



AGENDA

SUMTER COUNTY

TRANSPORTATION DISADVANTAGED COORDINATING BOARD

ANNUAL PUBLIC HEARING

Tuesday, September 11, 2018 - 2 p.m.

**The Villages Sumter County Service Center
7375 Powell Road, Room 102
Wildwood, FL**

The Transportation Disadvantaged Coordination Board (TDCB) serves to identify local service needs and provide information, advice and direction to the Community Transportation Coordinator (CTC) on the coordination of services to be provided to the TD program. The TDCB focuses on compliance with state requirements for TD planning and ensuring that public transportation is accessible to everyone, including the transportation disadvantaged. TDCB membership is composed of several representatives such as: health and human services agencies, the elderly and disabled, citizens, and the private transportation industry and is established pursuant to Rule 41-2.012(3), Florida Administrative Code (FAC).

CALL ANNUAL PUBLIC HEARING TO ORDER – Don Burgess, Chairman

The purpose of the Annual Public Hearing is to receive public input on unmet needs or on any other areas that relate to local transportation services.

PUBLIC COMMENT PERIOD

ADJOURN PUBLIC HEARING

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Lake-Sumter Metropolitan Planning Organization with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Lake-Sumter MPO, (352) 315-0170, at least 48 hours in advance of the scheduled meeting.



AGENDA
SUMTER COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD

Tuesday, September 11, 2018 - 2 p.m.

(Immediately Following the 2 p.m. Annual Transportation Disadvantaged Public Hearing)

The Villages Sumter County Service Center
7375 Powell Road, Room 102, Wildwood, FL

CALL REGULAR MEETING TO ORDER

Proper Noticing, Roll-Call, Determination of Quorum

I. AGENDA UPDATE

II. OPPORTUNITY FOR PUBLIC COMMENT (on agenda items or general comments)

III. ACTION ITEMS

A. Approval of June 5, 2018 Meeting Minutes (pages 5-7)

Motion to approve the June 5, 2018 meeting minutes of the Sumter County TDCB.

B. Appointment of Vice-Chair

Thomas Chase was appointed as TDCB Vice Chair at the June 5, 2018 TDCB meeting. AS per the bylaws the Board must annually appoint a vice chair.

Section 3: Vice-Chairperson: The TDCB shall hold an organizational meeting each year for the purpose of electing a Vice-Chairperson. The Vice-Chairperson shall be elected by a majority vote of the voting TDCB members present. The Vice-Chairperson's term of office shall be for one (1) year starting with the first meeting after his/her election, but the Vice-Chairperson may be re-elected to an additional term or terms of office. In the event of the Chairperson's absence, the Vice-Chairperson shall assume the duties of the Chairperson and conduct the meeting.

Motion to re-appoint Thomas Chase as Vice-Chair of the Sumter County TDCB

C. Appointment of Grievance Subcommittee Members (page 8-13)

Per the Grievance Procedures, the Grievance Subcommittee shall consist of five voting members annually appointed by the TDCB. Current members include:

- 1. Jo Santiago,*
- 2. Mildred Haygood,*
- 3. Karen Nolte and*
- 4. Bonnie Cowie.*

5. Steve Homan

The Grievance Subcommittee meets as needed. TDCB members are requested to consider volunteering for appointment to the subcommittee.

Motion to appoint the Grievance Subcommittee members as presented.

D. Appointment of Bylaws Subcommittee Members (Pages 14-19)

The Bylaws Subcommittee is tasked with the annual review of the TDCB Bylaws. Staff requests the appointment of at least 3 members to assist with the annual review of the bylaws. The current members of the subcommittee are:

1. *Bonnie Cowie*
2. *Sandra Woodard*
3. *Thomas Chase*

TDCB members are requested to consider volunteering for appointment to the subcommittee.

Motion to appoint the Bylaws Subcommittee as presented.

E. Review of Sumter County CTC FY 2017/18 Annual Operations Report (provided at meeting)

CTC staff will present the Sumter County CTC FY 2017/18 Annual Operations Report (AOR). The Florida Commission for the Transportation Disadvantaged (CTD) requires this report be submitted by September 15 of each year. The CTD uses these forms to gather information in order: (1) to accurately reflect each CTC's operating data, (2) to provide a statewide operational profile of the Florida Coordinated Transportation System, and (3) to evaluate certain performance aspects of the coordinated systems individually and as a whole. The CTD also uses data collected in this report to substantiate the need to seek additional funds. The Sumter County CTC must support all information submitted in this report with documentation substantiating the data's compliance with the state requirements. TDCB review is required.

Motion to Accept the Sumter County CTC FY 2017/18 AOR.

IV. DISCUSSION ITEMS

A. Sumter County Transportation Disadvantaged Service Plan – Major Update (Pages 20-36)

Ann Joslin and Robert Gregg, CUTR

Transportation Disadvantaged Service Plan

The Transportation Disadvantaged Service Plan (TDSP) reflects Sumter County's commitment to maintain and improve transportation services for the transportation disadvantaged and to serve as a strategic framework for the future. The TDSP is implemented by the CTC and TDCB. The TDSP is updated annually with a major update produced every five years. Completion of a TDSP is a requirement for receiving certain public transportation funds. The TDSP lays out a strategy for meeting these requirements through development, service, and quality assurance components. The TDSP is required by the State of Florida Commission for the Transportation Disadvantaged (CTD) and approved by the Transportation Disadvantaged Coordinating Board (TDCB).

The Lake ~ Sumter MPO has engaged the services of the Center for Urban Transportation Research at the University of South Florida to work cooperatively with the TDCB, members

of the general public, and the staff of the MPO and Sumter County Transit to prepare the TDSP Major Update for the period FY 2018/19 – FY 2022/23.

Attachments: *includes the TDCB's adopted goals and objectives to be used to facilitate a discussion about current conditions and strategic initiatives moving forward. Base data prepared to date is also included (socio-economic profiles and TD demand estimates).*

B. Central Florida Mobility Week 2018 (Pages 37-48)

Transit Staff, MPO Staff, Jo Santiago, FDOT Transit Project Coordinator:

Central Florida Mobility Week from October 27 – November 3, 2018.

Mobility Week, successfully launched in 2016, is an annual collection of outreach events intended to bring attention to safe multimodal transportation choices. During Mobility Week, cities, counties, and transportation partner agencies host events to promote [transportation choices](#), highlight transportation achievements, and roll out new initiatives or policies. [Click here](#) to find out more about the events and activities from the last two years

V. REPORTS

- A. FDOT
- B. Ride Right, LLC
- C. Sumter County CTC (pages 45-47)
- D. Lake~Sumter MPO (pages 48-49)

VI. BOARD MEMBER COMMENTS

VII. ADJOURNMENT

VII. NEXT MEETING: Tuesday, December 4, 2018 @ 2:00 p.m.
The Villages Sumter County Service Center, Wildwood

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Lake~Sumter Metropolitan Planning Organization with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Lake~Sumter MPO, (352) 315-0170, at least 48 hours in advance of the scheduled meeting.

Lake~Sumter MPO - (352) 315-0170 - www.LakeSumterMPO.com



**Sumter County Transportation Disadvantaged Coordinating Board
Minutes – June 5, 2018**

The Villages Sumter County Service Center
7375 Powell Road, Room 102
Wildwood, FL

Members Present

Don Burgess, Chairman
Thomas Chase, Vice Chair
Jessica Morerra
Kathi Jointer
Kim Rummell
Sandra Woodard
Carlina Lindo
Milagros Chervoni
Bebe Chudeusz

Members Absent

Jo Santiago
Bonnie Cowie
Danielle Delgado
Gustavo Henriquez
Steve Homan
Mildred Haygood
Karen Nolte

Staff Present

Michael Woods
Doris LeMay
Jackey Jackson
Mark Nelson

Representing

Lake~Sumter MPO
Medical Community
Dept. of Children & Families
Public Education/Sumter County Schools
Veterans Service Office Representing Veterans
FL Association CAA/Economically Disadvantaged
Children at Risk
Florida Agency for Healthcare Administration
Technical Advisor (non-voting)

Representing

FDOT
Citizen Advocate/User of the System
Vocational Rehabilitation/Dept. of Education
Regional Workforce Development Board
FL Department of Elder Affairs
Person over 60, Representing the Elderly
Person with a Disability representing Disabled

Representing

Lake~Sumter MPO
Lake~Sumter MPO
Sumter County
Ride Right, LLC

CALL TO ORDER

The meeting of the Sumter County Transportation Disadvantaged Coordinating Board (TDCB) was called to order at 2:00 p.m. by Chairman Burgess. Staff announced that the meeting was properly noticed, the roll was called, at which time it was noted that a quorum was present.

AGENDA UPDATE – Michael Woods provided explanation on the following items:

- Action Item B – Approve Spreadsheet not the narrative
- Meeting Date Change in December from the 11th to the 4th

OPPORTUNITY FOR PUBLIC COMMENT (on agenda items or general comments)
Carolyn Willettee had various questions concerning bus transportation in The Villages.

PRESENTATIONS

None

ACTION ITEM

- A. Approval of March 12, 2018 Minutes
On a motion by Sandra Woodard, seconded by Milagros Chervoni and carried unanimously by a 9-0 vote, the Board approved the March 12, 2018 minutes as presented.
- B. Review and Approval of FY 2018/19 Rate Calculation Model for the Transportation Disadvantaged Trust Fund Trips for Sumter County
Michael Woods and Jackey Jackson presented the FY 2018/19 Rate Calculation Model for TD Trust Fund trips. Discussion continued.
On a motion by Sandra Woodard seconded by Thomas Chase and carried unanimously by a 9-0 vote, the Board approved the FY 2018/19 Rate Calculation Model for the TD Trust Fund Trips.
- C. Review & Approval of the Transportation Disadvantaged Service Plan (TDSP) Annual Update
Michael Woods provided updates on the TDSP annual update that will take place prior to the end of the grant agreement period of June 30. Discussion continued.
On a motion by Sandra Woodard seconded by Thomas Chase and carried unanimously by a 9-0 roll call vote, the Board approved the Annual Minor Update of the Transportation Disadvantaged Service Plan (TDSP).
- D. Transportation Disadvantaged Service Plan (TDSP) Major Update
Michael Woods presented the plan of updating the Sumter County TDSP. Which includes contracting with the University of South Florida, Center for Urban Transportation Research to update the Sumter County TDSP. Michael Woods also asked for volunteers for a subcommittee to help with the update. Jackey Jackson, Sandra Woodard, Thomas Chase, and Bebe Chedeusz will serve on the subcommittee.
On a motion by Milagros Chervoni, seconded by Carlina Lindo and carried unanimously by a 9-0 vote, the Board approved The Transportation Disadvantaged Service Plan (TDSP) Major Update and subcommittee.

DISCUSSION ITEMS

- A. Memorandum of Agreement
Michael Woods provided update on the upcoming process for the State of Florida Commission for the Transportation Disadvantaged (CTD) Memorandum of Agreement (MOA).

REPORTS

- A. FDOT – None
- B. Ride Right, LLC – Mark Nelson provided various updates
- C. Sumter County CTC – Jackey Jackson provided various updates
- D. Lake~Sumter MPO – Michael Woods provided various updates

BOARD MEMBER COMMENTS – Thomas Chase noted the upcoming 301 Meeting to be held this summer. Sandra Woodard applauded Ride Right

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 2:57 p.m.

