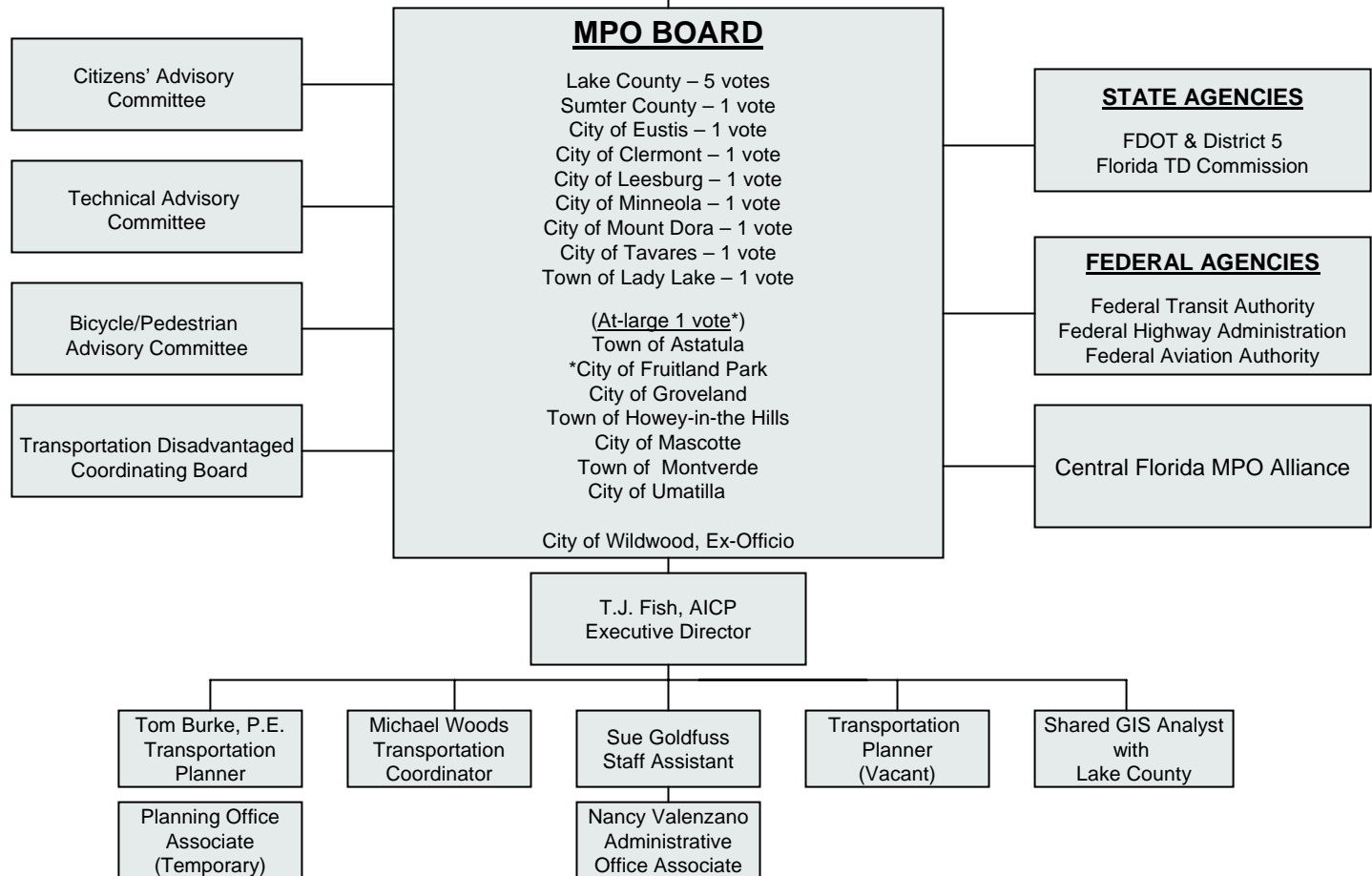
Council President Charles Goodson
City of Umatilla

Mayor Ed Wolf
City of Wildwood, Ex-Officio



ORGANIZATIONAL CHART

CITIZENS OF LAKE and SUMTER COUNTIES



LAKE-SUMTER MPO FY 2006/2007 IIPWP

LAKE-SUMTER METROPOLITAN PLANNING ORGANIZATION

RESOLUTION 2006 - 5

RESOLUTION OF THE LAKE-SUMTER METROPOLITAN PLANNING ORGANIZATION (MPO) ENDORSING THE UNIFIED PLANNING WORK PROGRAM FOR FISCAL YEAR 2006/07

WHEREAS, the Lake-Sumter Metropolitan Planning Organization, designated by the Governor of the State of Florida as the body responsible for the urban transportation planning process for the Lake-Sumter Urban area; and

WHEREAS, Title 23 CFR Section 450.108(c) and Florida Statute 339.175(9)(a)2 require each Metropolitan Planning Organization to annually submit a Unified Planning Work Program; and

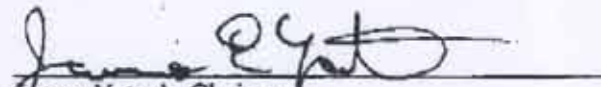
WHEREAS, a Unified Planning Work Program is defined as an annual transportation planning work program which identifies the planning budget and the planning activities to be undertaken by the Metropolitan Planning Organization during the program year; and

WHEREAS, the Lake-Sumter Metropolitan Planning Organization's FY 2006/07 Unified Planning Work Program has been prepared in accordance with Chapter 3 of the Florida Department of Transportation MPO Program Management Handbook.

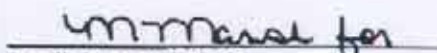
NOW, THEREFORE BE IT RESOLVED by the Lake-Sumter Metropolitan Planning Organization endorsement of the Unified Planning Work Program for FY 2006/07.

PASSED AND ADOPTED this 24th day of May, 2006.

Lake-Sumter Metropolitan Planning Organization


James Yatsuk, Chairman
This 24 day of May, 2006

Approved as to form and legality:


Sanford A. Minkoff

**CERTIFICATION
OF
RESTRICTIONS OF LOBBYING**

i. James Yatsuk, Lake-Sumter MPO Chairman, hereby certify on behalf of the ~~Sumter~~ Sumter Metropolitan Planning Organization that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Executed this 24 day of May, 2006.

By: James Yatsuk
James Yatsuk, Lake-Sumter MPO Chairman

Attest: Susan Holness

**DEBARMENT AND SUSPENSION
CERTIFICATE**

As required by U.S. DOT regulations on Government-wide Debarment and Suspension (Nonprocurement) at 49 CFR 29.590:

- (1) The Lake-Sumter MPO certifies to the best of its knowledge and belief, that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for, or otherwise criminally or civilly charged by, a governmental entity (federal, state or local) with commission of any of the offenses listed in paragraph (2) of this certification; and
 - (d) Have not within a three-year period preceding this certification had one or more public transactions (federal, state or local) terminated for cause or default.
- (2) The Lake-Sumter MPO also certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to FTA.
- (3) If the Lake-Sumter MPO is unable to certify to the statements within paragraphs (1) and (2) above, it shall indicate so on its Signature Page and provide a written explanation to FTA.

By: James E. Yatsuk
James Yatsuk, Lake-Sumter MPO Chairman

Attest: Susan Goldfarb

GLOSSARY OF ABBREVIATIONS

BPAC	Bicycle & Pedestrian Advisory Committee
CAC	Citizens' Advisory Committee
CFMPOA	Central Florida Metropolitan Planning Organization Alliance
CFR	Code of Federal Regulations
CMS	Congestion Management Systems
CTC	Community Transportation Coordinator
CTD	Commission for the Transportation Disadvantaged
CTST	Community Traffic Safety Team
ETDM	Efficient Transportation Decision Making
FDOT	Florida Department of Transportation
FHWA	Federal Highway Administration
FSUTMS	Florida Standard Urban Transportation Model Structure
FTA	Federal Transit Administration
ISTEA	Intermodal Surface Transportation Efficiency Act of 1991
JPA	Joint Participation Agreement
LRTP	Long-Range Transportation Plan
LSMPO	Lake-Sumter Metropolitan Planning Organization
MPO	Metropolitan Planning Organization
MPOAC	Metropolitan Planning Organization Advisory Council
PEA	Planning Emphasis Area
RPC	Regional Planning Council
RSID	Roadway Segment Inventory Database
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy For Users
TAC	Technical Advisory Committee
TEA-21	Transportation Efficiency Act for the 21 st Century
TDCB	Transportation Disadvantaged Coordinating Board

LAKE-SUMTER MPO FY 2006/2007 UPWP

TDP	Transit Development Plan
TDSP	Transportation Disadvantaged Service Plan
TIP	Transportation Improvement Program
TOP	Transit Operations Plan
TRIP	Transportation Regional Incentive Program
UPWP	Unified Planning Work Program
UA	Urbanized Area (as designated by the 2000 Census)
USC	United States Code

INTRODUCTION

The FY 2006/07 Unified Planning Work Program (UPWP) has been prepared to define the tasks and anticipated funding requirements as part of the work program for the Lake-Sumter Metropolitan Planning Organization (Lake~Sumter MPO). This document serves to define activities for all public officials and agencies that contribute resources to the transportation planning process. The UPWP provides a description of planning tasks and an estimated budget for each. Planning activities programmed within this FY 2006/07 UPWP meet the requirements of the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA) and the Florida Department of Transportation (FDOT). This document has been prepared according to the FDOT Metropolitan Planning Organization Program Management Handbook.

The state and federal governments provide funding support through the FDOT, the FHWA (PL 112 planning funds), the FTA (Section 5303 transit planning funds) and the Florida Commission for the Transportation Disadvantaged (TD Grant).

Sixteen (16) planning factors for consideration in metropolitan transportation planning activities were identified in the Intermodal Surface Transportation Efficiency Act of 1991. This number was reduced in 1998 to seven (7) more general planning factors through the passage of the Transportation Equity Act for the 21st Century (TEA-21). The Safe Accountable Flexible Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) was passed in 2005, increasing the number of planning factors to eight (8). These factors are required to be considered in any MPO planning activities, including the development of the LRTP, UPWP, and TIP. Table VI identifies which Tasks within the UPWP address each of these eight planning factors, described as follows:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility options available to people and freight;
5. Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;

6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation; and
8. Emphasize the preservation of the existing transportation system.

TRANSPORATION PLANNING EMPHASIS AREAS (PEAs)

FEDERAL PLANNING EMPHASIS AREAS (PEAs)

The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) have identified the Planning Emphasis Areas (PEAs) for FY 2006/07 to help promote consistency in the planning initiatives undertaken at the state and metropolitan levels. Six (6) major themes for the Federal PEAs have been created to emphasize specific areas of national concern. Table VI identifies which Tasks within the UPWP address each of these six areas, described as follows:

1. **Consideration of Safety and Security in the Transportation Planning Process -** This PEA emphasizes the safety and security of transportation systems as a national priority and calls for transportation plans and strategies that “increase the safety and security of transportation systems.” MPOs are urged to integrate safety and facility security into all stages of the transportation planning process. The Lake~Sumter MPO is working though national organization AMPO, state legislative resource the MPO Advisory Council and regional partnership the Central Florida MPO Alliance to best identify and implement the safety and security goals of this area.
2. **Linkage Between Transportation Planning and NEPA Processes - ETDM -** This PEA was created to encourage greater effort, innovative approaches, and a national dialogue on using the planning process to advance this objective. Currently, the State of Florida is one of three states that are participating in a pilot program to investigate and implement streamlining concepts to meet the requirements of the National Environmental Policy Act (NEPA) while reducing the timeline associated with those requirements. The Lake-Sumter MPO anticipates significant involvement in utilizing the Efficient Transportation Decision-Making Process (ETDM) as it develops its 2025 Long-Range Transportation Plan.

The Lake-Sumter MPO will continue to integrate the ETDM process into the existing planning and programming process. This activity will initially require

the loading into the ETDM process of 2020 and 2025 long-range needs and/or projects in the final cost feasible plan. The MPO will likely adopt policies relating to the submittal of projects, both at the planning and programming phase. The MPO ETDM coordinator will work with the FDOT coordinator on policies and processes to respond to resource agency comments and to prepare planning summary reports. Additional activities would include uploading information about the community (e.g. socio-economic data) into the ETDM database to assist in the review of submitted projects and to strengthen the overall planning process of the MPO.

3. **Consideration of Management and Operations within Planning Processes -** This PEA challenges FTA and FHWA to move beyond traditional capital programs for improving the movement of people and goods - focusing on the need to improve the way transportation systems are managed and operated. The Lake-Sumter MPO is working with our national (AMPO), statewide (MPOAC) and Regional (CFMPOA) partners, respectively, to begin to address this initiative. On January 5, 2005, LAKE~SUMTER MPO Resolution 2005-06 was adopted to support the FHWA Discretionary Program for Intelligent Transportation Systems (ITS) Deployment Program for the Lake-Sumter MPO Planning Area.
4. **State DOT Consultation with Non-Metropolitan Local Officials -** This PEA encourages the metropolitan transportation planning process to continue and improve on effective consultation between State and local officials within the transportation planning process. The Lake~Sumter MPO has been structured to provide a local voice for communities that might not otherwise have such access to the MPO process.
5. **Enhancing the Technical Capacity of Planning Processes -** This PEA addresses the need to continue to maintain, update, evaluate, and improve the tools and procedures used in the transportation planning process and encourages states and local governments to coordinate transportation services; thereby increasing service availability and more cost-effective transportation services to persons with limited access and special needs. Through regional partnerships, the Lake~Sumter MPO is advancing in terms of technical capabilities.
6. **Coordination of Human Service Transportation -** This area refers to programs that provide for the basic mobility needs of certain groups, such as people with disabilities, the elderly, and people joining the labor market who need a ride to work. The Lake~Sumter MPO will assist in development of the coordinated public transit/human services transportation plan for projects funded under new Federal Transit Administration programs. This will be accomplished at a county level as well as regionally through partnerships.

STATE PLANNING EMPHASIS AREAS (PEAs)

Seven (7) major themes for the FDOT PEAs have been created to emphasize specific areas of state transportation concern. These seven PEAs are designated to promote consistency in planning initiatives undertaken at the state or metropolitan levels. Table VI identifies which Tasks within the UPWP address each of these seven areas, described as follows:

1. **Regional Planning** - At the May 2, 2003, meeting of the Central Florida MPO Alliance (CFMPOA), staff presented a proposal to develop a long-range transportation plan for the seven-county region under the auspices of the CFMPOA. The proposal included two phases. Phase I involved developing a composite picture of the existing Year 2020 LRTPs. This effort was completed in December 2003. Phase II is more ambitious. This Phase involves working with MyRegion.org concerning its Resolve Number 3 of "The New Regional Agenda for Central Florida." This will entail a collaborative effort with all members of the CFMPOA. This resolve is as follows: "Regional Transportation Organization - Recognizing the success of the current Central Florida Metropolitan Planning Organization Alliance, we resolve to create a regional transportation organization to plan and advocate current and future regional transportation across all five modes, including road, rail, water, air and space." The CFMPOA meets quarterly and will meet jointly each summer with the Tampa Area Chairs Coordinating Committee for multi-regional transportation planning.
2. **Public Involvement** - In FY 2006/07, Lake-Sumter MPO will work on increasing public participation on transportation programs in the MPO Planning Area. The MPO will finalize the Public Involvement Plan, which was begun during FY 2005/06. An emphasis is placed upon measurable factors to determine effectiveness of PIP efforts. The MPO's Public Involvement Process will be reviewed annually and is updated as needed to ensure that the process contributes to maximizing public involvement in the metropolitan transportation planning process.
3. **Transit Quality of Service** - In FY2006/07, Lake-Sumter MPO will assess the quality of transit service in the MPO area using Part 3 of the Transit Capacity and Quality of Service Manual (TCQSM). All six quality of service measures addressing transit availability and comfort and convenience will be measured.
4. **Coordination of Human Service Transportation** - This PEA encourages MPOs to work in close coordination with the Community Transportation Coordinators. The Lake-Sumter region is affected by two (2) CTCs, the Lake County Board of County Commissioners and the Sumter County Board of County Commissioners. The Lake-Sumter MPO will assist in development of the coordinated

public transit/human services transportation plan for projects funded under new Federal Transit Administration programs.

5. **MPO TIP Project Prioritization Process** - MPOs should ensure that their TIP includes a description of the methodology that was used to prioritize projects. The description should include the criteria that were used for ranking the projects, and preferably what weights were given to each criteria. The description should be done for highway, transit, bicycle, and pedestrian projects. The Lake~Sumter MPO is embracing this approach as part of the upcoming TIP and the subsequent prioritization process. In addition to enhanced data for this strategic planning resources, emphasis is being placed on categories including, the Strategic Intermodal System (SIS), the Transportation Regional Incentive Program (TRIP), the Federal Enhancement Program, Federal Section 5307, on so on.
6. **Three-Year Business Plan** - MPOs should include in their UPWP a plan that describes major planning activities anticipated 2 to 3 years from now. It is meant to illustrate the need for maintaining PL funds carryover balances in excess of 50%. The Lake~Sumter MPO will create the three-year plan as part of the FY 2006/07 UPWP.
7. **Consistency Between Transportation and Growth** - This PEA is based on a modification made by SAFETEA-LU to the planning factor dealing with the environment. MPOs should work with local governments to promote corridor management techniques, including access management strategies, right-of-way acquisition and protection measures, appropriate land use strategies, zoning, and setback requirements for adjacent land uses. Whenever possible, the plans and programs of the TIP should identify those facilities that are subject to such techniques. The mission of the Lake~Sumter MPO is to be the primary transportation advocate and resources to the local governments of the region.

