



Governing Board

AGENDA

October 23, 2019

2 p.m.

**Lake~Sumter MPO
225 W. Guava Street
Suite 217
Lady Lake, Florida 32159**

"Promoting Regional Transportation Partnerships"

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Agenda posted for public review: October 16, 2019

Executive Committee Members

Chair- Nick Girone, City of Mount Dora

Chair-Elect Leslie Campione, Lake County

1st Vice-Chair Don Burgess, Sumter County

2nd Vice-Chair Jim Richards, Town of Lady Lake

Immediate Past Chair - Tim Sullivan, Lake County

Lake County At-Large Representative Mitchell Mack, Town of Astatula

Sumter County At-Large Representative, Bil Spaude

Governing Board Members

Sean Parks	Lake County
Wendy Breeden	Lake County
Josh Blake	Lake County
Doug Gilpin	Sumter County
Al Butler	Sumter County (Alternate)
Steve Printz	Sumter County (Alternate)
Diane Travis	City of Clermont
Marie Aliberti	City of Eustis
Karen LeHeup-Smith	City of Eustis (Alternate)
Dan Vincent	Town of Lady Lake (Alternate)
Dan Robuck	City of Leesburg
Bob Bone	City of Leesburg (Alternate)
Pat Kelley	City of Minneola
Lisa Jones	City of Minneola (Alternate)
Marc Crail	City of Mount Dora (Alternate)
Roy Stevenson	City of Tavares
Troy Singer	City of Tavares (Alternate)
John Mobilian	City of Fruitland Park
John Gunter	City of Fruitland Park (Alternate)
Evelyn Wilson	City of Groveland
Mike Smith	City of Groveland (Alternate)
Ed Conroy	Town of Howey-in-the-Hills
Martha MacFarlane	Town of Howey-in-the-Hills (Alternate)
Sally Rayman	City of Mascotte
Barbara Krull	City of Mascotte (Alternate)
Joe Wynkoop	Town of Montverde
Jim Ley	Town of Montverde (Alternate)
Katherine Adams	City of Umatilla
Eric Olson	City of Umatilla (Alternate)
Clay Godwin	City of Coleman
Ana Vigo	City of Webster
Bobby Yost	City of Webster (Alternate)
Joe Elliott	City of Wildwood
Ed Wolf	City of Wildwood(Alternate)
Pete Petree / Matt Schwerin	Florida Central Railroad
Sandy Gamble/Stephanie Luke	Lake County Schools
Christine Norris/Sally Moss	Sumter County Schools

ITEMIZED AGENDA

- 2 p.m.** Call to Order by the Honorable Nick Girone, Chair
- A. Invocation / Pledge of Allegiance
 - B. Proper Noticing
 - C. Roll Call – Determination of Quorum
 - D. Chair’s Announcements

I. AGENDA UPDATE

Proposed revisions to today's Agenda.

II. OPPORTUNITY FOR PUBLIC COMMENT *(on agenda items or general comments)*

At this point in the meeting the Board will hear questions, comments and concerns from the citizens. If the issue raised is not on today’s agenda, action will not be taken by the Board at this meeting. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Governing Board agenda. Public comment shall be limited to three minutes per person.

III. CONSENT AGENDA

- Tab 1 Consent approval is requested of the following items:
- A. Consideration to approve the June 26, 2019 MPO Governing Board Minutes
 - B. Consideration of Acceptance of the Financial Report as Presented By Milestone Professional Services. End of year report for FY 2018/19.
 - C. Consideration of Acceptance of the recommended changes to the bylaws’ as Presented
 - D. Approval of Interlocal Agreement with the City of Mount Dora for the Wekiva Trail Alignment Study

Suggested Motion: Approval of Consent Agenda as presented

IV. ACTION ITEMS

- Tab 2 **MPO Resolution 2019-10 – Transportation Improvement Program (TIP) Amendment** to add \$7,605,000 million in Right-of-Way in funding to the SR 50 Realignment project in Groveland and add \$ 226,064 in Railroad and Safety funding to FM#446772-1 Mansfield Rd. at Crossing #625193E. Railroad and Safety Project. Project sponsor FDOT and to add the MPO Roll Forward Report to the Appendix of the Fiscal Year 2019-20 – 2023/24 TIP
Suggested motion: Move to Approval of MPO Resolution 2019-10 TIP Amendment adding \$7,605,000 million in ROW funding for the SR 50 Groveland Project, adding \$226,064 inn Railroad Construction funding to the Mansfield Rd. crossing project and to add the MPO Roll Forward Report to the FY 2019/20-2023/24 TIP as presented.

- Tab 3 **MPOAC/FDOT Consensus Document Approval:** This document has been cooperatively developed by the Florida Department of Transportation (FDOT) and Florida’s 27 Metropolitan Planning Organizations (MPOs) through the Florida

Metropolitan Planning Organization Advisory Council (MPOAC), and, by representation on the MPO boards and committees, the providers of public transportation in the MPO planning areas. The purpose of the document is to outline the roles of FDOT, the MPOs, and the providers of public transportation in the MPO planning areas to ensure consistency to the maximum extent practicable in satisfying the transportation performance management requirements promulgated by the United States Department of Transportation in Title 23 Parts 450, 490, 625, and 673 of the Code of Federal Regulations (23 CFR).