Chairman Don Burgess

**GRIEVANCE PROCEDURES OF THE SUMTER COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD
ANNUAL REVIEW DATES**

December 12, 2017 - Revised and Approved (reviewed by Subcommittee and MPO Attorney)

December 6, 2016 – Revised and Approved (reviewed by Subcommittee and MPO Attorney)

November 10, 2015 – Revised and Approved (reviewed by Subcommittee and MPO Attorney)

November 18, 2014 – Revised and Approved (reviewed by Subcommittee and MPO Attorney)

November 19, 2013 – Reviewed and Approved (reviewed by Subcommittee and MPO Attorney)

September 11, 2012 - Revised and Approved (reviewed by Subcommittee and MPO Attorney)

May 8, 2012 - Revised and Approved (reviewed by Subcommittee and MPO Attorney)

May 10, 2011 – Reviewed and Approved (reviewed by Subcommittee and MPO Attorney)

May 4, 2010 – Adopted by the Sumter County TDCB

GRIEVANCE PROCEDURES OF THE SUMTER COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD

ARTICLE I: PREAMBLE

The following sets forth the grievance procedures of the Sumter County Transportation Disadvantaged Coordinating Board (TDCB), serving to assist the Lake-Sumter Metropolitan Planning Organization (MPO). The intent is to provide policies and procedures pursuant to Chapter 427, Florida Statutes, and Rule 41-2.012, Florida Administrative Code, for the resolution of formal grievances concerning paratransit services from agencies, users, potential users, sub-contractors, and other interested parties.

ARTICLE II: GRIEVANCE SUBCOMMITTEE NAME, PURPOSE, AND MEMBERSHIP

Section 1: Name: The name of the subcommittee to process, investigate, hear and decide grievances or complaints for the Sumter County TDCB shall be the Grievance Subcommittee.

Section 2: Purpose: The primary purpose of the Grievance Subcommittee is to process, investigate, hear and decide grievances or complaints from agencies, users, transportation operators, potential users of the system and the Community Transportation Coordinator (CTC), to review and make recommendations, as necessary, for amendments to paratransit eligibility guidelines, and to make recommendations to the TDCB for improvement of services. The Grievance Subcommittee shall meet as often as necessary to process grievances and complaints in a timely manner.

Section 3: Membership: The Grievance Subcommittee shall consist of five (5) voting members chosen from the TDCB. The TDCB shall approve the Grievance Subcommittee appointees by a two-thirds (2/3) vote of a quorum of the members present and voting. The members of the Grievance Subcommittee shall be appointed at the first quarterly meeting and shall serve for a period of one year.

ARTICLE III: DEFINITIONS

Section: 1: Definitions: For the purpose of the TDCB and the Grievance Subcommittee, the following definitions shall apply:

1. *Community Transportation Coordinator (CTC)* The Sumter County Board of County Commissioners serves as the CTC for Sumter County.
2. *Formal Grievance:* A formal grievance is a **written complaint** to document any concerns or an unresolved service complaint regarding the operation or administration of Transportation Disadvantaged Program services by the Transportation Operator, CTC, MPO or the TDCB. The grievant, in their formal complaint, should demonstrate or establish their concerns as clearly as possible. Formal Grievances may include but are not limited to:
 - a. Chronic or recurring or unresolved Service Complaints.
 - b. Violations of specific laws governing the provision of Transportation Disadvantaged services (i.e., Chapter 427 of the Florida Statutes, Chapter 41-2

- of the Florida Administrative Code and accompanying documents, Sunshine Law and/or ADA violations).
 - c. Contract disputes (Agencies/Operators).
 - d. Bidding disputes.
 - e. Agency compliance.
 - f. Conflicts of interest.
 - g. Supplanting of funds.
 - h. Billing and/or accounting procedure violation.
 - i. Denials of applications for paratransit services.
3. *Service Complaints:* Service complaints are routine incidents that occur on a daily basis that are reported to the CTC, Operator, drivers or dispatchers, or to other individuals involved with the daily operations, and are resolved within the course of a reasonable time period suitable to the complainant. Service standards are established by the CTC and the TDCB. Service complaints may include, but are not limited to:
- a. Late trips (late pickup, late drop off, and/or late returns).
 - b. No-show by Transportation Operator.
 - c. No-show by client.
 - d. Client Behavior.
 - e. Driver Behavior.
 - f. Passenger discomfort.
 - g. Refusal of service to client for any reason.

ARTICLE IV: GRIEVANCE AND COMPLAINT PROCEDURES

Section 1: General: The following procedures are established to provide regular opportunities for grievances and appeals to be brought before the Grievance Subcommittee and the TDCB.

Section 2: Filing a Grievance: Should a grievant wish to file a formal grievance, the grievant shall provide a written statement of their grievance, containing the name, address, telephone number and any other contact information for the grievant, a clear and concise statement of the grounds for the grievance, supporting documentation, if any, and an explanation of the improvements needed to address the complaint by the grievant. Assistance in filing a formal grievance shall be provided by staff, if requested by the grievant.

The grievance shall be sent to the Transit Division Manager for the CTC, who shall render a decision in writing within fifteen (15) days of receipt of the grievance, giving the grievant an explanation of the facts that lead to the CTC's decision, providing any suggestions for resolution and providing information as to the appeals process. If the grievant is not satisfied with the decision or proposed resolution of the CTC Transit Division Manager, the grievant may appeal by sending the written formal grievance, the CTC response and any information or documentation the grievant wishes to add for scheduling of a hearing before the Grievance Subcommittee for the TDCB, at the following address:

Lake~Sumter Metropolitan Planning Organization
 Attn: Transportation Disadvantaged Coordinating Board, Grievance
 Subcommittee
 225W. Guava Street, Suite 211
 Lady Lake, FL 32159

Within seven (7) working days following the date of receipt of the formal grievance, the MPO shall schedule a meeting of the Grievance Subcommittee, unless there is a TDCB meeting that is scheduled within thirty (30) days of the date of the MPO's receipt of the formal grievance, in which case the MPO may schedule the formal grievance to be heard directly by the TDCB at that upcoming meeting. The process outlined in Section 3 of these procedures shall be utilized in such an instance.

If there is no TDCB meeting that is scheduled within thirty (30) days of the date of the MPO's receipt of the formal grievance, then the MPO shall ensure that the meeting of the Grievance Subcommittee to hear the grievance within thirty (30) days of receipt of the formal grievance to address it and any other appeal from any other party received by the MPO at least fourteen (14) days prior to the meeting of the Subcommittee.

The Grievance Subcommittee shall send a notice of the scheduled meeting in writing to the grievant. The notices shall clearly state:

- a. The date, time, and location of the meeting; and
- b. The purpose of the discussion and a statement of issues involved.

The Grievance Subcommittee shall have the power to hear and decide formal grievances. Within fifteen (15) days of the meeting of the Subcommittee, the Subcommittee shall render a decision in writing to the grievant. Written decisions shall include the following information:

- a. A statement that a meeting was held in which the involved parties, their representatives, and witnesses were given an opportunity to present their position; and
- b. A statement that clearly defines the issues discussed; and
- c. The decision of the Grievance Subcommittee based on the information presented.

The Grievance Subcommittee shall submit a report to the TDCB for the TDCB's information and review at the next regularly scheduled TDCB meeting, containing a brief summary of each grievance and the Subcommittee's decision. All documents pertaining to the grievance process will be made available, upon request of the grievant, in a format accessible to persons with disabilities.

Section 3: Grievances Before and Appeals to the TDCB: The TDCB may hear grievances scheduled before it by MPO staff pursuant to Section 2 of these procedures. In addition, the grievant may appeal the written decision of the Grievance Subcommittee to the TDCB, if the grievant is not satisfied with the decision or proposed resolution of the Grievance Subcommittee, by notifying the MPO, in writing, that the grievant wishes to appeal the decision of the Grievance Subcommittee.

Assistance in filing a grievance or an appeal shall be provided by staff to the MPO, if requested. The grievance or appeal shall be heard at the next regularly scheduled TDCB meeting, and the grievant shall be notified in writing of the date, time, and place of the TDCB meeting where the grievance or appeal shall be heard. This written notice shall be mailed at least ten (10) days in advance of the meeting. The TDCB shall render its written decision as to the grievance or appeal within fifteen (15) days of the regularly scheduled TDCB meeting when the grievance or appeal was heard. A copy of the written decision made by the TDCB shall be mailed to the grievant.

Section 4: Notices: All written correspondence between the Grievance Subcommittee, MPO and the TDCB to the grievant/appellant shall be sent via USPS Return Receipt service. All documents pertaining to the grievance process will be made available, upon request, in a format accessible to persons with disabilities.

Section 5: Commission for Transportation Disadvantaged/: If the grievant is dissatisfied with the decision of the TDCB, he/she may continue the process with the Florida Commission for the Transportation Disadvantaged Ombudsman Program. The customer may begin this process by contacting the Commission Ombudsman through the TD Helpline at (800) 983-2435 or e-mail: CTDOmbudsman@dot.state.fl.us via mail at: Florida Commission for the Transportation Disadvantaged, 605 Suwannee St., MS-49, Tallahassee, FL 32399-0450 or online at www.fdot.gov/ctd.

ARTICLE V: SCHEDULED MEETINGS

When a meeting of the Grievance Subcommittee is necessary, staff to the MPO shall schedule a meeting for the Grievance Subcommittee.

ARTICLE VI: RECORDS RETENTION

Records retention shall be in accordance with the retention schedules prescribed by the Secretary of State of the State of Florida.

ARTICLE VII: AMENDMENTS

The TDCB Grievance Procedures may be amended by a two-thirds (2/3) vote of a quorum of the members of the TDCB present and voting, provided the proposed change(s) is/are made available for review to all members at least seven (7) days in advance of the meeting.

ARTICLE VIII: CERTIFICATION

The undersigned hereby certifies that he/she is the Chair of the TDCB and that the foregoing is a full, true and correct copy of the Grievance procedures of this TDCB as adopted by the TDCB on the 12th day of December, 2017.



 Don Burgess, Chair
 Sumter County
 Transportation Disadvantaged Coordinating Board

SUMTER COUNTY TRANSIT GRIEVANCE FORM

Name: _____ Today's Date: _____

Physical Address: _____

Mailing Address (if different): _____

Home Telephone: _____ Other Telephone: _____

Date of Grievance: _____ Approximate Time: _____

Are you filing this grievance on your own behalf? _____

If not, please supply the name and relationship of the person whom you are registering grievance:

Grievance Statement: _____

Report Received By: _____ Date: _____

Action/Results: _____

Signature: _____ Date: _____

**BYLAWS OF THE SUMTER COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD
ANNUAL REVIEW DATES**

March 12, 2018 – Reviewed and Approved without revisions (reviewed by MPO Attorney)

March 14, 2017 – Revised and Approved (reviewed by MPO Attorney)

November 10, 2015 – Revised and Approved (reviewed by MPO Attorney)

November 18, 2014 – Revised and Approved (reviewed by MPO Attorney)

November 19, 2013 – Revised and Approved (reviewed by MPO Attorney)

September 11, 2012 - Revised and Approved (reviewed by MPO Attorney)

September 13, 2011 – Revised and Approved (reviewed by MPO Attorney)

February 9, 2010 – Reviewed and Approved without revisions

February 10, 2009 - Reviewed and Approved without revisions

**BYLAWS OF THE SUMTER COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

ARTICLE I: PREAMBLE

The following sets forth the Bylaws which shall serve to guide the functioning of the Sumter County Transportation Disadvantaged Coordinating Board. The intent is to provide procedures and policies for fulfilling the requirements of Chapter 427, Florida Statutes (F.S.), and Chapter 41-2, Florida Administrative Code (F.A.C.), governing the coordination of transportation services provided to the transportation disadvantaged.

ARTICLE II: NAME AND PURPOSE

Section 1: Name: The name of the Coordinating Board shall be the Sumter County Transportation Disadvantaged Coordinating Board, hereinafter referred to as the TDCB.