ORGANIZATION AND MANAGEMENT OF THE MPO

Representatives of Lake County and Sumter County governments, the 14 municipalities of Lake County, one municipality in Sumter County, the FDOT and the U.S. Department of Transportation are involved in the transportation planning process for the MPO. The purpose is to provide effective leadership in the initiation and development of transportation plans, programs and strategies. As the body most directly responsible for the guidance of the transportation planning process, the MPO strives to ensure that the recommendations are in keeping with the goals and standards of the Federal Government, the State, Lake County, Sumter County, and the 15 incorporated jurisdictions.

LAKE-SUMTER MPO FY 2006/2007 UPWP

The MPO functions include, but are not limited to, the preparation of the tasks required by state rule or by federal policy. The MPO's major annual responsibilities are to perform the tasks of preparing the UPWP, the TIP, and the annual MPO Audit Report. As with all transportation planning delegated by the federal and state laws, the MPO is responsible for ensuring adequate representation and compatibility of state, county, and municipal projects in the transportation planning process. This includes consideration of all modes of transportation with respect to the needs of the elderly and handicapped, as outlined in the "Americans with Disabilities Act."

The Lake~Sumter MPO is the public agency responsible for developing policies and procedures to guide the transportation planning process for the Lady Lake/Villages Urbanized Area and the Leesburg/Eustis Urbanized Area. In addition, the MPO provides transportation planning for an urban area not recognized in the 2000 Census, the Clermont/Orlando Urbanized Area, which is a contiguous extension into Lake County of urbanization centered in Orange County.

The MPO Board includes elected representatives from Lake and Sumter counties, in addition to representatives from each of the 14 municipalities of Lake County and the Sumter County municipality of Wildwood, brought in as an ex-officio member in April 2006.

Voting composition includes a total of 14 voting members. Each of the five (5) members of the Lake County Board of County Commissioners and one (1) commissioner from the Sumter County Board of County Commissioners receive a vote, for a total of six (6) county votes. Eight (8) municipal votes have been established. Each of the seven (7) cities with more than 5,000 population receive one (1) vote each. Those cities include: City of Clermont, City of Eustis, Town of Lady Lake, City of Leesburg, City of Minneola, City of Mount Dora, and City of Tavares. Cities with less than 5,000 population rotate one (1) vote on an annual basis. The members in that category are Astatula, Fruitland Park, Groveland, Howey-in-the-Hills, Mascotte, Montverde and Umatilla. The rotating member shall serve a one year term beginning on January 1 and shall change each year following alphabetical order. The Town of Astatula was the first rotating member with a term beginning January 1, 2005. For 2006, the at-large vote is held by the City of Fruitland Park and will rotate to the City of Groveland in 2007.

As of June 2006, the Lake~Sumter MPO Board receives recommendations from four advisory bodies. The Citizens' Advisory Committee (CAC) is composed of members of the general public who represent the general welfare of the community. Each municipality may appoint at least one citizen representative and each county commissioner on the MPO Board may appoint at least one citizen representative.

The Technical Advisory Committee (TAC), composed of engineers, planners, and other related transportation professionals, reviews plans, programs, projects, and

LAKE-SUMTER MPO FY 2006/2007 UPWP

recommends solutions to the MPO based on technical expertise. Each member government may appoint at least one TAC member.

The MPO Board approved January 2006 the addition of a Bicycle & Pedestrian Advisory Committee (BPAC) as an advisory body to the MPO Board. Each member government may appoint at least one representative and the BPAC itself may appoint representatives of advocacy groups.

Both Lake County and Sumter County have Transportation Disadvantaged Coordinating Boards (TDCBs) that identify the local needs of the transportation disadvantaged population and investigates alternatives to meet those needs. The TDCBs assist in planning, monitoring and evaluating the Community Transportation Coordinators (CTCs) for each county, which happen to be the boards of county commissioners in each. Additional public input is provided through public meetings, public hearings, and civic meetings. The TDCB is composed of a diverse group of citizens representing many facets of the population and the TD clientele.

The MPO Staff is responsible for collecting and disseminating all information from the transportation planning process to the general public. The work effort required to support the planning process is administered by the MPO staff in cooperation with local governments and the FDOT. Examples of other agencies that are consulted in various phases of the planning process include the Department of Environmental Protection, the Federal Aviation Administration, and the Water Management District Offices.

The genesis of the MPO was facilitated by Lake County through the Public Works Department, which provided staffing for the first year following the creation of the agency. As of March 1, 2005, with the hiring of the first executive director, the new agency physically moved to an independent location in Leesburg, central to the MPO area. With these actions, the MPO began an agreement with the Lake County Board of County Commissioners (LCBCC) for the LCBCC's provision of support services to the MPO, services including payroll, benefits, insurance, procurement, legal assistance, public outreach services, employee services, risk management, facilities management, and clerk services. In December 2005, the MPO and the Lake County BCC executed a interlocal agreement for the provision of Geographic Information Systems (GIS) data collection and analysis by Lake County GIS for the Lake-Sumter MPO.

The February 2004 Joint Participation Agreement (JPA) with FDOT established the MPO as the official planning agency for the Lake-Sumter MPO Area. May 26, 2004, the MPO Board approved an assignment agreement and time extension among the MPO, Lake County, and FDOT for the Long Range Transportation Plan (JPA Amendment 2). Additional JPAs are being executed periodically for maintaining continued federal PL and state FTA match funding. On December 20, 2004, the MPO executed the Public Transportation JPA. On December 14, 2005, the MPO Board executed an interlocal

agreement with the Sumter County BCC creating a regional partnership between entities for regional transportation planning and TRIP funding. This agreement applies to all of Sumter County, including the non-urbanized portion.

In general, all agency plans and programs comply with the public involvement provisions of Title VI which states: *"No persons in the United States shall, on grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."* To further ensure full compliance with federal requirements, the Lake-Sumter MPO Board will, during the timeframe of the 2006/07 UPWP, adopt formal policies covering Title VI issues.

STATUS OF LOCAL AND REGIONAL PLANNING ACTIVITIES

Census 2000

On May 1, 2002, the Census Bureau released an updated listing of Urbanized Areas. The two urbanized areas within Lake and Sumter Counties are Lady Lake/Villages and Leesburg/Eustis.

The Clermont area in southern Lake County is, as of 2006, an extension of the Orlando Urbanized Area into Lake County and the Lake-Sumter MPO Area. The Lady Lake/Villages Urbanized Area consists of portions of Lake, Sumter and Marion Counties. The Marion County portion is currently within the Ocala/Marion County MPO Planning Area Boundary, while the Sumter and Lake portions are within the Lake-Sumter MPO Planning Area. The Leesburg/Eustis Urbanized Area is totally within Lake County. The Honorable Governor Jeb Bush approved the apportionment Plan for the Lake-Sumter MPO on December 9, 2003. Since that time, the urbanized population has increased significantly in all both urbanized areas and in areas contiguous to Orlando's urban area.

Regional Transportation Planning Coordination

The Lake-Sumter MPO is party to an interlocal agreement among the six MPOs that are members of the Central Florida MPO Alliance (CFMPOA). The purpose of the agreement among the CFMPOA members is regional transportation planning. The CFMPOA will also execute the FDOT agreement with the Regional Intergovernmental Coordination and Review (ICAR) agencies serving the metropolitan area, typically the East Central Florida Regional Planning Council (RPC) created under *section 186.504, F.S.* The agreement shall describe the process for coordination of MPO planning and programming activities and how transportation planning and programming activities will be a part of the comprehensive planned development of the metropolitan area. This agreement also defines the process for fulfilling the clearinghouse requirements for federally funded activities. [*Subsection 339.175(9)(a)2., F.S.*]

Central Florida MPO Alliance

The Lake-Sumter MPO is a party to the CFMPOA. In addition to the Lake-Sumter MPO, five central Florida MPOs are members of the organization, the Ocala/Marion TPO, the Volusia County MPO, the Brevard MPO, the Polk TPO and METROPLAN Orlando. This effort was pursued in recognition of the fact that there are many transportation issues that are shared with, and impact, other communities in Central Florida. Thus, the Central Florida MPO Alliance was created as a natural extension of the existing cooperation between the MPOs and counties of central Florida. This alliance, which meets on a quarterly basis, has been created to identify regional opportunities and to resolve regional transportation issues. The staffs of the MPOs and of FDOT conduct the work effort required to support the transportation planning process. The CFMPOA now serves as a model to other regions on regional coordination.

Regional Planning

Through the CFMPOA, through regional initiatives like myregion.org and the Central Florida Smart Growth Alliance, and through regional entities such as the East Central Florida Regional Planning Council (ECFRPC) and FDOT District 5, the Lake-Sumter MPO is achieving a high level of regional planning. Most notably, the MPO is conducting regional planning encompassing the complete two-county region of Lake and Sumter. Furthermore, the MPO is engaged in regional planning activities including projects between the Lake-Sumter MPO and neighboring MPOs like METROPLAN Orlando, the Ocala/Marion TPO, the Volusia County MPO, and the Polk TPO, and with other regional entities such as LYNX, the regional transit authority for Orange, Seminole, and Osceola counties.

2025 Long-Range Transportation Plan (LRTP)

The MPO initiated the 2025 LRTP during FY 2004-05. Tindale-Oliver & Associates (TOA) was the consultant for the Long-Range Transportation Plan. The 2025 LRTP was adopted December 14, 2005, and now being implemented. Amendments will likely occur during FY 2006-07 in order for the plan to conform to state and federal requirements, including the recent SAFETEA-LU legislation.

Efficient Transportation Decision Making (ETDM)

The staff completed continues to train on the implementation of the Efficient Transportation Decision-Making (ETDM) process. The primary concept behind ETDM is to create linkages between transportation, land use, and the environment by facilitating early involvement in the planning process of regulatory agencies and the public. This involvement will allow for identification as early as feasible of potential "fatal-flaws" or other issues that could hinder or halt development of a particular transportation project. The Lake-Sumter MPO is the local lead agency in ETDM planning screenings and facilitates communication between FDOT and member

governments in order to receive thorough comments on projects filtered through the ETDM process. Projects from the recently-adopted 2025 LRTP will be systematically screened, beginning with those determined to be cost-feasible by 2015 and then those feasible by 2025.

Bicycle/Pedestrian Studies

Lake County, the City of Leesburg and the MPO are working toward expanding the regional trail network with PD&E studies for the Tav--Lee Trail, Phases II and III, the Leesburg/Wildwood Trail and the Fruitland Park Trail (Gardenia Trail). Alignments shall be identified as an outcome of these studies, each expected to be completed by December 2006. The Lake~Sumter MPO is working closely with Lake County Public Works during FY 2006/07 on a countywide Master Trails Plan, partially funded by FDOT.

Wekiva Parkway

FDOT and OOCEA are currently conducting a PD&E study for the Wekiva Parkway and SR 46 By-Pass projects, concurrently. A preferred alternative alignment shall be determined as a result. The results of the PD&E will be presented to the public during FY 2006/07.

STATUS OF AREA HIGHWAY PROJECTS

SR 40

This Emerging SIS corridor through the Ocala National Forest has been a topic of discussion for expansion for more than a decade. FDOT continued with Phase I of its Environmental Feasibility Study. The purpose of this study is to identify the various issues that may arise in the expansion of SR 40. Several government and private agencies, as well as local citizens, were interviewed as part of the study. The study is approximately 43.6 miles from SR 35 I Marion County to US 17 in Volusia County. The initial phase of the study will be completed within months.

SR 46

Improvements to this corridor now hinge on the progress of the Wekiva Parkway project. With the OOCEA in the midst of a PD&E study that includes completion of the beltway and an improved SR 46 from the parkway to US 441 in Mount Dora, the timing for SR 46 improvements remains a question.

SR 50

Design and ROW for six-laning from US 27 in Lake County to Pine Hills in Orange County has been in progress for the past year. Construction from Florida's Turnpike in Orange County to Hancock Road in Clermont is scheduled for FY 2007/08. Advancement of the project to US 27 in Clermont is awaited.

US 441

The Project Development and Environmental (PD&E) Study for US 441 was completed in the spring of 2003. US 441 is a regionally significant corridor due primarily to the urban activity along the corridor from Marion County to Orange County. The corridor is being improved in the center of Lake County, expanded outward. Improvements are complete from College Drive in Leesburg to Lake Eustis Drive in Tavares. Under construction in FY2006/07 is the eastern segment from Tavares to SR 44 in Mount Dora and from College Drive west to Dixie Avenue (SR 44). Design is nearly complete on segments including: the intersection of US 441 and US 27; from Perkins Street to Dixie Avenue (SR 44); from Perkins Street to Griffin Road (CR 44-A); from Griffin Road (CR 44-A) to Martin Luther King Boulevard; from Martin Luther King Boulevard to Lake Ella Road; from Lake Ella Road to Avenida Central; and from Buenas Aires to Marion County. The south end of US 441 from SR 44 (formerly CR 44B) to Orange County is soon to begin the study phase.

CR 466

A regionally-significant recipient of TRIP funding, Lake County is in partnership through a Development Agreement with The Villages to add capacity from two lanes to four lanes from US 441/27 in Lady Lake to Sumter County. Later the corridor's western end is to be connected to I-75 via a new interchange to be constructed by The Villages in FY 2009/10.

CR 466-A

Connecting US 441/27 in Fruitland Park to US 301 in Wildwood, and ultimately to I-75 via SR 44 west of Wildwood, this regionally-significant corridor is the subject of design by Lake County and the subject of construction in Sumter County by The Villages in FY 2006/07. Based on the local commitments on the regional project, it is likely to become a TRIP candidate.

CR 470/CR 48

The CR 470 project is currently in the design phase, which is expected to be complete in 2006. The Lake County Public Works Department has conducted a Project Development and Environment (PD&E) Study that addresses the proposed roadway improvements to County Road 470 (CR 470) in Lake County, Florida. The project extends from west of Florida's Turnpike east to US 27 and incorporates CR 48 at the eastern terminus of CR 470 to connect with US 27. This is a distance of approximately 5.3 miles. The proposed improvements consist of widening CR 470 to a four-lane divided roadway throughout the project limits. The project is regarding my the Lake~Sumter MPO as regionally significant.

Hartwood-Marsh Road

The recipient of a County Incentive Grant in 2006/07, this connector between US 27 in South Lake and SR 429 in Orange County, two SIS facilities, is a backlogged alleviator to

congestion on parallel SR 50. Lake County will utilize the CIGP grant funding to complete the four-laning of the two-lane grove road from US 27 to Orange County. Thus far, no commitments toward improvements have been made by Orange County, where the corridor is called both Marsh Road and Stoneybrook Parkway.

US 27

As a SIS facility from I-4 in Polk County to US 192 in Four Corners then SR 50 in Clermont and then Florida's Turnpike and SR 19, US 27 is a north-south spine for the peninsula. Construction is underway in Minneola from CR 561 to SR 50 in the north and from in the south from Polk County to Boggy Marsh Road.

STATUS OF TRANSIT AND BICYCLE & PEDESTRIAN PROJECTS

Public Transportation Coordination

Prior to October 2004, Lake-Sumter MPO provided planning assistance for the Public Transportation Program for Lake County. In March 2004, Lake-Sumter MPO staff began coordination of the planning effort for the Transit Development Plan/Transportation Disadvantage Service Plan update for the Lake County Board of County Commissioners serving as the Community Transportation Coordinator (CTC).

A primary purpose of this effort is to develop goals and objectives that will help establish short-term and long-term plans for transit system development in the county. These goals and objectives will also maintain consistency with the goals, objectives, and policies developed previously for the Transportation Elements of the Lake County Comprehensive Plan.

The Lake CTC, with the assistance of the Lake-Sumter MPO, will complete its first Transit Operations Plan (TOP) in 2006. Simultaneously, the MPO is preparing a Regional Transit Study to establish goals for connecting the Lake and Sumter systems and for connecting the Lake system with LYNX in Orange, Osceola and Seminole counties. The MPO is spearheading a regional transit initiative in The Villages/Lady Lake Urbanized Area, attempting service into three counties, Sumter Lake and Marion. This is in partnership with the Ocala/Marion TPO.

South Lake Trail, Phase II

From Minneola east to Orange County, this link will provide a much-needed and long-awaited connection between the South Lake Trail and the busy West Orange Trail. Groundbreaking occurred in September 2005 and completion is anticipated in September 2006.

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South Lake Trail, Phase III & IV

The FDOT has taken the lead by funding a PD&E study for these segments. Lake County is now attempting to acquire significant segments of ROW, while looking to FDOT for design funding. The segments extend from approximately the city limits of Clermont through Groveland and Mascotte to the Van Fleet Trail in Sumter County, completing the Lake-Sumter portion of the Central Florida Loop.

Tav-Lee Trail, Phase II & III

Leesburg, Lake County and FDOT continue to work in partnership for the completion of PD&E studies for the facility to provide a major downtown-to-downtown link from Tavares to Leesburg and from Leesburg to Fruitland Park.

