



ITEMIZED AGENDA

2 p.m. Call to Order by the Chair

- A. Invocation / Pledge of Allegiance
- B. Proper Noticing
- C. Roll Call – Determination of Quorum
- D. Chair’s Announcements

I. AGENDA UPDATE

Proposed revisions to today’s Agenda

II. OPPORTUNITY FOR PUBLIC COMMENT *(on agenda items or general comments)*

At this point in the meeting the Board will hear questions, comments and concerns from the citizens. If the issue raised is not on today’s agenda, action will not be taken by the Board at this meeting. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Governing Board agenda. Public comment shall be limited to three minutes per person.

III. CONSENT AGENDA

Tab 1 Consent approval is requested of the following items:

- A. Consideration to approve December 11, 2019 MPO Governing Board Minutes
Attachment: December 11, 2019 MPO GB Minutes
- B. Consideration of Resolution 2020-1 approving the Federal Transit Administration (FTA) 5305 Grant Application. Annual approval of the MPO’s FTA Grant Application.
Attachment: MPO Section 5305(d) Approved Project Budget for FFY19, Resolution 2020-1 Approving the MPO FTA FY19 Grant Application
- C. Consideration to approve amendment to agreement between MPO and WSP USA, Inc. for On-Call Transportation and Traffic Planning Services. Contract amended to add Senior Planner II as an eligible Personnel Category.
Attachment: Contract 19-0908C Amendment with WSP.
- D. Consideration to approve second amendment to amended and restated MPO Staff Services Agreement. Staff Services Agreement amendment to compensate Lake County the annual payment to \$29,000, and a term date of 24 months.
Attachment: Second Amendment to MPO Staff Services Agreement
- E. Consideration to approve the final lease agreement between MPO and Leesburg Citizen’s LLC as Sub landlord. Final lease agreement for the new MPO office space located at 1300, Citizens Blvd., Suite 175, Leesburg, FL.
Attachment: MPO Sublease Agreement
- F. Consideration to accept financial report as presented by Milestone Professional Services. Milestone Financial report attached for review.
Attachment: Milestone Financial Report
- G. Consideration to Amend the FY 2018/19 -2019/20 Unified Planning Work Program to De-obligate funds from FY 2019/20 and to allocate to FY 2020/21. The MPO is required to de-obligate unused funds by April 15, 2020. The unused funds will be



applied to the FY 2020/21 budget for projects including the 2045 LRTP Major Update that is currently underway. Staff will distribute UPWP Budget Tables detailing the de-obligation of funds at the meeting.

- H. Consideration to approve Lake~Sumter MPO Continuity of Operations Plan (COOP). It is the purpose of this plan to provide guidance to MPO staff in the policies and procedures to be adopted in the event of an interruption of services due to a natural disaster or other emergency. The primary goal is to allow the MPO to resume its normal operations and functions as quickly and completely as possible after the interruption.

Attachment: Draft 2020 Continuity of Operations Plan, Resolution 2020-3 Approval of the Continuity of Operations Plan (COOP)

Required Action: Approval of the Consent Agenda as presented.

IV. ACTION ITEMS

Tab 2 Consideration of Acceptance of FY 2018/19 Independent Financial Audit and Financial Statement. Moore Stephens Lovelace, P.A. will present the draft results of the independent financial audit performed for the fiscal year from July 1, 2018 through June 30, 2019. The audit is required as a condition of receiving federal funds.

Attachment: MLS Audit Letter to the MPO Governing Board, 2019 Annual Report with Opinions.

Action Required: Motion to Approve FY 2018/19 Independent Financial Audit and Financial Statement

Tab 3 Consideration to amend Bylaws of MPO. Requesting approval to amend the Bylaws of MPO, Section 1.2 regarding Immediate Past Chair and appointment of Immediate Past Chair for 2020. Requesting approval to amend the Bylaws of MPO, Section 1.1 and Section 1.2 regarding At-Large Representative for Sumter County and acknowledgment of Wildwood for At-Large Representative for Sumter County for 2020.

Attachment: MPO Bylaws February 2020 Revisions, MPO Interlocal Agreement

Required Action: Approval of the revisions to the MPO Bylaws

Tab 4 Consideration of Acceptance of Draft FY 2020/21 – 2021/22 Unified Planning Work Program (UPWP).

DEFINITION OF THE UNIFIED PLANNING WORK PROGRAM This document outlines transportation planning activities to be accomplished by Lake~Sumter MPO during the period July 1, 2020 - June 30, 2022. The Unified Planning Work Program (UPWP) is the instrument for coordinating transportation and comprehensive planning in Lake and Sumter Counties which together comprise the Lake~Sumter MPO Planning Area. The UPWP serves as a management tool for each of the participating entities. The transportation planning projects contained in the UPWP respond to the metropolitan planning requirements in the Federal reauthorization act entitled: Fixing America's Surface Transportation (FAST) Act. The planning requirements of the FAST Act call for the development and maintenance of a viable transportation planning process, a process viewed as particularly critical in the case of the 3 urbanized area in our planning



area, which over the past thirty years has been one of the nation's fastest growing regions.

MPOs must have a scope of work in order to receive federal and state funding. The Unified Planning Work Program is the scope of work detailing all tasks to be completed by the MPO utilizing grant funding. The document details staffing and operational costs as well as direct costs for various tasks that may be accomplished by staff or consultants. The format for the document is undergoing a major overhaul as requirements of the Florida Department of Transportation have evolved. Staff requests approval of the draft document with the understanding that the document will be substantially edited and financial information will be updated when presented for final approval in April.

Attachment: Draft Lake~Sumter MPO FY2020/21-2021/22 Unified Planning Work Program

Required Action: Approval of the Draft Lake~Sumter MPO FY2020/21-2021/22 Unified Planning Work Program for agency review

Tab 5 Consideration of Resolution 2020-2 Approval of the Amendment of the 2019/20-2023/24 Transportation Improvement Program (TIP).

The Florida Department of Transportation (FDOT), Florida's Turnpike Enterprise (FTE) requests the following amendment to the Lake~Sumter MPO's FY 2019/20 to FY 2023/24 Transportation Improvement Program (TIP).

FM#435787-1 WIDEN TPK- US 27 TO CR 470 (MP 289.3 - 297.3) – Add Lanes and Reconstruct – Sponsor: FTE Remove funding in the amount of \$24,219,077. This request is being made in conjunction with the changes to FDOT's Work Program.

Attachments: FDOT/FTE TIP Amendment Request Letter, Resolution 2020-2 Approval of Amendment of the FY2019/20-2023/24 Transportation Improvement Program

Roll Call Vote required

Required Action: Approval of the TIP Amendment to remove funds from #FM435787-1

V. DISCUSSION ITEMS

Tab 6

A. Lake~Sumter MPO 2020 List of Priority Projects (LOPP)

MPO Staff will provide a status update on projects submitted, LOPP prioritization process and schedule for final approval.

B. 2045 Long Range Transportation Plan

The MPO is currently developing the 2045 Long Range Transportation Plan. A series of public surveys will be available on the project website

www.lakesumtermpo.com Milestone documents will also be posted on the website so that all interested parties can track the progress of the plan as it is developed. The final plan must be adopted by the MPO Governing Board by



Lake~Sumter MPO Governing Board Agenda
February 26, 2020 2 p.m.

December 2020. Staff will discuss the calendar of events leading to final approval in December 2020.

Attachment: Draft 2045 LRTP Calendar for 2020.

VI. PRESENTATIONS: NONE

VII. REPORTS

- A. Transportation Agency Reports
 - 1. FDOT Project Status Report
 - 2. Florida Turnpike Enterprise (FTE)
 - 3. Central Florida Expressway (CFX)
 - 4. County Transit Report
 - 5. County Public Works Report

VIII. INFORMATIONAL ITEMS: 2020 Congestion Management Process Database, Congestion Management Process County Map Series

IX. ADJOURNMENT NEXT MEETING: 2 PM, April 22, 2020 @ Lake~Sumter MPO

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the above named board with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact (352) 315-0170, at least 48 hours in advance of the scheduled meeting.



MEETING MINUTES
Wednesday, December 11, 2019
Lake~Sumter MPO
225 W. Guava Street, Suite 217
Lady Lake, FL 32159

Members Present:

Commissioner Tim Sullivan (Immediate Past Chair)
Commissioner Sean Parks
Commissioner Wendy Breeden
Commissioner Leslie Campione (Chair Elect)
Commissioner Josh Blake
Commissioner Don Burgess (1st Vice Chair)
Bil Spaude (Sumter/At-Large Representative)
Councilmember Diane Travis
Mayor Jim Richards (2nd Vice Chair)
City Commissioner Dan Robuck
Mayor Cathy Hoechst
Councilmember Roy Stevenson
City Commissioner John Mobilian
Mayor Evelyn Wilson
Councilor Ed Conroy
Councilmember Katherine Adams
City Commissioner Joe Elliott
Matt Schwerin
Board Member Sandy Gamble

Representing:

Lake County BCC
Lake County BCC
Lake County BCC
Lake County BCC
Lake County BCC
Sumter County BCC
City of Bushnell
City of Clermont
Town of Lady Lake
City of Leesburg
City of Mount Dora
City of Tavares
City of Fruitland Park*
City of Groveland *
Town of Howey-in-the-Hills*
City of Umatilla*
City of Wildwood*
Florida Central Railroad**
Lake County Schools**

Members Absent:

Commissioner Doug Gilpin
Vice-Mayor Mitchell Mack (Lake/At-Large Representative)
Councilmember Robert Morin
Mayor Pat Kelley
Councilmember Sally Rayman
Mayor Joe Wynkoop
Councilmember Clay Godwin
Councilman Ana Vigoa
Board Member Christine Norris

Sumter County BCC
Town of Astatula
City of Eustis
City of Minneola
City of Mascotte*
Town of Montverde*
City of Coleman*
City of Webster*
Sumter County Schools**

*Denotes non-voting members

**Denotes ex-officio, non-voting member

Staff:

Mike Woods
Doris LeMay
Diana Johnson

Executive Director
Executive Assistant
Lake County Attorney

Call to Order/Invocation/Pledge of Allegiance/Notice/Roll Call/Chairman's Announcements/Executive Director's Announcements

The meeting of the Lake-Sumter Metropolitan Planning Organization (MPO) was called to order at 2:01 p.m. by Chair Elect Commissioner Leslie Campione. A moment of silence followed by the Pledge of Allegiance was led by Chair Campione. Staff announced the meeting was properly noticed. The roll was called, at which time it was noted a quorum was present (11 voting members present).

I. AGENDA UPDATE

None

II. OPPORTUNITY FOR PUBLIC COMMENT

Courtenay Etricks from the Trilogy Community voiced concerns on the Intersection of US 27 with Wilson Lake Parkway and the Intersection of Libby No. 3.

III. CONSENT AGENDA

Tab 1 Consent approval is requested of the following items:

- A. Consideration to approve the October 23, 2019 MPO Governing Board Minutes
- B. Consideration of 2020 Governing Board Meeting Schedule
- C. Consideration of Resolution 2019-11 amending the FY 2019/20 Budget, Amending the Unified Planning Work Program (UPWP), and the Funding Agreement with FDOT.
- D. FDOT/FHWA – Performance Measure Safety Targets (PM1) – Annual Approval
- E. Congestion Management Process (CMP) Policy and Procedures Manual Approval
- F. Transportation Disadvantaged Coordinating Board (TDCB) appointment.

Motion was made by Commissioner Don Burgess seconded by Mayor Jim Richards and carried by a vote of 11-0, the Lake~Sumter MPO Approved Items A through F of the Consent Agenda.

IV. ACTION ITEMS

Tab 2 Consideration of Financial Report as Presented by Milestone Professional Services. Donna Collins, Milestone Professional Services presented the current financial report. Discussion continued.

Motion was made by Commissioner Wendy Breeden, seconded by Commissioner Tim Sullivan and carried by a vote of 11-0, the Lake~Sumter MPO accepted the Financial Report as Presented by Milestone Professional Services.

Tab 3 Consideration of Slate for Election of Officers and MPO Appointments Effective January 2020. Discussion continued. Commissioner Josh Blake was chosen to fill the 2nd Vice-Chair position.

Motion was made Commissioner Tim Sullivan, seconded by Commissioner Wendy Breeden and carried a by a vote of 11-0, the Lake~Sumter MPO Approved the Officers and MPO Appointments effective January 2020.

Tab 4 Transportation 2040 Long Range Transportation Plan Amendment Draft FAST –Act Compliance.
William E. Roll, Jr., Kimley-Horn And Associates, Inc. presented the 2040 amendment.

Motion was made by Commissioner Don Burgess, seconded by Commissioner Tim Sullivan and carried by a roll call vote of 11-0, the Lake~Sumter MPO approved the 2040 LRTP FAST Act Compliance Amendment.

Tab 5 2045 Long Range Transportation Plan (LRTP) Major Update. William Roll, Kimley Horn And Associates, Inc. presented the LSMPO 2045 LRTP Goals and Objectives.

Motion was made by Commissioner Wendy Breeden, seconded by Mayor Bil Spaude and carried by a vote of 11-0, the Lake~Sumter MPO approved the 2045 LRTP Major Update.

Tab 6 Executive Director Employment Contract Renewal.
Diana Johnson provided the Executive Director Employment Contract.

Motion was made by Commissioner Tim Sullivan, seconded by Commissioner Don Burgess and carried by a vote of 11-0, the Lake~Sumter MPO approved the Renewal of the Executive Director Employment Contract

V. DISCUSSION ITEMS

Tab 7

- A. Congestion Management Process (CMP) State of the System Report.**
Amber Lee Gartner, Kimley Horn And Associates, Inc. provided a brief update on the CMP State of the System Report. Discussion continued.
- B. Lake~Sumter MPO List of Priority Projects (LOPP).** Mike Woods provided a brief update on the Lake~Sumter MPO List of Priority Projects.
- C. Lake~Sumter MPO New Website Preview.** Mike Woods provided a brief update on the new Lake~Sumter MPO Website.

Commissioner Sean Parks arrived at this time. Mayor Jim Richards left at this time.

VI. PRESENTATIONS

- A. Florida Department of Transportation –Florida Transportation Plan 2045.** Judy Pizzo, M.S. URP, Planning & Environmental Management, FDOT, District 5 provided a brief presentation on the update to the FTP 2045.

VII. REPORTS

- A. Transportation Agency Reports – Written Reports In Package
1. Florida Department of Transportation (FDOT) – Jamie Kersey
 2. Florida’s Turnpike Enterprise (FTE) – Siaso Fine
 3. Central Florida Expressway Authority (CFX) – Emily Brown
 4. Lake County Transit Report – In Agenda Package
 5. County Public Works Report – In Agenda Package
 6. MPO December Report- In Agenda Package

VIII. INFORMATIONAL ITEMS

- A. MCORES Website: www.FloridaMCORES.com

Mayor Evelyn Wilson – Reported on concerns at Wilson Lake Parkway and Hwy 27.

IX. ADJOURNMENT NEXT MEETING:

There being no further business to be brought to the attention of the Lake~Sumter Metropolitan Planning Organization, the meeting was adjourned at 3:36 p.m.

Leslie Campione, Chair

Section 5305(d)
Approved Project Budget for FFY19
(total dollars)

Technical Classifications:

44.21.00	Program Support and Administration	\$ 56,829
44.22.00	General Development and Comprehensive Planning	<u> </u>
44.23.01	Long Range Transportation Planning: System Level	1,426
44.23.02	Long Range Transportation Planning: Project Level	<u>1,426</u>
44.24.00	Short Range Transportation Planning	<u>3,582</u>
44.25.00	Transportation Improvement Program	<u>3,582</u>
44.26.12	Coordination of Non-Emergency Human Service Transportation	<u>2,024</u>
44.26.13	Participation of Transit Operators in Metropolitan Planning	<u>2,024</u>
44.26.14	Planning for Transit Systems Management/Operations to Increase Ridership	<u>2,024</u>
44.26.15	Support Transit Capital Investment Decisions through Effective Systems Planning	<u>2,024</u>
44.26.16	Incorporating Safety & Security in Transportation Planning	<u>2,024</u>
44.27.00	Other Activities	<u>65,987</u>
Total Net Project Cost		\$ <u>142,952.00</u>

Accounting Classifications

44.30.01	Personnel	\$ 80,894
44.30.02	Fringe Benefits	<u>15,396</u>
44.30.03	Travel	<u> </u>
44.30.04	Equipment	<u> </u>
44.30.05	Supplies	<u> </u>
44.30.06	Contractual	<u>46,662</u>
44.30.07	Other	<u> </u>
44.30.08	Indirect Charges	<u> </u>
Total Net Project Cost		\$ <u>142,952.00</u>

Fund Allocations

44.40.01	MPO Activities	\$ 114,362
44.40.02	Transit Operator Activities	<u> </u>
44.40.03	State and/or Local Agency Activities	<u>28,590</u>
Total Net Project Cost		\$ <u>142,952</u>
Federal Share (80%)		\$ <u>114,362</u>
Local Share (20%)		\$ <u>28,590</u>

Accounting Classification	FPC	Description	Amount
91.37.08.8P-2	02	Technical Studies - Planning	\$ <u>142,952</u>

Section 5305(d)
GMIS Planning Line Item Codes —FFY19
(FTA Funds Only)

Technical Classifications:

44.21.00	Program Support and Administration	\$ <u>46,150</u>
44.22.00	General Development and Comprehensive Planning	<u> </u>
44.23.01	Long Range Transportation Planning: System Level	<u>851</u>
44.23.02	Long Range Transportation Planning: Project Level	<u>851</u>
44.24.00	Short Range Transportation Planning	<u>2,788</u>
44.25.00	Transportation Improvement Program	<u>2,788</u>
44.26.12	Coordination of Non-Emergency Human Service Transportation	<u>1,772</u>
44.26.13	Participation of Transit Operators in Metropolitan Planning	<u>1,772</u>
44.26.14	Planning for Transit Systems Management/Operations to Increase Ridership	<u>1,772</u>
44.26.15	Support Transit Capital Investment Decisions through Effective Systems Planning	<u>1,772</u>
44.26.16	Incorporating Safety & Security in Transportation Planning	<u>1,772</u>
44.27.00	Other Activities	<u>52,074</u>
Total Net Project Cost		\$ <u>114,362</u>

Accounting Classifications

44.30.01	Personnel	\$ <u>45,747</u>
44.30.02	Fringe Benefits	<u>22,649</u>
44.30.03	Travel	<u> </u>
44.30.04	Equipment	<u> </u>
44.30.05	Supplies	<u> </u>
44.30.06	Contractual	<u>45,966</u>
44.30.07	Other	<u> </u>
44.30.08	Indirect Charges	<u> </u>
Total Net Project Cost		\$ <u>114,362</u>

Fund Allocations

44.40.01	MPO Activities	\$ <u>114,362</u>
44.40.02	Transit Operator Activities	<u> </u>
44.40.03	State and/or Local Agency Activities	<u> </u>
Total Net Project Cost		\$ <u>114,362</u>

FEDERAL FFY19 CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of her or his knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any Federal Contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000.00 and not more than \$100,000.00 for each such failure.

Chairperson for the MPO

Date

FEDERAL FFY19 DEBARMENT AND SUSPENSION CERTIFICATION

As required by U.S. Regulations on Government wide Debarment and Suspension (Non-procurement) at 49 CFR 29.510

- (1) The Metropolitan Planning Organization hereby certifies to the best of its knowledge and belief, that it and its principles:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state or local) transaction or contract under a public transaction; violation of Federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and,
 - (d) Have not within a three-year period preceding this certification had one or more public transactions (Federal, state or local) terminated for cause or default.
- (2) The Metropolitan Planning Organization also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to the U.S. DOT.

Chairperson for the MPO

Date

FFY19 Title VI / Non-Discrimination Policy Statement

The Lake ~Sumter MPO assures the Florida Department of Transportation that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 and the Florida Civil Rights Act of 1992 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The Lake~Sumter MPO further agrees to the following responsibilities with respect to its programs and activities:

- 1 Designate a Title VI Liaison that has a responsible position within the organization and access to the subrecipient's Chief Executive Officer.
- 2 Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the subrecipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
- 3 Insert the clauses of Appendix A of this agreement in every contract subject to the Acts and Regulations.
- 4 Develop a complaint process and attempt to resolve complaints of discrimination against subrecipients. Complaints against the Florida Department of Transportation (FDOT) shall immediately be forward to the FDOT District Title VI Coordinator.
- 5 Participate in training offered on Title VI and other nondiscrimination requirements.
- 6 If reviewed by FDOT or the United States Department of Transportation, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
- 7 Have a process to collect racial and ethnic data on persons impacted by the subrecipient's programs.

This assurance is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the subrecipient.

Signature of Presiding Officer for the MPO/TPO

Date of Signature

FFY19 Disadvantaged Business Enterprise Utilization

It is the policy of the Lake~Sumter MPO that disadvantaged businesses, as defined by 49 Code of Federal Regulations, Part 26, shall have an opportunity to participate in the performance of Lake~Sumter MPO contracts in a nondiscriminatory environment. The objects of the Disadvantaged Business Enterprise Program are to ensure nondiscrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barrier to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program.

The Lake~Sumter MPO , and its consultants shall take all necessary and reasonable steps to ensure that disadvantaged businesses have an opportunity to compete for and perform the work of the Lake~Sumter MPO in a non-discriminatory environment.

The Lake~Sumter MPO shall require its consultants to not discriminate on the bases of race, color, national origin, sex, age handicap/disability, or income status in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code.

Signature of Presiding Officer for the MPO/TPO

Date of Signature

LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION

RESOLUTION 2020-1

A RESOLUTION OF THE LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION (MPO); AUTHORIZING ITS CHAIR TO MAKE, EXECUTE, AND DELIVER TO THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) A PUBLIC TRANSPORTATION GRANT AGREEMENT (PTGA) RELATED TO THE FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5305D METROPOLITAN PLANNING PROGRAM FUNDS; AUTHORIZING THE MPO EXECUTIVE DIRECTOR TO EXECUTE NOTIFICATIONS OF FUNDING ASSOCIATED WITH THE PTGA; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Lake~Sumter Metropolitan Planning Organization (MPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the Lake-Sumter Planning Area; and

WHEREAS, Florida Statutes 339.175, 23 U.S.C. 134, and Title 49 U.S.C. require that the MPO, as a condition to receiving federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the approved comprehensive plans of the units of local government within the MPO's jurisdiction, and with state and local planned growth and economic development patterns; and

WHEREAS, the aforementioned laws require FDOT and the MPO to enter into an agreement clearly identifying the responsibilities for cooperatively carrying out transportation planning; and

WHEREAS, the MPO is the recipient of transit planning funds (referred to as 'Section 5305(d) Funds'); and

WHEREAS, FDOT is authorized to allocate said Section 5305(d) Funds for all metropolitan planning organizations throughout the State of Florida; and

WHEREAS, FDOT is authorized to transmit to the MPO its proportionate share of Section 5305(d) Funds approved by the Federal Transit Administration (FTA) and appropriated for the purpose of aiding the metropolitan transit planning process; and

WHEREAS, the Public Transportation Grant Agreement (PTGA) allows available federal funding to be utilized for the MPO to participate in tasks related to the MPO's Unified Planning Work Program (UPWP); and

WHEREAS, the MPO has the authority to enter into the PTGA with FDOT, and to undertake the project and tasks described in the PTGA and in the UPWP; and

WHEREAS, the FDOT will be submitting to the MPO for signature for the remaining years of the PTGA annual Notifications of Funding; and

WHEREAS, the MPO finds it in its best interest to authorize the Executive Director of the MPO to execute future Notifications of Funding associated with the PTGA, so as to expedite the receipt of funds to further the required activities and mission of the organization,

NOW, THEREFORE, BE IT RESOLVED by the Lake~Sumter MPO:

1. The recitals above are true, accurate and correct and are incorporated herein.
2. Approval of the Public Transportation Grant Agreement, FM 431400-1-14-29, (PTGA) is in the best interests of the MPO and the execution of the PTGA is hereby approved.
3. The Chair of the MPO is authorized to make, execute and deliver the PTGA to FDOT, including any amendments or supplements to the PTGA.
4. The Executive Director of the MPO is authorized to execute any subsequent Notifications of Funding associated with the PTGA entered into between FDOT and the MPO.
5. This resolution shall be effective immediately upon its adoption.

DULY PASSED AND ADOPTED This _____ day of _____ 2020.

Lake~Sumter Metropolitan Planning Organization

Leslie Campione, Chair

Approved as to Form and Legality:

Diana Johnson, MPO Attorney

**AMENDED TO AGREEMENT BETWEEN
THE LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION (MPO)
AND WSP USA, INC.
FOR ON-CALL TRANSPORTATION AND TRAFFIC PLANNING SERVICES
RFP # 19-0908(C)**

This is an Amendment to an Agreement between the Lake~Sumter Metropolitan Planning Organization, a metropolitan planning organization created under Section 339.175, Florida Statutes (the "MPO") and WSP USA Inc., a for profit corporation authorized to do business in the State of Florida, its successors and assigns ("CONSULTANT"), regarding the providing of on-call transportation and traffic planning services by CONSULTANT to the MPO.

WITNESSETH:

WHEREAS, the MPO publicly submitted a Request for Proposal (RFP#) 19-0908, seeking firms or individuals qualified to provide on-call transportation and traffic planning services for the MPO; and

WHEREAS, CONSULTANT and the MPO entered into an Agreement for such services dated April 24, 2019 (#19-0908(C)) ("2019 Agreement") and the parties desire to now amend the 2019 Agreement.

NOW, THEREFORE, IN CONSIDERATION of the mutual terms, understandings, conditions, promises, covenants and payment hereinafter set forth, and intending to be legally bound, the parties hereby agree as follows:

1. Recitals. The foregoing recitals are true and correct and incorporated herein.
2. Amendment. The MPO and CONSULTANT agree that Attachment B attached to the 2019 Agreement is hereby replaced with the Attachment B attached to and incorporated within this Amendment. All other provisions and attachments to the 2019 Agreement shall remain in full force and effect.
3. Effective Date. This Amendment shall be in effect upon execution of this Amendment by the MPO and CONSULTANT.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment on the respective dates under each signature: MPO through its Governing Board, signing by and through its Chair, and by CONSULTANT through its duly authorized representative.

CONSULTANT

WSP USA INC.

By: Michelle Kendall

Title: Vice President, Area Manager

This 3 day of January, 2020.

RFP 19-0908(C) – AMENDED TO AGREEMENT BETWEEN THE LAKE-SUMTER MPO AND WSP FOR ON-CALL TRANSPORTATION AND TRAFFIC PLANNING SERVICES

MPO

LAKE~SUMTER MPO, through its
GOVERNING BOARD

ATTEST:



Doris LeMay, Executive Assistant



Leslie Campione, Chair

This 28th day of January, 2020.

Approved as to form and legality:



Diana Johnson, MPO Attorney

ATTACHMENT B

PRICING SECTION

Personnel Category	Typical Work Task Description	Hourly Rate
Prime Firm	WSP - Personnel Categories	
Program Manager/Sr. Technical Advisor	Manages contract program, provides technical oversight, quality control	\$257.00
Chief Planner	Manages complex planning tasks, provides senior technical direction	\$237.00
Chief Planner - Transit	Senior technical advisor for delivery of transit planning or concept design projects	\$204.00
Senior Planner	Manages planning tasks, provides technical direction	\$146.00
Project Planner	Technical production of planning reports, studies, analyses	\$121.00
Planner	Planning project production, report development, existing conditions analysis	\$110.00
Sr. Engineer - Modeling	Manages time demand modeling tasks, provides technical oversight to modeling staff	\$219.00
Sr. Engineer - Design	Manages conceptual design projects, technical execution	\$180.00
Senior Engineer - Traffic	Manages traffic operations or modeling tasks, develops traffic studies	\$132.00
Project Engineer	Supports senior engineers with traffic studies or concept design	\$145.00
Engineer	Engineering production for concept design of corridor studies	\$137.00
Engineer Intern	Provides engineering production support to project engineers, entry level analyses	\$127.00
Intern	Entry-level production and field support	\$56.00
Administrative Assistant	Administrative support for project needs	\$74.00
Project Accountant	Financial and contract management support for program management	\$93.00
Sr. Financial Analyst	Revenue source analysis, economic development advisor	\$275.00
Sr. Planner II	Manages planning tasks, oversees Planning staff during project development	\$182.00

Pricing Notes:

1. The County guarantees no minimum quantity or dollar value of work.
2. The hourly rate for these professional services must be a single hourly rate encompassing all personnel classifications that may be required for completion of any given supplemental task under the resulting contract. This hourly rate must be a fully loaded rate to include, but not be limited to, all salary, benefits, overhead, profit, and local travel costs (defined as travel within Lake County and within a seventy-five (75) mile radius of Tavares, Florida).

AGREEMENT OF SUBLEASE

between

LEESBURG CITIZEN'S, LLC

as Sublandlord

and

**LAKE-SUMTER METROPOLITAN
PLANNING ORGANIZATION**

as Subtenant

**1300 Citizen's Boulevard
Leesburg, Florida 34748**

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List of Exhibits

- Exhibit A Location of Subleased Premises
- Exhibit B Form of Estoppel Certificate
- Exhibit C Rules and Regulations
- Exhibit D Plans and Specifications
- Exhibit E Work Letter
- Exhibit F Property Monument Signs
- Exhibit G Form of Assignment & Assumption
- Exhibit H Form of Beneficial Interest and Disclosure Affidavit

AGREEMENT OF SUBLEASE

THIS AGREEMENT OF SUBLEASE (this "Sublease"), dated as of February 12, 2020 (the "Effective Date"), is entered into by and between **LEESBURG CITIZEN'S, LLC**, a Missouri limited liability company (the "Sublandlord"), and **LAKE-SUMTER METROPOLITAN PLANNING ORGANIZATION**, a metropolitan planning organization created under Section 339.175, Florida Statutes (the "Subtenant").

NOW THEREFORE, for and in consideration of the obligations of the Subtenant to pay rent as provided herein and the other terms, covenants and conditions set forth herein, the receipt and sufficiency of which are hereby acknowledged, the Sublandlord and the Subtenant agree as follows:

ARTICLE 1
Subleased Premises

1.1 **The Property**. The Sublandlord leases real property located in Leesburg, Florida, (the "Property"), which is developed with a single 3-story office building and adjacent parking areas located at 1300 Citizen's Boulevard, Leesburg, Florida 34748 (the "Building").

1.2 **Description of Subleased Premises**. The Sublandlord hereby leases to the Subtenant, and the Subtenant leases from the Sublandlord, those certain premises known as Suite 175, consisting of approximately two thousand eighty-five (2,085) rentable square feet (the "Subleased Premises") located on the first (1st) floor the Building, subject to the terms and conditions set forth herein. The boundaries and location of the Subleased Premises are more particularly shown on the floor plan attached hereto as Exhibit A.

1.3 **Common Areas**. In addition to the Subleased Premises, the Subtenant shall have a non-exclusive license to use, in common with others, all areas of the Building designated by the Sublandlord as common areas, including the parking areas (subject to section 6.2 hereof), driveways, sidewalks, hallways, restrooms, elevators and other common facilities that serve the tenants of the Building (the "Common Areas"), subject to the terms and conditions set forth herein.

1.4 **Master Lease**. The Sublandlord and the Subtenant hereby acknowledge and agree that this Sublease is subject and subordinate to that certain Lease Agreement between NC Leesburg, L.L.C., a Delaware limited liability company, as master landlord, by merger, (the "Master Landlord"), and the Sublandlord, as tenant by assignment, dated December 16, 1998 (as amended the "Master Lease"). The Subtenant acknowledges that it has been provided a copy of the Master Lease.

(a) The Sublandlord hereby covenants and agrees that it will observe and perform all of the terms and conditions of the Master Lease that are imposed upon the Sublandlord, as tenant under the Master Lease, and such terms and conditions shall be deemed to have been incorporated herein as if set forth in full and shall be applicable to the Subleased Premises and to the parties hereto, in their respective capacities, such that the rights and obligations of and restrictions upon the Sublandlord as tenant thereunder shall constitute the rights and obligations of and restrictions upon the Subtenant hereunder.

(b) The initial term of the Master Lease expires on December 31, 2020. The Sublandlord, as tenant, was granted multiple renewal options under the Master Lease allowing the tenant to extend the Term of the Master Lease for up to a total of thirty (30) years if desired.

(c) Simultaneously with the execution and delivery of this Sublease, the Master Landlord and the Sublandlord shall execute and deliver, and the Subtenant shall recognize and acknowledge that certain Assignment, Assumption and Recognition of Sublease Agreement in the form attached hereto as Exhibit G, it being the intent of the parties that (i) Sublandlord shall waive the right to extend the term of the Master Lease and (ii) upon expiration of the Master Lease term on December 31, 2020, this Sublease shall become a direct lease between the Master Landlord and the Subtenant, all upon and subject to the terms thereof.

1.5 Beneficial Interest and Disclosure Affidavit. Upon execution, the Sublandlord shall have the Property owner provide a public disclosure, in writing, under oath, and subject to the penalties prescribed for perjury, stating owner's name and address and the name and address of every person having a beneficial interest in the Property, however small or minimal, pursuant to Section 286.23, Florida Statutes (the "Beneficial Interest and Disclosure Affidavit"), substantially in the form attached hereto as Exhibit H.

ARTICLE 2

Term

2.1 Initial Term. The initial term of this Sublease (the "Initial Term") shall be for a period of five (5) years, which shall commence on the date that the Sublandlord has met the Delivery Conditions, as defined herein, and delivers the Subleased Premises to the Subtenant (the "Commencement Date") and shall expire on the date which is five (5) years following the Commencement Date (the "Expiration Date"), unless sooner terminated as provided herein.

2.2 Renewal Term. Provided the Subtenant is not in default under the terms and provisions of this Sublease, this Sublease is in full force and effect and the Subtenant is occupying the Subleased Premises, the Subtenant shall have the option to renew this Sublease (the "Renewal Option"), for one (1) additional consecutive Term of three (3) years (the "Renewal Term"). The Subtenant may exercise the Renewal Option by providing the Sublandlord with written notice thereof no later than nine (9) months prior to the Expiration Date. In the event the Subtenant exercises the Renewal Option, all of the terms and provisions of the Sublease shall apply for the Renewal Term, with the exception that: (i) the Subtenant shall not have the right to renew the Term beyond the Renewal Term set forth herein and (ii) the Base Rent (as hereinafter defined) for the Renewal Term shall be negotiated by the parties hereto at the time of the Tenant's exercise of the Renewal Option. Shall the parties not be successful in reaching agreement on the Base Rent for the Renewal Term then this Sublease shall terminate on the Expiration Date.

2.3 Term. For purposes hereof, the "Term" shall include the Initial Term and the Renewal Term if properly exercised by the Subtenant in accordance with the provisions hereof. The foregoing option to renew this Sublease is personal to the Subtenant or its Affiliate (as hereinafter defined), and in the event of any assignment of this Sublease by the Subtenant to an unaffiliated entity, the option to renew this Sublease shall become null and void and of no further force and effect.

2.4 Termination Due to Lack of Funds. The Sublandlord acknowledges that the Subtenant is a state and federally mandated and funded transportation policy-making organization created to ensure regional cooperation in transportation planning. The Subtenant receives its program and operational funding through a grant agreement with the State of Florida, which agreement is subject to annual appropriations, and through funding by the Federal Highway Administration and Federal Transit Administration. In the event federal or state funds upon which the Subtenant is dependent are withdrawn and the Subtenant's grant agreement is terminated as a result, then the Subtenant may terminate this Sublease (“Early Termination”) by providing written notice to the Sublandlord no less than seventy-two (72) hours after the Subtenant's receipt of notice from the applicable governmental agency (together with written documentation from said agency evidencing such termination). Such termination shall be effective no earlier than the cessation of funding, including funds which have already been appropriated, cessation of operations and surrender of the Subleased Premises by the Subtenant to the Sublandlord (“Early Termination Date”). Notice shall be delivered by certified mail with proof of delivery or in person with proof of delivery. The Subtenant’s right to Early Termination shall be subject to the following:

(a) The Subtenant shall not be allowed to terminate this Sublease if available funds are not budgeted and appropriated for payments hereunder by the Lake-Sumter Metropolitan Planning Organization.

(b) Early Termination and surrender by the Subtenant of the Subleased Premises pursuant to this Section 2.4 shall relieve the Subtenant of any and all financial obligations that might have otherwise been imposed upon the Subtenant by the Sublandlord from and after the Early Termination Date, however the provisions of Article 22 shall survive the expiration or Early Termination of this Sublease.

(c) Early Termination of this Sublease shall not affect or release any party hereto from any liability or obligation to the other party arising from a breach of any provision of this Sublease occurring prior to the termination hereof.

ARTICLE 3
Rent

3.1 Place of Payment. The Subtenant shall pay any and all charges to be paid by the Subtenant hereunder to the Sublandlord at: 9290 E. Thompson Peak Pkwy, Unit 437, Scottsdale, AZ 85255, or to such other individual, firm or corporation and at such other place as may be designated in writing by the Sublandlord.

3.2 Annual Base Rent. The Subtenant shall pay to the Sublandlord annual base rent (“Annual Base Rent”) for the Subleased Premises, payable in equal monthly installments (“Monthly Base Rent”), in advance and without any set off or deduction whatsoever, beginning on the Commencement Date and on the first day of each calendar month thereafter during the Term. References herein to “Base Rent” shall mean the Annual Base Rent or the Monthly Installments of Base Rent, as the context indicates, and references herein to “Rent” shall mean Base Rent and any Additional Rent (as defined below), required to be paid by the Subtenant herein. If the Commencement Date is other than the first day of a calendar month, then the Base Rent due on the date thereof shall be prorated over the number of days of tenancy during such initial month and shall

thereafter be payable on the first day of each calendar month, with a like adjustment for the final month of the Term, if applicable.

Annual and Monthly Base Rent payable during the Initial Term are as follows:

SUBLEASE TERM	ANNUAL BASE RENT	MONTHLY BASE RENT	ANNUAL RATE PER RSF
Year 1	\$31,275.00	\$2,606.25	\$15.00
Year 2	\$32,213.25	\$2,684.44	\$15.45
Year 3	\$33,179.65	\$2,764.97	\$15.91
Year 4	\$34,175.04	\$2,847.92	\$16.39
Year 5	\$35,200.29	\$2,933.36	\$16.88

3.3 Additional Rents.

(a) All amounts and charges (if any) in addition to the Base Rent required to be paid by the Subtenant under this Sublease shall be deemed to be additional rent (“Additional Rent”), (Base Rent and Additional Rent are sometimes hereinafter referred to collectively as “Rent”). If Additional Rent shall be due, then it shall be payable along with the next monthly installment of Base Rent; provided, however, that nothing herein contained shall be deemed to suspend or delay the time for any payment to be made by the Subtenant hereunder or to limit any other remedy of the Sublandlord.

(b) Subtenant agrees to pay a one-time fee of \$3,500.00 representing the preparation of the construction plans required for permitting of the office area.

3.4 Rent Tax. In the event any federal, state or local law (including, without limitation, Florida Statute 212.031) requires the payment of a tax or assessment based on the amount of Rent to be paid by the Subtenant under this Sublease, or in any other manner subjecting the Rent to any other form of tax by whatever name it may be designated, such tax shall be the obligation of and shall be paid by the Subtenant to the Sublandlord as Additional Rent on or before the first day of each calendar month during the Term. The Subtenant acknowledges that the amount of the Base Rent set forth above does not include the amount of any rent tax payable by the Subtenant pursuant to the provisions of this section.

3.5 Late Charge. All payments of Rent are due and payable on the first (1st) day of each month. If any payment of Rent due hereunder is not received by the Sublandlord within five (5) business days after the same is due, the Subtenant shall pay to the Sublandlord: (i) a late charge of ten percent (10%) of the overdue amount, and (ii) interest on the overdue amount at eighteen percent (18%) per annum from the due date thereof until paid. In the event a check is returned to Sublandlord by a financial institution for any reason, the Subtenant shall pay late charges as if the check had not been delivered to the Sublandlord, together with a return check charge of Twenty-Five and No/100 Dollars (\$25.00), plus sales tax, if applicable. All late charges and interest shall be considered as Additional Rent. The foregoing late charge and interest shall be in addition to and cumulative of any other rights and remedies which the Sublandlord may have as a result of such failure by the Subtenant to make any such payments under this Sublease.

3.6 Security Deposit. None required.

ARTICLE 4

Construction of Subleased Premises

4.1 Subtenant Improvement Work. All work to be performed by the Subtenant in readying the Subleased Premises for occupancy, including installation of data, cabling and phone lines, furniture, trade fixtures and office equipment (the "Subtenant Improvement Work"), shall be coordinated with the Sublandlord's property manager and shall be subject to such reasonable rules and regulations as may be necessary for timely completion of the Sublandlord's Work, as defined below.

(a) There shall be no postponement of the Commencement Date resulting from any failure on the part of the Subtenant to complete any Subtenant Improvement Work.

(b) The Subtenant agrees and acknowledges that the Subtenant Improvement Work shall be completed at the Subtenant's sole cost and expense.

4.2 Work to be Performed by the Sublandlord. The Sublandlord shall, with reasonable diligence and at its sole cost, construct improvements to the Subleased Premises for the Subtenant (the "Sublandlord's Work") subject to the terms and conditions of the work letter (the "Work Letter") attached hereto as Exhibit E as well as the following:

(a) The Sublandlord shall complete the Sublandlord's Work and deliver the Subleased Premises to the Subtenant on or before July 1, 2020 (the "Planned Completion Date") subject to force majeure events and any delay in the completion of Sublandlord's Work attributable to Subtenant Delays, as defined in the Work Letter.

(b) The Sublandlord's Work shall be deemed to be substantially completed so long as: (i) the Sublandlord's Work has been completed in accordance with the requirements of the Work Letter and is in a condition suitable for the performance of the Subtenant Improvement Work; (ii) the Building and utilities are ready for use in the Subleased Premises and all Building services are ready to be furnished to the Subleased Premises; (iii) the Subtenant has reasonable access to the Subleased Premises; and (iv) if required, an occupancy permit has been issued by all applicable authorities sufficient to enable the Subtenant to commence the Subtenant Improvement Work and occupy the Subleased Premises (collectively the "Delivery Conditions").

ARTICLE 5

Use of Subleased Premises

5.1 Use of Subleased Premises. The Subtenant shall use the Subleased Premises solely for general office purposes. The Subtenant shall not use or permit or suffer the Subleased Premises to be used for any other purpose without the prior written consent of the Sublandlord, which may be withheld in the Sublandlord's sole discretion. The Subtenant shall not create nor allow any nuisance to exist in the Subleased Premises, nor shall the Subtenant permit any noise or odor to emanate from the Subleased Premises. The Subtenant shall not use the Subleased Premises in any manner which, in the Sublandlord's commercially reasonable judgment: (i) causes or is materially likely to cause injury to the Building or any equipment, facilities or systems therein, (ii) impairs the

character, reputation or appearance of the Building, (iii) impairs the maintenance, operation and repair of the Building or its equipment, facilities or systems, or (iv) creates a nuisance for other Subtenants or occupants of the Building.

5.2 Compliance with Applicable Laws. During the Term, the Subtenant shall comply with all applicable laws, including but not limited to, the Americans with Disabilities Act and all state and federal environmental laws, and all other applicable rules, regulations, ordinances and codes. If any such laws, rules, regulations, ordinances and codes require any structural improvements or modifications to the Subleased Premises as the sole result of the Subtenant's use of the Subleased Premises other than for its Permitted Use, then the Subtenant shall be responsible for such improvements or modifications at the Subtenant's sole cost and expense. The Sublandlord and the Subtenant acknowledge that responsibility for compliance with the terms and conditions of Title III of the Americans with Disabilities Act ("ADA") may be allocated between the Sublandlord and the Subtenant. Notwithstanding anything to the contrary contained in the Sublease, The Sublandlord and the Subtenant agree that the responsibility for compliance with the ADA shall be allocated as follows: (i) The Subtenant shall be responsible for compliance with the provisions of Title III of the ADA with respect to the construction by the Subtenant of the Subtenant's Work, if any, and the Subtenant's Alterations within the Premises, (ii) the Sublandlord shall be responsible for compliance with the provisions of Title III of the ADA in providing all of the Sublandlord's Work required under this Sublease and with respect to any structural matters within the Subleased Premises, provided that the same is not required as a result of the Subtenant's specific use or the Subtenant's Work and (iii) the Sublandlord shall be responsible for compliance with the provisions of Title III of the ADA with respect to all Common Areas of the Building not otherwise part of or required as a result of the Subtenant's Work or the Subtenant's Alterations. The Sublandlord and the Subtenant each agree that the allocation of responsibility for ADA compliance shall not require the Sublandlord or the Subtenant to supervise, monitor, or otherwise review the compliance activities of the other with respect to its assumed responsibilities for ADA compliance as set forth herein. The allocation of responsibility for ADA compliance between the Sublandlord and the Subtenant, and the obligations of the Sublandlord and the Subtenant established by such allocations, shall supersede any other provisions of this Sublease that may contradict or otherwise differ from the requirements of this section.

ARTICLE 6 Common Areas

6.1 Common Areas. The Common Areas shall at all times be subject to the exclusive control and management of the Sublandlord. As provided in Article 15, the Sublandlord has established and shall have the right from time to time to modify reasonable rules and regulations with respect to the Building and the Common Areas following advance written notice. In addition, and so long as the Subtenant's use and occupancy of the Subleased Premises and Common Areas is not adversely impacted, the Sublandlord shall have the right to construct, maintain and operate lighting facilities in or on the Common Areas; to police the Common Areas; from time to time to change the area and arrangement of parking areas and other portions of the Common Areas; to close temporarily all or any portion of the Common Areas; and to do and perform such other acts in and to the Common Areas as the Sublandlord, in its commercially reasonable discretion, shall deem advisable. In the event of a diminution of the Common Areas, the Sublandlord shall not be subject to any liability and the Subtenant shall not be entitled to any compensation or diminution or abatement in the payment of Rent.

6.2 Parking Spaces. Provided the Subtenant is not in default under the terms and provisions of this Sublease, the Subtenant shall have the non-exclusive right to use, in common with others, four (4) parking spaces for every one thousand (1,000) rentable square feet of the Subleased Premises or eight (8) parking spaces located at the Building during the Term of this Sublease at no additional charge. Use of the foregoing parking spaces shall be limited to the Subtenant and its employees and clients and the Subtenant shall not have the right to assign its right to use the parking spaces to any other person or entity (except in connection with any assignment of this Sublease or a sublease of the Subleased Premises permitted under this Sublease. The Subtenant expressly acknowledges and agrees that the Subtenant and its employees and clients shall not have the right to use any parking spaces designated as “Reserved” for any other Subtenants of the Building.

ARTICLE 7
Services and Utilities

7.1 Services. The Sublandlord agrees to provide the following services to the Subtenant during the Term:

(a) Hot and cold water and lavatory supplies, it being understood and agreed that hot and cold water shall be furnished by the Sublandlord only at those points of supply provided for the general use of the Building.

(b) Heating and air conditioning, in season, Monday through Friday from 8:00 a.m. to 6:00 p.m. and on Saturday from 8:00 a.m. to 1:00 p.m., but not on Sundays or holidays (“Building Work Hours”).

(c) Maintenance, painting and electric lighting service for the Common Areas.

(d) Electricity in such capacities to furnish sufficient electricity for the ordinary office equipment and lighting requirements of the Subtenant, including installation of any replacement light bulbs for the Sublandlord's ceiling light fixtures installed in the Subleased Premises. If any element of the Subtenant's equipment shall cause its demand for electricity to exceed ordinary office usage (as determined in the sole discretion of the Sublandlord), the Subtenant shall pay for the cost of such excess electricity at the rate charged by the public utility for furnishing such excess, assuming continuous operation of the Subtenant's equipment during normal business hours.

(e) Elevator service.

(f) Janitorial service and supplies shall be supplied after normal business hours, Monday through Friday, but not on Saturdays, Sundays or holidays, in and about the Common Areas of the Building (but excluding the Subleased Premises) in a manner determined by the Sublandlord to be standard for the Building. The Subtenant shall be responsible to arrange for and provide its own janitorial service to the Subleased Premises at its sole cost and expense

7.2 Reduction of Electricity. If any law, regulation, executive or administrative order requires that the Sublandlord or the Subtenant reduce or maintain at a certain level the consumption of electricity for the Subleased Premises or the Building which affects the heating, air conditioning,

lighting or hours of operation of the Subleased Premises or the Building, the Sublandlord and the Subtenant shall each adhere to and abide by such laws, regulations or executive or administrative orders without any reduction in Rent.

7.3 Failure to Provide Services. Except as provided below, failure by the Sublandlord to any extent to furnish the services provided above, or any cessation thereof resulting from causes beyond the control of the Sublandlord, shall not render the Sublandlord liable for damages to either person or property, be construed as an eviction of the Subtenant, work an abatement of Rent, or relieve the Subtenant from fulfillment of any covenant or agreement hereof. If any equipment or machinery provided by the Sublandlord ceases to function properly, the Sublandlord shall use reasonable diligence to repair the same promptly after the Sublandlord's receipt of notice of such malfunction, but the Subtenant shall have no claim for Rent abatement or damages on account of any interruption in service occasioned thereby or resulting therefrom. Notwithstanding anything in this Sublease to the contrary, in the event any interruption in the services and utilities, including electricity, is caused by the negligence or willful misconduct of the Sublandlord, and if such interruption causes all or any portion of the Subleased Premises to be untenantable or inaccessible for a period in excess of five (5) consecutive business days then commencing on the sixth (6th) consecutive business day of such untenability Rent shall be abated to the extent of the interruption until the earliest to occur of (a) the date such interruption is remedied, (b) the date the Subleased Premises are again tenantable or accessible, or (c) the date the Subtenant resumes use of the Subleased Premises.

7.4 After-Hours Heating and Air-Conditioning. The Sublandlord has upgraded the controls of the Building heating and air-conditioning systems such that the Subtenant shall have the option, during non-business-hours, to request a timed override of the preset after-hour settings. Pressing the "power" symbol, on the thermostat that controls the temperature in the Subleased Premises, will request the system to bring the temperature in the Subleased Premises to the temperature normally delivered during Building Work Hours. Each timed override request will run for a period of two (2) hours and may be requested more than once. The cost of any after-hours heating and air conditioning use shall be passed through to the Subtenant at the Sublandlord's actual cost without mark-up and shall be payable as Additional Rent.

ARTICLE 8

Taxes

8.1 Real Property Taxes. The Sublandlord shall be responsible for and shall pay when due all real property taxes which may be duly levied or assessed by any lawful authority against the land and improvements constituting the Subleased Premises.

8.2 Personal Property Taxes. If applicable, the Subtenant shall be responsible, at its expense, for and shall pay when due all municipal, county or state taxes assessed during the Term against any leasehold interest or personal property of any kind, owned by or placed in the Subleased Premises by the Subtenant.

ARTICLE 9

Subtenant's Equipment; Fixtures; Alterations and Signage

9.1 Subtenant's Equipment and Fixtures. The Subtenant shall not install in the

Subleased Premises any electrically operated equipment or other machinery (other than ordinary and customary office equipment) or any fixtures without first obtaining the prior written consent of the Sublandlord. The Sublandlord may withhold its consent in its commercially reasonable discretion or may condition its consent upon payment by the Subtenant of Additional Rent as compensation for additional consumption of electricity or water, to the extent actually consumed by the Subleased Premises. The Subtenant shall not install any equipment, machinery or fixtures which will necessitate any changes, replacements or additions to, or changes in the use of, the water system, heating system, plumbing system, air-conditioning system, or electrical system in the Subleased Premises or the Building without first obtaining the prior written consent of the Sublandlord, which the Sublandlord may withhold in its sole discretion. However, Subtenant will be allowed to install cabling, data and telephone lines.

9.2 Subtenant's Alterations. The Subtenant shall not make or cause to be made any interior or exterior alterations, improvements, modifications or additions to the Subleased Premises, including without limitation any load-bearing wall, external or internal wall, partitioning or any window or window unit without the prior written consent of the Sublandlord, which the Sublandlord may withhold in its sole discretion. The Subtenant shall present to the Sublandlord plans and specifications for such Alterations at the time such consent is sought. Upon approval of such plans and specifications for the Alterations ("Approved Alterations"), the Subtenant shall employ a contractor selected by the Subtenant and approved by the Sublandlord to make such Approved Alterations. All such Approved Alterations shall be performed in a good and workmanlike manner and shall comply with the requirements of all federal, state and local governmental authorities and such approved plans and specifications. The Subtenant shall be solely responsible for obtaining all necessary licenses, permits and approvals and for making all payments to its contractors. The Sublandlord shall cooperate with the Subtenant in its efforts to obtain necessary permits, licenses and approvals for the Approved Alterations, at no cost to the Subtenant. All Approved Alterations to the Subleased Premises shall become the property of the Sublandlord and shall remain upon and be surrendered with the Subleased Premises upon the termination or expiration of this Sublease, unless the Sublandlord requires the Subtenant to remove the same as provided below. All Approved Alterations shall be done by the Subtenant as an independent contractor, not as an agent of the Sublandlord and not as a requirement of this Sublease and the Subtenant shall keep all such work free and clear of all liens and encumbrances. The Subtenant shall indemnify and hold the Sublandlord harmless from all liability arising from damages to persons or property resulting from the Subtenant's construction work in the Subleased Premises.

9.3 Minor Alterations. However, Subtenant has the right to make Minor Alterations (as hereinafter defined) to the Subleased Premises without Sublandlord's consent. "Minor Alterations" means Alterations in the Subleased Premises which: (1) are not structural in nature, (2) do not materially and adversely affect any of the main Building systems, and (3) are not visible from outside the Subleased Premises (provided, however, that any painting, wall covering installation, carpeting installation and removal of cabling and lighting fixtures will not be deemed visible from outside of the Subleased Premises for purposes of this paragraph).

9.4 Removal of Equipment, Fixtures and Alterations. Upon the termination or expiration of the Term, the Subtenant shall remove all equipment, fixtures and furnishings installed by the Subtenant which are not a part of the real estate. At the Sublandlord's option, any Approved Alterations made by or on behalf of the Subtenant in the Subleased Premises shall be removed from the Subleased Premises as provided hereinafter. The Sublandlord shall contemporaneously with its

written consent for any Approved Alteration notify the Subtenant if the Approved Alteration must be removed prior to the expiration of the Sublease. If the Sublandlord requires removal of the Approved Alteration upon the expiration or termination of this Sublease, then the Subtenant shall repair all damage to the Subleased Premises caused by the installation or removal of any equipment, fixtures or furnishings or any such alterations or improvements. All equipment, fixtures and furnishings which the Subtenant has not removed prior to the expiration of the Term shall, at the option of the Sublandlord, (i) become the property of the Sublandlord or (ii) be removed from the Subleased Premises and sold or stored at the election of the Sublandlord, and the Subtenant agrees to reimburse the Sublandlord upon demand for all costs and expenses incurred by the Sublandlord in moving, removing, selling or storing the same.

9.5 Signage. The Subtenant shall not place, install or erect any sign, advertisement, notice or similar item on the Subleased Premises, the Building (including, without limitation, identification signs on the entry door to the Subleased Premises) or the property monument signs without the prior written consent of the Sublandlord. The Subtenant shall have the right to place signage on the property monument signs, as depicted on the attached Exhibit F, and outside the entrance to the Subleased Premises during the Term subject to the following conditions: (i) the Subtenant shall be responsible, at its sole cost, for the purchase, installation and maintenance of any Subtenant signage, (ii) the Subtenant shall purchase any property monument signage from the Sublandlord's sign vendor and (iii) all Subtenant signage shall conform to Building standard size, style and placement.

ARTICLE 10
Mechanics' Liens

10.1 Mechanics' Liens. The Subtenant shall promptly pay or cause to be paid all costs for Alterations done by the Subtenant or caused to be done by the Subtenant and for materials or supplies furnished on behalf of the Subtenant to the Subleased Premises to minimize the possibility of any lien being assessed against the Subleased Premises. The Subtenant shall keep the Subleased Premises free and clear of all mechanic's liens and other liens on account of work done or materials or supplies furnished for the Subtenant or persons claiming under the Subtenant. The Subtenant hereby agrees to indemnify, defend and save the Sublandlord harmless of and from all liability, loss, damage, costs or expenses (including reasonable attorneys' fees) incurred on account of any claims of any nature whatsoever for work contracted for by the Subtenant, or materials or supplies furnished to the Subtenant, including any lien claims of laborers, materialmen or others. Notwithstanding any provisions of this Sublease to the contrary, in the event any such liens are recorded against the Subleased Premises with respect to Alterations contracted for by the Subtenant or materials supplied to or on behalf of the Subtenant, the Subtenant shall cause any such liens to be removed of record within ten (10) days after the Subtenant's knowledge thereof. The Sublandlord and the Subtenant hereby agree that the performance of any Alterations by the Subtenant shall give no lien rights or claims of liens by contractors or materialmen engaged by the Subtenant in connection with such work.

ARTICLE 11
Insurance

11.1 Subtenant's Insurance. During the Term of this Sublease, the Subtenant shall, at its expense, insure the Subleased Premises and all activities conducted by the Subtenant in the Building

under a general liability insurance policy with a combined property damage, bodily injury and death liability limit of at least \$2,000,000.00 per occurrence and \$3,000,000.00 in the aggregate, which policy shall be primary and non-contributory. Such insurance policy shall be issued by an insurance company approved by the Sublandlord and certificates of such policies shall be delivered by the Subtenant to the Sublandlord and to all other additional insured parties before occupying the Subleased Premises. The Subtenant shall, at its expense, also insure the Subtenant's furniture, furnishings, equipment, Alterations, if any, and trade fixtures located in the Sublease Premises under a standard "all risk" coverage insurance policy providing adequate coverage to replace such property. Subtenant agrees to provide Sublandlord with at least 30-day's advance notice in the event of cancellation or reduction in liability limits relating to such policies.

11.2 Prohibited Acts. The Subtenant shall not do or allow to be done in or about the Subleased Premises anything which is prohibited under any policy of insurance carried by the Sublandlord insuring against loss or damage by fire or other hazards. If the Subtenant's use or occupancy of the Subleased Premises causes the premium for such fire or other insurance carried by the Sublandlord to be higher than the minimum premium applicable for such insurance, the Subtenant shall pay the difference to the Sublandlord upon demand. The Subtenant covenants and agrees that the Subtenant shall comply with all laws, statutes, ordinances, notices, orders, rules, regulations or requirements of any federal, state or municipal government or any department, commission or board thereof or of the National Board of Fire Underwriters or any such body exercising similar functions relating to the Subleased Premises or the use or manner of use thereof.

11.3 Sublandlord's Insurance. The Sublandlord agrees to maintain a policy of commercial general liability insurance in addition to and not in lieu of insurance to be maintained by the Subtenant and all risk property insurance on the building in such amount as are commercially reasonable. The Subtenant acknowledges that the Sublandlord shall not be responsible for carrying insurance of any kind on the Subtenant's furniture and furnishings or its equipment, alterations, improvements or trade fixtures and that the Sublandlord shall not be obligated to repair or replace the same in the event of a fire or other casualty affecting the Subleased Premises.

ARTICLE 12 Repairs and Maintenance

12.1 Sublandlord's Repair and Maintenance Obligations. The Sublandlord, at its sole expense (except for any damage caused by the act or omission of the Subtenant or the Subtenant's agents, employees, contractors and invitees, which shall be repaired, restored and replaced by the Sublandlord at the Subtenant's sole cost and expense), shall maintain the Building Common Areas in good condition and repair including the roofs, walls, foundations, and structural portions of the Building. If any repair or alteration is required in the Common Areas as a result of any governmental regulation now in effect or hereafter in effect, including but not limited to the Americans with Disabilities Act, the Sublandlord shall perform same and the entire expense arising from the required acts detailed in this Section 12.1, shall be solely the liability of the Sublandlord. Any cost or expense payable by the Subtenant under this Section shall be due and payable to the Sublandlord within thirty (30) days after written request and an invoice supporting the costs incurred from the Sublandlord.

12.2 Subtenant's Maintenance Obligations. Subtenant at its sole cost and expense shall keep and maintain the Subleased Premises and the fixtures and equipment located therein in a good,

clean and safe condition, subject to reasonable wear and tear.