Section 2: Purpose: Pursuant to F.S. 427.0157, the primary purpose of the TDCB is to develop local service needs and to provide information, advice, and direction to the Community Transportation Coordinator (CTC) on the coordination of services to be provided to the transportation disadvantaged.

ARTICLE III: MEMBERSHIP

Section 1: Appointment of Members: In accordance with F.S. 427.0157 and Rule 41-2.012, F.A.C., members of the TDCB shall be appointed by the Lake-Sumter Metropolitan Planning Organization, hereinafter referred to as the MPO.

Section 2: Voting Members: In accordance with Rule 41-2.012(3), F.A.C., in addition to the Chairperson, the following agencies or groups shall be represented on the TDCB as voting members:

1. A local representative of the Florida Department of Transportation;
2. A local representative of the Florida Department of Children and Families;
3. A local representative of the Public Education Community, which may include, but is not limited to, a representative of the District School Board, School Board Transportation Office, or Headstart Program in areas where the School District is responsible;
4. A local representative of the Florida Division of Vocational Rehabilitation or the Division of Blind Services, representing the Department of Education;
5. A person recommended by the local Veterans Service Office representing the veterans of the county;
6. A person who is recognized by the Florida Association for Community Action (President) as representing the economically disadvantaged in the county;
7. A person over sixty years of age representing the elderly in the county;
8. A person with a disability representing the disabled in the county;
9. A citizen advocate representative in Sumter County;
10. A citizen advocate representative in Sumter County who uses the transportation services of the system as that person's primary means of transportation;
11. A local representative for children at risk;
12. A local representative of the Florida Department of Elderly Affairs;

13. An experienced representative of the local private for profit transportation industry, or in an area where such a representative is not available, a local private non-profit representative, except where said representative is also the CTC;
14. A local representative of the Florida Agency for Health Care Administration;
15. A representative of the Regional Workforce Development Board established in Chapter 445, F.S.; and
16. A representative of the local medical community, which may include, but is not limited to, kidney dialysis centers, long term care facilities, assisted living facilities, hospitals, local health department or other home and community-based services.

Section 3: Alternate Members: All members of the TDCB may have their agency or organization designate, in writing, an alternate who may vote only in the absence of that member. All members not representing an agency or organization may have an alternate, who may vote only in the absence of that member, appointed for them by the MPO.

Section 4: Technical Advisors - Non-Voting Members: Non-voting technical advisors may be approved upon a majority vote of a quorum of the TDCB members for the purpose of providing the TDCB with technical advice.

Section 5: Terms of Appointment: Except for the Chairperson and state agency representatives, the members of the TDCB shall be appointed for three (3) year terms. The Chairperson shall serve until elected term of office has expired or until the Chairperson is otherwise replaced by the MPO. Individuals may be reappointed to serve an additional three (3) year term. No employee of a CTC shall serve as a voting member of the TDCB in an area where the CTC serves.

Section 6: Termination of Membership: A member of the TDCB may resign at any time by providing notice in writing to the Chairperson. Unless otherwise specified in the notice, the resignation shall take effect when it is received by the Chairperson. Each member of the TDCB is expected to demonstrate his/her interest in the TDCB's activities by attending the scheduled meetings. If a voting member is unable to attend a meeting, he/she should ensure that his/her alternate will attend. The MPO shall review, and consider rescinding, the appointment of any voting member who fails to attend three (3) consecutive meetings. The TDCB shall notify the Florida Transportation Disadvantaged Commission (Commission) of any state agency voting member or his/her alternate failing to attend three (3) consecutive meetings.

ARTICLE IV: OFFICERS AND DUTIES

Section 1: Officers: The officers of the TDCB shall include a Chairperson and a Vice-Chairperson.

Section 2: Chairperson: The MPO shall appoint an elected official from Sumter County to serve as the official Chairperson for all TDCB meetings. The Chairperson shall preside at all meetings, review and sign the official meeting minutes, and be responsible for all notices and agendas for meetings. The Chairperson shall serve until elected term of office has expired or otherwise replaced by the MPO, in accordance with Rule 41-2.012(4), F.A.C.

Section 3: Vice-Chairperson: The TDCB shall hold an organizational meeting each year for the purpose of electing a Vice-Chairperson. The Vice-Chairperson shall be elected by a majority vote of the voting TDCB members present. The Vice-Chairperson's term of office shall be for one (1) year starting with the first meeting after his/her election, but the Vice-Chairperson may be re-elected to an additional term or terms of office. In the event of the Chairperson's absence, the Vice-Chairperson shall assume the duties of the Chairperson and conduct the meeting.

Section 4: Absence of Chairperson and Vice Chairperson: In the event of the TDCB Chairperson’s, and the Vice-Chairperson’s absence, the TDCB will, if a quorum is present, elect a voting member of the TDCB to assume the duties of the Chairperson for that meeting and conduct the meeting.

ARTICLE V: COORDINATING BOARD MEETINGS

Section 1: Regular Meetings and Procedures: The TDCB shall meet as often as necessary in order to meet its responsibilities. However, as required by Section 427.0157, F.S. and Rule 41-2.012(5), F.A.C., it shall meet at least quarterly. All meetings, including committee meetings, shall function under Florida’s “Government in the Sunshine Law.”

Section 2: Notice of Meetings and Meeting Agendas: A notice stating the date, time and place of each meeting shall be publicly advertised and sent to all TDCB members and, other interested parties at least fourteen (14) days in advance of the meeting. A meeting agenda shall be sent to all TDCB members, and other interested parties at least seven (7) days in advance of each meeting, and shall be made available to the public at least four (4) days in advance of the meeting in accordance with the MPO Public Participation Policy (Section 6.0, Lake~Sumter MPO Bylaws). Agenda changes may be made at any meeting by a two-thirds (2/3) vote of the TDCB members present, provided that all agenda changes are made in accordance with the MPO Public Participation Policy (Section 6.0, Lake~Sumter MPO Bylaws).

Section 3: Emergency Meetings: If determined by the Chairperson to be necessary, the Chairperson may call an emergency meeting. A notice stating the date, time and place of the emergency meeting shall be publically advertised and sent to all TDCB members and other interested parties at least seven (7) days, if possible, in advance of the meeting. A meeting agenda shall be sent to all TDCB members as soon as early as possible.

Section 4: Quorum: At all meetings of the TDCB, the presence in person of a majority of the members currently seated shall be necessary and sufficient to constitute a quorum for the transaction of business.

Section 5: Voting: Unless otherwise expressly required by law or these Bylaws, all matters to be voted on shall be decided by a majority vote of those TDCB members present. TDCB members can participate in meetings via conference call, however, a physical quorum must be present to vote for the transaction of business.

Section 6: Public Participation: All TDCB meetings shall be held in accordance with the MPO Public Participation Policy (Section 6.0, Lake~Sumter MPO Bylaws).

ARTICLE VI: STAFF

The MPO shall provide the TDCB with sufficient staff support and resources to enable the TDCB to fulfill its responsibilities as set forth in Chapter 427, F.S., and Chapter 41-2, F.A.C. This includes providing sufficient staff to manage and oversee the responsibilities of the TDCB. This also includes but is not limited to, assistance in the scheduling of meetings, preparing meeting agenda packets, training board members, evaluating cost effectiveness, reviewing the local Transportation Disadvantaged Service Plan (TDSP) and other necessary administrative duties as appropriate.

ARTICLE VII: COORDINATING BOARD DUTIES

Section 1: Coordinating Board Duties: Pursuant to F.S. 427.0157 and Rule 41-2.012 the TDCB shall perform the following duties:

1. Maintain official meeting minutes, including an attendance roster, reflecting official actions and provide a copy of same to the Commission and the Chairperson of the MPO;
2. Review and approve the CTC's Memorandum of Agreement and the CTC's Transportation Disadvantaged Service Plan (TDSP) prior to submittal to the Commission;
3. On a continuing basis, evaluate services provided under the approved Service Plan. Annually, provide the MPO with an evaluation of the CTC's performance in general and relative to Commission standards and the completion of current Service Plan elements. Recommendations relative to performance and the renewal of the CTC's Memorandum of Agreement shall be included in the report;
4. In cooperation with the CTC, review and provide recommendations to the Commission and the MPO on all applications for local government, state or federal funds relating to transportation of the transportation disadvantaged in Sumter County to ensure that any expenditures within the County are provided in the most cost effective and efficient manner;
5. Review the coordination strategies of service provision to the transportation disadvantaged in the county to seek innovative ways to improve cost effectiveness, efficiency, safety, working hours, and types of service in an effort to increase ridership to a broader population. Such strategies should also encourage multi-county and regional transportation service agreements between area CTCs and consolidation of adjacent designated service areas when it is appropriate and cost effective to do so;
6. Appoint a Grievance Subcommittee to serve as a mediator to process, investigate and decide grievances or complaints from agencies, users, potential users of the system and the CTC in the county, and make recommendations to the Coordinating Board for improvement of service. The Coordinating Board shall establish procedures to provide regular opportunities for grievances and issues to be brought before the committee and to address them in a timely manner, and the Coordinating Board shall hear grievances and appeals itself as provided for in the grievance procedures. Members appointed to the Subcommittee shall be voting members of the Coordinating Board;
7. Annually review coordination contracts to advise the CTC whether the continuation of said contract provides the most cost effective and efficient transportation available;
8. Review and approve the CTCs Annual Operating Report by September 15th each year;
9. Review and approve the (TDSP) for consistency with approved minimum guidelines and the goals and objectives of the Coordinating Board. The TDSP shall include a vehicle inventory of those vehicles purchased with transportation disadvantaged funds;
10. Assist the CTC in establishing eligibility guidelines and priorities with regard to the recipients of non-sponsored transportation disadvantaged services that are purchased with Transportation Disadvantaged Trust Fund monies;
11. Hold at least one public hearing per year for the purpose of receiving input on unmet needs or any other areas that relate to the local transportation services;

12. Work cooperatively with regional workforce boards established in Chapter 445, F.S. to provide assistance in the development of innovative transportation services for participants in the welfare transition program; and
13. Evaluate multi-county or regional transportation opportunities.

ARTICLE VIII: COMMITTEES

Section 1: Grievance Subcommittee: The Grievance Subcommittee shall be appointed and function pursuant to Grievance Procedures adopted by the TDCB.

Section 2: Other Committees: Other committees may be designated by the Chairperson as necessary to investigate and report on specific subject areas of interest to the TDCB and to deal with administrative and legislative matters.

ARTICLE IX: COMMUNICATION WITH OTHER AGENCIES AND ENTITIES

The MPO authorizes the TDCB to communicate directly with other agencies and entities as necessary to carry out its responsibilities in accordance with Chapter 427, F.S., and Chapter 41-2, F.A.C.

ARTICLE X: AMENDMENTS

The Bylaws shall be reviewed, updated (if necessary), and adopted annually.

ARTICLE XI: CERTIFICATION

The undersigned hereby certifies that he/she is the Chairperson of the Sumter County Transportation Disadvantaged Coordinating Board and that the foregoing is a full, true and corrected copy of the Bylaws of this Coordinating Board as adopted by the Sumter County Transportation Disadvantaged Coordinating Board on the 14th day of March, 2017.

SUMTER COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD



Don Burgess, Chairman

GOALS, OBJECTIVES, AND STRATEGIES/IMPLEMENTATION SCHEDULE

The mission of Sumter County Transit is:

To ensure all citizens of Sumter County professional, efficient and cost-effective transportation services. Sumter County Transit will provide safe, clean, comfortable, and economical transportation and be alert to citizen needs and to prepare for those needs in a timely manner.

Developing a set of goals and objectives for a public transportation system is critical to establishing a vision for transit in the community and is a fundamental component of any TDP and TDSP.

The following goals, objectives and strategies have been adopted to further the mission of the Sumter County Transit.