PRIORITIES FOR FY 2006/07

Completion of MPO Formation and Staffing Process - by October 30, 2006

As stated in a previous section, Governor Jeb Bush designated Lake-Sumter MPO on December 9, 2003. The MPO has now, as of the FY 2006/07 adoption, hired an executive director, transportation planner, transportation coordinator, staff assistant and administrative office associate. The MPO has also, through interlocal agreement, established a shared GIS position with Lake County. The MPO is fully operational and has now established an independent office location in Leesburg, FL. This portion addresses the additional Lake-Sumter MPO needs as follows:

1. Hire necessary staff: specifically one (1) staff member for the planning operations of the LAKE~SUMTER MPO, a Transportation Planner. Otherwise, if a sufficient candidate is not secured, consultants will be utilized to accomplish planning goals.
2. New technologies, including computers and software for existing and additional staff members. Workstations are almost up-to-date and major strides will be made this year to achieve 21st century technologies, including advances toward GIS.
3. Expansion of Transportation Library for LAKE~SUMTER MPO.
4. Establishment of operational partnerships with Lake County and other MPO members, including sharing of GIS data via liaison staff.
5. Refinement of By-Laws to more effectively address needs of membership.
6. Regional partnerships will be enhanced among Lake, Sumter and Marion counties, as well as Orange, Seminole and Osceola counties , Polk County and Volusia County.
7. Fixed-route transit has quickly become a major priority of the MPO and is a linkage among the governmental jurisdictions.
8. Now that a BPAC has been formed under the MPO's umbrella, bicycle and pedestrian needs are now at the forefront of the MPO's purview.

2025 Long-Range Transportation Plan

The 2025 Long Range Transportation Plan (LRTP) was adopted by the Lake~Sumter MPO Board on December 14, 2005. A Summary Report was written and posted on the LAKE~SUMTER MPO web site for public use. The final documentation is currently under review. Amendments are expected in FY 2006/07 to address SAFETEA-LU requirements.

Transit and Para-Transit Planning

The Lake~Sumter MPO, as the planning agency, will coordinate the planning effort for the implementation of the approved Transit Development Plan and the Transportation Disadvantage Service Plan for the Lake County TD Coordinating Board and the Lake CTC. The Lake~Sumter MPO accepted the TDP on February 23, 2005. The Lake TDCB approved the TDSP on November 15, 2004, and approved the TDP April 25, 2005. Lake~Sumter MPO staff will work with the CTCs from Lake and Sumter counties to implement the recommendations. It is scheduled in FY 2006/07 that the Transit Operations Plan (TOP) will be developed for Lake County, resulting in fixed route transit along the US 441 corridor. Linkages will be established in The Villages/Lady Lake Urbanized Area and eventually in Mount Dora as part of the Leesburg-Eustis Urbanized Area. In addition, Lake~Sumter MPO staff and the Lake County CTC will work with LYNX to extend Link 55 to north of Four Corners along US 27 and to commence express or direct bus service from Clermont to downtown Orlando.

Transportation Improvement Program

Lake~Sumter MPO staff will work with the Technical and the Citizen Advisory Committees and the BPAC to achieve consensus on all adopted documents. By July 15 of each year, the MPO Board will develop and adopt the annual Lake~Sumter MPO TIP. The TIP will be based upon the adopted priorities established each year by September 1.

Implementation of ETDM

The initial implementation of ETDM focused on inputting the 2025 LRTP Cost Feasible projects into the system as part of the 2025 LRTP process. In addition, the following projects have already been put through the planning screen:

- SR 19, CR 48 to CR 561
- SR 44 (formerly CR 44B), US 441 to Orange Avenue & SR 44
- SR 44, Haselton to SR 44 (formerly CR 44B)
- SR 50, SR 33 to Bloxham Avenue
- US 441, Orange County Line to SR 44 (formerly CR 44B)

The Lake~Sumter MPO will continue to work with FDOT in 2006/07 to prioritize and screen projects as they come to the forefront in the funding process.

Regional Transportation Coordination Effort

The PennDesign project, completed in 2005, is a joint effort with MyRegion.org and the Central Florida MPO Alliance analyzing and presenting, through modeling, the region in 2025 and 2050, based on current trends, demographic projections and growth management scenarios for the Central Florida region. With the Penn Design study as a backdrop, MyRegion.org and the East Central Florida Regional Planning Council have commenced a Regional Visioning Process that aims to develop a long term (2050) vision for the Central Florida region (Lake, Orange, Osceola, Seminole, Brevard, Polk & Volusia Counties). This process is expected to be finalized in May 2007.

AGENCY REVIEW COMMENTS

Lake~Sumter MPO staff received and processed comments on the Draft UPWP and has addressed each of them throughout the Final UPWP.

WORK PROGRAM

The Lake-Sumter MPO fiscal year 2006/07 UPWP, covering the fiscal year from July 1, 2006, to June 30, 2007, was developed by the MPO in cooperation with the FDOT and members of the MPO's TAC, CAC, BPAC and the MPO staff, most importantly the MPO Board.

This section of the UPWP documents each specific transportation planning task to be undertaken during fiscal year 2006/07, including the purpose of the task, previous work accomplished, proposed methodology to accomplish tasks, responsible agencies, cost estimates, and proposed funding sources. The Work Program is broken down into seven major categories of activity, some of which are further broken down into individual tasks. The final section of the UPWP contains the appropriate tables, including a task element index, summary of estimated expenditures for the previous UPWP, and a summary of proposed expenditures by responsible and participating agencies and funding sources.

1.0 Administration

This section includes those tasks necessary to manage and support both the planning staff and the planning process. Tasks include staff management, financial management and payroll activities, technical support from FDOT, partnering activities among all of the agencies involved in the MPO process, capital equipment purchases and replacements, public involvement and information, development of the UPWP and staff budget, development and update of the Transportation Improvement Program (TIP), and printing and copy costs.

The MPO staff will provide staff support for about 60 meetings each year. In addition, the MPO staff is responsible for updating the Unified Planning Work Program (UPWP), the Transportation Improvement Program (TIP) and the Priority Projects Lists, the Transit Development Plan (TDP), and Transportation Disadvantage Service Plan. The staff is also responsible for implementing the MPO's adopted Public Involvement Process and for updating it each year. Additionally, the MPO staff works closely with the MPO Board in developing an annual operating budget.

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Task Number	1.0
Task Title	Administration
Objective:	
<p>To guide and effectively manage the tasks in the Unified Planning Work Program (UPWP), to maintain an effective and efficient continuing, cooperative and comprehensive (3-C) transportation planning process, and to meet the needs of the member local governments and all federal and state requirements.</p>	
Previous Works:	
<p>Coordinated creation of agency independent from the assisting entity, Lake County, and established office location in Leesburg. As part of 2004 creation of the Lake-Sumter MPO, the MPO Board endorsed the 2003/04 UPWP and subsequently the 2004/05 and 2005/06 UPWPs. The MPO Board hired an administrative assistant in November 2004 and hired its first Executive Director in March 2005. Total staff has been expanded to six (6) permanent positions, one temp position, and one GIS position established through interlocal agreement and shared with Lake County. December 2005, an interlocal agreement with Sumter County was agreed upon for cooperative regional transportation planning relative to the TRIP. Established in 2005, a procedure for auditing the organization was developed and the first audit was conducted, which was presented to the MPO Board.</p>	
Methodology:	
<u>STAFF SUPPORT</u>	
<p>1.0.01 Provide staff support and administration to the MPO and its committees by developing meeting schedules, providing technical assistance, compiling and producing agendas, providing minutes of meetings, conducting research, and completing directives of the board. <i>(Ongoing throughout fiscal year)</i></p> <p>1.0.02 Develop the FY 2007/08 Unified Planning Work Program. MPO Committees will participate in the approval process for the UPWP. <i>(Initial draft to MPO Committees and Board by February 28, 2007; adoption by June 30, 2007)</i></p> <p>1.0.03 Continue participation in the Metropolitan Planning Organization Advisory Council (MPOAC), Central Florida MPO Alliance (CFMPOA), myRegion.org,</p>	

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the Central Florida Smart Growth Alliance, and other regional transportation planning organizations. *(Meetings are quarterly, or on an as-needed basis, with special events throughout year)*

- 1.0.04 Monitor legislative actions on the Federal, State, and local level that affect the transportation system and transportation planning activities in the Lake-Sumter MPO Planning Area. *(Milestones occur throughout the year for each level of government)*
- 1.0.05 Research and propose, for MPO Board adoption when appropriate, updates to the rules and/or procedures for the day to day operation of an MPO (i.e. personnel, budgeting, audits, by-laws, etc.). *(Ongoing throughout fiscal year)*
- 1.0.06 Purchase additional office equipment, as needed, following guidelines set forth in the FDOT MPO Program Management Handbook. *(Ongoing throughout fiscal year)*
- 1.0.07 Conduct or participate in other planning or coordination activities, as directed by the MPO Board or committees. *(Meetings occur typically 10 times per year)*
- 1.0.08 Complete progress reports and invoices in timely and accurate fashion through effective management of MPO staff and resources. *(Monthly and quarterly)*
- 1.0.09 Develop all essential documentation for upcoming MPO Annual State Certification. *(Process begins January 2007 and will conclude by June 2007)*
- 1.0.10 Enhance the MPO's partnership with Sumter County, in both the MPO Area as well as MPO Planning Area encompassing the entire county. *(Ongoing throughout fiscal year)*
- 1.0.11 Coordinate MPO efforts with the City of Wildwood (Sumter County). This is in anticipation of the municipality becoming part of the updated Lady Lake/Villages Urbanized Area following the 2010 Census. *(Ongoing throughout fiscal year)*
- 1.0.12 Continue to refine policies and by-laws for the MPO and its committees. The intent is to improve procedures and policies for the MPO Board, the MPO Technical Advisory Committee (TAC), the MPO Citizens' Advisory Committee (CAC), and the Bicycle Pedestrian Advisory Committee (BPAC) in an interest of better fulfilling the requirements of the Federal Highway Act of 1962, Federal Highway Act of 1974, and Section 339.175 of the Florida Statutes. *(Ongoing throughout the fiscal year)*

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1.0.13 The state has requested that UPWPs include a business plan component that generally describes major planning efforts anticipated to occur in years two and three of the next three years. The plan should estimate the funds that will be required for each task to illustrate the need to maintain PL carry-over balances in excess of 50% of the MPO's annual allocation. The Lake~Sumter MPO shall develop such a plan and include with the 2007/08 UPWP, should such studies be anticipated. *(Initial draft to MPO Committees and Board by March 2007; Adoption by June 2007)*

AUDIT

1.0.14 Continue MPO audit in accordance with the minimum schedule. The audit will meet Federal Management Regulations and Office of Management and Budget Circular A-133, with attachments under the single audit concept. *(Working with supporting agency, Lake County Finance Department; conducted annually)*

TRAINING

1.0.15 Provide training and continuing education opportunities to staff members in various technical areas through conferences, workshops, and professional development opportunities that may include travel throughout Florida and, in some cases, national travel. *(Ongoing throughout fiscal year)*

CONTINUITY OF OPERATIONS PLAN

1.0.16 Initiate the development of a contingency plan, i.e. Continuity of Operations Plan (COOP), that can be implemented in the event of a natural or man-made disaster. The plan will address issues such as alternate meeting site(s) for the MPO, MPO member notification, and functions the MPO may serve in an emergency situation. The plan will reference any connection to State, County or local government emergency preparedness plans. Other elements of the plan may include policies and procedures that pertain to alternate work sites; back-up of storage data, including MPO work products, distribution lists, Geographic Information System data layers, etc; communication lines with MPO staff, FDOT District, local governments, emergency response team, as well with the MPO's customers. FHWA shall provide the MPO with examples of COOPs to give additional suggestions that may be addressed by the MPO. The plan may be developed utilizing the MPO's general planning consultant. *(Initial draft to MPO Committees and Board by March 2007; Adoption by June 2007)*

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NEW POLICIES

1.0.17 Assess and develop policies to correct any deficiencies under Federal or State requirements. This will include but is not limited to the creation and adoption of MPO Board policies concerning Disadvantaged Business Enterprises (DBE) and Title VI and Title VIII requirements.

End Product:

Effective and efficient management of the local 3-C planning process, including active participation by public agencies and citizens; all required management documents; and adoption of required policies.

Positions contributing to the task of Administration, which include all MPO personnel, include the following: Executive Director, Transportation Planner (2 positions), Transportation Coordinator, Staff Assistant, Administrative Office Associate, Planning Office Associate (temp position), and GIS Analyst (shared with Lake County).

Results from this task will include (by June 30, 2007):

- FY 2007/08 Unified Planning Work Program (UPWP)
- Refined MPO By-Laws
- Adoption of Required Policies
- Three-Year Business Plan
- Continuity of Operations Plan (COOP).

Responsible Agencies		Funding Sources	
Lake-Sumter MPO Staff	PL 112 04/05 Carryover		\$3,198
	PL 112 04-06 SAFETEA-LU		\$ 7,650
	PL 112 FY 06/07		\$90,869
	5303 FY 05/06		\$9,192
	5303 State		\$1,149
	5303 Local		\$1,149
	5303 FY 06/07		\$10,392
	5303 State		\$1,299
	5303 Local		\$1,299
	TD Grant 06/07		\$13,111
	Total Task Cost		\$139,308

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Task Number	1.1
Task Title	State Assistance
Objective:	
<u>PL 112</u>	To provide guidance and technical assistance to the MPO, MPO staff, and various subcommittees as requested or required by FDOT policy.
<u>FTA 5303</u>	To provide guidance and technical assistance to the MPO staff and various committees, as requested or required by FDOT policy and the Joint Participation Agreement for the FTA Section 5303 Grant Application.
Previous Works:	
<p align="center">Joint Participation Agreement (JPA) among Lake~Sumter MPO, Lake County, and FDOT. Coordination of MPO's first Long Range Transportation Plan (LRTP), adopted December 2005. MPO and District 5 cooperation in updating the regional transportation model (CFRPM-IV), completed in April 2006.</p>	
Methodology:	
<u>PL 112</u>	
1.1.01	Provide guidance and assistance in administration of planning process within the MPO planning area. <i>(Ongoing throughout fiscal year)</i>
1.1.02	Disseminate information to the public and assist in public involvement program, including the Florida Transportation Plan (FTP). <i>(Ongoing throughout fiscal year)</i>
1.1.03	Provide technical assistance in development and maintenance of computer modeling programs, including the district-wide transportation model (Central Florida Regional Planning Model). <i>(Ongoing throughout fiscal year)</i>
1.1.04	Assist with staff training. MPO staff shall utilize training programs provided by District 5 and FDOT statewide. <i>(Ongoing throughout fiscal year)</i>
1.1.05	Continue to provide Department-maintained traffic-related databases, including the annual traffic count program (Florida Traffic Information CD).

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<p>Coordinate with the MPO, Lake County Public Works, and FDOT. <i>(Ongoing throughout fiscal year; FTI CD Anticipated release July 2006)</i></p> <p>1.1.06 Provide other specialized technical assistance, as required, for assorted projects. <i>(Ongoing throughout fiscal year)</i></p> <p><u>FTA</u></p> <p>1.1.07 Provide cash or in-kind service match to support FTA Section 5303. Conduct technical studies and grant activities as detailed in the UPWP. <i>(Ongoing throughout fiscal year)</i></p>	
<p>End Product:</p> <p>Results of this task will include:</p> <ul style="list-style-type: none"> • Proper and timely response to management and technical problems and requests. • State match to assist in the timely and successful completion of FTA-sponsored activities. • A refined Central Florida Regional Planning Model (Updated on an as-needed basis) • An updated Florida Traffic Information CD (Anticipated release July 2006). 	
Responsible Agencies	Funding Sources
FDOT	PL-112 and Section 5303

2.0 Data Collection

This section includes those tasks necessary for the collection and maintenance of transportation data used for analysis and planning purposes by the local governments and used in developing transportation studies. These tasks include collection of traffic count information from FDOT and the Lake County Public Works, collection of bicycle and pedestrian crash data provided by Public Works, collection and maintenance of the socio-economic data and collection and maintenance utilized in the MPO's Geographic Information Systems (GIS) database.

