



MEETING MINUTES
Wednesday, February 28, 2018
Lake~Sumter MPO
225 W. Guava Street, Suite 217
Lady Lake, FL 32159

Members Present:

Commissioner Tim Sullivan (Chair)

Commissioner Wendy Breeden

Commissioner Leslie Campione (1st Vice Chair)

Commissioner Josh Blake

Commissioner Don Burgess

Commissioner Doug Gilpin

Mayor Robert Morin

Mayor Jim Richards (2nd Vice Chair)

City Commissioner Dan Vincent

Mayor Nick Girone (Chair Elect)

Councilmember Troy Singer

Councilmember Katherine Adams (Lake/At-Large Representative) City of Umatilla

City Commissioner Joe Elliott (Sumter/At-Large Representative) City of Wildwood

Mayor Bil Spaude

Mayor Dina Sweatt

Councilor David Nebel

Councilmember Sally Rayman

Board Member Christine Norris

Representing:

Lake County BCC

Lake County BCC

Lake County BCC

Lake County BCC

Sumter County BCC

Sumter County BCC

City of Eustis

Town of Lady Lake

Town of Lady Lake

City of Mount Dora

City of Tavares

City of Umatilla

City of Wildwood

City of Bushnell*

City of Groveland*

Town of Howey-in-the-Hills*

City of Mascotte*

Sumter County Schools**

Members Absent:

Commissioner Sean Parks

Mayor Pat Kelley (Immediate Past Chair)

Vice-Mayor Mitchell Mack

Councilmember Ray Goodgame

Commissioner Rick Ranize

Mayor Bob Bone

Mayor Joe Wynkoop

Councilmember Richard Huff

Mike Foote

Matt Schwerin

Pete Petree

Board Member Sandy Gamble

Lake County BCC

City of Minneola

Town of Astatula*

City of Clermont

City of Fruitland Park*

City of Leesburg

Town of Montverde*

City of Coleman*

City of Webster*

Florida Central Railroad**

Florida Central Railroad**

Lake County Schools**

*Denotes non-voting members

**Denotes ex-officio, non-voting member

Staff:

Mike Woods

Interim Executive Director/
Multi Modal Project Manager
Executive Assistant
GIS Manager
Associate Planner
TMS Project Manager
Lake County Attorney
HDR Engineering Inc.

Doris LeMay

Francis Franco

Nancy Valenzano

Brian Hutt

Melanie Marsh

Alex Trauger

Call to Order/Invocation/Pledge of Allegiance/Notice/Roll Call/Chairman's Announcements

The meeting of the Lake-Sumter Metropolitan Planning Organization (MPO) was called to order at 2:02 p.m. by Chair Commissioner Tim Sullivan. A moment of silence and the Pledge of Allegiance was led by Commissioner Tim Sullivan. Staff announced the meeting was properly noticed. The roll was called, at which time it was noted a quorum was present (12 voting members present).

I. AGENDA UPDATE

Commissioner Sullivan provided update on Tab 5 and Tab 6

II. OPPORTUNITY FOR PUBLIC COMMENT

None

III. PUBLIC HEARING

A. Commissioner Tim Sullivan opened the Public Hearing for the update to the Public Engagement Documentation. Alex Trauger, Transportation Planner with HDR Engineering Inc., presented the draft plan for board review and approval to open the 45 day public hearing period.

IV. CONSENT AGENDA

On a motion by Mayor Jim Richards, seconded by Mayor Robert Morin and carried by a vote of 12-0, the Lake~Sumter MPO approved Items A through D of the Consent Agenda As Follows:

Tab 1

- A. December 13, 2017 Meeting Minutes
- B. Approval of Resolution 2018-1 Amending the Unified Planning Work Program (UPWP). De-obligation of FY 16/17 unused funds in the amount of \$ 149,301.32 into FY 2018/19 of the new UPWP.
- C. Approval of Resolution 2018-2 Amending the FY 2017/18 Budget. Amend the FY 2017/18 Budget to account for carryover Funds in the total amount of \$ 134,490 from FY 2016/17 and in order to account for unanticipated revenues and expenditures in the total amount of \$ 310,000.
- D. Approval to cancel June Meetings for MPO Governing Board and Committees. The June 27th MPO Governing Board meeting occurs on the same day as the Florida Association of County Attorney's Conference, as well as the Florida Association of Counties Annual conference.

V. ACTION ITEMS

Tab 2 Consider Acceptance of FY 2016/17 Independent Financial Audit and Financial Statement.