Sumter County Transportation Disadvantaged Service Goals

- GOAL 1 Provide an efficient, effective, and fully coordinated transportation system to meet the mobility needs of the transportation disadvantaged in Sumter County.**
- GOAL 2 Provide for the most cost-effective provision of transportation disadvantaged services.**
- GOAL 3 For all transportation services that are provided, ensure that a high level of service quality is provided, maintained, and improved as necessary.**
- GOAL 4 Encourage land use patterns that support and promote transit patronage through the clustering of mixed uses and other transit-oriented designs in medium and large scale planned developments.**

TRANSIT GOALS, OBJECTIVES & STRATEGIES/IMPLEMENTATION SCHEDULE

GOAL 1 Provide an efficient, effective, and fully coordinated transportation system to meet the mobility needs of the transportation disadvantaged in Sumter County.

Objective 1.1 Provide the needed vehicle capacity to meet the demand for transportation disadvantaged services.

<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<i>1.1.1 Annually develop and update transit capital acquisition/replacement plan, Transit Capital Plan (TCP).</i>	<i>CTC</i>	<i>annual</i>
<i>1.1.2 Annually monitor demand versus available vehicle capacity as part of performance monitoring system.</i>	<i>CTC/MPO</i>	<i>annual</i>
Objective 1.2 Ensure the paratransit system continues to remain responsive to the needs of the transportation disadvantaged population and the community.		
<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<i>1.2.1 Maintain adequate, experienced and trained staff needed to operate, maintain, and administer all coordinated system functions.</i>	<i>CTC</i>	<i>ongoing</i>
<i>1.2.2 Provide connectivity throughout the County with a focus on major attractors and other transportations options or modes.</i>	<i>CTC</i>	<i>ongoing</i>
<i>1.2.3 Annually review agency and TD trips to determine the major system attractors and the availability of multi-modal options within those areas. Develop a facility gaps assessment report and include as part of the TSDP annual update.</i>	<i>CTC/MPO</i>	<i>annual</i>
Objective 1.3 Maximize coordination with public and private agencies and other transportation operators serving Sumter County.		
<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<i>1.3.1 Pursue all available funding opportunities at the federal, state, local levels, and from private sources. Annually track and report available funding sources as part of the TDSP update.</i>	<i>CTC/MPO</i>	<i>ongoing</i>
<i>1.3.2 Maximize existing coordination contracts and execute new ones where feasible, needed and cost-effective.</i>	<i>CTC</i>	<i>ongoing</i>

Objective 1.4 Reduce the duplication of transportation disadvantaged services provided within and outside the county.		
<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<i>1.4.1 Pursue coordination with transportation providers within Sumter County and in other counties (e.g., Marion and Lake).</i>	<i>CTC</i>	<i>annual</i>
Objective 1.5 Bring all of the social service organizations that provide transportation into the coordinated system through purchase of service contracts coordination contracts and/or joint-use agreements.		
<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<i>1.5.1 Ensure cooperation between all social service transit providers including private sector providers and the CTC.</i>	<i>CTC/MPO</i>	<i>ongoing</i>
Objective 1.6 Identify and address actual or perceived barriers regarding coordination of transportation services in Sumter County.		
<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<i>1.6.1 Research and discuss potential barriers to coordination with social service transit providers and others.</i>	<i>CTC/MPO</i>	<i>ongoing</i>
Objective 1.7 Evaluate and educate transportation disadvantaged patrons who are capable of using the existing shuttle service routes.		
<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<i>1.7.1 Provide guidance to TD patrons at expos, fairs and special events.</i>	<i>CTC</i>	<i>ongoing</i>
<i>1.7.2 Provide mobility management training for transportation disadvantaged patrons wanting to make use of other transportation services within our region.</i>	<i>CTC/MPO</i>	<i>ongoing</i>

GOAL 2 Provide for the most cost-effective provision of transportation disadvantaged services.		
Objective 2.1 Maximize the multi-loading of vehicle trips to reduce the cost per trip and maximize efficiency.		
<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<u>2.1.1</u> Quarterly track and monitor all trips using transportation dispatch software. Map and publish major origins and destinations maps to encourage coordination with other providers and or transportation options.	CTC	quarterly
<u>2.1.2</u> Monitor and report number of passenger trips per hour. Include annual report in the TSDP.	CTC	annual
Objective 2.2 Reduce the duplication of transportation disadvantaged services provided within the county.		
<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<u>2.2.1</u> Continue to explore multi-loading opportunities such as group trips to major attractors.	CTC	quarterly
<u>2.2.2</u> Encourage contractors to use Intelligent Transportation Strategies (ITS) Global Positioning System, (GPS), Mobile Data Terminals (MDTs) and Computer Aided Dispatch (CAD), Automatic Vehicle Location (AVL) to all new buses to assist with coordination services and reducing duplications for a more coordinated process.	CTC/MPO	annual
Objective 2.3 Determine the most cost effective types of public/private transportation services to meet the projected demand within specified service areas.		
<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<u>2.3.1</u> Conduct quarterly brainstorming sessions with MPO, county, municipal staff to identify cost savings initiatives.	CTC/MPO	quarterly

<i>2.3.2 Encourage Section 5310 grant recipients to participate in the coordination of the transportation disadvantages services and maximize the use of their vehicles.</i>	CTC	annual
<i>2.3.3 Continue to monitor and report cost per trip and work to operate as efficiently as possible.</i>	CTC	quarterly
<i>2.3.4 Annually review trips rates to ensure program sustainability.</i>	CTC	annual
<i>2.3.5 Ensure all paratransit clients are subject to recertification every three years.</i>	CTC	ongoing
Objective 2.4 Improve cost-effectiveness through a reduction in energy demand as feasible.		
<i>2.4.1 Continue to evaluate the purchase of alternative fuel vehicles as replacement vehicles are needed.</i>	CTC	annual

GOAL 3 For all transportation services that are provided, ensure that a high level of service quality is provided, maintained, and improved as necessary.

Objective 3.1 Maintain on-time performance of at least 92 percent.

<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<i>3.1.1 Maintain a minimum number of drivers to prevent negative consequences when drivers are absent. Have relief drivers available.</i>	CTC	ongoing
<i>3.1.2 Ensure that scheduling is done in a manner that allows the most efficient loading of all vehicles.</i>	CTC	ongoing

Objective 3.2 Ensure all performance criteria are maintained.

<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<i>3.2.1 Continue to monitor and report performance indicators on a monthly basis. These include the following: on time performance, unduplicated passengers, cost per</i>	CTC/MPO	ongoing

<i>passenger trip and cost per vehicle mile.</i>		
<i>3.2.2 Continue to conduct weekly staff/customer service meetings to fully review complaints. Report findings to affected parties and take corrective actions when necessary.</i>	<i>CTC/MPO</i>	<i>ongoing</i>
Objective 3.4 Maximize customer comfort and safety.		
<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<i>3.4.1 Randomly select a preset number of rider's bi-monthly to conduct a post-trip rider phone survey and/or online/handout survey tool.</i>	<i>CTC</i>	<i>ongoing</i>
<i>3.4.2 Annually inspect operator and coordination contract vehicles, monitor drivers and adhere to the drug and alcohol program.</i>	<i>CTC</i>	<i>annual</i>
<i>3.4.3 Monitor and track safety related comments and complaints and seek ways to minimize.</i>	<i>CTC/MPO</i>	<i>ongoing</i>
<i>3.4.4 Utilize "Mystery Riders", and/or cameras to ensure accountability of staff to riders.</i>	<i>CTC</i>	<i>ongoing</i>
<i>3.4.5 Maintain and analyze accident records to determine future actions deemed necessary to improve the overall safety record.</i>	<i>CTC/MPO</i>	<i>annual</i>
<i>3.4.6 Maintain the quality of the vehicles by replacing older, high mileage vehicles.</i>	<i>CTC</i>	<i>annual</i>
<i>3.4.7 Ensure that services are provided in a safe and secure manner in accordance with the CTD and FDOT standards and recommendations.</i>	<i>CTC</i>	<i>ongoing</i>
Objective 3.5 Increase avenues for customers to access information on the coordinated transportation system.		
<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<i>3.5.1 Distribute schedules and system information in public places throughout the County for residents and visitors (e.g. shopping centers, Chambers of Commerce, clubs and community associations etc.).</i>	<i>CTC/MPO</i>	<i>ongoing</i>

<i>3.5.2 Develop an on-going public involvement process through surveys, discussion groups, interviews, public workshops, marketing efforts, and other promotional activities.</i>	<i>CTC/MPO</i>	<i>annual</i>
<i>3.5.3 Pursue marketing opportunities through community associations and organizations, e.g., newsletters, radio, television, print media and internet.</i>	<i>CTC/MPO</i>	<i>ongoing</i>
<i>3.5.4 Encourage marketing assistance from the TDCB and the CTD and obtain resources to expand marketing efforts.</i>	<i>CTC/MPO</i>	<i>ongoing</i>
<i>3.5.5 Ensure that all websites and other electronic media are compliant with Section 508 of the Rehabilitation Act, as amended in 1998</i>	<i>CTC/MPO</i>	<i>annual</i>
<i>3.5.6 Update the Rider's guide annually to reflect changes in policy and procedures.</i>	<i>CTC</i>	<i>annual</i>
<i>3.5.7 Conduct informational and travel training workshops and training to organizations that serve the disabled.</i>	<i>CTC/MPO</i>	<i>annual</i>
<i>3.5.8 Distribute information to Human Service agencies in accessible formats</i>	<i>CTC</i>	<i>ongoing</i>
<i>3.5.9 Promote new and existing services in Sumter County.</i>	<i>CTC/MPO</i>	<i>ongoing</i>
<i>3.5.10 Study the implementation of the Sumter County vanpool program.</i>	<i>CTC/MPO</i>	<i>annual</i>
<i>3.5.11 Promote and assist with Rethink for commuter assistance program to target major employers and commuter options.</i>	<i>CTC/MPO</i>	<i>ongoing</i>
Objective 3.6 Investigate and pursue all available funding opportunities at the federal, state, and local levels and from private source for programs or projects that serve the transportation disadvantaged.		
<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<i>3.6.1 Coordinate with the Lake~Sumter MPO in the utilization of its transit planning funds to support/improve transit planning in Sumter County.</i>	<i>CTC</i>	<i>ongoing</i>

<i>3.6.2 Work with local agencies to continue to receive sufficient funding to provide agency trips.</i>	<i>CTC</i>	<i>annual</i>
<i>3.6.3 Educate the general public and local decision makers on the importance of public transportation and the need for local financial support.</i>	<i>CTC/MPO</i>	<i>ongoing</i>

GOAL 4 Encourage land use patterns that support and promote transit patronage through the clustering of mixed uses and other transit-oriented designs in medium and large scale planned developments.

Objective 4.1 Improve local knowledge of the benefits of transit supportive areas and land uses.

<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<i>4.1.1 Encourage the expansion of the development review process to include the consideration of impacts on the multi-modal transportation system and infrastructure.</i>	<i>CTC/MPO</i>	<i>ongoing</i>
<i>4.1.2 Promote model land use regulations that encourages transit patronage through Transit Supportive Areas and Transit Oriented Development (TOD).</i>	<i>CTC/MPO</i>	<i>ongoing</i>
<i>4.1.3 Support land development regulation that requires transit amenities to be provided in new developments.</i>	<i>CTC/MPO</i>	<i>ongoing</i>

Objective 4.2 Improve connections of public transportation to other modes of transportation

<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<i>4.2.1 Improve transit infrastructure along existing and future public transportation corridors.</i>	<i>CTC/MPO</i>	<i>ongoing</i>
<i>4.2.2 Ensure connectivity of infrastructure to current and future public transportation.</i>	<i>CTC/MPO</i>	<i>ongoing</i>

Objective 4.3 Provide opportunities for ADA and TD passengers to safely access multi-modal corridors.