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Task Number	2.0
Task Title	Data Collection
Objective:	
<p>To monitor changes in traffic-related characteristics within the MPO planning boundary. To compare existing characteristics with projections to anticipate planning needs and activities. To build a database of information to support regional transportation efforts.</p>	
Previous Works:	
<p>Lake County-maintained historical traffic and public transportation-related data, such as traffic counts, accident data, roadway inventories, level of service, financial information, and service area. Maintenance of Road Segment Inventory Database. The MPO, Lake County, and Sumter County, coordinated data sharing and began a comprehensive GIS initiative in 2005/06.</p> <p>MPO contracted consultants Tindale-Oliver and Associates, Inc. in the development of Socio-Economic (SE) Data as basis for the 2025 Long Range Transportation Plan (LRTP) and the Transportation Element of the new Lake County Comprehensive Plan. Data collection for these efforts is complete. However, data will be refined as necessary.</p> <p>The MPO has worked with FDOT District 5 and neighboring MPOs in the creation of the first district-wide Central Florida Regional Planning Model (CFRPM-IV).</p>	
Methodology:	
<p>2.0.01 Update the Road Segment Inventory Database (RSID) on a semi-annual basis. <i>(Ongoing throughout fiscal year)</i></p> <p>2.0.02 Collect traffic counts within the planning area from the cities, counties, and State. <i>(Upon completion of each agency's count program; Completion by December 2006)</i></p> <p>2.0.03 Assimilate traffic count report for city, county and State count stations, for distribution to MPO, committees and public. <i>(December 2006)</i></p> <p>2.0.04 Review traffic count programs to ensure adequate coverage and to eliminate unnecessary or redundant count locations. <i>(Ongoing throughout fiscal year)</i></p>	

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- 2.0.05 Work with local law enforcement agencies and engineering departments to develop a system of collection and compilation of crash statistics to identify high hazard intersections and other roadway safety issues. *(June 2007)*
- 2.0.06 Develop system to map high hazard intersections and roadway segments. *(June 2007)*
- 2.0.07 Continue participation on the Lake County Community Traffic Safety Team (CTST). *(Ongoing throughout fiscal year)*
- 2.0.08 Collect the required data for development of a Congestion Management System (CMS) plan. The CMS provides a systematic process for managing congestion that provides information on transportation system performance and on alternative strategies for alleviating congestion and enhancing the mobility of persons and goods. *(June 2007)*
- 2.0.09 Assist local governments in compiling data inventories. *(Ongoing throughout fiscal year)*
- 2.0.10 Build comprehensive Geographic Information System (GIS) database through MPO staff and GIS analyst (shared position with Lake County). *(December 2006)*
- 2.0.11 Revise and update, as needed, the forecasted data sets used in transportation modeling, specifically the Florida Standard Urban Transportation Model System (FSUTMS) program and FDOT's Central Florida Regional Planning Model, Version 4 (CFRPM-IV). *(Ongoing throughout the fiscal year)*

End Product:

Results of this task will include:

- An annual traffic count report (December 2006)
- A map of high-hazard intersections and roadways (June 2007)
- A Congestion Management System plan (December 2006)
- A comprehensive GIS database for the Lake~Sumter region and its surrounding areas (December 2006)
- Refined, as needed, socioeconomic data for use with the Central Florida Regional Planning Model (on-going).
- Continuation and refinement of local database of traffic and socioeconomic characteristics
- Reports developed from databases, as required, to monitor changes in system activity
- Maintenance of RSID for use by local governments in traffic study reviews

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Responsible Agencies	Funding Sources	
Lake-Sumter MPO Staff	PL 112 04/05 Carryover	\$1,599
	PL 112 04-06 SAFETEA-LU	\$3,825
Lake County Public Works	PL 112 FY 06/07	\$45,434
	5303 FY 05/06	\$4,594
Sumter County Public Works	5303 State	\$575
	5303 Local	\$575
Cities' Public Works	5303 FY 06/07	\$5,196
	5303 State	\$650
FDOT	5303 Local	\$650
	TD Grant 06/07	\$0
	Total Task Cost	\$63,098

3.0 Long- Range Planning

Work in this section involves any major updates to the MPO's 2025 Long-Range Transportation Plan and the utilization of the ETDM planning screen process for projects identified in the 2025 LRTP. The primary task is the utilization of and the refinement of the 2025 LRTP, adopted December 2005.

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Task Number	3.0
Task Title	Long-Range Planning
Objective: To maintain a Long-Range Transportation Plan (LRTP) and a computer travel demand simulation model (FSUTMS) for forecasting travel patterns. To evaluate alternative transportation modes and systems.	
Previous Works: Adoption of the 2025 Long Range Transportation Plan (LRTP) in December 2005. Coordination with District 5 on update of the regional traffic model (CFRPM-IV, Completed April 2006). Refinement of data supporting the LRTP. Assistance to Lake County in re-write of the Transportation Element within the new comprehensive plan, <i>Planning Horizon 2025</i> . The following Developments of Regional Impact (DRIs), in addition to several sub-DRI-level developments, were reviewed during FY 2005/06: <ul style="list-style-type: none">• Hills of Minneola• Karlton• Lost Lake Reserve• Plantation at Leesburg• Plaza Collina• Renaissance Trails• Secret Promise	
Methodology: <u>2025 LONG-RANGE TRANSPORTATION PLAN</u> 3.0.01 Implement the 2025 Long-Range Transportation Plan (LRTP), including the processing of any necessary amendments. <i>(Ongoing throughout fiscal year)</i> 3.0.02 Incorporate 2025 LRTP projects into the ETDM process, as appropriate. <i>(Ongoing throughout fiscal year)</i> 3.0.03 Amend the adopted 2025 LRTP to satisfy SAFETEA-LU requirements. <i>(June 2007)</i>	

BICYCLE PEDESTRIAN FACILITY PLANNING

- 3.0.04 Staff and provide administration for the BPAC. *(Ongoing throughout fiscal year)*
- 3.0.05 Assist Lake County in adoption of a Bicycle-Pedestrian Master Plan. *(June 2007)*
- 3.0.06 Continue to promote and improve the conditions for walking and bicycling through planning, education, enforcement and encouragement programs. *(Ongoing throughout fiscal year)*
- 3.0.07 Identify and prioritize needed improvements and coordinate with local governments. *(Ongoing throughout fiscal year)*

RAIL

- 3.0.08 Conduct preliminary two-county analysis of existing rail facilities and determine degree of priority to conduct Rail Facilities Study. *(June 2007)*

ON-GOING ACTIVITIES

- 3.0.09 Continue working with FDOT and the Florida Turnpike Enterprise regarding on-going projects, including CR 466, SR 91, SR 40, SR 46, SR 50, US 27, US 441, US 301, and others. *(Ongoing throughout fiscal year)*
- 3.0.10 Develop annual overview of state and local transportation revenues and expenditures for transportation projects within the MPO Area, including Federal, State, County and Municipal, in order to better assess regional initiatives and regional resources. *(June 2007)*
- 3.0.11 Review proposed Developments of Regional Impact to determine impacts on local transportation system; roadway capacity, public transportation services, access, etc. More thorough reviews will be provided for local governments on a fee-basis, as requested. *(Ongoing throughout fiscal year)*
- 3.0.12 Develop GIS applications for transportation-related uses. *(June 2007)*
- 3.0.13 Provide technical assistance regarding safety and security planning issues as necessary. *(Ongoing throughout fiscal year)*
- 3.0.14 Periodically review local government comprehensive plans for the purpose of ensuring consistency between those plans and the Lake-Sumter MPO's LRTP. *(Ongoing throughout fiscal year)*

LAKE-SUMTER MPO FY 2006/2007 UPWP

End Product:

Results of this task will include:

- Continued monitoring of growth patterns within MPO Area
- Incorporation of ETDM process into planning process
- Provision of review resources to local governments through either courtesy reviews or through a fee-based system for major reviews
- An amended 2025 LRTP (June 2007)
- Bicycle-Pedestrian Master Plan (June 2007)
- Preliminary two-County rail analysis
- Overview of state and local transportation revenues and expenditures for transportation projects (June 2007)
- GIS applications for transportation-related uses (June 2007)

Funding Sources

Lake-Sumter MPO staff	PL 112 04/05 Carryover	\$2,398
	PL 112 04-06 SAFETEA-LU	\$5,737
	PL 112 FY 06/07	\$68,152
Lake County Cities	5303 FY 05/06	\$6,892
	5303 State	\$861
Lake and Sumter Counties	5303 Local	\$861
	5303 FY 06/07	\$7,794
	5303 State	\$974
	5303 Local	\$974
	TD Grant 06/07	\$0
	Total Task Cost	\$94,643

LAKE-SUMTER MPO FY 2006/2007 UPWP

Task Number	3.1
Task Title	Transportation Modeling
Objective:	
To utilize the updated regional model, CFRPM IV, in cooperation with District 5 and the member MPOs of the CFMPOA.	
Previous Works:	
The Department has coordinated with District 5 MPOs to develop a district-wide transportation model, the Central Florida Regional Planning Model, Version 4 (CFRPM-IV). The Lake~Sumter MPO completed development of base year 2000 and horizon year 2025 socioeconomic (SE) data for use in the CFRPM-IV, completed and released in April 2006.	
Methodology:	
3.1.01 Coordinate with District MPOs to continually tweak and update the Central Florida Regional Planning Model, as needed. <i>(Ongoing throughout fiscal year)</i>	
3.1.02 Continue to work towards a complete conversion to the CUBE Voyager travel demand modeling software platform. <i>(Ongoing throughout fiscal year)</i>	
3.1.03 Assist MPO staff as they commence work with Sumter County to develop 2030 socioeconomic data for use in its Comprehensive Plan update and the MPO's 2030 LRTP update. <i>(June 2008)</i>	
3.1.04 Assist MPO staff as they commence work with Lake County to develop its 2030 socioeconomic data for use in the 2030 LRTP update. <i>(June 2008)</i>	
3.1.05 Provide travel demand modeling support to the MPO and its member governments, as needed. MPO staff shall provide modeling support as well, if able. <i>(Ongoing throughout fiscal year)</i>	
End Product:	
Results of the task will include:	
<ul style="list-style-type: none"> • A continually updated Central Florida Regional Planning Model. • 2030 socioeconomic data sets will be commenced in 2006/07. 	

LAKE-SUMTER MPO FY 2006/2007 UPWP

Responsible Agencies	Funding Sources
Lake-Sumter MPO Staff FDOT District 5	FHWA - PL-112 Funds

LAKE-SUMTER MPO FY 2006/2007 UPWP

Task Number	3.2
Task Title	Efficient Transportation Decision-Making/Socio-Cultural Effects (ETDM/SCE)
Objective:	
<p>For FDOT District 5 to assist the Lake~Sumter MPO, Brevard MPO, Ocala/Marion County TPO, METROPLAN Orlando, and Volusia County MPO with the development of the Efficient Transportation Decision Making (ETDM) and Socio-cultural Effects (SCE) processes, and to implement these processes with a systematic approach throughout District Five.</p>	
Previous Works:	
<p>FDOT has entered project data for ETDM projects, provided purpose and needs statements, and begun coordination for planning screen projects. FDOT has provided on-site training to each of the MPOs for the Environmental screening Tool (EST). The Department also previously provided financial support to the East Central Florida Regional Planning Council (ECFRPC) to establish a GIS Users Group and web-based data clearinghouse, which will assist the MPO in the data collection for SCE.</p>	
Methodology:	
<p>3.2.01 Develop a schedule of projects to go through ETDM in 2006. Those selected for the Environmental Technical Advisory Team (ETAT) Planning Screen will be projects determined to be of Regional Significance, which would be the most likely candidates for future funding. These projects will be taken from priorities that each MPO has designated for future Work Program funding. The Department is using district-wide funds to have consultants help with data collection and project details for those projects chosen for ETDM screening. <i>(Ongoing throughout fiscal year)</i></p> <p>3.2.02 Work with the MPO to determine how the projects anticipated for programming in the next year will be introduced to the Environmental Technical Advisory Team (ETAT) for review. The Department is also working with the MPOs and the RPC to establish data collection priorities. <i>(Ongoing throughout fiscal year)</i></p>	

LAKE-SUMTER MPO FY 2006/2007 UPWP

End Product:

Results of this task will include:

- A list of priority projects for ETAT Planning Screen review.
- The Department will be working with the MPOs and the RPC to establish data collection priorities, specifically for SCE.
- The Department is continuing financial support to the RPC to collect and modify local data to update the EST's SCE layers through coordination with the MPOs.
- The District will continue assisting the MPOs with their ETDM/SCE tasks over the next fiscal year.
- FDOT will also continue to provide technical assistance to the MPOs for the Environmental Screening Tool, and to continue coordination for any statewide training opportunities.

Responsible Agencies	Funding Sources
Lake-Sumter MPO Staff FDOT District 5	FHWA - PL-112 Funds

4.0 Short-Range Planning

This section includes development of the Transportation Improvement Program (TIP), annual Transportation Enhancement Project process and MPO priorities projects for work program development. These tasks are required by state and federal laws and are undertaken on an annual basis.

LAKE-SUMTER MPO FY 2006/2007 UPWP

Task Number	4.0
Task Title	Short-Range Planning
Objective: To identify and address short term transportation needs. Review development activity to monitor its effect on the local transportation system.	
Previous Works: The MPO completed and adopted its Transportation Improvement Program, FY 2005/06- FY 2009/10. The Lake County Board of County Commissioners developed a list of priorities through 2011, with which the MPO was involved as a staff resource. MPO staff assisted its member governments with Enhancement project prioritization.	
Methodology: <u>TRANSPORTATION IMPROVEMENT PLAN DEVELOPMENT</u> 4.0.01 Develop and finalize the 2006/07-2010/11 Transportation Improvement Program (TIP). <i>(July 2006)</i> 4.0.02 Ensure the FY 2006/07-FY 2010/11 TIP satisfies SAFETEA-LU requirements. <i>(December 2006)</i> 4.0.03 Develop Year 2012 unfunded project priority list for inclusion into future TIPs. <i>(August 2006)</i> 4.0.04 Initiate development of the 2007/08 TIP. <i>(May 2007)</i> 4.0.05 Review local government comprehensive plans for consistency with new MPO TIP and LRTP. <i>(Ongoing throughout fiscal year)</i> <u>MONITOR TRANSPORTATION SYSTEM IMPACTS</u> 4.0.06 Monitor and review traffic operation needs through collection and analysis of peak hour traffic data (for CTST Safety Study). <i>(Ongoing throughout fiscal year)</i> 4.0.07 Conduct and review site impact analysis for new development projects. <i>(Ongoing throughout fiscal year)</i> 4.0.08 Advise local governments and boards on decisions which may impact corridors identified for improvement or identified as physically or policy constrained. <i>(Ongoing throughout fiscal year)</i>	

LAKE-SUMTER MPO FY 2006/2007 UPWP

4.0.09 Coordinate MPO actions with local government comprehensive plan development efforts to encourage alternative modes of transportation. (*Ongoing throughout fiscal year*)

4.0.10 Ensure local governments are notified of significant changes in transportation projects. (*Ongoing throughout fiscal year*)

ENHANCEMENT PROGRAM

4.0.11 Solicit and encourage local governments to participate in the Enhancement application process. (*Ongoing throughout fiscal year*)

4.0.12 Monitor progress of currently programmed Enhancement projects. (*ongoing throughout fiscal year*)

4.0.13 Develop separate priority lists for TRIP, SIS & Other Arterials. (*August 2006*)

ON-GOING ACTIVITIES

4.0.14 Review and monitor/update federal functional classification data for area roadways based on Census 2000 information. (*September 2006*)

4.0.15 Incorporate potential ITS strategies into review of highway/transit projects. (*June 2007*)

INTELLIGENT TRANSPORTATION SYSTEMS PLANNING

4.0.16 Investigate State and Federal funding opportunities to evaluate the operational test of emerging technologies and to deploy existing products and services. (*June 2007*)

End Product:

Results of this task will include:

- A newly developed FY 2006/07-FY 2010/11 Transportation Improvement Program (July 2006)
- A 2012 List of Project Priorities, broken into SIS, TRIP and Other Arterial categories (August 2006)
- New SAFETEA-LU Enhancement Program applications
- Identification of necessary short term improvements to the local transportation system
- Assurance that ITS recommendations in the 2025 Long Range Transportation Plan are integrated

LAKE-SUMTER MPO FY 2006/2007 UPWP

Responsible Agencies	Funding Sources	
Lake-Sumter MPO staff	PL 112 04/05 Carryover	\$1,599
	PL 112 04-06 SAFETEA-LU	\$3,825
	PL 112 FY 06/07	\$45,434
	5303 FY 05/06	\$4,594
	5303 State	\$575
	5303 Local	\$575
	5303 FY 06/07	\$5,196
	5303 State	\$650
	5303 Local	\$650
	TD Grant 06/07	\$2,185
	Total Task Cost	\$65,283

5.0 *Public Transportation*

This section includes elements of the staff support to the planning assistance to Community Transportation Coordinators (CTCs) and the support to the Transportation Disadvantaged Coordinating Boards (TDCBs).