Suggested motion: Move to Approve the MPOAC/FDOT Consensus Document

Tab 4

New MPO Office Space – (1) Approval to initiate termination of current office space lease with the Town of Lady Lake and enter into lease agreement with “NC Leesburg, L.L.C.” for the property located at 1300 Citizen’s Boulevard, Suite 175 (1st Floor) Leesburg, FL 34748. **(2)** Approval for Chair to sign the lease agreement with “NC Leesburg, LLC.” MPO staff will negotiate and get final approvals from FDOT/FHWA for the new lease agreement prior to termination of the lease agreement with the Town of Lady Lake.

Suggested motion: Move to approve the initiation of the termination of the MPO Office Space lease agreement with the Town of Lady Lake and authorization for the Chair to sign the lease agreement with NC Leesburg LLC.

Tab 5

Congestion Management Process – The MPO is proposing to replace the current Transportation Management System (TMS) with the Congestion Management Process (CMP) currently being developed. This will be a major upgrade to the regional transportation network database, traffic impact study methodology and traffic impact review capabilities for our region. MPO staff is requesting approval to initiate the termination of interlocal agreement for the Transportation Management Services (TMS) with the 14 cities and Lake County. The TMS interlocal agreement requires that any party wishing to terminate the interlocal agreement must give 90 day notice on the intent to terminate.

Suggested motion: Move to approve initiation of termination of the TMS Interlocal Agreement and transition to the CMP.

William Roll with Kimley-Horn, Inc. will provide an overview of the Congestion Management Process (CMP).

V. DISCUSSION ITEMS

Tab 6

A. TRANSPORTATION 2040 LRTP Amendment – Draft 2040 LRTP FAST-ACT compliance update.

The MPO is required to amend the 2040 Long Range Transportation Plan addressing transportation performance measures and other specific requirements of the FAST-ACT. The MPO must be in compliance with specific performance measurement and target setting requirements and certain planning requirements earlier than the 2045 plan adoption date scheduled for December of 2020. This task provides for the following:

Development of simplified system performance report card that documents the federally required performance measures, performance targets, and current performance of those measures. This will include:

- Safety, System Performance, Freight Performance, Bridge Condition, and Pavement Measures.
- Integration of the State Asset Management Plan with appropriate text and modification of MPO goals and objectives;
- Integration of the State Freight Plan with appropriate text and modification of MPO goals and objectives;
- Preliminary development of an LRPT element to address the integration of Safety Strategies or Emergency Plans

B. 2045 Long Range Transportation Plan (LRTP) Major Update:

The Lake-Sumter MPO is required to update its Long Range Transportation Plan (LRTP) every five years. The next update of the LRTP will have a horizon Year of 2045 and must be adopted by the MPO Board and submitted to the Florida Department of Transportation (FDOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA) by December 2020. The 2045 plan must address all Federal and State including applicable provisions of 23 USC 134, 49 USC 5303, 23 CFR 450.322 & 450.324, and Section 339.175 Florida Statutes.

William Roll will discuss the major update process and schedule for the project.

- C. Lake~Sumter MPO List of Priority Projects (LOPP)** Call for projects for 2020. The MPO has begun the development, the 2020 List of Priority Projects (LOPP) pursuant to s. 339.175(8) (a) and (b), F.S. The LOPP will be updated in coordination with the MPO's member governments, FDOT and FHWA. The MPO is requesting all new projects applications submitted for inclusion in the 2020 LOPP be completed by January 2020. The MPO and FDOT will then begin the review process prior to final LOPP adoption scheduled for June 2020.

D. Milestone Financial Services Agreement Renewal or RFP Process:

Per the agreement executed April 26, 2017, between the Lake~Sumter Metropolitan Planning Organization (MPO) and **Milestone Professional Services, Inc. (MPS)**, for financial analyst and grant compliance services, the current agreement expires **April 25, 2020**. MPO staff is looking for guidance on (1) renewal of the current contract or (2) begin the RFP process to solicit bids on financials analyst and grant compliance services for the MPO.

Executive **Director will discuss the current MPS agreement and options for renewal for initiation of the rfp process.**

E. Executive Director Annual Evaluation:

The Employment Agreement between the MPO and Michael F. Woods requires an annual evaluation to be completed by October of each year. Mr. Woods has been in the MPO Executive Director position since September 30, 2018. The Employment Agreement's term continues until the Agreement is terminated by either party. The Lake County Attorney's Office has obtained written performance evaluation forms from the Chair and MPO Executive Committee members. Such summaries will be provided to the Executive Director to discuss his evaluation with the MPO Board. **MPO Attorney Diana**

Johnson will lead the discussion of the evaluation and employment agreement with the Board.

VI. PRESENTATIONS

- A. Wekiva Parkway – Construction Update**
- B. FDOT - Tentative Five-Year Work Program for Fiscal Years 2020/2021 through 2024/2025**
- C. Florida Turnpike Enterprise (FTE) - Tentative Five-Year Work Program for Fiscal Years 2020/2021 through 2024/2025**

VII. REPORTS

- A. Transportation Agency Reports
 - 1. FDOT October Project Status Report
 - 2. Florida Turnpike (FTE)
 - 3. Central Florida Expressway (CFX)
 - 4. Lake County Transit Report
 - 5. County Public Works Reports
 - 6. MPO October Reports

VIII. INFORMATIONAL ITEMS

- A. MCORES website: www.FloridaMCORES.com

IX. ADJOURNMENT NEXT MEETING: December 11, 2019, 2 PM, Lake~Sumter MPO

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the above named board with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact (352) 315-0170, at least 48 hours in advance of the scheduled meeting.