<i>Strategies</i>	<i>Responsible Agency</i>	<i>Date</i>
<i>4.3.1 Maximize effective migration of individuals to public transportation through the use of functional assessments, travel training, and other efforts to make shuttle service routes assessable to more people.</i>	<i>CTC</i>	<i>ongoing</i>
<i>4.3.2 Continue to utilize a 100% accessible fleet.</i>	<i>CTC</i>	<i>ongoing</i>
<i>4.3.3 Review and update inventory of potential bus stops and shelters including ADA accessibility improvements along shuttle service routes.</i>	<i>CTC</i>	<i>annual</i>
<i>4.3.4 Ensure all new bus stops and shelters are accessible to persons with disabilities and meet ADA Accessibility Guidelines (ADAAG) compliance requirements.</i>	<i>CTC</i>	<i>ongoing</i>

Forecasts of TD Population

Forecasts of the TD population are required by the CTD for major TDSP updates. The CTD recommends a tool developed for the CTD in 2015 that utilizes data from a variety of the most currently available sources to predict demand into the future. Data from the U.S. Census Bureau (American Community Survey and the Survey of Income and Program Participation), The Bureau of Economic and Business Research County Population Projections, and the National Household Travel Survey and fixed route bus coverage are examples of the data utilized. These sources are helpful in capturing economic trends, population growth, and the changing demographic composition of the population such as aging baby boomers and the associated increases in disabilities.

It is important to note the tool only quantifies *potential* TD demand in the geography analyzed and trends in potential utilization over time. Other factors such as the quality of available transportation services or other unique community characteristics may impact actual service utilization. Following is a summary of several of the key factors and data analysis steps used to arrive at the TD demand estimates for Sumter County.

Utilizing 2012-2016 U.S Census American Community Survey information (the most current data available) the population estimates for the TD population is shown below in Table 14 As defined by the CTD, the Category I TD population consists of all disabled, elderly, low income, and children who are high risk or at risk.

CALCULATION OF GENERAL TRANSPORTATION DISADVANTAGED POPULATION

Sumter County **Census Data from 2016**

County Pop. By Age	Total Pop by Age	% of Total Pop	Population Below Poverty Level by Age	% of Total Pop Below Poverty Level by Age	Total Population with a Disability by Age	% of Total Pop with a Disability by Age	Total Pop with Disability and Below Poverty Level by Age	% Total Pop with a Disability and Below Poverty Level by Age
< 5 Years of Age	2,026	1.8%	1,191	1.0%	0	0.0%	0	0.00%
5-17	6,194	5.4%	1,361	1.2%	715	0.6%	0	0.00%
18-34	9,384	8.2%	1,387	1.2%	1,092	1.0%	310	0.27%
35-64	27,209	23.8%	3,655	3.2%	3,546	3.1%	894	0.78%
Total Non Elderly	44,813	39.2%	7,594	6.6%	5,353	4.7%	1,204	1.05%
65-74	42,976	37.6%	1,742	1.5%	6,915	6.1%	352	0.31%
75+	26,496	23.2%	3,101	2.7%	10,903	9.5%	1,571	1.37%
Total Elderly	69,472	60.8%	4,843	4.2%	17,818	15.6%	1,923	1.68%
Total	114,285	100%	12,437	10.9%	23,171	20.3%	3,127	2.74%

To ensure individuals who fall into two or more categories (e.g. low income and disabled) are not counted twice, the overlapping population must be eliminated as shown below.



Ideally, comparisons of disability estimates should be made using the same survey information, geographic parameters and disability definitions. Because the severity of an individual’s disability is not clearly captured in the ACS data, particularly as it relates to the need for specialized transportation, the 2010 U.S Census Bureau’s Survey of Income and Program Participation (SIPP) is used for the next step in the demand estimates. The rates for those who report a severe disability, or those who have a “critical need” for transportation based on their disability status, are applied to the disabled rates reported in the ACS as shown below.

CALCULATION OF CRITICAL NEED TRANSPORTATION DISADVANTAGED POPULATION

Sumter County					Census Data from: 2016	
County Pop. By Age	Total Population with a Disability by Age	% with a Severe Disability by Age	Total Population with a Severe Disability by Age	% of Total Pop with Severe Disability by Age	% of Severe Disability Below Poverty Level	Total Severe Disability Below Poverty Level
< 5 Years of Age	0	4.20%	-	-		
5-17	715	4.20%	30	0.48%		
18-34	1,092	6.30%	69	0.73%		
35-64	3,546	13.84%	491	1.80%		
Total Non Elderly	5,353		590	1.32%	28.60%	169
65-74	6,915	27.12%	1,875	4.36%		
75+	10,903	46.55%	5,075	19.16%		
Total Elderly	17,818		6,951	10.01%	11.70%	813
Total	23,171		7,540	6.60%		982

Data from the Federal Highway Administration sponsored National Households Survey (NHTS) is used for the next step of the demand methodology. The NHTS collects in-depth information at the individual and household levels about travel patterns including, but not limited to, trip purpose, mode, vehicle availability and travel time. After applying the NHTS trip rates to the TD population in Sumter County, there is an estimated potential demand of 5,178 trips per day for the critical need population.

Critical Need Trip Rates

Critical Need - Severely Disabled TD Population			
	Not Low Income	Low Income	Totals
Non-Elderly	421	169	590
Elderly	6,137	813	6,951
TOTAL	6,558	982	7,540

TRIP RATES USED	
Low Income Non Disabled Trip Rate	
Total	2.400
Less	
Transit	0.389
School Bus	0.063
Special Transit	0.049
	1.899
Severely Disabled Trip Rate	
Special Transit	0.049

CALCULATION OF DAILY TRIPS FOR THE CRITICAL NEED TD POPULATION			
Low Income & Not Disabled = C + F			
<i>Assumes</i> 27.4%	xx % without auto access	9,310	
	xx % without transit access	2,532	
100.0%	xx % without transit access	2,532	
Calculation of Daily Trips			
	Total Actual Critical TD Population	Daily Trip Rates Per Person	Total Daily Trips
	Severely Disabled 7,540	0.049	369
	Low Income ND ###	1.899	4,809
	Totals 10,073		5,178

By using population forecasts prepared by the Bureau of Economic and Business Research and applying the changes to the TD population and trip rate estimates previously described, future potential demand for critical need transportation in Sumter County through 2026.

FORECAST OF GENERAL AND CRITICAL NEED TRANSPORTATION DISADVANTAGED POPULATIONS

Sumter County

General TD Population Forecast	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
<i>Overlapping Circle Component</i>											
E - Estimate non-elderly/disabled/ low income	1,204	1,246	1,289	1,334	1,381	1,429	1,479	1,531	1,584	1,639	1,696
B - Estimate non-elderly/ disabled/not low income	4,149	4,294	4,444	4,599	4,759	4,925	5,097	5,275	5,459	5,649	5,846
G - Estimate elderly/disabled/low income	1,923	1,990	2,060	2,131	2,206	2,283	2,362	2,445	2,530	2,618	2,710
D - Estimate elderly/ disabled/not low income	15,895	16,450	17,023	17,617	18,232	18,868	19,526	20,207	20,912	21,642	22,397
F - Estimate elderly/non-disabled/low income	2,920	3,022	3,127	3,236	3,349	3,466	3,587	3,712	3,842	3,976	4,114
A - Estimate elderly/non-disabled/not low income	48,734	50,434	52,194	54,014	55,899	57,849	59,867	61,955	64,117	66,353	68,668
C - Estimate low income/not elderly/not disabled	6,390	6,613	6,844	7,082	7,329	7,585	7,850	8,124	8,407	8,700	9,004
TOTAL GENERAL TD POPULATION	81,215	84,048	86,980	90,015	93,155	96,405	99,768	103,248	106,850	110,577	114,435
TOTAL POPULATION	114,285	118,272	122,398	126,668	131,087	135,660	140,392	145,290	150,358	155,604	161,032

Demographics

Sumter County

Table 1.
Population and Population Density

Area	Population (2010)	Population (2016 ACS 5-year estimate)	Population (2017 estimate)	Population Growth (2010 - 2016 ACS 5-year estimates) in percent	Population Growth (2010 - 2017 estimate)	Land Area (sq. miles)	Density
Sumter County	93420	113589	125165	21.59	33.98	579.83	170.8
Florida	18,801,310	19,934,451	20,984,400	5.68	11.61	53,624.76	350.6

Sources: U.S. Census Bureau, 2010 Population Data

U.S. Census Bureau, 2012-2016 American Community Survey 5-Year Estimates

U.S. Census Bureau, QuickFacts 2017 Population Estimates

U.S. Census Bureau, Census of Population and Housing. Land area is based on current information in the TIGER® data base, calculated for use with Census 2010.

Table 2.
Population Age Distribution, 2016

Area	Percentages of Age Cohorts (in Years)				
	0-19	20-34	35-54	55-64	65+
Sumter County	8.6%	8.2%	13.9%	16.2%	53.1%
Florida	22.8%	19.2%	26.0%	13.0%	19.1%

Source: U.S. Census Bureau, 2012-2016 American Community Survey 5-Year Estimates

Table 3.
Annual Household Income Distribution, 2016

Annual Household Income						
	\$0-\$9,999	\$10,000-\$24,999	\$25,000-\$34,999	\$35,000-\$49,999	\$50,000-\$74,999	\$75,000+
Sumter County						
Population	3,110	6,812	5,380	8,342	10,563	15,203
Percent	6.3%	13.8%	10.9%	16.9%	21.4%	30.8%
Florida						
Population	556,637	1,267,914	838,036	1,102,789	1,350,797	2,277,089
Percent	7.5%	17.1%	11.3%	14.9%	18.3%	30.8%

*Population included in 16 years or older.

*Small differences due to rounding

Source: U.S. Census Bureau, 2012-2016 American Community Survey 5-Year Estimates

Table 4.
Employment Characteristics for Sumter County, April 2018

Area	Percentage of Labor Force Employed	Percentage of Labor Force Unemployed
Sumter County	95.1%	4.9%
Florida	96.6%	3.4%

Source: Local Area Unemployment Statistics Map, Bureau of Labor Statistics, U.S. Department of Labor, Employment Figures Released April 2018

Table 5.
Sumter County Largest Employers, 2018

Employer	Business Type	Total Employees
Federal Correctional Complex	Government	1000
Villages Regional Hospital	Healthcare	870
Walmart Supercenter & Grocery	Retail/Grocery	675
Suddath Relocation Systems	Service	500
Sumter Correctional Institute	Government	453
Rockford Corp	Construction	400
T&D Concrete Inc.	Construction	400
Arbor Village Nursing Center	Healthcare	300
Community Watch Office	Technology	300
Department of Children and Family	Government	300
Sumter Electric Co-Op Inc.	Utility	259

Source: ReferenceUSA, 2018

Table 6.
Vehicle Availability Distribution, 2016

Area	Household Vehicle Availability			
	None	Percent of Total	One or More	Percent of Total
Sumter County	1,705	3.5%	47,657	96.5%
Florida	511,316	6.9%	6,881,946	93.1%

Source: U.S. Census Bureau, 2012-2016 American Community Survey 5-Year Estimates

Table 7.
Travel to Work – Commute Times, 2012- 2016 5-Year Estimates

Area	<10 min	10-19 min	20-29 min	30-44 min	45-59 min	60+ min
Sumter County	14.4%	36.3%	16.6%	17.2%	7.5%	7.9%
Florida	9.3%	27.8%	23.0%	23.9%	8.6%	7.5%

Source: U.S. Census Bureau, 2012-2016 American Community Survey 5-Year Estimates

Table 8.
Mode of Travel to Work Distribution, 2012- 2016 5-Year Estimates

Area	Drive Alone	Carpool/Vanpool	Public Transportation	Walk	Other Means	Work at Home
Sumter County						
Population	16,825	1,332	101	191	1,688	1,978
Percent	76.1%	6.0%	0.5%	0.9%	7.6%	8.9%
Florida						
Population	6,874,620	806,897	182,328	127,822	191,437	466,696
Percent	79.5%	9.3%	2.1%	1.5%	2.2%	5.4%

Source: U.S. Census Bureau, 2012-2016 American Community Survey 5-Year Estimates

Table 9.
Names and Locations of Local Colleges and Universities

Institution	Location
Lake-Sumter State College	Leesburg

Table 10.

