



Transportation Disadvantaged Coordinating Board Agenda

Date | Time: June 6, 2022 | 10 AM

Lake County TDCB Committee Meeting - June 2022

Mon, Jun 6, 2022 10:00 AM - 12:00 PM (EDT)

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The Transportation Disadvantaged Coordinating Board (TDCB) serves to identify local service needs and provide information, advice, and direction to the Community Transportation Coordinator (CTC) on the coordination of services to be provided to the TD program. The TDCB focuses on compliance with state requirements for TD planning and ensuring that public transportation is accessible to everyone, including the transportation disadvantaged. TDCB membership is composed of several representatives such as health and human services agencies, the elderly and disabled, citizens, and the private transportation industry and is established pursuant to Rule 41- 2.012(3), Florida Administrative Code (FAC).

CALL REGULAR MEETING TO ORDER

Invocation / Pledge of Allegiance

Proper Noticing

Roll-Call

Determination of Quorum

Chair Announcements Lake County TDCB Chair, Commissioner Leslie Campione

I. AGENDA UPDATE

A. Proposed revisions to today's agenda (if any)

II. OPPORTUNITY FOR PUBLIC COMMENT (ON AGENDA ITEMS OR GENERAL COMMENTS)

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At this point in the meeting, the Board will hear citizens' questions, comments, and concerns. If the issue raised is not on today's Agenda, the Board will not take action at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda. Public comment shall be limited to three minutes per person.

III. CONSENT ITEMS

A. Annual Approval of Lake County TDCB Bylaws

Attachment A: Lake County TDCB Bylaws

B. Annual Approval of the Lake County TDCB Grievance Procedures

Attachment B: Lake County TDCB Grievance Procedures

C. Approval of February 7, 2022, Meeting Minutes

Attachment C: February 7, 2022, Lake County TDCB Meeting Minutes

IV. ACTION ITEMS

A. Lake County CTC Evaluation for FY 2021-22

The Transportation Disadvantaged Coordinating Board is tasked with annually reviewing the Community Transportation Coordinator (CTC) and evaluating the CTC's operations and performance. MPO staff is tasked with providing support to the CTC Evaluation Subcommittee in conducting the evaluation. The evaluation includes: (1) information from the latest Annual Operating Report (FY 2020/21), (2) the monitoring of contractors, (3) surveying of riders, contractors, and purchasing agencies (4) on-site observations of the system, (5) review of rider applications and (6) review of driver files.

The CTC Evaluation Subcommittee recommendations will be presented for review and approval.

Attachment D: Lake County CTC Evaluation Workbook for FY 2021-22

B. Transportation Disadvantaged Service Plan (TDSP) Minor Update for FY 2022

As per statute, the TDCB is required to review and approve all changes to the TDSP. The following changes were made to update the previous service plan:

- Update to standard related to out-of-service area trips.
- Update to standards related to escorts and personal care attendants.
- Annual updates to reflect current membership, rate model, System Safety Program Plan Annual Certification, paratransit vehicle inventory, private provider inventory, ridership numbers, and the Annual Operating Report.

Attachment E: TDSP Minor Update for FY 2022

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C. Approval of FY 2023 TDCB Meeting Calendar

Draft TDCB Meeting Dates for FY 2023:

- August 1, 2022
- November 7, 2022
- February 6, 2023
- June 5, 2023

V. DISCUSSION ITEMS

Recommendation for approval is requested for Discussion Items.

A. Review and discussion of the Commission for the Transportation Disadvantaged (CTD) Ombudsman Report

The Lake County TDCB is required to review the CTD Ombudsman's Report quarterly. *The CTD received no calls for Lake County this quarter.*

B. Board Membership – Recommendations Needed to Fill Vacancies

The Lake County TDCB is seeking members to fill the following vacancies:

- Citizens Advocate
- Citizens Advocate/User of System
- Local Private For-Profit Transportation
- Medical Community

C. “Why It Matters To Me”

This will be a recurring agenda item which focuses on various aspects of TD planning and why it is important to the Board members.

- Chantel Buck will discuss how her role supports the transportation disadvantaged community
- Lake County TDCB rider demographics discussion

D. Upcoming Conferences/Meetings

- 30th Annual Transportation Disadvantaged Training Workshop & Expo – August 30-31, 2022, at Renaissance Orlando at SeaWorld
- FPTA Annual Conference – September 18-20, 2022, at Naples Grande Beach Resort

VI. REPORTS

A. FDOT – Jo Santiago



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- B. Lake County CTC – Amy Bradford, [Lake County Transit \(Attachment F\)](#)
- C. RATP Dev – Rickey Mack or Brandon Bradford
- D. Lake-Sumter MPO Quarterly Progress Report – Michael Woods, [MPO Quarterly Progress Report \(Attachment G\)](#)

VII. BOARD MEMBER COMMENTS

VIII. ADJOURNMENT

IX. NEXT MEETING: August 1, 2022

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the above named board with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact (352) 315- 0170, 48 hours in advance of the meeting.