



**MEETING MINUTES**  
**Wednesday, February 22, 2023**  
**Lake~Sumter MPO**  
**1300 Citizens Blvd, Suite 175**  
**Leesburg, FL 34748**

Members Present:

Commissioner Doug Shields (1<sup>st</sup> Vice Chair)  
Commissioner Sean Parks  
Commissioner Josh Blake  
Commissioner Craig Estep (Chair)  
Commissioner Roberta Ulrich  
Councilmember Cal Rolfson (Chair Elect)  
Council Member Sandy Gamble (2<sup>nd</sup> Vice Chair)  
Council Member Walter B Price Sr.  
Mayor Evelyn Wilson  
Council Member Lance Lowery (Sumter At Large Rep)  
Mayor Bobby Yost  
City Commissioner Joe Elliott  
Board Member Tyler Brandenburg  
Board Member Sally Moss

Representing:

Lake County BCC  
Lake County BCC  
Lake County BCC  
Sumter County BCC  
Sumter County BCC  
City of Mount Dora  
City of Tavares  
City of Tavares  
City of Groveland\*  
City of Bushnell  
City of Webster\*  
City of Wildwood\*  
Lake County Schools\*\*  
Sumter County Schools\*\*

Members Absent:

Commissioner Leslie Campione (Past Chair)  
Commissioner Kirby Smith  
Councilmember Jim Purvis  
City Commissioner Nan Cobb  
City Commissioner Ed Freeman  
Jimmy Burry  
Councilor Erick Hernandez  
Vice-Mayor Mitchell Mack  
City Commissioner John Mobilian  
Councilor George Lehning  
Councilmember Ellen Cruz  
Mayor Joe Wynkoop (Lake At Large Rep)  
Councilmember Katherine Adams  
Councilmember Charles Felton  
Matt Schwerin

Lake County BCC  
Lake County BCC  
City of Clermont  
City of Eustis  
Town of Lady Lake  
City of Leesburg  
City of Minneola  
Town of Astatula\*  
City of Fruitland Park\*  
Town of Howey-in-the-Hills\*  
City of Mascotte\*  
Town of Montverde  
City of Umatilla\*  
City of Coleman\*  
Florida Central Railroad\*\*

\*Denotes non-voting members

\*\*Denotes ex-officio, non-voting member

Staff:

Mike Woods  
Doris LeMay  
Rachel Bartolowits

Executive Director  
Executive Assistant  
Lake County Attorney

Call to Order/Invocation/Pledge of Allegiance/Notice/Roll Call/Chairman’s Announcements/Executive Director’s Announcements

The meeting of the Lake-Sumter Metropolitan Planning Organization (MPO) was called to order at 2:02 p.m. by Commissioner Craig Estep Chair. Followed by a moment of silence and the pledge of allegiance. Staff announced the meeting was properly noticed. The roll was called, at which time it was noted a quorum was present (6 voting members present). (2 voting members online). Motion was made by Cal Rolfson to allow virtual Board members to vote in case of an Emergency, seconded by Joe Elliot – motion passed 6-0.

**I. UPDATE**

Move Item A – Report FDOT D5 Work Program to Item A Discussion

**II. OPPORTUNITY FOR PUBLIC COMMENT**

None

**III. CONSENT AGENDA**

Consent approval is requested of the following items:

- A. Consideration to approve the December 7, 2022, MPO Governing Board Minutes
- B. Approval of Authorization for the Chair to sign the Executive Director’s timesheets and Mileage reports for October – December 2022
- C. Approval to move the June 28<sup>th</sup> Governing Board meeting to Wednesday, June 21, 2023, at 2:00 PM
- D. Closing the Public Review Period and Approval of the Unified Planning Work Program (UPWP) Amendment.
- E. Resolution 2023-4 Appointing the Lake County Board of County Commissioners as the Community Transportation Coordinator for Lake County.
- F. Resolution 2023-5 Appointing the Sumter County Board of County Commissioners as the Community Transportation Coordinator for Lake County.

**Motion** was made by Commissioner Tyler Brandenburg, seconded by Roberta Ulrich, and carried by a vote of 6-0, the Lake Sumter MPO Approved Items A through F of the Consent Agenda.

**IV. ACTION ITEMS**

- A. Consider Acceptance of FY 2021/22 Independent Financial Audit and Financial Statement. Joel Knopp, MSL presented the Independent Audit and Financial Statement.

**Motion** was made Josh Blake to approve the FY 2021/22 Independent Financial Audit and Financial Statement, seconded by Cal Rolfson, and carried by a vote of 6-0, the Lake~Sumter MPO approved the FY 2021/22 Independent Financial Audit and Financial Statement.

- B. Review and Approval of the 2045 Long Range Transportation Plan (LRTP) Amendment #2. Michael Woods, Lake Sumter MPO and Mike Vaudo Kimley Horn & Associates Provided a brief overview of the 2045 LRTP Amendment.

**Motion** was made by Sandy Gamble, seconded Commissioner Cal Rolfson, and carried by a roll call vote of 6-0, the Lake Sumter MPO Approved the 2045 Long Range Transportation Plan (LRTP) Amendment #2.

- C. 2023-2027 LSMPO Transportation Improvement Program (TIP) Program Amendment #2. Michael Woods, Lake Sumter MPO provided a brief overview of the 2023-2027 TIP Amendment.

**Motion** was made by Sandy Gamble, seconded Commissioner Cal Rolfson, and carried by a roll call vote of 6-0, the Lake Sumter MPO Approved the 2023-2027 LSMPO Transportation Improvement (TIP) Program Amendment #2.

- D. Lake~Sumter MPO Annual Joint Certification with FDOT.  
Rakinya Hinson, FDOT presented the Lake Sumter MPO annual Joint Certification.  
Cal Rolfson thanked staff.

**Motion** was made by Cal Rolfson, seconded Commissioner Josh Blake, and carried by a vote of 6-0, the Lake Sumter MPO Approved the Lake Sumter MPO Annual Joint Certification with FDOT.

**V. DISCUSSION ITEMS:**

- A. FDOT – FDOT D5 Work Program – Katherine Alexander
- B. 2023 List of Priority Projects (LOPP) Update and Call for Projects.  
Jim Wood Kimley Horn & Associates.

**VI. REPORTS, PRESENTATIONS, STUDIES**

- A. FDOT –Moving Florida Forward
- B. Florida Turnpike Enterprise (FTE) Report – Victoria Williams
- C. Lake County Transit Reports, Sumter County Transit Reports
- D. Legislative Tracking Tools
- E. 2023 Transportation Planning Meeting Calendar
- F. US Census Urban Areas 2010 and 2020 Interactive Map

**VII. BOARD MEMBER COMMENTS:** Cal Rolfson thanked Congressman Websters office representative for attending.

**VIII. ADJOURNMENT NEXT MEETING:**

There being no further business to be brought to the attention of the Lake~Sumter Metropolitan Planning Organization the meeting was adjourned at 3:32p.m.