Percentages of Educational Attainment

	Sumter County	Florida
Less than 9th Grade	2.8	5.2
Some High School, No Diploma	6.7	7.6
High School or Equivalent	30.4	29.2
Some College, No Degree	22.5	20.6
Associate's Degree	7.8	9.6
Bachelor's Degree	17.2	17.8
Graduate or Professional Degree	12.6	10.0

**Population of 25 years or older*

*Source: U.S. Census Bureau, 2012-2016
American Community Survey 5-Year Estimates*

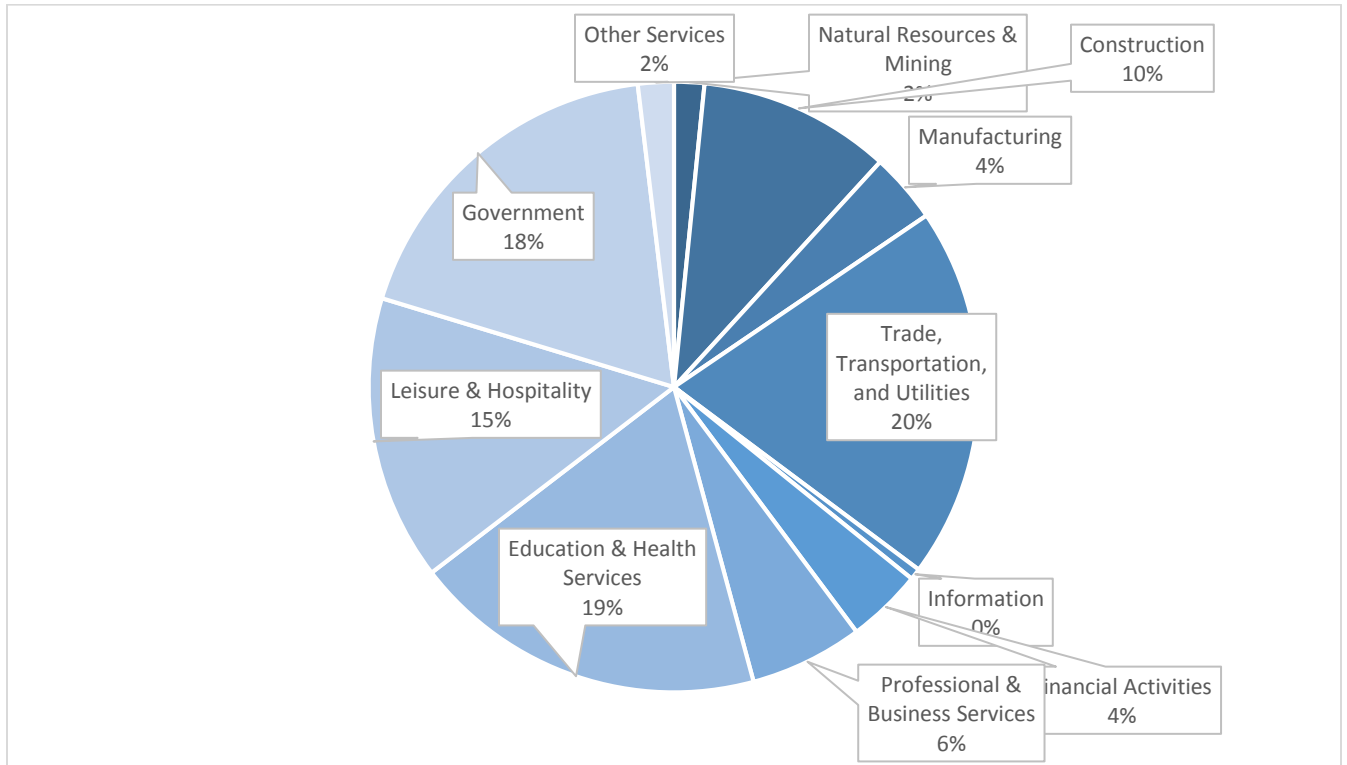
**Table 11.
Sumter County Population by Jurisdiction, 2016**

Jurisdiction	Population	Percent
City of Bushnell	3,016	2.66%
City of Center Hill	1,051	0.93%
City of Coleman	508	0.45%
City of Webster	862	0.76%
City of Wildwood	6,776	5.96%
Lake Panasoffkee CDP	3,376	2.97%
The Villages CDP	69,457	61.15%
Sumter County	28,543	25.13%
TOTAL	113,589	100.0%

**CDP – Census Designated Place*

*Source: U.S. Census Bureau,
2012-2016 American Community Survey 5-Year Estimates*

**Figure 1.
Percentage of Sumter County Average Annual Employment by Sector, 2016 Preliminary**



Source: Florida Legislature, Office of Economic and Demographic Research, May 2018

Link: <http://edr.state.fl.us/Content/area-profiles/county/sumter.pdf>

Table 12.
Average Wages by Major Industry, 2016 Preliminary

Industry Type	Sumter County	Florida
Natural Resources & Mining	\$34,749	\$31,501
Construction	\$41,468	\$47,342
Manufacturing	\$45,000	\$57,824
Trade, Transportation, & Utilities	\$33,749	\$41,939
Information	\$25,135	\$77,256
Financial Activities	\$53,048	\$69,701
Professional & Business Services	\$54,486	\$56,930
Education & Health Services	\$39,854	\$48,616
Leisure & Hospitality	\$19,250	\$24,399
Government	\$28,383	\$52,022
Other Services	\$46,139	\$33,996

Source: Florida Legislature, Office of Economic and Demographic Research, May 2018

Link: <http://edr.state.fl.us/Content/area-profiles/county/sumter.pdf>



 **Mobility Week**
OCT 27 – NOV 3, 2018

Information Guide





OBJECTIVE 2

To achieve participation from at least 50% of the regional and local agencies in each county by 2021.

Measure of Success | Number of agencies pledged to participate in the campaign

Strategy 2.1

Work with individual counties, municipalities, and MPO/TPOs to adopt resolutions supporting Mobility Week.

Strategy 2.2

Work with individual counties, municipalities, and MPO/TPOs to organize events during Mobility Week.

Strategy 2.3

Coordinate with agencies to showcase their mobility achievements during Mobility Week.

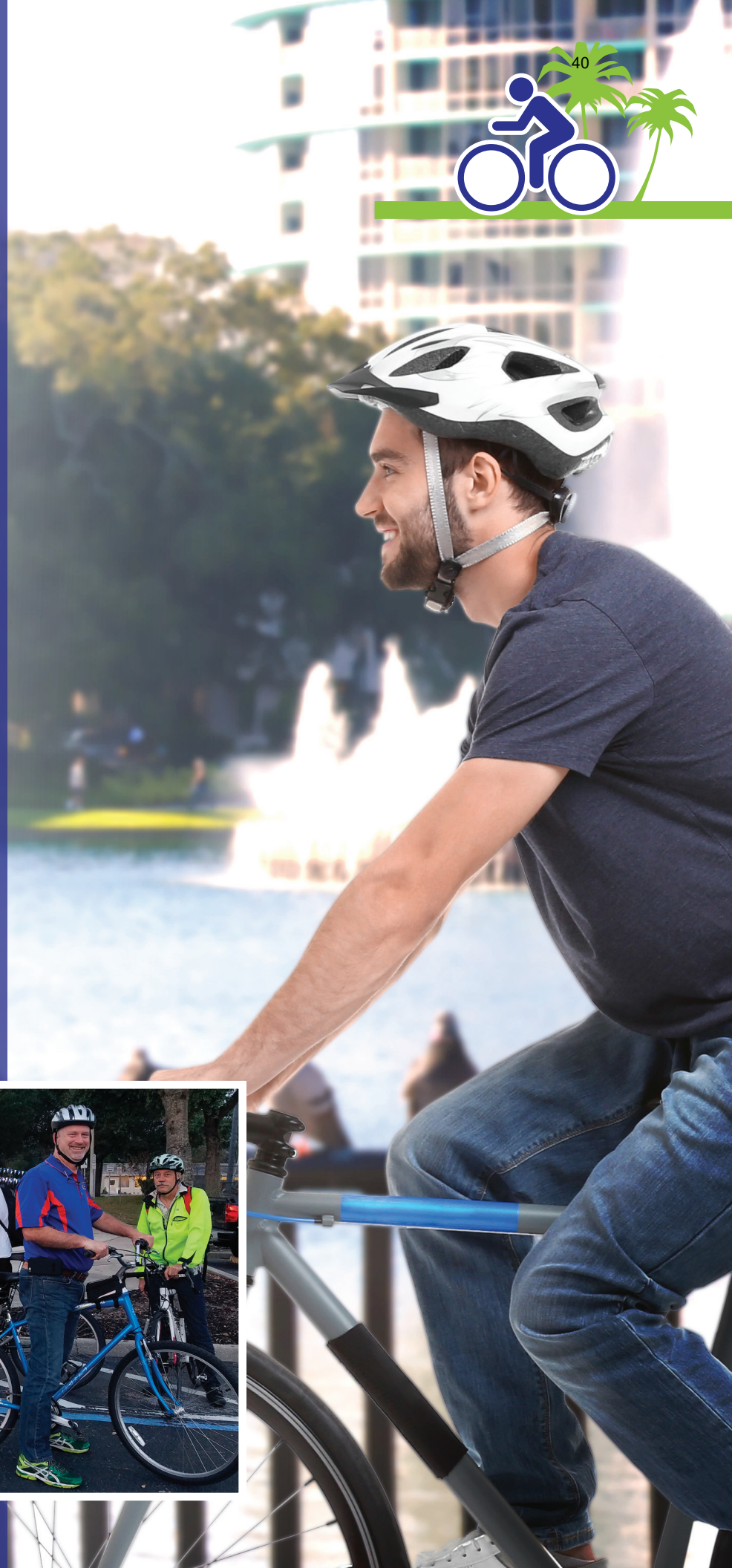


What are some of the activities that a participating agency or business can do during Mobility Week?

Mobility Week provides an opportunity to initiate a wide range of activities. Some possible ideas are provided below.

LOCAL GOVERNMENTS

- Launch and promote programs or policies on multimodal mobility (e.g. bike to work days, incentives for using alternative transportation, etc.)
- Partner with transit agencies to build bicycle racks at high frequency stops
- Organize contests that encourage employees to leave their cars at home and try other transportation choices to get to work
- Conduct pedestrian and bicycle safety review of major corridors
- Implement measures that promote the use of bicycling, walking, transit, or ridesharing
- Partner with businesses and retailers to offer rewards and incentives for bicycling, walking and transit events
- Adopt reduced parking requirements
- Launch new walking or bicycling mobile applications, proclamations, etc.
- Organize informational fairs about safe bicycling, walking, and transit use
- Distribute bicycle and pedestrian route maps





TRANSIT AGENCIES

- Offer special fares for one or more days during Mobility Week
- Offer free rides for riders wearing transportation safety related costumes
- Distribute promotional items on highly frequented routes
- Offer maps, travel advice, etc. on highly frequented routes
- Offer free rides to first time riders
- Partner with local governments to advance projects that make bus stops accessible (low floor buses, lifts, and ramps)
- Celebrate new infrastructure that supports transit (e.g. new bus route, mobile applications, etc.)