LAKE-SUMTER MPO FY 2006/2007 UPWP

Task Number	5.0
Task Title	Public Transportation Planning
Objective:	
<p>To ensure the efficient and effective provision of public transportation by providing technical assistance and staff support to the local CTC and the TDCB and to coordinate with local governments and CTC to develop and update (where necessary) transportation plans that will maximize mobility for the citizens of Lake-Sumter MPO Area.</p>	
Previous Works:	
<p>The MPO completed its Transit Development Plan (TDP), accepted by the MPO Board in February 2005. The MPO began oversight of the Lake County TDCB and began working with Lake County CTC, in addition to conducting an annual review of the CTC. The MPO voted to support regional partnership with LYNX to apply for transit service development grant funding. The MPO, working with LYNX, is developing an express bus service from Clermont to Orlando and another route from the Four Corners area to the Disney/Theme Parks area and into Kissimmee. The MPO, in conjunction with the Lake County CTC, is developing fixed route bus service (Lady Lake to Mount Dora) for implementation in December 2006.</p>	
Methodology:	
<u>CTCs</u>	
5.0.01 Provide technical assistance and staff support to the Lake County and Sumter County CTCs. <i>(Ongoing throughout fiscal year)</i>	
5.0.02 Assist CTCs in completing necessary grant applications for Section 5307, 5310, 5311, and FDOT Transit Block Grants. <i>(Ongoing throughout fiscal year)</i>	
5.0.03 Conduct quarterly reviews of routes and schedules to determine effectiveness. <i>(Quarterly, upon commencement of fixed route service)</i>	
5.0.04 Assist Lake County in initiative to establish fixed-route transit services. The MPO will assist Lake County in the development of a website to enhance the fixed route bus services. <i>(Ongoing, upon commencement of fixed route service)</i>	
5.0.05 Facilitate regional transit planning among neighboring CTCs, including Sumter	

County and LYNX. *(Ongoing throughout fiscal year)*

5.0.06 Study potential transit circulators in the South Lake area and in the Villages/Lady Lake area and their potential linkages to the Sumter County Transit system and to LYNX. *(December 2006)*

5.0.07 Monitor data for Transit Quality Level of Service (TQLOS) for transit services as new fixed-route system is brought on-line during FY 2006/07. *(June 2007)*

TRANSPORTATION DISADVANTAGED

5.0.08 Provide staff support and administration to TDCB. *(Ongoing throughout fiscal year)*

5.0.09 Conduct grant administration, including maintenance of quarterly operational reports and financial statements. *(Ongoing throughout fiscal year)*

5.0.10 Continue to facilitate coordination between the TDCB and the CTC. *(Ongoing throughout fiscal year)*

5.0.11 Review CTC's annual report. *(September 2006)*

5.0.12 Perform annual evaluation of the CTC. *(June 2007)*

5.0.13 Continue coordination with the Commission for Transportation Disadvantaged. The MPO will ensure the monitoring of all unresolved funding requests; support inter- and intra-county agreements to improve conditions as a way to reduce costs for service delivery, maintenance, insurance, or other identified strategies. *(Ongoing throughout fiscal year)*

5.0.14 Continue to work with TDCB in its efforts to update the TDP and TDSP. *(Ongoing throughout fiscal year)*

5.0.15 Update the TDSP. *(January 2007)*

TRANSIT QUALITY LEVEL OF SERVICE ASSESSMENT

5.0.16 In preparation for the 2030 Long Range Transportation Plan update, begin the development of a framework for assessing transit service using the procedures in the most current edition of the Transit Capacity and Quality of Service Manual. *(June 2007)*

TRANSPORTATION IMPROVEMENT PROGRAM

5.0.17 Ensure inclusion of transit projects in the TIP and assure adherence to the Public Involvement Process. *(July 2006)*

LOCAL COORDINATED PUBLIC TRANSIT/HUMAN SERVICES
TRANSPORTATION PLAN

5.0.18 Lake~Sumter MPO will work closely with the Lake and Sumter CTCs and other appropriate stakeholders to develop the local coordinated public transit/human services transportation plan to be used for projects funded under FTA programs, including the Section 5310 Elderly and Persons with Disabilities Program, Section 5316 Job Access and Reverse Commute Program, and Section 5317 New Freedom Program. The Work Product resulting from this effort will be the local coordinated public transit/human services transportation plan. *(June 2007)*

End Product:

Results of this task will include:

- An effective and efficient coordinated public transportation system.
- Completion of CTC review by June 2007.
- Updated TDSP by January 2007.
- Utilization of the detailed TDSP, which functions as a foundation for the development of the Service Plan by the CTC and will be used as a tool for monitoring by the TDCB.
- An active Transportation Disadvantaged Coordinating Boards (TDCB).
- A TIP that includes transit projects and adheres to the public involvement process (July 2006).
- An accurate and completed FY 2006 - 2007 FTA Section 5310 and 5311 Grant Applications.
- Updated assessment of the transit quality of service to be completed by June 2007.
- Transit Study for MPO Planning Area to determine feasible partnerships and corridors appropriate for service development grant applications (On-going throughout fiscal year).
- Study of potential transit circulators in the South Lake area and in the Villages/Lady Lake area and their potential linkages to the Sumter County Transit system and to LYNX by December 2006.
- Local Coordinated Public Transit/Human Services Transportation Plan by June 2007.

LAKE-SUMTER MPO FY 2006/2007 UPWP

Responsible Agencies	Funding Sources	
Lake-Sumter MPO staff Local Governments CTC FDOT	PL 112 04/05 Carryover	\$2,398
	PL 112 04-06 SAFETEA-LU	\$5,737
	PL 112 FY 06/07	\$68,152
	5303 FY 04/05 Carryover	\$45,952
	5303 State	\$5,744
	5303 Local	\$5,744
	5303 FY 05/06	\$6,892
	5303 State	\$861
	5303 Local	\$861
	5303 FY 06/07	\$7,794
	5303 State	\$974
	5303 Local	\$974
	TD Grant 06/07	\$3,278
	Total Task Cost	\$155,361

6.0 *Public Involvement*

This section contains two elements. The first is continued support of the MPO's public participation and outreach efforts. The second element covers the costs associated with printing and distributing MPO reports and publications.

LAKE-SUMTER MPO FY 2006/2007 UPWP

Task Number	6.0
Task Title	Public Involvement
Objective:	
<p>To provide requested information to the public, government agencies and elected officials; to increase public awareness of the MPO and its role; to increase the opportunities for public involvement.</p> <p>To increase public participation in the metropolitan transportation planning process, especially from those segments of the population that are considered to be traditionally underserved.</p>	
Previous Works:	
<p>Established Website: www.LakeSumterMPO.com and printed 5,000 brochures describing agency. Conducted informational campaign in conjunction with Lake County to educate public on purposes of the MPO. Adopted Public Involvement Plan (PIP) as part of 2025 LRTP. Began agency PIP for adoption under 2006/07 UPWP. Hosted in October 2005 the Transportation Summit on "Building Regional Partnerships," with more than 150 in attendance from two dozen agencies and organizations.</p>	
Methodology:	
<p>6.0.01 Develop and disseminate public information, as necessary to inform the public of transportation planning activities. Conduct presentations on transportation-related topics to civic and governmental groups as requested. <i>(Ongoing throughout fiscal year)</i></p> <p>6.0.02 Provide a clearinghouse for transportation-related activities for all levels of government and public involved in improving the local transportation system. <i>(Ongoing throughout fiscal year)</i></p> <p>6.0.03 Expand existing Website to include more graphics and more enhanced detail of MPO projects and priorities. <i>(Ongoing throughout fiscal year)</i></p> <p>6.0.04 Continue to monitor and track all public information requests. <i>(Ongoing throughout fiscal year)</i></p> <p>6.0.05 Develop and publish an annual report on MPO activities. <i>(October 2006)</i></p>	

LAKE-SUMTER MPO FY 2006/2007 UPWP

- 6.0.06 Develop and implement Public Involvement Plan (PIP) and conduct charrettes and workshops as part of LRTP process. *(October 2006)*
- 6.0.07 Utilize electronic media (MPO Web page and the Internet) to promote the MPO's role and improve public awareness of the MPO. *(Ongoing throughout fiscal year)*
- 6.0.08 Distribute meeting notices to the media and route monthly press release. *(Monthly)*

End Product:

Results of this task will include:

- An adopted PIP (October 2006)
- A measurable public involvement process that maximizes outreach to member communities and ensures maximum amount of participation and input from the general public through adopted PIP in 2006.
- An updated MPO Calendar of Events for 2006/07 and timely publication of MPO newsletters (Quarterly)
- Active outreach to local communities through presentations and workshops.
- Timely printing and distribution of MPO/committee meeting notices, agendas, and meeting minutes.
- An enhanced user-friendly website

Responsible Agencies		Funding Sources	
Lake-Sumter MPO staff	PL 112 04/05 Carryover		\$2,398
	PL 112 04-06 SAFETEA-LU		\$5,737
	PL 112 FY 06/07		\$68,152
	5303 FY 05/06		\$6,892
	5303 State		\$861
	5303 Local		\$861
	5303 FY 06/07		\$7,794
	5303 State		\$974
	5303 Local		\$974
	TD Grant 06/07		\$3,278
	Total Task Cost		\$97,921

7.0 Special Projects: Regional Planning

Identification of any short-term projects or studies undertaken by the MPO; coordination and general planning assistance to local communities. Specifically this task will include but is not limited to the regional visioning and planning initiatives occurring in central Florida in which the MPO is participating.

LAKE-SUMTER MPO FY 2006/2007 UPWP

Task Number	7.0
Task Title	Special Projects: Regional Planning
Objective:	
To strive towards Regional Transportation Planning Coordination and Project Coordination	
Previous Works:	
Development of a list of regional transportation goals and objectives. Regional Transportation Summit hosted in October 2005. Membership in the Central Florida MPO Alliance. Development of CFMPOA List of Legislative Priorities. Participation in the West Orange South Lake Transportation Task Force. Participation in the Central Florida Smart Growth Alliance. Participation in myRegion.org and the Central Florida Leadership Academy. Participation in Regional Visioning among the various organizations mentioned above.	
Methodology:	
7.0.01 Work through the Central Florida MPO Alliance to address issues of regional interest and importance. <i>(Ongoing throughout fiscal year)</i>	
7.0.02 Actively participate in the MPOAC and FDOT District 5 quarterly meetings. <i>(Ongoing throughout fiscal year)</i>	
7.0.03 Maintain an ongoing dialogue with neighboring counties and municipalities in the Management Operation Safety and Security in MPO Planning Area (ITS and CTST activities). <i>(Ongoing throughout fiscal year)</i>	
7.0.04 Promote a regional perspective to transportation planning. <i>(Ongoing throughout fiscal year)</i>	
7.0.05 Work with METROPLAN Orlando and Ocala/Marion County TPO on the joint planning agreement connecting planning areas. <i>(Ongoing throughout fiscal year)</i>	
7.0.06 Provide staff support to quarterly meetings of the Central Florida MPO Alliance. <i>(Ongoing throughout fiscal year)</i>	
7.0.07 Assist other CFMPOA staff directors with the development of a list of issues critical to Central Florida. <i>(Ongoing throughout fiscal year)</i>	

LAKE-SUMTER MPO FY 2006/2007 UPWP

- 7.0.08 Participate in regional transportation activities with *MyRegion.org* on the New Regional Agenda for the seven counties in the area. *(Ongoing throughout fiscal year)*
- 7.0.09 Participate in regional visioning initiatives within the region. *(Through May 2007)*
- 7.0.10 Strengthen partnerships with Sumter County and the MPO through enhanced services for the county-wide MPO Planning Area. *(Ongoing throughout fiscal year)*
- 7.0.11 Continue coordination with LYNX, VoTrans, SunTrans, and the Sumter and Polk transit systems in order to strengthen regional transit planning. *(Ongoing throughout fiscal year)*

End Product:

Results of this task will include:

- A process for coordinating regional transportation planning efforts that results in funded regional transportation projects and minimizes any duplication of planning activities.
- A Regional Transit Circulator Study encompassing the planning issues of Lake County new transit system and its connectivity with LYNX and the Sumter County system.
- Through cooperation with various regional planning entities, the MPO would participate in a regional visioning exercise that should result in a regional transportation vision. *(Throughout FY 2006-07.)*

Responsible Agencies		Funding Sources	
LAKE~SUMTER MPO Brevard MPO METROPLAN Orlando FDOT Ocala/Marion County MPO Polk TPO	PL 112 04/05 Carryover		\$2,398
	PL 112 04-06 SAFETEA-LU		\$5,737
	PL 112 FY 06/07		\$68,152
	5303 FY 05/06		\$6,892
	5303 State		\$861
	5303 Local		\$861
	5303 FY 06/07		\$7,794
	5303 State		\$974
	5303 Local		\$974
	TD Grant 06/07		\$0
Total Task Cost			\$94,643

TABLE I
SCHEDULE OF SELECTED PROJECTS

UPWP TASK	2006						2007					
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
TASK 1.0 PROGRAM ADMINISTRATION												
1.0.01 - 1.0.12 MPO Staff Support												
1.0.13 Audit												
1.0.14 Staff Training												
1.0.15 Continuity of Operations Plan												
1.0.16 New Policies												
TASK 1.1 STATE ASSISTANCE												
1.1.01 - 1.1.06 PL 112												
1.1.07 FTA												
TASK 2.0 DATA COLLECTION												
2.0.01 Update RSID												
2.0.02 Collection of traffic count data												
2.0.03 Develop Traffic Data Report												
2.0.04 Collection/analysis of accident data												
2.0.05 Develop system to map high hazard areas												
2.0.06 Participate on Traffic Safety Team(CTST)												
2.0.07 Review of traffic count program/CMS												
2.0.10 Shared GIS Analyst Position												
2.0.11 Revise/update data used in modeling												

TABLE I
SCHEDULE OF SELECTED PROJECTS

UPWP TASK	2006						2007					
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
TASK 3.0 LONG RANGE PLANNING												
3.0.01 - 3.0.03 Long Range Transportation Plan												
3.0.04 - 3.0.07 Bicycle Pedestrian Facility Planning												
3.0.08 Rail												
3.0.09 - 3.0.14 On-Going Activities												
Task 3.1 TRANSPORTATION MODELING												
3.1.01-3.1.02 Current Work												
Task 3.2 ETDM/SCE												
3.2.01 - 3.2.02 Current Work												
Task 4.0 SHORT RANGE PLANNING												
4.0.01 Development of Annual TIP												
4.0.02 Develop 2011 Priority Projects												
4.0.03 Review Local government comprehensive plans												
4.0.04 - 4.0.08 Monitor Transportation System Impacts												
4.0.09 - 4.0.11 Enhancement Program												
4.0.12 - 4.0.13 Ongoing Activities												
4.0.14 - 4.0.15 Intelligent Trans. Systems Planning												
TASK 5.0 PUBLIC TRANSPORTATION												
5.0.01 - 5.0.06 CTC's												
5.0.07 - 5.0.14 Transportation Disadvantaged												
5.0.15 Transit Quality Level of Service Assessment												

TABLE I
SCHEDULE OF SELECTED PROJECTS

UPWP TASK	2006						2007					
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
TASK 6.0 PUBLIC INVOLVEMENT												
6.0.01 - 6.0.04												
6.0.05 Develop/publish annual rept, MPO activities												
6.0.06 - 6.0.08 Implement Public Involvement Plan												
TASK 7.0 SPECIAL PROJECTS REGIONAL PLANNING												
7.0.01 Work through CFMPOA to address issues of regional interest and importance												
7.0.02 Participate in MPOAC and FDOT D 5 meetings												
7.0.03 Ongoing dialogue w neighboring counties in ITS and CTST activities												
7.0.04 Promote a regional perspective to transportation planning												
7.0.05 Work with METROPLAN & Ocala/Marion TPO on joint planning agreement												
7.0.06 -7.0.07 Provide staff support to meetings and support CFMPOA on issues												
7.0.08 Participate with <i>myregion.org</i>												
7.0.09 Participate in regional visioning initiatives												
7.0.10 Strengthen partnerships Sumter County												
7.0.11 Continued partnerships with LYNX, VoTrans SunTrans, Sumter and Polk transit systems												

**TABLE II
AGENCY PARTICIPATION
FY 2006/07 UNIFIED PLANNING WORK PROGRAM**

TASK	Lake-Sumte		State	Local	Total
	ELEMENT	MPO			
1.0	Admin	\$134,412	\$2,448	\$2,448	\$139,308
2.0	Data Coll.	\$60,648	\$1,225	\$1,225	\$63,098
3.0	LRP	\$90,973	\$1,835	\$1,835	\$94,643
4.0	SRP	\$62,833	\$1,225	\$1,225	\$65,283
5.0	Public Trans.	\$140,203	\$7,579	\$7,579	\$155,361
6.0	Public Inv.	\$94,251	\$1,835	\$1,835	\$97,921
7.0	Special Proj.	\$90,973	\$1,835	\$1,835	\$94,643
	TOTAL	\$674,293	\$17,982	\$17,982	\$710,257

**TABLE III
FUNDING SOURCES
FY 2006/07 UNIFIED PLANNING WORK PROGRAM**

TASK	ELEMENT	PL 112			(FY 04/05 Carryforward)									TD	Grand Total
		2004-05	2004-06 S-LU	2006-07	2004-05			2005-06			2006-07				
					State	Local	2005-06	State	Local	2006-07	State	Local			
1.0	Admin	\$3,198	\$7,650	\$90,869	\$0	\$0	\$0	\$9,192	\$1,149	\$1,149	\$10,392	\$1,299	\$1,299	\$13,111	\$139,308
1.1	State Assist	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2.0	Data Coll.	\$1,599	\$3,825	\$45,434	\$0	\$0	\$0	\$4,594	\$575	\$575	\$5,196	\$650	\$650	\$0	\$63,098
3.0	LRP	\$2,398	\$5,737	\$68,152	\$0	\$0	\$0	\$6,892	\$861	\$861	\$7,794	\$974	\$974	\$0	\$94,643
3.1	Modeling	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3.2	ETDM	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4.0	SRP	\$1,599	\$3,825	\$45,434	\$0	\$0	\$0	\$4,594	\$575	\$575	\$5,196	\$650	\$650	\$2,185	\$65,283
5.0	Public Trans.	\$2,398	\$5,737	\$68,152	\$45,952	\$5,744	\$5,744	\$6,892	\$861	\$861	\$7,794	\$974	\$974	\$3,278	\$155,361
6.0	Public Inv.	\$2,398	\$5,737	\$68,152	\$0	\$0	\$0	\$6,892	\$861	\$861	\$7,794	\$974	\$974	\$3,278	\$97,921
7.0	Special Proj.	\$2,398	\$5,737	\$68,152	\$0	\$0	\$0	\$6,892	\$861	\$861	\$7,794	\$974	\$974	\$0	\$94,643
	TOTAL	\$15,988	\$38,248	\$454,345	\$45,952	\$5,744	\$5,744	\$45,948	\$5,743	\$5,743	\$51,960	\$6,495	\$6,495	\$21,852	\$710,257

PLEASE NOTE: \$1 DESCREANCIES IN TOTAL AMOUNTS DUE TO FORMULAS ROUNDING IN CELLS.