12.3 Sublandlord's Right of Entry. The Sublandlord reserves the right at any time to make repairs and reasonable alterations to the Building, and to enter the Subleased Premises to take all necessary action to make such repairs and alterations. Such entry shall not be deemed to constitute an eviction of the Subtenant or to give the Subtenant any right to abatement of Rent for loss or interruption of the business of the Subtenant.

ARTICLE 13

Surrender

13.1 Surrender. At the expiration of the Term or earlier termination of this Sublease, the Subtenant shall quit and surrender the Subleased Premises broom clean and in good order and condition, ordinary wear and tear excepted, and free and clear from all subtenancies or other occupants and all liens and encumbrances other than such exceptions as the Sublandlord shall have previously approved in writing. The Subtenant shall surrender to the Sublandlord all keys used in connection with the Subleased Premises.

ARTICLE 14

Subtenant's Property

14.1 Subtenant's Sole Risk. All property of the Subtenant or any other person kept or stored in the Subleased Premises shall be kept or stored at the sole risk of the Subtenant, and the Subtenant shall hold the Sublandlord harmless from any claims, loss, cost or expense (including reasonable attorneys' fees) to the extent arising out of damage to such property, except any damage caused by the willful misconduct or gross negligence of the Sublandlord, its agents or employees.

14.2 Notification of Fire or Accident. The Subtenant agrees to notify the Sublandlord immediately of any fire or material injury to person or property in or on the Subleased Premises and of any defects therein or in any of the Subtenant's fixtures or equipment located therein.

ARTICLE 15

Rules and Regulations

15.1 Rules and Regulations. The rules and regulations attached to this Sublease as Exhibit C, as amended and supplemented from time to time as provided below, are hereby made a part of this Sublease. The Subtenant agrees to comply with and to observe all such rules and regulations. Failure by the Subtenant to comply with such rules and regulations shall constitute a default by the Subtenant under this Sublease following applicable notice and cure periods. The Sublandlord reserves the right to make reasonable amendments and supplements to such rules and regulations so long as uniformly and consistently applied to all Subtenant in the Building. The Sublandlord shall give the Subtenant notice in writing of any such amendments or supplements and the Subtenant agrees to comply with all such rules and regulations, as amended and supplemented. Nothing contained in this Sublease shall be construed as imposing on the Sublandlord any duty or obligation to enforce such rules and regulations against any other Subtenant, and the Sublandlord shall not be liable to the Subtenant for the violation of such rules and regulations by any other Subtenant or its

employees, agents or invitees. In the event of any conflict between the terms and conditions of this Sublease and the rules and regulations, then the terms and conditions of this Sublease shall govern.

ARTICLE 16

Indemnification; Waiver of Subrogation

16.1 **Indemnification.**

(a) Subject to the limitations of Section 768.28, Florida Statutes, the Subtenant agrees to indemnify and hold the Sublandlord harmless from all claims, actions, damages, liability and expense (including reasonable attorneys' fees) incurred by or asserted against the Sublandlord in connection with loss of life, personal injury and damage to property (i) arising from or out of any occurrence in or about the Subleased Premises, except to the extent caused by the negligence of Sublandlord, its agents, contractors or employees or (ii) arising from the occupancy or use of the Subleased Premises, or any part thereof, by the Subtenant, its agents, contractors, employees, sublessees, licensees or invitees. If the Sublandlord, without fault on its part, is made a party to any litigation commenced by or against the Subtenant, the Subtenant shall pay, and hold the Sublandlord harmless from, all costs and expenses, including reasonable attorneys' fees, incurred by the Sublandlord in connection with such litigation.

(b) The Sublandlord agrees to indemnify and hold the Subtenant harmless from all claims, actions, damages, liability and expense (including reasonable attorneys' fees) incurred by or asserted against the Subtenant in connection with loss of life, personal injury and damage to property arising from or out of any occurrence in or about the Subleased Premises to the extent caused by the negligence of Sublandlord, its agents, contractors or employees. If the Subtenant, without fault on its part, is made a party to any litigation commenced by or against the Sublandlord, Sublandlord shall pay, and hold the Subtenant harmless from, all costs and expenses, including reasonable attorneys' fees, incurred by the Subtenant in connection with such litigation.

(c) The provisions of this Section 16.1 shall survive the expiration or earlier termination of this Sublease.

16.2 **Waiver of Subrogation.** Notwithstanding any provisions of this Sublease to the contrary, and subject to the limitation of Florida law, the Sublandlord and the Subtenant, on behalf of themselves and all others claiming under them (including any insurer) waive all claims, demands or rights of indemnity which either of them may have against the other (including all rights of subrogation) on account of damage to the Subleased Premises or to any personal property located therein resulting from fire or other casualties, no matter what the cause thereof may be (excluding any damage caused by the gross negligence or willful misconduct of such party). Such waiver shall be effective only to the extent of insurance proceeds actually received. The parties waive their respective rights, as set forth herein, because adequate insurance is to be maintained by each of them to protect themselves against all such casualties and they have obtained or agree to obtain from their insurance carriers appropriate "waiver of subrogation" provisions in all such policies of insurance.

ARTICLE 17
Estoppel Certificate

17.1 **Estoppel Certificate**. Within ten (10) business days after the Sublandlord's request therefor, the Subtenant shall execute and deliver an estoppel certificate substantially in the form attached hereto as **Exhibit B** to the Sublandlord, or to any party designated by the Sublandlord.

ARTICLE 18
Subordination and Attornment

18.1 **Subordination and Attornment**. This Sublease is subject and subordinate to all ground or underlying leases (if any) and to all mortgages or deeds of trust or deeds to secure debt and to all sale-leaseback or lease-leaseback financing, which may now or hereafter affect this Sublease, the Subleased Premises or the Building, and to all renewals, replacements, modifications and extensions thereof. Although no writing shall be necessary to effect such subordination, the Subtenant agrees, within ten (10) business days after the written request of the Sublandlord, without charge therefore, to execute such written acknowledgement of such subordination as the Sublandlord may from time to time request. In the event of the termination of any ground or underlying lease or the exercise of any power of sale under the provisions of any mortgage or deed of trust or deeds to secure debt now or hereafter encumbering the Subleased Premises, the Subtenant agrees that it shall attorn to the lessor under the terminated sublease or the purchaser at such sale and the Subtenant shall recognize such lessor or purchaser as the Sublandlord under the terms of this Sublease.

ARTICLE 19
Assignment and Subletting

19.1 **Consent Required**. The Subtenant shall not encumber, mortgage or assign this Sublease, in whole or in part, nor sublet or allow any other person or entity to use all or any portion of the Subleased Premises, without the prior written consent of the Sublandlord, which consent shall not be unreasonably withheld provided the Sublandlord determines in its reasonable judgment that: (i) the proposed transferee's use of the Subleased Premises is for the Permitted Use and for no other purpose, and is otherwise permitted under this Sublease; (ii) the proposed transferee is of good reputation and character, and has a net worth, credit-worthiness and overall financial ability, as evidenced by certified financial statements (and such other information regarding assignee as the Sublandlord shall reasonably request) supplied to the Sublandlord by such proposed transferee and the Subtenant, at least equal to those of the Subtenant as of the Effective Date; (iii) the proposed transferee is not otherwise a Subtenant of the Building, does not have diplomatic or sovereign immunity, and is not a federal, state or local governmental agency; (iv) the proposed transferee will not, by the nature of its business or clientele, materially increase the utilization of the Common Areas or require more than the parking spaces available to the Subtenant under Paragraph 6.2 above; (v) the proposed transferee will not require specialized equipment making alterations in the electric, plumbing, heating or other utility systems in the Subleased Premises or the Building that would have a materially adverse impact on the Building structure, the Building utility systems, or the Building operating costs; and (vi) in the event of an assignment, the proposed assignee agrees directly with the Sublandlord to be bound by all of the obligations of the Subtenant hereunder, including, without limitation, the obligations to pay the Rent and other charges provided for under

this Sublease and the restrictions against further assignment (except as permitted herein without the Sublandlord's consent).

(a) Any assignment hereunder shall not relieve the Subtenant of any of its obligations hereunder, the Subtenant shall remain fully liable therefor, and the Sublandlord shall be entitled to pursue any remedy for any default hereunder first against either the Subtenant or any assignee (without being required to pursue its remedies first against an assignee), and the Subtenant shall execute such instrument reasonably requested by the Sublandlord to confirm such continuing liability.

(b) The foregoing prohibition on assignment and subletting shall be construed to include a prohibition against any assignment or subletting by operation of law or grant of a license or concession agreement.

(c) The consent by the Sublandlord to any mortgage, assignment or subletting by the Subtenant shall not constitute a waiver of the requirement for the Subtenant to obtain the Sublandlord's consent to any subsequent mortgage, assignment or subletting.

19.2 Excess Rents. If the rent the Subtenant receives from any such subtenant or assignee for the Subleased Premises is greater than the Rent owed by the Subtenant to the Sublandlord for the same portion of the Subleased Premises, then the Subtenant shall pay to the Sublandlord, as Additional Rent, fifty percent (50%) of such difference, after first deducting the Subtenant's out-of-pocket costs and expenses related to such transfer, including but not limited to necessary alterations, free rent periods, any inducements or concessions, and brokerage commission paid by the Subtenant to procure the assignee or subtenant. Such Additional Rent shall be due and payable when paid to the Subtenant.

19.3 Collection of Rent. If this Sublease is assigned or if the Subleased Premises or any portion thereof is sublet or occupied by any party other than the Subtenant or its Affiliate, the Subtenant shall remain obligated to remit Rent to the Sublandlord in accordance with the provisions hereof; provided, however, that no such assignment, subletting, occupancy or collection shall be deemed to constitute a waiver of the prohibition against assignment or subletting without the prior written consent of the Sublandlord or the acceptance of any assignee, subtenant or occupant as a subtenant or a release of the Subtenant from the terms hereof, and the Subtenant shall not be released from performing any of the terms of this Sublease. Notwithstanding any assignment or sublease with the consent of the Sublandlord, the Subtenant shall remain liable in accordance with the terms and conditions hereof and the Subtenant shall not be released from performing any of the terms, covenants and conditions of this Sublease.

19.4 Administrative Fee. This section is intentionally deleted.

19.5 Operation of Law. Except as expressly provided in Section 19.6 hereof, any transfer, directly or indirectly, of the beneficial ownership of the Subtenant by sale, bequest, inheritance, merger, consolidation, reorganization or transfer or change in the Subtenant's corporate or proprietary or other entity structure, operation of law or otherwise, if such transfer results in a change in the present effective control (in a single transaction or series of transactions) of the Subtenant by any person or persons owning a majority of such beneficial ownership of the Subtenant as of the date hereof, shall constitute an assignment of this Sublease and shall require

the Sublandlord's prior written consent as provided above; provided, however, the foregoing shall not include the transfer of stock listed on a regional or national securities exchange. The Subtenant shall forthwith give written notice of any such transfer to the Sublandlord. In the event of any such transfer, the Sublandlord shall have the right, at its option, to terminate this Sublease by giving the Subtenant thirty (30) days prior written notice thereof.

19.6 Permitted Transfer. Notwithstanding anything to the contrary contained in this Section 19, the Subtenant, upon written notice to the Sublandlord, but without the Sublandlord's consent, may sublet all or any part of the Subleased Premises or assign this Sublease (i) to the parent of the Subtenant or to a wholly owned subsidiary of the Subtenant or parent of the Subtenant, (ii) to any corporation in whom or with which the Subtenant may be merged or consolidated, (iii) to any entity to whom the Subtenant sells all or substantially all of its assets, (iv) or to a limited liability company or limited liability partnership into which the Subtenant is converted, merged, or consolidated (each herein called an "Affiliate") provided that, in each of the above instances, (A) such entity expressly assumes all of the Subtenant's obligations hereunder, (B) the Subtenant shall remain liable under this Sublease, and (C) the Sublandlord shall receive a copy of the executed assignment or sublease document promptly after execution.

ARTICLE 20

Damage or Destruction

20.1 Damage or Destruction. If the Subleased Premises are damaged by fire, the elements, by accident or any other cause (except the act or omission of the Subtenant and its agents, employees, contractors and invitees) (collectively referred to as a "Casualty"), but are not thereby rendered untenable, then the Sublandlord shall, to the extent of insurance proceeds actually received by the Sublandlord, use commercially reasonable efforts to cause such damage to be repaired and restored within ninety (90) days from the date of such Casualty and Rent shall not be abated. If by reason of such occurrence, the Subleased Premises or the Common Areas are rendered untenable or inaccessible in part only, the Sublandlord shall, to the extent of insurance proceeds actually received by the Sublandlord, cause such damage to be repaired, and the Rent hereunder shall be abated proportionately based upon the portion of the Subleased Premises rendered untenable or inaccessible from the date of the Casualty until such damage is completely repaired to substantially the same condition existing prior to the occurrence of such Casualty. If more than 50% of the Building or the Subleased Premises are rendered untenable or inaccessible by reason of a Casualty, then the Sublandlord may elect in writing within 30-days following the Casualty to either repair or restore the Building or Subleased Premises to substantially the same condition existing prior to the occurrence of such Casualty, or terminate this Sublease as of the Effective Date of such Casualty. In each case, if the Sublandlord elects to repair the Subleased Premises and/or the Building, in the event the Sublandlord does not complete the repair and restoration within 180 days from the date of the Casualty, then the Subtenant may elect to terminate this Sublease by written notice given to the Sublandlord at any time prior to completion of such repair and restoration, whereupon the Term of this Sublease shall end on the date of such notice.

20.2 Casualty in Final Year of Sublease Term. Notwithstanding the foregoing, if more than ten percent (10%) of the Building or the Subleased Premises are rendered untenable by reason of a Casualty during the final year of the Sublease Term, then the Sublandlord or the Subtenant shall have the right, within thirty (30) days after the Casualty, to

elect to terminate this Sublease by providing written notice thereof, in which event this Sublease and the tenancy hereby created shall terminate as of the date of the Casualty, and the Rent shall be adjusted as of such date.

20.3 Subtenant's Property. If the Subleased Premises are damaged by a Casualty and this Sublease is not terminated as a result thereof, then the Subtenant shall, at its sole cost and expense, promptly repair or replace the Subtenant's furniture, furnishings, equipment, fixtures and Alterations in the Subleased Premises to substantially the same condition existing prior to the occurrence of such Casualty. In no event shall the Sublandlord be obligated to repair or replace any of the Subtenant's furniture, furnishings, equipment, trade fixtures or Alterations.

ARTICLE 21
Eminent Domain

21.1 Eminent Domain. If all of the Subleased Premises is taken or condemned by any authority or in the event of any purchase in lieu of any such taking or condemnation, this Sublease shall terminate as of the date on which the Subtenant is deprived of possession of the Subleased Premises. If a portion of the Subleased Premises is taken or condemned by any authority, or in the event of any purchase in lieu of any such taking or condemnation, to such an extent as to render the Subleased Premises untenable as reasonably determined by the Subtenant, this Sublease shall, at the option of either party, terminate as of the date on which the Subtenant is deprived of possession of such portion of the Subleased Premises. Any award for the land and buildings which are part of the Subleased Premises and for damages to the residue, or any negotiated payment by sale in lieu thereof, shall be the sole property of the Sublandlord, and the Subtenant hereby assigns to the Sublandlord all its right, title and interest in and to any such award or payment. The Subtenant, however, shall be entitled to claim, prove and receive in any condemnation proceeding, or negotiated sale in lieu thereof, such separate awards or amounts as may be allowed or paid, if any, for moving expenses and for fixtures and other equipment installed by the Subtenant, at its expense, provided that any such awards or amounts are made by the condemnation court or paid by the condemning authority in addition to the award made or amount paid to the Sublandlord for all land and buildings, or parts thereof, taken, condemned or purchased. Sublandlord shall endeavor to provide notice to Subtenant of any proposed taking or condemnation which affects the Subleased Premises within thirty (30) days after receipt thereof. Nothing herein shall be construed to deprive Subtenant of the ability to claim business damages pursuant to law; provided that such claim does not reduce the amount of the Sublandlord's recovery.

ARTICLE 22
Hazardous Materials

22.1 Hazardous Materials. The Subtenant shall not cause or permit the escape, disposal or release of any biologically or chemically active or other Hazardous Materials. The Subtenant shall not allow the storage or use of such Hazardous Materials in any manner which violates federal, state, or local law or the highest standards prevailing in the industry for the storage and use of such Hazardous Materials, nor allow to be brought into the Subleased Premises any such Hazardous Materials except to use in the ordinary course of the Subtenant's business, and then only after written notice is given to the Sublandlord of the identity of such Hazardous Materials and the Sublandlord's written approval thereof. For the purposes of this Sublease, the term "Hazardous Materials" shall mean (i) "hazardous substances" or "toxic substances" as those terms are defined

by the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), 42 U.S.C. 9601, et seq., or the Hazardous Materials Transportation Act, 49 U.S.C. 1801, as amended; (ii) "hazardous wastes", as that term is defined by the Resource Conservation and Recovery Act (RCRA), 42 U.S.C. 6901, et seq., as amended; (iii) any pollutant or contaminant or hazardous, dangerous, or toxic chemicals, materials, or substances within the meaning of any other applicable federal, state, or local law, regulation, ordinance, or requirement (including consent decrees and administrative orders) relating to or imposing liability or standards of conduct concerning any hazardous, toxic, or dangerous waste, substance or material, as amended; (iv) crude oil or petroleum products; (v) asbestos in any form or condition; and (vi) polychlorinated biphenyls (PCBs) or substances or compounds containing PCBs. If any lender or governmental agency shall ever require testing to ascertain whether or not there has been any release of Hazardous Materials and if such requirement applies to the Subleased Premises, then the costs thereof attributable to the Subleased Premises shall be reimbursed by the Subtenant to the Sublandlord upon demand as Additional Rent. In addition, the Subtenant shall execute affidavits, representations and the like from time to time at the Sublandlord's request concerning the Subtenant's best knowledge and belief regarding the presence of Hazardous Materials in the Subleased Premises. The provisions of this Article 22 shall survive the expiration or earlier termination of this Sublease.

22.2 Existing Conditions. Sublandlord warrants and represents that it has not used or stored, and covenants that it shall not use or store, any Hazardous Materials in the Subleased Premises or the Building except in compliance with all applicable Environmental Laws, and further warrants and represents that, to the best of Sublandlord's knowledge, there are no Hazardous Materials in the Subleased Premises or the Building. Sublandlord covenants and agrees at all times during the Term hereof to comply with all applicable Environmental Laws. Notwithstanding anything contained in this Article 22 to the contrary, the Subtenant shall not have any liability to the Sublandlord under this Article 22 resulting from any conditions existing, or events occurring, or any Hazardous Materials existing or generated, at, in, on, under or in connection with the Subleased Premises prior to the Commencement Date of this Sublease.

ARTICLE 23 Default; Remedies

23.1 Defaults. The occurrence of any of the following events shall constitute a default hereunder:

(a) If the Subtenant fails to pay any Additional Rent on the date on which such payment is due and such failure continues for a period of more than five (5) days after written notice of such default is given by the Sublandlord to the Subtenant; provided however, in no event shall Sublandlord be required to give notice to Subtenant of any monetary default by Subtenant more than two (2) times in any twelve (12) month period and an event of default will immediately occur upon the third (3rd) failure by the Subtenant to make a timely payment as aforesaid within that calendar year;

(b) If the Subtenant fails to perform any of its other obligations or breaches any covenant or agreement under this Sublease and such failure continues for a period of more than ten (10) business days after written notice of such default is given by the Sublandlord to the Subtenant (in the case of a default which cannot with due diligence be cured within a period of 10 business days, the Subtenant shall have such additional time, but in no event to exceed 60 days in the

aggregate, to cure same as may reasonably be necessary, provided that the Subtenant commences curing such default within the 10-day period and proceeds promptly, effectively, continuously and with due diligence to cure such default after delivery of said notice);

(c) If the Subtenant abandons or vacates the Subleased Premises during the Term;

(d) If the Subtenant commits any act or fails to perform an act that constitutes an anticipatory breach or repudiation of this Sublease;

(e) If the Subtenant makes any sale, transfer, assignment, sublease, concession, license, or other disposition that is prohibited under Article 19 hereof; or

(f) If the Subtenant shall do or permit to be done anything that creates a lien upon the Subleased Premises and shall fail to obtain the release of any such lien or bond off any such lien as required herein or if the Subleased Premises or the Subtenant's effects or interest therein is levied upon or attached under process and such levy or attachment is not satisfied or dissolved within thirty (30) days.

23.2 Remedies. Upon the Subtenant's default hereunder beyond applicable notice and cure periods, the Sublandlord may exercise any one or all of the following remedies:

(a) Terminate the Subtenant's right to possession under this Sublease and reenter and take possession of the Subleased Premises, remove all persons and property therefrom and store such property in a public warehouse or elsewhere at the cost of, and for the account of, the Subtenant, and relet or attempt to relet the Subleased Premises on behalf of the Subtenant, at such rental and upon such terms and conditions as the Sublandlord may, in the exercise of the Sublandlord's sole discretion, deem best under the circumstances. The Sublandlord shall not be deemed to have thereby accepted a surrender of the Subleased Premises and the Subtenant shall remain liable for all rental and other charges due under this Sublease and for all damages suffered by the Sublandlord because of the Subtenant's breach of any of the covenants of this Sublease and all cost and expense incurred by the Sublandlord in connection with any repossessing and reletting of the Subleased Premises, including without limitation attorneys' fees, leasing commissions and the costs of any repairs or alterations to the Subleased Premises. The Subtenant shall pay to the Sublandlord the difference between the foregoing damages and expenses incurred by the Sublandlord and the net proceeds (if any) received by the Sublandlord from any reletting of the Subleased Premises on the first day of each month during the remainder of the Term. Any suit brought by the Sublandlord to enforce collection of such difference for any month shall not prejudice the Sublandlord's right to enforce the collection of any such difference for any subsequent month. No re-entry or taking possession of the Subleased Premises by the Sublandlord shall be construed as an election by the Sublandlord to terminate this Sublease unless written notice of such intention is given by the Sublandlord to the Subtenant or this Sublease is terminated by an order or a decree of a court of competent jurisdiction, and no re-entry or taking possession of the Subleased Premises by the Sublandlord or any other action taken by the Sublandlord, as a result of any default of the Subtenant, shall relieve the Subtenant of any of its liabilities and obligations under this Sublease whether or not the Subleased Premises are relet. At any time during such repossession or reletting, the Sublandlord may, by delivering written notice to the Subtenant, elect to exercise its option under the following subparagraph to accept a surrender of the Subleased Premises, terminate

and cancel this Sublease and retake possession and occupancy of the Subleased Premises on behalf of the Sublandlord.

(b) Declare this Sublease to be terminated, and reenter upon and take possession of the Subleased Premises to the extent permitted by law, whereupon the Term hereby granted and all right, title, and interest of the Subtenant in the Subleased Premises shall terminate. Upon such termination, an amount equal to the present value (as of the date of such termination) of the difference between all Rent that otherwise would have been payable throughout the remainder of the Term and the fair market rental value of the Subleased Premises during the same period shall be accelerated and become immediately due and payable in full by the Subtenant to the Sublandlord as Additional Rent. For purposes hereof, present value shall be computed by discounting at a rate equal to one (1) whole percentage point above the discount rate then in effect at the Federal Reserve Bank of Atlanta, and fair market rental value shall be determined by a real estate broker engaged by the Sublandlord (unless the Sublandlord relets the Subleased Premises, in which event the rental rate provided therein shall be deemed to be the fair market rental value). In determining fair market value, all relevant factors should be considered, including, but not limited to: (i) the length of time remaining in the Term, (ii) the then current market conditions in the general area in which the Building is located, (iii) the likelihood of reletting the Subleased Premises for a period of time equal to the remainder of the Term, (iv) the net effective rental rates then being obtained by landlords for similar type space of similar size in similar type buildings in the general area in which the Building is located, (v) the vacancy levels in the general area in which the Building is located, (vi) current levels of new construction that will be completed during the remainder of the Term and how this construction will likely affect vacancy rates and rental rates, and (vii) inflation. Such termination shall be without prejudice to the Sublandlord's right to collect from the Subtenant any and all damages suffered by the Sublandlord because of the Subtenant's breach of any covenant contained in this Sublease. The payment of such amount shall not be deemed a penalty but shall merely constitute payment of liquidated damages, it being understood and acknowledged by the Sublandlord and the Subtenant that actual damages to the Sublandlord are extremely difficult to ascertain and such liquidated damages are a reasonable estimate of actual damages.

(c) Exercise any and all rights, remedies, and privileges that the Sublandlord may have under applicable law or this Sublease. The rights and remedies of the Sublandlord under this Sublease shall be nonexclusive and in addition to and cumulative with all other rights and remedies of the Sublandlord.

(d) IN SO FAR AS PERMITTED BY LAW, THE SUBLANDLORD AND THE SUBTENANT HEREBY EXPRESSLY WAIVE THE RIGHT TO TRIAL BY JURY IN ANY ACTION OR PROCEEDING OR COUNTERCLAIM BETWEEN THE PARTIES HERETO, OR THEIR SUCCESSORS OR PERMITTED ASSIGNS, ARISING OUT OF OR IN ANY WAY CONNECTED WITH THIS SUBLEASE OR ANY OF ITS PROVISIONS, THE SUBTENANT'S USE OR OCCUPANCY OF THE SUBLEASED PREMISES, AND/OR CLAIM OF INJURY OR DAMAGE.

(e) If the Subtenant shall default in the observance or performance of any provision or covenant on the Subtenant's part to be observed or performed under this Sublease beyond applicable notice and cure periods, the Sublandlord (in addition to all other remedies

herein or by law provided) may, immediately or at any time thereafter and without notice to the Subtenant, perform the same for the account of the Subtenant, and if the Sublandlord makes any expenditures or incurs any obligations for the payment of money in connection therewith including, but not limited to, attorneys' fees in instituting, prosecuting or defending any action or proceeding, such sums paid or obligations incurred, along with interest at the statutory interest rate, shall be deemed to be Additional Rent hereunder and shall be payable by the Subtenant to the Sublandlord upon demand.

(f) The Subtenant hereby expressly waives all rights of redemption granted by law. In the event the Subtenant commits a default hereunder and fails to cure such default within any cure period provided in this Sublease, to the fullest extent permitted by applicable law, the Subtenant waives all right under law to thereafter cure such default and reclaim its interest under this Sublease or in the Subleased Premises.

(g) Sublandlord agrees that it shall only proceed to enforce any of its remedies under this Sublease with appropriate legal process.

(h) Sublandlord agrees that in event of a termination of this Sublease based upon a default by Subtenant hereunder, Sublandlord shall use commercially reasonable efforts to mitigate any and all damages resulting from such default and termination.

ARTICLE 24

Access

24.1 Access. The Sublandlord and its agents, employees and contractors shall have the right following reasonable advance notice to enter the Subleased Premises at all reasonable times to examine the Subleased Premises (except in the event of any emergency in which case no advance notice shall be required), and to show the Subleased Premises to prospective mortgagees or purchasers. During the nine (9) months prior to the expiration of the Term, the Sublandlord shall have the right at all reasonable times to show the Subleased Premises to prospective tenants, and to place upon the Subleased Premises "For Rent" signs. If the Subtenant is not present to open and permit entry to the Subleased Premises at any time when for any reason entry is necessary or permissible hereunder, the Sublandlord may use a master key to enter the Subleased Premises. This Section is subject to and conditioned upon Section 25.2 below.

ARTICLE 25

Miscellaneous Provisions

25.1 Force Majeure. If the Sublandlord or the Subtenant shall be delayed or hindered in or prevented from performing any act required hereunder (excluding the payment of monetary obligations) by reason of acts of God, labor problems, inability to procure materials, failure of power, restrictive governmental laws or regulations, riots, insurrection, war or other reason of a like nature not the fault of the such party, then the performance of such act shall be excused for the period of the delay and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay.

25.2 Quiet Enjoyment. Provided the Subtenant is not in default in the performance of any of its obligations under this Sublease the Subtenant shall have quiet and peaceful

possession and enjoyment of the Subleased Premises for the Term hereof free and clear from any claims by the Sublandlord or from any entity claiming by, through or under the Sublandlord, subject to the terms and provisions of this Sublease.

25.3 Successors. Subject to the restrictions on assignment and subletting set forth above, this Sublease and the terms hereof shall be binding upon and inure to the benefit of the Sublandlord and the Subtenant and their respective heirs, personal representatives, successors and assigns.

25.4 Non-Waiver. The failure of the Sublandlord or the Subtenant to insist upon the strict performance of any of the terms hereof shall not constitute or be construed as a waiver of such party's right to insist upon the strict performance of any such terms thereafter, and such terms shall continue in full force and effect. The payment of Additional Rent by the Subtenant or the receipt of Additional Rent by the Sublandlord, with knowledge of the breach of any term herein contained, shall not be deemed a waiver of such breach.

25.5 Notices. All notices required or permitted by any provision of this Sublease shall be in writing and hand delivered or sent by certified mail, return receipt requested, or by a reputable overnight delivery service and addressed as follows:

If to Sublandlord: Leesburg Citizen's, LLC
c/o Newcastle Industries, Inc.
9290 E Thompson Peak Pkwy, Unit 437
Scottsdale, AZ 85255
Attn: Lee R. Gregory
Email: lgregory@nci-stl.com

If to Subtenant: Lake-Sumter Metropolitan Planning Organization
Post Office Box 7800
Tavares, Florida 32778
Attn: Mike Woods, Executive Director
Email: mwoods@lakesumtermpo.com

With a copy to: Lake County Attorney's Office
Post Office Box 7800
Tavares, Florida 32778

All notices shall be deemed effective when delivered personally or on the third (3rd) day after being sent by certified mail, return receipt requested, or on the first (1st) business day after being deposited with the overnight delivery service. Either party may, at any time, designate in writing a substitute address for the address set forth above or, upon receipt of notice thereof, notices thereafter shall be directed to such substitute address.

25.6 Authority. Each of the parties hereto represents and warrants that it is authorized to enter into this Sublease, that the person executing this Sublease on its behalf is duly authorized to execute and deliver this Sublease, and that no additional approvals or consents are necessary or required to enter into this Sublease.

25.7 Transfer by Sublandlord; Exculpation. In the event the Sublandlord sells, transfers, assigns or otherwise disposes of its interest in the Subleased Premises, the Subtenant shall attorn to such transferee and recognize such transferee as the Sublandlord hereunder (provided that such transferee has assumed the obligations of the Sublandlord accruing from and after the date of such sale or transfer of the Subleased Premises) and the Sublandlord shall have no liability to the Subtenant for acts or omissions of such successor following the date of the Sublandlord's sale or transfer of the Subleased Premises. In the event of a breach by the Sublandlord of any of its obligations hereunder, if the Subtenant recovers a monetary judgment against the Sublandlord, such judgment shall be satisfied solely from the interest of the Sublandlord in the Building. In no event shall the Sublandlord be liable to the Subtenant, or any interest of the Sublandlord in the Building be subject to execution by the Subtenant, for any indirect, special, consequential or punitive damages.

25.8 Titles. The titles and paragraph headings used herein are for purposes of convenience only and shall not be construed to limit or extend the meaning of any part of this Sublease.

25.9 Applicable Law. This Sublease shall be governed by and construed in accordance with the laws of the jurisdiction in which the Subleased Premises is located without regard to conflict of laws principles.

25.10 Entire Agreement; Severability. This Sublease contains the entire agreement between the Sublandlord and the Subtenant relating to the Subleased Premises and supersedes all negotiations, understandings and agreements, written or oral, between the parties. This Sublease shall not be amended or modified, and no waiver of any provision hereof shall be effective, unless set forth in a written instrument signed by the Sublandlord and the Subtenant. If any clause, sentence, provision, Section or Article of this Sublease is invalid or unenforceable to any extent, then the remainder of this Sublease shall continue in full force and effect and be enforceable to the fullest extent permitted by law.

25.11 Brokers. The Sublandlord is represented by Tom Grizzard, Inc., doing business as Grizzard Commercial Real Estate Group (the "Broker") and the Subtenant is not represented by a broker or agent in connection with this Sublease. The Sublandlord and the Subtenant represent and warrant that they have not engaged the services of, and are not liable to, any real estate agent, broker, finder or any other person or entity for any brokerage or finder's fee, commission or other amount with respect to this Sublease, except for the Broker. The Sublandlord agrees to pay any commission due to the Broker as a result of this Sublease pursuant to the terms of a separate agreement between the Sublandlord and the Broker. The Sublandlord and the Subtenant each agree to indemnify, defend and hold the other harmless against all loss, liability and expense, including reasonable attorneys' fees and related legal costs, suffered by either party due to a breach of the foregoing representation, covenant and warranty. No commission shall be due to or paid by the Sublandlord to any agent, broker or finder including the Broker shall the Subtenant exercise any Renewal Option available under this Sublease.

25.12 Holding Over. If the Subtenant should remain in possession of the Subleased Premises after the expiration of the Term or other termination of this Sublease without the execution by the Sublandlord and the Subtenant of a new Sublease or a written modification of this Sublease, then the Subtenant shall be deemed to be occupying the Subleased Premises as a Subtenant-at-

sufferance, subject to all the covenants and obligations of this Sublease and at an annual rent of two hundred percent (200%) of the Rent in effect immediately prior to such expiration or termination. Such holding over shall not extend the Term. In addition to the foregoing, the Subtenant shall pay to the Sublandlord all damages that the Sublandlord suffers on account of the Subtenant's failure to surrender possession and shall indemnify, defend and save the Sublandlord harmless from and against any and all claims made by any succeeding subtenant of the Subleased Premises on account of such delay in the delivery of possession of the Subleased Premises

25.13 Days. If any action is required to be performed, or if any notice, consent or other communication is given, on a day that is a Saturday or Sunday or a legal holiday in the jurisdiction in which the Sublease Premises is located, such performance shall be deemed to be required, and such notice, consent or other communication shall be deemed to be given, on the first business day (of national banks in such jurisdiction) following such Saturday, Sunday or legal holiday. Unless otherwise specified herein, all references herein to a “day” or “days” shall refer to calendar days and not business days.

25.14 TIME IS OF THE ESSENCE WITH RESPECT TO THIS SUBLEASE; provided, however, that failure of the Sublandlord to provide the Subtenant with any notification regarding adjustments of Additional Rent, or any other charges provided for hereunder, within the time periods prescribed in this Sublease shall not relieve the Subtenant of its obligation to make such payments, which payments shall be made by the Subtenant at such time as notice is subsequently given.

25.15 Independent Covenants. The obligation of the Subtenant to perform the Subtenant's covenants and duties under this Sublease constitute independent, unconditional obligations of the Subtenant to be performed at all times provided for under this Sublease, save and except only when an abatement thereof or reduction therein is expressly provided for in this Sublease and not otherwise. The Subtenant acknowledges and agrees that in no event shall such obligations, covenants and duties of the Subtenant under this Sublease be dependent upon the condition of the Sublease Premises, or the performance by the Sublandlord of its obligations hereunder.

25.16 No Accord or Satisfaction. No payment by the Subtenant or receipt by the Sublandlord of a lesser amount than the Additional Rent due shall be deemed to be other than on account of the earliest Additional Rent or other sums due, nor shall any endorsement or statement on any check or accompanying any check or payment be deemed an accord and satisfaction; and the Sublandlord may accept such check or payment without prejudice to the Sublandlord's right to recover the balance of such Additional Rent and to pursue any other remedy provided in this Sublease or at law or in equity.

25.17 No Partnership. This Sublease does not create a partnership, agency or joint venture relationship between the Sublandlord and the Subtenant for the conduct of the Subtenant’s business operations or otherwise.

25.18 No Access to Roof. The Subtenant shall have no right of access to the roof of the Building.

25.19 No Recording of Sublease. Neither this Sublease nor any short form or memorandum thereof shall be recorded by the Subtenant in any applicable real estate records

without the express prior written consent of the Sublandlord. Sublandlord reserves the right to have this Sublease or any short form or memorandum thereof recorded in any applicable real estate records at its sole and absolute discretion.

25.20 Public Records. Pursuant to Section 119.0701, Florida Statutes, the Sublandlord shall comply with the Florida Public Records' laws, and shall:

(a) Keep and maintain public records required by the Subtenant to perform the services identified in this Agreement.

(b) Upon request from the Subtenant's custodian of public records, provide the Subtenant with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for by law.

(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Sublandlord does not transfer the records to the Subtenant.

(d) Upon completion of the contract, transfer, at no cost, to the Subtenant all public records in possession of the Sublandlord or keep and maintain public records required by the Subtenant to perform the service. If the Sublandlord transfers all public records to the Subtenant upon completion of the contract, the Sublandlord shall destroy any duplicate public records that are exempt, or confidential and exempt, from public records disclosure requirements. If the Sublandlord keeps and maintains public records upon completion of the contract, the Sublandlord shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Subtenant, upon request from the Subtenant's custodian of public records, in a format that is compatible with the information technology systems of the Subtenant.

Failure to comply with this section shall be deemed a breach of this Sublease and enforceable as set forth in Section 119.0701, Florida Statutes.

IF THE LANDLORD OR SUBLANDLORD HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF RECORDS, JIM COYLE, 352-343-9787, P.O. BOX 7800, TAVARES, FL 32778, OR PUBLICRECORDS@LAKECOUNTYFL.GOV.

25.21 Counterparts. This Sublease may be executed in any number of counterparts, each of which when so executed and delivered shall be an original, but such counterparts shall together constitute one and the same instrument.

25.22 Construction of Sublease. This Sublease has been fully negotiated at arm's length between the Sublandlord and the Subtenant, and the Sublandlord and the Subtenant are fully informed with respect thereto. No party shall be deemed the scrivener of this Sublease and the provisions of this Sublease and the exhibits or schedules hereto shall be construed as a whole

according to their common meaning and not strictly for or against either the Sublandlord or the Subtenant.

25.23 Radon Gas. Pursuant to Florida Statute 404.056 (Subsection 5), the Subtenant is hereby notified that radon is a naturally occurring radioactive gas that, when accumulated in a building in sufficient quantities, may present health risks to persons who are exposed to it over time. Levels of radon that exceed federal and state guidelines have been found in buildings in Florida. Additional information regarding radon and radon testing may be obtained from your county health department.

25.24 OFAC Disclosure. The Subtenant represents and warrants to the Sublandlord (i) that neither the Subtenant nor any person or entity that directly or indirectly owns any interest in the Subtenant nor any of its officers, directors or managing members is a person or entity with whom U.S. persons or entities are restricted from doing business under regulations of the Office of Foreign Asset Control (“OFAC”) of the U.S. Department of the Treasury (including those named on OFAC's Specially Designated and Blocked Persons List) or under any statute, executive order (including Executive Order 13224 (the “Executive Order”) signed on September 24, 2001 and entitled “Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism”), or other governmental action, (ii) that the Subtenant's activities do not violate the International Money Laundering Abatement and Financial Anti-Terrorism Act of 2001 or the regulations or orders promulgated thereunder (as amended from time to time, the “Money Laundering Act”), and (iii) that throughout the term of this Sublease the Subtenant shall comply with the Executive Order and with the Money Laundering Act.

25.25 Attorney's Fees and Expenses. In any proceedings which the Sublandlord or the Subtenant may prosecute to enforce its rights hereunder, or as a result of any litigation arising therefrom, including any appeals, the non-prevailing party shall pay all reasonable costs incurred by the prevailing party, including reasonable attorneys’ fees.

25.26 Form W-9. The Subtenant shall, simultaneously with the Subtenant's execution of this Sublease, provide the Sublandlord with a duly executed Form W-9.

25.27 Second Floor Conference Room. The Subtenant has a separate agreement with another subtenant in the Building, (currently Early Learning Coalition), which grants the Subtenant certain rights to use the 2nd Floor Conference Room located in the space subleased by Early Learning Coalition (the “Meeting Room”). The Sublandlord has no objections to the separate agreement for the Meeting Room, however, this Sublease grants no current or future right for the Subtenant to use the Meeting Room and the Sublandlord shall have no liability to the Subtenant should the other subtenant terminate the separate agreement.

[The remainder of this page has intentionally been left blank]

Signature page to Sublease Agreement

IN WITNESS WHEREOF, the Sublandlord and the Subtenant have executed or caused this Sublease to be executed and sealed on their behalf by their duly authorized representatives as of the date set forth above.

WITNESSES:

By: *Angel*
Print Name: Angel Jimenez

By: *Zw*
Print Name: Zach Weir

SUBLANDLORD

LEESBURG CITIZEN'S, LLC, a Missouri limited liability company

By: Newcastle Industries, Inc., its Manager

By: *Lee R. Gregory*
Lee R. Gregory, President

Date: Feb 12, 2002

Federal Tax ID No.: 35-2229231

SUBTENANT

LAKE-SUMTER METROPOLITAN
PLANNING ORGANIZATION (MPO)

Leslie Campione, Chair

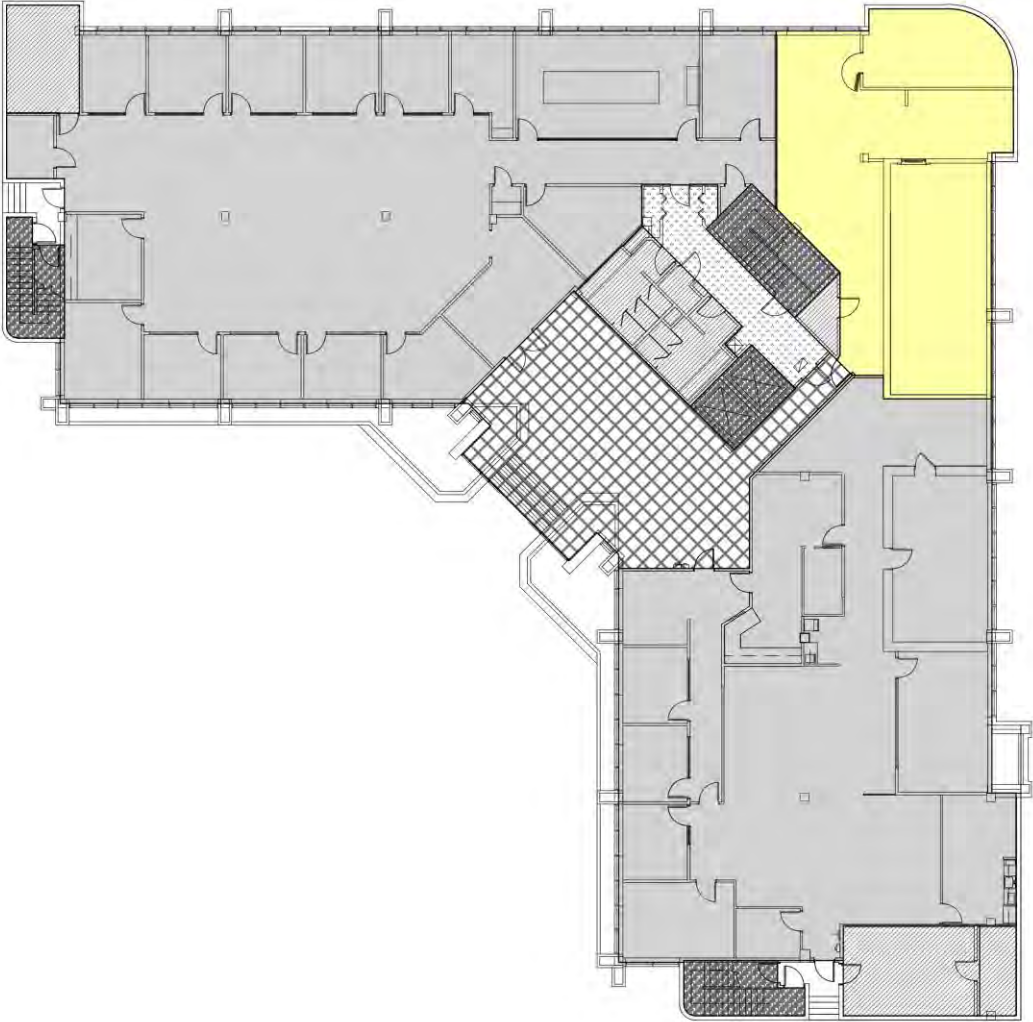
This _____ day of _____, 2020.

Approved as to form and legality:

Melanie Marsh, MPO Attorney

EXHIBIT A

Location of Subleased Premises



**Leesburg Main #1
1st Floor
FL01209**

1300 Citizen's Boulevard, Suite 175, Leesburg, FL **

**SUBLEASED PREMISES IS HIGHLIGHTED IN YELLOW

EXHIBIT B

Form of Subtenant Estoppel Certificate

To: _____ (the “Certificate Holder”)

Re: Sublease Agreement dated _____, 20__ (the “Sublease”) by and between LEESBURG CITIZEN’S, LLC, as Sublandlord (“Sublandlord”) and LAKE-SUMTER METROPOLITAN PLANNING ORGANIZATION, as Subtenant (“Subtenant”) with respect to 2085 square feet of space known as Suite 175 located on the first floor (the “Subleased Premises”) within the building located at 1300 Citizens Boulevard, Leesburg, FL 34748 (the “Building”)

The undersigned Subtenant under the Sublease certifies to Certificate Holder the following:

1. The copy of the Sublease attached hereto as Exhibit I is correct and complete and has not been cancelled, modified, assigned, extended or amended, except as indicated in that attached copy.
2. Rent, including any Additional Rent, has been paid through _____. No Rent of any kind has been prepaid.
3. No security deposit is required in connection with the Sublease.
4. The Subtenant took possession of the Subleased Premises on _____, 20__ and has commenced to pay Rent. Base Rent, as defined in the Sublease, is currently payable in the amount of \$ _____ monthly.
5. The Sublease Term expires on _____. Except as set forth in the Sublease, The Subtenant has no option(s) to renew or extend the Term of the Sublease.
6. All work to be performed by the Sublandlord for the Subtenant under the Sublease has been performed as required and has been accepted by Subtenant, except _____.
7. The Sublease is in full force and effect on the date hereof and represents the legal, valid and binding obligation of the Subtenant. Neither the Sublandlord nor Subtenant is in default thereunder. Subtenant has no claims against Sublandlord or offsets against the payment of Rent, except as follows: _____.
8. The Subtenant has received no notice of prior sale, transfer or assignment, hypothecation or pledge of the said Sublease or of the Rents received therein except as follows: _____.
9. The Subtenant has not assigned the Sublease or sublet the Subleased Premises except for: _____.

10. The Subtenant has no right or option pursuant to the Sublease or otherwise to purchase all or any part of the Subleased Premises or the Building.
11. There are no other agreements, written or oral, between the undersigned and the Sublandlord with respect to the Sublease and/or the Subleased Premises and/or the Building.

The statements contained herein may be relied upon by Sublandlord, the Certificate Holder, and by any prospective purchaser of the fee interest of the Building. Each individual whose signature appears below is duly authorized to execute this Certificate on behalf of the corporation or partnership he or she purports to represent by virtue of being a duly appointed officer or partner of such corporation or partnership, and the incumbent in the office indicated under his or her name.

Dated this ____ day of _____, 2020.

SUBTENANT:

LAKE~SUMTER METROPOLITAN
PLANNING ORGANIZATION (MPO)

Leslie Campione, Chair

Approved as to form and legality:

Melanie Marsh, MPO Attorney

Exhibit I
to Estoppel Agreement

Sublease Agreement

[Copy Attached]

EXHIBIT C

Rules and Regulations

1. The entrances, lobby and other Common Areas shall be under the exclusive control of the Sublandlord and shall not be obstructed or used by the Subtenant for any purpose other than their intended purposes.
2. The Subtenant shall not bring into the Subleased Premises or operate therein any engine, boiler, dynamo or machinery of any kind (except for small business machines, personal desktop computers and equipment), or carry on any mechanical operations in the Subleased Premises, or place any explosive therein, or use any kerosene, oils or burning fluids therein, without first obtaining the written consent of the Sublandlord.
3. If the Subtenant desires a safe for depositing valuables or securities, the Sublandlord shall have the right to prescribe its weight, size and proper position. Nothing whatsoever shall be brought into the Building by the Subtenant, its agents, employees or visitors which has a weight of more than 70 pounds per square foot, unless the Sublandlord approves same and its proper position.
4. The Subleased Premises are not to be defaced in any way, no boring or cutting for wires or other purposes is to be done, and no change in electric fixtures or other appurtenances of the Subleased Premises is to be made, without prior written consent of the Sublandlord.
5. If the Subtenant desires telephonic or electronic connections, the Sublandlord will direct the electricians as to where and how the wires are to be introduced, and without such written directions no boring for wires will be permitted.
6. The Subleased Premises shall not be used for the purpose of lodging or sleeping rooms, nor in any way to damage the reputation of the Building.
7. The Subtenant shall not disturb or permit the disturbance of other subtenants of the Building by the use of musical instruments or other excessive noises.
8. Nothing shall be placed or permitted upon the outside windowsills.
9. No person or persons, other than employees of the Building, shall be employed by the Subtenant for the purpose of cleaning or taking care of the Subleased Premises without the written consent of the Sublandlord. Any person or persons so employed by the Subtenant (with the written consent of the Sublandlord) shall be subject to, and under the control and direction of the Sublandlord in the use of the Building and its facilities.
10. The Sublandlord shall have the right to exclude or eject from the Building animals of every kind and all canvassers and other persons who conduct themselves in such a manner as to be, in the judgment of the Sublandlord, an annoyance to the other subtenants or a detriment to the Building.

11. Two keys to the front door of the Subleased Premises and two keys to a designated Building entrance will be provided at no cost. A reasonable number of additional keys will be provided upon payment of fees therefor. No locks shall be placed upon any doors of the Subleased Premises without first obtaining the written consent of the Sublandlord and furnishing the Sublandlord with keys to same. Upon termination of the Sublease, the Subtenant shall surrender to the Sublandlord all keys to the Subleased Premises and Building. If any such keys are lost by the Subtenant, the Subtenant shall pay all costs incurred by the Sublandlord as a result of such loss, including but not limited to, the cost of re-keying the Building entry door(s) and providing new keys to existing tenants of the Building.
12. All persons entering or leaving the Building may be required to identify themselves to watchman by registration or otherwise, and to establish their right to enter or leave the Building.
13. The toilet rooms, water-closets and other water apparatus shall not be used for any purpose other than those for which they are intended, and no sweepings, rubbish, rags or other injurious substances shall be placed therein. The cost of repair of any damage resulting from misuse or abuse by the Subtenant, its employees or guests shall be borne by the Subtenant.
14. The Sublandlord reserves all vending rights in areas not Subleased by the Subtenant under the Sublease.
15. The Sublandlord will post the Subtenant's name on the directory of the Building at no charge.
16. If there are any glass entry doors to the Subleased Premises located on the first floor of the Building, the Subtenant must obtain the Sublandlord's prior written approval, which the Sublandlord may give or withhold in its reasonable discretion, of all furniture, interior finishes and other objects visible through such glass door(s).
17. Any window treatment, including curtains, blinds, shades and screens, must be of a quality, type, design, color and attached in a manner approved by the Sublandlord.
18. No bicycles or vehicles of any kind shall be brought into or kept in or about the Subleased Premises or the lobby or halls of the Building, and no cooking shall be done or permitted by the Subtenant on the Subleased Premises. The Subtenant shall not cause or permit any unusual or objectionable odors to be produced upon or emanate from the Subleased Premises. The Subtenant shall be permitted to have a microwave oven, coffee maker and refrigerator in the Subleased Premises for use by the Subtenant's employees and guests.
19. The elevators shall be available for use by all tenants in the Building. The persons employed to move equipment in or out of the Building must be acceptable to the Sublandlord. The Sublandlord shall not be responsible for loss of or damage to any such equipment from any cause and all damage done to the Building by moving or maintaining such equipment shall be repaired at the expense of the Subtenant.

20. The Sublandlord reserves the right to designate the Building as a "No Smoking" facility by notice to the Subtenant, in which event smoking shall not be permitted in the Subleased Premises or any other portion of the Building unless designated as a "Permitted Smoking Area" by the Sublandlord.
21. The Subtenant shall see that the doors of the Subleased Premises are closed and securely locked before leaving the building and must observe strict care and caution that all water faucets or water apparatus are entirely shut off before the Subtenant or Subtenant's employees leave the Building, and that all electricity shall likewise be carefully shut off, so as to prevent waste or damage. The Subtenant shall be responsible for the cost to repair any damage caused to the Subleased Premises, any other subtenant spaces, the Building or the Common Areas as a result of a leak which originates inside the Subleased Premises.
22. Sublandlord reserves the right to exclude or expel from the Building any person who, in the judgment of the Sublandlord, is intoxicated or under the influence of liquor or drugs or who shall in any manner do any act in violation of any of the Rules and Regulations of the Building.
23. The requirements of the Subtenant will be attended to only upon application at the Sublandlord's Building Management Office. Employees of the Sublandlord shall not perform any work or do anything outside of their regular duties unless under special instructions from the Sublandlord, and no employee will admit any person (Subtenant or otherwise) to any office without specific instructions from the Sublandlord.
24. Sublandlord reserves the right by written notice to Subtenant to rescind, alter, or waive any rule or regulation at any time prescribed for the Building when, in Sublandlord's judgement, it is necessary, desirable or proper for the best interest of the Building and its subtenants.
25. The Subtenant shall not disturb, solicit, or canvass any occupant of the Building and shall cooperate to prevent same.
26. Subject to the provisions of Section 6.2 above, the Sublandlord shall have the right to designate parking spaces for exclusive use by handicapped, visitors, the Sublandlord, and subtenants. Subject to the provisions of Section 6.2 above, all occupants will share "visitors" and "handicapped" spaces.
27. Subtenant agrees to abide by all such rules and regulations herein above stated and any additional rules and regulations which are subsequently adopted.

EXHIBIT D

Plans & Specifications

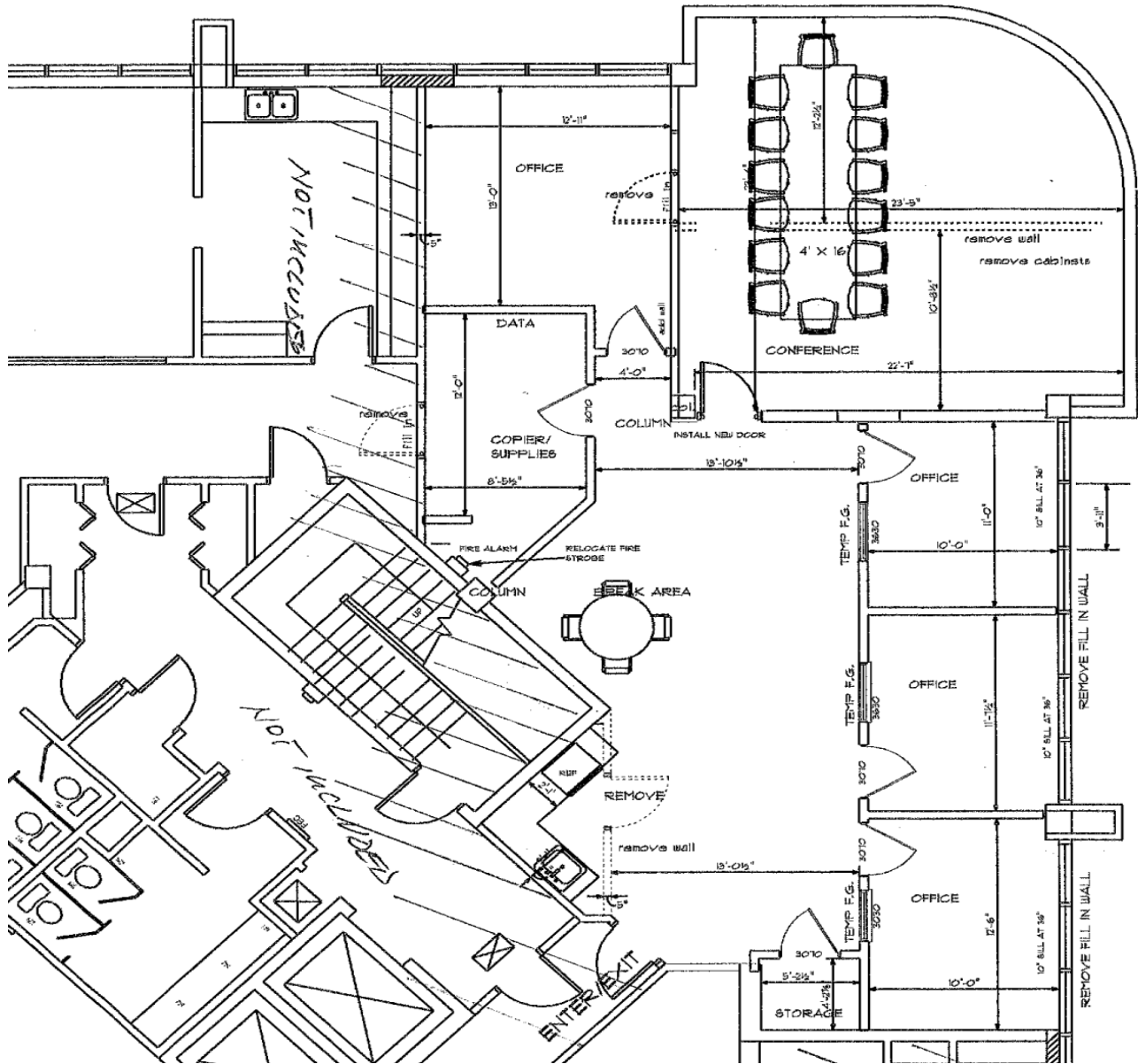


EXHIBIT E

Work Letter

1. This Work Letter is attached to and made a part of the Sublease. Any terms used in this Work Letter which are not otherwise defined shall have the same meaning as set forth in the Sublease.
2. Upon full execution of the Sublease, the Subtenant shall deliver to the Sublandlord a final approved space plan, prepared by the Sublandlord's architect, along with the Subtenant's requested material selections, which are expressly subject to Sublandlord's written approval, which will not be unreasonably withhold. Once the Subtenant and the Sublandlord have reached mutual agreement on the space plan and the material selections (collectively, the "Plans and Specifications") the Plans and Specifications will be attached to the Sublease as Exhibit D.
3. Sublandlord shall complete the Sublandlord's Work substantially in compliance with the Plans and Specifications, including any Change Orders per paragraph 5 below. All references to Sublandlord's Work herein shall be deemed to include any and all approved Change Orders.
4. Subtenant shall bear the responsibility to provide, at its sole cost, all voice, data and video cabling, the installation and wiring of all telephone, television and computer (data) outlets any telephone, television or data systems equipment needed and all terminations and connections.
5. Changes to the Plans or Specifications, if necessary or requested by the Subtenant, shall be accomplished after the execution of the Sublease by written agreement between Sublandlord and Subtenant hereinafter referred to as a "Change Order". Each Change Order shall be prepared by Sublandlord or the general contractor and signed by both Subtenant and Sublandlord stating their agreement upon all of the following: (i) the scope of the change in Sublandlord's Work; (ii) the cost of and party responsible for the cost of the change; (iii) the manner in which the cost will be paid or credited; and (iv) the estimated extent of any adjustment to the Commencement Date, if any, as a result of the change in Sublandlord's Work.
6. Each and every Change Order shall be signed by Sublandlord's construction representative and Subtenant's Project Manager. In no event shall any Change Order(s) be permitted without such authorizations. If Subtenant shall fail to approve any such Change Order within one (1) week, the same shall be deemed disapproved in all respects by Subtenant and Sublandlord shall not be authorized to proceed thereon.
8. Within thirty (30) days after Subtenant's occupancy of the Subleased Premises, Subtenant shall identify and list any portion of Sublandlord's Work which does not conform to this Work Letter (the "Punch List"). Sublandlord shall review with the Subtenant all of the items so listed and correct or complete any portion of Sublandlord's Work which fails to conform to the requirements of this Work Letter.