EMPLOYERS/BUSINESSES

- Organize a 'Commuter Challenge' to encourage employees to try bicycling, walking, transit and/or ridesharing
- Set up mentoring opportunities where "new cyclists" ride to the workplace with his/her "mentor" and then share the experience with others
- Organize a 'Bike to Work' day and offer incentives for employees
- Distribute cycling information on safe routes to work
- Partner with reThink (rethinkyourcommute.com) to discuss commuter benefits such as transit passes, ride matching, etc.
- Designate special parking spaces for carpool and vanpool employees
- Offer a shuttle service for employees that ride SunRail to get to work
- Organize information sessions for employees to determine connections from home to work via local bus and SunRail services

Who is the intended target audience for Mobility Week?

While the target audience for the Mobility Week initiative is the general public, the campaign will specifically prioritize and focus on the two following categories:

- 1 Users that can benefit the most from having choices other than driving—transit users, seniors, school children, and the disabled
- 2 Users that would be most willing to try multimodal options for social or environmental reasons



What are the goals of the Mobility Week Campaign?

GOAL 1

To promote mobility alternatives that encourage behavioral change from single occupancy driving to more sustainable modes of transportation, improve transportation user safety measures, and commit as a region to advance a culture of multimodalism.

GOAL 2

To encourage regional and local government agencies to cooperatively adopt policies that promote sustainable mobility, as well as plan, design and construct infrastructure that promotes active transportation and healthier communities.

IMPLEMENTATION OBJECTIVES



OBJECTIVE 1

Target at least one event per mode in each of the nine counties within FDOT District Five by 2021.

Measure of Success | Number of events organized per year

Strategy 1.1

Promote events focused on increasing awareness of the various transportation alternatives available to the public such as buses, rail, paratransit, biking, walking, etc.

Strategy 1.2

Disseminate information on laws and rights of various roadway users to assist the public in gaining an understanding of each user's rights and unique challenges.

Strategy 1.3

Offer education and training aimed at improving bicycle, pedestrian, driver and transit rider safety.

Strategy 1.4

Educate the public about the benefits and impacts of active transportation on health and the environment.

Strategy 1.5

Encourage active participation in various programs supporting multimodal transportation.

Strategy 1.6

Target events that spread awareness of the challenges of vulnerable populations such as physically disabled, paratransit users, seniors, children, etc.



What can an agency do to participate in Mobility Week?

All agencies from the nine-county region in Central Florida (Brevard, Flagler, Lake, Marion, Orange, Osceola, Seminole, Sumter and Volusia), are invited to participate in Mobility Week 2018. To take part, each participating agency must meet one of the two criteria:

1 Organize an event during Mobility Week.

Events can take any form and can range from training, to regularly hosted community celebrations, workshops and more. Events must be related to promoting safe, multimodal transportation choices.

2 Take a mobility action.

These can include initiatives that promote safety and multimodal transportation and can be undertaken during Mobility Week and beyond. Examples include testing trial projects, adopting local government policies that encourage a switch from driving alone to other transportation modes, etc.

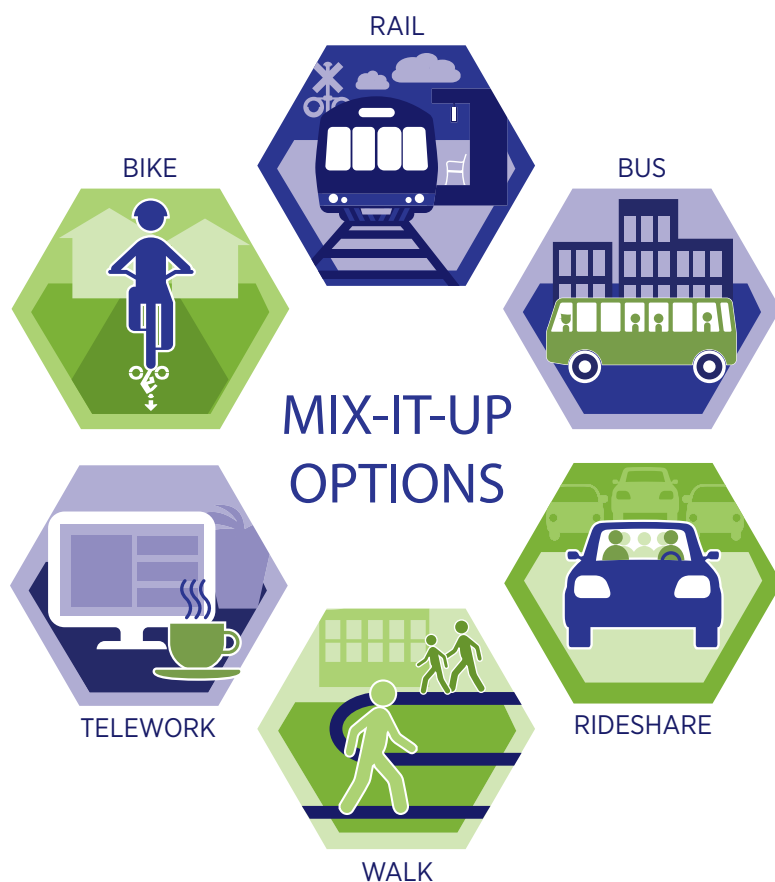
To host an event and register your agency, email us at contact@mobilityweekcfl.com

www.MobilityWeekcfl.com



What is FDOT's Role?

Similar to the European Mobility Week campaign team, FDOT's role will be that of a campaign promoter and coordinator rather than the organizer of each event. FDOT will organize some events as well but that is not intended to be the agency's primary role. FDOT will develop thematic and social media promotion materials and make it available to all participants for their use. All the partner agency events will be listed on the [Mobility Week website](#). The general public will be able to access information on events occurring in their city or county as well.



Mobility Week OCT 27 – NOV 3, 2018

For more information visit MobilityWeekcfl.com.



SUMTER COUNTY TRANSIT

	FEBRUARY	MARCH	APRIL	MAY	JUNE
INVOICE AMOUNT	\$91,218.81	\$93,439.86	\$91,190.50	\$89,150.61	\$74,438.45
COMPLETED TRIPS	4,920	5004	4421	5471	2662
VEHICLE MILES	32,356	38354	31996	23,505	36,703
ACCIDENTS - CONTRACT STANDARD 1.4 PER 100,000 MILES	2	3	0	1	3
ON TIME PERFORMANCE - CONTRACT STANDARD 92%	99.67%	98.67%	96.00%	99.67%	99.33%
CALL HOLD TIMES	1 SECOND	1 SECOND	1 SECOND	0 SECONDS	0 SECONDS
PASSENGER TRIPS PER HOUR - STANDARD 1.71	2.02	2.05	1.99	2.01	1.77
COST PER MILE - STANDARD \$2.70	\$2.82	\$2.44	\$2.85	3.79	2.03
COST PER TRIP - STANDARD \$23.22	\$18.54	\$18.67	\$20.63	\$16.83	\$28.95
COMPLIMENTS	7	4	9	12	12
COMPLAINTS	0	0	0	0	0

BOCC/SUMTER COUNTY TRANSIT DID NOT RECEIVE ANY OMBUDSMAN COMPLAINTS THIS REPORTING PERIOD.

**SUMTER COUNTY COORDINATED TRANSPORTATION SYSTEM
MONTHLY REPORT**

PERIOD COVERED: 2017-2018

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL	%
ONE-WAY PASSENGER TRIPS														
SCT / RIDE RIGHT	1,352	1,825	1,406	3,009	2,695	2,439	2,647	2,577	2,680	2,543	2,459	2,016	27,648	39.8%
SUMTER COUNTY YOUTH CENTER	-	1,975	1,753	2,643	2,364	1,829	1,895	1,753	1,757	1,248	2,375	-	19,592	28.2%
SERVICE ROUTE-ORANGE	187	185	133	167	164	209	174	171	140	140	143	138	1,951	2.8%
SERVICE ROUTE-WILDWOOD CIRCULATOR	90	80	99	93	120	119	119	118	103	136	154	156	1,387	2.0%
WRAP PROGRAM TRIPS	679	732	417	6	1	1	-	-	-	-	-	-	1,836	2.6%
MFCS-SENIOR TRIPS	285	358	160	334	350	364	342	301	324	354	340	352	3,864	5.6%
TOTAL	2,593	5,155	3,968	6,252	5,694	4,961	5,177	4,920	5,004	4,421	5,471	2,662	56,278	81.1%
CONTRACT PROVIDERS														
SCARC-TRIPS	1,484	1,756	945	1,294	1,132	751	776	975	962	774	1,022	1,275	13,146	18.9%
TOTAL COORDINATED SYSTEM TRIP COUNT	4,077	6,911	4,913	7,546	6,826	5,712	5,953	5,895	5,966	5,195	6,493	3,937	69,424	100.0%
PARATRANSIT BILLING CODES W/ESCORTS														
AMBULATORY IN COUNTY	3,330	6,063	4,249	6,724	5,898	4,823	5,094	5,093	5,175	4,438	5,743	3,195	59,825	81.7%
AMBULATORY OUT OF COUNTY	200	222	150	191	235	206	231	226	250	203	114	113	2,341	4.9%
WHEELCHAIR IN COUNTY	255	326	235	312	334	327	321	269	267	254	311	304	3,515	6.3%
WHEELCHAIR OUT OF COUNTY	15	35	47	59	75	28	14	18	31	24	28	31	405	0.4%
DEVIATED FIXED ROUTES COMBINED	277	265	232	260	284	328	293	289	243	276	297	294	3,338	6.8%
TOTAL	4,077	6,911	4,913	7,546	6,826	5,712	5,953	5,895	5,966	5,195	6,493	3,937	69,424	100.0%
FUNDING SOURCES														
CTD SPONSORED	1,021	1,389	1,203	2,019	1,822	1,683	1,732	1,679	1,761	1,793	1,583	1,277	18,962	27.3%
PUBLIC	1,287	3,408	2,605	3,899	3,522	2,914	3,103	2,940	2,919	2,274	3,548	1,045	33,464	48.2%
MFCS CONTRACT TRIPS	285	358	160	334	350	364	342	301	324	354	340	340	3,852	5.5%
SCARC CONTRACT SERVICE	1,484	1,756	945	1,294	1,132	751	776	975	962	774	1,022	1,275	13,146	18.9%
TOTAL	4,077	6,911	4,913	7,546	6,826	5,712	5,953	5,895	5,966	5,195	6,493	3,937	69,424	100.0%
PASSENGER TYPES														
ELDERLY (60+)	1,705	2,070	1,310	2,016	1,891	1,929	1,758	2,037	1,966	1,941	1,995	1,894	22,512	32.4%
LOW-INCOME	953	1,175	707	1,197	1,136	1,083	1,143	1,372	1,367	1,351	1,315	1,095	13,894	
DISABLED	132	188	186	242	250	246	223	183	181	206	169	217	2,423	
LOW-INCOME & DISABLED	527	623	325	485	425	493	270	366	335	269	383	443	4,944	
OTHER (SHUTTLE)	93	84	92	92	80	107	122	116	83	115	128	139	1,251	
CHILDREN (<15)	69	2,080	1,859	2,801	2,485	1,948	2,021	1,906	1,887	1,443	2,488	-	20,987	30.2%
LOW-INCOME	33	2,060	1,849	2,785	2,470	1,917	2,007	1,894	1,884	1,439	2,488	-	20,826	
DISABLED	0	0	0	0	0	0	0	0	0	0	0	0	-	
LOW-INCOME & DISABLED	0	0	0	0	0	0	0	0	0	0	0	0	-	
OTHER (SHUTTLE)	36	20	10	16	15	31	14	12	3	4	-	-	161	
DISABLED (ALL AGES)	1,759	2,102	1,234	1,676	1,526	1,121	1,103	1,246	1,262	1,067	1,313	1,615	17,024	24.5%
OTHER (16-59)	2,303	2,761	1,744	2,729	2,450	1,835	2,174	1,952	2,113	1,811	2,010	2,043	25,925	37.3%
LOW-INCOME	1,105	1,353	936	1,683	1,460	1,320	1,445	1,139	1,262	1,106	1,133	990	14,932	
DISABLED	143	158	103	140	143	124	104	88	119	87	122	123	1,454	
LOW-INCOME & DISABLED	957	1,133	620	809	708	258	506	609	627	505	639	832	8,203	
OTHER (SHUTTLE)	98	117	85	97	139	133	119	116	105	113	116	98	1,336	
TOTAL	4,077	6,911	4,913	7,546	6,826	5,712	5,953	5,895	5,966	5,195	6,493	3,937	69,424	100.0%
TRIP PURPOSE														
MEDICAL	548	639	486	602	630	575	529	517	500	509	478	457	6,470	9.3%
EMPLOYMENT	1,411	1,556	824	1,235	3,381	822	886	954	1,007	815	903	1,111	14,905	21.5%
EDUCATION/TRAINING	1,062	1,518	973	1,815	1,508	1,220	1,475	1,519	1,572	1,422	1,499	1,176	16,759	24.1%
NUTRITIONAL	548	616	400	604	629	716	647	595	593	698	736	710	7,492	10.8%
LIFE-SUSTAINING/OTHER (SCYC)	508	2,582	2,230	3,290	678	2,379	2,416	2,310	2,294	1,751	2,877	483	23,798	34.3%
TOTAL	4,077	6,911	4,913	7,546	6,826	5,712	5,953	5,895	5,966	5,195	6,493	3,937	69,424	100.0%
UNDUPLICATED CUSTOMERS														
UNDUPLICATED CUSTOMERS	410	486	440	376	433	342	253	305	295	293	316	131	4,080	
UNMET TRIP REQUEST														
UNMET TRIP REQUEST	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MEDICAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EMPLOYMENT	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EDUCATION/TRAINING	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NUTRITIONAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-
LIFE-SUSTAINING/OTHER PURPOSE	-	-	-	-	-	-	-	-	-	-	-	-	-	-
DENIAL REASON FOR UNMET TRIPS														
DENIAL REASON FOR UNMET TRIPS	-	-	-	-	-	-	-	-	-	-	-	-	-	-
LACK OF FUNDING	-	-	-	-	-	-	-	-	-	-	-	-	-	-
VEHICLE AVAILABILITY	-	-	-	-	-	-	-	-	-	-	-	-	-	-
DRIVER AVAILABILITY	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OUTSIDE OF SERVICE AREA	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PASSENGER NO SHOWS	28	32	38	45	60	53	48	51	48	48	48	42	541	
VEHICLE MILES-COORDINATED SYSTEM														
VEHICLE MILES-COORDINATED SYSTEM	40,221	45,364	34,475	40,601	37,378	38,331	38,269	34,276	40,703	33,391	26,051	39,034	448,094	
REVENUE MILES-COORDINATED SYSTEM														
REVENUE MILES-COORDINATED SYSTEM	31,661	35,499	24,355	31,556	30,400	27,178	29,040	38,273	29,471	27,963	26,753	25,483	357,633	
RIDE RIGHT VEHICLE MILES														
RIDE RIGHT VEHICLE MILES	35,773	40,231	31,538	38,237	34,975	36,407	36,366	32,356	38,354	31,996	23,505	36,703	416,441	
RIDE RIGHT REVENUE MILES														
RIDE RIGHT REVENUE MILES	28,592	31,957	22,328	29,925	28,742	25,850	27,727	36,948	27,850	27,000	24,996	23,875	335,791	
SCARC VEHICLE MILES														
SCARC VEHICLE MILES	4,448	5,133	2,937	2,364	2,403	1,924	1,903	1,920	2,349	1,395	2,546	2,331	31,653	
SCARC REVENUE MILES														
SCARC REVENUE MILES	3,069	3,542	2,027	1,631	1,658	1,328	1,313	1,325	1,621	963	1,757	1,608	21,842	

