



**EXECUTIVE COMMITTEE
MEETING MINUTES
December 9, 2019
Lake~Sumter MPO
225 W. Guava Street
Suite 217
Lady Lake, Florida 32159**

Members Present

Leslie Campione (Chair - Elect)
Don Burgess (1st Vice-Chair)
Jim Richards (2nd Vice-Chair)
Tim Sullivan (Immediate Past -Chair)
Bil Spaude (Sumter/At-Large Representative)

Representing

Lake County
Sumter County
Town of Lady Lake
Lake County
City of Bushnell

Members Absent

Vacant (Chair)
Mitchell Mack (Lake/At-Large Representative)

City of Mount Dora
Town of Astatula

Staff

Mike Woods
Doris LeMay
Diana Johnson

Executive Director
Executive Assistant
MPO Attorney

Commissioner Leslie Campione, Chair Elect, called the meeting to order at 2:02 PM. It was noted that the meeting was properly noticed and that a quorum was present. (5 voting members present)

I. AGENDA UPDATE

None

II. PUBLIC COMMENTS

None

III. RECOMMENDATION OF CONSENT AGENDA

- Tab 1
- A. October 21, 2019 Executive Committee Meeting Minutes
 - B. Review of Executive Directors time sheets, expense report, and monthly mileage Reports.
 - C. Consideration of 2020 Executive Committee Meeting Schedule
 - D. Consideration of Resolution 2019-11 amending the FY 2019/20 Budget in order to account for unanticipated revenues to be received in the total of \$199,972 and unanticipated expenses of the same amount in accordance with the interlocal agreement with the City of Mount Dora for trail alignment study. Amending the Unified Planning Work Program (UPWP) and the Funding Agreement with FDOT.
 - E. FDOT/FHWA – Performance Measure Safety Targets (PM1) – Annual Approval
 - F. Congestion Management Process (CMP) – Policy and Procedures Manual Approval
 - G. Transportation Disadvantaged Coordinating Board (TDCB) appointment of Chantel Buck, Director of New Vision. Ms. Buck is requesting appointment to both the Lake County and Sumter County TDCB.

Motion was made by Commissioner Don Burgess to approve Items A, B, and C and recommended to move items D through G to Governing Board, seconded by Commissioner Tim Sullivan – **motion passed 5-0.**

IV. ACTION ITEMS TO RECOMMEND TO GOVERNING BOARD

Tab 2 **Consideration of Financial Report as Presented by Milestone Professional Services**

Mike Woods stated Donna Collins, from Milestone Professional Services would present financial report at Governing Board meeting.

Tab 3 **Consideration of Slate for Election of Officers and MPO Appointments Effective January 2020**

Diana Johnson provided a brief overview of the Slate for Election of Officers and MPO Appointments

Tab 4 **TRANSPORTATION 2040 Long Range Transportation Plan Amendment – Draft FAST – ACT Compliance**

Mike Woods provided a brief overview of the TRANSPORTATION 2040 Long Range Transportation Plan Amendment

Tab 5 **2045 Long Range Transportation Plan (LRTP) Major Update**

Mike Woods provided a brief update on the 2045 LRTP Major Update

Tab 6 **Executive Director Employment Contract Renewal**

Diana Johnson provided a brief update on the Executive Director Employment Contract Renewal

Motion was made by Commissioner Tim Sullivan to move Tabs 2-6 forward to the Governing Board, seconded By Commissioner Don Burgess – **motion passed 5-0.**

V. DISCUSSION ITEMS

Tab 7

- A. Lake~Sumter MPO List of Priority Projects (LOPP) Call for projects for 2020

Mike Woods provided brief update on the Lake~Sumter MPO LOPP

VI. PRESENTATIONS

Tab 8

- A. Florida Department of Transportation – Florida Transportation Plan 2045

VII. WRITTEN REPORTS

- A. Sumter County Public Works Report
- B. Lake County Transit Report
- C. FDOT Roadway Status Report
- D. Florida Turnpike Enterprise (FTE) Report
- E. Central Florida Expressway (CFX) Report

VIII. INFORMATIONAL ITEMS:

IX. EXECUTIVE COMMITTEE MEMBERS REPORTS / COMMENTS

X. ADJOURNMENT – There being no further business, the meeting was adjourned at 2:37 p.m.

Leslie Campione, Chair