9. The terms contained in the Sublease (which include all exhibits attached thereto) constitute Sublandlord's agreement with Subtenant with respect to the work to be performed by Sublandlord on Subtenant's behalf. If the architectural drawings conflict with the terms of the Sublease, then the Sublease shall be deemed the controlling document.
10. Except as otherwise provided in the Sublease, (i) all materials and installations constructed for Subtenant within the Subleased Premises shall become the property of the Sublandlord upon installation; and (ii) no refund, credit or removal of said items is to be permitted at the termination of the Sublease.
11. Sublandlord agrees to complete the Sublandlord's Work on or prior to the Planned Completion Date, subject to events of force majeure and Subtenant Delays as defined herein. The following actions or inactions which shall delay Sublandlord's completion of the Sublandlord Work shall be individually or collectively referred to as "Subtenant Delays": (i) Subtenant's failure to approve the Plans and Specifications in accordance with Paragraph 2 hereof; (ii) Subtenant's failure to furnish interior finish specifications, i.e., paint colors, carpet selection, etc., to Sublandlord by the tenth (10th) business day after Sublandlord has requested same; (iii) Subtenant's request for materials, finishes or installations other than Sublandlord's building standard; (iv) Subtenant's changes in the Sublandlord Work; or (v) the performance of a person, firm, partnership or corporation employed by Subtenant and the completion of the said work by said person, firm, partnership or corporation. Any delay in the completion of the Sublandlord's Work attributable to Subtenant Delays, shall not delay the Commencement Date and the same shall commence on the date the Subleased Premises would have been delivered to Subtenant but for such delay. In the event of a Subtenant Delay, Sublandlord shall provide Subtenant written notice of such delay within 2 business days of the beginning of such delay.
12. Shall the Subleased Premises not be delivered by the Planned Completion Date, due to factors other than force majeure events and any Subtenant Delays, the Sublandlord shall not be liable therefor, but the Commencement Date shall be delayed until the date on which the Sublandlord has substantially completed construction and all of the Delivery Conditions have been satisfied. However, if the Commencement Date has not occurred prior to July 1, 2020 (subject to delays caused by force majeure or Subtenant Delays), then the Subtenant may terminate this Sublease by delivery of written notice to the Sublandlord.
13. The Sublandlord shall permit the Subtenant and its agents to enter the Subleased Premises at any time throughout the duration or the construction period in order that Subtenant may plan for and perform through its own contractors such other work and decorations as Subtenant may desire (the "Subtenant Improvement Work"), at the same time Sublandlord's contractors are working in the Subleased Premises. The foregoing license to enter prior to the Commencement Date, however, is conditioned upon: (i) Subtenant's Project Manager or designee coordinating all work with Sublandlord's property manager; (ii) Subtenant's workmen and mechanics working in harmony and not interfering with the labor employed by Sublandlord, Sublandlord's mechanics or contractors or by any other Subtenant or its mechanics or contractors; and (iii) Subtenant providing Sublandlord with evidence of Subtenant's contractors and subcontractors carrying such worker's compensation, general liability, personal and property insurance as required by law and in amounts no less than the amounts required of Subtenant under the Sublease. If at any time such entry shall cause

disharmony or interference therewith, this license may be withdrawn by Sublandlord upon forty-eight (48) hours written notice to Subtenant. Such entry shall be deemed controlled by all of the terms, covenants, provisions and conditions of said Sublease, except as to the covenant to pay Rent. Subtenant shall procure and maintain, at its cost, all risk casualty insurance covering all of Subtenant's decorations, installations and trade fixtures located on the Subleased Premises with coverage limits equal to the replacement value of all such property. Except to the extent caused the negligence of Sublandlord and its agents (excluding the general contractor), Sublandlord shall not be liable in any way for any injury, loss or damage which may occur to any of Subtenant's decorations or installations so made prior to the Commencement Date, the same being solely at Subtenant's risk. Any damage to Subtenant's decorations, installations and Trade Fixtures shall not delay the Commencement Date.

14. No part of the Subleased Premises shall be deemed unavailable for occupancy by the Subtenant, or shall any work which Sublandlord is obligated to perform in such part of the Subleased Premises be deemed incomplete for the purpose of any adjustment of Annual Base Rent payable hereunder, solely due to the non-completion of details of construction, decoration or mechanical adjustments which are minor in character and the non-completion of which does not materially interfere with the Subtenant's use of such part of the Subleased Premises.
15. All sums payable by Subtenant to Sublandlord in connection with this Exhibit E and any other work to be performed by Sublandlord within the Subleased Premises and billable to Subtenant shall be deemed Additional Rent.
16. With respect to the Sublandlord's Work being conducted in or about the Subleased Premises, each party agrees to be bound by the approval and actions of their respective construction representatives, who shall be designated in writing prior to commencement of the Sublandlord's Work.

EXHIBIT F

Property Monument Signs



EXHIBIT G

Form of Assignment, Assumption and Recognition of Sublease Agreement

ASSIGNMENT, ASSUMPTION AND RECOGNITION OF SUBLEASE AGREEMENT

THIS ASSIGNMENT, ASSUMPTION AND RECOGNITION OF SUBLEASE AGREEMENT (the "**Assignment**") dated as of the ____ day of _____, 2020, by and among **LEESBURG CITIZEN'S, LLC** a Missouri limited liability company (the "**Assignor**"), **NC LEESBURG, L.L.C.**, a Delaware limited liability company (the "**Assignee**"); and **LAKE-SUMTER METROPOLITAN PLANNING ORGANIZATION**, a metropolitan planning organization created under Section 339.175, Florida Statutes, (the "**Subtenant**") provides:

THAT for and in consideration of the assignment made herein, the consideration received therefor and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

1. **Waiver of Right to Extend Term of Master Lease.** Assignee, as landlord, and Assignor, as tenant, are parties to that certain Lease Agreement dated December 16, 1998 (as amended the "**Master Lease**") with respect to the premises located at 1300 Citizen's Boulevard, Leesburg, Florida 34748 (the "**Premises**"). The initial term of the Master Lease expires on December 31, 2020 (the "**Effective Date**"). The Master Lease provides that Assignor has the right to extend the term of the Master Lease for additional extension terms of up to thirty (30) years. Notwithstanding any other provision of the Master Lease to the contrary, Assignor hereby (i) waives the right to extend the term of the Master Lease; and (ii) acknowledges and agrees that the term of the Master Lease shall expire on the Effective Date. Subject to the satisfaction and performance of the terms and conditions Master Lease through and including the Effective Date, the Master Lease shall terminate effective as of the Effective Date. Except as to such rights or claims as may be created or otherwise preserved by this Agreement and the Master Lease, effective as of the Effective Date, Assignor and Assignee shall release and forever discharge each other from all debts, demands, damages, claims and liabilities whatsoever, whether known or unknown, related to, arising out of, connected with or incidental to the Master Lease and the Premises.

2. **Assignment of Sublease.** The Assignor and the Subtenant are parties to that certain Agreement of Sublease dated on or about the date hereof (the "**Sublease**") with respect to a portion of the Premises (the "**Subleased Premises**"). A copy of the Sublease is attached hereto as **Exhibit 1**. Effective as of the Effective Date, the Assignor, subject to the terms and conditions set forth herein, shall be deemed to have transferred, set over and assigned to the Assignee, to the extent assignable, all of the right, title and interest of the Assignor in: (i) the Sublease, which assignment includes an express assignment of the right to collect rent due and payable under the Sublease; and (ii) all contracts, licenses, permits, governmental approvals and authorizations used or usable in connection with the ownership and operation of the Premises (collectively, the "**Intangible Property**").

3. **Assumption.** Effective as of the Effective Date, the Assignee shall be deemed to have accepted the aforesaid assignment and assumed and agrees to fulfill, perform and observe all of the terms, conditions and obligations of the Assignor under the Sublease.

3. Bill of Sale. Effective as of the Effective Date, the Assignor shall be deemed to have granted, bargained, sold, assigned, transferred, set over and delivered to the Assignee all of the right, title and interest of the Assignor in and to the Intangible Property relating to the Subleased Premises.

4. Indemnity. The Assignor agrees to indemnify, defend and hold harmless the Assignee from any and all liability, loss, damage or expense (including attorneys' fees) which the Assignee may incur under the Sublease arising prior to the Effective Date and from any and all claims and demands whatsoever which may be asserted against the Assignee by reason of the failure of the Assignor to perform any of the terms, covenants or agreements contained in the Sublease prior to the Effective Date. The Assignee agrees to indemnify, defend and hold harmless the Assignor from any and all liability, loss, damage or expense (including attorneys' fees) which the Assignor may incur under the Sublease arising on or after the Effective Date and from any and all claims and demands whatsoever which may be asserted against the Assignor by reason of the failure of the Assignee to perform any of the terms, covenants or agreements contained in the Sublease on or after the Effective Date. The provisions set forth in this paragraph shall survive the expiration of the Master Lease.

5. Consent and Recognition of Assignee.

5.1 Subject to the terms and conditions set forth herein, the Assignee hereby consents to the Sublease. The foregoing consent does not release the Assignor from any liabilities or obligations under the Master Lease, nor shall this consent be construed to allow the Assignor to further assign the Master Lease or sublease any portion of the Premises, except in accordance with the terms of the Master Lease.

5.2 Assignee hereby represents and warrants to the Subtenant that the Master Lease is the entire agreement between the Assignee and the Assignor relating to the Subleased Premises, that the Master Lease is in full force and effect with respect to the Subleased Premises, and that neither Assignee nor Assignor is in default under the Master Lease as of the date of this Assignment.

5.3 So long as the Subtenant pays all rent and other sums due under the Sublease and the Subtenant is not otherwise in default under the Sublease, Assignee agrees to recognize the Sublease at all times both prior to and subsequent to the expiration or earlier termination of the Master Lease and to not disturb the Subtenant's possession of the Subleased Premises during the term of the Sublease.

5.4 As of the Effective Date (or such earlier date if the Master Lease is terminated for any reason before its scheduled expiration date), the Sublease shall immediately and automatically become a direct lease between the Assignee and the Subtenant (and shall be reinstated, if applicable as if the termination if any, had not occurred), and Assignee shall thereafter recognize the Subtenant as the subtenant under the Sublease, and the Subtenant shall thereafter attorn to Assignee, as the sublandlord under Sublease, and Assignee and the Subtenant shall thereafter be bound to one another under the terms and conditions of the Sublease. Such recognition and attornment shall be effective and self-operative without the execution of any further document; provided, however, the parties shall execute any documents reasonably necessary in connection therewith.

5.5 Notwithstanding Assignee's acceptance of rent under the Sublease from, and recognition of, the Subtenant as provided herein, in the event of a default by Assignor under the Master Lease, Assignor shall not be relieved of any liability under the terms and provisions of the Master Lease.

6. Successors and Assigns. The terms and conditions of this Agreement shall be binding upon and shall inure to the benefit of the Assignor, the Assignee, the Subtenant and their respective successors and assigns.

THE ASSIGNOR MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, AS TO THE SUBLEASE OR THE INTANGIBLE PROPERTY ASSIGNED HEREUNDER. THE ASSIGNEE HAS MADE AND RELIED UPON ITS OWN INSPECTION AND REVIEW OF THE SUBLEASE AND THE INTANGIBLE PROPERTY.

[The remainder of this page has intentionally been left blank]

[Signatures can be found on the following page]

SIGNATURE PAGE FOR ASSIGNMENT, ASSUMPTION AND RECOGNITION OF
SUBLEASE AGREEMENT

IN WITNESS WHEREOF, the Assignor, the Assignee and the Subtenant have executed or caused this Agreement to be executed on their behalf by their duly authorized representatives as of the date set forth above.

WITNESSES:

By: _____
Print Name: _____

By: _____
Print Name: _____

ASSIGNOR:

LEESBURG CITIZEN'S, LLC, a Missouri
limited liability company

By: _____
Name: Lee R. Gregory, Manager

WITNESSES:

By: _____
Print Name: _____

By: _____
Print Name: _____

ASSIGNEE:

NC LEESBURG, L.L.C., a Delaware limited
liability company

By: Newcastle Industries, Inc., its Manager

By: _____
Lee R. Gregory, President

SIGNATURE PAGE FOR ASSIGNMENT, ASSUMPTION AND RECOGNITION OF
SUBLEASE AGREEMENT

SUBTENANT:

LAKE-SUMTER METROPOLITAN
PLANNING ORGANIZATION

Approved as to form and legality:

Leslie Campione, Chair

Melanie Marsh, MPO Attorney

Exhibit I
to Assignment

Sublease Agreement

[Copy Attached]

Exhibit H

Form of Beneficial Interest and Disclosure Affidavit

BENEFICIAL INTEREST AND DISCLOSURE AFFIDAVIT

NEWCASTLE INDUSTRIES, INC. (“Newcastle”) is the sole Member and Manager of both LEESBURG CITIZEN’S, LLC and NC LEESBURG, L.L.C. which is the record owner (“Owner”) of the property described in Exhibit A attached hereto (the “Property”). NC Leesburg, L.L.C. as landlord, and Leesburg Citizen’s, LLC, as tenant, are parties, by assignment, to that certain lease dated December 16, 1998 (the “Master Lease”) whereby NC Leesburg, L.L.C. leases the Property to Leesburg Citizen’s, LLC. Leesburg Citizen’s, LLC has offered to sublease a portion of the Property known as Suite 175 on the first floor of the office building located at 1300 Citizen’s Boulevard, Leesburg, FL 34748 to Lake-Sumter Metropolitan Planning Organization.

Before me, the undersigned authority, personally appeared LEE R. GREGORY (“Affiant”), this ____ day of _____, 201_, who, first being duly sworn, deposes and says:

That Affiant is the President of Newcastle with an address of 9290 E. Thompson Peak Parkway, Unit 437, Scottsdale, AZ 85255, and in such capacity has personal knowledge of the matters set forth herein and is duly authorized to make this affidavit on Newcastle’s behalf. As required by Section 286.23, Florida Statutes, and subject to the penalties prescribed for perjury, the following is a list of every "person" (as defined in Section 1.01(3), Florida Statutes) holding a beneficial interest in the Newcastle as the disclosing entity: (if more space is needed, attach separate sheet)

<u>Name</u>	<u>Address</u>	<u>Interest</u>
[See the shareholder list of Newcastle attached as <u>Exhibit B</u>]		

This affidavit is given in compliance with the provision of Section 286.23, Florida Statutes.

Affiant

State of California
County of Orange

SWORN TO and subscribed before me this ____ day of _____, 2020, by _____, who is personally known to me or has produced _____ as identification.

Notary Public (Signature)

Print Name: _____
My Commission Expires: _____

EXHIBIT A

Legal Description of Property

DESCRIPTION: (North Parcel – 1300 Citizens Boulevard)

A portion of Government Lot 3 in Section 23, Township 19 South, Range 24 East, Lake County, Florida, being more particularly described as follows:

COMMENCE at the Southwest corner of said Government Lot 3; thence N.00°22'11"E., 800.66 feet to the Southerly right-of-way line of SHELFER STREET; thence S.89°54'20"E., 621.24 feet along said Southerly right-of-way line to the Northeast corner of Parcel 2 described in Official Records Book 3998, Page 2083, of the Public Records of Lake County, Florida, said point being the POINT OF BEGINNING; thence continue along said Southerly right-of-way line, the following two courses: S.89°54'20"E., 159.71 feet; thence N.52°50'06"E., 81.60 feet to the Southwesterly right-of-way line of US HIGHWAY 441 (NORTH BOULEVARD) as recorded in Official Records Book 3348, Page 592; thence along said Southwesterly right-of-way line the following nine (9) courses: S.81°40'23"E., 9.48 feet; thence S.37°13'43"E., 177.76 feet; thence S.52°46'17"W., 5.00 feet; thence S.37°13'43"E., 22.50 feet; thence N.52°46'17"E., 1.50 feet; thence S.37°13'43"E., 155.60 feet; thence S.07°53'17"W., 17.22 feet; thence S.52°46'17"W., 8.10 feet; thence S.37°13'43"E., 8.39 feet to the Northwesterly right-of-way line of CITIZENS BOULEVARD (C.R.25-A); thence along said Northwesterly right-of-way line the following course and curve: S.53°02'09"W., 160.66 feet to the beginning of a curve concave to the Northwest having a radius of 519.21 feet; thence Southwesterly, 207.02 feet along said curve through a central angle of 22°50'42" (chord bears S.64°21'10"W., 205.65 feet); thence N.37°16'20"W., 379.79 feet to the southwest corner of said Parcel 2 described in Official Records Book 3998, Page 2083; thence S.89°54'20"E., 100.00 feet along the Southerly boundary line of said Parcel 2 to the Southeast corner thereof; thence N.00°20'09"E., 150.00 feet along the Easterly boundary line of said Parcel 2 to the POINT OF BEGINNING.

Containing 3.54 Acres, More or Less.

DESCRIPTION: (South Parcel – 1211 North Boulevard West)

A portion of Lot 9, N.C. LEE ESTATES, as recorded in Plat Book 1, Page 75 of the Public Records of Lake County, Florida, TOGETHER WITH a portion of Government Lot 3 in the Southwest 1/4 of Section 23, Township 19 South, Range 24 East, Lake County, Florida, ALL being more particularly described as follows:

BEGIN at the Southeast corner of said Government Lot 3; thence N.89°54'56"W., 303.81 feet along the Southerly boundary line of said Government Lot 3, said line also being the Southerly boundary line of the Southwest 1/4 of said Section 23 to the Southwest corner of Parcel 2 as described in Official Records Book 1685, Page 1716, of the Public Records of Lake County, Florida, thence N.37°13'54"W., 323.14 feet along the Westerly boundary line of Parcels 2 and 3, described in said Official Records Book 1685, Page 1716 to the Southeasterly right-of-way line of CITIZENS BOULEVARD (C.R.25-A); thence along said Southeasterly right-of-way line the following curve and course: Northeasterly, 205.11 along the arc of a non-tangent curve concave to the Northwest having a radius of 626.71 feet through a central angle of 18°45'08" (chord bears N.62°18'41"E., 204.20 feet); thence N.53°02'09"E., 153.81 feet to the Southwesterly right-of-way line of US HIGHWAY 441 (NORTH BOULEVARD) as recorded in Official Records Book 3348, Page 592; thence along said Southwesterly right-of-way line the following four (4) courses: S.37°13'43"E., 19.01 feet; thence N.52°46'17"E., 10.00 feet; thence S.79°12'57"E., 20.18 feet; thence S.37°13'43"E., 543.18 feet to the said Southerly boundary line of said Southwest 1/4 said line also being the Southerly boundary line of Government Lot 2; thence N.89°54'56"W., 172.30 feet along said Southerly boundary line to the POINT OF BEGINNING.

Containing 3.81 Acres, More or Less.

EXHIBIT B

Shareholder List – Newcastle Industries, Inc.

[Copy attached]

**SECOND AMENDMENT TO
AMENDED AND RESTATED MPO STAFF SERVICES AGREEMENT**

THIS SECOND AMENDMENT (“Second Amendment”) is by and between Lake Sumter Metropolitan Planning Organization, hereinafter the “MPO,” and Lake County, Florida, a political subdivision of the State of Florida, hereinafter “Lake County,” regarding the Amended and Restated MPO Staff Services Agreement.

WHEREAS, on May 22, 2018, the MPO and Lake County entered into an Amended and Restated MPO Staff Services Agreement (“Staff Services Agreement”); and

WHEREAS, on April 16, 2019, the MPO and Lake County agreed to a First Amendment of the Staff Services Agreement to include an additional ADA coordination service; and

WHEREAS, the MPO and Lake County seek to amend the Staff Services Agreement related to term and such amendment is in the best interest of both parties.

NOW THEREFORE, IN CONSIDERATION of the mutual terms, understandings, conditions, promises, covenants set forth, and intending to be legally bound, the Parties hereby agree as follows:

1. Recitals. The above going recitals are true and correct and incorporated herein.
2. Amendment. The MPO and Lake County agree the Staff Services Agreement be amended to amend and restate paragraph 6 of the Agreement as follows:

6. Payment for Services Provided. The MPO agrees pay to Lake County the amount of Twenty-Nine Thousand (\$29,000) to compensate Lake County for the services provided hereunder. Commencing on January 1, 2021 and each successive January 1st (“adjustment date”) thereafter, Lake County may review and adjust the payment for services due based upon fluctuations or increases in the Consumer Price Index for all Urban Consumers (CPI-U), published by the United States Department of Labor. Lake County will send invoice annually to MPO indicating the amount due for services provided under this Agreement. Following the invoice, the payment for services provided herein shall be transferred to Lake County from the MPO funds deposited into Lake County’s Pooled Cash Account, as further set forth in Section 2 above.

3. Amendment. The MPO and Lake County agree the Staff Services Agreement be amended to amend and restate paragraph 8 of the Agreement as follows:

8. Term of Agreement; Termination. This Agreement shall be effective on the date of the last signature below (Effective Date) for a term of twenty-four (24) months. Thereafter, this Agreement will automatically renew unless and until terminated. This Agreement may be terminated by either party upon the giving of ninety (90) days written notice to the other party.

4. Effective Date. This Second Amendment will take effect immediately upon execution by all the Parties.

Second Amendment to Amended and Restated MPO Staff Services Agreement

5. All other provisions of the Staff Services Agreement and the First Amendment not specifically addressed in this Second Amendment are still in effect and are to be performed at the level specified in the Agreement. To the extent that this Second Amendment conflicts with the Staff Services Agreement, this Second Amendment will govern. This Second Amendment is hereby made a part of the agreement between the MPO and Lake County.

IN WITNESS THEREOF, the parties hereto have caused this Second Amendment to be executed on the respective dates under each signature: Lake County, through its Board of County Commissioners, signing by and through its Chairman, authorized to execute the same, and MPO, through its Chairman, authorized to execute the same by action of its Governing Board.

ATTEST:

**LAKE~SUMTER METROPOLITAN
PLANNING ORGANIZATION (MPO)**

Doris LeMay, Executive Assistant

Leslie Campione, Chair

This ____ day of _____, 2020.

Approved as to form and legality:

Diana Johnson, MPO Attorney

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

Leslie Campione, Chairman

This ____ day of _____, 2020.

ATTEST:

Gary J. Cooney, Clerk
Board of County Commissioners
of Lake County, Florida

Approved as to form and legality:

Melanie Marsh, County Attorney



Financial Report

Lake-Sumter Metropolitan Planning Organization

For the period ended January 31, 2020

Background

The Lake-Sumter Metropolitan Planning Organization (MPO) has been designated by the Governor of the State of Florida as the body responsible for the urban transportation planning process for the Lake-Sumter Urban area. Organized in accordance with Title 23 CFR Section 450.308(c) and Florida Statute 339.175(9), the MPO prepares an annual Unified Planning Work Program (UPWP). This document identifies the planning priorities and activities to be carried out for the fiscal year and the revenue sources and anticipated expenditures related to each approved task of the work program. Annually the MPO Board adopts a budget that summarizes the revenues and expenditures identified in the UPWP.

The MPO has entered into an agreement with the Lake County Board of County Commissioners for certain support services. Under this agreement, Lake County (the County) serves as the custodian of the MPO's funds and advances the MPO operating cash through their pooled cash account until reimbursement of grant funds is received by the MPO. The County accounts for the transactions of the MPO in a separate fund within their general ledger and prepares various general ledger reports to assist the MPO with its cash management responsibilities. Financial data to prepare this report was obtained from the Finance Department of Lake County and accruals for anticipated revenue and expenditure items were identified with their assistance. The financial information contained herein was prepared as of January 31, 2020.

Financial Summary

The Financial information contained in this report is as of January 31, 2020 (58.3% of year elapsed). A summary of revenues and expenditures for each of the major funding sources is shown below:

<i>REVENUES</i>	2019 Revised Budget*	As of 1-31-20 YTD Actuals+	Budget Variance	% Received
<u>115 LAKE SUMTER MPO - PL112</u>				
Highway Planning & Construction-PL	\$ 675,317	\$ 325,671	\$ 349,646	48.22%
East Ave/Grand Hwy	39,185	39,180	5	99.99%
Fed Transit Metro - 5305 FY 17/18	40,488	22,523	17,965	55.63%
Fed Transit Metro - 5305 FY 19/20	125,525	-	125,525	0.00%
US 301 (SR 35)	141,344	45,245	96,099	32.01%
CTD Planning Grants	48,252	11,804	36,448	24.46%
Total Revenues 115	1,070,111	444,424	625,688	41.53%
<u>117 LAKE SUMTER MPO - TRANSPORTATION MGMT</u>				
Transp Concurrency Fees and Interest	-	-	-	0.00%
Beginning Fund Balance	56,895	56,895	0	100.00%
Total Revenues 117	56,895	56,895	0	
TOTAL REVENUES	\$ 1,127,006	\$ 501,318	\$ 625,688	
<u>EXPENDITURES</u>				
<u>115 LAKE SUMTER MPO - PL112</u>				
Total Personal Services	\$ 321,900	\$ 157,576	\$ 164,324	48.95%
Total Operating	684,211	369,421	314,790	53.99%
Grants and Aids	5,000	5,000	-	100.00%
Administration Costs	29,000	16,917	12,083	58.33%
Reserve for Operations	30,000	-	30,000	0.00%
Total Expenditures 115	1,070,111	548,913	521,198	51.29%
<u>117 LAKE SUMTER MPO - TRANSPORTATION MGMT</u>				
Total Personal Services	2,274	2,274	-	100.00%
Total Operating	54,621	12,519	42,102	22.92%
Total Expenditures 117	56,895	14,793	42,102	26.00%
TOTAL EXPENDITURES	\$ 1,127,006	\$ 563,706	\$ 563,300	
* Reflects carryforward amounts for grants from 2019				
+ BFB included				
	BFB and Revenues	501,318		
	Expenditures	563,706		
	EFB	\$ (62,388)		

Invoice Submittal Status

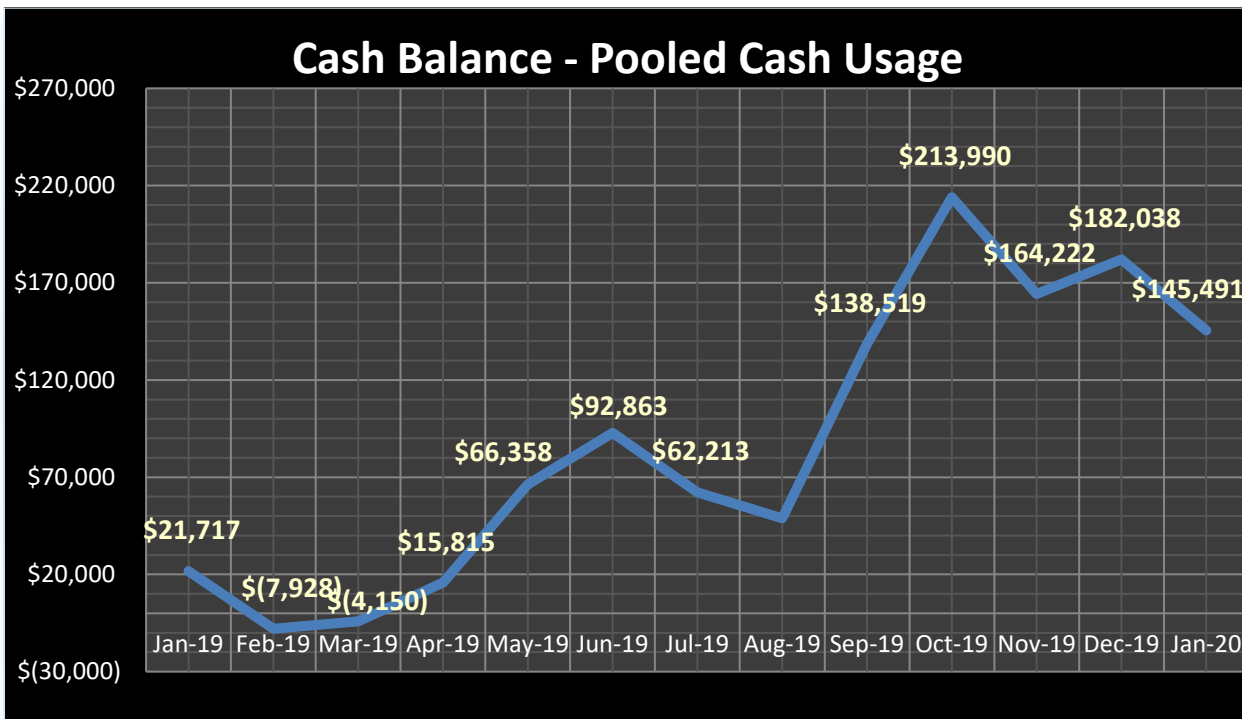
PL-112 FHWA Planning Grant- January invoices have been prepared and will be submitted within the next week. These include a reimbursement request of \$36,974.59 related to the Fiscal 18/19 grant (including \$24,502 in SL related expenditures) and \$30,538.02 for the Fiscal 19/20 grant. November invoices totaling \$95,027.86 were received and included in the cash balance below as of January 31, 2020. December invoices totaling \$62,781.04 have also been received as of the date this report was prepared. This cash was paid to the MPO early February.

FTA Section 5305(d) Planning Grant – This grant is now billed quarterly. The first quarter reimbursement request of \$22,522.58 was submitted and payment was received January 2nd. Second quarter invoices totaling \$27,590.46 were submitted February 12, 2020.

CTD Planning Grants – The first and second quarter Lake County CTD Planning grants have been submitted and payment has been received. The Sumter County CTD Planning grant first quarter invoice has been submitted but is still outstanding. The second quarter invoice has not been submitted yet.

Cash Management

The MPO is allowed to utilize Lake County’s pooled cash account (up to \$500,000) to cover expenditures until grant reimbursements are received. The graph below reflects the MPO’s utilization of County pooled cash for the past twelve month period.



The MPO cash balance fluctuates due to the timing of invoice submittal, the timing of the receipt of cash for the amounts invoiced as well as the continual incurrence of operating expenditures regardless of an influx of cash from invoice reimbursement.

The cash balance as of February 19, 2020, the date this report was prepared, was \$91,792. This decrease in cash utilization since January 31, 2020 reflects receipt of the PL-112 FHWA Planning Grant December invoices as noted above. This remaining cash utilization balance of \$91,792 relates to billed but not yet received invoices for the FTA Section 5305(d) Planning Grant invoices and the expenditures for January that will be billed shortly for the PL-112 FHWA Planning Grant. Invoice submittal for these two grants is on schedule as anticipated.



Continuity of Operations Plan (COOP)

Lake~Sumter Metropolitan Planning Organization
225 W. Guava St.
Suite 211
Lady Lake, Florida 32159
(352) 315-0170

Scheduled for adoption February 26, 2020

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For more information about the Lake~Sumter Metropolitan Planning Organization or to learn about ways to get involved, please contact:



Lake~Sumter MPO Office

225 W. Guava Street, Suite 211

Lady Lake, FL 32159

Phone: (352) 315-0170

Fax: (352) 315-0993

Web: www.LakeSumterMPO.com

**LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION
RESOLUTION 2020 - ____**

RESOLUTION OF THE LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION (MPO) ADOPTING THE LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION CONTINUITY OF OPERATIONS PLAN (COOP).

WHEREAS, the Lake~Sumter Metropolitan Planning Organization (MPO), designated by the Governor of the State of Florida as the body responsible for the urban transportation planning process for the Lake-Sumter Urban area; and

WHEREAS, Section 339.175, Florida Statutes and 23 U.S.C. § 134 requires that the urbanized area, as a condition of the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, a Continuity of Operations Plan (COOP) is defined as part of the transportation planning work program which identifies the planning strategies and the planning activities to be undertaken by the MPO; and

WHEREAS, the MPO has developed a COOP to ensure MPO could continue essential functions and operations in the event of an emergency.

NOW, THEREFORE BE IT RESOLVED by the Lake~Sumter Metropolitan Planning Organization (MPO) that:

The Lake~Sumter Metropolitan Planning Organization Continuity of Operations Plan (COOP) is hereby adopted.

PASSED AND ADOPTED this _____ day of _____, 2020.

Lake~Sumter Metropolitan Planning Organization

Leslie Campione, Chair

Approved as to form and legality:

Melanie Marsh, MPO Attorney

ABOUT THE MPO

Representatives of Lake County and Sumter County governments, the fourteen (14) municipalities of Lake County, the five (5) municipalities of Sumter County, the Florida Department of Transportation (FDOT), Florida Central Railroad, Lake County Schools, Sumter District Schools, and the U.S. Department of Transportation (USDOT) are involved in the transportation planning process facilitated by the Lake~Sumter Metropolitan Planning Organization (LSMPO). LSMPO's purpose is to provide effective leadership in the initiation and development of transportation plans, programs and strategies.

As the governmental body most directly responsible for the guidance of the transportation planning process, LSMPO strives to ensure recommendations comply with the goals and standards of the Federal Government, the State, Lake County, Sumter County, and the nineteen (19) incorporated jurisdictions. LSMPO functions include, but are not limited to, the preparation of the tasks required by state rule or by federal policy.

LSMPO's major annual responsibilities are to perform the tasks of preparing the Unified Planning Work Program (UPWP), the Long Range Transportation Plan (LRTP), the Public Involvement Plan (PIP), the Transportation Improvement Program (TIP), the annual List of Priority Projects (LOPP), the Transportation Disadvantaged Service Plan (TDSP), and the annual LSMPO Audit Report.

As with all transportation planning legislated by federal and state laws, LSMPO is responsible for ensuring adequate representation of and compatibility among state, county, and municipal projects in the transportation planning process. This includes consideration of all modes of transportation with respect to various members of the public. For example, LSMPO incorporates into its planning efforts the needs of the elderly and persons with disabilities as outlined in the Americans with Disabilities Act (ADA).

As part of the MPO planning process, public involvement is a major priority. Projects funded through public dollars are planned in a manner that encourages public participation and incorporates public comments into planning efforts. As a result, a responsibility is placed on MPOs to develop a plan where the opportunity for public involvement is assured. As part of that plan, a required element is the outlining of the means by which to measure the success of the public involvement activities. By strategizing public involvement techniques and then monitoring and measuring the effectiveness, better planning products emerge that genuinely capture the needs of the public.

Anyone wishing to contact the MPO with comments, questions, or complaints, please contact:



Michael Woods
Executive Director

(352) 315-0170 Ext. 2

MWoods@LakeSumterMPO.com

CONTINUITY OF OPERATIONS PLAN (COOP)

This Continuity of Operations Plan (COOP) was prepared by the Lake~Sumter Metropolitan Planning Organization (MPO) to develop, implement and maintain a viable COOP capability. This COOP complies with applicable internal agency policy, local and state regulations, and supports recommendations provided in the Federal Emergency Management Agency's (FEMA) Federal Preparedness Circular 65. This COOP has been distributed internally within the Lake~Sumter MPO and with external agencies that may be affected by its implementation.

For complaints, questions or concerns about civil rights or nondiscrimination, or for special requests under the Americans with Disabilities Act, please contact: Michael Woods, Executive Director at mwoods@Lakesumtermpo.com or (352) 315-0170 x2.

EXECUTIVE SUMMARY

This document describes and specifies the Lake~Sumter Metropolitan Planning Organization (MPO) Continuity of Operations Plan (COOP). The purpose of this Plan is to provide guidance to Lake~Sumter MPO staff on the policies and procedures to follow in the event of an interruption of services due to a natural disaster or other emergency. The primary goal is to allow the Lake~Sumter MPO to resume its normal operations and functions as quickly and completely as possible after the interruption.

The COOP includes descriptions of the Lake~Sumter MPO's mandated principal activities and the individuals and organizations for which they are provided. A listing of key personnel, tools and facilities required to perform these functions is also part of this document. The COOP, also referred to as the Plan, will allow one to quickly identify what is provided by the organization and to assemble the staff and resources necessary to continue operations in the event of a disaster, emergency, or other interruption of services. Included are procedures for the order of succession and personnel notification.

The Plan describes response to events requiring Lake~Sumter MPO assistance, continuation of Lake~Sumter MPO essential functions, office evacuation, relocation, and restoration procedures.

Questions concerning this Plan should be directed to:

Michael Woods, Executive Director
Lake~Sumter Metropolitan Planning Organization
225 West Guava St. Suite 211
Lady Lake, FL 32159
(352) 315-0170 x2
MWoods@lakesumtermpo.com

PURPOSE

The purpose of this COOP Plan is to ensure that the essential functions of the Lake~Sumter MPO will continue in the event of a major event, emergency or disaster. The plan outlines procedures for alerting, notifying, activating and deploying employees and outlines the basic procedures to restore MPO operations.

The primary mission of the Lake~Sumter Metropolitan Planning Organization (MPO) is to collaboratively plan, prioritize and fund the delivery of diverse transportation options. MPO staff members, under the direction of the MPO Board, develop transportation plans and programs for the urbanized areas of Lake County and Sumter County. These activities include long and short-range planning and coordination of multimodal transportation services such as transit, roadway, pedestrian, bicycle, greenways, seaport, airport, rail and the movement of freight and goods.

The MPO Board is composed of elected officials charged with transportation decision-making responsibilities. The Board is assisted by three federally mandated advisory committees: the Technical Advisory Committee (TAC), which offers technical expertise and advice; the Citizens' Advisory Committee (CAC), which provides public input and direction; and the Transportation Disadvantaged (TD) Local Coordinating Board (LCB). Using the COOP as a reference manual, communication and coordination is facilitated with these four key groups (MPO, TAC, CAC and LCB) following a crisis or disaster.

The COOP will serve as a guide to staff as they continue to support these organizations in response to an emergency, as well as provide the usual products and services that the MPO provides to the

residents and visitors of Lake County and Sumter County. The MPO office is located at: 225 West Guava St. Suite 211, Lady Lake, FL 32159.

The MPO office will be the COOP Control Center unless rendered unavailable or if an evacuation has been ordered by the Emergency Response Team, located at the Emergency Operations Centers (EOC), in Tavares, Florida and in Bushnell, Florida. If the offices are not available due to damage or hazard, refer to Appendix A for alternative sites for staff activities, including meetings of the MPO and advisory committees.

The purpose of this COOP is to provide the conditions for continuous performance of essential operations during a crisis, disaster, or other debilitating loss of resources; ensure the safety of the staff; protect essential equipment, records, and other assets; reduce disruption of operations; minimize damage and losses; achieve an orderly recovery from emergency operations; identify relocation requirements; and ensure operational and managerial requirements are met before an emergency occurs. This Plan outlines activities before and after a crisis, disaster, or other debilitating loss of resources, which is termed "incident" in this Plan. It also outlines contingencies to mitigate, prepare for, respond to, and recover from an incident.

APPLICABILITY AND SCOPE

The COOP Plan is applicable to situations determined by the Executive Director of the Lake~Sumter MPO to require relocation/re-establishment of essential functions of the MPO. It will provide staff with instructions and expectations concerning actions to be taken in such situations.

The plan addresses the full spectrum of potential threats, crises and emergencies, but does not apply to temporary disruptions of service during short-term building evacuations or other situations where services are anticipated to be restored in the primary facility within a short term. The Executive Director will determine situations that require implementation of the COOP Plan.

GET THE MOST CURRENT INFORMATION

The most up-to-date information about the Lake~Sumter Metropolitan Planning Organization's website calendar. You can access it through the following link:

<http://www.LakeSumterMPO.com/calendar.aspx>

FLORIDA STATE EMERGENCY OPERATIONS CENTER ACTIVATION LEVELS

Throughout this document, activation levels are referenced. The Lake~Sumter MPO follows the Florida State Emergency Operations Center (EOC) Activation Levels which are defined as follows:

[Florida Activation Levels Guide](#)

LEVEL III: Monitoring & Assessment

Level III is typically a monitoring and assessment phase where a specific threat, unusual event, or situation, is actively monitored by the EOC. A Level III activation is an internal process and involves little, if any, inter-agency direction or coordination. The threat, unusual event, or situation simply warrants observation, verification of appropriate action, and follow-up by staff.

LEVEL II: Partial Activation

Level II partial activation is typically limited agency activation. The COOP Leader (Table 2) and lead agencies with a role in the incident response are activated and required to report to the EOC. All other emergency support functions are alerted of the event and are on standby. The purpose of Level II activation is to initiate preparations due to a significant threat of a disaster or to coordinate response due to the occurrence of a minor disaster.

LEVEL I: Full Activation

All primary and support agencies are notified. The COOP is in full effect and all necessary Operations Phases will be conducted. In a full-scale activation, the COOP is activated on a 24-hour schedule due to an imminent threat or occurrence of a disaster.

NOTIFICATIONS AND ESSENTIAL FUNCTIONS

When an emergency or crisis is declared, the Executive Director or designee shall notify the MPO Chair and will begin implementation of the COOP. Once the COOP is implemented in response to an incident, it will immediately affect all Lake~Sumter MPO staff and will involve notification of the following authorities:

Table 1. Notification of Authorities

A. Lake~Sumter MPO Board	Chair and members
B. Technical Advisory Committee (TAC)	Chair and members
C. Community' Advisory Committee (CAC)	Chair and members
D. Transportation Disadvantaged Coordinating Board (TDCB)	Chair and members
E. Florida Department of Transportation (FDOT)	Secretary
F. Federal Highway Administration (FHWA)	Division Administrator
H. Federal Transit Administration (FTA)	Regional Administrator

The Executive Director or designee shall also notify all MPO staff. MPO staff contact information (including personal phone numbers and email accounts, if available) is updated by the MPO's Human Resources Administrator or designee and the latest information is provided to all staff in a Level II activation or emergency event.

In addition to the above notifications, the following are those essential functions, in priority order, that should be performed by the Lake~Sumter MPO, to the maximum extent feasible:

- Ensure, in coordination with the MPO host agency, the integrity of data and records relating to internal and external mandates, responsibilities and administrative operations. Maintain and/or restore access to data and other resources immediately after an event.
- Restore communication with MPO, TAC, CAC, and LCB members; arranging, advertising, and holding regularly scheduled or emergency meetings as soon as feasible.
- Maintain or reestablish contact with appropriate internal and external authorities and agencies, including the MPO host agency.
- Provide technical support to assist in planning and restoration of Lake County and Sumter County transportation systems.
- Ensure that the integrity and compliance of the Lake~Sumter MPO's planning programs are maintained and products and services are delivered.
- Provide servicing of MPO agreements, maintain grant invoicing and payroll.

CONCEPT OF OPERATIONS

Decision Process

The COOP will be activated by the Lake~Sumter MPO Executive Director as a response to a Level II activation of the Emergency Operations Center or an emergency event, such as a terrorist attack, natural disaster, or other incident. The purpose of Level II activation is to initiate preparations due to a significant threat of a disaster or to coordinate response due to the occurrence of a minor disaster.

In the event the Executive Director is not available, responsibility for initiating and implementing the COOP will devolve onto the next Lake~Sumter MPO staff member in the chain of command (Table 2). The person assuming the Lake~Sumter MPO staff's lead role in executing the COOP will be known as the "COOP Leader." It is expected that the COOP Leader's action will either be an obvious response to external circumstances (for example, a nearby industrial accident affecting day-to-day operations) or a command or directive from a higher authority such as the Lake~Sumter MPO Board or an Emergency Response Team (ERT) mobilization.

Alert, Notification and Implementation Process

At the time of a Level II activation, staff with working files located on their local C: drive will copy the files to their folders on the appropriate network drive (S:\MPO Share).

If the possibility exists that Level II activation may occur during non-working hours the Executive Director or designee will determine if Level II activation should occur prior to an official activation. At a minimum, staff will take laptops home and move monitors/ CPUs to designated "protected" areas such as the Conference Room, or Storage Rooms located in the MPO Office or MPO Board Room. Upon leaving the office, all office doors must be closed.

Upon Level II activation for weather/hurricane related emergency, the COOP Leader will call a meeting and set in motion the COOP.

- Staff not present will be notified by telephone and email by the COOP Leader or designee. In the event the activation occurs after working hours, the COOP Leader or designee will initiate telephone contact or send email that will reach all employees through their pre-recorded contact information on the Master Employee Contact List, which is maintained by the Human Resources Administrator or designee.
- It will be the responsibility of those who are not reachable to establish contact with the COOP Leader, Executive Director or Chief of Staff within 24 hours of the Level II activation.

Staff Responsibilities

The following procedures will be initiated by staff members at the primary work facility if they are present at that facility when the emergency is declared:

- Secure all necessary files and computer equipment and back up or record all essential data on a USB flash drive, the MPO server, or backup files to Microsoft OneDrive using Office 365

account. Each staff member can access their OneDrive Folder by logging into <https://login.microsoftonline.com> using their domain logon credentials. Files left on your PC may not be available. By going to the link below, staff can log into the web version of Outlook to view their emails. Web Outlook can be accessed through any web browser using domain logon credentials: <https://outlook.office365.com>

- Record a brief, generic message on the main switchboard line (352) 315-0170 like this:
 - “Thank you for calling the Lake~Sumter Metropolitan Planning Organization. Our offices are currently closed due to (choose one) Tropical Storm/Hurricane _____.”
- Everyone should record or update the outgoing messages on their phone before being sent home for an approaching storm like this:
 - “You have reached the voice mail box for _____. Our office is currently closed due to Tropical Storm/Hurricane _____. I will return your call when our office reopens.”
- Everyone should activate a brief out-of-office message on their email account like this:
 - “Our office is currently closed due to Tropical Storm/Hurricane _____. I will reply to your email when our office reopens.”
- A message should be placed on the website calendar and the MPO webpage
 - Office closed due to Tropical Storm/Hurricane _____.
- In the event of a storm, minimize water and wind damage by:
 - Covering or closing/locking all desks, cabinets and storage areas.
 - Close office doors
 - Disconnect computer hardware and electrical equipment, and place delicate equipment and paper files in plastic bags and seal the bags.
 - Follow established Lady Lake Library building procedures as described in Appendix B.

LEADERSHIP

Order of Succession

The table below lists the chain of command for the Lake~Sumter MPO staff's COOP Leader. If the senior ranking staff member is incapacitated or out of the area at the time of activation the next ranking staff member will assume his or her duties.

Table 2. Successors

Successors: "Chain of Command"	
Michael Woods	Executive Director
Doris Lemay	Executive Assistant
Vacant	Senior Transportation Planner
Vacant	Transportation Planner
	Transportation Planner

Delegation of Authority

The Lake~Sumter MPO Executive Director, or their immediate successor in the list above if the Executive Director is not available, will be in authority and will be known as the COOP Leader. The Executive Director may appoint a successor outside of the chain of command, or change the order of the chain of command in the event of special circumstances, to succeed him/her.

Devolution

The primary function of the MPO is transportation planning, not the physical construction nor the day-to-day operation of transportation facilities. However, should an event occur, the MPO's planning priorities are to provide financial support necessary to maintain the existing transportation system and provide for payment to those associated with MPO agreements and contracts.

In the event of a worst-case scenario, in which the Lake~Sumter MPO offices are completely destroyed and/or leadership is incapacitated, the organization should be prepared to transfer all of their essential functions and responsibilities to personnel at a different office or location and MPO functions may be handled at a lower staff level.

The Florida Department of Transportation and Federal Highway Administration have file copies of the Lake~Sumter MPO's major planning documents, including the Long Range Transportation Plan, Transportation Improvement Program, Unified Planning Work Program, grant invoicing packages, consultant contracts and Joint Participation Agreements should it become necessary for the MPO to reestablish itself. Other documents including, but not limited to, the Inter-Local Agreements (ILA) to establish the MPO and the Florida Commission for the Transportation Disadvantaged Planning Grant Agreement should reside on the MPO server.

ALTERNATE FACILITY OPERATIONS

Given the MPO latest technology and IT system, it is possible for MPO staff to work remotely from home or other locations and have access to most of the files and programs they would at the MPO offices. However, based on the event, circumstances, and judgement of the COOP Leader, an alternate facility may be needed to perform the essential functions of the MPO. If an alternate facility is needed, upon arrival at that facility, the COOP Leader will delegate shifts for available staff, and assign staff to test the facility's internet connection, set up computers, establish email, and test telephone land lines. Telecommuting may also be an option once a base of operations is established.

Potential Alternate Facility Locations:

The District 5 FDOT at 719 South Woodland Blvd, DeLand, Florida has indicated that "In a disaster situation that renders the Lake~Sumter MPO offices inoperable, FDOT is willing to offer space to the Lake~Sumter MPO providing there is sufficient space available. If space is not available, FDOT will assist the MPO in locating a suitable location."

Refer to Appendix A for additional alternate locations.

The COOP Leader, when determining an alternate location from the locations listed in Appendix A, should take into account the following parameters:

- Sufficient space and equipment.
- Capability to perform essential functions within 12 hours, up to 30 days.
- Reliable logistical support, services, and infrastructure systems.
- Consideration for health, safety and emotional well-being of personnel.
- Interoperable communications (land line telephones, ability to use cell phones from a sheltered position, internet connectivity, fiber optic cable connection to relevant offsite servers and databases, etc.).
- Computer equipment and software.
- Various Municipal Government Locations will be investigated to conduct MPO Board, TAC, CAC, LCB, and other meetings as the need arises.

Hosted Workstation and Server Environment

The Lake~Sumter MPO has outsourced its IT functions to Lake County Information Technology (IT) Department which handles all of the organizations shared file hosting, servers, and workstations. All hosted e-mail and Microsoft functionality is handled through Office 365 – a fully hosted solution by Microsoft managed by the Lake County IT Department for the Lake~Sumter MPO. Lake~Sumter MPO staff operates in a hosted workstation environment that utilizes provisioned servers in an off-site location to act as remote workstations. This solution allows staff to access their workstations from any Windows-based machine using a remote desktop connection. This includes access to the Lake~Sumter MPO shared files.

The Lake~Sumter MPO shared drives are hosted and backed up utilizing Lake County IT Department's hosted server solution. These files are always accessible through the hosted workstation environment using remote desktop connection. In addition, the MPO's website is hosted and managed by WSP USA. The Lake~Sumter MPO's GIS applications are hosted by the East Central Florida Regional Planning Council (ECFRPC) through the ArcGIS Online application supported by ERSI, Inc.

and assessable through cloud supported software. The following table provides the contact information for the MPO’s hosted services.

Table 3. Technical Support Contacts

Technical Support Contact Information	
AARON CHADDICK, Service Desk Manager	352-343-9611, achaddick@lakecountyfl.gov
CHARLES ROSSI, Server Administrator	352-343-9616, crossi@lakecountyfl.gov
PJ Smith, AICP, Senior GIS Analyst	407-496-5463, pjsmith@ecfrpc.org

Hardware

At Level II activation by the Lake County EOC or at the direction of the Executive Director, the MPO’s staff will begin preparing the portable hard drives/USB Drives/servers for removal and relocation. Monitors/CPUs should be moved to designated “protected” areas such as the MPO Conference Room, or Storage Room located in the MPO Offices or MPO Board Room. Plastic bags will be placed over the computers, monitors, and large displays for added protection. Staff will take laptops home and the remaining laptops will be stored in the designated laptop cart and moved to one of the “protected” areas.

Lake County IT administrative staff will also be responsible for shutting down all local servers and network devices (network switches, modems, battery backup devices, etc.) in order to ensure the hardware is protected from any power surges or failures. Before departing the MPO offices, MPO administrative staff will be responsible for ensuring all other sensitive IT equipment is properly disconnected and stored.

General Specifications for Laptops

Four (4) laptops will be needed. All staff members have been assigned a laptop and will utilize these devices for the COOP activation. The fourth laptop acts as a backup in case one of the other laptops fails. All of these devices have been configured with remote session access through Lake County IT Department hosted workstation environment. Alternatively, staff will have a copy of the remote desktop connection shortcut on a flash drive for use on any Windows-based machine in the event there is an issue with laptop provisioning.

The laptops will be used for contacting consultants to request any needs to run graphics, modeling applications, the CFRPM transportation model, and any other necessary programs as needed. All the laptops have a built-in web camera to enable video conferencing and built-in WIFI connections.

Software

Since most the of the MPO’s software is cloud based and accessible remotely from available laptops, only a limited number of software systems need to be installed at, or made portable so they can be transferred to, the alternative location. The MPO currently outsources all of the analysis, update and maintenance of the planning programs through our General Planning Consultants (GPC) who maintain their own software systems for the MPO’s needs.

Vital Files, Records and Databases

Like most of the MPO's software, all vital files, records and databases are cloud based and accessible remotely from available laptops. All other programs or files are loaded on individual MPO laptops and can also be accessed from the cloud. Thus there are no files, records or databases that need to be installed at, or made portable so they can be transferred to the alternative location. The following lists those files, records and databases.

Table 4 Files, Records, and Databases

Files, Records, Databases	Form of Record	Hand Carried to Alternate Facility	Backed up at alternate location
Validated Model Input	Electronic		Cloud Based
LRTP Model Input	Electronic		Cloud Based
CFRPM Model Input	Electronic		Cloud Based
ITE Trip Generation	Electronic		Cloud Based
ITE Handbook	Hardcopy/CD		Cloud Based
Hwy Capacity Manual	Hardcopy/CD/Electronic		Cloud Based

COOP PLANNING RESPONSIBILITIES AND MAINTENANCE

Maintaining the COOP is an ongoing endeavor which should be conducted by the COOP Leader under the direction, supervision and support of the MPO Executive Director. The COOP will be formally reviewed each year prior to June 30th. The personnel and emergency telephone lists will be reviewed and updated annually. The responsibility for all COOP activities are under the supervision of the Executive Director and or the COOP Leader.

TEST, TRAINING AND EXERCISES (TTE)

An exercise should be conducted annually prior to the start of hurricane season on June 1.

COOP plans should include:

- Individual and team training of agency personnel.
- Annual internal agency testing and exercising of COOP plans and procedures.
- Annual testing of alert and notification procedures.
- Refresher orientation for COOP new personnel.
- Joint interagency exercising of COOP plans, if appropriate.

MULTI-YEAR STRATEGY AND PROGRAM MANAGEMENT PLAN (MYSPMP)

The COOP will be formally reviewed each year prior to June 30th. It is not anticipated that the MPO will require a MYSPMP.

EMERGENCY OR SPECIAL MEETINGS

The Chair may call for an emergency meeting for the purpose of acting upon emergency matters affecting the public health, safety, and welfare. Such meeting agenda shall be prepared by the Chair. The agenda and supporting documents shall be made available to the members at least one (1) day prior to the meeting. Meeting agenda shall be posted at the site of the meeting and on the LSMPO website at least twenty-four (24) hours prior to the meeting and emailed to all members. Minutes of the emergency meeting will be posted to the LSMPO website within twenty-four (24) hours of the meeting and a full review of approved items will be discussed at the next regularly scheduled Board meeting.



**We Want
Your Input!**

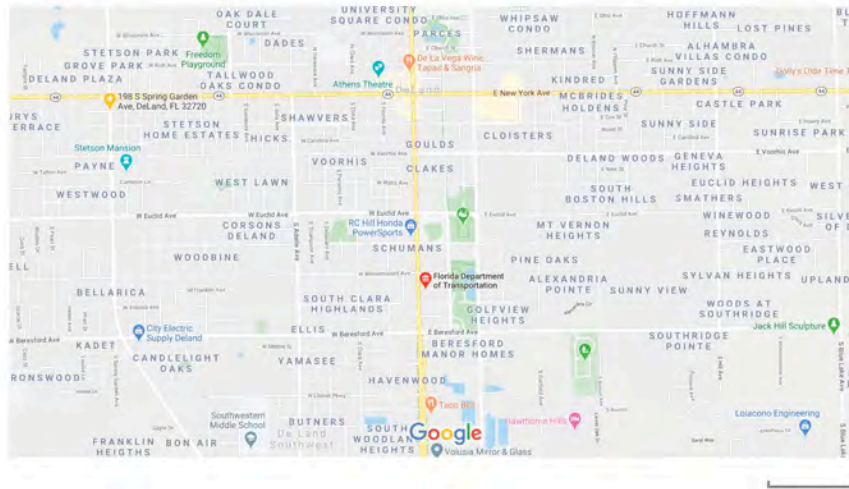
The Lake~Sumter MPO encourages public comment. This document is available on the Lake~Sumter website at www.LakeSumterMPO.com.