**TABLE IV
BUDGETED AMOUNTS - PRIOR YEAR
FY 2005/06 UNIFIED PLANNING WORK PROGRAM**

TASK	ELEMENT	Lake-Sumter		BCC Other	Total
		MPO	FDOT		
1.0	Admin	\$206,076	\$2,297	\$2,297	\$210,670
1.1	State Assist.	\$0	\$0	\$0	\$0
2.0	Data Coll.	\$74,028	\$1,149	\$1,149	\$76,326
3.0	LRP	\$97,974	\$551,723	\$86,723	\$736,420
4.0	SRP	\$46,279	\$1,149	\$1,149	\$48,577
5.0	Public Trans.	\$55,390	\$22,962	\$1,723	\$80,075
6.0	Public Inv.	\$29,227	\$1,723	\$1,723	\$32,673
7.0	Special Proj.	\$52,632	\$1,723	\$1,723	\$56,078
	TOTAL	\$561,606	\$582,726	\$96,487	\$1,240,819

**TABLE V
FUNDING SOURCES
FY 2005/06 UNIFIED PLANNING WORK PROGRAM**

TASK	ELEMENT	PL 112				FTA Section 5303			FTA Section 5303 (FY 04/05 Carryforward)			TD	FDOT	Total			Grand Total
		Federal	State	Local	De-ob 04/05	Federal	State	Local	Federal	State	Local			Federal	State	Local	
1.0	Admin	\$97,690	\$0	\$0	\$90,000	\$9,192	\$1,149	\$1,149	\$9,194	\$1,148	\$1,148	\$0	\$0	\$206,076	\$2,297	\$2,297	\$210,670
1.1	State Assist.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2.0	Data Coll.	\$64,839	\$0	\$0	\$0	\$4,594	\$575	\$575	\$4,595	\$574	\$574	\$0	\$0	\$74,028	\$1,149	\$1,149	\$76,326
3.0	LRP	\$49,190	\$0	\$85,000	\$35,000	\$6,892	\$861	\$861	\$6,892	\$862	\$862	\$0	\$0	\$97,974	\$1,723	\$86,723	\$186,420
3.1	Modeling	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$300,000	\$0	\$300,000
3.2	ETDM	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$250,000	\$0	\$250,000
4.0	SRP	\$37,090	\$0	\$0	\$0	\$4,594	\$575	\$575	\$4,595	\$574	\$574	\$0	\$0	\$46,279	\$1,149	\$1,149	\$48,577
5.0	Public Trans.	\$41,606	\$0	\$0	\$0	\$6,892	\$861	\$861	\$6,892	\$862	\$862	\$21,239	\$0	\$55,390	\$22,962	\$1,723	\$80,075
6.0	Public Inv.	\$15,443	\$0	\$0	\$0	\$6,892	\$861	\$861	\$6,892	\$862	\$862	\$0	\$0	\$29,227	\$1,723	\$1,723	\$32,673
7.0	Special Proj.	\$38,848	\$0	\$0	\$0	\$6,892	\$861	\$861	\$6,892	\$862	\$862	\$0	\$0	\$52,632	\$1,723	\$1,723	\$56,078
	TOTAL	\$344,706	\$0	\$85,000	\$125,000	\$45,948	\$5,743	\$5,743	\$45,952	\$5,744	\$5,744	\$21,239	\$550,000	\$561,606	\$582,726	\$96,487	\$1,240,819

TABLE VI
 SAFETEA-LU PLANNING FACTORS
 AND FY2006/07 FEDERAL/STATE PLANNING EMPHASIS AREAS

UPWP TASKS	SAFETEA-LU Planning Factors								Federal Planning Emphasis Areas					State Planning Emphasis Areas						
	Economic Vitality	Increase Safety	Increase Security	Increase Accessibility	Protect Environment	Enhance Connectivity	Efficient Operation	Preservation	Safety and Security	Linkage Between Transportation Planning and NEPA	Management and Operations	Consultation Between State DOT and Local Officials	Enhance Technical Capacity	Coordination of Human Service Transportation	Regional Planning	Public Involvement	Transit Quality of Service	TIP Project Prioritization Process	Three (3) Year Business Plan	Consistency Between Transportation & Growth
1.0 Administration	X					X	X		X		X	X		X	X			X		
2.0 Data Collection		X	X			X	X	X		X	X	X								
3.0 Long Range Planning	X	X	X	X	X	X	X	X	X	X	X	X		X						X
4.0 Short Range Planning	X	X	X	X	X	X	X	X	X		X	X					X			X
5.0 Public Transportation	X			X	X	X	X			X		X	X			X				
6.0 Public Involvement				X		X	X	X	X		X				X					
7.0 Special Projects		X	X	X		X			X			X		X						

LAKE-SUMTER MPO
AREA PLANNING STUDIES
TABLE VII

Study	Description	Responsible Agency	Completion Date
SR 40 East Environmental Feasibility Study (Phase II)	Focus group-type setting to establish parameters for possible Environmental Impact Statement (EIS) for improvements to East SR 40	FDOT	TBD
US 441 South	The south end of US 441 from Orange County to SR 44 (formerly CR 44B) in Lake County is soon to begin the study phase	FDOT	TBD
Safety Study within MPO Area	Study to identify high-hazard intersections within MPO areas. Safety study will identify possible solutions to mitigate identified problem locations. Example CR. 33	MPO	June-05
SR 46	An environmental study to be conducted by the Orlando-Orange County Expressway Authority along the 16.5 miles from US 441	FDOT	July-06
Transit Study FTA 5307	Major Transit Study for the MPO Planning area using FTA 5307	MPO	October-06
Transit Operations Plan	Fixed route transit service along US 441, within the Tri-County/Villages area and in South Lake County (LYNX service)	CTC & MPO	December-06
TavLee Trail Phase II	PD&E to identify alignment for mixed use trail	City of Leesburg	December-06
TavLee Trail Phase III	PD&E to identify alignment for mixed use trail	LC & MPO	December-06
Leesburg/Wildwood Trail	PD&E to identify alignment for mixed use trail	City of Leesburg	December-06
Fruitland Park Trail	PD&E to identify alignment for mixed use trail	LC & MPO	December-06
Wekiva Parkway	PD&E to identify preferred alternative alignment through Northwest Orange, East Lake and West Seminole Counties	FDOT & OOCEA	Mar-07
Regional Transportation Coordination	Regional Visioning for Lake, Orange, Osceola, Seminole, Polk, Brevard & Volusia Counties	ECFRPC & MyRegion.org	May-07

FINAL CERTIFICATION SUMMARY
APRIL 26, 2006

APPENDIX A



**FDOT DISTRICT FIVE
AND
LAKE~SUMTER MPO**

FINAL CERTIFICATION SUMMARY

APRIL 26, 2006

RECEIVED
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PLANNING/PTO

Figure 7B


**JOINT CERTIFICATION STATEMENT ON THE METROPOLITAN
TRANSPORTATION PLANNING PROCESS**

Pursuant to the requirements of 23 U.S.C. 134 (j)(5) (k)(5), 23 CFR 450.334(a), the Department and the MPO have performed a review of the certification status of the metropolitan transportation planning process for the Lake-Sumter Metropolitan Planning Organization (MPO) with respect to the requirements of:

1. 23 U.S.C. 134 and 49 U.S.C. 5303 et seq.;
2. Title VI of the Civil Rights Act of 1964 and the Title VI assurance executed by each state under 23 U.S.C. 324 and 29 U.S.C. 794;
3. Section 1101(b) of TEA-21 regarding the involvement of disadvantaged business enterprises in FHWA and FTA funded planning projects (section 105(f), Public Law 97-424, 96 Stat. 2100; 49 CFR Part) and;
4. The provisions of the Americans with Disabilities Act (ADA) of 1990, (Public Law 101-336, 104 Stat. 327, as amended) and USDOT regulations under "Transportation for Individuals with Disabilities" (49 CFR Parts 27, 37, and 38).

Included in this certification package is a summary of noteworthy achievements by the MPO, attachments associated with these achievements, and (if applicable) a list of any recommendations and/or corrective actions. The contents of this Joint Certification Package have been reviewed by the MPO and accurately reflect the results of the joint certification review meeting held on Tuesday, January 24, 2006.

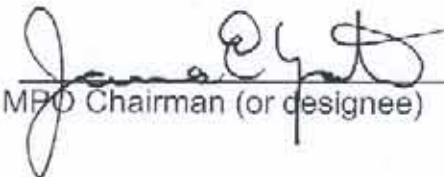
Based on a joint review and evaluation, the Florida Department of Transportation and the Lake-Sumter MPO recommend that the Metropolitan Planning Process for the Lake-Sumter MPO be certified.



District Secretary (or designee)

5/5/06

Date



MPO Chairman (or designee)

4/26/06

Date

FDOT District 5 Planning and Lake-Sumter MPO

Joint Summary Report on 2006 Modified Certification Review for the Lake-Sumter Metropolitan Planning Organization (MPO)

The Lake-Sumter MPO, is the designated transportation planning agency for the Lake County and Urbanized area of Sumter County, in District Five. That MPO and the FDOT D-5 Planning office work cooperatively to ensure that major transportation issues are addressed and that the requirements in state and federal law governing the metropolitan transportation planning process are fully met. Certification reviews are the tool used to determine whether the MPOs are fulfilling this responsibility. In non-Transportation Management Areas (TMA's), these Joint Certifications are conducted on an annual basis by the Florida Department of Transportation and the MPO.

The 2006 state certification review process for all of the District 5 MPOs started with the District Planning and PT Liaison's collectively developing a list of approximately 20 general questions drawn from the "Sample FHWA Questions" contained in Chapter 7 of the MPO Program Management Handbook. The respective MPO Liaisons also reviewed prior Certification findings, and formulated additional questions which needed follow-up. The general questions were developed after reviewing the recently revised MPO Manual guidance for a "Modified" certification process and through dialog among the various affected District personnel, as well as in consultation with FDOT Policy Planning and FHWA representatives. The suggested questions were then forwarded to the MPO in early January 2006, and after minor revisions, resent to the MPO Executive Director on January 15, 2006. The MPO responses were provided to District staff on January 23, 2006, and the official Certification meeting between District Five and the MPO staff was held on Tuesday, January 24 2006. Below is the list of attendee's at the Joint Certification meeting:

FDOT Representatives:

Susan Sadighi, D-5 Intermodal Systems Mgr.
David Marsh, D-5 MPO/County Liaison
Diane Poitras, D-5 PT Analyst

MPO Representatives:

T. J. Fish, MPO Executive Director
Tom Burke, Transportation Planner

The discussions at the Joint Certification meeting were organized around the above mentioned questions and the MPO's initial responses. The two staff's subsequently consulted to formulate this final Summary Report document including the refined questions and responses, based upon the outcome of the January 24th meeting. Once overall consensus was reached on this document, the Summary Report and related materials along with the "Joint Certification Statements" form(s) were distributed for final approval, and the appropriate signatures.

The findings and recommendations presented in this Joint Certification Report are drawn from the questions specifically formulated for District 5 MPO's, as well as from the respective MPO responses. They clearly reflect a mutually shared mission and emphasis on the following:

1. Regionalism and the forming of regional partnerships
2. On the development of interconnected multi-modal transportation systems, and,
3. The recognized need to improve linkages between transportation and land use planning.

FDOT Findings

Despite being a relatively new organization, the Lake-Sumter MPO has been very successful in addressing both surface and public transportation issues in their designated jurisdiction, as well as aggressively seeking regional cooperation with surrounding areas (i.e. TRIP Program). The MPO is leading well coordinated efforts to secure additional funding for major transportation projects and/or systems, as well as for improved transportation disadvantaged services.

They have also proven to be an excellent partner in the timely development of a large and complex Districtwide multi-modal modeling program (CFRPM4), which is now the accepted platform for all of the MPO LRTP's in District 5. Though all of the MPO's shared equally in the development of that new model, the Lake-Sumter MPO deserves added recognition for their efforts in that region-wide model development effort, while at the same time undertaking the formidable task of developing and adopting their 1st LRTP, as an MPO.

Perhaps most noteworthy in this new MPO's performance, are the following accomplishments:

1. Their leadership and steady progress towards the implementation of fixed route transit service in the most congested portions of their service area and beyond.
2. They have successfully negotiated a Tri-County agreement which established a process used to identify designated recipients and a sub-allocation method for federal transit funds allocated to their area and the abutting portions of Sumter County and Marion County's.
3. They have actively embraced the "regionalism" now embedded in State and Federal Transportation law, and are actively demonstrating decisive leadership in both the consensus building, as well as in forging the partnerships necessary to meet the considerable challenges faced in both the transportation planning as well as growth management arenas.

Below are some general comments on the MPO's progress to date, as well as some minor issues identified through the certification review process which will need to be addressed further.

Staffing

The MPO which previously contracted with Lake County for staff services, has now retained all but one of its permanent staff. The previous staffing short-fall has now been resolved, and should no longer have an impact on completing their UPWP requirements. Demands on MPO staff will increase in FY 2006/07 with

added tasks such as the adoption of a Continuity of Operations Plan (COOP) and Title VI and VIII and DBE procedures; implementation of a Transit Operational Plan; increasing responsibility for administering the Efficient Transportation Decision Making (ETDM) process, as well as continued regional facilitation and leadership functions related to the new Growth Management legislation.

MPO Identity

Last years transition of the Lake-Sumter MPO to an independent agency status has clearly established this agency as the recognized transportation planning facilitator and leader, in the Lake and Sumter County area. The increasing participation and involvement of Sumter County leadership in this MPO, seems to clearly indicate an improving relationship between the various and numerous jurisdictions, both internally as well as externally.

Accountability

The content of the invoices and quarterly progress reports submitted by the MPO are fully up to standards. These reports are intended to document progress made and difficulties encountered in implementing the UPWP, and they also are used to help assess the eligibility and reasonableness of MPO expenses to be reimbursed with federal funds. Now that the MPO staffing shortfall has been resolved and the organization is functioning very well, it is fully expected that all future UPWP tasks/sub-tasks will be accomplished in a timely manner.

Planning Fund Carryover Balances

Now that the staffing is at or near full strength and the LRTP adopted, it is not expected that there will be a future need to carry forward PL funds.

Public Involvement and Titles VI, VIII, and DBE Compliance

As noted in the Questions/Responses, the MPO intends to address all of these requirements in the remainder of this Fiscal Year, or as specific tasks in the FY 06/07 UPWP.

Comments:

1. The MPO is to be highly commended for its continuing support of and participation in regional coordination processes such as the Transportation Regional Incentive Program (TRIP), and the recent Tri-County agreement on Transit service area coordination. Effective leadership is also being displayed in the MPO's efforts to quickly respond to its member local governments needs, relative to the new growth management rules and requirements.
2. This MPO staff deserves high marks, for quickly (and very effectively) taking on a leadership role in improving coordination, as well as in identifying and furthering local and regional transportation solutions. Their actions have also been instrumental in moving the area towards a quicker implementation of fixed-route transit service.

3. District 5 has found this young MPO and its recently formed staff to be very cooperative and highly effective. We look forward to a long and productive partnership with this agency!

Recommendations/Actions:

1. While the quality of the invoices and quarterly progress reports are fine, consideration should be given to occasionally sharing the progress reports with the MPO board and their advisory committees. This will help keep them apprised of staff workloads and tasks, and the overall status of the UPWP implementation.
2. The MPO staff needs to ensure that the remaining tasks in the FY 2005/06 UPWP production plan and schedule are fully achieved.
3. The MPO responses on the ETDM process/functions, and need for one-on-one training are duly noted. We are in full agreement that the MPO and District staff should continue to work closely together in the further development and refinement of this system, as well as in preparations for the eventual transition.
4. The MPO response on Question #22 (Re: the very small urbanized portion of Sumter County now contained in the LSMPO "planning area"), is also noted. If the MPO is interested, the District is prepared to meet and discuss possible actions to help prompt an FDOT/L-SMPO/Sumter County discourse on this issue.

fusion

FDOT District Five and Lake-Sumter MPO

MODIFIED JOINT CERTIFICATION - January 2006

Final responses provided by the Lake-Sumter MPO February 2, 2006

Based upon a review of Revised Chapter 7 of MPO Manual, below are the general areas recommended as focus items for this years Lake-Sumter MPO Certification process. According to the new Certification requirements, a limited or modified review can occur for two years after a full review. Based upon Chapter 7, and associated laws/rules (noted in the Chapter), the following are the suggested general questions/discussion areas:

Criteria 1: The metropolitan planning requirements identified in 23 U.S.C. 134 and 49, U.S.C. 5303:

**1. Following, is the status of the various Lake-Sumter MPO Agreements with FDOT:
(Given that all the L-SMPO JPAs are up to date, an MPO response is not required)**

- A. Interlocal Agreement for the Creation of the Metropolitan Planning Organization (FDOT Form 525-010-01) – Adopted January 31, 2004/ Review before January 30, 2009.
- B. Intermodal Transportation Planning Funds Joint Participation Agreement (FDOT Form 525-010-02) – Adopted February 25, 2004/Review before February 25, 2009
- C. Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement (FDOT Form 525-010-03) Adopted February 3, 2004/Review before February 3, 2009.