**SUMTER COUNTY COORDINATED TRANSPORTATION SYSTEM
MONTHLY REPORT**

PERIOD COVERED: 2017-2018

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL	%
ON TIME PERFORMANCE	97.33%	97.00%	96.33%	95.83%	99.00%	98.67%	98.67%	99.67%	98.67%	96.00%	96.67%	99.33%	97.76%	
NUMBER OF ROADCALLS	3	2	1	0	0	1	0	0	0	0	0	0	7	
NUMBER OF ACCIDENTS (P= Preventable / N= Non-preventable)	0	0	0	0	0	0	0	2N	3P	0	1P	3P	-	
NUMBER OF VEHICLES	22	22	22	22	23	20	23	23	22	22	22	22	22	
NUMBER OF PHONE CALLS	2,061	2,329	1,768	2,238	2,045	1,758	1,987	1,917	1,453	1,965	2,020	1,997	23,538	
AVERAGE HOLD TIME	0:00:01	0:00:02	0:00:01	00:00:01	0:00:02	0:00:01	0:00:01	0:00:01	0:00:01	0:00:00	0:00:00	0:00:00	0:00:01	
COMPLAINTS	-	-	-	-	-	1	-	-	-	-	-	-	1	
SERVICE	-	-	-	-	-	-	-	-	-	-	-	-	0	
POLICY	-	-	-	-	-	-	-	-	-	-	-	-	0	
VEHICLE	-	-	-	-	-	-	-	-	-	-	-	-	0	
OTHER	-	-	-	-	-	-	-	-	-	-	-	-	0	
COMPLIMENTS	5	11	7	15	19	12	14	7	4	9	12	12	127	

LAKE ~ SUMTER MPO PROJECT UPDATES – September 2018

- **US 301 Project Development and Environment (PD&E) Study (Sumter County)**

US 301 is being studied from SR 44 in Wildwood south to C-470 (west) in Sumterville. The study will lead to specific operational improvements and design improvements to the interchange of US 301 and Florida's Turnpike and to the intersection of US 301 and SR 44. The study is also examining the concept of a new alignment east and south of Coleman. The planning effort is being coordinated with other Sumter County projects including the I-75/CR 514 proposed interchange and the C-470 study. Public Alternatives Meeting #2 was held in May. A public hearing on the recommended alternatives will be held in summer 2018. The preferred design alternative will be presented for public comments at the Hearing. At the end of the study in spring 2019, a recommended design alternative will be selected, and all engineering and environmental reports will be finalized. The project is funded for the design phase in FY 2019/20.

Project website: <http://us301sumter.com/>

- **I-75/CR 514 PD&E Study (Sumter County near Coleman)**

The Florida Department of Transportation (FDOT), District 5 has initiated a Project Development & Environment (PD&E) Study to evaluate a new interchange near the Interstate 75 (I-75) at County Road (C.R.) 514 (Warm Springs Avenue) overpass. The project area is located approximately 4.0 miles south of the I-75 and Florida Turnpike interchange and approximately 3.5 miles north of the I-75 at C.R. 470 interchange in Sumter County. The project limits extend north and south along I-75 at C.R. 514 and along C.R. 514 from 0.5 mile west of I-75 east 0.75 mile to the C.R. 525 Extension.

C.R. 514 is a two-lane, undivided, local roadway that crosses over I-75 at the project location. The purpose of this project is to improve the existing transportation network and support regional travel demand by providing additional access to I-75 at C.R. 514. The planned Florida Crossroads Industrial Activity Center (FCIAC) will serve as an intermodal freight logistics center and distribution hub, contributing to projected future travel demand in the region. In addition, residential development is expanding from the north and east toward the project area, increasing the amount of traffic in the region. The existing transportation network facilities in the project and surrounding area will be unable to support projected future demand.

Project webpage: http://www.cflroads.com/project/435476-1/I-75_at_C_R_514

- **C-470 PD&E Study**

FDOT is nearing completion of a Project Development and Environment Study for C-470 in Sumter County east into Lake County across Florida's Turnpike. The study is examining future needs for the roadway through 2040. The study is also part of an initiative to have 470 in both counties designated as a state road from I-75 in Sumter County east to US 27 in Lake County. A public hearing was held in April on the recommended alternatives. The study is now in final documentation phase and concludes this month. The project is funded for the design phase in FY 2019/20.

Project webpage: http://www.cflroads.com/project/434912-1/C_-_470_PD_E_Study

- **Wekiva Parkway Project**

The Central Florida Expressway Authority is now constructing all remaining segments in Orange County and new SR 453 from Orange County into Lake County from SR 429 to SR 46. The FDOT has moved into the construction phase for segments of SR 46, SR 429, and CR 46A in Lake County.

Project Website: <http://wekivaparkway.com/fdot-projects.php>

- **Trails: Central Florida C2C Trail and Wekiva Trail**

Because of the Central Florida MPO Alliance prioritization of Regional Trails, almost all phases of the C2C Trail have received advancements of funding from FDOT for each needed phase in both counties. The FDOT recently announced forthcoming programming of the subsequent phases of each segment of the C2C. Only the segment through downtown Groveland is absent from the FDOT Work Program. Meanwhile, the Wekiva Trail has two segments out of four segments committed for construction to be complete by 2019/20. The other two segments are now in the design phase. Project website: <http://www.floridasuntrail.com/>

- **Minneola Interchange: Florida's Turnpike/North Hancock Road/Citrus Grove Road**

Florida's Turnpike Enterprise opened the new interchange at Milepost 279 in June. North Hancock Road has been opened as a four-lane roadway from the forthcoming interchange south to SR 50. North of the interchange, a two-lane North Hancock Road extends north to CR 561A. Meanwhile, an east-west connection to US 27 will be accomplished by building Citrus Grove Road as a four-lane roadway, with the eastern segment to be constructed first. Construction of the eastern portion of Citrus Grove Road is committed.

- **Lake-Orange Parkway & Schofield Road Concepts (US 27 to SR 429)**

The Central Florida Expressway Authority is preparing to start a Feasibility, Project Development and Environment (PD&E) Study for the Lake / Orange Connector. The study will take a fresh look at previously studied alignment alternatives seeking to promote regional connectivity via a limited access facility.

CFX will be providing more information on this study once it gets underway. Public involvement and intergovernmental coordination will be a crucial part of this study.

Two options are being examined to construct roads between US 27 south of Clermont east to existing interchanges with SR 429. The northern corridor, Wellness Way, would connect to the New Independence Parkway interchange. The corridor to the south would connect to the Schofield Road interchange.

Project website: <https://www.cfxway.com/agency-information/plans-studies/project-studies/lake-orange-connector-study/>

- **SR 50 PD&E Study**

SR 50 is being studied from US 301 in Hernando County east to CR 33 in Mascotte. The Project Development and Environment Study is examining safety and capacity needs and will take into account the environmental issues relative to the Green Swamp and the Withlacoochee State Forest. The study commenced in January and the first public meeting was held in July. The study will conclude at the end of 2018.

Project website: http://www.cflroads.com/project/435859-1/SR_50_PD_E_Study_from_US_301_in_Hernando_County_to_CR_33_in_Lake_County

- **Complete Streets Projects**

The MPO's first Complete Streets project, SR 44 (Dixie Avenue) in Leesburg, is currently under construction phase while a study of US 27 in Leesburg is nearing completion and design funds are being requested. The MPO and Umatilla are coordinating with FDOT to add Complete Streets elements to a SR 19 resurfacing project. Moving forward this year are studies of East Avenue in Clermont and US 301 in downtown Wildwood.