APPENDICES

- A. Alternate Sites for Staff Activities.
- B. Lady Lake Library Building Procedures (Evacuation Route from Office).
- C. Transportation Acronym Guide

APPENDIX A: ATERNATE SITES FOR STAFF ACTIVITIES

Florida Department of Transportation
719 South Woodland Blvd.
DeLand, FL 32720



<https://www.google.com/maps/search/fdot/@29.0198196,-81.3020592,15z>

1/1

APPENDIX B: LADY LAKE LIBRARY BUILDING PROCEDURE

“insert Lady Lake Library Evacuation Site Map”

APPENDIX C: TRANSPORTATION ACRONYM GUIDE

ACRONYM	NAME / TITLE
AA	Alternatives Analysis
AADT	Annual Average Daily Traffic
ADA	Americans with Disabilities Act
ADT	Average Daily Traffic
AE	Annual Element
AFV	Alternative Fuel Vehicle
AIA	American Institute of Architects
AICP	American Institute of Certified Planners
AMPO	Association of Metropolitan Planning Organizations
APA	American Planning Association
APTA	American Public Transit Association
APWA	American Public Works Association
ARRA	American Recovery and Reinvestment Act
ASCE	American Society of Civil Engineers
AVO	Average Vehicle Occupancy
AVR	Average Vehicle Ridership
AWT	Average Weekday Traffic
B/C	Benefit Cost Ratio
BCC	Board of County Commissioners
BLM	Bureau of Land Management
BMS	Bridge Management System
BOA	Board of Adjustments
BOE	Basis of Estimate
BRP	Bridge Replacement Program (State)
BRRP	Bridge Repair and Rehabilitation Program (State)
BRT	Bus Rapid Transit
BTS	Bureau of Transportation Statistics

ACRONYM	NAME / TITLE
CAAA	Clean Air Act Amendments of 1990
CAC	Community Advisory Committee
CAD	Computer Aided Drafting
CADD	Computer Aided Drafting and Design
CBD	Central Business District
CCI	Construction Cost Index
CCI	Community Characteristics Inventory
CDC	Center for Disease Control
CEI	Construction Engineering Inspection
CEMO	Central Environmental Management Office (State)
CE-NEPA	Categorical Exclusion
CFMPOA	Central Florida MPO Alliance
CFR	Code of Federal Regulations
CIE	Capital Improvement Element
CIGP	County Incentive Grant Program
CIP	Capital Improvement Program
CLC	Community Liaison Coordinator
CMAQ	Congestion Management and Air Quality
CMP	Corridor (or Congestion) Management Plan
CMS	Congestion Management System
CMS	Concurrency Management System
CNG	Compressed Natural Gas
CNU	Congress of New Urbanism
CO	Carbon Monoxide
COOP	Continuity Of Operations Plan
CO ₂	Carbon Dioxide
CO ₂ E	Carbon Dioxide Equivalent
CTC	Community Transportation Coordinator
CTD	Commission for Transportation Disadvantage
CTST	Community Traffic Safety Team
CUTR	Center for Urban Transportation Research
dB	Decibels

ACRONYM	NAME / TITLE
DBE	Disadvantaged Business Enterprise
DDHV	Directional Design Hour Volume
DDR	District Dedicated Revenue
DEIS	Draft Environmental Impact Statement
DEO	Department of Economic Opportunity (FL)
DHV	Design Hour Volume
DIS	State funds for projects on the Strategic Intermodal System
DNR	Department of Natural Resources
DNS	Determination of Non-significance
DOT	Department of Transportation
DRI	Development of Regional Impact
DVMT	Daily Vehicle Miles Traveled
EA	Environmental Assessment
EAR	Evaluation and Appraisal Report
EB	Eastbound
ECFRPC	East Central Florida Regional Planning Council
EEO	Equal Opportunity Employer
EIS	Environmental Impact Statement
EOC	Emergency Operations Center
EPA	Environmental Protection Agency (Federal)
ERT	Emergency Response Team
ESA	Endanger Species Act
ETDM	Efficient Transportation Decision Making
F.S.	Florida Statute
FAA	Federal Aviation Administration
FAPA	Florida Chapter of the American Planning Association
FARS	Fatality Analysis Reporting System
FAST ACT	Fixing Americas Surface Transportation Act
FBT	Floridians for Better Transportation
FC	Functional Classification
FDEP	Florida Department of Environmental Protection
FDOT	Florida Department of Transportation

ACRONYM	NAME / TITLE
FEA	Final Environmental Assessment
FEIS	Final Environmental Impact Statement
FEMA	Federal Emergency Management Agency
FGDL	Florida Geographical Data Library
FHWA	Federal Highway Administration
FIHS	Florida Interstate Highway System
FLUAM	Future Land Use Allocation Model
FMCSA	Federal Motor Carrier Safety Administration
FONSI	Finding of No Significant Impact
FRA	Federal Railroad Administration
FSUTMS	Florida Standard Urban Transportation Modeling Structure
FTA	Federal Transit Administration
FTC	Florida Transportation Commission
FTE	Full Time Equivalent
FTE	Florida Turnpike Enterprise
FTP	Florida Transportation Plan
FY	Fiscal Year
4-R	Highway Reconstruction, Resurfacing, Restoration, and Rehabilitation
GHGs	Greenhouse Gases
GIS	Geographic Information Systems
GPC	General Planning Consultant
GPS	Global Positioning System
GVW	Gross Vehicle Weight
HCM	Highway Capacity Manual
HOT	High Occupancy Toll Lanes
HOV	High Occupancy Vehicles
HSR	High Speed Rail
HTF	Highway Trust Fund (U.S.)
ICE	Intergovernmental Coordination Element
ILA	Inter Local Agreements
INFRA	Infrastructure for Rebuilding America
ISTEA	Intermodal Surface Transportation Efficiency Act

ACRONYM	NAME / TITLE
IT	Information Technology
ITE	Institute of Traffic Engineers
ITS	Intelligent Transportation System
JPA	Joint Participation Agreement
LAP	Local Agency Program
LCB	Local Coordinating Board
LEP	Limited English Proficiency
LGCP	Local Government Comprehensive Plan
LMY	Lane Mile Years
LNG	Liquefied Natural Gas
LOPP	List of Priority Projects
LOS	Level of Service
LRT	Light Rail Transit
L RTP	Long Range Transportation Plan
LSMPO	Lake~Sumter MPO
LU	Land Use
M&O	Management and Operations
MAP-21	Moving Ahead for Progress in the 21st Century
MBE	Minority Business Enterprise
MIS	Management Information Systems
MMTD	Multimodal Transportation District
MOA	Memoranda of Agreement
MOU	Memorandum of Understanding
MP	Milepost
MPO	Metropolitan Planning Organization
MPOAC	Metropolitan Planning Organization Advisory Council
MSTU	Municipal Services Tax Unit
MUTCD	Manual on Uniform Traffic Control Devices
MWBE	Minority and Women's Business Enterprise
MYSPMP	Multi-Year Strategy and Program Management Plan
NAAQS	National Ambient Air Quality Standards
NB	Northbound

ACRONYM	NAME / TITLE
NCHRP	National Cooperative Highway Research Program
NEPA	National Environmental Policy Act
NEPA	National Environmental Policy Act of 1969
NGS	United States National Geodetic Survey
NHPA	National Historical Preservation Act
NHPP	National Highway Performance Program
NHS	National Highway System
NHTSA	National Highway Traffic Safety Administration
NOAA	National Oceanographic and Atmospheric Administration
NOX	Nitrogen Oxides
NPRM	Notice of Proposed Rule Making
NPS	National Park Service
NRHP	National Register of Historic Places
NTSB	National Transportation Safety Board
O&M	Operations and Maintenance
O-D	Origin-Destination (survey or zone)
OEO	Office of Equal Opportunity
OMB	Office of Management and Budget
OSHA	Occupational Safety and Health Administration
PCI	Pavement Condition Index
PD&E	Project Development & Environmental Study
PE	Professional Engineer
PE	Preliminary Engineering
PEA	Planning Emphasis Areas
PHF	Peak Hour Factor
PI	Public Involvement
PIO	Public Information Office (or Officer)
PIP	Public Involvement Plan
PL	Category of FHWA funds for MPO planning uses
PM	Project Manager
PM	Particulate Matter
PMS	Pavement Management System

ACRONYM	NAME / TITLE
PTMS	Public Transportation Facilities and Equipment Management System
PUD	Planned Unit Development
QA/QC	Quality Assurance / Quality Control
RCI	Roadway Characteristics Inventory
RFP	Request for Proposal
RFQ	Request for Qualifications
ROW	Right of Way
RPC	Regional Planning Council
RPM	Revolutions per Minute
RR	Railroad
RRR (3R)	Resurfacing, Restoration, and Rehabilitation
RTA	Regional Transit Authority
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act – A Legacy for Users
SB	Southbound
SBE	Small Business Enterprise
SCE	Sociocultural Effects
SCOP	Small County Outreach Program
SD	Structurally Deficient
Section 5305(d)	Category of FTA funds for MPO planning use
SEIS	Supplemental Environmental Impact Statement
SEPA	State Environmental Policy Act
SIB	State Infrastructure Bank
SIS	Strategic Intermodal System
SOV	Single Occupancy Vehicle
SR	State Road
SRPP	Strategic Regional Policy Plan
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TCEA	Transportation Concurrency Exception Area
TCMA	Transportation Concurrency Management Area

ACRONYM	NAME / TITLE
TD	Transportation Disadvantaged
TDCB	Transportation Disadvantaged Coordinating Board
TDM	Transportation Demand Management
TDM	Travel Demand Management
TDP	Transit Development Plan
TDSP	Transportation Disadvantaged Service Plan
TE	Transportation Enhancements
TEA-21	Transportation Equity Act for the 21st Century of 1998
TIGER	Transportation Investment Generating Economic Recovery
TIP	Transportation Improvement Program
TMA	Transportation Management Area
TMS	Transportation Management System
TOP	Transit Operations Plan
TPO	Transportation Planning Organizations (synonym to MPO)
TRB	Transportation Research Board
TRIP	Transportation Regional Incentive Program
TTE	Test Training and Exercises
UA	Urbanized Area
UCF	University of Central Florida
UPWP	Unified Planning Work Program
US	United States (route)
USC	United States Code
USDOE	United States Department of Energy
USDOT	United States Department of Transportation
USFS	United States Forest Service
USFWS	United States Fish and Wildlife Service
USGS	United States Geological Survey
VHT	Vehicle Hours Traveled
VMS	Variable Message Sign
VMT	Vehicle Miles Traveled
VOC	Volatile Organic Compounds
VPH	Vehicles Per Hour

ACRONYM	NAME / TITLE
WAGES	Work and Gain Economic Self Sufficiency
WB	Westbound
WBE	Women's Business Enterprise
YTD	Year to Date

LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION

2020-3

RESOLUTION OF THE LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION (MPO) ADOPTING THE LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION CONTINUITY OF OPERATIONS PLAN (COOP).

WHEREAS, the Lake~Sumter Metropolitan Planning Organization (MPO), designated by the Governor of the State of Florida as the body responsible for the urban transportation planning process for the Lake-Sumter Urban area; and

WHEREAS, Section 339.175, Florida Statutes and 23 U.S.C. § 134 requires that the urbanized area, as a condition of the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, a Continuity of Operations Plan (COOP) is defined as part of the transportation planning work program which identifies the planning strategies and the planning activities to be undertaken by the MPO; and

WHEREAS, the MPO has developed a COOP to ensure MPO could continue essential functions and operations in the event of an emergency.

NOW, THEREFORE BE IT RESOLVED by the Lake~Sumter Metropolitan Planning Organization (MPO) that:

The Lake~Sumter Metropolitan Planning Organization Continuity of Operations Plan (COOP) is hereby adopted.

PASSED AND ADOPTED this ____ day of _____, 2020.

Lake~Sumter Metropolitan Planning Organization

Leslie Campione, Chair

Approved as to form and legality:

Diana Johnson, MPO Attorney



January 21, 2020

To the Honorable Members of the
Lake-Sumter Metropolitan Planning Organization
Lady Lake, Florida

We have audited the financial statements of the Lake-Sumter Metropolitan Planning Organization (“Lake-Sumter MPO”) for the year ended June 30, 2019, and have issued our report thereon dated January 21, 2020. Professional standards require that we provide you with the following information related to our audit.

OUR RESPONSIBILITY UNDER U.S. GENERALLY ACCEPTED AUDITING STANDARDS AND
GOVERNMENT AUDITING STANDARDS

As stated in our engagement letter dated June 10, 2019, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we considered your internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting.

As part of obtaining reasonable assurance about whether your financial statements are free of material misstatement, we performed tests of Lake-Sumter MPO’s compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions was not an objective of our audit.

Our responsibility for other information included in the “*Financial Statements of Lake-Sumter MPO,*” as provided to you, does not extend beyond the information identified in our reports on pages 1, 22, and 24 of Lake-Sumter MPO’s “*Financial Statements.*”

PLANNED SCOPE AND TIMING OF THE AUDIT

We performed the audit according to the planned scope and timing previously communicated to you.

SIGNIFICANT AUDIT FINDINGS

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Lake-Sumter MPO are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the fiscal year ended June 30, 2019. We noted no transactions entered into by Lake-Sumter MPO during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

SIGNIFICANT AUDIT FINDINGS (Cont.)

Qualitative Aspects of Accounting Practices (Cont.)

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We did not note any sensitive estimates affecting the financial statements.

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. We did not note any sensitive disclosures affecting the financial statements.

DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT

We encountered no difficulties in dealing with management in performing and completing our audit.

CORRECTED AND UNCORRECTED MISSTATEMENTS

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We had no adjustments to the trial balance provided for audit.

DISAGREEMENTS WITH MANAGEMENT

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

MANAGEMENT REPRESENTATIONS

We have received certain representations from management that were included in the management representation letter dated January 21, 2020.

MANAGEMENT CONSULTATIONS WITH OTHER INDEPENDENT ACCOUNTANTS

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Lake-Sumter MPO's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

OTHER AUDIT FINDINGS OR ISSUES

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the management of Lake-Sumter MPO and the Board Members and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

MSL, P.A.

FINANCIAL STATEMENTS
Lake-Sumter Metropolitan Planning Organization
Year Ended June 30, 2019
with Independent Auditor's Report

Lake-Sumter Metropolitan Planning Organization

Financial Statements

Year ended June 30, 2019

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Financial Section



INDEPENDENT AUDITOR'S REPORT

Honorable Members of the
Lake-Sumter Metropolitan Planning Organization
Lady Lake, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and major fund of Lake-Sumter Metropolitan Planning Organization ("Lake-Sumter MPO") as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise Lake-Sumter MPO's basic financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

INDEPENDENT AUDITOR'S REPORT
(Continued)

Opinions

In our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the respective financial position of the governmental activities and major fund of Lake-Sumter MPO as of June 30, 2019, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 21, 2020 on our consideration of Lake-Sumter MPO's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Lake-Sumter MPO's internal control over financial reporting and compliance.

MSL, P.A.

Certified Public Accountants

Orlando, Florida
January 21, 2020

Management's Discussion and Analysis

As management of the Lake-Sumter Metropolitan Planning Organization (Lake-Sumter MPO) we offer readers of Lake-Sumter MPO's financial statements this narrative overview and analysis of the financial activities of Lake-Sumter MPO for year ended June 30, 2019. This discussion has been prepared by management and should be read in conjunction with the financial statements, which follow this section.

Financial Highlights

- Lake-Sumter MPO's assets exceeded its liabilities at June 30, 2019 by \$31,308. This amount consists of \$2,218 net investment in capital assets and \$29,090 in unrestricted net position which may be used to meet Lake-Sumter MPO's ongoing obligations.
- The unrestricted net position of \$29,090 results from unassigned funds available of \$52,886 and nonspendable funds of \$4,008 related to prepaid balances at the fund level, less accrued compensated absences of \$27,804. The unassigned funds are primarily a result of donations and non-grant revenues in excess of expenses.
- Lake-Sumter MPO has no outstanding debt, except for accrued compensated absences for its employees.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to Lake-Sumter MPO's basic financial statements. The basic financial statements consist of two parts: combined government-wide financial statements and fund financial statements, and notes to the financial statements. As Lake-Sumter MPO's operations focus on one program/function, transportation, it is considered to be a special-purpose government for financial reporting purposes.

For special-purpose governments engaged in a single governmental program, the fund financial statements and the government-wide statements may be combined using a columnar format. This format reconciles individual line items of fund financial data to government-wide data in a separate column on the face of the financial statements rather than at the bottom of the statements or in an accompanying schedule as is required for general governments or those with multiple programs or functions. Lake-Sumter MPO has chosen this format for presentation of its financial statements.

Government-Wide Financial Statements

The government-wide financial statements of Lake-Sumter MPO provide a broad overview of Lake-Sumter MPO's finances and report information about Lake-Sumter MPO using accounting methods similar to those used by private sector companies.

The Statement of Net Position presents Lake-Sumter MPO's assets less its liabilities at year-end. The difference between these assets and liabilities is reported as net position or deficit. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of Lake-Sumter MPO is improving or deteriorating.

The Statement of Activities presents information showing how Lake-Sumter MPO's net position changed during the fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods.

The government-wide financial statements can be found on pages 10 and 11 of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Lake-Sumter MPO, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. Lake-Sumter MPO has only one fund, the General Fund, which is a governmental fund type.

Governmental Funds – Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, these funds focus on near-term inflows and outflows of spendable resources as well as on balances of spendable resources available at the end of the fiscal year. As a result of this difference in focus, a reconciliation is provided in the financial statements between the fund and government-wide statements.

The basic governmental fund financial statements can also be found on pages 10 and 11 of this report.

Notes to the Financial Statements – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found beginning on page 12 of this report.

Other Information – In addition to the basic financial statements and notes, this report also presents certain required supplementary information concerning Lake-Sumter MPO's annual appropriated budget for its general fund. A budgetary comparison schedule has been provided as required supplementary information for the general fund to demonstrate compliance with this budget. Required supplementary information can be found beginning on page 20 of this report.

Government-Wide Financial Analysis

In accordance with accounting principles generally accepted in the United States of America, Lake-Sumter MPO's fund financial statements are converted to the Statement of Net Position and Statement of Activities by posting adjustments for the following:

- Capital assets, net of accumulated depreciation, have been added to the Statement of Net Position. In addition, depreciation expense for all equipment has been included in expense, and capital outlay has been removed from expense.
- The liability for accrued compensated absences has been added to the Statement of Net Position and the related expense has been included in the Statement of Activities.

Our analysis of the government-wide financial statements of Lake-Sumter MPO begins below. The Statement of Net Position and the Statement of Activities report the net position of Lake-Sumter MPO and the changes in those balances. Over time, increases or decreases in Lake-Sumter MPO's net position are one indicator of financial position. However, you will need to consider other nonfinancial factors such as changes in economic conditions, regulations and new or changed government legislation.

Lake-Sumter MPO Statement of Net Position

	<u>2019</u>	<u>2018</u>
Assets		
Current and Other Assets	\$ 168,857	\$ 208,858
Capital Assets, Net	<u>2,218</u>	<u>3,977</u>
Total Assets	<u>171,075</u>	<u>212,835</u>
Liabilities		
Current and Other Liabilities	126,343	193,655
Long Term Liabilities	<u>13,424</u>	<u>12,917</u>
Total Liabilities	<u>139,767</u>	<u>206,572</u>
Net Position		
Investment in Capital Assets	2,218	3,977
Unrestricted	<u>29,090</u>	<u>2,286</u>
Total Net Position	<u>\$ 31,308</u>	<u>\$ 6,263</u>

Current assets of Lake-Sumter MPO primarily consist of \$158,468 due from federal agencies and the State of Florida for cost reimbursable grant expenses, \$6,381 due from local governmental units for charges for services, and prepaid expenses of \$4,008. Current liabilities consist of \$15,152 of accounts payable, accrued wages payable of \$3,948, \$92,863 due to Lake County and \$14,380 of current compensated absences.

The unrestricted net position of \$29,090 is primarily a result of donations and non-grant revenues in excess of expenses. Net position amounted to \$31,308 at June 30, 2019. "Investment in capital assets" of \$2,218 is Lake-Sumter MPO's investment in its net capital assets (original cost less accumulated depreciation).

While the statement of net position shows the financial position of net assets, the statement of activities provides answers as to the nature and source of the changes in net position during the year.

**Lake-Sumter MPO
Statement of Activities**

	<u>2019</u>	<u>2018</u>
Revenues:		
Program Revenues		
Intergovernmental Revenues - Operating Grants	\$ 624,409	\$ 740,676
Charges for Services	181,422	159,480
Miscellaneous Income	5	-
Total Revenues	<u>805,836</u>	<u>900,156</u>
Expenses:		
Current	779,032	917,694
Depreciation	1,759	1,680
Total Expenses	<u>780,791</u>	<u>919,374</u>
Change in Net Position	25,045	(19,218)
Net Position - Beginning	6,263	25,481
Net Position - Ending	<u>\$ 31,308</u>	<u>\$ 6,263</u>

Intergovernmental revenues of \$624,409 consist primarily of grant funds received from the federal government through the Florida Department of Transportation, and other state funds. Non-grant revenues consist of charges for services from participating local governmental units of \$14,779 for transportation planning and \$166,643 in transportation management services. Miscellaneous income of \$5 is interest earnings.

Current expenses consisted of \$358,747 in personal services, \$245,068 in professional services, \$5,000 in grants and aids, \$142,217 in other operating expenses, and \$28,000 paid to Lake County for providing administrative services.

Analysis of the Lake-Sumter MPO General Fund

Lake-Sumter MPO has one fund, the general fund, which is reported in the Fund Financial Statement column. The focus of the general fund is to provide information on near-term inflows and outflows of cash and the balance available. The Lake-Sumter MPO has an unassigned fund balance of \$52,886 and nonspendable – prepaid fund balance of \$4,008. Revenue from grants equals the expenses incurred. Fund balance results from donations and non-grant revenues in excess of expenditures.

Lake-Sumter MPO Statement of Revenues, Expenditures and Changes in Fund Balance

	<u>2019</u>	<u>2018</u>
Revenues:		
Intergovernmental Revenues	\$ 624,409	\$ 740,676
Charges for Services	181,422	159,480
Miscellaneous Income	<u>5</u>	<u>-</u>
Total Revenue	<u>805,836</u>	<u>900,156</u>
Expenditures:		
Personal Services	357,450	532,893
Operating	415,285	406,411
Capital Outlay	-	1,299
Grants and Aids	<u>5,000</u>	<u>5,500</u>
Total Expenditures	<u>777,735</u>	<u>946,103</u>
Excess (Deficiency) of Revenues over (under) Expenditures	28,101	(45,947)
Fund Balance, Beginning of Year	<u>28,793</u>	<u>74,740</u>
Fund Balance, End of Year	<u>\$ 56,894</u>	<u>\$ 28,793</u>

General Fund Budgetary Highlights

The difference between the original and the final amended budget was \$8,107 and was primarily due to fund balance carry forward from 2018 projects not completed offset by a reduction in appropriation for the East Avenue/Grand Highway.

Differences between the final amended budget and actual results are included on page 20 of the accompanying financial statements. Personal Service expenditures were \$194,963 under budget due to the change in Executive Director and reduction in staffing levels during 2019. Operating expenditures were \$342,757 less than budgeted, due to projects not being completed in 2019. Intergovernmental revenues were \$545,209 less than budgeted due primarily to grant funding that was budgeted for projects that were not completed.

Capital Assets and Long-Term Debt

Capital Assets

As of June 30, 2019, Lake-Sumter MPO had \$2,218 net investment in capital assets, as reflected in the table below:

Lake-Sumter MPO Capital Assets

	<u>FY19</u>	<u>FY18</u>
Equipment	\$ 20,210	\$ 21,235
Less Accumulated Depreciation	<u>(17,992)</u>	<u>(17,258)</u>
Capital Assets, Net	<u>\$ 2,218</u>	<u>\$ 3,977</u>

Capital assets consist of equipment used by the organization in its daily operations. The MPO operates from leased facilities.

For more detailed information regarding the Lake-Sumter MPO's capital assets, please refer to Note 4 to the financial statements.

Long-Term Debt – Compensated Absences

Lake-Sumter MPO's full-time employees accumulate annual and sick leave based upon length of employment. Upon termination of employment, employees can receive a payment into a deferred compensation plan or as a lump-sum cash distribution for annual vacation leave, up to a maximum of 300 hours. An employee may elect to receive the value of any sick leave, up to a maximum of 50%, to be paid into a deferred compensation plan or as a lump-sum cash distribution. The cost of accumulated annual and sick leave, including fringe benefits is accrued only to the extent that the leave will result in cash payments at termination. At June 30, 2019, the Lake-Sumter MPO had \$27,804 in accrued compensated absences, of which \$14,380 is considered to be due in the next fiscal year.

For more detailed information regarding the Lake-Sumter MPO's long-term debt-compensated absences, please refer to Notes 1 and 5 to the financial statements.

Economic Factors and Next Year's Budget and Rates

- The average unemployment rate for Lake County is 3.5%. This is compared to 3.4% for the state and 3.7% for the nation.
- Inflation nationally, as indicated by the consumer price index, is 1.6% higher than the prior year.

All of these factors were considered in preparing Lake-Sumter MPO's budget for the 2019-2020 year. Lake-Sumter MPO's Board adopted the 2020 budget of \$1,258,833 at its June 25, 2019 meeting.

Requests for Information

This financial report is designed to provide a general overview of Lake-Sumter MPO's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Office of the Clerk of Courts, 315 West Main Street, Post Office Box 7800, Tavares, Florida, 32778, or by calling (352)-343-9808.

Basic Financial Statements

Lake-Sumter Metropolitan Planning Organization

Governmental Fund Balance Sheet –
Statement of Net Position

June 30, 2019

	General Fund	Adjustments (Note 2)	Statement of Net Position
Assets			
Current Assets			
Due from Federal Agencies	\$ 158,468	\$ -	\$ 158,468
Due from Other Agencies	6,381	-	6,381
Prepaid	4,008	-	4,008
Noncurrent Assets:			
Capital Assets, Net		2,218	2,218
Total Assets	\$ 168,857	\$ 2,218	\$ 171,075
 Liabilities and Fund Balances - Net Position			
Current Liabilities:			
Accounts Payable	\$ 15,152	\$ -	\$ 15,152
Due to Lake County	92,863		92,863
Accrued Liabilities	3,948	-	3,948
Compensated Absences, Current	-	14,380	14,380
Noncurrent Liabilities:			
Compensated Absences	-	13,424	13,424
Total Liabilities	111,963	27,804	139,767
 Fund Balances - Net Position:			
Fund Balances:			
Nonspendable - Prepaids	4,008	(4,008)	
Unassigned	52,886	(52,886)	-
Total Fund Balances	56,894	(56,894)	-
Total Liabilities and Fund Balances	\$ 168,857		
 Net Position:			
Investment in Capital Assets		2,218	2,218
Unrestricted		29,090	29,090
Total Net Position		\$ -	\$ 31,308

The notes to the financial statements are an integral part of this statement.

Lake-Sumter Metropolitan Planning Organization

Statement of Governmental Fund Revenues, Expenditures and
Changes in Fund Balances – Statement of Activities

Year ended June 30, 2019

	<u>General Fund</u>	<u>Adjustments (Note 2)</u>	<u>Statement of Activities</u>
Revenues			
Intergovernmental Revenue - Operating			
Grants	\$ 624,409	\$ -	\$ 624,409
Charges for Services	181,422	-	181,422
Miscellaneous revenues	5	-	5
Total Revenues	<u>805,836</u>	<u>-</u>	<u>805,836</u>
Transportation Expenditures:			
Current:			
Personal Services	357,450	1,297	358,747
Operating	387,285	-	387,285
Grants and Aids	5,000	-	5,000
Administrative Fee	28,000	-	28,000
Depreciation Expense	-	1,759	1,759
Total Expenditures-Expenses	<u>777,735</u>	<u>3,056</u>	<u>780,791</u>
Excess of Revenues over (under)			
Expenditures/Change in Net Position	28,101	(3,056)	25,045
Fund Balance / Net Position			
Beginning of the Year	<u>28,793</u>	<u>(22,530)</u>	<u>6,263</u>
Fund Balance / Net Position			
End of the Year	<u>\$ 56,894</u>	<u>\$ (25,586)</u>	<u>\$ 31,308</u>

The notes to the financial statements are an integral part of this statement.

Lake-Sumter Metropolitan Planning Organization

Notes to Financial Statements

Year ended June 30, 2019

1. Summary of Significant Accounting Policies

Reporting Entity

The Lake-Sumter MPO is a voluntary association of local governmental units organized under the authority of Section 339.175, Florida Statutes, in accordance with the 1962 Federal Aid Highway Act. The primary purpose of the organization is to coordinate a comprehensive transportation planning process in the urbanized areas of Lake and Sumter counties. The member governments entered into an interlocal agreement effective February 18, 2004, to establish the Lake-Sumter MPO and its operating procedures. The governing board (Board) consists of sixteen voting representatives, ten nonvoting representatives and three ex-officio non-voting positions. All voting representatives are elected officials from local governments including the cities of Clermont, Eustis, Lady Lake, Leesburg, Minneola, Mount Dora, and Tavares; five members from the Lake County Board of County Commissioners and two members from the Sumter County Board of County Commissioners. The Board approves the annual budget. MPO employees, including the MPO Executive Director as permitted under his contract, receives certain benefits and administrative support services from Lake County. Lake County receives an administrative fee for providing services to the Lake-Sumter MPO.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

These financial statements have been prepared in conformity with reporting guidelines established by the Governmental Accounting Standards Board (GASB) and were prepared in conformity with accounting principles generally accepted in the United States of America (GAAP). The following types of financial statements are reported by the Lake-Sumter MPO:

Government-wide Financial Statements – The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position (statement of activities) report information on all of the activities of the Lake-Sumter MPO. Governments typically report activities as either *Governmental activities*, which normally are supported by taxes and intergovernmental revenues or *Business-type activities*, which rely to a significant extent on fees and charges for support. The Lake-Sumter MPO reports only governmental activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Since the Lake-Sumter MPO's primary mission (function) is transportation, all revenues and expenses are considered to be for this purpose and the accompanying financial statements do not segregate beyond this function.

Lake-Sumter Metropolitan Planning Organization

Notes to Financial Statements (continued)

1. Summary of Significant Accounting Policies (continued)

Because the Lake-Sumter MPO has only governmental activities and only one function, it is considered to be a special-purpose government for financial reporting purposes under accounting principles generally accepted in the United States of America. As such, the government-wide financial statements are presented together with the governmental fund financial statements, described below, with an adjustment column presented to reconcile the two sets of statements.

Governmental Fund Financial Statements – The Lake-Sumter MPO has one governmental fund type, which is the General Fund. The General Fund is the primary operating fund used to account for all resources and operations. Governmental funds are accounted for on a “spending” or “financial flow” measurement focus. This means that only current assets and current liabilities are generally included on the balance sheet. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

Government-wide Financial Statements – The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

Governmental Fund Financial Statements – The General Fund is accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual; that is, when they are measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Lake-Sumter MPO generally considers revenues to be available if they are collected within 90 days of the end of the current fiscal period. Expenditures are generally recorded when the related liability is incurred. Revenues primarily consist of grant funds and charges for transportation planning and transportation management services, which management has determined to be susceptible to accrual.

Lake-Sumter Metropolitan Planning Organization

Notes to Financial Statements (continued)

1. Summary of Significant Accounting Policies (continued)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

Budgets and Budgetary Accounting

The Lake-Sumter MPO adopts an annual budget. The budget is prepared on the modified accrual basis of accounting and on a basis consistent with accounting principles generally accepted in the United States of America.

Budget amendments are defined as major object code changes which either increase or decrease the total budget. Major object codes are personal services, operating expenses, and capital outlay. Budget amendments must be approved by the Board. Expenditures may not exceed appropriations at the major object code level. A legally adopted budget is prepared for the General Fund.

Capital Assets

Capital assets, primarily equipment, are recorded as capital outlay expenditures in the General Fund at the time goods are received and a liability is incurred. These assets are then capitalized at cost in the statement of net position. Donated capital assets are recorded in the statement of net position at acquisition cost at the time received. The capitalization threshold set by the Lake-Sumter MPO is \$1,000. Capital assets are depreciated using the straight-line method over six years for computers, and ten years for furniture and other equipment. Depreciation expense is recorded in the statement of activities.

Lake-Sumter MPO operates from leased facilities under a cancelable operating lease. Rent expense was \$48,000.

Lake-Sumter Metropolitan Planning Organization

Notes to Financial Statements (continued)

1. Summary of Significant Accounting Policies (continued)

Compensated Absences

All full-time and certain part-time employees are granted annual and sick leave based upon length of employment. Annual leave can be accumulated; however, carryover limitations range from 200 to 300 hours, depending on length of employment. Upon termination of employment, the employee can receive a payment into a deferred compensation plan or as a lump-sum cash distribution, based upon the employee's current wage rate and the annual leave not taken. Sick leave is accumulated at the rate of one day per month of each full month of continuous employment. There is no limit on the amount of sick leave that can be accumulated. The MPO's policy permits the payment of accrued sick upon termination, retirement, or death, at 25-50%, based on the length of employment, into a deferred compensation plan or as a lump-sum cash distribution.

The Lake-Sumter MPO records accumulated leave and the related fringe benefits at year-end based on each employee's unused hours and rate of pay in the government-wide financial statements as current and long-term, respectively.

Fund Balance – Net Position

Unassigned fund balance is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. Investment in capital assets represents that portion of net position that is associated with capital assets and is, therefore, not available for general operations.

2. Reconciliation Between the Fund Statements and the Government-Wide Statements

The following is a reconciliation between the Governmental Funds Balance Sheet and the Statement of Net Position at June 30, 2019:

Fund balances	\$	56,894
Add capital assets, net of accumulated depreciation as they are not financial resources and are therefore not reported in the funds		2,218
Less compensated absences, not available for current use as they are not due and payable in the current period and are therefore not reported as liabilities in the funds		<u>(27,804)</u>
Net Position	\$	<u>31,308</u>

Lake-Sumter Metropolitan Planning Organization

Notes to Financial Statements (continued)

2. Reconciliation Between the Fund Statements and the Government-Wide Statements (continued)

The following is a reconciliation between the Statement of Governmental Fund Revenues, Expenditures and Changes in Fund Balances and the Statement of Activities for the fiscal year ended June 30, 2019:

Excess (deficiency) of revenues over (under) expenditures	\$ 28,101
Less current year depreciation on capital assets as the Governmental Fund Statements record an expenditure at the time of purchase	(1,759)
Less net change in compensated absences	<u>(1,297)</u>
Change in net position	<u><u>\$ 25,045</u></u>

3. Deposits and Investments

Lake-Sumter MPO participates in the pooled cash and investments fund of Lake County. Since the organization's funding is primarily from grants which are cost reimbursable, funds are advanced to Lake-Sumter MPO as needed to pay expenses. At June 30, 2019, Lake-Sumter MPO had a deficit in pooled cash of \$92,863. This amount is presented as Due to Lake County in the Governmental Funds Balance Sheet – Statement of Net Position.

County funds are placed in various types of investments including interest bearing time deposits in qualified public deposits, direct obligations of the U.S. Government, and other investments as defined in Florida Statutes. Interest earned from investments in pooled cash is allocated to each of the participating funds of the County and Lake-Sumter MPO based on the fund's average daily equity balance. The County's financial statements contain full disclosure regarding the County's deposits and investments.

Lake-Sumter Metropolitan Planning Organization

Notes to Financial Statements (continued)

4. Capital Assets

A summary of the changes in capital assets follows:

	Balance 7/1/18	Additions & Transfers	Deletions	Balance 6/30/19
Equipment	\$ 21,235	\$ -	\$ (1,025)	\$ 20,210
Less accumulated depreciation	<u>(17,258)</u>	<u>(1,759)</u>	<u>1,025</u>	<u>(17,992)</u>
Capital assets, net	<u>\$ 3,977</u>	<u>\$ (1,759)</u>	<u>\$ -</u>	<u>\$ 2,218</u>

5. Compensated Absences

The current and long-term portions of compensated absences at June 30, 2019 were \$14,380 and \$13,424, respectively. A summary of changes in compensated absences follows:

Balance at July 1, 2018	\$ 26,507
Additions	41,186
Payments	<u>(39,889)</u>
Balance at June 30, 2019	<u>\$ 27,804</u>

6. Employees' Retirement Plan

Florida Retirement System

All of the Lake-Sumter MPO's full-time employees participate in the State of Florida Retirement System (System), a cost-sharing, multiple-employer, public employee retirement system (PERS) administered by the State of Florida, Department of Administration, Division of Retirement. The System offers a choice between a defined benefit plan (Pension Plan) and a defined contribution plan (Investment Plan). Employees also participate in the Retiree Insurance Subsidy Program (HIS Plan) which is a defined benefit plan.

The Pension Plan provides for vesting of benefits after six to eight years of creditable service. Normal retirement benefits are available to employees who retire at or after age 62 to 65 with six to eight years or more of service. Early retirement is available after six to eight years of service with a 5% reduction of benefits for each year prior to the normal retirement age. Retirement benefits are based upon age, average compensation, and years of service credit, where average

Lake-Sumter Metropolitan Planning Organization

Notes to Financial Statements (continued)

6. Employees' Retirement Plan (continued)

compensation is computed based on an individual's five to eight highest years of earnings. Benefits also include a disability and survivor's benefits, as established by Florida Statutes.

The Investment Plan provides for vesting after one year of creditable service. Under this plan, the employer makes contributions to a participant's account and the participant directs where the contributions are invested among the plan's investment funds. Upon termination, vested participants receive amounts accumulated in their investment accounts.

The HIS Plan is established in accordance with Section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees in paying their health insurance costs. Current benefits are based on \$5 per year of service, ranging from \$30 - \$150 per month. To be eligible, retirees must provide proof of health insurance coverage, which may include Medicare.

Participating employer contributions are based upon actuarially determined statewide rates established by the State of Florida, that are expressed as percentages of annual covered payroll, and are adequate to accumulate sufficient assets to pay benefits when due. The rates applied to employee salaries for regular members and senior management were 8.26% and 24.06% for the 2019 year. The Lake-Sumter MPO's contributions to the plan for the years ended June 30, 2019, 2018, and 2017 were \$34,146, \$38,307 and \$40,562, respectively, equal to the required contributions for each year. Employee contributions were \$7,788, \$10,776, and \$11,086 for the years ended June 30, 2019, 2018, and 2017 respectively. These employer rates include HIS contribution rates of 1.66%.

MPO employees receive the same benefits as Lake County employees, including participation in the System. A liability, if any, related to the System retirement benefits is recorded in the financial statements of Lake County, Florida.

The Florida Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the plan. That report may be obtained by writing to the Division of Retirement, 2639 North Monroe Street, Building C, Tallahassee, Florida 32399-1560, or by calling (850) 488-5541.

Lake-Sumter Metropolitan Planning Organization

Notes to Financial Statements (continued)

7. Retiree Health Coverage

Employees of the Lake-Sumter MPO receive the same health benefits as Lake County employees. A liability, if any, related to these benefits is reported in the financial statements of Lake County, Florida. For a detailed plan description, see the financial statements for Lake County, Florida.

8. Risk Management

Lake-Sumter MPO is exposed to various risks related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Lake-Sumter MPO is covered for general liability, automobile, workers' compensation, property and health liabilities under Lake County's self-insured fund; amounts paid to Lake County for coverage during the year ended June 30, 2019 were \$38,279. No settlements in excess of claims have been incurred during the current or prior period.

Required Supplementary Information

Lake-Sumter Metropolitan Planning Organization

Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – General Fund

	Year ended June 30, 2019			Variance Positive (Negative)
	Budgeted Amounts		Actual Amounts	
	Original	Final		
Revenues				
Intergovernmental Revenue - Operating				
Grants	\$ 1,195,904	\$ 1,169,618	\$ 624,409	\$ (545,209)
Charges for Services	176,641	182,141	181,422	(719)
Miscellaneous Income	-	100	5	(95)
Total Revenues	<u>1,372,545</u>	<u>1,351,859</u>	<u>805,836</u>	<u>(546,023)</u>
Expenditures:				
Current:				
Personal Services	539,366	552,413	357,450	194,963
Operating	734,982	730,042	387,285	342,757
Grants and Aids	5,000	5,000	5,000	-
Administrative Fee	28,000	28,000	28,000	-
Total Expenditures	<u>1,307,348</u>	<u>1,315,455</u>	<u>777,735</u>	<u>537,720</u>
Excess (deficiency) of Revenues over (under) Expenditures	<u>65,197</u>	<u>36,404</u>	<u>28,101</u>	<u>(8,303)</u>
Other Financing Uses:				
Reserve for Contingencies	<u>(65,197)</u>	<u>(65,197)</u>	<u>-</u>	<u>65,197</u>
Total Other Financing Uses	<u>(65,197)</u>	<u>(65,197)</u>	<u>-</u>	<u>65,197</u>
Excess (Deficiency) of Revenues over (under) Expenditures	-	(28,793)	28,101	56,894
Fund Balance, Beginning of Year	-	28,793	28,793	-
Fund Balance, End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 56,894</u>	<u>56,894</u>

See note to required supplementary information.

Lake-Sumter Metropolitan Planning Organization

Note to Required Supplementary Information

Year ended June 30, 2019

1. Summary of Significant Accounting Policies

Budgetary Process

The Board adopts an annual budget for the Lake-Sumter MPO. The budget is prepared on the modified accrual basis of accounting and on a basis consistent with accounting principles generally accepted in the United States of America.

Budget amendments are defined as major object code changes which either increase or decrease the total budget. Budget amendments must be approved by the Board. Expenditures may not exceed appropriations at the major object code level. A legally adopted budget is prepared for the General Fund.

Other Reports



**INDEPENDENT AUDTIOR’S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Honorable Members of the
Lake-Sumter Metropolitan Planning Organization
Lady Lake, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and major fund of Lake-Sumter Metropolitan Planning Organization (“Lake-Sumter MPO”) as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise Lake-Sumter MPO’s basic financial statements, and have issued our report thereon dated January 21, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Lake-Sumter MPO’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lake-Sumter MPO’s internal control. Accordingly, we do not express an opinion on the effectiveness of Lake-Sumter MPO’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Honorable Members of the
Lake-Sumter Metropolitan Planning Organization

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Lake-Sumter MPO's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We reported certain other matters to Lake-Sumter MPO's management in a separate letter dated January 21, 2020.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

MSL, P.A.

Certified Public Accountants

Orlando, Florida
January 21, 2020



INDEPENDENT AUDITOR'S MANAGEMENT LETTER

Honorable Members of the
Lake-Sumter Metropolitan Planning Organization
Lady Lake, Florida

Report on the Financial Statements

We have audited the financial statements of Lake-Sumter Metropolitan Planning Organization ("Lake-Sumter MPO") as of and for the fiscal year ended June 30, 2019, and have issued our report thereon dated January 21, 2020.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and Chapter 10.650, *Rules of the Auditor General*.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in that report, which is dated January 21, 2020, should be considered in conjunction with this management letter.

Additional Matters

Section 10.554(1)(i)3, *Rules of the Auditor General*, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements or state project amounts that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the members of Lake-Sumter MPO, and applicable management, and is not intended to be, and should not be, used by anyone other than these specified parties.

MSL, P.A.

Certified Public Accountants

Orlando, Florida
January 21, 2020



BYLAWS OF THE

**LAKE~SUMTER METROPOLITAN
PLANNING ORGANIZATION
GOVERNING BOARD**

EXECUTIVE COMMITTEE

TECHNICAL ADVISORY COMMITTEE

COMMUNITY ADVISORY COMMITTEE

~~Approved August 27, 2019~~

PREAMBLE

The following sets forth the Bylaws, policies, and procedures, which shall serve to guide the proper functioning of the Urban Transportation Planning Process for the Lake~Sumter Metropolitan Planning Organization (MPO). The intent is to provide procedures and policies for the MPO Governing Board, the MPO Technical Advisory Committee (TAC) and the MPO Community Advisory Committee (CAC) for fulfilling the requirements of the Federal Highway Act of 1962, Federal Highway Act of 1974, Section 339.175, Florida Statutes, and will operate under the provisions of Section 163.01, Florida Statutes, as amended, and subsequent laws setting forth requirements for transportation planning for all modes of travel and to insure the accomplishment of the planning tasks within a cooperative framework properly related to comprehensive planning on a continuous basis.

SECTION 1.0: BYLAWS OF THE METROPOLITAN PLANNING ORGANIZATION (MPO)

The Governor, under Section 339.175 of the Florida Statutes, designated and apportioned the membership of the MPO on December 9, 2003. On October 22, 2010 the Governor affirmed the Re-designation Plan of the MPO to include all of Sumter County. The governing body of each governmental entity so designated shall appoint the appropriate number of members to the MPO. The designated local governmental entities and their appointment by the Governor are stipulated by the approved Lake~Sumter MPO Apportionment Plan on December 9, 2003, and incorporated into this document by reference.

The Clerk of the MPO is the Executive Assistant to the Executive Director of the MPO. The duties of the Clerk include, but are not limited to, assisting the Executive Director and the MPO Governing Board in day –to–day operations of the MPO, ensuring compliance with public meeting notice requirements, distribution of and posting of public meeting agendas, maintaining public meeting minutes, attesting resolutions and other documents, and recording of documents when required. The Executive Director of the MPO may change the location of the office of the MPO upon approval vote of the Executive Committee.

SECTION 1.1: MEMBERSHIP APPOINTMENT, QUALIFICATION, AND TERMS OF OFFICE

- A. There shall be thirty (30) governing board member positions of the MPO, with sixteen (16) of those possessing voting privileges. The voting positions consist of fourteen (14) permanent voting positions and two (2) rotating At-Large Representative municipal voting positions; one (1) Lake County and one (1) Sumter County. In addition to the voting positions, the MPO Governing Board consists of ten (10) non-voting positions and four (4) ex-officio non-voting positions.
- B. The fourteen (14) permanent voting positions shall be assigned to (number of votes in parentheses): Clermont (1), Eustis (1), Lady Lake (1), Leesburg (1), Minneola (1), Mount Dora (1), Tavares (1), Sumter County (2) and Lake County (5), which possesses a voting position for each of the five county commissioners.
- C. The seven (7) governing board positions among which the At-Large Representative voting privilege shall rotate for Lake County shall be those of: Astatula, Fruitland Park, Groveland,

Howey-in-the-Hills, Mascotte, Montverde and Umatilla. The at-large position shall be subject to a one year term beginning on January 1, changing each year, and rotating in alphabetical order. Astatula was the first rotating member government with an at-large term beginning January 1, 2005.

- D. The five (5) governing board positions among which the At-Large Representative voting privilege shall rotate for Sumter County ~~shall be those of pursuant to the Interlocal Agreement establishing a rotation for municipal representation entered by and between the cities of: Bushnell, Center Hill, Coleman, Webster and Wildwood. The at-large position shall be subject to a one year term beginning on January 1, changing each year, and rotating in alphabetical order. Bushnell shall be the first rotating member government with an at-large term beginning January 1, 2011.~~
- E. In the event a municipality declines to participate as an At-Large Representative for ~~either~~ Lake County ~~or Sumter County~~, the rotating voting privilege shall, upon action by the Governing Board, rotate to the next specified municipality in the alphabetical rotation and shall remain with that municipality for the remaining of the term, which is until the end of the calendar year. The At-Large Representative voting privilege shall rotate the following calendar year to the next municipality in the alphabetical rotation.
- In the event that neither the municipal representative nor the alternate representative currently possessing At-Large voting privileges is present at a meeting of the MPO Governing Board, voting privileges - for that meeting only - shall revert to the municipal representative or alternate representative possessing At-Large voting privileges the previous term.
- F. Ex-officio non-voting members include: Florida Central Railroad, Lake County School Board, Sumter County School Board, and the Central Florida Expressway Authority.
- G. MPO Governing Board members, both primary and alternate, shall be designated by the elected body of the member government or by the board of the member entity. Alternate designees shall be entitled to the right to participate in meetings. However, if a primary and an alternate representing a voting member government are both present, only one may vote on action items. All members, whether voting members or not, shall have the right to participate in the discussion of items to come before the MPO Governing Board. A qualified member of the MPO Board may designate in writing to the chairperson of the MPO an alternate who may exercise full membership powers in the absence of the MPO member. Said alternate must be a locally elected official capable of representing the interests of the unit of government represented by the absent member of the MPO, and may be appointed to serve for only that meeting for which he or she is designated, or for a longer duration, but not to exceed the term of the appointed member.
- H. The MPO Governing Board members shall serve four (4) year terms. Membership shall terminate upon the member leaving his/her elective or appointive office for any reason or by a majority vote of the total membership of a county or city governing body represented by the member. Vacancies shall be filled by the original appointing body. Members may be reappointed for one (1) or more additional four (4) year terms.

- I. Code of Ethics. Members, Officers, and Employees are required to comply with Florida Statute 112, Part III, Code of Ethics for Public Officers and Employees. Members are expected to abide by the ethical rules which govern their service on the organization they represent.
- J. All MPO Governing Board members (designated or alternate) shall avoid any professional conflict of interest and prevent the appearance of undue influence. Any member who becomes aware of any type of conflict or attempt to influence shall make it known to the staff liaison and either excuse himself/herself from the proceedings, and/or file a conflict of interest form into the record.
- K. The MPO’s procedures for complying with federal requirements associated with Title VI of the Civil Rights Act of 1964 are outlined in the organization’s Title VI Nondiscrimination Plan and Limited English Proficiency Plan. Additionally, more information on the Title VI Complaint Procedure is contained in Addendum II of the MPO’s Title VI Program.

SECTION 1.2: OFFICERS AND DUTIES

- A. The following officers shall be elected each year:
 - 1. Chair
 - 2. Chair-Elect
 - 3. 1st Vice Chair / Secretary
 - 4. 2nd Vice Chair
- B. Officers shall be voting members on the MPO Governing Board. Officers shall be elected by a majority of the voting members present at the last scheduled organizational meeting of the year and shall serve a term of one (1) year, starting with the January meeting.
- C. The Chair shall preside at all meetings and in the event of his/her absence or at his/her direction, the Chair-Elect shall assume the powers and duties of the Chair.
- D. Officers shall pursue at least one continuing education opportunity each year through the MPO Advisory Council or other acceptable forum.
- E. Should an officer position become vacant, the MPO Governing Board shall fill the position through election at the next regularly scheduled meeting.
- F. All official contracts, agreements and other documents approved for action by the MPO shall be signed by the Chair or a designee approved by the Governing Board.

SECTION 1.3: EXECUTIVE COMMITTEE AND DUTIES

- A. The following board members shall comprise the Executive Committee:
 - 1. Chair
 - 2. Chair-Elect
 - 3. 1st Vice Chair
 - 4. 2nd Vice Chair
 - 5. Immediate Past Chair

6. At-Large Representative for Lake County
 7. At-Large Representative for Sumter County
- B. The Immediate Past Chair shall be eligible to serve on the Executive Committee until such time that a change in Chair results in a new Immediate Past Chair. If an individual qualifies to serve as the Immediate Past Chair and such individual is no longer a public official or is no longer in a public office, then the Immediate Past Chair seat may be filled by any other person who has previously served as Chair
 - C. The At-Large Representative for Lake County holds the voting privilege rotating annually among: Astatula, Fruitland Park, Groveland, Howey-in-the-Hills, Mascotte, Montverde and Umatilla.
 - D. The At-Large Representative for Sumter County holds the voting privilege and rotates pursuant to the Interlocal Agreement entered by and between the cities of: ~~rotating annually among:~~ Bushnell, Center Hill, Coleman, Webster and Wildwood.
 - E. The purpose of the Executive Committee is to efficiently address matters not feasible to be heard by the full MPO Governing Board. The Executive Committee is additionally tasked with strategic planning for the MPO, evaluating the performance of the MPO Executive Director, and performing other duties as assigned to or requested of them by the MPO Governing Board.
 - F. The Chair may convene the Executive Committee for items deemed appropriate for Executive Committee review or action. The Executive Committee will meet as often as they deem necessary to complete their duties, but shall meet at three (3) times a year.
 - G. To provide balanced representation on the Executive Committee among counties and municipalities, the MPO Governing Board, at the time of the election of officers, shall attempt to fill, if feasible, officer positions by rotating between municipal and county representatives as officers are advanced, when feasible, to the next level of elected office.

SECTION 1.4: APPOINTMENTS

- A. The Chair, Chair-Elect, 1st Vice Chair, 2nd Vice Chair, Immediate Past Chair and one voting member elected by the MPO Governing Board shall be appointed to serve as the three primary and three alternate appointments to the Central Florida MPO Alliance. The Executive Committee shall designate which of the aforementioned positions shall serve in a primary capacity and which shall serve in an alternate capacity.
- B. The Chair shall automatically serve as the primary appointment to the Florida MPO Advisory Council. The Chair-Elect and 1st Vice Chair shall automatically serve as alternates.
- C. At the time of election of officers, a member of the MPO Governing Board, voting or non-voting, shall be elected as Chair of the Lake County Transportation Disadvantaged Coordinating Board.
- D. At the time of election of officers, a member of the MPO Governing Board, voting or non-voting, shall be elected as Chair of the Sumter County Transportation Disadvantaged Coordinating Board.

- E. Should an elected appointment position become vacant, the appointment shall be filled by election at the next regular meeting of the MPO Governing Board.

SECTION 1.5: MEETINGS

- A. All meetings of the MPO Governing Board and advisory committees shall be open to the public and opportunities for public comments shall be provided. All public meetings and hearings shall be held in locations that are accessible to people with disabilities.
- B. In accordance with the provisions of federal and state laws, public meetings that are part of the public participation plan will be conducted at convenient and accessible locations at convenient times. In addition, MPO will utilize visualization techniques to describe the plans and make public information available, when possible, in an electronically accessible format and in plain language.
- C. Regular meetings of the MPO shall typically be held on the 4th Wednesday of each applicable month at a time and place to be designated by the Executive Director. Regular meeting dates and times may be changed by the Executive Director to accommodate holidays and/or other reasons. MPO Governing Board shall meet at least four times a year.
- D. Special meetings may be called by the Chair or by vote of the MPO Governing Board. Reasonable notice must be provided to the members and alternates for special meetings.
- E. A majority of voting members on the MPO Governing Board shall constitute a quorum for the transaction of business. MPO Governing Board members must be present to cast a vote. Any business transacted by MPO Governing Board must be approved by not less than a majority of the votes cast.
- F. Voting Procedures. Voting shall be by voice, except that a roll call vote shall be held to adopt and/or amend the Long Range Transportation Plan and Transportation Improvement Program, as required by Federal and State Law. In all other instances, voting shall be by voice unless a Board Member specifically requests a roll call vote on a particular matter. All other questions or procedures shall be governed by the most recent edition of Robert's Rules of Order
- G. An agenda shall be prepared for each meeting. Items may be placed on the agenda by any voting or non-voting member, the Executive Committee, the TAC, the CAC, or the staff. Notices and tentative agendas shall be sent to members and alternates seven (7) days prior to the regular meeting dates, and shall be made available to the public at least four (4) days in advance of the meeting. Agenda changes may be made at any meeting by two-thirds (2/3) vote of the MPO Governing Board, provided that all agenda changes are made in accordance with Section 6.0 ("MPO Public Participation Policy") below.
- H. Advance notification of all meetings, both regular business and special, shall be provided as required by applicable law.
- I. The MPO's public involvement process shall provide for early and continuing involvement in the transportation planning and programming process to all segments of the community. As specifically stated in the federal legislation, these segments are freight shippers, users of public transit, citizens, providers of transportation, affected public agencies, representatives of

transportation agency employees, other interested parties, and segments of the community affected by transportation plans, programs, and projects. The process shall also provide for seeking out and considering the needs of those traditionally underserved by existing transportation systems, such as low income and minority households which may face challenges accessing employment and other amenities.

- J. Minutes shall be kept of all meetings.
- K. If the Bylaws do not address a particular issue that comes before the MPO, and if the statute that the MPO is operating under does not cover said item, then *Robert's Rule of Order* shall take precedence.

SECTION 1.6: RESPONSIBILITIES AND FUNCTIONS OF THE MPO

- A. The MPO is charged with the overall responsibility for preparation, approval, and implementation of the intermodal urban transportation planning and programming process for the Lake-Sumter MPO area and all plans and programs that are developed through the process. The MPO is responsible for defining transportation related goals and objectives and ensuring that the transportation planning process embodies these goals and objectives.
- B. The MPO is responsible for the preparation and publication of the following:
 - 1. Annual Report of MPO Accomplishments and activities for the purpose of disseminating information to the public at the January meeting each year.
 - 2. Certification Document for the purpose of obtaining the transportation planning program for the next fiscal year.
- C. Citizen Involvement:
 - 1. The MPO shall guide and assist the MPO Community Advisory Committee (CAC) in their activities and shall be responsible for public involvement programs undertaken by the study.
 - 2. The MPO shall provide the opportunity at each of its meetings for citizens to comment or be heard on any matter pertinent to the urban transportation planning process.
 - 3. The public may obtain information or make submissions or requests concerning MPO matters by contacting the office of the Lake~Sumter MPO.

SECTION 1.7: SUBCOMMITTEES

- A. Subcommittees may be designated by the MPO as necessary to investigate and report on specific subject areas of interest to the MPO. These may include but are not limited to:
 - 1. Airports
 - 2. Highways
 - 3. Mass Transit (Public Transportation)
 - 4. Transportation needs of "transportation disadvantaged" groups

5. Directions for future growth (local Comprehensive Plan reviews)
- B. Subcommittees may be designated as necessary to deal with administrative and legislative procedures. These may include:
1. Administrative topics
 2. Bylaws
 3. Nominating
 4. Legislative Issues

SECTION 1.8: EMERGENCY REVISIONS AND AMENDMENTS

A. Establishment of Need for Emergency Revisions or Amendments

In circumstances in which the MPO is notified by a state or federal agency that an immediate minor revision is necessary for clarification of a plan document or an amendment is required to a program document to maintain consistency with state or federal programs, or program or project funding and if the time constraint is such that action at the next regularly scheduled meeting of the MPO Governing Board would significantly delay progress on a project previously supported by the MPO, the Terms for Emergency Revisions and Amendments may be invoked by the Chair.

B. Terms for Emergency Revisions and Amendments

1. In cases where an amendment or revision must be approved prior to the next board meeting for the amended project to receive funding, or maintain consistency with state and federal programs the Lake~Sumter MPO Board Chair is authorized to sign the corresponding resolution on behalf of the board without having to call an emergency meeting of the board or committees. The Chair's approval of the amendment then must be ratified at the next regularly scheduled board meeting. To maintain the integrity of the public involvement process, whenever feasibly possible, the Technical Advisory Committee, Community Advisory Committee, are asked to provide input prior to ratification by the board.
2. I. In the case of the Chair's execution of an emergency resolution, the resolution may be transmitted with signature to state and federal agencies, with the provision that the resolution shall come before the Executive Committee for recommendation and the Governing Board for ratification at the next regularly-scheduled meetings. Should the Governing Board take action to disapprove the resolution, state and federal agencies shall be notified by the end of the following business day of the Governing Board's action.

SECTION 2.0: BYLAWS OF THE MPO TECHNICAL ADVISORY COMMITTEE (TAC)

- A. The TAC shall consist of highway and transportation planners, professional engineers, or those personnel made available by the various municipalities and transportation agencies/authorities and may include but not be limited to the following members:
1. Director of Planning and Public Transportation, District Five, Florida Department of Transportation, or representative as a liaison to the TAC
 2. Public Works Director or Traffic Engineer or the designee from Lake County
 3. Public Works Director or Traffic Engineer or the designee from Sumter County
 4. A representative from the Lake County School District
 5. A representative from each of the 14 municipalities in Lake County
 6. A representative from each of the general aviation airports in Lake County
 7. A representative from Lake County Transit
 8. A representative from Lake County Economic Growth
 9. A representative from Sumter County Planning
 10. A representative from the Sumter County School District
 11. A representative from Sumter County Transit
 12. A representative from each of the five municipalities in Sumter County
 13. A representative of the Central Florida Expressway Authority
- B. Each of the member municipalities in Lake County and Sumter County, the Boards of County Commissioners from Lake County and Sumter County, and the School Superintendents from Lake County and Sumter County shall each appoint one member to the TAC. Each member may be represented by an alternate or alternates designated in writing by the governing body of said governmental unit. Additionally, a representative from the Central Florida Expressway Authority, the Florida Department of Environmental Protection, and a representative from the Federal Highway Administration (FHWA), Planning and Research Engineer, or representative thereof shall be non-voting members of the TAC. Members and alternates shall serve terms of indefinite length at the pleasure of their respective governmental bodies or agencies.

SECTION 2.1: OFFICERS AND DUTIES

- A. A chair and vice-chair shall be elected at the last scheduled meeting of each year and shall serve a term of one year, starting with the January meeting.
- B. MPO staff will provide timely input/materials for the TAC agenda. The chair or vice-chair can request items be added to the agenda. FDOT representatives will provide timely input/materials to MPO Staff for agenda items.

SECTION 2.2: MEETINGS

- A. Regular monthly meetings of the TAC shall be held on a day and time agreed upon annually by the Committee. Regular meeting dates and times may be changed by action of the Committee (TAC) to accommodate holidays and/or other reasons.
- B. Special meetings may be called by the Chair, the Vice-Chair or the TAC. Reasonable notice must be provided to the members and alternates for special meetings.
- C. Six (6) of the voting members on the Committee (TAC) shall constitute a quorum for the transaction of business.

- D. Notices and tentative agendas shall be sent to members and alternates seven (7) days prior to the regular meeting dates, and shall be made available to the public at least four (4) days in advance of the meeting. Agenda changes may be made at any meeting by two-thirds (2/3) vote of the TAC Board; no additions may be made after the four (4) day notice. Items not on the agenda may be discussed at a meeting, but official action on the matter shall be re-scheduled for the next available meeting, provided that all agenda changes are made in accordance with Section 6.0 (“MPO Public Participation Policy”) below.
- E. Minutes shall be kept of all meetings.
- F. Meetings will be open to the public and media.
- G. If the Bylaws do not address a particular issue that comes before the Board, and if the statute that the TAC is operating under does not cover said item, then *Robert’s Rule of Order* shall take precedence.

SECTION 2.3: PURPOSE, RESPONSIBILITIES AND FUNCTIONS OF THE TAC

- A. The TAC is responsible for coordinating transportation planning and programming; for review of all transportation studies, reports, and plans and/or programs; and for making recommendations to the MPO that are pertinent to the subject document. The TAC shall assist the MPO by providing technical resources as requested.
- B. The TAC is responsible for formal review of the List of Priority Projects.
- C. The TAC is responsible for considering Safe Access to schools in its review of transportation project priorities, long-range transportation plans, and transportation improvement programs, and shall advise the MPO on such matters.
- D. The TAC shall coordinate its actions with local school boards and local program and organizations within the metropolitan area which participate in school activities such as locally established community traffic safety teams.
- E. Local school boards must provide the MPO with information concerning future school sites and in the coordination of transportation service.
- F. The TAC recommendations to the MPO shall be based upon the technical sufficiency, accuracy, and completeness of studies and plans and/or programs.
- G. The TAC shall make priority recommendations to the MPO and/or other agencies responsible for plan and program implementation based upon the needs as determined by technical studies.

- H. The TAC shall serve for the completion of all required transportation studies, plans, development, and programming recommendations required under the Public Laws pertaining to all modes of transportation and transportation support facilities.

- I. The TAC shall serve as an advisory committee to any and all duly constituted area wide transportation authorities and/or boards, as well as area wide planning boards or councils for physical development, health, social, or comprehensive planning upon direct request of such authorities, boards, or councils.
- J. The TAC shall, when feasible and desirable to do so, utilize any means that may be suggested or devised to provide for citizen participation in the transportation planning process.

SECTION 2.4: SUBCOMMITTEES

- A. Subcommittees may be designated by the TAC as necessary to investigate and report on specific subject areas of interest to the TAC. These may include but are not limited to:
 - 1. List of Priority Projects
 - 2. Airports
 - 3. Highways
 - 4. Mass Transit/Public Transportation
 - 6. Directions for future growth (local Comprehensive Plan reviews)
 - 7. Nominating Committees
 - 8. Plans and Programs
 - 9. Management and Operations
 - 10. Air Quality
 - 11. Freight and Goods Movement
- B. Subcommittees may be designated as necessary to deal with administrative and legislative procedures relating to the TAC. These may include:
 - 1. Administrative matters
 - 2. Bylaws

SECTION 3.0: BYLAWS OF THE MPO COMMUNITY ADVISORY COMMITTEE (CAC)

The citizens of the area shall be involved in the transportation planning process by the establishment of a MPO Community Advisory Committee (CAC). The purpose of the CAC shall be to seek reaction to planning proposals and to provide comment with respect to the concerns of various segments of the population in regard to their transportation needs.