LRTP AND TIP ITEMS:

2. Did your recent LRTP specifically identify major transportation facilities that function as an integrated metropolitan transportation system, giving emphasis to facilities that serve national and regional transportation functions?"

Answer: The Lake-Sumter MPO's recent adoption of the 2025 LRTP was a major step toward addressing the region's metropolitan transportation system in an integrated manner. The plan addresses various modes and their connectivity. Emphasis was given to facilities part of Florida's Strategic Intermodal System (SIS). Highways, bicycle facilities, pedestrian facilities, and transit were emphasized. Although little emphasis was placed on air and rail due to the limited facilities in the MPO region, those modes will be the subjects of future emphasis. To further emphasize the SIS, the MPO shall provide a separate listing of SIS projects in the 2006/07-2010/11 Transportation Improvement Program (TIP).

3. Also, did the LRTP Update indicate or address proposed enhancement activities?"

Answer: Bicycle and pedestrian facilities were focal points of the plan. The cost-feasible projects would likely be funded through enhancement funds. However, a specific and separate list of enhancement projects did not result from the 2025 LRTP. The Lake-Sumter MPO is working through the TIP process to address enhancement projects.

4. Were any congestion management strategies included in your most recent LRTP?

Answer: The Lake-Sumter MPO is not anticipated to achieve status of Transportation Management area (TMA) until after the 2010 Census, after which CMS becomes even more critical. As part of the adopted goals, objectives and policies of the 2025 LRTP, congestion management is a major goal of the plan. The item is addressed in the 2025 LRTP as part of following the TEA-21 Planning Factor 6 of efficient system management and operation.

Congestion management strategies have been determined in some cases to be the only feasible solution to some congestion issues especially when added capacity is not economically feasible. This could include techniques such as ITS, access management and trip demand systems. Access management has already been a focus of previous studies, such as US 441 and US 27, and will be a focal point of future projects, such as SR 50. ITS has been included in several project proposals, including county facilities such as CR 470 and CR 466.

5. Does (or will) the MPO TIP identify the criteria and process for prioritizing implementation of LRTP elements (including inter-modal trade-offs) for inclusion in the TIP, and any changes in priorities from previous years?

Answer: Being a new MPO, said criteria continue to be refined. Most decisions have been achieved by virtue of consensus rather than technical criteria. However, an enhanced document is planned for the FY 2006-07 TIP. In the new document, several criteria will be documented as the basis by which prioritization decisions are made. Criteria will include volume-to-capacity ratios and backlog, SIS projects, TRIP projects seeking state funding, factors revealed in ETDM screenings, and cost.

6. Did the TIP include a listing of projects which Federal funds have been obligated in the preceding year, or was the list otherwise available for public review?

Answer: The preceding TIP documents have been a listing of all projects, state and federal. Federal projects have been included in past TIPs, have been coded as federally funded, and have been available for public review.

7. How and when do you anticipate modifying the LRTP and TIP to adjust for updated Revenue Forecasts, as well as to comply with the new SAFETEA-LU requirements? Also related to SAFETEA-LU what methods or measures will be used to attain more consistency between Transportation and Planned Growth?

Answer: Required task will be included in 2006-07 UPWP. A draft will be prepared by staff and presented for review by committees and the MPO Board for transmission to FDOT, FHWA, and FTA, anticipated action by February 2007. Once the draft is determined to be compliant with federal requirements, the final document for adoption will be brought before the MPO Board no later than May 2007.

The 2006-07 TIP will include SAFETEA-LU requirements to the degree feasible and the federal requirements will be implemented fully, either through amendment to the 2006-07 document or through adoption of a more refined 2007-08 TIP. This would coincide with the proposed May 2007

adoption of the required LRTP amendments (no later than July 1, 2007). To measure or monitor the consistency, or the concurrency, between Transportation and Planned Growth, one proposed tool will be an enhanced Concurrency Management System more in step with the required local government policy of Proportionate Share. The MPO staff intends to provide significant resources in assisting our member governments through this process.

TITLE VI/PUBLIC INVOLVEMENT, ETC:

8. Has the MPO recently reviewed its public involvement process, or developed a Public Involvement Plan? If so, what performance measures or other criteria are being used (or proposed) to help determine the program or plans effectiveness

Answer: Staff is utilizing the PIP included in the 2025 LRTP as a basis on which to build a formal agency policy. Completion is anticipated under the 2005-06 UPWP. Performance measures will be a major component of the new PIP and will include measures such as: (1) tracking of news releases and their relationship to public event attendance, (2) website hits, (3) tracking of public speaking engagements and the number of persons exposed to MPO information, (4) benchmarking of current activities and a comparison to future activities to determine effectiveness and (5) surveys of population samples to measure effectiveness of media campaigns.

Criteria 2: Title VI of the Civil Rights Act of 1964, and the Title VI Assurance executed by each State under 23 U.S.C. 324 and 29 U.S.C. 794. Also Criteria 4 including provisions of the American with Disabilities Act of 1990, with Title VIII Assurance under the regulations in 49 CFR Parts 27, 37 and 38).

9. Has the MPO received any Title VI or Title VIII complaints within the last year? If so, how many and how were they processed?

Answer: The MPO has not directly received said complaints but is assessing those of the CTCs and Lake and Sumter counties. The MPO is currently addressing deficiencies in policy.

10. Does the MPO have a procedure in place for the prompt processing and disposition of Title VI and Title VIII complaints? If so, please provide a copy and address how the procedure complies with Federal and State requirements?

Answer: The MPO is currently assessing the process by which this relatively new organization has defined in policy. Staff will assess any deficiencies in policy and will propose to the MPO Board action to correct. This shall be a task included in the 2006/07 UPWP.

Criteria 3: Section 1101(b) of TEA-21 regarding the involvement of disadvantaged business enterprises in FHWA and FTA planning projects (49 CFR, Part 26)

(Note: MPO's that are part of municipal or county governments may have some of these processes handled by the host agency.)

11. If your agency has multiple contracts and/or vendors, is the MPO making an effort to meet the State's goal of 7.5% DBE participation?

Answer: Currently the MPO has a support service contract with Lake County government that includes procurement services and thus has followed the county policy in terms of DBE participation. The MPO has only one outside contract and DBE issues have not yet arisen for this relatively new MPO. The MPO is currently assessing the process by which this relatively new organization has defined in policy. Staff will assess any deficiencies in policy and will propose to the MPO Board action to correct, if deficiencies exist. This shall be included in the 2006/07 UPWP.

12. If yes, to #10 above, does the MPO track its DBE participation rate, and if so how?

Answer: The MPO has been working under the county policy through its support services contract with Lake County. The MPO shall address a DBE policy as a task in the 2006/07 UPWP.

13. If yes to #10 above, does the MPO maintain a bidders list providing data on the available DBE and non-DBE universe? If so, does the list contain specific info about the DBE and non-DBE contactors and sub-contractors?

Answer: The MPO has been working under the county policy through its support services contract with Lake County. The MPO shall address a DBE policy as a task in the 2006/07 UPWP.

PUBLIC TRANSPORTATION:

14. How often does the MPO coordinate with the transit provider(s) to discuss ridership, funding, quality and human service issues?

Answer: MPO staff meets weekly with the Lake CTC staff and the provider, MV Transportation, to review said issues. MPO staff meets at least monthly with Sumter County Transit staff. Representatives from both CTCs regularly attend MPO functions, including committee meetings, MPO Board meetings, and workshops.

The MPO has worked with the Lake CTC to advance the establishment of a fixed route transit system during FY 2006-07. In terms of regional coordination and collaboration, the MPO is worked with the Sumter CTC and the Ocala/Marion TPO to establish a regional, three-county system to serve the urbanized area known as The Villages/Lady Lake.

Simultaneously, the MPO is facilitating a partnership between the Lake CTC and LYNX. A Service Development Grant awarded to LYNX for the establishment of two routes in Lake County is being coordinated by the MPO on behalf of the Lake CTC. This also requires a great deal of coordination with the City of Clermont. These partnerships are cited in light of the stat initiative for regional partnerships.

15. Was the information gathered under the Transit Quality of Service task useful? How was it applied to the MPO's updated LRTP?

Answer: Currently, as the MPO works with the Lake County CTC, TQS has not been applicable as only para-transit services are provided. Lake County CTC is to begin a fixed route transit system in 2006-07 and TQS will therefore be addressed as a task in the 2006/07 UPWP and will be implemented as part of the long-range process as transit planning funds are received.

16. In the development of the LSMPO public involvement plan or program, how will you ensure that all transportation entities/interests are included in the formulation of the LRTP, TIP, etc? (Please refer to MPO Manual, Section 7.11, Question 21, page 7-19)

Answer: The Lake-Sumter MPO will have an adopted and implemented PIP as part of the 2006/07 UPWP that includes the methods by which the public will be involved in general MPO business, the LRTP, the TIP, and all other products requiring public involvement. In addition, the MPO anticipates going well beyond the required level of involvement to illicit the higher degree of public engagement feasible.

ETDM PROCESS:

Note: Prior to the next LRTP Cost Feasible update, all projects which may receive State or Federal funding must be run through an ETDM Planning Screen, if they have not previously had a PD&E study. The MPO will need to take the lead by identifying and prioritizing projects for screening and preparing the Project Description Reports and Purpose and Need statements for those projects. The MPO should coordinate with the FDOT ETDM Coordinator to schedule the submission of projects to the Environmental Technical Advisory Team (ETAT) which is to review projects statewide. FDOT will provide technical assistance and training to MPO staff as needed.

17. What additional training or assistance can FDOT provide to assist the MPO's in screening projects for the next LRTP update?

Note: Affected local governments and/or public involvement comments received at any time (LRTP, TIP, PD&E, etc...) need to follow the project through all of its phases. District 5 has created a web-based electronic filing system called the "Project Diary", on the CFGIS website. This easily accessible website can, among other things, house public comments, or community-expressed needs or concerns.

Answer: FDOT's existing online training sessions are informative. However, one-on-one training sessions, on-site, will likely be required for some new to the ETDM process. FDOT has demonstrated a willingness to provide this one-on-one time, which is a tremendous benefit. FDOT needs to consider a procedure for identifying the optimal timing for projects to be screened. Otherwise the review agencies will be swamped with projects every time an LRTP or TIP is updated or amended. It is recommended that the first round of ETDM screening included cost-feasible projects in the LRTP through 2015, then move to screening of projects listed as cost feasible between 2015 and 2025.

18. Does the MPO staff feel that the "Project Diary", is a suitable place to document the outcome of any public outreach efforts? If not, are there other suggestions to help establish a more coordinated and collaborative approach to public outreach, as well as establishing a reliable long-term system for documenting that input?

Note: Recently, District Five also presented an ETDM overview to all four of METROPLAN ORLANDO's advisory committees. We then gave an introduction to a project the MPO was sending through ETDM. It was then agreed that the various committees would use the next month to offer/solicit further public/community input into this "typical" ETDM project. In this manner early input was assured, and community-based information was also made available to the ETAT in the planning screen review process. A similar coordination/comment process is being proposed with the Lake-Sumter MPO.

Answer: While the Project Diary is definitely a good idea, it might also be effective to cumulate a list of all comments on a project and to email them to all affected government agencies. Project websites may also be a good idea. There needs to be a real-time component of postings by entities and the appearance of those postings in the diary. As part of the PIP, the MPO will propose to be a repository of public comments provide through the ETDM and project diary process.

19. Does your MPO see a benefit in this early outreach effort for the overall ETDM process? Are there other suggestions for improvements to the ETDM process you might have to help create earlier and better community/public coordination and input,

Answer: Early outreach is definitely more effective than late outreach or no outreach what so ever. The earlier comments can be solicited, the earlier key issues can be identified. Screening of fatal flaws will enhance the MPO's prioritization efforts. A strong suggestion is for ETDM's detection of fatal flaws to translate into a dialogue concerning alternatives. It is important for ETDM to not simply detect issues but lead to a solution to potential obstacles.

20. In the context of the overall effort, what are the strengths of the current ETDM program? Conversely, what are its weaknesses and as such, how can it be improved?

Answer: The biggest strength of the current ETDM program is the resulting coordination and communication between local governments. MPO's, Counties, Cities and other affected government agencies are talking to one another about important transportation improvements. In addition, a big strength of the ETDM program is that the process allows for fatal flaws to be identified early in the process, before too much time, effort and money is wasted in more detailed, expensive studies (i.e., PD&E Studies).

The biggest weakness of the current ETDM program is the large number of projects that need to be screened as a result of TIP and LRTP updates and amendments. To perform adequate reviews, the affected agencies would need to invest huge amounts of time. A better scheduling or prioritization system needs to be developed to determine the appropriate timing for screens.

GENERAL QUESTIONS:

21. How has your MPO addressed the previous Federal Planning Emphasis Area dealing with the need for a "Continuity of Operations Plan" (COOP)?

Answer: The Lake-Sumter MPO intends to develop a Continuity of Operations Plan (COOP), required per Federal Statute, in order to ensure continued operations of the MPO in the event of an emergency. This will be a task in the 2006/07 UPWP and will include coordination with the CTCs and Emergency Operation Centers (EOCs).

22. Does the Lake-Sumter MPO boundary encompass the designated urbanized area, and a contiguous area expected to become urbanized within the 20 year forecast period? If not, what strategies/provisions will the MPO be using to comply with the intent of this requirement? How can the District help in this regard?

Answer: The Lake-Sumter MPO boundary does not include a contiguous area outside the urbanized area. There is a problematic aspect to this MPO's area including only a small corner of northeast Sumter County. Since the 2000 Census, the area has expanded four times in size. With incredible residential development occurring and the population continuing to expand dramatically, it is expected that the MPO area after 2010 will automatically include an urbanized substantially larger than the current Sumter County area.

The MPO is working consistently with Sumter County to establish a planning relationship that encompasses all of Sumter County. This is critical in order to perform effectively as a regional planning entity. Sumter County is quite receptive and the MPO will continue to build partnerships with Sumter County to further legitimize the Lake-Sumter MPO as Sumter County's MPO. This will include initiative toward regional transit planning, TRIP projects, regional trail planning, rail planning, and regional road network planning. The MPO already has Sumter County as a party to the original interlocal agreement that created the MPO, as well as a separate agreement concerning TRIP projects. The MPO Board has also agreed to invite the quickly growing City of Wildwood in Sumter County to participate in the MPO as an ex-officio member based on the reasonable expectation that the city will be part of the expanded urbanized area after the next Census.

The MPO could benefit from the District's participation in a unified campaign to encourage Sumter County to utilize the MPO process for all transportation issues within the county.

SAFETEA-LU – (Future considerations and questions not to be answered in this review!)

Regarding the coordination of Transportation planning, the new SAFETEA-LU legislation requires that three FTA formula programs (Section 5310, 5316 and 5317) must be competitively selected, and that the projects must be derived from a locally developed public/human service transportation plan. These Coordinated Transportation Plans must be consistent with the metropolitan and state planning process. Thus future certification reviews will likely include the following questions:

- 1. How is the MPO involved in the development of the local Coordinated Transportation Plan with local applicants for Sections 5310 (Elderly and Persons with Disabilities Program), 5316 (Job Access and Reverse Commute Program), and 5317 (New Freedom Program)?**
- 2. How does the MPO work with designated recipients of FTA special transportation program funds to help ensure that the Coordinated Transportation Plan is developed thru an inclusive process, with ample representation from public, private, and non-profit providers, as well as the general public?**
- 3. How does the MPO help ensure that the Coordinated Transportation Plan is integrated into, and consistent with the overall metropolitan and state planning processes?**

**FDOT DISTRICT 5
GENERAL PLANNING ACTIVITIES
FY 06/07**

FDOT District 5 General Planning Activities

FY 2006/2007

The Florida Department of Transportation (FDOT) is a contributor to transportation planning and policy development in District 5. Generally, the specific recurring transportation planning activities accomplished by FDOT's District 5 Planning Office can be placed in one of the following categories: Transportation Planning Activities, Data Collection Activities and Systems Planning Activities.

Transportation Planning Activities:

- MPO Support
Provide revenue forecasts to the MPOs to develop LRTPs; Provide support to MPOs to assure Title VI compliance in the planning process (UPWP, TIP, model validation, etc.) and compliance with other certification requirements; Provide supporting information and documentation to support MPO planning; Review and take appropriate action on TIPs and TIP amendments.
- Intergovernmental Support and Review
Review amendments and Evaluation and Appraisal Reports for the Local Government Comprehensive Plans (LGCP); Review Intergovernmental Coordination and Review (ICAR) documents; Begin implementation of 2025 FTP, including developing a policy framework and methodology for the transportation element of regional visions/action plans consistent with 2025 FTP; Provide information for the development of the Short Range Component of the FTP.
- Strategic Intermodal System Plan (SIS Strategic Plan)
Process requests for designation changes; coordinate regional and local facilities with the SIS; coordinate the Department's transit initiative with the SIS; manage policy level public and partner involvement efforts related to the SIS; Assist in technical level public and partner involvement efforts related to the SIS; Assist in providing revenue forecasts.
- Census Support
Assist MPOs with boundary and membership issues for merging and emerging MPOs.