Joel Knopp, Moore Stephens Lovelace, P.A. presented the draft results of the independent financial audit performed for the fiscal year from July 1, 2016 through June 30, 2017. Discussion continued.

Motion was made by Commissioner Don Burgess, seconded by Commissioner Leslie Campione and carried a vote of 12-0, the Lake~Sumter MPO accepted the FY 2016/17 Independent Financial Audit and Financial Statement.

Tab 3 Consider Approval of Amending the FYs 2017/18-2021/22 Transportation Improvement Program (TIP).

Mike Woods provided a brief explanation of the amendment. Discussion continued.

Motion was made by City Commissioner Joe Elliott, seconded by Mayor Jim Richards and carried by a roll call vote of 12-0, the Lake~Sumter MPO approved Amending the FYs 2017/18-2021/22 Transportation Improvement Program (TIP).

Tab 4 Consider Approval of Financial Report as Presented By Milestone Professional Services.

Donna Collins, Milestone Professional Services (MPS) presented the financial report that encompassed the period through December 31. Commissioner Tim Sullivan provided a brief update on having MPS present quarterly at the MPO Board meetings instead of monthly and to continue to provide a written report monthly to be included in the Agenda packages. Discussion continued.

Motion was made by Commissioner Wendy Breeden, seconded by Commissioner Josh Blake and carried by a vote of 12-0, the Lake~Sumter MPO accepted the Financial Report provided by MPS and approved the monthly written reports and the quarterly presentations.

VI. EXECUTIVE COMMITTEE RECOMMENDATIONS FOR ACTION – MPO Executive Director Recruitment

Tab 5 MPO Executive Director Recruitment – Recommendations from Executive Committee. Commissioner Tim Sullivan provided a brief update on the March 9th Executive Committee meeting that will be held at 2:00 pm at the Lake~Sumter MPO.

NO Action Taken

Tab 6 Consider Approval to add March Meetings for MPO Executive Committee and MPO Governing Board

Commissioner Tim Sullivan provided a brief update on the March 26th Executive Committee meeting that will be held at 2:00 pm at the Lake~Sumter MPO to discuss the TMS Program.

NO Action Taken

VII. DISCUSSION ITEMS

Tab 7 FDOT Update

Mike Woods provided various staff changes at FDOT and also provided list in Agenda Package.

Tab 8 MPO Safety Initiative: Top 25 Non-signalized Intersections by crash rate.

Brian Hutt provided a brief update on the MPO Safety Initiative, noting comments from Mayor Nick Girone, and Mayor Robert Morin.

Tab 9 2018 List of Priority Projects Update

Mike Woods provided a brief update on the 2018 List of Priority Projects.

Tab 10 2018 Legislative Positions and Priorities Update

Commissioner Tim Sullivan provided a brief update on Legislative Positions and Priorities.

Tab 11 Letter Requesting Consideration and Approval from City of Groveland –

Commissioner Tim Sullivan provided a brief update on the letter requesting a voting representation on the MPO Governing Board from the City of Groveland. Executive Committee recommended waiting until the Legislative Session is complete to bring request back to MPO Board.

VIII. INFORMATIONAL ITEMS

Tab 12 2018/19 Transportation Management System (TMS) Draft Budget.

Mike Woods provided a brief update on the TMS Draft Budget.

Tab 13 MPO Committee Structure Update

Mike Woods provided a brief update on the MPO Committee Structure that he will bring back to the MPO Board in April.

IX. WRITTEN REPORTS – INCLUDED IN THE AGENDA PACKAGE

A. Transportation Agency Reports

1. Florida Department of Transportation (FDOT)
2. Florida's Turnpike Enterprise (FTE)
3. Central Florida Expressway Authority (CFX)
4. Public Works Reports – Blair Bean, Sumter Co. presented updates
5. Transit Reports

B. Regional Groups (WOSLTEDTF & EL-NOW Meeting of Elected Officials)

C. Central Florida MPO Alliance (CFMPOA) & MPO Advisory Council (MPOAC)

D. Association of MPO's (AMPO) & National Assoc. of Regional Councils (NARC)

E. Lake~Sumter MPO Staff Report & MPO Governing Board Member Reports

F. Transportation Management System Report

G. MPO Planning Area Project Update

X. ADJOURNMENT There being no further business to be brought to the attention of the Lake~Sumter Metropolitan Planning Organization, the meeting was adjourned at 3:13 p.m.