SECTION 3.1: MEMBERSHIP APPOINTMENT, QUALIFICATION, AND TERMS OF OFFICE

- A. The committee of at least 31 voting members and 2 non-voting alternates shall consist of community representatives from Lake County and Sumter County. Members, whether voting or non-voting, shall not be elected officials. Seventeen (17) seats shall be geographic seats appointed at-large from the jurisdictions as indicated below, and sixteen (16) seats shall be appointed by the MPO Governing Board as indicated below:
 - 1. Seventeen (17) geographically appointed members from local jurisdictions:

- a. Lake County - 5 representatives
- b. Sumter County - 2 representatives
- c. Lake Municipalities 7 representatives
- d. Sumter Municipalities 3 representatives

2. Sixteen (16) MPO Governing Board appointments:

- a. Multimodal 8 representatives
- b. Underserved population 2 representatives
- c. Transportation Disadvantaged 2 representatives
- d. Business Community 2 representatives
- e. Non-Voting members 2 representatives

B. One representative of FDOT District Five and one representative of the Central Florida Expressway Authority may serve as a non-voting advisors to the CAC.

C. Alternates: The MPO Board expects members to remain actively engaged in the committee, participating as fully as possible. It’s recognized that circumstances may occasionally arise that keep a member from attending a meeting. These guidelines on the role of alternates are meant to provide flexibility for members while ensuring committee participation. Members can request that an alternate represent them at a maximum of two (2) meetings during the year.

1. Alternates for Geographic Appointees: Alternate members may be appointed by the appointing local governments as necessary. These alternates will serve in the absence of the primary member and have the same right to vote and comment on agenda items. Designated alternates must be lay persons and not elected officials. Each alternate designated by a county or municipality shall also reside within the geographic boundaries of that county or municipality so as to be familiar with the general citizenry's needs and desires of that county or municipality.

2. Alternates for MPO Board Appointees: The two Non-Voting Alternates appointed by the MPO Board are expected to attend all meetings, sit at the table with voting members, and participate in discussions. Voting appointees who are unable to attend a meeting should notify MPO staff and request a Non-Voting Alternate to represent them and vote in their place. Staff will then reach out to the Non-Voting Alternates and ensure that they can attend and vote in place of the member. The first voting appointees to notify staff will receive priority. Once all alternates have been engaged, all other appointees not at the meeting will receive absences.

D. Terms of Office and Conflicts of Interest

- 1. Representatives shall assume their responsibilities as of the next committee meeting after their appointment.
- 2. The term of office for a committee member in good standing will be for a period of four (4) years. At the discretion of the appointing authority, a member in good standing can be reappointed to a succeeding term(s).

3. Should a member resign or cease to be a member for any reason before the expiration of his/her term, a successor will be appointed by the designating authority.
 4. All members (designated or alternate) shall avoid any professional conflict of interest. Any committee member who becomes aware of any type of conflict shall make it known to the staff liaison and either excuse himself/herself from the proceedings, or file a conflict of interest form into the record.
- E. If any member of the CAC fails to attend three (3) consecutive meetings, the member will be notified, as will the member government, that a fourth (4th) consecutive absence will result in automatic vacancy. At that point, the appointing authority must take action to re-appoint.
- F. Any vacancies in membership shall be filled through a process acceptable to the member government and acted upon by the local governing body. Such appointment shall be documented with the MPO in the form of a letter from the appointing authority.
- G. A chair and vice-chair shall be elected at the last scheduled meeting of each year and shall serve a term of one year, starting with the January meeting.

SECTION 3.2: MEETINGS

- A. Regular meetings of the CAC shall be held on a day and time agreed upon annually by the Committee. Regular meeting dates and times may be changed by action of the CAC to accommodate holidays and/or other reasons.
- B. Special meetings may be called by the Chair, the Vice-Chair or the CAC. Reasonable notice must be provided to the members and alternates for special meetings.
- C. Six (6) of the voting members on the CAC shall constitute a quorum for the transaction of business.
- D. Notices and tentative agendas shall be sent to members and alternates seven (7) days prior to the regular meeting dates, and shall be made available to the public at least four (4) days in advance of the meeting. Agenda changes may be made at any meeting by two-thirds (2/3) vote of the CAC; no additions may be made after the four (4) day notice. Items not on the agenda may be discussed at a meeting, but official action on the matter shall be re-scheduled for the next available meeting, provided that all agenda changes are made in accordance with Section 6.0 (“MPO Public Participation Policy”) below.
- E. Minutes shall be kept of all meetings.
- F. Meetings will be open to the public and press.
- G. If the Bylaws do not address a particular issue that comes before the Board, and if the statute that the CAC is operating under does not cover said item, then *Robert’s Rule of Order* shall take precedence.

SECTION 3.3: RESPONSIBILITIES AND FUNCTIONS OF THE CAC

- A. The CAC should actively represent all segments of the general public and their concern in the transportation planning process.
- B. The CAC shall be charged with the following functions:
 - 1. Advise the MPO in the formulation of goals and objectives for shaping the urban environment.
 - 2. Provide an effective, stakeholders' review of the preliminary findings and recommendations of MPO's plans, studies and issues.
 - 3. Assist in the public information programs conducted by the MPO
 - 4. Review the List of Priority Projects.
 - 5. Review the Long Range Transportation Plan
 - 6. Review the five-year Transportation Improvement Program.
 - 7. Provide recommendations to the MPO Governing Board.
 - 8. Assist in other missions and functions of the MPO as requested by MPO Governing Board, including member appointments to ad hoc subcommittees that may be formed from time to time for the purpose of specifically addressing roadways, bicycle, pedestrian, and/or transit-related issues.
- C. The CAC shall transmit to the MPO Governing Board, in written form, the findings of all public information programs, citizen comments on study recommendations, and other representative concerns expressed by the general public regarding the transportation planning process.
- D. Members of the CAC shall not express their individual and/or personal views as those of the CAC, unless the CAC has, through a majority vote of those members present at a meeting, expressed such opinions.

SECTION 3.4: SUBCOMMITTEES

- A. Subcommittees may be designated by the CAC as necessary to investigate and report on specific subject areas of interest to the CAC. These may include but are not limited to:
 - 1. Airports
 - 2. Highways
 - 3. Mass Transit/Public Transportation
 - 4. Bicycle, Pedestrian and Trails
 - 5. Transportation of "transportation disadvantaged" groups
 - 6. Directions for future growth
- B. Subcommittees may be designated as necessary to deal with administrative and legislative procedures related to the CAC. These may include:
 - 1. Administrative matters
 - 2. Bylaws

SECTION 5.0: GENERAL POLICIES OF THE MPO

General Policies shall apply to all committees and participants of the MPO.

- A. The adoption of reports, studies, plans, and programs must be by resolution of the MPO. The MPO may consider the review and recommendation by the TAC, CAC, and BPAC.
- B. Recommended changes in the Bylaws require a simple majority vote of the members at any meeting, providing that all members have received written copies of proposed amendments at least ten (10) days prior to the meeting.
- C. All committees shall maintain a broad perspective covering the range of all modes of transportation and associated facilities in all recommended planning work programs so that proper study and evaluation of transportation needs shall result in a multi-modal transportation system plan, balanced with respect to area wide needs and properly related to area wide comprehensive plan goals and objectives.

SECTION 6.0: MPO PUBLIC PARTICIPATION POLICY

- A. **Right to be Heard.** Pursuant to Section 286.0114, Florida Statutes, members of the public shall be given a reasonable opportunity to be heard on a proposition before official action is taken by any Lake~Sumter MPO Board or Committee. Such opportunity to be heard need not be provided at the same meeting in which official action on the proposition is to be made, but shall be provided at a meeting during the decision making process that is within a reasonable proximity in time to the meeting in which the Board or Committee takes official action. Public input shall be limited to three (3) minutes per speaker, with the Chair of the Board or Committee having the option of allowing additional time. This right does not apply to:
 - 1. An official act that must be taken to deal with an emergency situation affecting the public health, welfare, or safety, if compliance with the requirements would cause an unreasonable delay in the ability of the MPO to act;
 - 2. An official act involving no more than a ministerial act, including, but not limited to, approval of minutes and ceremonial proclamations;
 - 3. A meeting that is exempt from Section 286.011, Florida Statutes; or
 - 4. A meeting during which the board or commission is acting in a quasi-judicial capacity. This paragraph does not affect the right of a person to be heard as otherwise provided by law.
- B. **Request to be Heard.** Members of the public who wish to provide comment at an MPO meeting may come before the Board or Committee during the designated period of time on the agenda. Members of the public requesting to be heard on a proposition may designate a representative to speak for them individually, or to speak on behalf of a group of concerned citizens. All remarks shall be addressed to the Board or Committee as a whole, and not to any one member thereof.

- C. Agenda. All MPO Boards and Committees shall have an agenda that is available at least four (4) days in advance of any meeting. Unless exempted as set forth under subsection (A) above, official action on a proposition cannot be taken at a meeting unless it was included in such agenda. Items not on the agenda may still be discussed at a meeting, but official action on the matter shall be re-scheduled for the next available meeting so as to provide the public a reasonable opportunity to be heard.

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF BUSHNELL, THE CITY OF CENTER HILL,
THE CITY OF COLEMAN, THE CITY OF WEBSTER, AND THE CITY
OF WILDWOOD ESTABLISHING A ROTATION FOR MUNICIPAL
REPRESENTATION FOR THE LAKE SUMTER METROPOLITAN
PLANNING ORGANIZATION GOVERNING BOARD**

This Interlocal Agreement (the "Agreement") is entered into between the City of Bushnell ("Bushnell"), the City of Coleman ("Coleman"), the City of Center Hill ("Center Hill"), the City of Webster ("Webster"), and the City of Wildwood ("Wildwood") herein referred collectively as the "Sumter County Cities".

WHEREAS, the above mentioned cities possess Municipal Home Rule Powers pursuant to Article VIII, Section 2(b), Florida Constitution and Section 166.021, Florida Statutes; and

WHEREAS, the Florida Interlocal Cooperation Act of 1969, Section 163.01, Florida Statutes, encourages and empowers local government to cooperate with one another on matters of mutual interest and advantage, and provides for Interlocal Agreements between local governments; and

WHEREAS, the Sumter County Cities acknowledge that increased coordination in road system planning, construction, and maintenance are for the betterment of their citizens; and

WHEREAS, the Sumter County Cities are members of the Lake-Sumter Metropolitan Planning Organization ("LSMPO") and its Governing Board; and

WHEREAS, the LSMPO Governing Board consists of 29 members from various entities across Lake and Sumter counties, but only 16 members are classified as "voting members;" and

WHEREAS, the Sumter County Cities are At-Large voting members meaning that only one (1) vote is allowed between the collective cities; and

WHEREAS, Bushnell, Center Hill, Coleman, Webster, and Wildwood, after due consideration and deliberation, has determined this Agreement is in the best interest of the public to rotate the voting responsibility of the Sumter County Cities on a yearly basis.

NOW, THEREFORE, in consideration of the mutual covenants set forth in this Agreement, Bushnell, Center Hill, Coleman, Webster, and Wildwood as follows:

1. Incorporation of Preamble. The Preamble above is true and correct and incorporated into this Agreement.
2. Term of Agreement. The effective date shall be the date of final adoption by Bushnell, Center Hill, Coleman, Webster, or Wildwood, whichever is later. The initial term of the Agreement shall be five (5) years from the effective date of the Agreement.

3. LSMPO Governing Board At-Large Voting Member Rotation. The Sumter County Cities agree to the following rotation:

<u>Term</u>	<u>Voting Representative</u>
January 1, 2020- December 31, 2020	Wildwood
January 1, 2021- December 31, 2021	Webster
January 1, 2022- December 31, 2022	Coleman
January 1, 2023- December 31, 2023	Bushnell
January 1, 2024- December 31, 2024	Center Hill

4. Participation in LSMPO Governing Board Meetings. Nothing in this Agreement shall prevent the cities from participating at the LSMPO Governing Board meetings.
5. Termination of Agreement. Any City may terminate this Agreement at any time upon delivery of a notice of termination to the other parties at least 180 days prior to the proposed date of termination.
6. Dispute Resolution. Bushnell, Center Hill, Coleman, Webster, or Wildwood agree to resolve any dispute related to the interpretation or performance of this Agreement in the manner described in this section. Either Party may initiate the dispute resolution process by providing written notice to the other Party. Initiation of the dispute resolution process shall operate as a stay of the action which is the subject of the dispute.
7. Noticing. All notices, consents, approvals, waivers, and elections that any Party requests or gives under this Agreement will be in writing and shall be given only by hand delivery for which a receipt is obtained, or certified mail, prepaid with confirmation of delivery requested. Notices will be delivered or mailed to the addresses set forth below or as either Party may otherwise designate in writing.

If to Bushnell:

City of Bushnell
Attn: City Manager
117 E. Joe P. Strickland Jr. Avenue
Bushnell, FL 33513

If to Coleman:

City of Coleman

Attn: Mayor
P. O. Box 456
Coleman, FL 33521-0456

If to Center Hill:

City of Center Hill
Attn: City Clerk
P.O. Box 649
Center Hill, FL 33514

If to Webster:

City of Webster
Attn: City Manager
85 E. Central Ave.
Webster, FL 33597

If to Wildwood:

City of Wildwood
Attn: City Manager
100 N. Main Street
Wildwood, FL 34785

8. Entire Understanding. Except as otherwise set forth herein, this Agreement embodies and constitutes the entire understanding of the Parties with respect to the subject matters addressed herein, and all prior agreements, understandings, representations and statements, oral or written, are superseded by this Agreement.

9. Severability. Any term or provision of this Agreement that is invalid or unenforceable in any situation in any jurisdiction shall not affect the validity or enforceability of the remaining terms and provision hereof or the validity or enforceability of the offending term or provision in any other situation or in any other jurisdiction.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date listed below:

THE CITY OF BUSHNELL

Bill Spaude

Bill Spaude, Mayor

1/16/20

Date



Christina Dixon

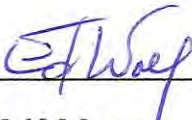
Christina Dixon, City Clerk

1/16/2020

Date

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date listed below:


THE CITY OF WILDWOOD



Ed Wolf, Mayor

12/09/2019
Date

ATTEST:



Cassandra Smith, City Clerk

12/09/2019
Date

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date listed below:

THE CITY OF COLEMAN

Milton Hill

Milton Hill, Mayor

1/13/2020

Date

ATTEST:

Ruth Busby

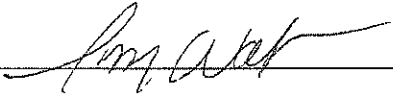
Ruth Busby, Public Services Director

1/13/2020

Date

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date listed below:

THE CITY OF CENTER HILL

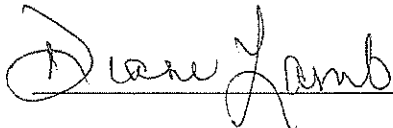


Jim Walts, Mayor

11/5/19

Date

ATTEST:



Diane Lamb, City Clerk

11/5/19

Date

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date listed below:

THE CITY OF WEBSTER



Bobby Yost, Mayor

12-23-2019

Date

ATTEST:



Barbara Kane, City Clerk

12-23-2019

Date



Unified Planning Work Program

July 1, 2020 – June 30, 2021 &
July 1, 2021 – June 30, 2022



Prepared by:

Lake-Sumter Metropolitan Planning Organization
225 W. Guava Street, Suite 211
Lady Lake, FL 32159
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www.LakeSumterMPO.com

FY 2020/21 through FY 2021/22
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FAP 0457 057M

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Department of Transportation





Florida Department of Transportation

RICK SCOTT
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

MIKE DEW
SECRETARY

Cost Analysis Certification

Select MPO name

Unified Planning Work Program - FY Enter Fiscal Year

Select Status Select Date

Revision Number: Select

I hereby certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary, as required by [Section 216.3475, F.S.](#) Documentation is on file evidencing the methodology used and the conclusions reached.

Name: MPO Liaison Name

Select to enter
Title and District

Signature Select Date

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The Unified Planning Work Program (UPWP) describes the transportation planning projects to be performed within the MPO study area. It also:

- Summarizes planning tasks to be completed by the MPO
- Defines work products and timeline for major activities
- Proposes budget using federal and other funds for planning
- Estimates cost for each task

This Work Program is consistent with all federal and state requirements. All products including the Transportation Improvement Program (TIP) and planning concepts and factors follow Federal and State guidelines. The MPO is complying with Title VI of the Civil Rights Act of 1964. Title VI specifically prohibits discrimination on the basis of race, color, national origin, age, disability, religion or sex. This applies in any and all applications of work by the MPO, including its administration, decision making and purchasing options.

The MPO's plans and programs are designed to meet the current and future transportation needs of the Lake-Sumter Region. Pursuant to Titles 23 and 49, Code of Federal Regulations (CFR), and Chapter 339.175, Florida Statutes (F.S.) and the Federal Transit Act, the Fiscal Year 2020/21 – 2021/22 Unified Planning Work Program (UPWP) is the basis for allocating federal, state and local funds for transportation planning purposes in Lake and Sumter Counties. The UPWP documents all planning tasks and related activities for the period of July 1, 2020 through June 30, 2022 developed by the MPO and other transportation planning agencies. A glossary of acronyms used throughout this document can be found in **Appendix A**.

1.2 OVERVIEW OF COMPREHENSIVE TRANSPORTATION PLANNING ACTIVITIES

The Lake-Sumter MPO's on-going planning activities include the following:

1.2.1 Long Range Transportation Plan

The LRTP is one of the key products of the planning process and addresses the state and federal requirements that are the responsibility of the MPO as the organization authorized to carry out the transportation planning process. The Lake-Sumter MPO commenced development of the 2040 Long Range Transportation Plan in FY 2014/15 and the MPO Governing Board adopted the plan on December 9, 2015. It was approved by the Federal Highway Administration on December 11, 2019 in accordance with the FAST Act Compliance. The multi-modal plan incorporates transit and five programs that address multiple modes of transportation: Complete Streets, Regional Trails, Safe Schools Emphasis Areas, Sidewalks, and Transportation Systems Management and Operations. The major planning effort for the 2045 Long Range Transportation Plan began in the fall of 2019.

1.2.2 Efficient Transportation Decision Making (ETDM)

MPO staff continues to work on the implementation of the Efficient Transportation Decision-Making (ETDM) process. The Lake-Sumter MPO is the local lead agency in ETDM planning screenings and facilitates communication between FDOT and member governments in order to receive thorough comments on projects filtered through the ETDM process. ETDM is an integral component to planning for the 2045 Long Range Transportation Plan. The Lake-Sumter MPO will continue to work with FDOT in 2020/21-2021/22 to prioritize and screen projects as they come to the forefront in the funding process.

1.2.3 Intelligent Transportation System Master Plan for Lake and Sumter Counties

The Lake Sumter Metropolitan Planning Organization (MPO) worked with Lake County to develop an Intelligent Transportation System (ITS) Master Plan for the Lake County area. This master plan evaluated the current systems in the Lake County Area, determined future needs and formulated an implementation strategy for the future development and maintenance of the ITS. The next design phase of the ITS Masterplan is an MPO priority.

Sumter County Transportation System Management & Operations (TSMO) master plan evaluated the current systems in the Sumter County Area, determined future needs and formulated an implementation strategy for the future development and maintenance of the ITS. The next design phase of the TSMO Masterplan is an MPO priority.

1.2.4 Complete Streets Projects

The East Avenue Complete Street Study was completed in December of 2019. The Clermont State Road 50 and US 301 in downtown Wildwood Complete Studies are on-going. The MPO is conducting the Wekiva Trail Alternate Corridor Study for the City of Mount Dora, completion is scheduled for December 31, 2020.

1.2.5 Transit Planning

The long term objective and efforts to clarify future spending and paratransit and fixed route transit integration will continue through both the update of the LakeXpress system and monitor the progress of the LakeXpress fixed-route transit system, running along the US 441 corridor. An on-going evaluation of this system needs to include additional Lake County municipalities desirous of fixed-route transit services and in order to incorporate para-transit issues into the fixed-route transit planning process. All Lake County municipalities are invited to participate and the group coordinates with Sumter County as needed.

1.2.6 Completed Planning Studies in The Lake-Sumter Regional Area Over the Last UPWP Two-year Period

Planning studies completed in the regional planning area by the MPO, FDOT, and Local Counties during the last UPWP include:

Figure 2. **Lake-Sumter MPO Completed Planning Studies**

Name and Study Description	Lead Agency	Fiscal Year Initiated	Cost	Source of Funds
East Avenue Complete Streets Study	MPO	2018/19	\$110,000	State

Figure 3. **FDOT District Five Completed Planning Studies**

Name and Study Description	Lead Agency	Fiscal Year Initiated	Cost	Source of Funds
North Lake Trail Feasibility Study	FDOT	2018/19-2019/20	\$250,000	State
Black Bear Scenic Trail Feasibility Study	FDOT	2018/19-2019/20	\$250,000	State
US 301 PD&E Study	FDOT			
CR 470 PD&E Study	FDOT			

Figure 4. **Other Local Government Completed Planning Studies**

Name and Study Description	Lead Agency	Fiscal Year Initiated	Cost	Source of Funds
CR 455 PD&E	Lake County	2018/19	\$817,968	Lake County
Round Lake Road PD&E	Lake County	2018/19	\$115,000	Lake County
Lake Minneola Shores Corridor & Jalarmy Road Safety Study	Lake County	2019/20	\$10,920	Lake County
CR 473 & Treadway School Road Safety Study	Lake County	2019/20	\$17,127	Lake County
PE Study CR 229	Sumter County	2018/19	\$187, 220	Sumter County
PE Study Buena Vista Boulevard Extension	Sumter County	2018/19	\$360,514	Sumter County
Comprehensive Operations Analysis (COA)	Office of Transit Services	2018/19	\$120,000	Lake County
ADA Accessibility Study	Office of Transit Services	2018/19	\$115,000	Lake County

1.2.7 On-going and Planned Planning Studies in the Lake-Sumter Regional Area

Districtwide studies must be identified as an informational item in the UPWP if they are within the MPO’s planning area. Below are studies underway or planned by the Lake-Sumter MPO, FDOT District 5 and the counties within the MPO boundaries.

Figure 5. *Lake-Sumter MPO Planning Studies*

Name and Study Description	Lead Agency	Fiscal Year Initiated	Cost	Source of Funds
Wekiva Trail Alternate Corridor Study	MPO	2019-2020	\$199,500	Local Funds
US 301 Complete Streets Study in Downtown Wildwood	MPO	2019-2020	\$199,500	State

Figure 6. *FDOT District Five Planning Studies*

Name and Study Description	Lead Agency	Fiscal Year Initiated	Cost	Source of Funds
SR 50 Complete Street Study in Clermont	FDOT	2018/19-2019/20	\$250,000	State
Tav-Dora Regional Trail Study	FDOT	2018/19-2019/20	\$235,000	State
SR 19 Corridor Study, Umatilla	FDOT	2018-2019	\$644,362	State
SR 50 PD&E Study from US 301 in Hernando County to CR 33 in Lake County	FDOT	2019-2020	\$2,614,403	State
S. Sumter Connector Trail Project Development and Environmental (PD&E) Study	FDOT	2019-2020	\$910,000	State

Figure 7. **Other Local Government Planning Studies**

Name and Study Description	Lead Agency	Fiscal Year Initiated	Cost	Source of Funds
CR 561 and CR561A Speed Study	Lake County	2019-20 On-going		Lake County
Villa City Road Safety Study	Lake County	2019-20 On-going		Lake County
Fixed Route Fare Study	Office of Transit Services	Planned between 2020-2022	TBD	Lake County
Local Economic Impact of Public Transportation	Office of Transit Services	Planned between 2020-2022	TBD	Lake County
Park and Ride Transfer Center	Office of Transit Services	Planned between 2020-2022	TBD	Lake County
Updating Title VI Policy	Office of Transit Services	Planned between 2020-2022	TBD	Lake County
Updating DBE Program	Office of Transit Services	Planned between 2020-2022	TBD	Lake County

1.3 WHAT ARE THE GUIDING PRINCIPLES OF THE UPWP?

The development of the UPWP is guided by Federal, State, Regional and Local transportation planning priorities which are described below. The combination of these priorities provides the foundation for the development of a comprehensive transportation system.

1.3.1 Federal Planning Factors

The FAST (Fixing America's Surface Transportation) Act was signed into law on December 4, 2015. The FAST ACT's transportation planning factors build on the eight factors in MAP-21 and added two new factors. The 10 Federal Planning Factors are identified below.

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and for freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation; and
10. Enhance travel and tourism.

1.3.2 FDOT Statewide Planning Emphasis Areas

The Florida Department of Transportation Office of Policy Planning develops *Planning Emphasis Areas* on a two-year cycle in coordination with the development of Metropolitan Planning Organizations' respective unified planning work programs. Emphasis areas set planning priorities, support the Florida Transportation Plan, and give importance to topic areas which MPOs are encouraged to address as they develop their planning programs. Implementation of the seven goals of the Florida Transportation Plan requires embracing innovation; extensive collaboration across jurisdictions, modes and disciplines; an emphasis on customer service; data and performance feedback; and strategic investments for the efficient and effective allocation of resources. Metropolitan Planning Organizations should consider the following four topics when updating their Unified Planning Work Plan.

SAFETY

Safety has been a federal planning priority over numerous iterations of the transportation legislation. As stated within the FAST Act planning factors, metropolitan areas should “increase safety for motorized and non-motorized users.” The state of Florida has expanded on this concept further by becoming a Vision Zero area, with a stated goal within the Florida Transportation Plan of zero fatalities across the state’s transportation system. FDOT adopted their Strategic Highway Safety Plan in 2016, which provides more information about how the state intends to address transportation safety in the coming years. Since the MPOs are being asked to report on and monitor their progress against their adopted safety performance measures, MPOs need to account in their UPWP for the effort necessary to satisfy these federal requirements. Additionally, MPOs are encouraged to consider how to expand upon the level of analysis and reporting required by the performance measurement process to further study their unique safety challenges. This approach may include the identification of safety needs in the MPO’s LRTP or TIP, stand-alone safety studies for areas or corridors, or safety considerations within modal planning elements.

SYSTEM CONNECTIVITY

Connectivity is a concept that is emphasized both at the federal and state levels. Within the FAST Act, one of the ten planning factors states, “enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.” Within the Florida Transportation Plan, system connectivity is addressed within four different goals.

- Make our economy more competitive
- Increase opportunities for access to transit and other modes
- Provide a more efficient and mobile transportation system
- Meet the needs of a growing and changing population

A connected system is often more cost-effective and better able to address natural and manmade constraints. For MPOs, system connectivity should be considered within several contexts. First, MPOs should

emphasize connectivity within their boundaries to serve the unique needs of their urban and non-urban jurisdictions. This requires coordination with member jurisdictions to identify their connectivity needs while also understanding how current and future land uses impact or can help augment connectivity. Second, MPOs should consider connectivity beyond their boundaries and emphasize continuity on those facilities that link their MPO to other metropolitan and non-urban or rural areas. Third, connectivity for MPOs should include multimodal linkages that are supportive of both passengers and freight. A connected network supports users traveling by a variety of modes, including first and last mile linkages.

RESILIENCE

With the passage of the FAST Act, resilience was introduced as a federal planning factor: “Improve the resilience and reliability of the transportation system and mitigate stormwater impacts of surface transportation.” Resilience is defined as the ability to adapt to changing conditions and prepare for, withstand, and recover from disruption. These conditions can encompass a wide variety of environmental, technological, economic, or social impacts. MPOs can address resilience within their planning processes by leveraging tools such as the FHWA Resilience and Transportation Planning guide and the FDOT Quick Guide: Incorporating Resilience in the MPO LRTP. It should be noted that while these documents focus primarily on the development of MPO LRTPs and TIPs, addressing resilience should be a consideration within every planning document prepared by an MPO. MPOs should place a particular emphasis on coordination with agency partners responsible for natural disaster risk reduction, or who may be developing local resilience planning initiatives. Additionally, MPOs should consider the additional costs associated with reducing vulnerability of the existing transportation infrastructure. Proactive resiliency planning will help the MPO develop planning documents that are ultimately more realistic and cost-effective.

ACES (AUTOMATED/CONNECTED/ELECTRIC/SHARED-USE) VEHICLES

According to the Federal Highway Administration, “Transportation is in the midst of disruptive change from new technologies (automated and connected vehicles); new institutions (shared mobility firms); and changing attitudes (reduced car ownership). Across the nation, transportation planners are under pressure to develop performance-oriented policies, plans, and investment decisions that consider an increasingly complex transportation landscape. In the process, planners need to consider, but cannot yet reliably predict, the potential impact of disruptive and transformational Connected Vehicle (CV) and Automated Vehicle (AV) technologies on safety, vehicle ownership, road capacity, VMT, land-use, roadway design, future investment demands, and economic development, among others. While some forms of CV and AV are already being deployed across the United States, significant unknowns exist regarding the rate of technology adoption, which types of technologies will prevail in the marketplace, the interaction between CV/AV vehicles and various forms of shared mobility services, and the impacts of interim and widespread levels of CV/AV usage.” Adopting and supporting innovative technologies and business practices supports all seven goals of the Florida Transportation Plan and the federal planning factors found in the FAST Act. ACES may lead to great improvements in safety, transportation choices, and quality of life for Floridians, our visitors, and the Florida

economy. Though there is a great deal of speculation and uncertainty of the potential impacts these technologies will have, MPOs need to determine how best to address the challenges and opportunities presented to them by ACES vehicles.

Planning Consistency Matrices for both Federal and State Guidelines are shown in **Appendix B**.

1.3.3 Local and Regional Planning Priorities

The needs and level of planning of the MPO area are reflected in this UPWP and are consistent with the 2040 Long Range Transportation Plan's planning priorities. The objectives of this UPWP are to address the planning priorities of the area as follows:

- **Invest in transportation infrastructure to support a prosperous, competitive regional economy.**
Provide an efficient, interconnected transportation system to advance and support the economic well-being and quality of life of the region; improve travel reliability on major freight routes; and enhance access to jobs.
- **Provide a safe and secure transportation system for all users.**
Minimize crashes and fatalities for all modes of transportation; improve safety for pedestrians and cyclists; and facilitate accessibility for emergency response vehicles.
- **Proactively manage the operations of the regionally significant transportation facilities in the MPO planning area for all users.**
Improve transportation options available to residents, business patrons and visitors; balance regional capacity needs with human scale accessibility needs; continue implementation of the MPO's Complete Streets policy; and invest in Intelligent Transportation Systems (ITS) as an alternative to adding roadway capacity
- **Improve mobility options and connectivity for people and goods.**
Invest in strategies to reduce per capita vehicle miles traveled (VMT); Increase modal opportunities and modal enhancements within communities; and improve freight facility connectivity in the Lake-Sumter Region across all modes of transportation
- **Make transportation decisions that support communities' visions and promote responsible social, economic and environmental stewardship.**
Coordinate regional transportation planning efforts and local comprehensive planning efforts; reduce negative environmental impacts associated with transportation investments; and ensure Environmental Justice (EJ) is considered in all aspects of MPO planning.

1.3.4 What are the Planning Tasks in the UPWP?

The purpose of Metropolitan Planning funds is to provide for a Continuing, Comprehensive, and Cooperative (3-C) metropolitan transportation planning process. Planning tasks are performed with funds under Title 23 Sections 134 (Metropolitan Transportation Planning) and 135 (Statewide Transportation Planning) and Title 49 Chapter 53 (Public Transportation). Planning tasks to be undertaken during the two-year period covered by this document include the following seven major categories:

Task 1: Administration

Task 2: Multi-modal Planning

Task 3: Transportation Improvement Program

Task 4: Long Range Transportation Planning

Task 5: Regional Planning

Task 6: Public Involvement

1.4 WHAT ARE SOME OF THE FINANCIAL CONSIDERATIONS?

1.4.1 FDOT Soft Match

Section 120 of Title 23, U.S.C., permits a State to use certain toll revenue expenditures as a credit toward the non-Federal matching share of all programs authorized by Title 23 (with the exception of Emergency Relief Programs) and for transit programs authorized by Chapter 53 of Title 49, U.S.C. This is in essence a “soft match” provision that allows the Federal share to be increased up to 100% to the extent credits are available. This soft match is not required to be programmed. It will not be shown in the budget tables throughout this UPWP; however, it should be known that the “soft match” amounts shown below are being utilized to match the FHWA funding in this UPWP.

1.4.2 Indirect Cost Rate

The Lake-Sumter MPO does not utilize an indirect cost rate.

1.5 DOES AIR QUALITY IMPACT THE MPO’S PLANNING?

The MPO is currently in an attainment area for all National Ambient Air Quality Standards (NAAQS). The MPO will monitor this status and engage in future planning activities as appropriate.

1.6 WHAT IS THE PUBLIC REVIEW PROCESS FOR THE UPWP?

Adoption of or amendments to the UPWP will be done after the public has been notified of intent to amend the plan, and only after the public has had 21 days to review and comment on the proposed changes.

The MPO public participation plan provides the public with many opportunities to comment on the FY 2020/21–2021/22 UPWP including but not limited to the following:

- 21-day comment period on the draft FY 2020/21-2021/22 UPWP
- Public meetings on specific transportation projects including the UPWP
- MPO Website: www.LakeSumterMPO.com where the draft UPWP document is available for viewing and/or download
- MPO Governing Board and Committee meetings (Technical Advisory Committee (TAC), Community Advisory Committee (CAC), Transportation Disadvantaged Coordinating Board (TDCB)
- UPWP Public Hearing held at the April 2020 MPO Governing Board Meeting

The MPO mailing list includes civic associations, clubs, municipal governments, newspapers, concerned citizens.

2. ORGANIZATION AND MANAGEMENT OF THE MPO



2.1 IDENTIFICATION OF PARTICIPANTS

The Lake-Sumter Metropolitan Planning Organization (MPO) was established on February 25, 2004, after the 2000 U.S. Census determined the urbanized areas around Leesburg, Eustis and Lady Lake had exceeded a population of 50,000. In 2010 Governor Crist approved the MPO's Re-designation Plan to include all of Sumter County creating the current MPO planning area. Tasked with effectively identifying the public's transportation needs is the Lake-Sumter MPO Board. The Board consists of elected officials representing all of the local governments in the region, including municipal and county entities.

2.1.1 Lake-Sumter MPO Mission Statement

The mission of the Lake-Sumter Metropolitan Planning Organization is to provide the local governments, agencies and residents of Lake and Sumter counties a forum for addressing growth and transportation issues, with an emphasis on:

1. Planning a regional, multi-modal transportation network that balances accessibility and mobility
2. Incorporating the visions of the member governments into a cohesive regional approach; and
3. Coordinating with regional partners and state and federal agencies to meet the needs of the public

2.1.2 Lake-Sumter MPO Board Membership

Representatives of Lake County and Sumter County governments, the 14 municipalities of Lake County, the five municipalities in Sumter County, the Lake County School Board, the Sumter County School Board, Florida Central Railroad (FCEN), the Central Florida Expressway Authority (CFX), FDOT and the U.S. Department of Transportation (USDOT) are involved in the transportation planning process for the Lake-Sumter MPO.

- A. Voting Members:** The MPO Governing Board includes elected representatives from Lake and Sumter counties, two county commissioners from Sumter County and all five county commissioners from Lake County. In addition, there are seven voting members from municipalities with representatives from: Clermont, Eustis, Lady Lake, Leesburg, Minneola, Mount Dora and Tavares. There is one additional at-large voting member that annually rotates from the following cities: Astatula, Fruitland Park, Groveland, Howey-in-the-Hills, Mascotte, Montverde and Umatilla. There is one additional at-large voting member from the following cities: Bushnell, Center Hill, Coleman, Webster and Wildwood that is determined by interlocal agreement between the cities.

- B. Other Entities/Non-voting:** Ex-officio members include Florida Central Railroad, added as ex-officio member in 2006, both counties’ school districts, approved as ex-officio members in 2008, and the Central Florida Expressway Authority, added in 2015. A chart depicting these members is shown in **Figure 8**.

2.1.3 Advisory Committees and Task Forces

The Lake-Sumter MPO Governing Board receives recommendations from four advisory committees. Four task forces have been created to allow opportunity to address specific areas or issues.

Advisory Committees	Task Forces
Executive Committee	East Lake Task Force
Technical Advisory Committee	The Northwest Lake Task Force
Community Advisory Committee	The South Lake Task Force
Transportation Disadvantaged	The Public Transportation Task Force

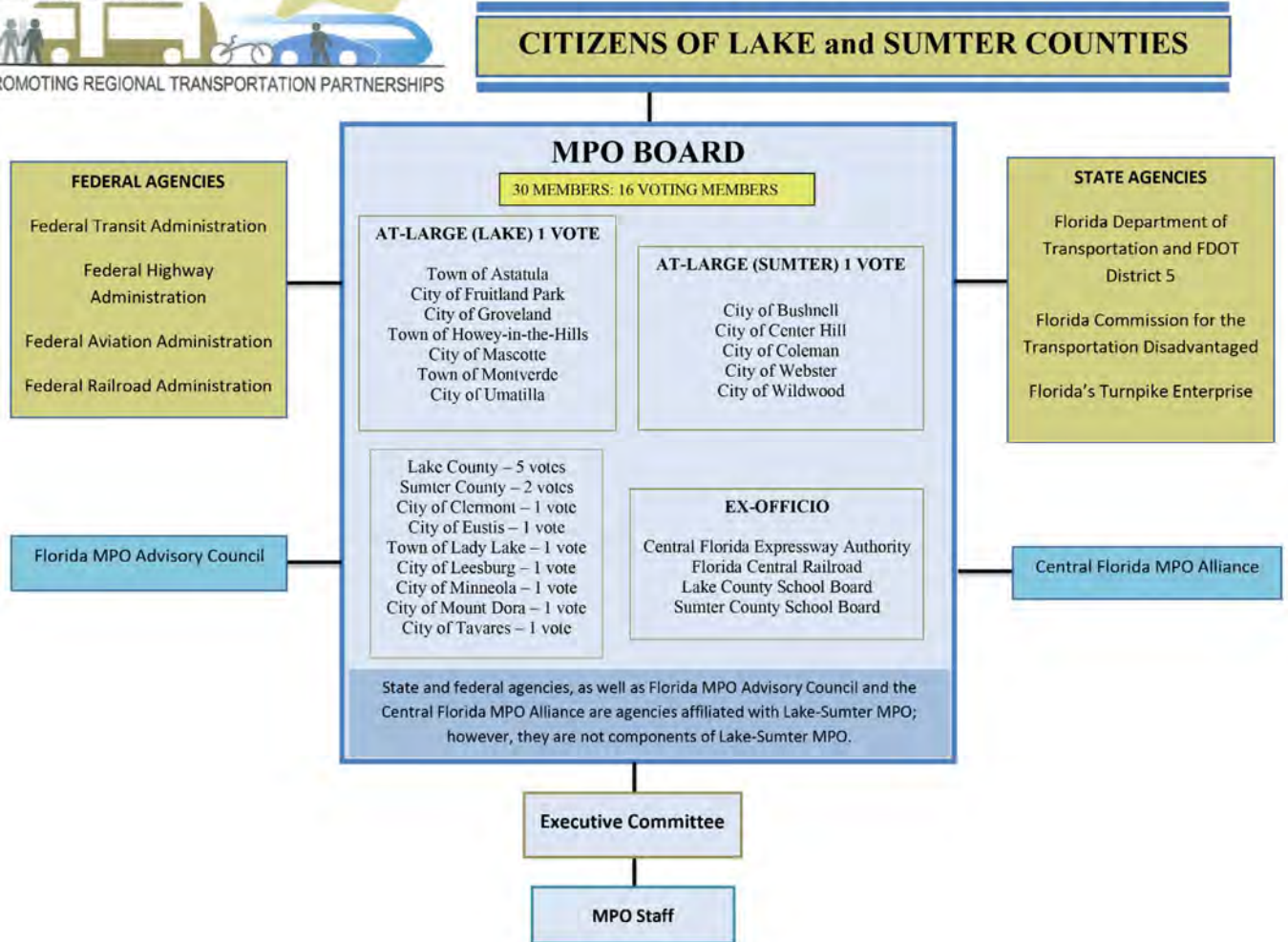
2.1.4 MPO Staff

The MPO Staff is responsible for collecting and disseminating all information from the transportation planning process to the general public. The work effort required to support the planning process is administered by the MPO staff in cooperation with local governments and the FDOT. Examples of other agencies that are consulted in various phases of the planning process include the Department of Environmental Protection, the Federal Aviation Administration, Federal Rail Administration and the Water Management District (WMD) Offices (St. John’s River WMD and Southwest Florida WMD). A chart depicting the staff is shown in **Figure 8**.

Figure 8. *Lake-Sumter MPO Organizational Chart*



ORGANIZATION CHART



2.2 MPO AGREEMENTS

The MPO has executed all required agreements to facilitate the transportation planning process. A list and execution status of these agreements follows.

- The Lake-Sumter MPO is party to an interlocal agreement among the six MPOs that are members of the **Central Florida Metropolitan Planning Organization Alliance (CFMPOA)**. The purpose of the agreement among the CFMPOA members is enhanced regional transportation planning. The CFMPO also executed the FDOT agreement with the **Regional Intergovernmental Coordination and Review (ICAR)** agencies serving the metropolitan area created under Section 186.504, F.S. The agreement describes the process for coordination of MPO planning and programming activities and how transportation planning and programming activities will be a part of the comprehensive planned development of the metropolitan area. This agreement also defines the process for fulfilling the clearinghouse requirements for federally funded activities. The MPO took the lead in introducing interlocal agreements to two neighboring MPOs with which the Lake-Sumter MPO shares urbanized areas. The proposed interlocal agreements would further reinforce the planning roles of each MPO. The agreement stipulates planning coordination on projects and on plans and programs such as the Transportation Improvement Program and the Long Range Transportation Plan.
- In addition, the Lake-Sumter MPO is a party to the **Metropolitan Planning Organization Advisory Council (MPOAC)**. The Florida MPOAC is a statewide transportation planning and policy organization created by the Florida Legislature pursuant to Section 339.175(11), Florida Statutes, to augment the role of individual MPOs in the cooperative transportation planning process. The MPOAC assists MPOs in carrying out the urbanized area transportation planning process by serving as the principal forum for collective policy discussion. The organization is made up of a Governing Board (27 members) consisting of local elected officials from each MPO and a Staff Directors' Advisory Committee consisting of the staff directors from each of the MPOs. The MPOAC also includes a Policy and Technical Subcommittee, a Freight Committee, and other committees as assigned by the Governing Board. The Policy and Technical Subcommittee annually prepares legislative policy positions and develops initiatives to be advanced during Florida's legislative session. The MPOAC actively participates in the activities of the National Association of MPOs (AMPO) and the National Association of Regional Councils (NARC) in Washington DC and works with other stakeholder groups to help shape state and national policy regarding metropolitan transportation issues. Current initiatives include the Complete Streets Working Group and the Best Practices Working Group tasked with developing guidance documents detailing best practices for MPO planning activities.

- **Interlocal Agreement for the Creation of Metropolitan Planning Organization** between Florida Department of Transportation (FDOT), the County of Lake, the County of Sumter, Town of Astatula, City of Bushnell, City of Center Hill, City of Clermont, City of Coleman, City of Eustis, City of Fruitland Park, City of Groveland, Town of Howey-in-the-Hills, Town of Lady Lake, City of Leesburg, City of Mascotte, City of Minneola, Town of Montverde, City of Mount Dora, City of Tavares, City of Umatilla, City of Webster, City of Wildwood, Florida Central Railroad, Lake County School Board, Sumter County School Board, and the Central Florida Expressway Authority.
Updated October 28, 2015, Renew on October 2020
- **Metropolitan Planning Organization Agreement** is financial assistance through the FDOT in the form of FHWA funds to the MPO for the completion of transportation related planning activities set forth in the Unified Planning Work Program (UPWP) of the MPO.
Annual agreement. Approval June 2020.
- **Intergovernmental Coordination and Review and Public Transportation Coordination (ICAR) Joint Participation Agreement** is an interlocal agreement between the FDOT, Lake-Sumter MPO, East Central Florida Regional Planning Council, Lake County Community Transportation Coordinator, and the Sumter County Community Transportation Coordinator to coordinate planning efforts.
Updated August 26, 2015, Renew by August 2020.
- **Public Transportation Joint Participation Agreement 5305(d)** provides funds for transit related task elements for the UPWP.
Updated October 25, 2016, Renew by September 2021.
- **Transportation Disadvantaged (TD) Planning Grant** provides state planning funds to coordinate the Transportation Disadvantaged Services in Lake County and Sumter County.
Annual application July 1, 2021 thru June 30, 2022.
- **MPO Staff Services Agreement** provides staff for carrying out MPO activities.
Renewed February 2020.

All agency plans and programs comply with the public involvement provisions of Title VI which states: “No persons in the United States shall, on grounds of race, color, sex, age, disability/handicap, income level or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance”. To further ensure full compliance with federal requirements, the Lake-Sumter MPO Governing Board adopted a formal plan covering Title VI issues in July 2007 and updated the approved the Title VI Program in 2018.

2.3 OPERATIONAL PROCEDURES AND BYLAWS:

The Metropolitan Planning Organization (MPO) will monitor the transportation planning process to ensure that it is conducted in a manner consistent with requirements of the applicable state and federal laws and regulations. The intent of the bylaws and operating procedures is to provide rules and procedures to assure the orderly function of the Urban Transportation Planning Process for the Lake and Sumter County Metropolitan planning area.

2.3.1 Bylaws of the Metropolitan Planning Organization (MPO)

The Bylaws of the MPO serve to guide the proper functioning of the Urban Transportation Planning Process for the Lake-Sumter MPO. The intent is to provide procedures and policies for the MPO Governing Board and MPO Committees for fulfilling the requirements of the Federal Highway Act of 1962, Federal Highway Act of 1974, Section 339.175, Florida Statutes, and will operate under the provisions of Section 163.01, Florida Statutes, as amended, and subsequent laws setting forth requirements for transportation planning for all modes of travel and to insure the accomplishment of the planning tasks within a cooperative framework properly related to comprehensive planning on a continuous basis. Full text of the MPO Bylaws can be found on the **MPO website**. http://www.lakesumtermpo.com/media/5avjr5cb/mpoboardbylawsrevisions_8-27-2019.pdf

2.3.2 Certification

The most current FDOT certification review was performed February 2020. The Statements and Assurances included in this UPWP as Appendix C include: Debarment and Suspension Certification, Lobbying Certification for Grants, Loans, and Cooperative Agreements, Disadvantaged Business Enterprise Utilization, and Title VI/Nondiscrimination Assurance.

3. TASKS OVERVIEW FOR FY 2020/21- 2021-2022



This section of the UPWP documents each specific transportation planning task to be undertaken during fiscal years, 2020/21-2021/22 including the purpose of the task, previous work accomplished, proposed required activities to accomplish tasks, responsible agencies, cost estimates, and proposed funding sources. The Work Program is broken down into eight major categories of activity. The final section of the UPWP contains the appropriate tables, including a task element index, summary of estimated expenditures, and a summary of proposed expenditures by responsible and participating agencies and funding sources.

Planning Consistency Matrices for both Federal and State Guidelines are shown in **Appendix B**.

Task 1.0 Administration

Provide the staff and necessary resources to conduct a successful Comprehensive, Cooperative and Continuing (3-C) transportation planning process. This includes the monitoring and managing of local planning tasks to ensure that the planning process complies with all state and federal requirements.

Task 2.0 Multi-modal

Multi-modal activities encompass plans for Transit; Vulnerable Roadways Users services; Bike-ped Improvements; Complete Street Projects; Safety Improvements; Freight Studies; Traffic Impact Analysis Reviews; Transportation Systems Management & Operations (TSM&) and/or ITS planning and studies; and System Planning as generated from the Capital Improvements Program (CIP).

Task 3.0 Transportation Improvement Program

This section includes development of the Transportation Improvement Program (TIP) and coordination with the Florida Department of Transportation on development of the FDOT Work Program. The five-year Transportation Improvement Program is required by state and federal laws and is developed on an annual basis and amended as needed to ensure consistency with the FDOT Work Program. Reporting, tracking, and documentation of performance measures and targets for the PIP, Title VI, LEP and DBE plans.

Task 4.0 Long Range Transportation Planning

Work in this section involves the implementation of and any major updates or amendments to the MPO's 2040 Long Range Transportation Plan (LRTP) and development of the new LRTP TRANSPORTATION 2045. The 2040 LRTP was adopted December 9, 2015, TRANSPORTATION 2045 will be adopted on or before December 9, 2020. Work also includes efforts to ensure consistency between the MPO's transportation plan and local government comprehensive plans. This section also includes the utilization of FDOT's Efficient Transportation Decision Making (ETDM) planning screen process for projects identified in the new plan. Task 4.0 also includes activities to assist local governments in the preparation of FDOT Project Applications in order to make local projects eligible for federal and state funding, as well as the annual development and publishing

of the List of Priority Projects (LOPP). This Task includes those elements necessary for the collection and maintenance of transportation data used for MPO's Congestion Management Process (CMP) for analysis and planning purposes by the local governments and used in developing transportation studies. This includes receipt of traffic count information from FDOT; managing the traffic count programs and collecting traffic counts for Lake and Sumter counties; collection of crash data provided by State of Florida and maintaining a crash data management system; and collection and maintenance of data utilized in the MPO's Geographic Information Systems (GIS) database.

Task 5.0 Regional Planning

This task includes the regional visioning and planning initiatives occurring in Central Florida. This task also includes participation in the Florida MPO Advisory Council (MPOAC) and the Central Florida Metropolitan Planning Organization Alliance (CFMPOA). Activities include coordination with state and regional agencies on special planning efforts and statewide visioning and planning initiatives. Also included is the monitoring of federal and state legislative issues and the development of MPO Board policy, positions and priorities.

Task 6.0 Public Involvement

This section contains three elements. The first is continued support of the MPO's Public Involvement Plan, Title VI Plan, Limited English Proficiency Plan (LEP), and the Disadvantaged Business Enterprise Plan (DBE) for the MPO outreach efforts. The second element covers the reporting, tracking, and documentation of performance measures and targets for the PIP, Title VI, LEP and DBE plans. Also, included in this element is the annual MPO staff training in public involvement, Title VI, LEP, and DBE programs, reporting and compliance. The third element of this task are the activities and costs associated with the development, printing and distribution of MPO plans, reports, and MPO publications. The MPO's website also serves as the major information portal for all planning efforts. All information including workshop videos, presentations and technical documents are made available to the public via the website. Advertisements for public meetings and workshops are posted online and placed in local newspapers. The MPO's Public Involvement Plan (PIP) was prepared in accordance with Title 23 Code of Federal Regulations, Section 450.316(b)(1). The PIP provides a process that ensured opportunities for the public to be involved in all phases of the planning process. The updated PIP, Title VI, LEP and DBE Plans were adopted by the MPO at their April 2018 meeting.

TASK 1 ADMINISTRATION ACTIVITIES

Purpose

Provide the staff and necessary resources to conduct a successful 3-C (Comprehensive, Cooperative and Continuing) transportation planning process. This includes the monitoring and managing of local planning tasks to ensure that the planning process complies with all state and federal requirements.

Previous Work

Preparation and distribution of planning documents, technical assistance and preparation of documents for MPO/TPO Board and committee meetings. Coordination with federal, state, and local partners. Preparation of contracts and agreements. Preparation of certification documents. Attendance at workshops and training sessions.

Task 1 Activities for Fiscal Years 2020 and 2021

Description of Planning Work	Resulting Products	Completion Date
Perform financial tasks including audit report, budget, financial record keeping, preparation of invoices, grant reconciliations, etc.	Budgets, contracts and financial records, FDOT audits, invoices	On-going
	Audit Report	Annually
Administer MPO Governing Board and Advisory Committees	Agenda packages, minutes, audio files, presentations, meeting summaries, website postings	Monthly
Monitor the two-year UPWP, process modifications and amendments, coordinate tasks with participating agencies, submit progress reports and invoices to FDOT, and adopt the FY23-25 UPWP.	Progress Reports	Monthly
	Amendments	As Needed
	FY 23-25 UPWP	Spring of 2022
Monitor, review and update the COOP. Review and coordinate plans for transportation services following natural or man-made emergencies.	Updated COOP	As Needed
Participate in state certification review.	Responses to certification questions	Annually as directed by FDOT
Legal services.	Contracts, resolutions, documents, procedures approved for legal sufficiency	As Needed
Select and Manage Consultant Support	Review and submittal of consultant invoices and project status reports.	As Needed

Responsible Agency: Lake-Sumter MPO

TASK 2 MULTI-MODAL PLANNING

Purpose

To conduct planning efforts across the various transportation and transportation-related systems, including congestion management, safety and operations, public transportation, TSM&O, ITS, transportation disadvantaged, multimodal planning, bicycle and pedestrian, and freight planning.

Previous Work

Transit Development Updates; Transportation Disadvantaged Service Plan (TDSP) updates for Sumter County and Lake County; Recommendation of CTCs for Lake County and Sumter County; bicycle and pedestrian planning; identified congested roadways and areas of safety concerns; managed ITS Study and Complete Streets Studies.

Task 2 Activities for Fiscal Years 2020 and 2021

Description of Planning Work	Resulting Products	Completion Date
<ul style="list-style-type: none"> ▪ Public transportation planning including fixed-route transit and para-transit planning 	Multimodal Studies, Safety Studies, Transportation Planning Studies, TSMO Studies, Public Transportation Studies	On-going
<ul style="list-style-type: none"> ▪ Implementation of MPO multimodal programs and studies detailed in the LRTP: Regional Trails, Sidewalks, Safe School Emphasis Areas, Complete Streets, Management and Operations, Intelligent Transportation Systems 	Maintenance of MPO website/MPO Project websites/MPO social media platforms	Ongoing
<ul style="list-style-type: none"> ▪ Coordinate with agencies and local governments on safety initiatives 	TDSP 5 Year Documents Lake and Sumter and Annual Minor Updates	September 30, 2020, and September 30, 2021
<ul style="list-style-type: none"> ▪ Participate in CTD Conference & Training and business meetings 		
<ul style="list-style-type: none"> ▪ Coordinate process for new 5-year TDSPs for Lake County and Sumter County and annual minor updates 	Annual review of Lake County and Sumter County CTCs	June 30, 2020, and June 30, 2021
Select and Manage Consultant Support	Review and submittal of consultant invoices and project status reports.	As Needed

Responsible Agency: Lake-Sumter MPO

Task 2 Activities for Fiscal Years 2020 and 2021

Task 2.0 Multi-modal Planning Estimated Budget detail for FY 2020/21														
Budget Category	Budget Category Description	FHWA (PL)	SA/SL	FTA 5305 (D)	FTA State Match	FTA Local Match	FTA 5305 Prior Year Carryover	FTA State Prior Year Carryover	FTA Local Prior Year Carryover	Trans. Disad.	Local	Local GIS	Local PM	Total
A. Personnel Services														
	MPO Staff Salaries	34,000	0	28,500	3,563	3,563	0	0	0	48,029	30,000	0	0	147,655
	Subtotal:	34,000	0	28,500	3,563	3,563	0	0	0	48,029	30,000	0	0	147,655
B. Consultant Services														
	Contract Consulting Services	40,000	0	0	0	0	0	0	0	0	199,000	0	0	239,000
	Accounting/Financial Analysis Services	0	0	0	0	0	0	0	0	0	0	0	0	0
	Subtotal:	40,000	0	0	0	0	0	0	0	0	199,000	0	0	239,000
C. Travel														
	Travel Expenses	0	0	0	0	0	0	0	0	0	0	0	0	0
	Subtotal:	0	0	0	0	0	0	0	0	0	0	0	0	0
D. Other Direct Expenses														
	Subtotal:	0	0	0	0	0	0	0	0	0	0	0	0	0
E. Indirect Rate														
	Subtotal:	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL TASK BUDGET		74,000	0	28,500	3,563	3,563	0	0	0	48,029	229,000	0	0	386,655

Task 2.0 Multi-modal Planning
Estimated Budget detail for FY 2021/22

Budget Category	Budget Category Description	FHWA (PL)	SA/SL	FTA 5305 (D)	FTA State Match	FTA Local Match	FTA 5305 Prior Year Carryover	FTA State Prior Year Carryover	FTA Local Prior Year Carryover	Trans. Disad.	Local	Local GIS	Local PM	Total
A. Personnel Services														
	MPO Staff Salaries	34,000	0	28,500	3,563	3,563	0	0	0	48,029	30,000	0	0	147,655
	Subtotal:	34,000	0	28,500	3,563	3,563	0	0	0	48,029	30,000	0	0	147,655
B. Consultant Services														
	Contract Consulting Services	40,000	0	0	0	0	0	0	0	0	199,000	0	0	239,000
	Accounting/Financial Analysis Services	0	0	0	0	0	0	0	0	0	0	0	0	0
	Subtotal:	40,000	0	0	0	0	0	0	0	0	199,000	0	0	239,000
C. Travel														
	Travel Expenses	0	0	0	0	0	0	0	0	0	0	0	0	0
	Subtotal:	0	0	0	0	0	0	0	0	0	0	0	0	0
D. Other Direct Expenses														
	Subtotal:	0	0	0	0	0	0	0	0	0	0	0	0	0
E. Indirect Rate														
	Subtotal:	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL TASK BUDGET		74,000	0	28,500	3,563	3,563	0	0	0	48,029	229,000	0	0	386,655

TASK 3 TRANSPORTATION IMPROVEMENT PROGRAM

Purpose

To annually update the five-year Transportation Improvement Program (TIP) and amend as needed, consistent with Federal and State requirements. To conduct strategic planning efforts consistent with the LRTP. To coordinate planning efforts with the Florida Department of Transportation. Maintain the data and provide transportation planning services, and annual reporting on TIP State of the System and Performance Measures targets.

Previous Work

Development and management of the FY 2017/18-21/22 TIP and the FY 2018/19-22/23 TIP and all required amendments.

Task 3 Activities for Fiscal Years 2020 and 2021

Description of Planning Work	Resulting Products	Completion Date
Develop, update and publish the TIP, a five-year program of transportation improvements in the MPO Area, in accordance with federal and state requirements and the MPO's Public Involvement Plan	FY 2020/21-2024/25 TIP	May 2020
Coordinate TIP development consistent with the FDOT Work Program and incorporation into the MPO's TIP	TIP Amendments	As Needed
Approve STIP amendments as required	Program of Projects	Annually
Analysis and report performance of the TIP Performance Measure targets annually and with all amendments.	TIP Performance Measures Annual Report	Annually and as needed
Select and Manage Consultant Support	Review and submittal of consultant invoices and project status reports.	As Needed

Responsible Agency: Lake-Sumter MPO

TASK 4 LONG RANGE TRANSPORTATION PLAN

Purpose

To maintain, update and implement a long-range transportation plan that is technically sound and financially cost feasible with the goal to move people, create jobs and strengthen communities. To maintain and annually update and publish the List of Priority Projects (LOPP) in April 2020, 2021 and 2022. Conduct other long-range transportation planning efforts consistent with the LRTP, including transportation studies and the Efficient Transportation Decision Making process. Manage the MPOs Congestion Management Process including the collection and analysis of transportation and safety data.

Previous Work

Implemented and amended 2040 LRTP (Dec. 2015). Adopted LOPP (April 2017, April 2018), Amended LOPP (August 2017). LRTP Policy development. Incorporation of Federal and State Performance measures.

Task 4 Activities for Fiscal Years 2020 and 2021

Description of Planning Work	Resulting Products	Completion Date
Develop the 2045 Long Range Transportation Plan, <i>Transportation 2045</i> ; Develop and implement the update of the Public Involvement Plan for the LRTP; Coordinate LRTP with local governments' comprehensive plans and with plans from other agencies and take steps to achieve plan consistency; Develop, measure, and report LRTP performance measures criteria based on FAST Act regulations and time lines annually; Annually develop, update and publish the List of Priority Projects (LOPP).	Implement the LRTP Projects	On-going
	Develop and implement Performance Measures related to FAST Act	On-going
	Develop 2045 LRTP	December 2020
	Amend 2045 LRTP	As Needed
Collect, develop, maintain and analyze to support the two-county area for: Socioeconomic data, including but not limited to data such as low income, minority populations, auto ownership, limited English proficiency, etc...; Congestion Management Process (CMP); Multi-modal systems data including safety, transit and bicycle/pedestrian data; GIS data; Crash data; Traffic count database; Roadway characteristics; the Vulnerable Roadway Users program; and the development, update and publishing of the List of Priority Projects (LOPP) in April of 2021, 2022 and 2023. Updates will be completed as needed.	MPO Map Series and Updated GIS System Database	On-going
	Development and update of LOPP	Annually
	CFRPM v7 TAZ boundary and links shape boundary and zonal splits	As Needed
	Updated 2045 SE Data and interim years	As Needed
Select and Manage Consultant Support	Review and submittal of consultant invoices and project status reports.	As Needed

Responsible Agency: Lake-Sumter MPO

TASK 5 REGIONAL PLANNING

Purpose

This task includes the regional visioning and planning initiatives occurring in Central Florida and statewide. This task also includes participation in the Florida MPO Advisory Council, the Central Florida Metropolitan Planning Organization Alliance (CFMPOA), the National Association of Metropolitan Planning Organizations (AMPO), and the National Association of Regional Planning Councils (NARC). Activities include coordination with state and regional agencies on special planning efforts. Also included is the monitoring of federal and state legislative issues and the development of MPO Board policy, positions and priorities.