Data Collection Activities

- Systems Inventory
Provide for the efficient transfer of road jurisdiction by the Department and local governments based on mutual agreement; Functionally classify roads, including the designation of federal aid eligibility and develop, analyze, and assign an integrated statewide network of federal, local and state systems.
- Mapping
Maintain and provide mapping information related to the SIS; Produce new functional classification maps.

Systems Planning Activities

- Systems Management
Provide assistance for determining the need for, and feasibility of, new access points (IJRs) and modifications (IMRs) to existing access points on the FIHS and other SIS facilities; Conduct Level-of-Service analysis that will determine current and future conditions of the State Highway System; Project Design Traffic and 18 KIP Equivalent Single Axle Loadings (ESALs) preparations,
- Modeling
Support regional transportation modeling activities and gather information on how to make improvements through improved policies, procedures and guidelines for transportation demand forecasting for the Florida Standard Model; Assist in validation of models and conduct planning studies requested by local governments and MPOs.

➤ **FIHS/SIS**

Conduct Traffic/Travel Demand Assignment Studies; Develop traffic projections; Develop and maintain a SIS Needs Plan and SIS Cost Feasible Plan; Provide input for FIHS modifications and refinements; Develop, coordinate and distribute FIHS corridor plans; Assist in implementing the ETDM Environmental and Programming Screening Tools in developing and reviewing projects at the Planning Screen Phase (MPO long range plans and FIHS cost-feasible plan).

FDOT District 5 Specific Tasks

This section provides a listing, with a short description of some of the more prominent FDOT activities and projects anticipated during fiscal year 2006/07.

➤ **ETDM/SCE**

The District will continue assisting the MPOs with their ETDM/SCE tasks over the next fiscal year by reviewing the remaining Cost Feasible Plans and assisting in the prioritization and scheduling of Planning Screen reviews. FDOT will present on ETDM to MPO committees as appropriate for coordinating on ETDM projects and providing general information on the ETDM process. The District will continue to run programming screens on projects prior to PD&E, as required by FHWA. FDOT will provide ETDM technical assistance and training to MPO staff as needed.

➤ **Modeling**

Throughout 2006, the Department will be coordinating with the MPOs to discuss issues relating to the use of a unified planning model for the District. Specifically, we will be considering such issues as update process and cycle, enhancement procedures, technical support, and training and expanded documentation. In a larger effort, the Department will be sponsoring the full conversion of the CFRPM to Cube/Voyager. It is expected that this conversion will run into 2007, but will be on schedule to meet the state's Model Task Force requirements for conversion. This full conversion will also consider the capabilities of the new software as well as maintain consistency with the statewide interim conversion standards once those are finalized.

➤ **FDOT District Five Tentative Five-Year Work Program Public Hearings**

The Department continuously coordinates with the MPOs in their project priority development and project selection in the Department's District five Tentative Five Year Work Program for FY 2007/2008 – FY 2011/2012. The Department will conduct the Public Hearing by the end of the 2007 calendar year.

➤ **CFGIS/TAIMS**

The Central Florida GIS (CFGIS) initiative was established to serve as a Data Clearinghouse as well as to provide for a Users Group forum for GIS users within the Central Florida region to facilitate data sharing and information exchange. CFGIS creates easy access to various datasets and generalized, user-friendly tools/applications to graphically view, interpret and analyze data and this has proven to be useful and a significant time saving initiative. The CFGIS data can be accessed by the general public and it serves its users with data such as the adopted Work Program and the ETDM Project Diary to name a few. Multiple planning-level datasets are available currently for viewing, analysis and printing purposes.

To date, the Department has been a major funding contributor to the CFGIS initiative. District Five has initiated discussions with the East Central Florida RPC to further identify the regional data needs, funding partnerships, and the roles and responsibilities of the agencies involved. The intent is to develop and Action Plan which will identify the needs and the plans for accomplishing them. Similar to the functionality of the CFGIS, the Department has developed and will continue to enhance/promote the Transportation Automated Information Management System (TAIMS). This application provides for data querying, customized reporting and mapping of data that are specific to the needs of the Department staff, utilizing the data currently retrievable from the CFGIS Data Clearinghouse. TAIMS is also accessible to the MPO and/or consultant staff.

**FTA SECTION 5303 FUND APPLICATION
WITH RESOLUTION 2006-6**

APPENDIX C

APPLICATION FOR FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION: Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	<input type="checkbox"/> Pre-application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	2. DATE SUBMITTED July 12, 2006	Applicant Identifier FY 06/07
		3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier FL-80-X016

5. APPLICANT INFORMATION

Legal Name: Lake-Sumter Metropolitan Planning Organization	Organizational Unit: Department:
Organizational DUNS:	Division:

Address Street: 1616 South 14th Street City: Leesburg County: Lake State: Florida Zip Code: 34748 Country:	Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: Mr. First Name: T.J. Middle Name: Last Name: Fish Suffix: AICP Email: tjfish@lakesuntermpl.org Phone Number (give area code): (352) 315-0170 Fax Number (give area code): (352) 315-0993
--	---

6. EMPLOYER IDENTIFICATION NUMBER (EIN):
 59-6000695

8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify):	7. TYPE OF APPLICANT: (See back of form for Application Types) Other (specify) (N) Metropolitan Planning Organization
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10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): Planning and Technical Studies 20-505	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Section 5303 grant to support planning with the MPO's FY 06/07 Unified Planning Work Program
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12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):
 Lake County and Sumter County, FL

13. PROPOSED PROJECT Start Date: 01/01/07 Ending Date: 12/31/07	14. CONGRESSIONAL DISTRICTS OF: a. Applicant 3,5,8,8 b. Project 3,5,6,8
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15. ESTIMATED FUNDING: a. Federal \$ 51,861 ⁰⁰ b. Applicant \$ c. State \$ 6,495 ⁰⁰ d. Local \$ 6,495 ⁰⁰ e. Other \$ f. Program Income \$ g. TOTAL \$ 64,951 ⁰⁰	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? a. Yes. <input checked="" type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE: 05/27/03 b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW 17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No
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18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Authorized Representative

Prefix The Honorable	First Name James	Middle Name
Last Name Yatsuk	Suffix	
b. Title Chairman	c. Telephone Number (give area code) (352)315-0170	
d. Signature of Authorized Representative 	e. Date Signed 7/12/06	

Appendix A

**FEDERAL FISCAL YEAR 2006 CERTIFICATIONS AND ASSURANCES FOR
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

(Signature page alternative to providing Certifications and Assurances in TEAM-Web)

Name of Applicant: Lake-Sumter Metropolitan Planning Organization

The Applicant agrees to comply with applicable provisions of Categories 01 - 23. X
OR

The Applicant agrees to comply with the applicable provisions of the following Categories it has selected:

<u>Category</u>	<u>Description</u>	
01.	For Each Applicant.	_____
02.	Lobbying.	_____
03.	Procurement Compliance.	_____
04.	Private Providers of Public Transportation.	_____
05.	Public Hearing.	_____
06.	Acquisition of Rolling Stock.	_____
07.	Acquisition of Capital Assets by Lease.	_____
08.	Bus Testing.	_____
09.	Charter Service Agreement.	_____
10.	School Transportation Agreement.	_____
11.	Demand Responsive Service.	_____
12.	Alcohol Misuse and Prohibited Drug Use.	_____
13.	Interest and Other Financing Costs.	_____
14.	Intelligent Transportation Systems.	_____
15.	Urbanized Area Formula Program.	_____
16.	Clean Fuels Grant Program.	_____
17.	Elderly Individuals and Individuals with Disabilities Formula Program and Pilot Program.	_____
18.	Nonurbanized Area Formula Program.	_____
19.	Job Access and Reverse Commute Program.	_____
20.	New Freedom Program.	_____
21.	Alternative Transportation in Parks and Public Lands Program.	_____
22.	Infrastructure Finance Projects.	_____
23.	Deposits of Federal Financial Assistance to a State Infrastructure Banks.	_____

Section 5303
Approved Project Budget for FY 2006-07
(total dollars)

Technical Classifications:

44.21.00	Program Support and Administration	\$ 12,990
44.22.00	General Development and Comprehensive Planning	<u>6,496</u>
44.23.00	Long Range Transportation Planning (including Major Investment Studies and IS)	9,742
44.23.01	System Level	<u>9,742</u>
44.23.02	Project Level	<u>3,248</u>
44.24.00	Short Range Transportation Planning	<u>3,248</u>
44.25.00	Transportation Improvement Program	<u>9,742</u>
44.16.00	Special Projects	<u>9,742</u>
44.26.01	Americans with Disabilities Act (ADA)	<u> </u>
44.26.02	Clean Air Planning	<u> </u>
44.26.04	Environmental Justice	<u> </u>
44.26.05	Environmental Streamlining	<u> </u>
44.26.26	Safety	<u> </u>
44.26.07	Management and Operations	<u> </u>
44.26.08	Coordination of Non-Emergency Services	<u> </u>
44.26.09	Planning/NEPA Integration	<u> </u>
44.26.10	Consultation with Local Officials (State)	<u> </u>
44.26.11	Enhancing Technical Capacity of Planning Processes	<u> </u>
44.26.82	Planning Emphasis - System Management and Operations	<u> </u>
44.26.84	Planning Emphasis - Financial Planning	<u> </u>
44.26.86	Planning Emphasis - Environmental and Community Impact	<u> </u>
44.26.88	Planning Emphasis - Transportation and Equity	<u>9,742</u>
44.27.00	Other Activities	<u> </u>
Total Net Project Cost		<u>\$64,950</u>

Accounting Classifications

44.30.01	Personnel	\$43,636
44.30.02	Fringe Benefits	<u>18,332</u>
44.30.03	Travel	<u> </u>
44.30.04	Equipment	<u> </u>
44.30.05	Supplies	<u> </u>
44.30.06	Contractual	<u> </u>
44.30.07	Other	<u>2,982</u>
44.30.08	Indirect Charges	<u> </u>
Total Net Project Cost		<u>\$64,950</u>

Fund Allocations

44.40.01	MPO Activities	\$58,455
44.40.02	Transit Operator Activities	<u> </u>
44.40.03	State and/or Local Agency Activities	<u>6,495</u>
Total Net Project Cost		<u>\$ 64,950</u>

Federal Share (80%)	\$51,960
Local Share (20%)	<u>\$12,990</u>

Accounting Classification	FPC	Description	Amount
91.37.08.8P-2	02	Technical Studies - Planning	<u>\$64,950</u>

Section 5303
GMIS Planning Line Item Codes - FY 2006-07
(FTA Funds Only)

Technical Classifications:

44.21.00	Program Support and Administration	\$ 10,392
44.22.00	General Development and Comprehensive Planning	<u>5,196</u>
44.23.00	Long Range Transportation Planning (including Major Investment Studies and IS)	7,794
44.23.01	System Level	<u>7,794</u>
44.23.02	Project Level	<u>7,794</u>
44.24.00	Short Range Transportation Planning	<u>2,598</u>
44.25.00	Transportation Improvement Program	<u>2,598</u>
44.16.00	Special Projects	7,794
44.26.01	Americans with Disabilities Act (ADA)	<u> </u>
44.26.02	Clean Air Planning	<u> </u>
44.26.04	Environmental Justice	<u> </u>
44.26.05	Environmental Streamlining	<u> </u>
44.26.26	Safety	<u> </u>
44.26.07	Management and Operations	<u> </u>
44.26.08	Coordination of Non-Emergency Services	<u> </u>
44.26.09	Planning/NEPA Integration	<u> </u>
44.26.10	Consultation with Local Officials (State)	<u> </u>
44.26.11	Enhancing Technical Capacity of Planning Processes	<u> </u>
44.26.82	Planning Emphasis - System Management and Operations	<u> </u>
44.26.84	Planning Emphasis - Financial Planning	<u> </u>
44.26.86	Planning Emphasis - Environmental and Community Impact	<u> </u>
44.26.88	Planning Emphasis - Transportation and Equity	<u> </u>
44.27.00	Other Activities	<u>7,794</u>
	Total FTA Funds	<u>\$ 51,960</u>

Accounting Classifications

44.30.01	Personnel	\$ 34,908
44.30.02	Fringe Benefits	<u>14,665</u>
44.30.03	Travel	<u> </u>
44.30.04	Equipment	<u> </u>
44.30.05	Supplies	<u> </u>
44.30.06	Contractual	<u> </u>
44.30.07	Other	<u>2,387</u>
44.30.08	Indirect Charges	<u> </u>
	Total FTA Funds	<u>\$51,960</u>

Fund Allocations

44.40.01	MPO Activities	\$ 46,764
44.40.02	Transit Operator Activities	<u> </u>
44.40.03	State and/or Local Agency Activities	<u>5,196</u>
	Total FTA Funds	<u>\$ 51,960</u>

Appendix A

FEDERAL FISCAL YEAR 2006 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE
(Required of all Applicants for FTA assistance and all FTA Grantees with an active capital or formula project)

AFFIRMATION OF APPLICANT

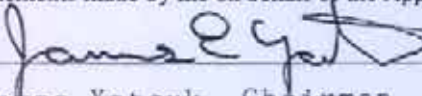
Name of Applicant: Lake-Sumter Metropolitan Planning OrganizationName and Relationship of Authorized Representative: James Yatsuk, Chairman

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes, regulations, executive orders, and directives applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2006.

FTA intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances in this document, should apply, as provided, to each project for which the Applicant seeks now, or may later, seek FTA assistance during Federal Fiscal Year 2006.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature 
 Name James Yatsuk, Chairman
 Authorized Representative of Applicant

Date: July 12, 2006

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Lake-Sumter Metropolitan Planning Organization

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project

Signature 

Date: July 12, 2006

Name Sandy Minkoff
 Attorney for Applicant

LAKE-SUMTER METROPOLITAN PLANNING ORGANIZATION

RESOLUTION 2006 - 6

RESOLUTION OF THE LAKE-SUMTER METROPOLITAN PLANNING ORGANIZATION (MPO) AMENDING THE FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5303 FUNDS IN THE UNIFIED PLANNING WORK PROGRAM (UPWP) FOR FISCAL YEARS 2004/05, 2005/06 AND 2006/07 REALLOCATING THE FUNDS PER TASK FROM FY 2004/05 AND ADDING TO FY 2006/07; AMENDING FY 2005/06 DOLLAR AMOUNT TO INCLUDE THE FULL ALLOCATION DUE TO THE FEDERAL REAUTHORIZATION OF THE TRANSPORTATION BILL AND ADDING TO FY 2006/07; AND ADDING FTA SECTION 5303 GRANT APPLICATION AND DOCUMENTATION AS APPENDIX "C" TO FY 2006/07

WHEREAS, the Lake-Sumter Metropolitan Planning Organization has been designated by the Governor of the State of Florida as the body responsible for the urban transportation planning process for the Lake-Sumter MPO Area; and

WHEREAS, the Lake-Sumter MPO is the designated agency responsible for administering Section 5303 funds for transit planning; and

WHEREAS, Title 23 CFR Section 450.108(c) and Florida Statute 339.175(9)(a)2 require each Metropolitan Planning Organization to annually submit a Unified Planning Work Program; and

WHEREAS, a Unified Planning Work Program is defined as an annual transportation planning work program which identifies the planning budget and the planning activities to be undertaken by the Metropolitan Planning Organization during the program year; and

WHEREAS, the Lake-Sumter MPO's FY 2004/05 UPWP was adopted on April 28, 2004; and

WHEREAS, the Lake-Sumter MPO's FY 2005/06 UPWP was adopted on May 25, 2005; and

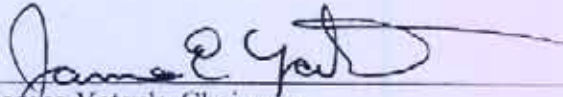
WHEREAS, the Lake-Sumter MPO's FY 2006/07 UPWP was adopted on April 26, 2006.

NOW, THEREFORE BE IT RESOLVED by the Lake-Sumter Metropolitan Planning Organization that the Federal Transit Administration Section 5303 Funding as adopted in the Unified Planning Work Program for FY 2004/05, FY 2005/06 and FY 2006/07 is amended per following actions:

- A. FY 2004/05 Reallocate \$57,440 in funds from Task 1.0 Administration, 1.1 State Assistance, 3.0 Long Range Planning, 4.0 Short Range Planning, 6.0 Public Involvement and 7.0 Special Projects to Task 5.0 Public Transportation; and adding to FY 2006/07 Table II and Table III Funding Sources.
- B. FY 2005/06 Amend the MPO funds from \$32,455 to \$45,948; and the State and Local funds from \$4,055 to \$5,743; for a total of \$57,434; and add the additional funds to FY 2006/07 Table II and Table III Funding Sources and corresponding tasks.
- C. FY 2006/07 Incorporate FTA Section 5303 Grant Application and documentation as Appendix "C".

PASSED AND ADOPTED this 12th day of July, 2006.

Lake-Sumter Metropolitan Planning Organization


James Yatsuk, Chairman
This 12th day of July, 2006

Approved as to form and legality:


Sanford A. Minkoff, Attorney