

# Executive Committee Agenda

*Date | Time:* April 27, 2022, | 1 PM

The Lake~Sumter MPO is resuming in-person meetings at the Apr 27, 2022, Executive Committee meeting.

Board and Committee members may attend, participate, and vote at meetings through communications media technology, as long as a quorum of Board or Committee members is physically present at the meeting.

Members of the public who are not physically present at an MPO public meeting may participate in all MPO meetings using communications media technology as such may be readily useable by the MPO.

Please refer to Use of Communications Media Technology for All Public meetings on the MPO Website.

**For virtual attendance** - Please register for Lake~Sumter MPO - April 2022 Executive Committee on Apr 27, 2022, 1:00 p.m. EDT at: <https://attendee.gotowebinar.com/register/4817927334527488526>  
After registering, you will receive a confirmation email containing information about joining the webinar.

## **1 p.m. OPENING**

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Proper Noticing
- D. Determination of Quorum
- E. Motion to allow voting by Executive Committee members in attendance virtually

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## **I. UPDATE**

Proposed revisions to today's Agenda

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## **II. PUBLIC COMMENTS**

Any person may request permission from the Chair to speak to an item on the Agenda by coming to the meeting in person or by sending an email to [mwoods@lakesumtermpo.com](mailto:mwoods@lakesumtermpo.com) containing the speaker's full name, email address, phone number, and the agenda item to be discussed. Emailed requests should be submitted at least 24 hours in advance of the scheduled meeting or workshop. A link will be sent to those speakers, and they will be allowed to address the Board (or Committee) virtually through the GoToWebinar web application on meeting day. A three-minute time limit will be imposed for each speaker.

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## **III. RECOMMENDATION OF CONSENT AGENDA**

**TAB 1** Consent approval is requested for the following items:

- A. Feb 23, 2022, Executive Committee [Meeting Minutes](#)

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- B. Review of Executive Director's timesheets and monthly mileage report

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## IV. ACTION ITEMS:

**TAB 2** Executive Committee approval is requested for the following items:

- A. MPO Second Quarter Financial Report ending Dec 31, 2021.

Financial data to prepare this report was obtained from the Finance Department of Lake County, and accruals for anticipated revenue and expenditure items were identified with their assistance. The financial information contained herein was prepared as of Dec 31, 2021.

Attachments: [MPO Second Quarter Financial Report](#)

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## V. DISCUSSION ITEMS

**TAB 3** MPO Staff and Project Consultants provide brief updates on Board Items:

- A. **Lake~Sumter MPO FY 2022/23-2023/24 Unified Planning Work Program (UPWP).** Florida's MPOs are required to develop a two-year UPWP. The UPWP serves as the MPO's Transportation planning work program, identifying the planning budget and tasks the MPO will perform over two State fiscal years.

Planning tasks are performed with funds under Title 23 Sections 134 (Metropolitan Transportation Planning) and 135 (Statewide Transportation Planning) and Title 49 Chapter 53 (Public Transportation). Metropolitan Planning funds aim to provide for a Continuing, Comprehensive, and Cooperative (3-C) metropolitan transportation planning process. The task areas that form the framework for this UPWP are:

- *Task 1.0: Administration and Management*
- *Task 2.0: Short Range Planning*
- *Task 3.0: Long Range Planning*
- *Task 4.0: Special Studies*
- *Task 5.0: Public Involvement*
- *Task 6.0: Regional Planning*

MPO staff and consultants will present the 2023-24 UPWP Budget Tables for Executive Committee review.

Attachments: [FY 2023-2024 Unified Planning Work Program \(Adoption Report\)](#)  
[FY 2023-2024 UPWP Budget Tables](#)

- B. **2021 State of the System Report** – 2021 Congestion Management Process Update  
Amber Gartner, P.E., will present the 2021 State of the System Report to the Board

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This report summarizes the changes to the LSMPO Congestion Management Process Systems Evaluation resulting from the year 2021 (year three) update. Updates were made to include the latest available traffic data (year 2021) and to compare traffic volumes to the capacity thresholds outlined in the Florida Department of Transportation (FDOT) *Quality/Level of Service (Q/LoS) Handbook* published in June 2020. In addition, the latest FDOT Work Program, LSMPO Transportation Improvement Program (TIP), Lake County Transportation Construction Program (TCP), and Sumter County Capital Improvement Program (CIP) were reviewed to ensure that funded capacity improvements were considered in the evaluation of future roadway conditions.

**Attachments:** [2021 State of the System Report](#), [2021 State of the System Presentation](#)

## C. Working Draft 2022 List of Priority Projects (LOPP)

MPO staff and project consultants will present the Draft 2022 LOPP for discussion and comments. FDOT requested major updates to the LOPP format to include projects lists to include:

- TOP 20 Regional Trails
- SIS Sidewalks & Bike-Ped
- Capacity Transit
- TSM&O & Safety Planning/Studies
- Complete Streets Bridges

The 2021 Congestion Management Process data from the 2021 update was incorporated into the 2022 LOPP; this is the first step in integrating roadway congestion, safety, and performance data into the LOPP prioritization process. Final Draft LOPP will be on the June committee and Board meeting agendas for review and approval.

**Attachments:** [2022 Working DRAFT LOPP](#)

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## VI. PRESENTATIONS

[TAB 4 NONE](#)

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## VII. WRITTEN REPORTS

[TAB 5 NONE](#)

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## VIII. INFORMATION ITEMS

[TAB 6 IJA Funding, 2022 Census Data](#)

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## IX. EXECUTIVE COMMITTEE MEMBER'S REPORTS / COMMENTS

## X. ADJOURNMENT NEXT MEETING: JUN 22, 2022, @ 1 P.M. LAKE~SUMTER MPO



Lake-Sumter MPO

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Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the above named Board with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact (352) 315- 0170 48 hours in advance of the meeting.