Previous Work

Participation in the Florida MPO Advisory Council and monitoring of state and federal legislation. Participation in the Central Florida MPO Alliance. Coordination with neighboring MPOs and regional agencies. Coordination through the CFMPOA with the West Central Florida Chairs Coordinating Committee. CFMPOA LRTP Executive Summary. Participation in the national Association of Metropolitan Planning Organizations (AMPO), and the National Association of Regional Planning Councils (NARC).

Task 5 Activities for Fiscal Years 2020 and 2021

Description of Planning Work	Resulting Products	Completion Date
Participate in regional visioning initiatives	CFMPOA List of Board Priorities	Annually
	CFMPOA Regional Priority List	Annually
Coordination with other MPOs on planning initiatives	Florida MPO Advisory Council meetings	At least quarterly
Monitor state and federal legislative issues and annually develop board policies, positions and priorities	MPOAC Legislative Positions	Annually
Select and Manage Consultant Support	Review and submittal of consultant invoices and project status reports.	As Needed

Responsible Agency: Lake-Sumter MPO

TASK 6 PUBLIC INVOLVEMENT

Purpose

To provide requested information to the public, government agencies and elected officials; to increase public awareness of the MPO and its role; to increase the opportunities for public involvement consistent with Federal and State requirements. This task also includes activities, tracking and monitoring for the MPO's Title VI Program, Limited English Proficiency Plan, (LEP), and the Disadvantaged Business Enterprise Plan (DBE).

Previous Work

Provide active outreach to local communities through presentations and workshops such as on the Long-Range Transportation Plan, Regional Trail Planning, and Safety. Completed new website. Updated printed materials and social media resources. Developed online survey tool for the Long-Range Transportation Plan.

Task 6 Activities for Fiscal Years 2020 and 2021

Description of Planning Work	Resulting Products	Completion Date
Development, updates and implementation of the Public Involvement Plan, Title VI, LEP, and DBE Plans. This will also include the evaluation of strategies in these Plans to improve outreach and needs assessment for traditionally underserved communities.	MPO Annual PIP Report including evaluation of the effectiveness of Title VI, LEP and DBE Plans	Annually
	Public Involvement Plan Update and Approval	As Needed
	Social Media outreach materials	On-going
	Production and updates to public information materials	As Needed
	MPO Transportation Summit and or workshop	Annually
	Maintenance of MPO website/MPO Project websites/MPO social media platforms	On-going
	MPO Planning Area Community Characteristics Inventory (CCI) Map	Annually
	Metro-Quest online survey	As Needed
Select and Manage Consultant Support	Review and submittal of consultant invoices and project status reports.	As Needed

Responsible Agency: Lake-Sumter MPO

4. FUNDING SUMMARIES



4.1 FEDERAL METROPOLITAN PLANNING FUNDS AND SOFT MATCH

Federal funds authorized by Title 23 U.S.C. generally require a non-federal match at the ratio of 80 (federal) to 20 (local). However, this is subject to a sliding scale adjustment, which is a 1.93% additive for Florida, for a total federal share of 81.93%. Section 120 of Title 23, U.S.C., permits a state to use certain toll revenue expenditures as a credit toward the non-federal matching share of all programs authorized by Title 23, (with the exception of Emergency Relief Programs) and for transit programs authorized by Chapter 53 of Title 49, U.S.C. This is in essence a “soft-match” provision that allows the federal share to be increased up to 100% to the extent credits are available. This soft match is not required to be programmed. It will not be shown in the budget tables throughout this UPWP; however, it should be known that the “soft match” amounts shown below are being utilized to match the FHWA funding in this UPWP.

	FY 2020/21	FY 2021/22	Total
All FHWA Funds Soft Match	\$126,828	\$126,828	\$253,656

4.2 INDIRECT COST RATE

The MPO does not utilize an indirect cost rate.

4.3 SUMMARY BUDGET TABLES

AGENCY PARTICIPATION BY TASK FY 2020/21																
TASK	FHWA		State Soft Match*	FTA Section 5305			FTA Prior Year Carryover			Florida CTD	Total	Total Minus Soft Match	Local Funds			Consultants
	(PL 112)	SL		Federal	State	Local/In Kind	Federal	State	Local/In Kind				TMS	GIS	PM	
1.0 Administration	\$359,811	\$0	\$79,358	\$45,112	\$5,639	\$5,639	\$0	\$0	\$0	\$0	\$495,559	\$416,201	\$0	\$0	\$0	\$0
2.0 Multimodal Planning	\$74,000	\$0	\$16,321	\$28,500	\$3,563	\$3,563	\$0	\$0	\$0	\$0	\$125,947	\$109,626	\$229,000	\$0	\$0	\$239,000
3.0 Transportation Improvement Program (TIP)	\$30,644	\$0	\$6,759	\$23,826	\$2,977	\$2,977	\$0	\$0	\$0	\$0	\$67,183	\$60,424	\$0	\$0	\$0	\$25,000
4.0 Long Range Transportation Plan (LRTP)	\$73,181	\$0	\$16,141	\$1,640	\$205	\$205	\$0	\$0	\$0	\$0	\$91,372	\$75,231	\$0	\$0	\$0	\$50,000
5.0 Regional Planning	\$7,088	\$0	\$1,564	\$5,000	\$625	\$625	\$0	\$0	\$0	\$0	\$14,902	\$13,338	\$0	\$0	\$0	\$5,000
6.0 Public Involvement	\$30,311	\$0	\$6,685	\$7,500	\$938	\$938	\$0	\$0	\$0	\$0	\$46,372	\$39,687	\$0	\$0	\$0	\$25,000
TOTAL	\$575,035	\$0	\$126,828	\$111,578	\$13,947	\$13,947	\$0	\$0	\$0	\$0	\$841,335	\$714,507	\$229,000	\$0	\$0	\$344,000

* Soft match is a non-cash match.

AGENCY PARTICIPATION BY TASK FY 2021/22

TASK	FHWA		State Soft Match*	FTA Section 5305			FTA Prior Year Carryover			Florida CTD	Total	Total Minus Soft Match	Local Funds			Consultants
	(PL 112)	SL		Federal	State	Local/In Kind	Federal	State	Local/In Kind				TMS	GIS	PM	
1.0 Administration	\$359,811	\$0	\$79,358	\$45,112	\$5,639	\$5,639	\$0	\$0	\$0	\$0	\$495,559	\$416,201	\$0	\$0	\$0	\$0
2.0 Multimodal Planning	\$74,000	\$0	\$16,321	\$28,500	\$3,563	\$3,563	\$0	\$0	\$0	\$0	\$125,947	\$109,626	\$229,000	\$0	\$0	\$239,000
3.0 Transportation Improvement Program (TIP)	\$30,644	\$0	\$6,759	\$23,826	\$2,977	\$2,977	\$0	\$0	\$0	\$0	\$67,183	\$60,424	\$0	\$0	\$0	\$25,000
4.0 Long Range Transportation Plan (LRTP)	\$73,181	\$0	\$16,141	\$1,640	\$205	\$205	\$0	\$0	\$0	\$0	\$91,372	\$75,231	\$0	\$0	\$0	\$50,000
5.0 Regional Planning	\$7,088	\$0	\$1,564	\$5,000	\$625	\$625	\$0	\$0	\$0	\$0	\$14,902	\$13,338	\$0	\$0	\$0	\$5,000
6.0 Public Involvement	\$30,311	\$0	\$6,685	\$7,500	\$938	\$938	\$0	\$0	\$0	\$0	\$46,372	\$39,687	\$0	\$0	\$0	\$25,000
TOTAL	\$575,035	\$0	\$126,828	\$111,578	\$13,947	\$13,947	\$0	\$0	\$0	\$0	\$841,335	\$714,507	\$229,000	\$0	\$0	\$344,000

* Soft match is a non-cash match.

FUNDING SOURCES BY TASK FY 2020/21

TASK	FHWA		State Soft Match*	FTA Section 5305 FY 18			FTA Prior Year Carryover			CTD	Local Funds			Total Without Soft Match	Total With Soft Match
	(PL 112)	SL		Federal	State	Local/In Kind	Federal	State	Local/In Kind		TMS	GIS	PM		
1.0 Administration	\$359,811	\$0	\$79,358	\$45,112	\$5,639	\$5,639	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$416,201	\$495,559
2.0 Multimodal Planning	\$74,000	\$0	\$16,321	\$28,500	\$3,563	\$3,563	\$0	\$0	\$0	\$48,029	\$229,000	\$0	\$0	\$386,655	\$402,976
3.0 Transportation Improvement Program (TIP)	\$30,644	\$0	\$6,759	\$23,826	\$2,977	\$2,977	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,424	\$67,183
4.0 Long Range Transportation Plan (LRTP)	\$73,181	\$0	\$16,141	\$1,640	\$205	\$205	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,231	\$91,372
5.0 Regional Planning	\$7,088	\$0	\$1,564	\$5,000	\$625	\$625	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,338	\$14,902
6.0 Public Involvement	\$30,311	\$0	\$6,685	\$7,500	\$938	\$938	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$39,687	\$46,372
TOTAL	\$575,035	\$0	\$126,828	\$111,578	\$13,947	\$13,947	\$0	\$0	\$0	\$48,029	\$229,000	\$0	\$0	\$991,536	\$1,118,364

* Soft match is a non-cash match.

FUNDING SOURCES BY TASK FY 2021/22

TASK	FHWA		State Soft Match*	FTA Section 5305 FY 18			FTA Prior Year Carryover			CTD	Local Funds			Total Without Soft Match	Total With Soft Match
	(PL 112)	SL		Federal	State	Local/In Kind	Federal	State	Local/In Kind		TMS	GIS	PM		
1.0 Administration	\$359,811	\$0	\$79,358	\$45,112	\$5,639	\$5,639	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$416,201	\$495,559
2.0 Multimodal Planning	\$74,000	\$0	\$16,321	\$28,500	\$3,563	\$3,563	\$0	\$0	\$0	\$48,029	\$229,000	\$0	\$0	\$386,655	\$402,976
3.0 Transportation Improvement Program (TIP)	\$30,644	\$0	\$6,759	\$23,826	\$2,977	\$2,977	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,424	\$67,183
4.0 Long Range Transportation Plan (LRTP)	\$73,181	\$0	\$16,141	\$1,640	\$205	\$205	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,231	\$91,372
5.0 Regional Planning	\$7,088	\$0	\$1,564	\$5,000	\$625	\$625	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,338	\$14,902
6.0 Public Involvement	\$30,311	\$0	\$6,685	\$7,500	\$938	\$938	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$39,687	\$46,372
TOTAL	\$575,035	\$0	\$126,828	\$111,578	\$13,947	\$13,947	\$0	\$0	\$0	\$48,029	\$229,000	\$0	\$0	\$991,536	\$1,118,364

* Soft match is a non-cash match.

Appendix A

GLOSSARY OF ACRONYMS



(3C) Comprehensive, Coordinated and Continuous Planning Process: Transportation planning for the safe and efficient movement of people and goods consistent with the region's overall economic, social and environmental goals.

(4P's) Prioritized Projects Programming Process: The process used for MPO projects to be included in the FDOT Work Program.

(AA) Alternatives Analysis: An Alternatives Analysis is the evaluation of all reasonable modal and multimodal alternatives and general alignment options for identified transportation needs in a particular, broadly defined travel corridor.

(AADT) Annual Average Daily Traffic: The total volume of traffic on a highway segment for one year, divided by the number of days in the year. Both directions of traffic volumes are reported as well as total two-way volumes.

(ACES) Automated Connected Electric Shared-Use Vehicles ADA Americans with Disabilities Act of 1990: A Federal law that requires public facilities, including transportation services, to be accessible to persons with disabilities, including those with mental disabilities, temporary disabilities, and the conditions related to substance abuse.

(ADT) Average Daily Traffic: The number of vehicles passing a fixed point in a day, averaged over a number of days. The number of count days included in the average varies with the intended use of data.

(AE) Annual Element: The first fiscal year of the Transportation Improvement Plan.

(AFV) Alternative Fuel Vehicle: A vehicle that runs on a fuel other than "traditional" petroleum fuels.

(AICP) American Institute of Certified Planners: AICP is the American Planning Association's professional institute, providing recognized leadership nationwide in the certification of professional planners, ethics, professional development, planning education, and the standards of planning practice.

(AMPO) Association of Metropolitan Planning Organizations: A national nonprofit membership organization serving the interests of metropolitan planning organizations nationwide.

(APA) American Planning Association: The American Planning Association brings together thousands of people practicing planners, citizens, elected officials committed to making great communities happen.

(APTA) American Public Transportation Association: An organization that works to ensure that public transportation is available and accessible for all Americans.

(AQ) Air Quality: Generally, refers to the amount of air pollutants of various types in the air. The pollutants can include hydrocarbons (also called volatile organic compounds), nitrogen oxides, particulate matter, carbon monoxide, sulfur dioxide and so on.

(ARRA) American Recovery and Reinvestment Act: An Act making supplemental appropriations for job preservation and creation, infrastructure investment, energy efficiency and science, assistance to the unemployed, and State and local fiscal stabilization, for the fiscal year ending September 30, 2009, and for other purposes.

(ASCE) American Society of Civil Engineers: Founded in 1852, the American Society of Civil Engineers represents more than 133,000 members of the civil engineering profession worldwide and is America's oldest national engineering society. ASCE's vision is to position engineers as global leaders building a better quality of life.

(ACO) Average Vehicle Occupancy: The ratio of person trips to vehicle trips; often used as a criterion in judging the success of trip reduction programs provide for rules dealing with air pollution in such areas specifically brought transportation decisions into the context of air quality control

(AVR) Average Vehicle Ridership: The number of employees scheduled to start work during specified hours divided by the number of vehicles arriving at the site during those same hours.

(BCC) Board of County Commissioners: The State constitution gives the Board of County Commissioners the power to adopt ordinances (local laws), approve the County budget and set mileages, and establish the requirements for the departments under its control. The Board governs all unincorporated areas of the county directly; municipalities may call upon the County for specialized services.

(BMS) Bridges Management Systems: Process for analyzing existing conditions and identifying future needs with respect to bridges; required for the National Highway System (NHS) as a part of ISTEA; and the extent to which the remaining public bridges are included in the process is left to the discretion of state and local officials.

(BOA) Board of Adjustments: The Board of Adjustment reviews applications submitted for a variance to the Land Development Regulations. The Board then approves or denies the applications based on staff reports and evidence submitted during the hearing, taking into consideration the applicant's and other testimony in favor or against the request.

(BPAC) Bicycle/Pedestrian Advisory Committee: Advisory Committee that examines alternatives and makes recommendations to the Lake-Sumter MPO on bicycle and pedestrian issues.

(BRP) State Bridge Rehabilitation: Funds for replacement or repair of bridges on the State Primary System based on statewide priority.

(BRRP) State Bridge Repair and Rehabilitation: Funds for the repair and rehabilitation of bridges.

(BRT) Federal Bridge Replacement: Funds for bridge replacement on Federal National Highway and Surface Transportation Program systems; used for critical bridges based on statewide priority as approved by the FHWA.

(CAA) Clean Air Act Amendments of 1990: Amendments to the federal Clean Air Act which classify non-attainment areas and alleviate congestion and enhance mobility of persons and goods; process must be developed in

Transportation Management Areas (TMAs), the use of CMS in non-TMAs is left to the discretion of state and local officials; in Florida, MPOs will take the lead for the CMS in urbanized areas and FDOT will take the lead elsewhere.

(CAC) Citizens' Advisory Committee: Advisory committee utilized by most metropolitan planning organizations (MPOs) for citizen input into the transportation planning process.

(CBD) Central Business District: The area of a community with the most intense commercial and business development.

(CCI) Community Characteristics Inventory: The history of a community with present and future conditions of an area. Includes physical characteristics of an area, narrative text that describes the community, tables or graphics that summarize data.

(CE) Categorical Exclusion: A technical exclusion for projects that do not result in significant environmental impacts. Such projects are not required to prepare environmental reviews. 2018 Unified Planning Work Program 76

(CEI) Construction Engineering Inspection: FDOT highway project phase following construction.

(CEMO) Central Environmental Management Office: Represents FDOT in protecting and enhancing a sustainable human and natural environment while developing safe, cost effective and efficient transportation systems.

(CFMPOA) Central Florida MPO Alliance: A coalition of transportation and government organizations committed to addressing transportation challenges on a regional basis. The alliance is comprised of representatives from the Brevard MPO, the MetroPlan Orlando, the Volusia County TPO, the Polk TPO, the Ocala/Marion TPO, and the Lake-Sumter MPO.

(CFR) Code of Federal Regulations: The codification of the general and permanent rules published in the Federal Register by the executive departments and agencies of the Federal Government.

(CMS) Concurrency Management System: A systemic process required under ISTEA to provide information on transportation system performance and identify alternative strategies to mobility of persons and goods; process must be developed in Transportation Management Areas (TMAs), the use of CMS in non-TMAs is left to the discretion of state and local officials; in Florida, MPOs will take the lead for the CMS in urbanized areas and FDOT will take the lead elsewhere.

(CIGP) County Incentive Grant Program: This program provides grants to counties to improve a transportation facility which is located on the State Highway System or which relieves traffic congestion on the State Highway System.

(CIE) Capital Improvements Element: A required element of local comprehensive plans which evaluates the need for public facilities, their cost and funding and/or schedule for construction; specific content for the CIE is found in Rule 9J-5.016 of the Florida Administrative Code and Chapter 163.3177(3), Florida Statutes.

(CLC) Community Liaison Coordinator: The FDOT district person responsible for implementing effective public involvement to identify potential sociocultural effects for transportation projects; responsible for public involvement and assessment of sociocultural effects in the non-MPO areas of the state.

(CMAQ) Congestion Mitigation and Air Quality Improvement Program: A categorical funding program created under ISTEA, which directs funding to projects that contribute to meeting national air quality standards in non-attainment areas for ozone and carbon monoxide.

(CNU) Congress for the New Urbanism: CNU advocates the restructuring of public policy and development practices to support the restoration of existing urban centers and towns within coherent metropolitan regions. We stand for the reconfiguration of sprawling suburbs into communities of real neighborhoods and diverse districts, the conservation of natural environments, and the preservation of our built legacy.

(CTCs) Community Transportation Coordinators: People contracted by the Transportation Disadvantaged Commission to provide complete, cost-effective and efficient transportation services to transportation disadvantaged (TD) persons.

(CTD) Commission for Transportation Disadvantaged: An independent commission housed administratively within the Florida Department of Transportation. Our mission is to insure the availability of efficient, cost-effective, and quality Transportation services for transportation disadvantaged persons.

(CTST) Community Traffic Safety Team: Partnership represented by various public and private entities that focus on reducing the number and severity of traffic crashes within their community.

(CUTR) Center for Urban Transportation Research: A legislatively created research center, located at the University of South Florida, whose purpose is to conduct and facilitate research and serve as an information exchange on issues related to urban transportation problems in Florida.

(DCA) Department of Community Affairs: State and land planning agency responsible for a number of local and regional planning of programs, established in Chapter 163 and 380 of the Florida Statutes. draft and final forms, which are reviewed.

(DEIS) Draft Environmental Impact Statement: As indicated in title this is an analysis report describing the impacts of a major transportation improvement project upon the environment, both physical (built) and natural. It is proposed in both draft and final forms, which are reviewed by the local agencies and the general public and approved by the appropriate federal agencies. (FHWA or FTA).

(DIS) District Intermodal System: State funds code for projects on Strategic Intermodal System.

(DOT) Department of Transportation: Agency responsible for transportation at the local, state, or federal level. EPA is led by the Administrator, who is appointed by the President of the United States.

(EA) Environmental Assessment: A document that must be submitted for approval by the U.S. Environmental Protection Agency and the U.S. Department of Transportation for transportation projects in which the significance of the environmental impact is not clearly established. An EA is required for all projects for which a Categorical Exclusion or Environmental Impact Statement is not applicable.

(ECFRPC) East Central Florida Regional Planning Council: provides regional planning service for Brevard, Seminole, Orange, Osceola, Volusia, and Lake Counties.

(EIS) Environmental Impact Statement: A document that explains the purpose and need for a project, presents project alternatives, analyzes the likely impact of each, explains the choice of a preferred alternative, and finally details measures to be taken in order to mitigate the impacts of the preferred alternative.

(EPA) Environmental Protection Agency: Protects human health and the environment. Since 1970, EPA has been working for a cleaner, healthier environment for the American people.

(EDTM) Efficient Transportation Decision Making: Creates a linkage between land use, transportation and environmental resource planning initiatives through early, interactive agency and public involvement.

(FHWA) Federal Highway Administration: Division of the U.S. Department of Transportation responsible for administering federal highway transportation programs.

(FAA) Federal Aviation Administration: Provides a safe and efficient aerospace system.

(FAPA) Florida Chapter of the APA: The Florida Chapter of APA provides statewide leadership in the development of sustainable communities by advocating excellence in planning, providing professional development for its members, and working to protect and enhance the natural and built environments.

(FAST Act) Fixing America's Surface Transportation Act: Provides long-term funding certainty for surface transportation infrastructure planning and investment.

(FBT) Floridians for Better Transportation: Statewide business and transportation association dedicated to making transportation safer and more efficient in Florida; created in 1988 by the Florida Chamber of Commerce and the Florida Council of 100.

(FDCA) Florida Department of Community Affairs: State agency responsible for assisting Florida communities in meeting the challenges of growth, reducing the effects of disasters and investing in community revitalization.

(FDEP) Florida Department of Environmental Protection: The lead agency in state government for environmental management and stewardship.

(FDOT) Florida Department of Transportation: State agency responsible for transportation issues in Florida.

(FEIS) Final Environmental Impact Statement: A document that evaluates the potential environmental impacts of the proposed action.

(FGDL) Florida Geographical Data Library: Housed at the GeoPlan Center at the University of Florida, contains GIS data from federal, state and local agencies.

(FHPP) Federal High Priority Projects: Projects earmarked by Congress in Fast Act as high priorities at the federal level. These amount to 5% of the total transportation budget.

(FIHS) Florida Intrastate Highway System: A statewide network of limited and controlled access highways whose primary function is for high speed and high volume traffic movements; built and maintained by FDOT.

(FLHSPR) Florida High Speed Rail: Express rail service between Tampa and Orlando with future plans to extend service to Miami. Trains are projected to reach speeds of at least 168 mph.

(FLUAM) Future Land Use Allocation Model: A land use forecasting model that projects the land use parameters used in the Florida Standard Urban Transportation Models.

(FONSI) Finding of No Significant Impact: A statement indicating that a project was found to have no significant impacts on the quality of the human environment and for which an environmental impact statement will therefore not be prepared.

(FY) Fiscal Year: A budget year; runs from July 1 through June 30 for the State of Florida; and from October 1 through September 30 for the federal governments.

(FRA) Federal Railroad Administration: The purpose of FRA is to promulgate and enforce rail safety regulations; administer railroad assistance programs; conduct research and development to improve railroad safety.

(F.S.) Florida Statutes: Documents in which Florida's laws are founds.

(FSUTMS) Florida Standard Urban Transportation Modeling Structure: Computer model used in Florida for transportation planning and traffic forecasting process.

(FTA) Federal Transit Administration: Federal entity responsible for transit planning and programs.

(FTC) Florida Transportation Commission: Provides leadership in meeting Florida's transportation needs through policy guidance on issues of statewide importance and maintaining public accountability for the DOT.

(FTE) Florida's Turnpike Enterprise: Responsible for the operation and expansion of toll roads on the Turnpike system.

(FTP) Florida Transportation Plan: A statewide, comprehensive transportation plan, which establishes long-range goals to be accomplished over a 20-25 year time frame; developed by Florida Department of Transportation; updated on an annual basis.

(GIS) Geographic Information Systems: A technology that integrates the collection, management and analysis of geographic data. This can be used to display the results of data queries as maps and analyze spatial distribution of data.

(GPS) Global Positioning System: A satellite-based navigation system providing accuracy usable for side scan sonar surveys on a worldwide basis. GPS has become a universal, reliable positioning system.

(HCM) Highway Capacity Manual: A collection of state-of-the-art techniques for estimating capacity and determining level of service for many transportation facilities and modes.

(HOT) High Occupancy Toll Lanes: Lanes that take advantage of available unused capacity in the HOV lane by allowing vehicles that do not meet the minimum occupancy requirement to pay a toll for access to the lane(s).

(HOV) High Occupancy Vehicle Lanes: In Florida, vehicles carrying two (2) or more people; freeways, expressways and other large volume roads may have lanes designated for HOV use by carpoolers, vanpools, and buses.

(ITE) Institute of Transportation Engineers: An international society of professionals in transportation and traffic engineering; publishes Trip Generation (a manual of trip generation rates by land use type). 2018 Unified Planning Work Program 80

(ITS) Intelligent Transportation System: Use of computer and communications technology to facilitate the flow of information between travelers and system operators to improve mobility and transportation productivity, enhance safety, maximize the use of existing transportation facilities, conserve energy resources and reduce adverse environmental effects; includes concepts such as "freeway management systems," "automated fare collection" and "transit info kiosks".

(ITE) Inter-government Coordination Element: Required element of a local government comprehensive plan addressing coordination between adjacent local governments, and regional and state agencies; requirements for content are found in rule 9J-5.015, F.A.C. 163.3177(b)(h), F.S.

(ISTEA) Intermodal Surface Transportation Efficiency Act of 1991: Federal law which restructured transportation planning and funding by requiring consideration of multimodal solutions, emphasis on the movement of people and goods as opposed to traditional highway investments, flexibility in the use of transportation funds, a greater role of MPOs, and a greater emphasis on public participation.

(JPA) Joint Participation Agreement: Legal instrument describing intergovernmental tasks to be accomplished and/or funds to be paid between government agencies.

(LAP) Local Agency Program: Contracts between FDOT and other governmental agencies to develop, design, acquire right-of-way, and construct transportation facilities and to reimburse these governmental agencies for services provided to the traveling public.

(LGCO) Local Government Comprehensive Plan: As required by Chapter 163, Florida Statutes, requires local governments to develop local comprehensive plans; also contains capital improvements, consistency and concurrency requirements, and provides for Rule Chapter 9J-5, F.A.C.

(LOS) Level of Service: A qualitative assessment of a road's operating condition, generally described using a scale of "A" (little congestion) to "E/F" (severe congestion).

(LRT) Light Rail Transit: An electric rail system which has single cars or short trains.

(LRTP) Long Range Transportation Plan: A 20-year forecast plan required of state planning agencies and MPOs; must consider a wide range of social, environmental, energy and economic factors in determining overall regional goals and consider how transportation can best meet these goals discussion; created by law to assist the MPOs in carrying out the urbanized area transportation planning process.

(LU) Land Use: Refers to the manner in which portions of land or the structures on them are used, i.e., commercial, residential, retail, industrial, etc.

(MSTU) Municipal Services Tax Unit: A Taxing District authorized by State Constitution, Article VII and Florida Statute 125.01. The MSTU is a legal and financial mechanism for providing specific services and/or improvements

(MAP-21) Moving Ahead for Progress in the 21st Century Act – Signed into law by President Obama on July 6, 2012. Funding surface transportation programs at over \$105 billion for fiscal years 2013 and 2014, MAP-21 is the first long-term highway authorization enacted since 2005.

(MG) Minimum Guarantee: A funding category created in TEA-21 that guarantees a 90% return of contributions on formula funds to every state.

(MMTD) Multimodal Transportation District: Jointly administered by FDOT and DCA, this planning framework was established by statute based on recommendations by the Transportation and Land Use Study Committee (1999), which sought to reconcile transportation programs and land use practices. Its goal is to expand the use of multiple modes by coordinating transportation improvements (such as improved transit service and pedestrian facilities) and land use measures that enable multimodal transportation to succeed.

(MOA) Memorandum of Agreement: A document written between parties to cooperate on an agreed upon project or meet an agreed objective. The purpose of a MOA is to have a written understanding of the agreement between parties.

(MOU) Memorandum of Understanding: A document describing a bilateral or multilateral agreement between two or more part. It expresses a convergence of will between the parties, indicating an intended common line of action.

(MPO) Metropolitan Planning Organization: The forum for cooperative transportation decision-making; required for urbanized areas with populations over 50,000. 2018 Unified Planning Work Program 81

(MPOAC) Metropolitan Planning Organization Advisory Council: A statewide advisory council (consisting of one member from each MPO) that serves Florida's 25 MPOs as the principal forum for collective policy.

(NEPA) National Environmental Policy Act of 1969: An Act to establish a national policy for the environment, to provide for the establishment of a Council on Environmental Quality, and for other purposes.

(NHS) National Highway System: Specific major roads to be designated by September 30, 1995; the NHS will consist of 155,000 (plus or minus 15%) miles of road and represents one category of roads eligible for federal funds under ISTEA.

(NHPA) National Historic Preservation Act: Law requiring federal agencies to consider the potential effect of a project on a property that is registered on or eligible for the National Register of Historic Places. If effects are identified, federal and state agencies and the public must identify means to mitigate the harm.

(OPM) Operating Procedure Manual: A standard operating procedure manual is a written document that lists the instructions, step-by-step, on how to complete a job task or how to handle a specific when it arises in the workplace.

(PE) Preliminary Engineering: Highway project design phase.

(PD&E) Project Development and Environment Study: FDOT's name for a corridor study to establish conceptual design for a roadway and to determine its compliance with federal and state environmental laws and regulations, condition and cost of transit assets on a continual basis; data is to be used to help people choose cost effective strategies for providing and keeping transit facilities and Transportation Management Areas; the use of CMS in non-TMAs is left to the discretion of state and local officials.

(PUD) Planned Unit Development: A zoning category that allows innovation in development by the suspension of standard zoning to be replaced by negotiated agreements. A PUD requires a comprehensive development plan for the entire area, usually including residences, roads, schools, recreational facilities and service areas, plus commercial, office and industrial areas.

(PEA) Planning Emphasis Area: Planning for the appropriate use of land within communities.

Peak Hour Factor: Traffic engineers focus on the peak-hour traffic volume in evaluating capacity and other parameters because it represents the most critical time period. The analysis of level of service is based on peak rates of flow occurring within the peak hour because substantial short-term fluctuations typically occur during an hour. Common practice is to use a peak 15-minute rate of flow. Flow rates are usually expressed in vehicles per hour, not vehicles per 15 minutes.

(PIO) Public Information Officer: The individual in an agency or district responsible for disseminating information and responding to inquiries from the media.

(PI) Public Involvement: The process by which public concerns, needs, and values are solicited and incorporated into decision-making.

(PL) Planning Funds: Federal Highway Administration planning funds, also called Section 112 funds.

(PIP) Public Involvement Plan: A written plan of public involvement strategies and activities for a specific transportation plan or project. The PIP provides a systematic approach to how the results and outcomes of public involvement activities are integrated into the decision-making process.

(PTMS) Public Transportation Facilities and Equipment Management System: A systematic process (required under ISTEA) utilized by state agencies and MPOs to collect and analyze information on the

(RFP) Request for Proposals: A document advertising opportunities to submit bids for a particular purchase or service contract.

(ROW) Right-of-Way: Real property that is used for transportation purposes; defines the extent of the corridor that can be used for the road and associated drainage.

(RPC) Regional Planning Council: A multipurpose organization composed of representatives of local governments and appointed representatives from the geographic area covered by the council, and designated as the primary organization to address problems and plan solutions that are of greater than local concern or scope; currently there are 10 regional planning councils in Florida. In some area of Florida, the Regional Planning Council is under contract to provide staff services to MPOs.

(SIB) State Infrastructure Bank: Method of financing large capital projects by taking advantage of borrowing against future state revenues.

(SAFETEA) Safe, Accountable, Flexible, Efficient Transportation Equity Act. LU: Legacy for Users: Reauthorization of the Federal Transportation Bill authorizing the Federal surface transportation programs for highways, highway safety, and transit for the 5-year period, 2005-2009.

(SCE) Sociocultural Effects: The effects a transportation action has on social, economic, aesthetic and livability, relocation and displacement, civil rights and land use issues.

(SCOP) Small County Outreach Program: Assists small county governments (population of 150,000 or less) in resurfacing or reconstructing county roads or in constructing capacity or safety improvements to county roads.

(SIS) Strategic Intermodal System: A transportation system comprised of facilities and 2018 Unified Planning Work Program 83 services for statewide and interregional significance, including appropriate components of all modes.

(SOV) Single Occupant Vehicle: Privately operated vehicle whose only occupant is the driver.

(SOP) Standard Operating Procedures: A document consisting of step-by-step information on how to execute a task.

(SRPP) Strategic Regional Policy Plan: A plan, developed by each regional planning council (RPC), which contains goals and policies addressing affordable housing, economic development, emergency preparedness, natural resources of regional significance, and regional transportation issues; must be consistent with the state comprehensive plan.

(SRTS) Safe Routes to School: Statewide effort to provide safe access to and from school for children.

(STIP) State Transportation Improvement Program: The FDOT five-year work program as prescribed by federal law.

(TAC) Technical Advisory Committee: A standing committee of most metropolitan organizations (MPOs); function is to provide advice on plans or actions of the MPO from planners, engineers and other staff members (not general citizens).

(TCEA) Transportation Concurrency Exception Area: Special areas designated in local government comprehensive plans where special level of service standards or analysis techniques may be prescribed. Usually implemented in support of urban infill, urban redevelopment, and/or downtown revitalization.

(TCMA) Transportation Concurrency Management Area: Special areas designated in local government comprehensive plans where special level of service standards or analysis techniques may be prescribed. Usually implemented in support of urban infill, urban redevelopment, and/or downtown revitalization.

(TIGER) Transportation Investment Generating Economic Recovery: Funding for supplemental discretionary grants for capital investments in surface transportation infrastructure under the American Recovery and Reinvestment Act.

(TDSP) Transportation Disadvantaged: People who are unable to transport themselves or to purchase transportation due to disability, income status or age.

(TDCB) Transportation Disadvantaged Coordinating Board: This committee is responsible for defining transportation disadvantaged-related goals and objectives, preparing a service plan, and ensuring that the needs of the transportation disadvantaged citizens are being met.

(TDM) Transportation Demand Management: A transportation planning process that is aimed at relieving congestion on highways by the following types of actions: (1) actions that promote alternatives to automobile use; (2) actions that encourage more efficient use of alternative transport systems; and (3) actions that discourage automobile use.

(TDP) Transit Development Plan: An intermediate-range transit plan (usually five years) that examines service, markets, and funding to make specific recommendations for transit improvements.

(TDSP) Transportation Disadvantaged Service Plan: A tactical plan with Development, Service, Quality Assurance and Cost/Revenue Allocation and Rate Structure Justification components. The TDSP contains goals which the CTC plans to achieve, and the means by which they intend to achieve them.

(TE) Transportation Enhancements: Specific activities which can be funded with Surface Transportation Program (STP) funds; activities include pedestrian/bicycle facilities, acquisition of scenic easements and scenic historic sites, scenic or historic highway programs, scenic beautification, historic preservation, rehabilitation and/or operation of historic transportation structures, railway corridor preservation, control/removal of outdoor advertising, archeological planning/research and mitigation of highway runoff water pollution.

(TEA-21) Transportation Equity Act for the 21st Century: Federal Legislation authorizing funds for all modes of transportation and guidelines on the use of those funds. Successor to ISTEA, the landmark legislation that clarified the role of the MPOs in the local priority-setting process, TEA-21 emphasizes

(TMA) Transportation Management Area: A federal term for an urban area of over 200,000 population.

(TMS) Transportation Management System: The implementation of traffic control measures, such as HOV lanes, signal timing adjustments, median closings, and access management strategies to increase the operating efficiency of the traffic circulation system. The LSMPO TMS includes traffic counts, tracking of approved developments and crash data resulting in a comprehensive database.

(TOP) Transit Operations Plan: An operational and cost feasibility analysis performed prior to implementation of transit services.

(TPO) Transportation Planning Organization: A synonym for a Metropolitan Planning Organization (MPO), responsible for transportation planning and is mandated by state and federal agencies.

(TRB) Transportation Research Board: A unit of the National Research Council whose purpose is to advance knowledge about transportation systems; publishes the Highway Capacity Manual.

(TIP) Transportation Improvement Program: A priority list of transportation projects developed by a metropolitan planning organization that is to be carried out within the five (5) year period following its adoption; must include documentation of federal and state funding sources for each project and be consistent with adopted MPO long range transportation plans and local government comprehensive plans. Federal regulations pertaining to statewide and metropolitan transportation Part 450 planning: (a) Sets forth the national policy that the MPO designated for each urbanized area is to carry out a continuing, cooperative, and comprehensive multimodal transportation planning process, including the development of a metropolitan transportation plan and a transportation improvement program (TIP), that encourages and promotes the safe and efficient development, management, and operation of surface transportation systems to serve the mobility needs of people and freight (including accessible pedestrian walkways and bicycle transportation facilities) and foster economic growth and development, while minimizing transportation-related fuel consumption and air pollution; and (b) Encourages continued development

and improvement of metropolitan transportation planning processes guided by the planning factors set forth in 23 U.S.C. 134(h) and 49 U.S.C. 5303(h).

(TMA) Transportation Management Association: A membership organization designed to help a group of businesses, companies, and other interested parties implement a commute management program; some funding for these groups is available through the state Commuter Assistance Program (CAP).

(TRIP) Transportation Regional Incentive Program: TRIP was created to improve 2018 Unified Planning Work Program 85 regionally significant transportation facilities in "regional transportation areas". State funds are available throughout Florida to provide incentives for local governments and the private sector to help pay for critically needed projects that benefit regional travel and commerce. The Florida Department of Transportation (FDOT) will pay for 50 percent of project costs, or up to 50 percent of the nonfederal share of project costs for public transportation facility projects.

(TCSP) Transportation and Community and Systems Preservation Pilot Program: A federal discretionary grant program created in TEA-21 that is designed to provide funding for revitalizing and rehabilitating transportation corridors.

(TSM) Transportation Systems Management: Strategies to improve the efficiency of the transportation system through operational improvements such as the use of bus priority or reserved lanes, signalization, access management, turn restrictions, etc. by multiplying the number of vehicles by the hours traveled in a given area or on a given highway during the time period. In transit, it is calculated by multiplying the number of vehicles by the hours traveled on a given area or on a different route, line, or network during the time period.

(UA) Urbanized Area: The US Census Bureau defines an urbanized area as: "Core census block groups or blocks that have a population density of at least 1,000 people per square mile (386 per square kilometer) and surrounding census blocks that have an overall density of at least 500 people per square mile (193 per square kilometer)".

(UAF) Urban Attributable Funds: Urban Attributable funds are Federal funds allocated to MPOs that have an urban area with a population over 200,000. MPOs that receive XU funds maintain full authority over the programming and distribution of XU funds. Provide for rules dealing with air pollution in such areas specifically brought transportation decisions into the context of air quality control.

(UPWP) Unified Planning Work Program: Developed by Metropolitan Planning Organization (MPOs); identifies all transportation and transportation air quality tasks and activities anticipated within the next one to two years, including a schedule for the completion of the identified tasks and activities.

(USC) United States Code: The United States Code is the codification by subject matter of the general and permanent laws of the United States. It is divided by broad subjects into 50 titles and published by the Office of the Law Revision Counsel of the U.S. House of Representatives. Since 1926, the United States Code has been published

every six years. In between editions, annual cumulative supplements are published in order to present the most current information.

(USDOT) United States Department of Transportation: Established by an act of Congress on October 15, 1966, the Department's first official day of operation was April 1, 1967. The mission of the Department is to: Serve the United States by ensuring a fast, safe, efficient, accessible and convenient transportation system that meets our vital national interests and enhances the quality of life of the American people, today and into the future

(VMS) Variable Message Sign: An electronic traffic sign often used on roadways to give travelers information about special events. Such signs warn of traffic congestion, accidents, incidents, roadwork zones, or speed limits on a specific highway segment. They may also ask vehicles to take alternative routes, limit travel speed, warn of duration and location of the incidents or just inform of the traffic conditions. 2018 Unified Planning Work Program 86.

(V/C) Volume to Capacity: a measure that reflects mobility and quality of travel of a facility or a section of a facility. It compares roadway demand (vehicle volumes) with roadway supply (carrying capacity). For example, a V/C of 1.00 indicates the roadway facility is operating at its capacity. It is a common performance measure for MPOs and is widely used in TMS and transportation studies.

(VHT) Vehicle Miles Traveled: On highways, a measurement of the total miles traveled in a given area for a specified time period. It is calculated by multiplying the number of vehicles by the miles traveled in a given area or on a given highway during the time period. In transit, it is calculated by multiplying the number of vehicles by the miles traveled on a given area or on a different route, line, or network during the time period.

(WAGES) Work and Gain Economic Self Sufficiency: Florida's welfare to work program.

Appendix B

PLANNING CONSISTENCY



Planning Consistency

UPWP Task Number	Support Economic Vitality	Increase Safety	Increase Security	Increase Accessibility	Protect Environment	Enhance Connectivity	Promote Efficient Operation	Emphasize System Preservation	Improve Resiliency /Reliability	Enhance Travel Tourism
1.0 Administration	X	X	X	X	X	X	X	X	X	X
2.0 Multi-Modal Planning	X	X	X	X	X	X	X	X	X	X
3.0 Transportation Improvement Program				X		X	X		X	
4.0 Long Range Transportation Planning	X	X	X	X	X	X	X	X	X	X
5.0 Regional Planning	X			X		X			X	X
6.0 Public Involvement	X			X						X

Matrix for State Planning Emphasis Area

UPWP TASK NUMBER	Safety	System Connectivity	Resilience	ACES (Automated/Connected/ Electric/Shared-use) Vehicles
1.0 Administration	X	X	X	X
2.0 Multi-Modal Planning	X	X		X
3.0 Transportation Improvement Program	X	X		
4.0 Long Range Transportation Planning	X	X	X	X
5.0 Regional Planning		X	X	
6.0 Public Involvement				

Appendix C

ADOPTING THE UPWP



Appendix D

APPLICATION, CERTIFICATIONS AND ASSURANCES



Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- Preapplication
 Application
 Changed/Corrected Application

*** 2. Type of Application:**

- New
 Continuation
 Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

4. Applicant Identifier:

Not Applicable

5a. Federal Entity Identifier:

Not Applicable

5b. Federal Award Identifier:

FL-80-0009

State Use Only:

6. Date Received by State:

7. State Application Identifier:

1001

8. APPLICANT INFORMATION:

*** a. Legal Name:** Lake Sumter Metropolitan Planning Organization

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

37 1882383

*** c. Organizational DUNS:**

3615618010000

d. Address:

*** Street1:** PO Box 7800

Street2:

*** City:** Tavares

County/Parish:

*** State:**

FL: Florida

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:** 32778

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr.

*** First Name:**

Michael

Middle Name:

*** Last Name:**

Woods

Suffix:

Title: Interim Executive Director

Organizational Affiliation:

*** Telephone Number:** 352-315-0170

Fax Number:

*** Email:** MWoods@LakeSumterMPO.com

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

E: Regional Organization

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Federal Transit Administration

11. Catalog of Federal Domestic Assistance Number:

20.505

CFDA Title:

Section 5305 (d)

*** 12. Funding Opportunity Number:**

FL-80-0009

* Title:

Metropolitan Transportation Planning

13. Competition Identification Number:

Not Applicable

Title:

Not Applicable

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Section 5305 (d) grant to support planning with MPO's FY 18/19 Unified Planning Work Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="111,578.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value="13,947.00"/>
* d. Local	<input type="text" value="13,947.00"/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="139,472.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

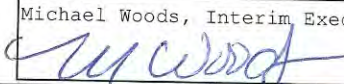
* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:


* Date Signed:

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

**FEDERAL FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES FOR
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

(Signature pages alternative to providing Certifications and Assurances in TrAMS)

Name of Applicant: Lake Sumter MPO/Michael Woods, Interim Executive Director

The Applicant agrees to comply with applicable provisions of Categories 01 – 21. X

OR

The Applicant agrees to comply with applicable provisions of the Categories it has selected:

<u>Category</u>	<u>Description</u>	
01.	Required Certifications and Assurances for Each Applicant.	_____
02.	Lobbying.	_____
03.	Private Sector Protections.	_____
04.	Rolling Stock Reviews and Bus Testing.	_____
05.	Demand Responsive Service.	_____
06.	Intelligent Transportation Systems.	_____
07.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.	_____
08.	Transit Asset Management Plan, Public Transportation Safety Program, and State Safety Oversight Requirements.	_____
09.	Alcohol and Controlled Substances Testing.	_____
10.	Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts, and Core Capacity Improvement).	_____
11.	State of Good Repair Program.	_____
12.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs.	_____
13.	Urbanized Area Formula Grants Programs and Passenger Ferry Grant Program.	_____
14.	Enhanced Mobility of Seniors and Individuals with Disabilities Programs.	_____
15.	Rural Areas and Appalachian Development Programs.	_____
16.	Tribal Transit Programs (Public Transportation on Indian Reservations Programs).	_____
17.	State Safety Oversight Grant Program.	_____
18.	Public Transportation Emergency Relief Program.	_____
19.	Expedited Project Delivery Pilot Program.	_____
20.	Infrastructure Finance Programs.	_____
21.	Construction Hiring Preferences.	_____

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

FEDERAL FISCAL YEAR 2018 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

(Required of all Applicants for federal assistance to be awarded by FTA in FY 2018)

AFFIRMATION OF APPLICANT

Name of the Applicant Lake Sumter Metropolitan Planning Organization (MPO)

Name and Relationship of the Authorized Representative: Michael Woods Interim Executive Director

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2018, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2018.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature 

Date: 8/29/18

Name Michael Woods, Interim Executive Director

Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Lake Sumter Metropolitan Planning Organization (MPO)

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature 

Date: 8/22/18

Name Melanie Marsh
Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

TECHNICAL CLASSIFICATIONS

44.21.00	Program Support and Administration		55,791
44.22.00	General Development and Comprehensive Planning		
44.23.00	Long Range Transportation Planning: System Level		1395
44.23.02	Long Range Transportation Planning		1395
44.24.00	Short Range Transportation Planning		3487
44.25.00	Transportation Improvement Program		3487
44.26.12	Coordination of Non-Emergency Human Services Transportation		1952
44.26.13	Participation of Transit Operators in Metropolitan Planning		1952
44.26.14	Planning for Transit Systems Management/Operations to Increase Ridership		1952
44.26.15	Support Transit Capital Investment Decisions through Effective Systems Planning		1952
44.26.16	Incorporating Safety & Security in Transportation Planning		1952
44.27.00	Other Activities		64157

TOTAL NET PROJECT COSTS \$ 139,472.00

ACCOUNTING CLASSIFICATIONS

44.30.01	Personnel		80894
44.30.02	Fringe Benefits	(_%)	15396
44.30.03	Travel		
44.30.04	Equipment		
44.30.05	Supplies		
44.30.06	Contractual		43182
44.30.07	Other		
44.30.08	Indirect Charges	(_%)	

TOTAL NET PROJECT COSTS \$ 139,472.00

FUND ALLOCATIONS

44.40.01	MPO Activities		111578
44.40.02	Transit Operator Activities		
44.40.03	State and/or Local Agency Activities		27894

TOTAL NET PROJECT COSTS \$ 139,472.00

Federal Share (80%) \$ 111,577.60

Local Share (20%) \$ 27,894.40

ACCOUNTING

Classification	FPC	Description	Amount
91.37.08.8P-2	02	Technical Studies - Planning	139472

GMIS Planning Line Item Codes

(FTA FUNDS ONLY)

TECHNICAL CLASSIFICATIONS

44.21.00	Program Support and Administration		45112
44.22.00	General Development and Comprehensive Planning		
44.23.00	Long Range Transportation Planning: System Level		820
44.23.02	Long Range Transportation Planning		820
44.24.00	Short Range Transportation Planning		2693
44.25.00	Transportation Improvement Program		2693
44.26.12	Coordination of Non-Emergency Human Services Transportation		1700
44.26.13	Participation of Transit Operators in Metropolitan Planning		1700
44.26.14	Planning for Transit Systems Management/Operations to Increase Ridership		1700
44.26.15	Support Transit Capital Investment Decisions through Effective Systems Planning		1700
44.26.16	Incorporating Safety & Security in Transportation Planning		1700
44.27.00	Other Activities		50940

TOTAL NET PROJECT COSTS \$ 111,578.00

ACCOUNTING CLASSIFICATIONS

44.30.01	Personnel		45747
44.30.02	Fringe Benefits	(_%)	22649
44.30.03	Travel		
44.30.04	Equipment		
44.30.05	Supplies		
44.30.06	Contractual		43182
44.30.07	Other		
44.30.08	Indirect Charges	(_%)	

TOTAL NET PROJECT COSTS \$ 111,578.00

FUND ALLOCATIONS

44.40.01	MPO Activities		111,578
44.40.02	Transit Operator Activities		
44.40.03	State and/or Local Agency Activities		

TOTAL NET PROJECT COSTS \$ 111,578.00

Appendix E
AGENCY COMMENTS



Appendix F
CERTIFICATION PACKAGE





Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

December 18, 2019

Michael Woods
Executive Director, Lake-Sumter MPO
225 W. Guava Street, Suite 211,
Lady Lake, FL 32159

RE: Request for Amendment to Lake-Sumter MPO’s FY 2019/20 to FY 2023/24 TIP

Dear Mr. Woods,

The Florida Department of Transportation (FDOT), Florida’s Turnpike Enterprise (FTE) requests the following amendment to the Lake-Sumter MPO’s Fiscal Year 2019/20 to Fiscal Year 2023/24 Transportation Improvement Program (TIP). This request is being made in conjunction with the changes to FDOT’s Work Program.

5-Year Summary of Projects by Funding Category

FM#435787-1 WIDEN TPK- US 27 TO CR 470 (MP 289.3 - 297.3) – Add Lanes and Reconstruct – Sponsor: FTE

Current TIP Status:

Project is funded for Fiscal Years 2019/20 and 2021/2022.

Current TIP:

Location	Phase	Original Funding Type	Original Amount	Fiscal Year
SR 91, from US 27 to CR 470	PE	PKYI	\$6,999,974	2019/20
			\$1,290,000	2020/21
	PE	PKED	\$10,412,203	2019/20
	ENV	PKYI	\$1,060,000	2020/21
	ROW	PKYI	\$4,456,900	2021/22
		TOTAL:	\$24,219,077	

Proposed Amendment:

Location	Phase	Proposed Funding Type	Proposed Amount	Fiscal Year
SR 91, from US 27 to CR 470	PE	PKYI	\$0	2019/20
			\$0	2020/21
	PE	PKED	\$0	2019/20
	ENV	PKYI	\$0	2020/21
	ROW	PKYI	\$0	2021/22
		TOTAL:	\$0	

Explanation: This project is a widening of the Turnpike Mainline (SR 91) from US 27 to CR 470 (FM#435787-1). Originally, it was funded from Fiscal Year 2020-Fiscal Year 2022 for Design, Environmental, and Right of Way phases in the FY 2019/20 to FY 2023/24 Lake-Sumter MPO TIP.

Subsequent changes to the FDOT Work Program, as a result of priorities being reevaluated, moved funding outside of the Adopted FDOT Five-Year Work Program. This TIP amendment request will result in consistent funding representation between the Lake-Sumter MPO TIP and the Adopted FDOT Work Program.

Thank you for your assistance in this matter. If you have any questions, please call me at (407) 264-3494.

Sincerely,



Siao Si Fine
MPO Liaison

cc: Tim George, Turnpike Work Program Administrator
Carol Scott, Turnpike Planning Manager

LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION

RESOLUTION 2020- 2

RESOLUTION OF THE LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION (MPO); AMENDING THE FYS 2019/20 – 2023/24 TRANSPORTATION IMPROVEMENT PROGRAM (TIP); REMOVING FUNDS IN THE AMOUNT OF \$24,219,077 FROM PROJECT FM# 435787-1 WIDEN OF THE FLORIDA’S TURNPIKE FROM US27 TO CR470; AND AUTHORIZING THE SUBMITTAL OF THE TIP AMENDMENT TO THE APPROPRIATE AGENCIES.

WHEREAS, the Lake~Sumter Metropolitan Planning Organization (MPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Lake-Sumter MPO Planning Area; and

WHEREAS, Section 339.175, Florida Statutes; 23 U.S.C. Section 134; and Title 49 U.S.C. require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, must have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, 23 U.S.C. Section 134(j) and Section 339.175(8), Florida Statutes, require the Lake~Sumter MPO to formulate a Transportation Improvement Program (TIP), defined by 23 C.F.R. Section 450.104 as a prioritized listing/program of transportation projects that is developed and formally adopted by an MPO as part of the metropolitan transportation planning process; and

WHEREAS, Section 339.175(8), Florida Statutes, requires that the TIP include projects and project phases to be funded with state or federal funds that are recommended for advancement during the next fiscal year and four subsequent fiscal years; and

WHEREAS, the Lake~Sumter MPO is adopting the FY 2019/20 – 2023/24 TIP in order to include projects that were not completed or that were not committed in the previous state fiscal year, and that, under federal regulations, must be included in the Lake~Sumter MPO FYs 2019/20-2023/24 adopted TIP for consistency with the FDOT Work Program and the State Transportation Improvement Plan (STIP); and

WHEREAS, the FDOT has requested the MPO’s TIP be amended to remove \$24,219,077 million in Design and Right of Way Funding from FM#435787-1 Florida’s Turnpike US 27 to CR 470; and

NOW, THEREFORE, BE IT RESOLVED by the Lake~Sumter MPO that the:

1. FY 2019/20–FY 2023/24 TIP is hereby amended to remove \$24,219,077 million in Design and Right of Way Funding from FM#435787-1 Widen Florida’s Turnpike US 27 to CR 470; and

2. The Chair of the Lake~Sumter MPO is hereby authorized and directed to submit the FY 2019/20–FY 2023/24 TIP amendment to the:
- a. Federal Highway Administration (FHWA) through the Florida Department of Transportation (FDOT);
 - b. Federal Transit Administration (FTA) through FDOT;
 - c. Federal Aviation Administration (FAA);
 - d. Bureau of Community Planning, Division of Community Development, Florida Department of Economic Opportunity (DEO); and
 - e. Members of the Florida Legislature representing the Lake~Sumter MPO.

PASSED AND ADOPTED this _____ day of _____, 2020.

Lake~Sumter Metropolitan Planning Organization

Leslie Campione, Chair

Approved as to Form and Legality:

Diana Johnson, MPO Attorney

2045 LRTP Project Milestones

TAC Meeting	4/8/2020	Financial Forecast & Preliminary Needs Assessment
CAC Meeting	4/8/2020	
MPO Board Meeting	4/22/2020	
TAC Meeting	6/10/2020	Needs Assessment + Priority Projects
CAC Meeting	6/10/2020	
MPO Board Meeting	6/24/2020	
TAC Workshop (Tentative)	8/12/2020	Draft Cost Feasible Projects
MPO Board Workshop (Tentative)	8/26/2020	
TAC Meeting	9/9/2020	Draft Adoption Report
CAC Meeting	9/9/2020	
MPO Board Meeting	9/23/2020	
TAC Meeting	10/14/2020	Adoption Report
CAC Meeting	10/14/2020	Adoption Report
MPO Board Meeting	10/28/2020	Adoption Report (Open Public Comment)
TAC Meeting	11/18/2020	Committee and Public Comment
CAC Meeting	11/18/2020	
MPO Board	12/9/2020	Plan Adoption

Updated February 3, 2020



FDOT District Five– Leesburg Operations
1405 Thomas Road Leesburg, Florida, 34748
352-315-3100

Outside Consultant
In-House Construction
Maintenance

Project Status Report as of January 24, 2020

LAKE						
SR 46 from west of US 441 to Round Lake Road (Wekiva Parkway Sections 3A and 3B)						
FIN #	238275-2-52-01, 238275-3-52-01					
CONTRACT #	T5589					
Conventional Pay Item						
PROJECT DESCRIPTION: The project includes an at-grade intersection of U.S. 441 and State Road (S.R.) 46, with a grade separated flyover from southbound U.S. 441 to eastbound S.R. 46. The project also includes the reconstruction of S.R. 46 into a six-lane divided controlled access roadway.						
					TIME	COST
CONTRACTOR	GLF Construction Corporation	LET DATE:	6/14/2017	ORIGINAL:	850	\$32,839,302.36
FED. AID #:	8886919A	NTP:	8/01/2017	CURRENT:	979	\$33,536,653.68
FUND TYPE	Construction	TIME BEGAN:	10/30/2017	ELAPSED:	814	\$28,697,055.21
		WORK BEGAN:	10/30/2017	% ORIGINAL:	95.76%	87.39%
		EST. COMPLETION:	Summer 2020	% TO DATE:	83.15%	85.57%
CONTACT			PHONE		EMAIL	
CEI PROJECT ADMINISTRATOR		Scott Moffatt	C: 321-624-8861		smoffatt@rkk.com	
FDOT PROJECT MANAGER:		Eric Jaggars	O: 352-326-7715 C:352-459-9751		eric.jaggars@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Kevin Wishnacht	C: 407-955-1944		kwishnacht@qlfusa.com	

LAKE						
SR 19 over Little Lake Harris Bridge # 110026						
FIN #	238319-2-52-01					
CONTRACT #	E5Y62					
Design Build						
PROJECT DESCRIPTION: Design and construction of State Road (S.R.) 19 over Little Lake Harris Bridge #11026 from Savage Circle to north of Hickory Points.						
					TIME	COST
CONTRACTOR	Leware Construction Co. of Florida	LET DATE:	3/21/2017	ORIGINAL:	950	\$22,219,000.00
FED. AID #:	00B5025B	NTP:	6/15/2017	CURRENT:	1,065	\$22,338,735.39
FUND TYPE	Design Build	TIME BEGAN:	6/15/2017	ELAPSED:	951	\$20,398,172.29
		WORK BEGAN:	6/15/2017	% ORIGINAL:	100.11%	91.81%
		EST. COMPLETION:	Summer 2020	% TO DATE:	89.30%	91.31%
CONTACT			PHONE		EMAIL	
CEI PROJECT ADMINISTRATOR		David Smith	O: 352-324-6472 C: 407-948-3946		dsmith@metriceng.com	
FDOT PROJECT MANAGER:		Eric Jaggars	O: 352-326-7715 C: 352-459-9751		eric.jaggars@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Jeremy Welch	O:352-787-1616 C:352-516-7248		jwelch@lewarecc.com	

LAKE AND SEMINOLE COUNTIES						
SR 429/46 from west of Old McDonald Road to east of Wekiva Park Road (Wekiva Parkway Section 6)						
FIN #	238275-7-52-01					
CONTRACT #	E5Y47					
Design Build						
PROJECT DESCRIPTION: Design 5.5 miles of limited access toll road largely along the existing State Road 46 corridor from west of Old MacDonald Road to east of Wekiva Park Road. The project will include designing: an additional non-tolled, service road for local travel; a new, higher-profile bridge that is aesthetically pleasing over the Wekiva River; and, three wildlife bridges to allow animals to pass safely between the Seminole State Forest, Rock Springs Run State Reserve and Lower Wekiva River Preserve.						
					TIME	COST
CONTRACTOR	Superior Construction Co. Southeast	LET DATE:	3/22/2017	ORIGINAL:	1,270	\$234,544,468.00
FED. AID #:	3141036P	NTP:	6/27/2017	CURRENT:	1,415	\$232,395,485.09
FUND TYPE	Design Build	TIME BEGAN:	10/18/2017	ELAPSED:	937	\$162,891,828.32
		WORK BEGAN:	10/18/2017	% ORIGINAL:	73.78%	69.45%
		EST. COMPLETION:	Spring 2021	% TO DATE:	66.22%	70.09%
CONTACT			PHONE		EMAIL	
CEI PROJECT ADMINISTRATOR		Arnaldo Larrazabal	C: 786-205-2699		arnaldo.larrazabal@rsandh.com	
FDOT PROJECT MANAGER:		Rick Vallier	O: 386-943-5283 C: 386-846-4149		rick.vallier@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Jeremy Andrews	C: 904-509-0868		jandrews@superiorfla.com	

Project Status Report as of January 24, 2020

LAKE						
CR 46A Realignment from SR 46 to North of Arundel Way (Wekiva Parkway Section 5)						
FIN #	238275-8-52-01					
CONTRACT #	T5582					
Conventional Pay Item						
PROJECT DESCRIPTION: Design the non-tolled relocation of CR 46A out of the Seminole State Forest for 2.5 miles from north of Arundel Way to connect to State Road 429 east of Camp Challenge Road.						
					TIME	COST
CONTRACTOR	Halifax Paving, Inc	LET DATE:	2/22/2017	ORIGINAL:	650	\$9,883,549.93
FED. AID #:	8886602A	NTP:	5/09/2017	CURRENT:	756	\$9,890,468.19
FUND TYPE	Construction	TIME BEGAN:	6/13/2017	ELAPSED:	834	\$9,199,621.99
		WORK BEGAN:	6/13/2017	% ORIGINAL:	128.31%	93.08%
		EST. COMPLETION:	Early 2020	% TO DATE:	110.32%	93.02%
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Kim Navarro	O: 407-482-7829		kim.navarro@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Steve Blair	O: 386-676-0200 C: 386-547-3422		hpi-steve@cfl.rr.com	

LAKE COUNTY						
SR 33 Over Green Swamp Bridge						
FIN #	433860-1-52-01 and 436127-1-52-01					
CONTRACT #	T5637					
CONSTRUCTION LUMP SUM						
PROJECT DESCRIPTION: Replace the existing bridge on SR 33 over Green Swamp in Clermont, milling and resurfacing of approaches. The project also will create a southbound left-turn lane from S.R. 33 to CR 561.						
					TIME	COST
CONTRACTOR	Leware Construction Company of Florida	LET DATE:	10/31/2018	ORIGINAL:	165	\$3,244,000.00
FED. AID #:	3512030P	NTP:	1/15/2019	CURRENT:	198	\$3,770,373.04
FUND TYPE	Construction	TIME BEGAN:	2/14/2019	ELAPSED:	240	\$1,742,335.30
		WORK BEGAN:		% ORIGINAL:	145.45%	53.71%
		EST. COMPLETION:	Spring 2020	% TO DATE:	121.21%	46.21%
CONTACT			PHONE		EMAIL	
CEI PROJECT ADMINISTRATOR		Elie Assi	O: 352-326-7745 C: 904-237-9296		eassi@eismanrusso.com	
FDOT PROJECT MANAGER:		Karen Madrid	O: 352-326-7767		karen.madrid@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Bob Eison	O: 352-267-6303 C: 352-787-1616		beison@lewarecc.com	

LAKE COUNTY						
SR 25/US 27 from OBrien Road to Arlington Ridge Boulevard						
FIN #	437327-1-52-01					
CONTRACT #	T5630					
Conventional Pay Item						
PROJECT DESCRIPTION: Mill and resurface SR 25/U.S. 27 from O'Brien Road in Groveland to Arlington Ridge Boulevard (south of County Road 48) in Leesburg. Project also will include safety and operational improvements.						
					TIME	COST
CONTRACTOR	CW Roberts Contracting Inc.	LET DATE:	9/26/2018	ORIGINAL:	350	\$7,593,730.34
FED. AID #:	D518020B	NTP:	11/30/2018	CURRENT:	422	\$7,593,730.34
FUND TYPE	Construction	TIME BEGAN:	1/3/2019	ELAPSED:	386	\$7,211,676.85
		WORK BEGAN:	1/3/2019	% ORIGINAL:	110.29%	94.97%
		EST. COMPLETION:	Spring 2020	% TO DATE:	91.47%	94.97%
CONTACT			PHONE		EMAIL	
CEI PROJECT ADMINISTRATOR		Jim Owens	C: 352-792-8742		jowens@eismanrusso.com	
FDOT PROJECT MANAGER:		Karen Madrid	O: 352-326-7767		karen.madrid@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Gary Rohrer	C: 850-933-6079		grohrer@cwcontracting.com	



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of January 24, 2020

LAKE						
SR 44 from west of CR 437 to Volusia County Line						
FIN #	437348-1					
CONTRACT #	T5634					
Conventional Pay Item						
PROJECT DESCRIPTION: Mill and resurface SR 44 from west of CR 437 to west of the Volusia County line.						
					TIME	COST
CONTRACTOR	P&S Paving Inc.	LET DATE:	1/30/2019	ORIGINAL:	350	\$7,052,424.55
FED. AID #:	D518030B	NTP:	4/02/2019	CURRENT:	389	\$7,052,424.55
FUND TYPE	Construction	TIME BEGAN:	4/15/2019	ELAPSED:	282	\$5,570,206.98
		WORK BEGAN:	4/15/2019	% ORIGINAL:	80.57%	78.98%
		EST. COMPLETION:	Spring 2020	% TO DATE:	72.49%	78.98%
CONTACT			PHONE		EMAIL	
CEI PROJECT ADMINISTRATOR		Jim Owens	C: 352-792-8742		jowens@eismanrusso.com	
FDOT PROJECT MANAGER:		Karen Madrid	O: 352-326-7767		karen.madrid@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Kirsten Berg	O: 386-258-7911 C: 574-335-9398		kberg@pandspavinginc.com	



Outside Consultant
In-House Construction
Maintenance

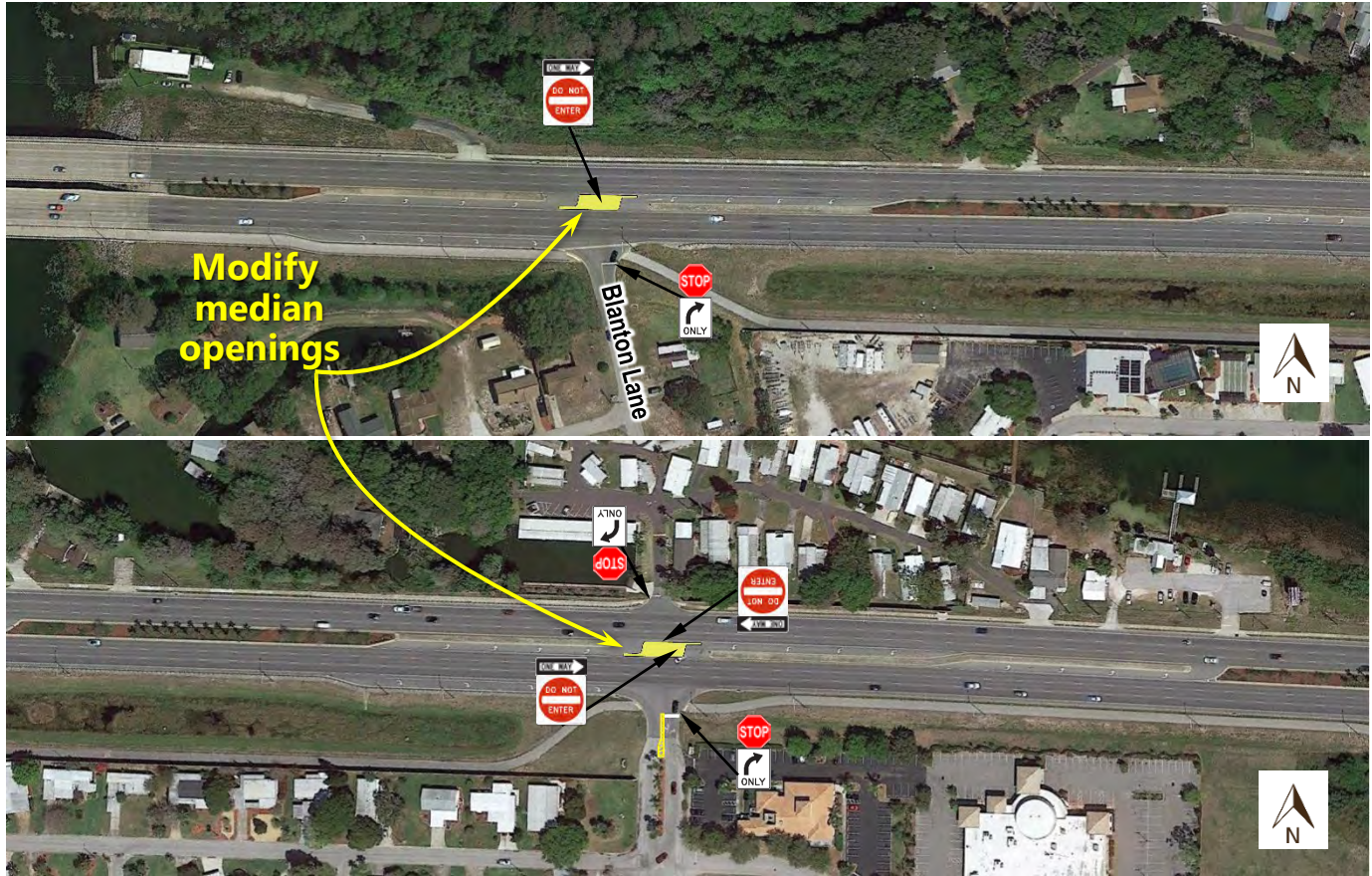


U.S. 441 at Blanton Lane and Hilltop Road Safety Improvements – Median Modifications

Lake County

Financial Project Identification (FPID) No.: 992000-1

JOIN US FOR A PUBLIC HEARING ON THURSDAY, MARCH 5, 2020
Activity Center at First United Methodist Church of Tavares
601 N. Barrow Avenue, Tavares, FL 32778



The Florida Department of Transportation (FDOT) is proposing safety improvements on US 441 at Blanton Lane and Hilltop Road.

After analyzing these locations in September 2019, it was recommended to convert the full median openings at Blanton Lane and Hilltop Road to bi-directional openings. These changes will allow eastbound traffic on U.S. 441 to make a left turn onto Three Lakes Park, and westbound traffic to make a left turn onto Hilltop Road and Blanton Lane. Traffic from Blanton Lane, Hilltop Road and Three Lakes Park will only be able to turn right onto U.S. 441. These safety improvements will help reduce the number of conflict points at these intersections.

A court reporter will be present to record proceedings, and assist with comments, as part of the project record. Written comments can be submitted at the hearing, sent by mail to Dave Mixon, Florida Department of Transportation, 719 S. Woodland Boulevard M.S. 562, DeLand, FL 32720; or, emailed to Dave.Mixon@dot.state.fl.us no later than Monday, March 16, 2020. All written and oral comments will become part of the project's public record.

Project information is also available online at www.CFLRoads.com. Search by the FPID number (992000-1).

CONTACT INFORMATION

Dave Mixon, FDOT Project Manager
Florida Department of Transportation



719 South Woodland Boulevard, M.S. 562
DeLand, FL 32720



Ph: 386-943-5DOT



Email: Dave.Mixon@dot.state.fl.us



Florida Department of Transportation
Attn: Dave Mixon
719 S. Woodland Blvd. #562
DeLand, FL 32720

PUBLIC HEARING



Date:

Thursday, March 5, 2020



Time:

5 p.m. – Open House
6 p.m. – Formal Presentation and
Comments



Location:

Activity Center at First United
Methodist Church of Tavares
601 N. Barrow Avenue
Tavares, FL 32778



Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons wishing to express their concerns relative to FDOT compliance with Title VI may do so by contacting Jennifer Smith, FDOT District Five Title VI Coordinator via email at Jennifer.Smith2@dot.state.fl.us.

Persons with disabilities who require accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Erin Kleinfelt, Community Outreach Specialist, by phone at 407-764-0006, or via email at erin@valeringroup.com at least seven (7) days prior to the meeting. If you are hearing or speech impaired, please contact us by using the Florida Relay Service, 1-800-955-8771 (TDD) or 1-800-955-8770 (Voice).

US 441 at Blanton Lane and Hilltop Road

February 4, 2020

Contact: siaosi.fine@dot.state.fl.us

(407) 264-3494

**Florida Department of Transportation/Turnpike Enterprise
Lake and Sumter Counties
CONSTRUCTION IN PROGRESS**

Financial Project ID: 441322-1

**ALL-ELECTRONIC TOLLING (AET) NORTHERN COIN CONVERSION FLORIDA'S
TURNPIKE MAINLINE/SR 91 FROM MILEPOST 236 TO MILEPOST 309**

- Northbound and southbound Florida's Turnpike between Milepost 285 and Milepost 287 (south of the Leesburg Plaza)
 - Estimated Completion: Spring 2021
 - Contractor: Ranger Construction
 - Project Cost: \$17.5 million
 - **LANE CLOSURES:** There are anticipated intermittent nighttime lane closures throughout the duration of the project.

Financial Project ID: 441322-2

**RECONSTRUCT NORTHBOUND FLORIDA'S TURNPIKE OUTSIDE TRAVEL LANE
LAKE COUNTY FROM MILEPOST 289 TO MILEPOST 290**

- Northbound Florida's Turnpike from north of the Leesburg Mainline Toll Plaza to north of US 27 (Mileposts 289 to 290)
 - Estimated Completion: Spring 2020
 - Contractor: Valencia Construction Group
 - Project Cost: \$1.3 million
 - **LANE CLOSURES:** There are anticipated intermittent nighttime lane closures throughout the duration of the project.

Financial Project ID: 406110-1, -2

FLORIDA'S TURNPIKE AND I-75 INTERCHANGE IMPROVEMENTS

- Northbound and southbound Florida's Turnpike between north of US 301/Wildwood (Exit 304) and I-75
- Northbound and southbound I-75 between south of Florida's Turnpike and north of SR 44/Inverness/Wildwood (Mileposts 329 to 331)
 - Estimated Completion: Winter 2020
 - Contractor: Middlesex Corporation
 - Project Cost: \$68.5 million
 - **LANE CLOSURES:** There are anticipated intermittent nighttime lane closures throughout the duration of the project.

Table 13
Ranking of Unfunded Widening Needs through 2030

Rank	Facility	MP	Limits (From / To)		Year Needed
1	Southern Turnpike Mainline / SR 91	47-53	Turnpike Extension / SR 821	Griffin Road / SR 818	2020
2	Central Turnpike Mainline / SR 91	93-99	Lake Worth Road / SR 802	West Palm Beach / SR 704	2020
3	Central Turnpike Mainline / SR 91	99-107	West Palm Beach / SR 704	Beeline Highway / SR 710	2020
4	Southern Turnpike Mainline / SR 91	71-75	Sawgrass Expressway / SR 869	Glades Road / SR 808	2020
5	Seminole Expressway / SR 417	38-44	Aloma Avenue / SR 426	SR 434	2020
6	Southern Turnpike Mainline / SR 91	66-71	Atlantic Boulevard / SR 814	Sawgrass Expressway / SR 869	2020
7	Southern Turnpike Mainline / SR 91	75-81	Glades Road / SR 808	Atlantic Avenue / SR 806	2020
8	Southern Turnpike Mainline / SR 91	0X-47	Golden Glades / US 441 / I-95 / SR 826	Turnpike Extension / SR 821	2020
9	Southern Turnpike Mainline / SR 91	53-66	Griffin Road / SR 818	Atlantic Boulevard / SR 814	2020
10	Central Turnpike Mainline / SR 91	107-116	Beeline Highway / SR 710	Indiantown Road / SR 706	2020
11	Sawgrass Expressway / SR 869	18A/B-21A/B	US 441	Southern Turnpike Mainline / SR 91	2025
12	Seminole Expressway / SR 417	44-49	SR 434	Lake Mary Boulevard / CR 427	2025
13	Southern Turnpike Mainline / SR 91	81-86	Atlantic Avenue / SR 806	Boynton Beach Boulevard / SR 804	2025
14	Turnpike Extension / SR 821	5-11	SW 288th Street / Biscayne Drive	SW 216th Street	2025
15	Central Turnpike Mainline / SR 91	116-152	Indiantown Road / SR 706	Port St Lucie / SR 716	2025
16	Beachline West Expressway / SR 528	0-1	I-4	International Drive	2025
17	Suncoast Parkway / SR 589	14-19	Van Dyke Road / CR 685A	SR 54	2025

MP = Turnpike Milepost

...continued on next page

 = Florida's Turnpike Enterprise (FTE) Traffic Operations Top 30 Crash List (2013-2015)

Table 13 (continued)
 Ranking of Unfunded Widening Needs through 2030

Rank	Facility	MP	Limits (From / To)		Year Needed
18	Northern Turnpike Mainline / US 91	265-272	SR 408	Winter Garden / Clermont / SR 50	2030
19	Northern Turnpike Mainline / US 91	289-296	Tavares / Clermont / US 27 / US 19	Leesburg / CR 470	2030
20	Seminole Expressway / US 417	49-54	Lake Mary Boulevard / CR 427	Rinehart Road	2030
21	Central Turnpike Mainline / US 91	86-93	Boynton Beach Boulevard / SR 804	Lake Worth Road / SR 802	2030
22	Northern Turnpike Mainline / US 91	240-242	Kissimmee Park Road	Kissimmee / St. Cloud / US 192/441	2030
23	Western Beltway / US 429	8-11	Disney World / Hartzog Road	Seidel Road	2030
24	Northern Turnpike Mainline / US 91	257-265	Sand Lake Road / SR 482	SR 408	2030
25	Northern Turnpike Mainline / US 91	254-257	US 17/92/441 / Beachline West Expressway / SR 528	Sand Lake Road / SR 482	2030
26	Northern Turnpike Mainline / US 91	296-304	Leesburg / CR 470	Wildwood / US 301	2030
27	Central Turnpike Mainline / US 91	152-193	Ft Pierce	Yeehaw Junction / US 441 / SR 60	2030
28	Central Turnpike Mainline / US 91	193-240	Yeehaw Junction / US 441 / SR 60	Kissimmee Park Road	2030
29	Beachline East Expressway / US 528	31-42	SR 520	I-95	2030
30	Veterans Expressway / US 589	4-6A	Hillsborough Avenue / SR 580	Waters Avenue / CR 584	2030

MP = Turnpike Milepost

 = Florida's Turnpike Enterprise (FTE) Traffic Operations Top 30 Crash List (2013-2015)

Lake/Orange County Connector

Advertisements for design services for the Lake/Orange County Connector are expected to be posted this spring. The 5-mile limited access road is being broken into three segments for design.

SR 429 (Western Beltway)

- **SR 429/Stoneybrook West Parkway Ramps**
To improve traffic flow and relieve congestion at the SR 429/CR 535 interchange, the Central Florida Expressway Authority (CFX) is building new ramps to and from Stoneybrook West Parkway. This work, occurring nearly a mile south of the SR 429/CR 535 interchange, includes a new exit ramp from southbound SR 429 to Stoneybrook West Parkway and a new entrance ramp from Stoneybrook West Parkway to northbound SR 429. Auxiliary lanes and All-Electronic Tolling (AET, also known as Pay By Plate) are being added as well. Drivers with an E-PASS or other accepted electronic transponders will save on Pay By Plate charges. The work is scheduled to begin in mid-February and is expected to last eight months.
- **SR 429 Widening**
Design continues on three widening projects on SR 429 from CR 535/Winter Garden Vineland Road to SR 414/John Land Apopka Expressway.
- **SR 414 Direct Connect Project Development and Environment (PD&E) Study**
This spring CFX begins a PD&E Study of a limited access facility in the median of SR 414/Maitland Boulevard from US 441/North Orange Blossom Trail to SR 434 /Forest City Road. The 2.25-mile project is expected to reduce travel time by up to 25 minutes during peak travel times by allowing through-traffic to bypass three intersections in this corridor. This would also provide a direct, free-flowing connection between SR 429 and I-4 via SR 414.

LAKE COUNTY OFFICE OF TRANSIT SERVICES

LAKE ~ SUMTER MPO REPORT FOR THE FEBRUARY 26, 2020 MEETING



Prepared by:
Lake County Office of Transit Services
2440 U.S. Highway 441/27
Fruitland Park, FL 34731
Phone: 352-323-5733
Website: RideLakeXpress.com



LAKEXPRESS BUS SHELTER AND BUS STOP PADS PROGRAM

Current / Existing Shelters and Pads

Location	City	Amenities
Ardice Avenue	Eustis	Shelter
Eustis Library	Eustis	Shelter
Lake Tech	Eustis	Shelter
US Hwy. 441 and Kohl's	Eustis	Shelter
Wall Street	Eustis	Shelter
Fruitland Park Community Center	Fruitland Park	Shelter
Transit Office	Fruitland Park	Shelter
US Hwy. 441 and Kohl's	Lady Lake	Shelter
US Hwy. 441 and W. Guava Street	Lady Lake	Shelter
Citizens Blvd and Citizens Blvd	Leesburg	Shelter
Lake-Sumter State College	Leesburg	Shelter
Lake Street at LRMC	Leesburg	Shelter
Martin Luther King Jr. and Walmart	Leesburg	Shelter
US Hwy. 441 and 3rd Street	Leesburg	Shelter
Griffing Road at Turtle Oaks Apartment	Leesburg	Shelter
CR 468 at Montclair Village Apartments	Leesburg	Shelter
SR 27 and Leesburg High School	Leesburg	Shelter
Bently Road at Hope Springs Villa	Leesburg	Shelter
Lincoln Avenue and Grandview Street	Mount Dora	Shelter
SunTrust Bank (Truist) 5th Street	Mount Dora	Shelter
Old Hwy. 441 & Morningside	Mount Dora	Shelter
US Hwy. 441 & Walmart (Southbound)	Mount Dora	Shelter
US Hwy. 441 & Walmart (Northbound)	Mount Dora	Shelter
City Hall - 5th and Baker	Mount Dora	Shelter

Lake County Administrations Bldg.	Tavares	Shelter
Main St. & Sinclair (Court House)	Tavares	Shelter
Main St. & Rockingham	Tavares	Shelter
Lake County Health Department	Umatilla	Shelter
North Lake Community Park	Umatilla	Shelter
Umatilla Public Library	Umatilla	Shelter

Location	City	Amenities
SR 19 & Stevens	Eustis	Pad, bench, trash can
SR 19 & Golflinks	Eustis	Pad, bench, trash can
SR 19 & Chelsey (both sides)	Eustis	Pad, bench, trash can
SR 19 & Bates	Eustis	Pad, bench, trash can
US Hwy 441/27 & Rural King	Leesburg	Pad, bench, trash can
US Hwy 441/27 & Hill St.	Leesburg	Pad, bench, trash can
US Hwy 441 across from Comcast	Leesburg	Pad, bench, trash can
US Hwy 441& Wilco	Leesburg	Pad, bench, trash can
US Hwy 441 & Gator Harley	Leesburg	Pad, bench, trash can
US Hwy 441 near the Mall	Leesburg	Pad, bench, trash can
US Hwy 441 & Tavares	Leesburg	Pad, bench, trash can
US Hwy 441/27 South of Lemon	Lady Lake	Pad, bench, trash can
US Hwy 441/27 South of Lakeview	Lady Lake	Pad, bench, trash can
US Hwy 441/27 East of Lakeview	Lady Lake	Pad, bench, trash can
US Hwy 441/27 East of Lady Lake Blvd.	Lady Lake	Pad, bench, trash can
US Hwy 441 & Quality Inn	Mount Dora	Pad, bench, trash can
Main St. & Pulsifer	Tavares	Pad, bench, trash can
US Hwy 441 & Buzzard Beach	Tavares	Pad, bench, trash can
US Hwy 441 & El Red	Tavares	Pad, bench, trash can

LAKEXPRESS BUS SHELTER AND BUS STOP PADS PROGRAM

New / In Construction Shelters and Pads

Location	City	Amenities
MLK & US 441 (Walmart)	Leesburg	shelter
Citizens Blvd & Citizens Blvd	Leesburg	add 1 shelter
10315 FL-500	Leesburg	shelter
100-198 E Magnolia St	Leesburg	shelter
138-196 W Ardice Ave	Eustis	2 shelters
1218 W Broad St	Groveland	shelter
720-756 FL-50	Groveland	shelter
County Rd 565A	Groveland	shelter
11810-11958 S Hwy 27	Clermont	shelter
Thomas Ave & Siver Pointe Apart.	Leesburg	Pad, bench, trash can
US 441 & Tally	Leesburg	Pad, bench, trash can
US 441 & Best Western	Leesburg	Pad, bench, trash can
US 441 & Griffin Rd	Leesburg	Pad, bench, trash can
Thomas Ave & Silver Pointe	Leesburg	Pad, bench, trash can
163-299 N Lake St	Leesburg	Pad, bench, trash can
907-913 E Dixie Ave	Leesburg	Pad, bench, trash can
1029-1059 E Dixie Ave	Leesburg	Pad, bench, trash can
2373 E Main St	Leesburg	Pad, bench, trash can
9532 US-441	Leesburg	Pad, bench, trash can
10432-10534 US Hwy 441	Leesburg	Pad, bench, trash can
312-420 Mills St	Leesburg	Pad, bench, trash can
1116-1120 W Main St	Leesburg	Pad, bench, trash can
2400 South St	Leesburg	Pad, bench, trash can
2830 South St	Leesburg	Pad, bench, trash can
2113-2117 Griffin Rd	Leesburg	Pad, bench, trash can
1219-1223 Pamela St	Leesburg	Pad, bench, trash can

15211-15229 FL-19	Eustis	Pad, bench, trash can
NEW STOP	Eustis	Pad, bench, trash can
100-198 W Lakeview Ave	Eustis	Pad, bench, trash can
1009 S Bay St	Eustis	Pad, bench, trash can
823-899 Palmetto Rd	Eustis	Pad, bench, trash can
1720 Getford Rd	Eustis	Pad, bench, trash can
2-1298 Wall St	Eustis	Pad, bench, trash can
401-413 E Orange Ave	Eustis	Pad, bench, trash can
15559-15591 US-441	Eustis	Pad, bench, trash can
901-915 W Main St	Tavares	Pad, bench, trash can
203 N St Clair Abrams Ave	Tavares	Pad, bench, trash can
1300 S Duncan Dr	Tavares	Pad, bench, trash can
12223 Dead River Rd	Tavares	Pad, bench, trash can
2701 N Donnelly St	Mt Dora	Pad, bench, trash can
1400-1458 Lincoln Ave	Mt Dora	Pad, bench, trash can
3001-3267 Lake Center Dr	Mt Dora	Pad, bench, trash can
2525 Oakley Seaver Dr	Clermont	Pad, bench, trash can
13545-13555 E Hwy 50	Clermont	Pad, bench, trash can
1218 W Broad St	Mascotte	Pad, bench, trash can

LYNX ROUTE 55 TOTAL RIDERSHIP

Lake County Transit Division staff has not received an updated LYNX 55 Ridership Report although it has been requested.

VAN POOL UPDATE

Enterprise still has two vans operating in Lake County, and VRide is operating one van in Lake County.

Lake County

Figure L-8: Congested Corridors

LEGEND

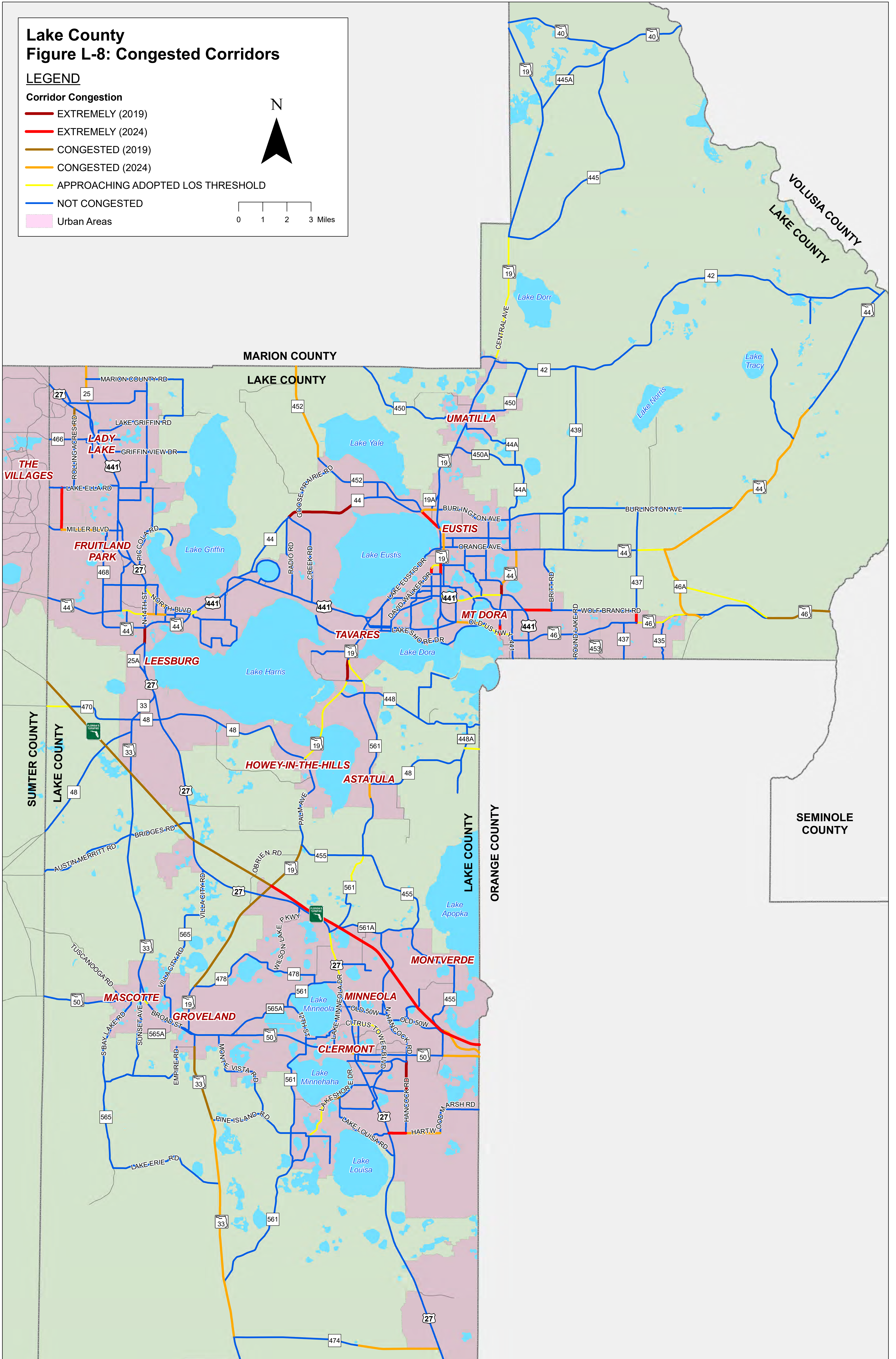
Corridor Congestion

- EXTREMELY (2019)
- EXTREMELY (2024)
- CONGESTED (2019)
- CONGESTED (2024)
- APPROACHING ADOPTED LOS THRESHOLD
- NOT CONGESTED
- Urban Areas

N



0 1 2 3 Miles



Lake County CMP Database

SEGMENT ID	COUNTY STATION	FOOT STATION	DATA SOURCE	SPEED LIMIT	SEGMENT LENGTH (MI)	ROAD NAME	FROM	TO	LANES (2019)	LANES (2024)	URBAN / RURAL	DIVIDED / UNDIVIDED	MAINTAINING AGENCY	JURISDICTION	ADOPTED LOS STANDARD	DAILY SERVICE VOLUME	2019 AADT	2019 DAILY VIC	2019 DAILY LOS	PEAK HOUR DIRECTIONAL SERVICE VOLUME	2019 PEAK HOUR NB/EV SERVICE VOLUME	2019 PEAK HOUR SB/WV SERVICE VOLUME	2019 PEAK HOUR VIC	2019 PEAK HOUR LOS	GROWTH RATE	DAILY SERVICE VOLUME (2024)	2024 AADT	2024 DAILY VIC	2024 DAILY LOS	PEAK HOUR DIRECTIONAL SERVICE VOLUME (2024)	2024 PEAK HOUR NB/EV SERVICE VOLUME	2024 PEAK HOUR SB/WV SERVICE VOLUME	2024 PEAK HOUR VIC	2024 PEAK HOUR LOS				
10	81	117030	County	30	1.37	ABRAMS ROAD	SR 44	WAYCROSS AVENUE	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF EUSTIS	D	14,060	5,145	0.37	C	710	267	218	0.38	C	4.00%	14,060	6,260	0.45	C	710	325	285	0.46	C				
20	71		County	30	0.67	ANDERSON HILL ROAD	LAKE SHORE DRIVE	US 27		2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	10,360	1,870	0.18	C	530	127	56	0.24	C	2.00%	10,360	2,065	0.20	C	530	140	62	0.26	C			
30	257		County	30	0.38	ARDICE AVENUE	KURT STREET	SR 19		2	2	URBAN	DIVIDED	CITY OF EUSTIS	CITY OF EUSTIS	D	13,990	5,162	0.37	C	710	230	275	0.39	C	1.00%	13,990	5,425	0.39	C	710	242	289	0.41	C			
40	212		County	25	0.63	ARLINGTON AVENUE	W LADY LAKE BOULEVARD	SOUTH TERMINI		2	2	URBAN	UNDIVIDED	COUNTY	TOWN OF LADY LAKE	D	10,360	1,593	0.15	C	530	59	66	0.18	C	1.50%	10,360	1,965	0.18	C	530	72	62	0.23	C			
50	20		County	40	1.89	AUSTIN MERRITT ROAD	YOUTH CAMP ROAD	CR 43		2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	C	8,030	1,476	0.16	C	470	100	41	0.21	C	8.75%	8,030	2,524	0.25	C	470	80	62	0.32	C			
60	263	117004	County	25	1.74	BATES AVENUE	N CENTER STREET	CR 44 / DELAND ROAD		2	2	URBAN	UNDIVIDED	CITY OF EUSTIS	CITY OF EUSTIS	D	10,360	1,320	0.13	C	530	54	67	0.13	C	9.25%	10,360	2,054	0.20	C	530	84	104	0.20	C			
70	262		County	40	0.88	BATES AVENUE	CR 44 / DELAND ROAD	ESTES ROAD		2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	16,820	1,785	0.11	C	840	137	149	0.18	C	3.00%	16,820	2,069	0.12	C	840	159	173	0.21	C			
80	254		County	35	0.82	BAY ROAD	BAY ROAD / CR 19A	OLD US 441 / CR 500A		2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	10,360	3,015	0.29	C	530	125	144	0.27	C	2.00%	10,360	3,329	0.32	C	530	138	159	0.30	C			
90	253	117006	County	35	0.55	BAY ROAD	OLD US 441 / CR 500A	CR 452 / LAKESHORE DRIVE		2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	10,360	1,631	0.16	C	530	86	59	0.16	C	1.00%	10,360	1,714	0.17	C	530	90	62	0.17	C			
100	196		County	35	1.64	BLACKSTILL LAKE ROAD	FOSGATE ROAD	CR 50		2	2	URBAN	UNDIVIDED	COUNTY	CITY OF CLERMONT	D	14,060	5,031	0.36	C	710	215	223	0.31	C	8.00%	14,060	7,392	0.53	D	710	316	328	0.46	C			
110	21		County	40	2.64	BRIDGES ROAD	SR 33	US 27		2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	C	7,560	1,485	0.20	B	390	99	34	0.25	B	4.75%	7,560	1,873	0.25	B	390	125	43	0.32	B			
120	84	117016	County	45	1.16	BRITT ROAD	SR 44	HORSE RANCH ROAD		2	2	URBAN	UNDIVIDED	COUNTY	CITY OF MOUNT DORA	D	12,390	4,041	0.33	C	620	122	254	0.41	C	9.25%	12,390	6,289	0.51	C	620	190	395	0.64	C			
130	84		ADJACENT	45	1.47	BRITT ROAD	HORSE RANCH ROAD	WOLF BRANCH ROAD		2	2	URBAN	UNDIVIDED	COUNTY	CITY OF MOUNT DORA	D	12,390	4,041	0.33	C	620	122	254	0.41	C	9.25%	12,390	6,289	0.51	C	620	190	395	0.64	C			
140	241		County	35	0.14	C.R. 19A (DORA AVENUE)	LAKE DORA DRIVE	C.R. 500A / OLD 441		2	2	URBAN	UNDIVIDED	COUNTY	CITY OF TAVARES	D	10,360	1,628	0.16	C	530	67	100	0.19	C	1.50%	10,360	1,754	0.17	C	530	72	108	0.20	C			
150	50		County	35	1.35	C.R. 19A (DORA AVENUE)	C.R. 500A / OLD 441	DAVID WALKER ROAD		2	2	URBAN	UNDIVIDED	COUNTY	CITY OF TAVARES	D	14,060	5,011	0.36	C	710	236	218	0.33	C	1.00%	14,060	5,267	0.37	C	710	248	229	0.35	C			
160	104		County	20	1.00	C.R. 19A (DORA AVENUE)	DAVID WALKER ROAD	US 441		2	2	URBAN	UNDIVIDED	COUNTY	CITY OF TAVARES	D	14,060	3,858	0.27	C	710	156	177	0.25	C	1.00%	14,060	4,055	0.29	C	710	163	186	0.26	C			
170	0		NO COUNT	35	0.48	C.R. 19A	CR 452	CR 44		2	2	URBAN	UNDIVIDED	COUNTY	CITY OF EUSTIS	D	14,060																					
180	114		County	45	0.58	C.R. 19A	CR 44	SR 19		2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	12,390	2,872	0.23	C	620	139	110	0.22	C	1.75%	12,390	3,132	0.25	C	620	152	120	0.25	C			
190	105		County	40	0.53	C.R. 19A	US 441	BAY ROAD		2	2	URBAN	UNDIVIDED	COUNTY	EUSTISMOUNT DORA	D	16,820	14,469	0.86	C	840	642	577	0.78	C	1.00%	16,820	15,207	0.90	C	840	675	606	0.80	C			
200	258		County	45	0.93	C.R. 19A	CR 44 / CR 19A	BAY ROAD / CR 19A		2	2	URBAN	UNDIVIDED	COUNTY	CITY OF MOUNT DORA	D	16,820	8,328	0.50	C	840	328	371	0.44	C	1.00%	16,820	8,753	0.52	C	840	345	390	0.46	C			
210	1		County	35	1.53	CR. 25	MARION COUNTY LINE	GRIFFIN AVENUE		2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	14,060	10,696	0.76	D	710	693	258	0.98	D	3.25%	14,060	12,551	0.89	D	710	813	303	1.15	F			
220	159	117023	County	35	1.27	CR. 25	GRIFFIN AVENUE	US 27 / US 441		2	2	URBAN	UNDIVIDED	COUNTY	TOWN OF LADY LAKE	D	14,060	9,630	0.68	D	710	370	462	0.65	D	2.75%	14,060	11,029	0.78	D	710	424	529	0.75	D			
230	116		County	30	0.43	C.R. 25A	US 27/US 441	CR 466A		2	2	URBAN	UNDIVIDED	COUNTY	FRUITLAND PARK	D	10,360	7,541	0.73	D	530	361	346	0.68	D	1.00%	10,360	7,926	0.77	D	530	379	364	0.72	D			
240	189		County	30	1.50	C.R. 25A	CR 466A	US 27/US 441		2	2	URBAN	UNDIVIDED	COUNTY	FRUITLAND PARK	D	10,360	4,760	0.46	C	530	194	255	0.48	C	1.00%	10,360	5,024	0.48	C	530	204	268	0.51	D			
250	118	117037	County	45	1.65	C.R. 25A	US 27 (NORTH)	US 27 (SOUTH)		2	2	URBAN	UNDIVIDED	COUNTY	CITY OF LEEBSBURG	D	12,390	384	0.03	C	620	15	17	0.03	C	1.75%	12,390	419	0.03	C	620	16	19	0.03	C			
260	132		County	50	1.49	SR 33 / CR 33	US 27	CR 43 / CR 470		2	2	URBAN	UNDIVIDED	STATE	UNINCORPORATED LAKE COUNTY	D	18,590	9,402	0.51	C	920	427	301	0.46	C	3.75%	18,590	11,302	0.61	C	920	513	362	0.56	C			
270	133		County	45	0.52	SR 33 / SR 48 / CR 33 / CR 48	SR 33 / SR 48 / CR 33 / CR 48	CR 46		2	2	URBAN	UNDIVIDED	STATE	UNINCORPORATED LAKE COUNTY	D	17,700	8,936	0.50	C	880	308	443	0.50	C	4.50%	17,700	11,136	0.63	C	880	364	552	0.63	C			
280	19		County	55	4.27	CR 33	CR 33	BRIDGES ROAD		2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	21,780	4,205	0.19	B	1,070	229	130	0.21	B	8.50%	21,780	6,315	0.26	B	1,070	344	295	0.32	B			
290	24		ADJACENT	35	5.61	CR 33	BRIDGES ROAD	PEBBLE ROCK ROAD		2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	C	7,560	5,921	0.79	C	390	241	223	0.62	C	5.25%	7,560	7,660	1.01	D	390	311	288	0.80	C			
300	24		County	35	1.65	SR 33 / CR 33	SR 33 / CR 33	PEBBLE ROCK ROAD		2	2	URBAN	UNDIVIDED	STATE	CITY OF MASCOTTE	C	15,540	5,931	0.38	C	790	241	223	0.31	C	5.25%	15,540	7,660	0.49	C	790	311	288	0.39	C			
310	74		County	45	0.64	CR 42	MARION COUNTY LINE	SR 19		2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	15,930	4,866	0.31	C	790	231	192	0.29	C	5.25%	15,930	6,285	0.39	C	790	298	248	0.38	C			
320	75		County	45	1.41	CR 42	SR 19	CR 490		2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	C	9,030	4,388	0.49	C	470	175	207	0.44	C	7.25%	9,030	6,227	0.69	C	470	248	294	0.63	C			
330	106		County	55	2.05	CR 42	CR 450	CR 439		2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	C	7,560	5,378	0.71	C	390	220	242	0.62	C	6.25%	7,560	7,282	0.96	C	390	298	328	0.84	C			
340	91		ADJACENT	40	3.58	CR 42	CR 439	CENTRAL AVENUE		2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	C	7,560	3,503	0.46	B	390	162	188	0.48	B	7.00%	7,560	4,913	0.65	C	390	227	264	0.68	C			
350	91		County	40	4.93	CR 42	CENTRAL AVENUE	PALMETTO STREET		2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	C	14,760	3,503	0.24	B	770	162	188	0.24	B	7.00%	14,760	4,913	0.33	B	770	227	264	0.34	B			
360	97		ADJACENT	55	3.60	CR 42	PALMETTO STREET	LAKE MACK DRIVE		2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	C	14,760	4,726	0.32	B	770	150	292	0.38	B	4.25%	14,760	5,819	0.39	B	770	185	360	0.47	B			
370	97		County	55	3.06	CR 42	LAKE MACK DRIVE	SR 44		2	2	RURAL	UNDIVIDED	COUNTY																								

Lake County CMP Database

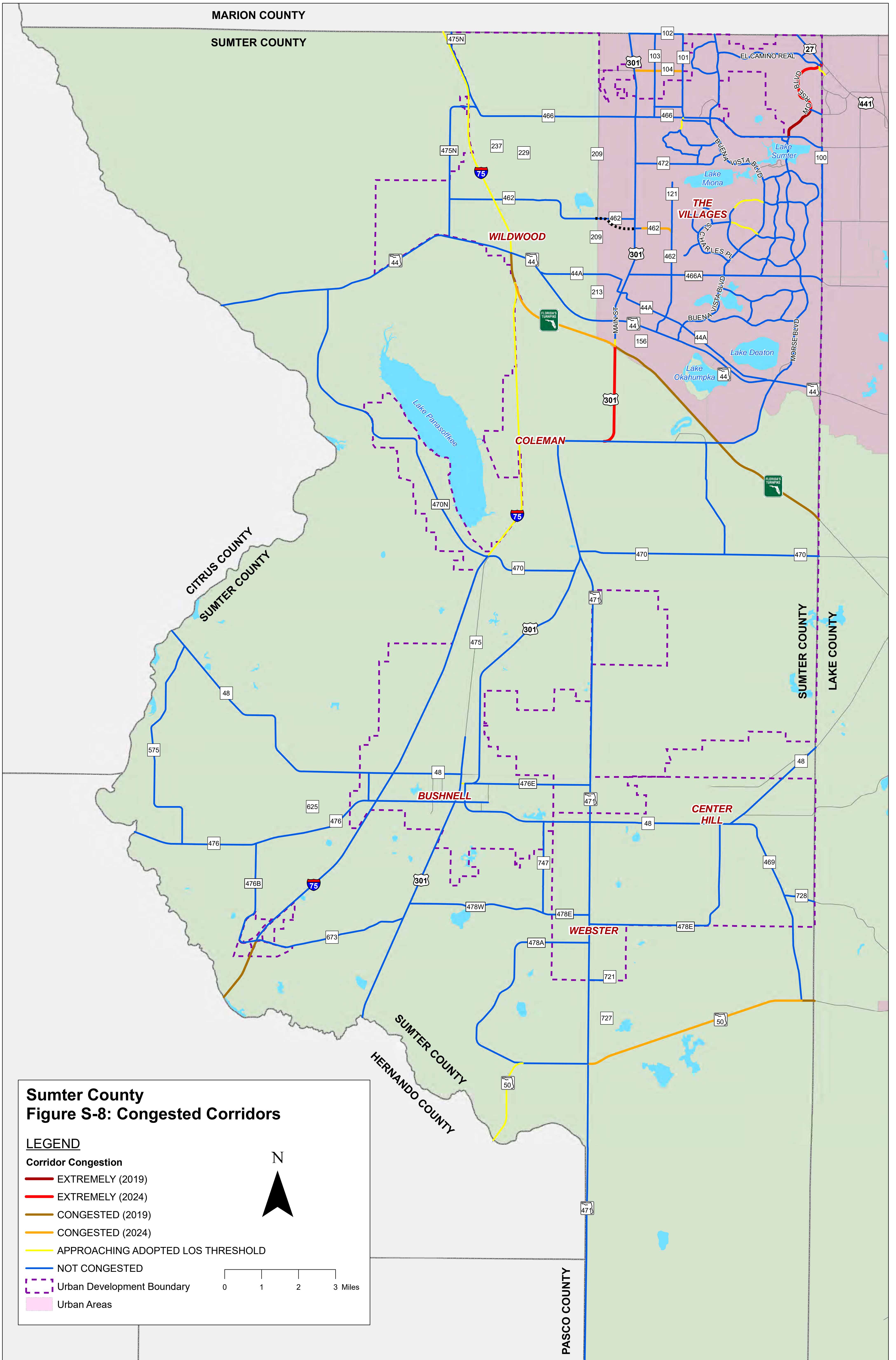
SEGMENT ID	COUNTY STATION	FOOT STATION	DATA SOURCE	SPEED LIMIT	SEGMENT LENGTH (MI)	ROAD NAME	FROM	TO	LANES (2019)	LANES (2024)	URBAN / RURAL	DIVIDED / UNDIVIDED	MAINTAINING AGENCY	JURISDICTION	ADOPTED LOS STANDARD	DAILY SERVICE VOLUME	2019 AADT	2019 DAILY VIC	2019 DAILY LOS	PEAK HOUR DIRECTIONAL SERVICE VOLUME	2019 PEAK HOUR NB/EB VOLUME	2019 PEAK HOUR SB/WB VOLUME	2019 PEAK HOUR VIC	2019 PEAK HOUR LOS	GROWTH RATE	DAILY SERVICE VOLUME (2024)	2024 AADT	2024 DAILY VIC	2024 DAILY LOS	PEAK HOUR DIRECTIONAL SERVICE VOLUME (2024)	2024 PEAK HOUR NB/EB VOLUME	2024 PEAK HOUR SB/WB VOLUME	2024 PEAK HOUR VIC	2024 PEAK HOUR LOS
1155	204		County	55	2.39	C.R. 470	FLORIDA TURNPIKE	BAY AVENUE	2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	12,870	7,451	0.58	C	670	342	273	0.51	C	2.75%	12,870	8,533	0.66	D	670	392	313	0.59	D
1160	204		ADJACENT	55	0.54	C.R. 470	BAY AVENUE	CR 33	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	12,390	7,451	0.60	C	620	342	273	0.55	C	2.75%	12,390	8,533	0.69	C	620	392	313	0.63	C
1170	173		County	35	2.99	C.R. 473	CR 44	FOUNTAIN LAKE BOULEVARD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	14,080	7,042	0.50	D	710	303	287	0.43	C	6.00%	14,080	9,424	0.67	D	710	405	384	0.57	D
1180	32		County	40	1.03	C.R. 473	FOUNTAIN LAKE BOULEVARD	US 44	4	4	URBAN	DIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	35,820	13,829	0.28	C	1,800	721	543	0.40	C	5.00%	35,820	15,860	0.44	C	1,800	826	629	0.46	C
1190	41		County	55	5.21	C.R. 474	CR 33	GREEN SWAMP ROAD	2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	C	7,560	4,522	0.50	C	390	196	103	0.50	C	5.75%	7,560	5,845	0.77	C	390	259	158	0.66	C
1200	156		County	55	3.35	C.R. 474	US 27	GREEN SWAMP ROAD	2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	C	7,560	6,183	0.82	C	390	145	271	0.69	C	13.25%	7,560	11,518	1.52	D	390	270	505	1.29	D
1210	135		County	45	5.99	C.R. 478	SR 19	JAMARLY ROAD	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF GROVELAND	D	21,780	1,941	0.08	B	1,070	66	105	0.10	B	5.25%	21,780	2,119	0.10	B	1,070	85	136	0.13	B
1220	18		County	55	3.17	C.R. 48	SUMTER COUNTY LINE	CLEARWATER LAKE RD	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF LEEBSBURG	D	21,780	2,849	0.13	B	1,070	92	173	0.16	B	5.00%	21,780	3,636	0.17	B	1,070	117	221	0.21	B
1225	291		County	55	2.41	C.R. 48	CLEARWATER LAKE RD	CR 33	2	2	RURAL	UNDIVIDED	COUNTY	CITY OF LEEBSBURG	C	7,560	2,730	0.36	B	390	92	158	0.41	B	1.00%	7,560	2,869	0.38	B	390	97	166	0.43	B
1230	17		County	45	0.46	C.R. 48	CR 33	HAYWOOD WORM FARM RD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	15,930	7,814	0.49	C	790	304	362	0.46	C	2.25%	15,930	8,734	0.55	C	790	340	405	0.51	C
1235	153		County	45	0.68	C.R. 48	US 27	HAYWOOD WORM FARM RD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	16,820	9,128	0.54	C	840	397	376	0.47	C	4.00%	16,820	11,106	0.66	C	840	483	457	0.58	C
1240	16		County	40	4.89	C.R. 48	US 27	LIME AVENUE	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	21,780	9,824	0.44	C	1,070	409	396	0.38	C	1.00%	21,780	10,115	0.46	C	1,070	430	416	0.40	C
1250	34		County	40	2.04	C.R. 48	LIME AVENUE	SR 19	2	2	URBAN	UNDIVIDED	COUNTY	HOWEY-IN-THE-HILLS	D	21,780	8,572	0.39	C	1,070	321	404	0.38	C	3.00%	21,780	9,937	0.46	C	1,070	372	468	0.44	C
1260	59		County	40	1.14	C.R. 48	CR 561	RANCH ROAD	2	2	URBAN	UNDIVIDED	COUNTY	TOWN OF ASTATULA	D	16,820	5,764	0.34	C	840	283	244	0.34	C	1.00%	16,820	6,058	0.36	C	840	297	256	0.35	C
1270	59		ADJACENT	40	3.17	C.R. 48	RANCH ROAD	CR 48A	2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	7,560	5,764	0.76	C	390	283	244	0.73	C	1.00%	7,560	6,058	0.80	C	390	297	256	0.76	C
1280	275		County	30	0.71	C.R. 50 (SUNSET AVENUE)	CR 33	SR 50	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF MASCOTTE	D	10,360	1,443	0.14	C	530	100	57	0.19	C	4.25%	10,360	1,777	0.17	C	530	123	70	0.23	C
1290	178		County	45	1.74	C.R. 50	US 27	N HANCOCK ROAD	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF MINNEOLA	D	16,820	7,953	0.47	C	840	418	277	0.50	C	1.00%	16,820	8,359	0.50	C	840	139	291	0.52	C
1300	258		County	45	2.47	C.R. 50	CR 455	N HANCOCK ROAD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	21,780	6,509	0.30	B	1,070	168	483	0.46	C	1.75%	21,780	7,099	0.33	B	1,070	183	538	0.50	C
1310	69		County	45	1.92	C.R. 50	CR 455	ORANGE COUNTY LINE	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	16,820	6,933	0.41	C	840	165	611	0.73	C	7.25%	16,820	9,838	0.58	C	840	234	867	1.03	F
1320	53		County	35	1.08	C.R. 500A/OLD 441	SR 19	DORA AVENUE	2	2	URBAN	DIVIDED	COUNTY	CITY OF TAVARES	D	8,390	4,593	0.55	D	870	355	-	0.41	C	6.75%	8,390	6,367	0.76	D	870	492	-	0.57	D
1325	53		County	35	1.08	C.R. 500A/OLD 441	SR 19	DORA AVENUE	2	2	URBAN	DIVIDED	COUNTY	CITY OF TAVARES	D	8,390	4,593	0.55	D	870	-	453	0.52	D	6.75%	8,390	6,367	0.76	D	870	-	628	0.72	D
1330	125	115084	County	45	1.94	C.R. 500A/OLD 441/ALFRED ST	DORA AVENUE	BAY ROAD	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF TAVARES	D	16,820	9,214	0.55	C	840	449	389	0.53	C	5.00%	16,820	12,042	0.72	C	840	587	508	0.70	C
1340	124		County	35	0.79	C.R. 500A/OLD 441	BAY ROAD	CR 44C / EUDORA AVENUE	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF MOUNT DORA	D	10,360	8,390	0.81	D	530	394	341	0.74	D	2.75%	10,360	9,609	0.93	D	530	451	391	0.85	D
1350	123		County	35	1.06	C.R. 500A/OLD 441	CR 44C / EUDORA DRIVE	LAKESHORE DRIVE	2	2	URBAN	DIVIDED	COUNTY	CITY OF MOUNT DORA	D	14,760	15,132	1.03	E	730	598	699	0.93	D	4.25%	14,760	18,833	1.26	F	730	736	861	1.15	F
1360	268		County	35	0.79	C.R. 500A/OLD 441	LAKESHORE DRIVE	5TH AVENUE	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF MOUNT DORA	D	10,360	10,172	0.98	D	530	486	425	0.92	D	1.25%	10,360	10,824	1.04	E	530	517	452	0.98	D
1370	268		ADJACENT	25	0.63	C.R. 500A/5TH AVENUE	OLD 441	N HIGHLAND STREET	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF MOUNT DORA	D	10,360	10,172	0.98	D	530	486	425	0.92	D	1.25%	10,360	10,824	1.04	E	530	517	452	0.98	D
1380	269		ADJACENT	30	0.28	C.R. 500A (HIGHLAND STREET)	5TH AVENUE	SR 46	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF MOUNT DORA	D	13,320	2,744	0.21	C	680	121	110	0.18	C	1.00%	13,320	2,884	0.22	C	680	127	116	0.19	C
1390	90	115004	County	35	0.75	C.R. 500A/OLD 441	SR 46	ORANGE COUNTY LINE	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF MOUNT DORA	D	10,360	4,957	0.48	C	530	226	228	0.43	C	1.00%	10,360	5,210	0.50	D	530	230	240	0.45	C
1400	58		County	45	1.62	C.R. 561	SR 19	CR 448	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF TAVARES	D	16,820	13,621	0.81	C	840	642	488	0.78	C	4.00%	16,820	15,572	0.90	D	840	781	691	0.93	C
1410	57		County	50	3.93	C.R. 561	CR 448	CR 48	2	2	URBAN	UNDIVIDED	COUNTY	ASTATULA/TAVARES	D	21,780	9,093	0.42	C	1,070	429	442	0.41	C	1.00%	21,780	9,557	0.44	C	1,070	451	465	0.43	C
1420	60		County	40	0.63	C.R. 561	CR 48	SOUTH ASTATULA CITY LIMIT	2	2	URBAN	UNDIVIDED	COUNTY	TOWN OF ASTATULA	D	12,390	10,623	0.86	C	620	454	519	0.84	C	4.25%	12,390	13,081	1.06	F	620	559	639	1.03	F
1430	60		ADJACENT	40	2.49	C.R. 561	SOUTH ASTATULA CITY LIMIT	CR 455	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	21,780	10,623	0.49	C	1,070	454	519	0.49	C	4.25%	21,780	13,081	0.60	C	1,070	559	639	0.60	C
1440	61		County	35	1.74	C.R. 561	CR 455	HOWEY CROSS ROAD	2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	C	4,370	9,030	0.78	C	470	351	303	0.75	C	4.50%	4,370	8,736	0.97	C	470	437	378	0.93	C
1450	63		County	40	1.77	C.R. 561	HOWEY CROSS ROAD	TURNPIKE ROAD / CR 561A	2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	C	12,280	8,301	0.68	C	640	431	351	0.67	C	5.00%	12,280	10,594	0.86	C	640	560	448	0.86	C
1460	36		County	45	0.46	C.R. 561 / C.R. 561A	TURNPIKE ROAD / CR 561A	US 27	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	620	9,344	0.75	C	620	405	428	0.69	C	5.00%	12,390	10,066	0.81	C	620	436	461	0.74	C
1470	279		County	30	1.78	EAST AVELAKE MINNEOLA DRMAIN AVE	US 27	EAST AVENUE	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF MINNEOLA	D	14,060	1,812	0.13	C	710	57	102	0.14	C	1.00%	14,060	1,904	0.14	C	710	60	107	0.15	C
1480	279		ADJACENT	30	1.05	8TH ST/OSCEOLA ST/4TH ST/CARROL ST/3RD ST/ORAGE AVE	EAST AVENUE	W MINNEOLA AVENUE	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF MINNEOLA	D	10,360	1,812																	

Lake County CMP Database

SEGMENT ID	COUNTY STATION	FOOT STATION	DATA SOURCE	SPEED LIMIT	SEGMENT LENGTH (MI)	ROAD NAME	FROM	TO	LANES (2019)	LANES (2024)	URBAN / RURAL	DIVIDED / UNDIVIDED	MAINTAINING AGENCY	JURISDICTION	ADOPTED LOS STANDARD	DAILY SERVICE VOLUME	2019 AADT	2019 DAILY VIC	2019 DAILY LOS	PEAK HOUR DIRECTIONAL SERVICE VOLUME	2019 PEAK HOUR NB/EV VOLUME	2019 PEAK HOUR SB/WV VOLUME	2019 PEAK HOUR VIC	2019 PEAK HOUR LOS	GROWTH RATE	DAILY SERVICE VOLUME (2024)	2024 AADT	2024 DAILY VIC	2024 DAILY LOS	PEAK HOUR DIRECTIONAL SERVICE VOLUME (2024)	2024 PEAK HOUR NB/EV VOLUME	2024 PEAK HOUR SB/WV VOLUME	2024 PEAK HOUR VIC	2024 PEAK HOUR LOS					
2140	163		County	30	0.35	HOOKS STREET	LAKEHORE DRIVE	US 27	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF CLERMONT	D	10,360	7,614	0.73	D	530	372	280	0.70	D	4.75%	10,360	9,602	0.93	D	530	469	353	0.88	D					
2150	281		County	40	0.84	HOOKS STREET	US 27	OAKLEY BEAVER DRIVE	4	4	URBAN	DIVIDED	COUNTY	CITY OF CLERMONT	D	35,820	10,015	0.28	C	1,800	375	430	0.24	C	2.75%	35,820	11,470	0.32	C	1,800	429	492	0.27	C					
2153	289		County	35	0.27	HOOKS STREET	OAKLEY BEAVER DRIVE	CITRUS TOWER BOULEVARD	4	4	URBAN	DIVIDED	COUNTY	CITY OF CLERMONT	D	29,160	13,858	0.48	D	1,470	679	434	0.46	D	5.50%	29,160	18,112	0.62	D	1,470	876	567	0.60	D					
2155	185		County	35	1.05	HOOKS STREET	CITRUS TOWER BOULEVARD	HANCOCK ROAD	4	4	URBAN	DIVIDED	COUNTY	CITY OF CLERMONT	D	29,160	10,718	0.37	C	1,470	568	324	0.34	C	1.00%	29,160	11,265	0.36	C	1,470	532	341	0.38	C					
2160	184	117021	County	35	0.59	HUFFSTETLER DRIVE	DAVID WALKER DRIVE	KURT STREET	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF EUSTIS	D	10,360	15,159	0.11	C	530	75	50	0.14	C	5.25%	10,360	87	0.15	C	530	87	65	0.16	C					
2170	143		County	35	0.35	JALAMY ROAD	CR 478	CR 561A	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	10,360	5,060	0.49	C	530	166	259	0.49	C	3.00%	10,360	5,886	0.57	D	530	192	300	0.57	D					
2180	170		County	35	1.57	JOHNS LAKE ROAD	US 27	HANCOCK ROAD	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF CLERMONT	D	14,060	6,160	0.44	C	710	247	258	0.36	C	1.00%	14,060	6,474	0.46	C	710	260	271	0.38	C					
2190	249		County	35	0.25	KURT STREET	LAKEVIEW AVENUE	DAVID WALKER DRIVE	2	2	URBAN	UNDIVIDED	CITY OF EUSTIS	CITY OF EUSTIS	D	10,360	8,710	0.84	D	530	525	280	0.99	D	3.00%	10,360	10,097	0.97	D	530	609	325	1.15	F					
2200	248		County	35	0.50	KURT STREET	DAVID WALKER DRIVE	MT HOMER ROAD / W ARDICE AVENUE	2	2	URBAN	UNDIVIDED	CITY OF EUSTIS	CITY OF EUSTIS	D	14,060	4,334	0.31	C	710	172	237	0.33	C	2.50%	14,060	4,904	0.35	C	710	195	268	0.38	C					
2205	247		County	35	0.42	KURT STREET	MT HOMER ROAD / W ARDICE AVENUE	US 441	2	2	URBAN	UNDIVIDED	CITY OF EUSTIS	CITY OF EUSTIS	D	14,060	5,512	0.39	C	710	251	270	0.38	C	1.00%	14,060	5,793	0.41	C	710	264	284	0.40	C					
2210	213		County	25	0.45	W LADY LAKE BOULEVARD	W LADY LAKE BOULEVARD	US 27/US441	2	2	URBAN	UNDIVIDED	TOWN OF LADY LAKE	TOWN OF LADY LAKE	D	10,360	1,298	0.13	C	530	61	36	0.12	C	1.00%	10,360	1,364	0.13	C	530	64	38	0.12	C					
2220	214		County	25	0.96	E LADY LAKE BOULEVARD	US 27/US441	BERCHFIELD ROAD	2	2	URBAN	UNDIVIDED	COUNTY	TOWN OF LADY LAKE	D	10,360	562	0.05	C	530	30	24	0.06	C	4.75%	10,360	709	0.07	C	530	38	30	0.07	C					
2230	246		County	35	0.56	FAIRVIEW AVENUE	FAIRVIEW AVENUE	OLD 441 / CR 500A	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	10,360	680	0.07	C	530	41	23	0.08	C	1.00%	10,360	715	0.07	C	530	43	24	0.08	C					
2240	187		NO COUNT	40	0.64	LAKE DRIVE	SR 44	COUNTRY ROAD	2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	C	9,030	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2250	202		County	35	0.50	LAKE ELLA ROAD	SUMTER COUNTY LINE	MICRO RACE TRACK ROAD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	10,360	1,912	0.18	C	530	125	65	0.24	C	10.00%	10,360	3,079	0.30	C	530	201	105	0.38	C					
2251	186		ADJACENT	35	0.51	LAKE ELLA ROAD	ADJACENT	MICRO RACE TRACK ROAD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	10,360	1,949	0.19	C	530	338	401	0.78	D	1.00%	10,360	2,048	0.20	C	530	353	421	0.39	D					
2255	186		County	45	1.91	LAKE ELLA ROAD	US 27	ROLLING ACRES ROAD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	16,820	1,949	0.12	C	840	107	69	0.13	C	1.00%	16,820	2,048	0.12	C	840	112	73	0.13	C					
2260	40		County	35	5.01	LAKE ERIE ROAD	CR 565	CR 565	2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	C	7,560	633	0.08	B	390	26	40	0.10	B	1.00%	7,560	665	0.09	B	390	27	42	0.11	B					
2270	242		County	35	1.59	LAKE EUSTIS DRIVE	US 441	CLAY BOULEVARD	2	2	URBAN	UNDIVIDED	COUNTY	EUSTIS/TAVARES	D	14,060	6,821	0.49	C	710	323	314	0.45	C	5.25%	14,060	8,810	0.63	D	710	417	406	0.59	D					
2280	145		County	40	2.57	LAKE LOUISA ROAD	LAKEHORE DRIVE	VISTA DEL LAGO BOULEVARD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	21,780	3,719	0.17	B	1,070	170	161	0.16	B	1.00%	21,780	4,056	0.19	B	1,070	165	176	0.17	B					
2290	151		County	35	1.13	LAKE LOUISA ROAD	VISTA DEL LAGO BOULEVARD	US 27	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	14,060	3,583	0.25	C	710	86	206	0.29	C	1.00%	14,060	3,766	0.27	C	710	90	217	0.31	C					
2300	199		County	25	1.10	LAKE MACK DRIVE	CR 42	ANOTHER ANNA ROAD	2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	C	9,030	1,515	0.17	C	470	41	96	0.20	C	1.00%	9,030	1,592	0.18	C	470	43	101	0.21	C					
2310	229		County	25	0.20	LAKE STREET	US 441	MAIN STREET	2	2	URBAN	UNDIVIDED	CITY OF LEEBSBURG	CITY OF LEEBSBURG	D	10,360	3,074	0.30	C	530	106	129	0.24	C	2.50%	10,360	3,478	0.34	C	530	120	146	0.28	C					
2320	230		County	25	0.31	LAKE STREET	MAIN STREET	SR 44	2	2	URBAN	UNDIVIDED	CITY OF LEEBSBURG	CITY OF LEEBSBURG	D	10,360	3,235	0.31	C	530	112	123	0.23	C	1.00%	10,360	3,400	0.33	C	530	118	129	0.24	C					
2330	39		County	45	1.55	LAKEHORE DRIVE (CLER)	CR 561	OSWALT ROAD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	16,820	2,757	0.16	C	840	121	132	0.16	C	6.50%	16,820	3,777	0.22	C	840	166	181	0.22	C					
2340	177		County	45	1.62	LAKEHORE DRIVE (CLER)	OSWALT ROAD	HARDER ROAD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	16,820	10,954	0.65	C	840	610	366	0.73	C	4.50%	16,820	13,651	0.81	C	840	760	456	0.90	C					
2350	38		County	40	0.67	LAKEHORE DRIVE (CLER)	HARDER ROAD	LAKE LOUISA ROAD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	16,820	16,152	0.96	D	840	445	862	1.03	F	1.00%	16,820	16,976	1.01	F	840	449	906	1.08	F					
2354	285		County	35	0.75	LAKEHORE DRIVE (CLER)	LAKE LOUISA ROAD	ANDERSON HILL ROAD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED LAKE COUNTY	D	13,320	7,955	0.60	D	680	448	290	0.68	D	2.75%	13,320	9,111	0.68	D	680	513	296	0.75	D					
2360	49		County	35	1.65	LAKEHORE DRIVE (EUSTIS)	LAKE BOULEVARD	SOUTH BAY STREET / SR 19 SB	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF EUSTIS	D	10,360	9,874	0.57	D	530	318	225	0.60	D	2.50%	10,360	6,646	0.64	D	530	360	255	0.68	D					
2370	250		County	35	0.43	W LAKEVIEW AVENUE	KURT STREET	SR 19	2	2	URBAN	UNDIVIDED	CITY OF EUSTIS	CITY OF EUSTIS	D	10,360	7,701	0.74	D	530	461	265	0.87	D	2.50%	10,360	8,713	0.84	D	530	522	300	0.98	D					
2380	259		County	30	0.65	E LAKEVIEW AVENUE	SR 19	JASMINE STREET / CROOKED LAKE COURT	2	2	URBAN	UNDIVIDED	CITY OF EUSTIS	CITY OF EUSTIS	D	10,360	2,689	0.26	C	530	175	124	0.33	C	1.00%	10,360	2,826	0.27	C	530	184	130	0.35	C					
2384	259		ADJACENT	30	0.34	E LAKEVIEW AVENUE	JASMINE STREET / CROOKED LAKE COURT	HASELTON STREET	2	2	URBAN	UNDIVIDED	CITY OF EUSTIS	CITY OF EUSTIS	D	10,360	2,689	0.26	C	530	175	124	0.33	C	1.00%	10,360	2,826	0.27	C	530	184	130	0.35	C					
2390	149		County	35	0.62	LANE PARK CUTOFF	SR 19	LANE PARK CUTOFF	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF TAVARES	D	13,320	2,193	0.16	C	680	128	202	0.30	C	4.25%	13,320	2,700	0.20	C	680	158	249	0.37	C					
2400	225		County	25	0.74	LEE STREET	GRIFFIN ROAD	US 441	2	2	URBAN	UNDIVIDED	CITY OF LEEBSBURG	CITY OF LEEBSBURG	D	10,360	2,244	0.22	C	530	123	98	0.23	C	1.00%	10,360	2,358	0.23	C	530	129	103	0.24	C					
2410	226		County	25	0.50	LEE STREET	US 441	MAIN STREET	2	2	URBAN	UNDIVIDED	CITY OF LEEBSBURG	CITY OF LEEBSBURG	D	10,360	2,533	0.24	C	530	119	126	0.24	C	1.00%	10,360	2,662	0.26	C	530	125	132	0.25	C					
2420	193		County	40	0.35	WILSON LAKE PARKWAY	US 27	LIBBY ROAD	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF GROVELAND	D	15,930	2,429	0.15	C	790	71	130	0.16	C	4.75%	15,930	3,063	0.19	C	790	90	164	0.21	C					
2430	270	117005	County	35	0.99	LIMIT AVENUE	US 441	DONNELLY STREET	2	2	URBAN	UNDIVIDED	COUNTY	CITY OF MOUNT DORA	D	10,360	3,088	0.30	C	530	139	142	0.27	C	5.75%	10,360	4,084	0.											

Lake County CMP Database

SEGMENT ID	COUNTY STATION	FOOT STATION	DATA SOURCE	SPEED LIMIT	SEGMENT LENGTH (MI)	ROAD NAME	FROM	TO	LANES (2019)	LANES (2024)	URBAN / RURAL	DIVIDED / UNDIVIDED	MAINTAINING AGENCY	JURISDICTION	ADOPTED LOS STANDARD	DAILY SERVICE VOLUME	2019 AADT	2019 DAILY VIC	2019 DAILY LOS	PEAK HOUR DIRECTIONAL SERVICE VOLUME	2019 PEAK HOUR NB/EB VOLUME	2019 PEAK HOUR SB/WB VOLUME	2019 PEAK HOUR VIC	2019 PEAK HOUR LOS	GROWTH RATE	DAILY SERVICE VOLUME (2024)	2024 AADT	2024 DAILY VIC	2024 DAILY LOS	PEAK HOUR DIRECTIONAL SERVICE VOLUME (2024)	2024 PEAK HOUR NB/EB VOLUME	2024 PEAK HOUR SB/WB VOLUME	2024 PEAK HOUR VIC	2024 PEAK HOUR LOS								
3220	0	115179	State	35	0.57	SR 44 (DIXIE AVENUE)	US 27	S 9TH STREET	4	4	URBAN	DIVIDED	STATE	CITY OF LEEBSBURG	D	32,400	25,000	0.77	D	1,630	914	994	0.61	D	1.00%	32,400	26,275	0.81	D	1,630	961	1,045	0.64	D								
3230	0	115143	ADJACENT	35	0.34	SR 44 (DIXIE AVENUE)	S 9TH STREET	CANAL STREET	4	4	URBAN	DIVIDED	STATE	CITY OF LEEBSBURG	D	32,400	23,250	0.72	D	1,630	981	864	0.60	D	1.00%	32,400	24,436	0.75	D	1,630	1,031	908	0.63	D								
3240	0	115143	State	40	0.41	SR 44 (DIXIE AVENUE)	CANAL STREET	S LAKE STREET	4	4	URBAN	DIVIDED	STATE	CITY OF LEEBSBURG	D	39,800	23,250	0.58	C	2,000	981	864	0.49	C	1.00%	39,800	24,436	0.61	C	2,000	1,031	908	0.52	C								
3250	0	115142	State	40	0.79	SR 44 (DIXIE AVENUE)	S LAKE STREET	E MAIN STREET	4	4	URBAN	DIVIDED	STATE	CITY OF LEEBSBURG	D	39,800	21,800	0.58	C	2,000	997	719	0.50	C	2.75%	39,800	24,967	0.63	C	2,000	1,142	823	0.57	C								
3260	0	115183	State	40	0.11	SR 44 (DIXIE AVENUE)	E MAIN STREET	US 441	4	4	URBAN	DIVIDED	STATE	CITY OF LEEBSBURG	D	41,790	21,600	0.52	C	2,100	-	-	-	C	3.00%	41,790	25,040	0.60	C	2,100	-	-	-	C								
3262	0	110005	State	45	0.45	SR 44 (OLD C.R. 44B)	US 441	WAYCROSS AVENUE	2	2	URBAN	DIVIDED	STATE	CITY OF MOUNT DORA	D	19,510	23,750	1.22	F	970	1,323	836	1.36	F	1.00%	19,510	24,961	1.28	F	970	1,360	870	1.43	F								
3268	0	110006	State	45	1.65	SR 44 (OLD C.R. 44B)	WAYCROSS AVENUE	ORANGE AVENUE	2	2	URBAN	UNDIVIDED	STATE	EUSTISSMOUNT DORA	D	18,590	17,750	0.95	D	920	918	854	1.00	D	1.00%	18,590	18,655	1.00	F	920	965	687	1.05	F								
3270	0	110500	ADJACENT	55	2.27	SR 44	ABRAMS ROAD	THRILL HILL ROAD	2	2	URBAN	UNDIVIDED	STATE	CITY OF EUSTISS	D	18,590	15,150	0.81	C	920	568	570	0.62	C	4.25%	18,590	18,655	1.00	F	920	699	702	0.76	C								
3280	0	110500	ADJACENT	55	1.14	SR 44	CR 439	THRILL HILL ROAD	2	2	URBAN	UNDIVIDED	STATE	CITY OF MOUNT DORA	D	17,700	15,150	0.86	C	880	568	570	0.65	C	4.25%	17,700	18,655	1.05	F	880	699	702	0.80	C								
3290	0	110500	State	55	3.03	SR 44	CR 439	CR 437	2	2	RURAL	UNDIVIDED	STATE	UNINCORPORATED LAKE COUNTY	C	16,400	15,150	0.92	C	850	568	570	0.67	C	4.25%	16,400	18,655	1.14	D	850	699	702	0.83	C								
3300	0	110500	ADJACENT	55	1.15	SR 44	CR 437	CR 46A	2	2	RURAL	UNDIVIDED	STATE	UNINCORPORATED LAKE COUNTY	C	13,550	15,150	1.12	F	700	568	570	0.81	C	4.25%	13,550	18,655	1.38	F	700	699	702	1.00	D								
3310	0	110010	ADJACENT	55	3.43	SR 44	CR 46A	CR 44A	2	2	RURAL	UNDIVIDED	STATE	UNINCORPORATED LAKE COUNTY	C	8,400	8,450	1.01	D	430	407	409	0.95	C	3.00%	8,400	9,796	1.17	D	430	472	474	1.10	D								
3320	0	110010	ADJACENT	55	5.34	SR 44	CR 44A	OVERLOOK DRIVE	2	2	RURAL	UNDIVIDED	STATE	UNINCORPORATED LAKE COUNTY	C	8,400	8,450	1.01	D	430	407	409	0.95	C	3.00%	8,400	9,796	1.17	D	430	472	474	1.10	D								
3330	0	110010	State	55	5.64	SR 44	OVERLOOK DRIVE	COLLISIA COUNTY LINE	2	2	RURAL	UNDIVIDED	STATE	UNINCORPORATED LAKE COUNTY	C	16,400	8,450	0.52	B	850	407	409	0.48	B	3.00%	16,400	9,796	0.60	C	850	472	474	0.56	C								
3340	0	110010	ADJACENT	55	0.28	SR 44	CR 42	ORANGE CIL	2	2	RURAL	UNDIVIDED	STATE	UNINCORPORATED LAKE COUNTY	C	13,550	8,450	0.62	C	700	407	409	0.58	C	3.00%	13,550	9,796	0.72	C	700	472	474	0.88	C								
3344	0	110241	State	45	1.80	SR 46/28 (WEKIVA PKWY)	ORANGE CIL	CR 46A (REALIGNED)	0	4	URBAN	DIVIDED	STATE	UNINCORPORATED LAKE COUNTY	D	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
3345	0	110241	State	45	5.54	SR 46/28 (WEKIVA PKWY)	ORANGE CIL	SEMINOLE CIL	0	4	URBAN	DIVIDED	STATE	UNINCORPORATED LAKE COUNTY	D	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
3350	0	110501	ADJACENT	45	1.08	SR 46	US 441	US 441	6	6	URBAN	DIVIDED	STATE	CITY OF MOUNT DORA	D	62,900	11,500	0.18	C	3,170	484	526	0.17	C	4.00%	62,900	13,992	0.22	C	3,170	589	640	0.20	C								
3360	0	110501	State	55	0.94	SR 46	VISTA VIEW	ROUND LAKE ROAD	6	6	URBAN	DIVIDED	STATE	CITY OF MOUNT DORA	D	62,900	11,500	0.18	C	3,170	484	526	0.17	C	4.00%	62,900	13,992	0.22	C	3,170	589	640	0.20	C								
3370	0	110001	ADJACENT	55	2.11	SR 46	CR 437 SOUTH	ROUND LAKE ROAD	2	2	URBAN	UNDIVIDED	STATE	CITY OF MOUNT DORA	D	24,200	14,200	0.59	C	1,190	500	600	0.50	C	1.00%	24,200	14,924	0.62	C	1,190	526	631	0.53	C								
3380	0	110001	State	45	0.51	SR 46	CR 437 SOUTH	CR 437 NORTH	2	2	URBAN	UNDIVIDED	STATE	UNINCORPORATED LAKE COUNTY	D	17,700	14,200	0.80	C	880	500	600	0.68	C	1.00%	17,700	14,924	0.84	C	880	526	631	0.72	C								
3390	0	111019	State	45	1.11	SR 46	CR 437 NORTH	CR 435	2	2	URBAN	UNDIVIDED	STATE	UNINCORPORATED LAKE COUNTY	D	17,700	16,850	0.95	D	880	609	712	0.81	C	4.00%	17,700	20,501	1.16	F	880	741	866	0.98	D								
3395	0	111019	ADJACENT	45	0.87	SR 46	CR 435	CR 46A (REALIGNED)	0	2	URBAN	UNDIVIDED	STATE	UNINCORPORATED LAKE COUNTY	D	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
3400	0	111019	ADJACENT	55	4.68	SR 46	CR 435	CR 435	2	0	RURAL	UNDIVIDED	STATE	UNINCORPORATED LAKE COUNTY	C	16,400	16,850	1.03	D	850	609	712	0.84	C	1.00%	-	17,710	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3410	131		County	45	2.61	SR 46	CR 46A	SEMINOLE COUNTY LINE	2	2	RURAL	UNDIVIDED	STATE	UNINCORPORATED LAKE COUNTY	C	8,400	24,846	2.96	E	430	981	1,088	2.53	E	1.00%	8,400	26,113	3.11	E	430	1,031	1,143	2.66	E								
3420	0	110319	State	55	3.64	SR 50	SUMTER COUNTY LINE	CR 565 / BAY LAKE ROAD	2	2	URBAN	UNDIVIDED	STATE	UNINCORPORATED LAKE COUNTY	D	24,200	13,800	0.57	C	1,190	507	677	0.57	C	1.25%	24,200	14,684	0.61	C	1,190	539	720	0.61	C								
3430	0	110319	ADJACENT	35	0.77	SR 50	CR 565 / BAY LAKE ROAD	CR 53	2	2	URBAN	UNDIVIDED	STATE	CITY OF MASCOTTE	D	14,800	13,800	0.93	D	750	507	677	0.90	D	1.25%	14,800	14,684	0.99	D	750	539	720	0.96	D								
3440	0	110241	State	45	0.96	SR 50	CR 53	GROVELAND FARMS ROAD	4	4	URBAN	DIVIDED	STATE	CITY OF MASCOTTE	D	39,800	25,000	0.83	C	2,000	845	1,179	0.90	C	3.25%	39,800	29,335	0.74	C	2,000	992	1,383	0.88	C								
3450	0	110241	ADJACENT	45	0.83	SR 50	CR 53	SR 50 ONE WAY PAIRS	4	4	URBAN	DIVIDED	STATE	CITY OF GROVELAND	D	41,790	25,000	0.60	C	2,100	845	1,179	0.58	C	2.10%	41,790	29,335	0.70	C	2,100	992	1,383	0.86	C								
3460	0	115182	State	35	0.44	SR 50 (E)	SR 19	SR 50 ONE WAY PAIRS	4	4	URBAN	DIVIDED	STATE	CITY OF GROVELAND	D	19,440	14,750	0.76	D	1,960	-	1,173	-	D	1.00%	19,440	15,502	0.80	D	1,960	1,233	-	-	-	-	-	-	-				
3470	0	115077	State	35	0.44	SR 50 (W)	SR 19	SR 50 ONE WAY PAIRS	4	4	URBAN	DIVIDED	STATE	CITY OF GROVELAND	D	19,440	15,500	0.80	D	1,960	-	-	-	D	3.00%	19,440	17,969	0.92	D	1,960	-	-	-	-	-	-	-	-				
3481	0	115181	State	35	0.33	SR 50 (E)	SR 19	SR 33 SOUTH	4	4	URBAN	DIVIDED	STATE	CITY OF GROVELAND	D	19,440	16,500	0.85	D	1,960	-	-	-	D	1.00%	19,440	17,342	0.89	D	1,960	1,162	-	-	-	-	-	-	-				
3491	0	115076	State	35	0.34	SR 50 (W)	SR 19	SR 33 SOUTH	4	4	URBAN	DIVIDED	STATE	CITY OF GROVELAND	D	19,440	15,500	0.80	D	1,960	-	-	-	D	1.75%	19,440	16,905	0.87	D	1,960	-	-	-	-	-	-	-	-				
3500	0	115134	State	55	1.53	SR 50	SR 33 SOUTH	CR 565A NORTH	4	4	URBAN	DIVIDED	STATE	CITY OF GROVELAND	D	41,790	26,500	0.63	C	2,100	1,092	1,293	0.62	C	1.00%	41,790	27,852	0.67	C	2,100	1,148	1,359	0.65	C								
3510	0	110396	State	55	3.15	SR 50	CR 561	CR 565A NORTH	4	4	URBAN	DIVIDED	STATE	CITY OF GROVELAND	D	41,790	31,000	0.74	C	2,100	981	1,434	0.68	C	3.25%	41,790	36,376	0.87	C	2,100	1,151	1,683	0.80	C								
3520	0	115057	State	40	1.19	SR 50	CR 561	EAST AVENUE	4	4	URBAN	DIVIDED	STATE	CITY OF CLERMONT	D	39,800	36,500	0.92	C	2,000	1,059	1,538	0.77	C	1.50%	39,800	39,321	0.99	D	2,000	1,141	1,657										



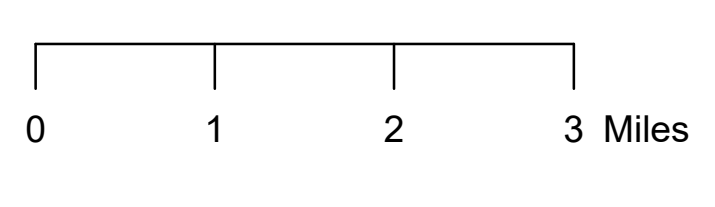
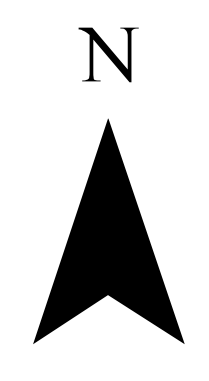
Sumter County
Figure S-8: Congested Corridors

LEGEND

Corridor Congestion

- EXTREMELY (2019)
- EXTREMELY (2024)
- CONGESTED (2019)
- CONGESTED (2024)
- APPROACHING ADOPTED LOS THRESHOLD
- NOT CONGESTED

- Urban Development Boundary
- Urban Areas



Sumter County CMP Database

SEGMENT ID	COUNTY STATION	FOOT STATION	DATA SOURCE	SPEED LIMIT	SEGMENT LENGTH (MI)	ROAD NAME	FROM	TO	LANES (2019)	LANES (2024)	URBAN/RURAL	DIVIDED/UNDIVIDED	MAINTAINING AGENCY	JURISDICTION	ADOPTED LOS STANDARD	DAILY SERVICE VOLUME	2019 AADT	2019 DAILY VIC	2019 DAILY LOS	PEAK HOUR DIRECTIONAL SERVICE VOLUME	2019 PEAK HOUR NB/EB VOLUME	2019 PEAK HOUR SB/WB VOLUME	2019 PEAK HOUR VIC	2019 PEAK HOUR LOS	GROWTH RATE	DAILY SERVICE VOLUME (2024)	2024 AADT	2024 DAILY VIC	2024 DAILY LOS	2024 PEAK HOUR DIRECTIONAL SERVICE VOLUME (2024)	2024 PEAK HOUR NB/EB VOLUME	2024 PEAK HOUR SB/WB VOLUME	2024 PEAK HOUR VIC	2024 PEAK HOUR LOS		
4000	474		SUMTER	20	1.61	ST. CHARLES	BUENA VISTA BLVD	AMBERJACK TERRACE	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	4,520	0.34	C	675	252	219	0.37	C	1.00%	13,320	4,751	0.36	C	675	265	230	0.39	C		
4010	472		SUMTER	20	0.66	ST. CHARLES	AMBERJACK TERRACE	BAILEY TRAIL	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	8,397	0.63	D	675	448	384	0.66	D	3.00%	13,320	9,734	0.73	D	675	519	445	0.77	D		
4020	470		SUMTER	20	0.83	ST. CHARLES	BAILEY TRAIL	BUENA VISTA BLVD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	10,843	0.81	D	675	598	486	0.89	D	1.00%	13,320	11,396	0.86	D	675	629	511	0.93	D		
4030	476		SUMTER	20	0.55	TAMARIND GROVE RUN	DIVINDING CREEK PATH	ST. CHARLES PLACE	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	10,360	3,412	0.33	C	525	150	173	0.33	C	6.00%	10,360	4,566	0.44	C	525	201	232	0.44	C		
4040	478		SUMTER	20	0.71	BUTTONWOOD RUN	HARDING PATH	ST CHARLES PL	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	10,360	5,432	0.52	D	525	258	270	0.51	D	4.75%	10,360	6,851	0.68	D	525	325	341	0.65	D		
4050	480		SUMTER	20	0.57	PENNECAMP DRIVE	MEADOWLARK AVE	ST. CHARLES PLACE	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	10,360	4,230	0.41	C	525	195	203	0.39	C	6.75%	10,360	5,864	0.57	D	525	270	281	0.54	D		
4060	267		SUMTER	20	0.57	STILLWATER TRL	MORSE BLVD	LOCKHART AVE	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	10,360	4,961	0.48	C	525	254	252	0.48	C	1.00%	10,360	5,214	0.50	D	525	267	265	0.51	D		
4070	270		SUMTER	20	1.08	STILLWATER TRL	LOCKHART AVE	ODELL CIRCLE	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	10,360	3,452	0.33	C	525	218	148	0.42	C	8.75%	10,360	5,251	0.51	D	525	332	225	0.63	D		
4830	483		SUMTER	30	1.18	HILLSBOROUGH TRAIL	BUENA VISTA BLVD	ANNA MARIA AVE	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	14,060	7,673	0.55	D	713	333	375	0.53	D	1.00%	14,060	8,064	0.57	D	713	350	394	0.55	D		
4835	1271		SUMTER	55	1.34	Hillsborough Trail	ANNA MARIA AVE	MORSE BLVD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	16,815	6,780	0.40	C	836	342	306	0.41	C	1.00%	16,815	7,126	0.42	C	836	359	322	0.43	C		
4880	486		SUMTER	35	0.60	Anna Maria Ave	HILLSBOROUGH TRAIL	PINELLAS PLACE	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	10,360	4,453	0.43	C	525	201	225	0.43	C	5.00%	10,360	5,683	0.55	D	525	257	287	0.55	D		
4870	487		SUMTER	35	0.85	Charlotte Cr	HILLSBOROUGH TRAIL	PINELLAS PLACE	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	10,360	3,218	0.31	C	525	151	169	0.32	C	8.00%	10,360	4,728	0.46	C	525	222	248	0.47	C		
4880	488		SUMTER	35	2.42	PINELLAS PLACE	BUENA VISTA BLVD	MORSE BLVD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	8,272	0.62	D	675	375	452	0.67	D	1.25%	13,320	8,802	0.66	D	675	399	481	0.71	D		
4890	489		SUMTER	35	1.84	TALLEY RIDGE RD	BUENA VIST BLVD	BUENA VISTA BLVD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	10,360	4,242	0.41	C	525	204	215	0.41	C	1.00%	10,360	4,458	0.43	C	525	214	226	0.43	C		
4910	491		NO COUNT	35	0.82	OAK FOREST DR	SOUTHERN TRACE	TALLEY RIDGE RD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	10,360	-	-	-	525	-	-	-	-	-	-	-	10,360	-	-	-	-	-	-	-	-
4920	492		SUMTER	35	0.79	PARR DR	BELVEDERE BLVD	BUENA VISTA BLVD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	4,319	0.32	C	675	236	223	0.35	C	1.00%	13,320	4,539	0.34	C	675	248	234	0.37	C		
4930	493		SUMTER	35	0.53	TRIGGERFISH RUN	BUTTONWOOD RUN	PENNECAMP DR	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	10,360	1,172	0.11	C	525	60	55	0.11	C	1.25%	10,360	1,247	0.12	C	525	64	59	0.12	C		
5000	249		SUMTER	25	0.93	BAILEY TRL	BUENA VISTA BLVD (N)	SUNSET RIDGE DR	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	10,981	0.82	D	675	520	532	0.79	D	3.25%	13,320	12,885	0.97	D	675	610	624	0.92	D		
5010	252		SUMTER	30	0.39	BAILEY TRL	SUNSET RIDGE DR	ST. CHARLES PLACE	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	10,453	0.78	D	675	540	504	0.80	D	1.00%	13,320	10,986	0.82	D	675	568	530	0.84	D		
5020	255		SUMTER	20	0.50	BAILEY TRL	ST. CHARLES PL	BASSINGER CT	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	3,543	0.27	C	675	163	163	0.24	C	5.50%	13,320	4,631	0.35	C	675	213	213	0.32	C		
5030	258		SUMTER	20	0.39	BAILEY TRL	BASSINGER CT	BUENA VISTA BLVD (S)	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	5,423	0.41	C	675	278	260	0.41	C	1.75%	13,320	5,914	0.44	C	675	303	284	0.45	C		
5080	484		NO COUNT	35	1.00	CR 209	CR 232	C-462 E	2	2	URBAN	UNDIVIDED	COUNTY	WILDWOOD	D	10,360	-	-	-	525	-	-	-	-	-	-	-	10,360	-	-	-	-	-	-	-	-
6000	200		NO COUNT	30	1.26	CR 213 (Walker Rd)	SR 44	C-44A	2	2	URBAN	UNDIVIDED	COUNTY	WILDWOOD	D	13,320	-	-	-	675	-	-	-	-	-	-	-	13,320	-	-	-	-	-	-	-	-
12500	1250		SUMTER	55	0.76	WOODRIDGE DR	CR 103	CR 101	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	15,930	4,394	0.28	C	792	232	235	0.30	C	1.00%	15,930	4,618	0.29	C	792	244	247	0.31	C		
325310	180122	180122	FDOT	60	2.73	US 301/SR 35	CR 656	C-478	2	2	RURAL	UNDIVIDED	STATE	UNINCORPORATED SUMTER COUNTY	C	8,400	4,866	0.58	C	430	211	245	0.57	C	1.25%	8,400	5,199	0.62	C	430	225	261	0.61	C		
3221000	382		NO COUNT	25	1.40	CR 156	US 301/SR 35	SR 44	2	2	URBAN	UNDIVIDED	COUNTY	WILDWOOD	D	10,360	-	-	-	525	-	-	-	-	-	-	-	10,360	-	-	-	-	-	-	-	-
3223000	115		SUMTER	45	3.53	CR 673	SR 931-75	CR 674	2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	C	16,400	2,236	0.14	B	850	106	78	0.12	B	1.00%	16,400	2,350	0.14	B	850	111	82	0.13	B		
3224000	464		SUMTER	30	1.37	CR 121	C-462	CR 114	2	2	URBAN	UNDIVIDED	COUNTY	WILDWOOD	D	10,360	3,366	0.32	C	525	208	135	0.40	C	4.75%	10,360	4,245	0.41	C	525	282	170	0.50	D		
3229000	330		NO COUNT	35	2.08	CR 727	SR 50	CR 721	2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	C	9,030	-	-	-	469	-	-	-	-	-	-	-	9,030	-	-	-	-	-	-	-	-
3231000	388	118009	FDOT	35	0.83	CR 728	C-469	LAKE COUNTY BOUNDARY	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	10,360	421	0.04	C	525	21	17	0.04	C	1.00%	10,360	442	0.04	C	525	22	18	0.04	C		
3245100	340		NO COUNT	45	1.56	CR 229	SR 44	C-462	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	12,390	-	-	-	616	-	-	-	-	-	-	-	12,390	-	-	-	-	-	-	-	-
3245110	342		NO COUNT	45	2.26	CR 229	C-462	C-466	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	24,200	-	-	-	1,190	-	-	-	-	-	-	-	24,200	-	-	-	-	-	-	-	-
3248000	273		SUMTER	35	0.29	CR 101	C-466	WOODRIDGE DR	4	4	URBAN	DIVIDED	COUNTY	WILDWOOD	D	29,160	7,772	0.27	C	1,467	373	343	0.25	C	1.00%	29,160	8,168	0.28	C	1,467	392	360	0.27	C		
3248102	462		NO COUNT	35	1.25	CR 209	CR 216	C-466	2	2	URBAN	UNDIVIDED	COUNTY	WILDWOOD	D	10,360	-	-	-	525	-	-	-	-	-	-	-	10,360	-	-	-	-	-	-	-	-
3248105	120		NO COUNT	45	1.51	CR 209	C-462 E	CR 216	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	12,390	-	-	-	616	-	-	-	-	-	-	-	12,390	-	-	-	-	-	-	-	-
3248110	1402		NO COUNT	35	1.26	CR 209	C-466	CR 202	2	2	URBAN	UNDIVIDED	COUNTY	WILDWOOD	D	10,360	-	-	-	525	-	-	-	-	-	-	-	10,360	-	-	-	-	-	-	-	-
3248400	468		SUMTER	35	1.31	CR 104	US 301/SR 35	CR 101	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	C	5,110	2,928	0.57	C	259	79	249	0.96	C	5.50%	5,110	3,827	0.75	C	259	103	325	1.25	D		
3253100	85307	85307	FDOT	60	0.61	US 301/SR 35	HERNANDO COUNTY BOUNDARY	CR 656	2	2	RURAL	UNDIVIDED	STATE	UNINCORPORATED SUMTER COUNTY	C	8,400	4,457	0.53	B	430	187	272														

Sumter County CMP Database

SEGMENT ID	COUNTY	FOOT STATION	DATA SOURCE	SPEED LIMIT	SEGMENT LENGTH (MI)	ROAD NAME	FROM	TO	LANES (2019)	LANES (2024)	URBAN/RURAL	DIVIDED/UNDIVIDED	MAINTAINING AGENCY	JURISDICTION	ADOPTED LOS STANDARD	DAILY SERVICE VOLUME	2019 AADT	2019 DAILY VIC	2019 DAILY LOS	PEAK HOUR DIRECTIONAL SERVICE VOLUME	2019 PEAK HOUR NB/EB VOLUME	2019 PEAK HOUR SB/WB VOLUME	2019 PEAK HOUR VIC	2019 PEAK HOUR LOS	GROWTH RATE	DAILY SERVICE VOLUME (2024)	2024 AADT	2024 DAILY VIC	2024 DAILY LOS	PEAK HOUR DIRECTIONAL SERVICE VOLUME (2024)	2024 PEAK HOUR NB/EB VOLUME	2024 PEAK HOUR SB/WB VOLUME	2024 PEAK HOUR VIC	2024 PEAK HOUR LOS
3542120	356		SUMTER	45	1.05	C-462	CR 229	CR 223	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	24,200	1,549	0.06	B	1,190	46	107	0.09	B	3.25%	24,200	1,818	0.08	B	1,190	54	126	0.11	B
3542130	13		SUMTER	45	1.34	C-462	CR 223	CR 209	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	24,200	2,888	0.12	B	1,190	123	197	0.17	B	3.75%	24,200	3,472	0.14	B	1,190	148	237	0.20	B
3542150	14		SUMTER	55	1.01	C-462	CR 209	US 301/SR 35	2	2	URBAN	UNDIVIDED	COUNTY	WILDWOOD	D	24,200	3,385	0.14	B	1,190	99	271	0.23	B	3.50%	24,200	4,020	0.17	B	1,190	118	322	0.27	B
3543100	66		SUMTER	35	0.75	C-472	US 301/SR 35	CR 117	2	2	URBAN	UNDIVIDED	COUNTY	WILDWOOD	D	14,060	5,422	0.39	C	713	256	238	0.36	C	3.50%	14,060	6,440	0.46	C	713	304	283	0.43	C
3545100	972210	972210	FDOT	70	3.35	SR 91/FLORIDAS TURNPIKE	SR 931-75	US 301/SR 35	4	4	RURAL	FREEWAY	STATE	WILDWOOD	C	43,000	46,929	1.09	D	2,500	2,483	1,820	0.99	C	5.00%	43,000	59,895	1.39	E	2,500	3,169	2,323	1.27	E
3545110	972200	972200	FDOT	70	7.32	SR 91/FLORIDAS TURNPIKE	US 301/SR 35	LAKE COUNTY BOUNDARY	4	4	RURAL	FREEWAY	STATE	WILDWOOD	C	43,000	51,500	1.20	D	2,500	2,548	2,136	1.02	D	5.25%	43,000	66,515	1.55	F	2,500	3,291	2,759	1.32	E
3546100	180208	180208	FDOT	70	1.78	SR 931-75	HERNANDO COUNTY BOUNDARY	CR 673	4	4	RURAL	FREEWAY	STATE	UNINCORPORATED SUMTER COUNTY	C	43,000	54,500	1.27	E	2,500	2,761	2,179	1.10	D	4.00%	43,000	66,308	1.54	F	2,500	3,359	2,651	1.34	E
3546120	180194	180194	FDOT	70	5.91	SR 931-75	CR 673	C-48	6	6	RURAL	FREEWAY	STATE	BUSHNELL	C	64,000	54,776	0.86	C	3,720	2,609	2,213	0.70	C	2.50%	64,000	61,974	0.97	C	3,720	2,952	2,504	0.79	C
3546130	180358	180358	FDOT	70	6.43	SR 931-75	C-48	C-470 E	6	6	RURAL	FREEWAY	STATE	BUSHNELL	C	64,000	54,481	0.85	C	3,720	1,590	1,489	0.43	B	1.00%	64,000	57,260	0.89	C	3,720	1,671	1,565	0.45	B
3546140	189920	189920	FDOT	70	7.71	SR 931-75	C-470 E	SR 91/FLORIDAS TURNPIKE	6	6	RURAL	FREEWAY	STATE	UNINCORPORATED SUMTER COUNTY	C	64,000	53,759	0.84	C	3,720	2,739	2,296	0.74	C	4.50%	64,000	66,993	1.05	D	3,720	3,413	2,861	0.92	C
3546150	180186	180186	FDOT	70	0.82	SR 931-75	SR 91/FLORIDAS TURNPIKE	SR 44	6	6	RURAL	FREEWAY	STATE	UNINCORPORATED SUMTER COUNTY	C	64,000	77,786	1.22	D	3,720	3,850	3,227	1.03	D	3.25%	64,000	91,275	1.43	E	3,720	4,518	3,787	1.21	D
3546180	180188	180188	FDOT	70	6.37	SR 931-75	SR 44	MARION COUNTY BOUNDARY	6	6	RURAL	FREEWAY	STATE	UNINCORPORATED SUMTER COUNTY	C	64,000	83,843	1.31	E	3,720	3,035	2,910	0.82	C	2.50%	64,000	94,634	1.48	F	3,720	3,433	3,292	0.92	C
3547105	418	180209	FDOT	45	0.51	US 27/US 441/SR 500	MARION COUNTY BOUNDARY	BUENOS AIRES BLVD	6	6	URBAN	DIVIDED	STATE	UNINCORPORATED SUMTER COUNTY	D	59,900	40,929	0.68	C	3,020	1,820	1,484	0.60	C	1.25%	59,900	43,552	0.73	C	3,020	1,937	1,579	0.64	C
3547120	458	180209	FDOT	45	0.51	US 27/US 441/SR 500	BUENOS AIRES BLVD	MORSE BLVD	6	6	URBAN	DIVIDED	STATE	UNINCORPORATED SUMTER COUNTY	D	59,900	40,929	0.68	C	3,020	1,820	1,484	0.60	C	1.25%	59,900	43,552	0.73	C	3,020	1,937	1,579	0.64	C
3549100	83		SUMTER	55	1.34	C-476 W	HERNANDO COUNTY BOUNDARY	C-575	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	C	17,000	3,753	0.22	B	840	132	200	0.24	B	4.25%	17,000	4,621	0.27	B	840	163	246	0.29	B
3549110	84		SUMTER	45	2.01	C-476 W	C-575	C-476B	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	C	17,000	4,710	0.28	B	840	185	181	0.22	B	3.00%	17,000	5,460	0.32	B	840	214	210	0.25	B
3549120	85		SUMTER	45	1.55	C-476 W	C-476B	CR 625	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	C	17,000	4,353	0.26	B	840	148	247	0.29	B	3.25%	17,000	5,108	0.30	B	840	174	290	0.35	B
3549130	364		SUMTER	45	1.82	C-476 W	CR 625	CR 616	2	2	URBAN	UNDIVIDED	COUNTY	BUSHNELL	D	24,200	4,955	0.20	B	1,190	164	296	0.25	B	2.75%	24,200	5,675	0.23	B	1,190	188	339	0.28	B
3549140	86		SUMTER	45	2.34	C-476 W	CR 616	US 301/SR 35	2	2	URBAN	UNDIVIDED	COUNTY	BUSHNELL	D	24,200	4,730	0.20	B	1,190	101	357	0.30	B	3.00%	24,200	5,483	0.23	B	1,190	117	414	0.35	B
3549160	366		SUMTER	30	0.27	C-476 (Seminole Ave)	US 301/SR 35	C-48	2	2	URBAN	UNDIVIDED	COUNTY	BUSHNELL	D	10,360	4,545	0.44	C	525	162	286	0.54	D	1.75%	10,360	4,957	0.48	C	525	177	312	0.59	D
3550100	62		SUMTER	45	2.90	C-470 N	CR 416 N	CR 479	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	24,200	6,801	0.28	B	1,190	367	220	0.31	B	3.00%	24,200	7,884	0.33	B	1,190	425	255	0.36	C
3550110	55		SUMTER	55	2.48	C-470 E	SR 931-75	US 301/SR 35	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	24,200	11,225	0.46	C	1,190	345	574	0.48	C	9.25%	24,200	17,470	0.72	D	1,190	537	893	0.75	D
3551100	1220	180201	FDOT	45	1.15	SR 44	US 301/SR 35	CR 139	4	4	URBAN	DIVIDED	STATE	WILDWOOD	D	41,790	20,843	0.50	C	2,100	904	779	0.43	C	2.75%	41,790	23,871	0.57	C	2,100	1,035	892	0.49	C
3551130	1200	180102	FDOT	45	2.59	SR 44	C-44A	US 301/SR 35	4	4	URBAN	DIVIDED	STATE	UNINCORPORATED SUMTER COUNTY	D	41,790	19,714	0.47	C	2,100	607	924	0.44	C	5.75%	41,790	26,072	0.62	C	2,100	803	1,222	0.58	C
3552100	180203	180203	FDOT	60	2.92	SR 44	CITRUS COUNTY BOUNDARY	C-470 N	4	4	RURAL	DIVIDED	STATE	UNINCORPORATED SUMTER COUNTY	C	40,300	13,286	0.33	B	2,100	367	743	0.35	B	6.25%	40,300	17,990	0.45	B	2,100	497	1,005	0.48	B
3552110	392	180203: 180202	FDOT	60	3.67	SR 44	C-470 N	C-475	4	4	RURAL	DIVIDED	STATE	UNINCORPORATED SUMTER COUNTY	C	40,300	13,000	0.32	B	2,100	423	649	0.31	B	6.50%	40,300	17,811	0.44	B	2,100	580	890	0.42	B
3552120	394	180202	FDOT	60	1.73	SR 44	C-475	SR 931-75	4	4	RURAL	DIVIDED	STATE	UNINCORPORATED SUMTER COUNTY	C	40,300	11,357	0.28	B	2,100	479	556	0.26	B	6.00%	40,300	15,198	0.38	B	2,100	641	744	0.43	B
3552130	396	180102	FDOT	45	1.00	SR 44	SR 931-75	C-44A	4	4	URBAN	DIVIDED	STATE	UNINCORPORATED SUMTER COUNTY	D	65,600	19,714	0.30	B	3,240	607	924	0.29	B	5.75%	65,600	26,072	0.40	B	3,240	803	1,222	0.38	B
3553100	378		SUMTER	35	0.27	C-48	C-478 (Virginia Ave)	C-469	2	2	RURAL	UNDIVIDED	COUNTY	CENTER HILL	D	23,100	6,371	0.28	B	1,200	235	288	0.24	B	6.50%	23,100	8,729	0.38	C	1,200	322	395	0.33	B
3553130	368		SUMTER	30	0.51	CR 48 (Florida St)	US 301/SR 35 (Noble Ave)	C-476 W	2	2	URBAN	UNDIVIDED	COUNTY	BUSHNELL	D	10,360	3,545	0.34	C	525	140	219	0.42	C	1.00%	10,360	3,726	0.36	C	525	147	230	0.44	C
3553140	54		SUMTER	55	2.75	C-469	CR 728	C-48 E	2	2	RURAL	UNDIVIDED	COUNTY	CENTER HILL	D	9,940	2,766	0.28	C	518	159	83	0.31	C	7.50%	9,940	3,971	0.40	C	518	228	119	0.44	C
3553150	452		SUMTER	55	2.90	C-469	SR 50	CR 728	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	12,390	3,100	0.25	C	616	111	171	0.28	C	9.00%	12,390	4,770	0.38	C	616	171	263	0.43	C
3553160	370		SUMTER	35	0.59	C-48	C-476 W	CR 557	2	2	RURAL	UNDIVIDED	COUNTY	BUSHNELL	D	23,100	7,150	0.31	B	1,200	370	317	0.31	B	1.00%	23,100	7,515	0.33	B	1,200	389	333	0.32	B
3553170	97	187001	SUMTER	55	1.75	C-48	CR 557	CR 747	2	2	RURAL	UNDIVIDED	COUNTY	BUSHNELL	D	23,100	6,667	0.29	B	1,200	281	330	0.28	B	2.25%	23,100	7,452	0.32	B	1,200	314	369	0.31	B
3553180	372	187001	SUMTER	45	1.26	C-48	CR 747	SR 471	2	2	URBAN	UNDIVIDED	COUNTY	BUSHNELL	D	24,200	5,666	0.23	B	1,190	230	282	0.24	B	4.00%	24,200	6,894	0.28	B	1,190	280	343	0.29	B
3553190	98		SUMTER	55	1.45	C-48																												

Sumter County CMP Database

SEGMENT ID	COUNTY STATION	FOOT STATION	DATA SOURCE	SPEED LIMIT	SEGMENT LENGTH (MI)	ROAD NAME	FROM	TO	LANES (2019)	LANES (2024)	URBAN / RURAL	DIVIDED / UNDIVIDED	MAINTAINING AGENCY	JURISDICTION	ADOPTED LOS STANDARD	DAILY SERVICE VOLUME	2019 AADT	2019 DAILY VIC	2019 DAILY LOS	PEAK HOUR DIRECTIONAL SERVICE VOLUME	2019 PEAK HOUR NB/EB VOLUME	2019 PEAK HOUR SB/WB VOLUME	2019 PEAK HOUR VIC	2019 PEAK HOUR LOS	GROWTH RATE	DAILY SERVICE VOLUME (2024)	2024 AADT	2024 DAILY VIC	2024 DAILY LOS	PEAK HOUR DIRECTIONAL SERVICE VOLUME (2024)	2024 PEAK HOUR NB/EB VOLUME	2024 PEAK HOUR SB/WB VOLUME	2024 PEAK HOUR VIC	2024 PEAK HOUR LOS
6000065	204		SUMTER	30	0.97	CANAL ST	BONITA BLVD	ODELL CIR (N)	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	5,629	0.42	C	675	224	297	0.44	C	4.25%	13,320	6,931	0.52	D	675	276	366	0.54	D
6000070	198		SUMTER	35	0.76	CANAL ST	STILLWATER TRL	ODELL CIR (N)	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	5,490	0.41	C	675	258	274	0.41	C	2.75%	13,320	6,288	0.47	C	675	295	314	0.47	C
6000080	195		NO COUNT	25	0.62	CHURCHILL DOWNS	BELVEDERE BLVD	MORVEN PARKWAY	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	7,855	0.59	D	675	422	359	0.63	D	5.75%	13,320	10,388	0.78	D	675	558	475	0.83	D
6000085	275		SUMTER	35	2.00	NE 90TH ST (CR 100)	TERMINUS (Lake Ella Rd)	C-466	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	10,360	2,080	0.20	C	525	82	141	0.27	C	6.75%	10,360	2,883	0.28	C	525	114	195	0.37	C
6000090	69	188040	FDOT	35	0.23	LYNNHAVEN LN	C-472	CHURCHILL DOWNS	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	2,780	0.21	C	675	100	140	0.21	C	1.00%	13,320	2,922	0.22	C	675	105	147	0.22	C
6000095	72		NO COUNT	35	0.30	LYNNHAVEN LN	CHURCHILL DOWNS	BELVEDERE BLVD	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	6,737	0.51	D	675	302	265	0.45	C	1.50%	13,320	7,258	0.54	D	675	325	285	0.48	C
6000100	246		SUMTER	25	0.44	ODELL CIRCLE	BUENA VISTA BLVD (S)	BACKWATER WAY	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	6,186	0.46	C	675	295	304	0.45	C	7.25%	13,320	8,778	0.66	D	675	419	431	0.64	D
6000105	240		SUMTER	35	0.38	ODELL CIRCLE	CANAL ST (S)	ARVIN LN	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	6,734	0.51	D	675	310	315	0.47	C	8.25%	13,320	10,010	0.75	D	675	461	468	0.69	D
6000110	231		SUMTER	25	0.51	ODELL CIRCLE	MORSE BLVD N (S)	STILLWATER TRL	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	5,866	0.44	C	675	245	319	0.47	C	3.00%	13,320	6,800	0.51	D	675	284	370	0.55	D
6000115	482		SUMTER	30	1.55	ODELL CIRCLE	STILLWATER TRL	MORSE BLVD N (N)	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	9,051	0.68	D	675	473	406	0.70	D	1.00%	13,320	9,513	0.71	D	675	497	427	0.74	D
6000120	228		SUMTER	30	0.31	ODELL CIRCLE	MORSE BLVD N (N)	CANAL ST (N)	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	4,993	0.37	C	675	297	282	0.44	C	1.00%	13,320	5,248	0.39	C	675	312	296	0.46	C
6000125	222		SUMTER	30	0.36	ODELL CIRCLE	CANAL ST (N)	BUENA VISTA BLVD (N)	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	13,320	4,909	0.37	C	675	250	270	0.40	C	7.00%	13,320	6,885	0.52	D	675	351	379	0.56	D
6000130	264		SUMTER	20	0.39	STILLWATER TRL	CANAL ST	MORSE BLVD	4	4	URBAN	DIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	29,160	11,306	0.39	C	1,467	490	540	0.37	C	4.75%	29,160	14,259	0.49	D	1,467	618	681	0.46	D
6000135	261		SUMTER	35	0.35	STILLWATER TRL	BUENA VISTA BLVD	CANAL ST	4	4	URBAN	DIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	29,160	11,678	0.40	C	1,467	512	542	0.37	C	2.00%	29,160	12,893	0.44	C	1,467	565	598	0.47	C
6000145	454		SUMTER	35	0.51	CR 139 (Powell Rd)	SR 44	C-44A	4	4	URBAN	DIVIDED	COUNTY	WILDWOOD	D	30,780	10,667	0.35	C	1,549	542	451	0.35	C	1.00%	30,780	11,211	0.36	C	1,549	570	474	0.31	C
32230001	116		SUMTER	40	0.63	CR 673	CR 674	US 301/SR 35	2	2	RURAL	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	C	16,400	2,198	0.13	B	850	103	68	0.12	B	4.75%	16,400	2,772	0.17	B	850	130	86	0.15	B
32531601	430	180088	FDOT	50	5.63	US 301/SR 35	C-542	C-470 E (S)	2	2	URBAN	UNDIVIDED	STATE	UNINCORPORATED SUMTER COUNTY	D	24,200	6,543	0.27	B	1,190	226	349	0.29	B	4.00%	24,200	7,961	0.33	B	1,190	274	425	0.36	C
32531602	428	180001 180042	FDOT	55	1.36	US 301/SR 35	C-476 (Noble Av)	C-542	2	2	URBAN	UNDIVIDED	STATE	BUSHNELL	D	14,160	5,336	0.38	C	704	202	263	0.37	C	4.00%	14,160	6,492	0.46	C	704	245	320	0.45	C
32532601	400	185008	FDOT	40	1.28	US 301/SR 35	C-466A (Cleveland Ave)	C-462 (S)	4	4	URBAN	DIVIDED	STATE	WILDWOOD	D	39,800	20,957	0.53	C	2,000	913	788	0.46	C	3.50%	39,800	24,890	0.63	C	2,000	1,084	936	0.54	C
32533001	420	180210	FDOT	45	1.26	US 301/SR 35	C-472	C-466	4	4	URBAN	DIVIDED	STATE	WILDWOOD	D	41,790	24,943	0.60	C	2,100	1,136	979	0.54	C	4.25%	41,790	30,713	0.73	C	2,100	1,399	1,205	0.67	C
32533101	440	180100	FDOT	45	0.75	US 301/SR 35	C-466	CR 204	4	4	URBAN	DIVIDED	STATE	WILDWOOD	D	39,800	21,071	0.53	C	2,000	962	829	0.48	C	5.25%	39,800	27,214	0.68	C	2,000	1,242	1,071	0.62	C
32533102	450	180100	FDOT	45	1.52	US 301/SR 35	CR 204	MARION COUNTY BOUNDARY	4	4	URBAN	DIVIDED	STATE	WILDWOOD	D	39,800	21,071	0.53	C	2,000	962	829	0.48	C	5.25%	39,800	27,214	0.68	C	2,000	1,242	1,071	0.62	C
33000001	289		SUMTER	20	0.33	BUENA VISTA BLVD	BELVEDERE BLVD	TALL TREES LN	4	4	URBAN	DIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	29,160	20,031	0.69	D	1,467	970	896	0.66	D	4.00%	29,160	24,371	0.84	D	1,467	1,180	1,090	0.80	D
33000002	286		SUMTER	35	0.23	BUENA VISTA BLVD	TALL TREES LN	LAUREL MANOR DR	4	4	URBAN	DIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	29,160	18,934	0.65	D	1,467	888	878	0.61	D	1.00%	29,160	19,900	0.68	D	1,467	933	923	0.64	D
33000003	283		SUMTER	35	0.15	BUENA VISTA BLVD	LAUREL MANOR DR	C-466	4	4	URBAN	DIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	29,160	17,836	0.61	D	1,467	806	860	0.59	D	1.00%	29,160	18,746	0.64	D	1,467	847	904	0.62	D
35270001	56	188014	FDOT	55	2.45	C-470 E	US 301/SR 35	NE 50TH WAY	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	24,200	8,979	0.37	C	1,190	339	393	0.33	B	9.00%	24,200	13,815	0.57	C	1,190	522	605	0.51	C
35270002	58		SUMTER	55	1.49	C-470 E	NE 50TH WAY	CR 501	2	2	URBAN	UNDIVIDED	COUNTY	WILDWOOD	D	24,200	9,939	0.41	C	1,190	443	345	0.37	C	8.75%	24,200	15,118	0.62	C	1,190	674	525	0.57	C
35270003	59		SUMTER	55	2.56	C-470 E	CR 501	LAKE COUNTY BOUNDARY	2	2	URBAN	UNDIVIDED	COUNTY	WILDWOOD	D	24,200	10,669	0.44	C	1,190	504	407	0.42	C	8.25%	24,200	15,859	0.66	C	1,190	749	605	0.63	C
35281102	8		SUMTER	35	1.54	C-44A	SR 44 (W)	CR 213	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	24,200	1,298	0.05	B	1,190	56	81	0.07	B	1.25%	24,200	1,381	0.06	B	1,190	60	86	0.07	B
35281103	1100		WILDWOOD	35	1.13	C-44A	CR 213	US 301/SR 35	2	2	URBAN	UNDIVIDED	COUNTY	WILDWOOD	D	24,200	1,298	0.05	B	1,190	56	81	0.07	B	1.00%	24,200	1,364	0.06	B	1,190	59	85	0.07	B
35281301	9		SUMTER	35	0.52	C-44A	CR 139	BUENA VISTA BLVD	4	4	URBAN	DIVIDED	COUNTY	WILDWOOD	D	30,780	6,664	0.22	C	1,549	295	284	0.19	C	5.75%	30,780	8,813	0.29	C	1,549	390	376	0.25	C
35281302	354		SUMTER	25	2.80	C-44A	BUENA VISTA BLVD	SR 44 (E)	2	2	URBAN	UNDIVIDED	COUNTY	UNINCORPORATED SUMTER COUNTY	D	24,200	1,532	0.06	B	1,190	70	69	0.06	B	8.50%	24,200	2,304	0.10	B	1,190	105	104	0.09	B
35310001	81	187006	SUMTER	35	0.43	C-475 S (Main Street)	SR 48 W	JUMPER DR S	4	4	URBAN	UNDIVIDED	COUNTY	BUSHNELL	D	30,780	7,145	0.23	C	1,549	288	429	0.28	C	4.25%	30,780	8,798	0.29	C	1,549	355	528	0.34	C
35310002	80		SUMTER	45	0.57	C-475 S (Main Street)	JUMPER DR S	CR 542 W	4	4	URBAN	UNDIVIDED	COUNTY	BUSHNELL	D	37,810	3,502	0.09	C	1,900	176	165	0.09	C	11.75%	37,810	6,103	0.16	C	1,900	307	288	0.16	C
35310003	79		CONSTRUCTION	55	1.27	C-475 S	CR 542 W	CR 532 W	2	2	URBAN	UNDIVIDED	COUNTY	BUSHNELL	D	24,200	4,587	0.19	B	1,190	234	202	0.20	B	1.00%	24,200	4,821	0.20	B	1,190	246	212	0.21	B
35310004	78		CONSTRUCTION	55	3.69	C-475 S	CR 532 W	C-470 E	2	2	URBAN	UNDIVIDED	COUNTY	BUSHNELL	D	24,200	4,021	0.17	B	1,190	205	177	0.17	B	1.00%	2								